



# LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

No. 70

## WRITTEN QUESTION

Ms Uiibo to the Attorney-General, Hon Marie-Claire Boothby MLA:

### Attorney-General's Department Administration

#### STAFFING

1. (a) Please advise the number of staff employed in the following categories as of 31 March 2025:

Category	FTE	Head Count (Paid)	NT-based	Located outside NT
1. Ongoing Full Time	395.00	404	403	1
2. Ongoing Part Time	22.22	31	30	1
3. Fixed Term Full Time	122.25	128	128	0
4. Fixed Term Part Time	6.39	10	9	1
5. Casual Contract	7.99	14	14	0
6. Executive Contract	47.44	49	49	0
<b>Total</b>	<b>601.29</b>	<b>636</b>	<b>633</b>	<b>3</b>

- (b) Please provide, for each of the six categories above: the relevant position classifications and the number of staff employed against each classification.

#### Category 1: Ongoing Full Time

Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
Administrative Officer 3	29.33	31	31	0
Administrative Officer 4	68.81	72	72	0
Administrative Officer 5	57.30	58	58	0
Administrative Officer 6	59.70	60	60	0
Administrative Officer 7	40.31	41	41	0
Senior Administrative Officer 1	24.20	25	25	0
Senior Administrative Officer 2	14.50	15	15	0
Chief Justice	1.00	1	1	0
Associate Judge	1.00	1	1	0
Judge Supreme Court	5.00	5	5	0
Chief Judge Local Court	1.00	1	1	0
Deputy Chief Judge Local Court	2.00	2	2	0

Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
Local Court Judge	12.00	12	12	0
Coroner	1.00	1	1	0
Director Public Prosecutions	1.00	1	1	0
Solicitor General	1.00	1	1	0
Executive Officer 2	1.00	1	1	0
Graduate <sup>1</sup>	1.00	1	1	0
Professional 2	8.50	9	9	0
Professional 3	31.00	31	30	1
Senior Professional 1	13.00	13	13	0
Senior Professional 2	15.35	16	16	0
Technical 5	5.00	5	5	0
Technical 6	1.00	1	1	0
<b>Total</b>	<b>395.00</b>	<b>404</b>	<b>403</b>	<b>1</b>

1. One ongoing NTPS employee undertaking Graduate program.

### Category 2: Ongoing Part Time

Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
Administrative Officer 2	0.68	1	1	0
Administrative Officer 3	0.80	1	1	0
Administrative Officer 4	1.80	3	3	0
Administrative Officer 5	3.05	4	4	0
Administrative Officer 6	2.05	3	3	0
Administrative Officer 7	2.96	4	4	0
Senior Administrative Officer 1	2.21	3	3	0
Professional 3	1.89	3	3	0
Senior Professional 1	2.22	3	2	1
Senior Professional 2	4.56	6	6	0
<b>Total</b>	<b>22.22</b>	<b>31</b>	<b>30</b>	<b>1</b>

### Category 3: Fixed Term Full Time

Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
Administrative Officer 2	2.00	2	2	0
Administrative Officer 3	18.19	20	20	0
Administrative Officer 4	34.59	37	37	0
Administrative Officer 5	7.00	7	7	0
Administrative Officer 6	4.80	5	5	0
Administrative Officer 7	2.87	3	3	0
Senior Administrative Officer 1	2.00	2	2	0
Senior Administrative Officer 2	2.00	2	2	0

Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
Graduate	4.00	4	4	0
President	1.00	1	1	0
Judge (acting)	1.80	2	2	0
Associate Judge	1.00	1	1	0
Local Court Judge	2.20	3	3	0
Professional 1	3.00	3	3	0
Professional 2	17.00	17	17	0
Professional 3	13.80	14	14	0
Senior Professional 1	4.00	4	4	0
Senior Professional 2	1.00	1	1	0
<b>Total</b>	<b>122.25</b>	<b>128</b>	<b>128</b>	<b>0</b>

#### Category 4: Fixed Term Part Time

Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
Administrative Officer 5	1.59	2	2	0
Administrative Officer 6	0.49	1	1	0
Administrative Officer 7	3.21	5	5	0
Senior Administrative Officer 1	1.10	2	1	1
<b>Total</b>	<b>6.39</b>	<b>10</b>	<b>9</b>	<b>1</b>

#### Category 5: Casual Contract

Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
Administrative Officer 2	5.42	10	10	0
Administrative Officer 3	0.75	1	1	0
Administrative Officer 6	1.00	1	1	0
Administrative Officer 7	0.82	2	2	0
<b>Total</b>	<b>7.99</b>	<b>14</b>	<b>14</b>	<b>0</b>

#### Category 6: Executive Contract

Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
Executive Office 1 Contract	28.94	30	30	0
Executive Office 2 Contract <sup>2</sup>	12.00	12	12	0
Executive Office 3 Contract	4.00	4	4	0
Executive Office 4 Contract	1.50	2	2	0
Executive Office 6 Contract	1.00	1	1	0
<b>Total</b>	<b>47.44</b>	<b>49</b>	<b>49</b>	<b>0</b>

<sup>1</sup>: Includes seven Statutory Officers or Independent Commissioners

- (c) Where there is a difference between FTE and Headcount (Actual), please provide an explanation for the difference, including any reasons for the use of part-time and casual positions within the overall workforce profile.**

Full Time Equivalent (FTE) = the proportion of an employee's salary payment to that of an equivalent full-time employee in any given fortnight.

Paid Headcount = Headcount is the count of physical people, so a part-time person would count as one.

The NT Government provides opportunities for employees to balance the demands of work with the needs of family and general health and wellbeing. Flexible work practices are used in the Northern Territory Public Service to attract and retain employees. Flexible work arrangements can include flexibility in relation to an employee's hours of work, or mode of employment such as part-time, and leave.

- 2. Please advise the number of staff held against the following categories as of 31 March 2025:**

<b>Category</b>	<b>Number</b>
Resigned	56
Made Redundant	0
Terminated	0
Unattached	19 <sup>1</sup>
Classified Redeployee	0
Supernumerary	129 <sup>2</sup>

1 May include supernumerary employees listed below.

2. Excludes casuals, board members and statutory office holders and may include unattached officers listed above.

- 3. Please advise the number of staff identifying as Aboriginal and Torres Strait Islander as of 31 March 2025.**

A whole of government response to sub-question 3 will be provided by the Office of the Commissioner for Public Employment.

- 4. (a) Please advise the number of Frontline staff as FTE as of 31 March 2025 and as a percentage of the Agency's total employment.**

<b>Category</b>	<b>Number</b>	<b>% of Total Staff</b>
Frontline <sup>1</sup>	389.99	64.86%

<sup>1</sup> Based on the department position profile.

**(b) Please advise how the Agency determines which staff fall under the category of Frontline.**

Frontline staff are identified within the agency as those whose principal or primary position function is providing direct service to the public, for example court orderlies, prosecutors, case workers and front counter staff.

The Personnel Integrated Payroll System has an appropriation field attached to each position that enables frontline positions to be established and identified.

**5. Please advise how many staff have been engaged through labour hire, employment agency arrangements and/or consultancy contracts, for what purpose, for what duration and at what cost as of 31 March 2025. Please use the table format presented below for your response.**

For the period 24 August 2024 to 31 March 2025 no staff were engaged through labour hire or employment agency arrangements.

The administrative effort required to respond to this question in relation to consultancy contracts would be too time-consuming and would result in undue diversion of resources from service delivery.

**6. Please advise how many locums have been employed, for what purpose, duration, and at what cost as of 31 March 2025. Please use the table format presented below for your response.**

Not Applicable.

**7. (a) How many positions were advertised during the period 24 August 2024 to 31 March 2025?**

	<b>24 August 2024 to 31 March 2025</b>
Positions advertised	119

**(b) Of the total number advertised in 7(a), how many positions had Special Measures applied?**

	<b>24 August 2024 to 31 March 2025</b>
Positions advertised with Special Measures applied	108

**(c) Please break down the levels of positions that had Special Measures applied.**

<b>Classification Level</b>	<b>Total Positions Advertised</b>
Administrative Officer 3	13
Administrative Officer 4	24
Administrative Officer 5	16
Administrative Officer 6	11
Administrative Officer 7	7

<b>Classification Level</b>	<b>Total Positions Advertised</b>
Administrative Officer 7, Professional 3	1
Executive Contract Officer 1	2
Executive Contract Officer 1, Executive Contract Officer 2	1
Executive Contract Officer 2	1
Professional 1	1
Professional 1, Professional 2	1
Professional 2	9
Professional 2, Professional 3	3
Professional 3	6
Senior Administrative Officer 1	2
Senior Administrative Officer 1, Senior Professional Officer 1	2
Senior Administrative Officer 2	2
Senior Professional Officer 1	3
Senior Professional Officer 2	3
<b>Total</b>	<b>108</b>

**Notes:** Answers provided are based on the number of RTF's (request to fills) advertised and not positions, as multiple positions can be advertised under one RTF.

Recruitment data for the 2024 reporting period has been impacted by Machinery of Government (MoG) changes implemented in the second half of the year. The data presented from 24 August 2024 to 31 March 2025 reflects recruitment actions that remained open at the time MoG changes took effect for the department. Recruitment actions that were completed prior to the implementation of the MoG changes fall under the former department and are not included in the information below.

**(d) How many positions that had Special Measures applied were not able to be filled against these requirements during this period and required contract or backfilling arrangements?**

Most NT Government agencies have implemented special measures arrangements across the whole agency or for some roles. The process for positions that are advertised with special measures is to consider special measures applicants first; if no special measures applicants apply, or no special measures applicants are considered suitable, recruitment panels may assess all other applicants' suitability for the role.

**OUTSOURCING**

**8. (a) For the period 24 August 2024 to 31 March 2025, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency.**

No contracting or privatising of functions traditionally carried out by the department have been contracted out or privatised during the period 24 August 2024 to 31 March 2025.

**(b) Is consideration being given to outsource, contract-out or privatise in financial year 2025/26? If so, provide details.**

At this time no consideration is being given to outsource, contract out or privatise in 2025-26.

## LEGAL EXPENSES

### 9. What has been the expenditure on legal advice or related expenses for the period 24 August 2024 to 31 March 2025? Provide details on:

#### a) The matter(s) (designate which are finalised and which are ongoing)

The scope of the question is too broad and encompasses a very large number of matters handled by legal firms, government lawyers, including prosecutions and advice given by the Solicitor-General. Providing details in relation to some legal matters has the potential to prejudice the interests of the Territory and other parties.

#### b) The amount paid by matter

As above. From 24 August 2024 to 31 March 2025, the Attorney-General's Department Legal fees by Division can be found below:

Division	Amount (\$)
Justice Services	1,229,264.71
Director Public Prosecutions	147,968.07
NT WorkSafe	41,989.55
Liquor Commission	19,535.00
<b>AGD Total</b>	<b>1,438,757.33</b>

#### c) The amount paid to each outside legal firm or barrister engaged

From 24 August 2024 to 31 March 2025, the Attorney-General's Department paid the following amounts to outside legal firms or barristers:

Vendor name	Amount (\$)
Alice Springs Family Law	3,960.00
Centre Legal NT	3,812.51
Darwin IT Support	29,400.01
Finlaysons	5,560.00
Fiona Kepert	20,000.00
Foley's List Pty Ltd	16,140.00
Helena Blundell Barrister at Law	68,000.00
Ian Read SC	16,720.00
Joshua Ingrams	4,125.00
Jude Lawyers	27,240.00
Maria Walz Legal	130,250.00
Martin Robert Aust	6,000.00
Mary Chalmers Barrister	1,600.00
Meher Gaven	27,913.75
Melbourne Magist	98.00
Moray & Agnew	450.00

<b>Vendor name</b>	<b>Amount (\$)</b>
Nicholas Goodfellow	19,690.91
Parnell's Barristers Pty Ltd	6,563.64
Patrick Coleridge	61,931.81
Paul Morgan	40,050.00
Peggy Dwyer	49,781.25
Povey Stirk Lawyers & Notaries	3,694.53
Roman Micairan	13,500.00
Ruth Morley Legal Services	12,214.55
Sally Ozolins	3,825.00
Territory Criminal Lawyers	21,220.00
Tomas Gooley	11,750.00
Ward Keller	428.00
Ypol Lawyers Pty Ltd	705,920.87
Jonathan Martyn Bortoli	19,535.00
Dr Wayne Thomas Crofts	3,000.00
Iles Selley	57,357.50
Thomas Andrew Besanko	47,025.00
<b>Total</b>	<b>1,438,757.33</b>

## **PROCUREMENT / CONSULTANCIES**

**10. From 24 August 2024 to 31 March 2025, please detail expenditure on each report and consultancy (excluding annual reports) obtained from outside the NTPS. For each report/consultancy detail:**

- a) Purpose**
- b) Cost**
- c) Person or entity engaged**
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)**
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy**
- f) Outcomes or key performance indicators for the report or consultancy.**
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken**

<b>Purpose (a)</b>	<b>Awarded Value (b)</b>	<b>Person or entity (c)</b>	<b>Territory Enterprise (d)</b>	<b>If not TE, provide address (d)</b>	<b>Report Tabled (e)</b>	<b>Outcome (f)</b>	<b>Whether tenders or expressions of interest were invited prior (g)</b>
<b>Darwin – Provision of specialist commercial and financial advisory services</b>	\$78,450.00	Deloitte Touche Tohmatsu	Yes	Darwin City	No	Provision of specialist commercial and financial advisory services	Select invitation

Purpose (a)	Awarded Value (b)	Person or entity (c)	Territory Enterprise (d)	If not TE, provide address (d)	Report Tabled (e)	Outcome (f)	Whether tenders or expressions of interest were invited prior (g)
Darwin - Provision of Professional Advisory Services	\$17,600.00	Thrive Territory Pty Ltd	Yes	Darwin City	No	Provision of Professional Advisory Services	Select invitation
Darwin - Consultancy - Provision of Actuarial Services Estimated for a Period of 42 Months - Until 31 March 2028	\$239,800.00	Scyne Advisory Pty Ltd	No	Perth	No	Provision of Actuarial Services Estimated for a Period of 42 Months – Until 31 March 2028	Select invitation
Naiyu, Nganmarriyang, Peppimenarti, Wadeye - Consultancy - Process Evaluation for a Period of 12 Months	\$93,500.00	Charles Darwin University	Yes	Casuarina, NT	No	Process Evaluation for a period of 12 months	Select invitation – Exemption - Charles Darwin University Partnership Agreement

11. Please advise the number of contracts awarded to business entities with a principal place of business in the NT and outside the NT for the period 24 August 2024 to 31 March 2025 as follows:

Number in the NT	Number outside of the NT
25	35

12. For each of the contracts awarded to business entities with a principal place of business outside of the Northern Territory, please advise the selection criteria on the applicable contract or tender.

Contract	Business Entity	Address	Selection Criteria
Northern Territory – Provision of Transcript and Recording Services for the NT Courts and Tribunals for a Period of 36 Months	Epiq Australia Pty Ltd	Melbourne, VIC	Past Performance 30% Price 10% Local Content 30% Timeliness 10% Capacity 15% Innovation 5%
Darwin – Provision of Legal Services	Scyne Advisory Pty Ltd	Perth, WA	Past Performance 25% Price 15% Local Content 30% Capacity 20% Scope Specific 10%
Darwin – Provision of Legal Services	Besanko, Thomas Andrew	Adelaide, SA	Past Performance 40% Price 10%

<b>Contract</b>	<b>Business Entity</b>	<b>Address</b>	<b>Selection Criteria</b>
			Local Content 30% Capacity 20%
Darwin – Provision of Legal Services	Besanko, Thomas Andrew	Adelaide, SA	Past Performance 40% Price 10% Local Content 30% Capacity 20%
Darwin – Provision of Legal Services	Aughterson, Edmund Paul	Brisbane	Past Performance 25% Price 10% Local Content 30% Timeliness 10% Capacity 25%
Darwin – Provision of Legal Services	Freckelton, Ian Richard	Melbourne	Past Performance 30% Price 10% Local Content 30% Timeliness 15% Capacity 15%
Darwin – Provision of Legal Services	Burnnard, Amanda	Melbourne	Past Performance 20% Price 10% Local Content 30% Timeliness 30% Capacity 10%
Darwin – Provision of Legal Services	Burnnard, Amanda	Melbourne	Past Performance 30% Price 10% Local Content 30% Timeliness 15% Capacity 15%
Darwin – Provision of Legal Services	Anthropos Consulting Services Pty Ltd	Downer, ACT	Past Performance 30% Price 10% Local Content 30% Timeliness 25% Capacity 5%
Darwin – Provision of Legal Services	Anthropos Consulting Services Pty Ltd	Downer, ACT	Past Performance 30% Price 10% Local Content 30% Timeliness 15% Capacity 15%
Darwin – Provision of Legal Services	Taggart, Cobey Irene	Perth	Past Performance 30% Price 10% Local Content 30% Timeliness 25% Capacity 5%
Darwin – Provision of Legal Services	Taggart, Cobey Irene	Perth	Past Performance 20% Price 10% Local Content 30% Timeliness 10% Capacity 30%
Darwin – Provision of Legal Services	Freckelton, Ian Richard	Melbourne	Past Performance 30% Price 10% Local Content 30% Timeliness 15% Capacity 15%
Darwin – Provision of Legal Services	Freckelton, Ian Richard	Melbourne	Past Performance 30% Price 10% Local Content 30%

<b>Contract</b>	<b>Business Entity</b>	<b>Address</b>	<b>Selection Criteria</b>
			Timeliness 15% Capacity 15%
Darwin – Provision of Legal Services	Freckelton, Ian Richard	Melbourne	Past Performance 30% Price 10% Local Content 30% Timeliness 15% Capacity 15%
Darwin – Provision of Legal Services	McLure, David Alexander	Sydney	Past Performance 40% Price 10% Local Content 30% Capacity 20%
Darwin – Provision of Legal Services	McLure, David Alexander	Sydney	Past Performance 30% Price 10% Local Content 30% Timeliness 20% Capacity 10%
Darwin – Provision of Legal Services	McGorey, Christopher James	Sydney	Price 10% Local Content 30% Timeliness 40% Capacity 20%
Darwin – Provision of Legal Services	Walsh, Rachel	Melbourne	Past Performance 10% Price 10% Local Content 30% Timeliness 20% Capacity 30%
Darwin – Provision of Legal Services	Papas, Nicholas	Melbourne	Past Performance 10% Price 10% Local Content 30% Timeliness 40% Capacity 10%
Darwin – Provision of Legal Services	Wright, Stephen	Perth	Past Performance 10% Price 10% Local Content 30% Timeliness 30% Capacity 20%
Darwin – Provision of Legal Services	Free, Stephen John	Sydney	Past Performance 10% Price 10% Local Content 30% Timeliness 20% Capacity 30%
Darwin – Provision of Legal Services	Schneidewin, David	Queensland	Past Performance 10% Price 10% Local Content 30% Timeliness 30% Capacity 20%
Darwin – Provision of Legal Services	Wright, Stephen	Perth	Past Performance 10% Price 10% Local Content 30% Timeliness 20% Capacity 30%
Darwin – Provision of Legal Services	Roberts, Mark Alexander	Adelaide	Past Performance 10% Price 10% Local Content 30% Timeliness 20%

<b>Contract</b>	<b>Business Entity</b>	<b>Address</b>	<b>Selection Criteria</b>
			Capacity 30%
Darwin – Provision of Legal Services	Anthropos Consulting Services Pty Ltd	Downer, ACT	Past Performance 10% Price 10% Local Content 30% Timeliness 30% Capacity 20%
Darwin – Provision of Legal Services	Papas, Nicholas	Melbourne	Past Performance 10% Price 10% Local Content 30% Timeliness 20% Capacity 30%
Darwin – Provision of Legal Services	Wendlandt, Sandra	Melbourne	Past Performance 30% Price 10% Local Content 30% Timeliness 10% Capacity 15% Innovation 5%
Darwin – Provision of Legal Services	Maria Walz Legal	Sydney	Past Performance 10% Price 10% Local Content 30% Timeliness 40% Capacity 10%
Darwin – Provision of Legal Services	Maria Walz Legal	Sydney	Past Performance 20% Price 10% Local Content 30% Timeliness 20% Capacity 20%
Darwin – Provision of Legal Services	Maria Walz Legal	Sydney	Past Performance 10% Price 10% Local Content 30% Timeliness 40% Capacity 10%
Darwin – Provision of Legal Services	Dwyer, Peggy Louise	Sydney	Past Performance 10% Price 10% Local Content 30% Timeliness 30% Capacity 20%
Darwin – Provision of Legal Services	Dwyer, Peggy Louise	Sydney	Past Performance 10% Price 10% Local Content 30% Timeliness 20% Capacity 30%
Darwin – Provision of Legal Services	Wright, Stephen James	Perth	Past Performance 10% Price 10% Local Content 30% Timeliness 30% Capacity 20%
Darwin – Provision of Legal Services	Webb, Raelene Joyce	Perth	Past Performance 10% Price 10% Local Content 30% Timeliness 30% Capacity 20%

**13. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public tenders were advertised during the period 24 August 2024 to**

### 31 March 2025?

Between 24 August 2024 and 31 March 2025, three public tenders were advertised.

Tier	No. of Procurement Activities
Tier 3	1
Tier 4	1
Tier 5	1
<b>Total</b>	<b>3</b>

14. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public tender process during the period 24 August 2024 to 31 March 2025?

Nil to report.

15. For each instance identified in the question above, where a public quotation process was not undertaken, including for those with a Certificate of Exemption:
- What is the description of the goods and services contracted?
  - What is the value of the goods and services contracted?
  - What was the reason for not using the public tender process or for requiring a Certificate of Exemption?
  - Who recommended the course of action in c) above?
  - Who approved the course of action in c) above?

Nil to report

16. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for purchasing goods and/or services as of 31 March 2025.

At 31 March 2025, there were 49 credit card holders in Attorney-General's Department.

Position Title	Actual Classification Code
Consumer Affairs Support Officer	AO3
Administration Officer	AO3
Business Support Officer	AO4
Resolution/Administration Officer	AO4
Legal Services Officer	AO4
Administration Assistant	AO4
Executive Assistant	AO4
Executive Assistant	AO4
Executive Assistant	AO4
Personal Secretary	AO4
Operations Officer	AO4
Office Administrator	AO4
Personal Secretary	AO4
Secretary	AO4
Executive Assistant	AO4

<b>Position Title</b>	<b>Actual Classification Code</b>
Executive Assistant	AO4
Executive Assistant	AO4
Executive Assistant	AO4
Administration Officer	AO4
Administration Coordinator	AO4
Executive Officer/ Chambers Manager	AO5
Executive Assistant	AO5
Coroner's Clerk	AO5
Executive and Secretariat Services Officer	AO5
Statutory Appointments Officer	AO5
Deputy Sheriff/Criminal Registrar	AO5
Personal Assist Supervisor/Train Officer	AO5
Legal Practice Coordinator	AO5
Office Manager	AO5
Office Manager	AO5
Senior Executive Assistant	AO5
Office Manager	AO5
Senior Executive Assistant	AO5
Senior Executive Assistant	AO5
Research Officer	AO6
Remote Services Registrar	AO6
Administration Officer	AO6
Criminal Registrar	AO6
Group Coordinator	AO6
Business Services Manager	AO6
Office Coordinator	AO6
Investigation and Conciliation Officer	AO6
Project Officer	AO6
Tribunal Manager, NTCAT	AO7
Practice Manager	AO7
Team Manager Trusts	AO7
Practice Manager	AO7
Manager, Strategic and Business Support Services	SAO1
Senior Deputy Registrar General	SAO2

## **FOCUS GROUPS / POLLING / SURVEYS**

**For the period 24 August 2024 to 31 March 2025:**

- 17. Please detail expenditure on opinion polls and focus groups, including costs and entities that conducted the work.**

The Attorney-General's Department did not undertake any opinion polls or focus groups during the period 24 August 2024 to 31 March 2025.

The Department does undertake internal employee sensing polls and focus groups from time to time. These opinion polls and focus groups are carried out using an electronic survey tools with an annual subscription costs totalling \$384. No incentives or inducements were offered.

- 18. Detail all surveys undertaken in relation to the focus groups and opinion polls above, including their form, the cost and the inducements that were provided to incentivise participation.**

The Attorney-General's Department did not undertake any surveys in relation to opinion polls or focus groups during the period 24 August 2024 to 31 March 2025.

The Department does undertake internal employee sensing surveys from time to time. These surveys are carried out using an electronic survey tool with an annual subscription costs totalling \$384. No incentives or inducements were offered.

- 19. Please provide copies of each survey and the results of each survey.**

Not applicable.

## **COMMUNICATIONS AND MARKETING**

- 20. Please detail expenditure on advertising and communications during the period 24 August 2024 to 31 March 2025.**

**For each advertisement for which an expense was incurred:**

- a) What was the purpose/description of the advertisement?**

Please refer to the table below for details.

- b) Who was the advertisement placed with, i.e., media outlet, newspaper, television station, digital platform, or other?**

The amount of administrative effort required to respond to this question is excessive and would result in undue diversion of resources from service delivery.

- c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?**

<b>Advertising and communication activity</b>	<b>Total Paid</b>
Marketing and promotional costs relating to promotional merchandise, print production, the Safety Campaigns by NT WorkSafe (Electrical Safety, Territory Day, Safe Work Month), and Katherine Seniors and Darwin Disability Expos	\$59,387.98
Costs related to recruitment advertising campaigns <sup>1</sup>	\$28,458.52
Costs related to public notices	\$9,962.73
<b>Total</b>	<b>\$97,809.23</b>

<sup>1</sup>Excludes NTG careers advertising

- d) Were tenders or expressions of interest called? If not, why not?**

Tiers one and two requirements are observed at the time services are procured.

- e) Did the agency enter into any separate arrangements for advertising placements or advertorials? If so, please provide details of expenditures and media outlets.

The whole of government media contracts were used to place advertising and advertorials.

## TRAVEL

21. Please provide the total expenditure and itemised details of travel, including, but not limited to, travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority during the period 24 August 2024 to 31 March 2025 broken down to:

a) **International Travel**

International Travel: \$11,286.31

b) **Interstate Travel**

Interstate Travel: \$90,785.64

c) **Intrastate Travel**

Intrastate Travel: \$464,514.95

22. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.

Travel from date	Travel to date	Traveller	Destination	Reason for Travel	Total Travel Cost to 30/11/2024
11/10/2024	17/10/2024	Nikolai Christrup	Singapore/Kuala Lumpur	Conference	\$4,542.33
22/11/2024	02/12/2024	Shahleena Musk	Wellington	ANZCCGA conference	\$1,037.53
02/04/2025	13/04/2025	Michael Grant & Marita Fitzpatrick	Malta	2025 Commonwealth Lawyers Association Conference	\$4,108.93 <sup>1</sup>
28/02/2025	10/03/2025	Dimitrios Alexiou	Australia (from Greece)	NTWorkSafe witness	\$181.82 <sup>2</sup>
22/03/2025	29/03/2025	Candice Maclean	Christchurch	ANZSOG Training	\$1,415.70

1. Advance payment for accommodation only
2. Advance CTM fees, accommodation and airfares not paid to date

23. Please provide itemised details and costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period 24 August 2024 to 31 March 2025.

Nil.

## HOSPITALITY / FUNCTIONS AND EVENTS

24. Please provide full details of all official hospitality provided for the period 24 August 2024 to 31 March 2025.

In relation to each occasion where official hospitality was provided:

- a) What was the purpose of the hospitality?
- b) How many guests attended?
- c) How many Ministers attended?
- d) How many Ministerial staff attended?
- e) How many MLAs attended?
- f) How many Public Sector employees attended?
- g) What was the total cost incurred?

Output Group	Total Paid (\$)
Justice Services	10,192.01
Director of Public Prosecutions	2,056.00
Independent Offices	3,149.92
Legal Services	1,215.47
Whole of Department	1,315.32
<b>Total</b>	<b>\$17,928.72</b>

The administrative effort required to respond to this question would be too time-consuming and would result in undue diversion of resources from service delivery.

Broadly, expenditure on hospitality during 24 August 2024 and 31 March 2025 related to catering for official programs, for example Judges Conference, advisory boards, workshops, meetings and other organisational events.

## GRANTS, SPONSORSHIPS, DONATIONS AND INCENTIVES

25. Please detail expenditure on grants, sponsorships, donations and incentives paid by your Agency (including the recipient of each payment) during the period 24 August 2024 to 31 March 2025, including agency budget totals to administer such programs.

Grant Recipient	Total Paid	Grant Funded For	Total Budget
Aboriginal Resource and Development Services Aboriginal Corporation	\$560,000.00	Law and Justice Group	\$560,000.00
Anindilyakwa Royalties Aboriginal Corporation	-	Law and Justice Group	\$560,000.00
Australian Pro Bono Centre	\$1,040.00	Australian Pro Bono Centre	\$1,040.00
Bagala Aboriginal Corporation	-	Law and Justice Group	\$560,000.00
CatholicCare NT	\$375,000.00	Victims of Crime Counselling Services	\$875,000.00
Central Australian Women's Legal Services	\$631,163.00	Domestic and Family Violence Legal Assistance	\$631,163.00
Central Australian Women's Legal Services	\$2,868,624.09	National Legal Assistance Partnership**	\$3,354,489.26
Darwin Community Legal Service	\$839,782.09	National Legal Assistance Partnership**	\$1,035,445.86
Darwin Community Legal Service	\$690,000.00	Tenants Advisory Service	\$690,000.00

Grant Recipient	Total Paid	Grant Funded For	Total Budget
Drug And Alcohol Services Australia	\$800,000.00	Alternatives to Custody - Central Australia	\$1,600,000.00
Drug And Alcohol Services Australia	\$753,042.00	Alternatives to Custody - Groote Eylandt	\$2,759,126.00
Katherine Women's Information & Legal Service	\$710,103.21	National Legal Assistance Partnership**	\$877,283.76
North Australian Aboriginal Justice Agency	\$17,167,067.00	National Legal Assistance Partnership**	\$24,422,305.12
Northern Territory Legal Aid Commission	\$11,848,242.00	Baseline Legal Assistance Services	\$15,348,242.00
Northern Territory Legal Aid Commission	\$366,879.00	Domestic and Family Violence Legal Assistance	\$733,758.00
Northern Territory Legal Aid Commission	\$242,900.00	Federation Funding Agreement – Migration Legal Services**	\$347,000.00
Northern Territory Legal Aid Commission	\$6,962,317.00	National Legal Assistance Partnership**	\$9,470,082.00
Top End Women's Legal Service	\$316,833.66	National Legal Assistance Partnership**	\$943,513.48
Victims Of Crime NT	\$750,000.00	Expanding support services to Victims of Crime	\$1,060,000.00
Victims Of Crime NT	\$1,252,000.00	Victims of Crime Assistance	\$1,442,000.00
Yirra College of the Fink River Mission	-	Law and Justice Group	\$560,000.00
Unallocated grants budget			\$2,043,551.52
<b>Grand Total</b>	<b>\$47,134,993.05</b>		<b>\$69,874,000.00</b>

(\*) Full 2024-25 Budget.

(\*\*) Includes Commonwealth funding.

**26. Please detail the funds utilised to distribute awards and sponsorships in the period 24 August 2024 to 31 March 2025, and to what activities. Please list details of any contract periods as part of any arrangement.**

Between 24 August 2024 to 31 March 2025, expenditure for awards and sponsorships was:

Donation/Incentive recipient	Details	Total Paid	Total Budget
Charles Darwin University	CDU Law awards	\$350.00	Nil
<b>Total funds</b>		<b>\$350.00</b>	<b>Nil</b>

**27. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2025/26 financial year?**

Nil awards and sponsorships were managed by department Regional Offices during the reporting period.

Details of awards and sponsorships for the full 2025-26 financial year are unknown at the time of preparing this brief.

**28. Please detail the amounts paid on grants, donations and incentives to non-Government organisations for the period 24 August 2024 to 31 March 2025, including to which organisation and the services to**

**be provided?**

<b>Grant Recipient</b>	<b>Total Paid</b>	<b>Grant Funded For</b>
Aboriginal Resource and Development Services Aboriginal Corporation	\$560,000.00	Law and Justice Group
Australian Pro Bono Centre	\$1,040.00	Australian Pro Bono Centre
CatholicCare NT	\$375,000.00	Victims of Crime Counselling Services
Central Australian Women's Legal Services	\$631,163.00	Domestic and Family Violence Legal Assistance
Central Australian Women's Legal Services	\$2,868,624.09	National Legal Assistance Partnership**
Darwin Community Legal Service	\$839,782.09	National Legal Assistance Partnership**
Darwin Community Legal Service	\$690,000.00	Tenants Advisory Service
Drug And Alcohol Services Australia	\$800,000.00	Alternatives to Custody - Central Australia
Drug And Alcohol Services Australia	\$753,042.00	Alternatives to Custody - Groote Eylandt
Katherine Women's Information & Legal Service	\$710,103.21	National Legal Assistance Partnership**
North Australian Aboriginal Justice Agency	\$17,167,067.00	National Legal Assistance Partnership**
Top End Women's Legal Service	\$316,833.66	National Legal Assistance Partnership**
Victims Of Crime NT	\$750,000.00	Expanding support services to Victims of Crime
Victims Of Crime NT	\$1,252,000.00	Victims of Crime Assistance
<b>Grand Total</b>	<b>\$27,714,655.05</b>	

(\*) Full 2024-25 Budget.

(\*\*) Includes Commonwealth funding.

## **MEDIA MONITORING SERVICES**

- 29. Provide expenditure details on media monitoring services for the period 24 August 2024 to 31 March 2025 (including entities engaged and who utilises the service).**

A whole-of-government response to sub-question 29 will be provided by the Department of the Chief Minister and Cabinet.

## **INFRASTRUCTURE PROJECTS**

- 30. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia or Northern Australia Infrastructure Facility (NAIF) to be considered for the Infrastructure Priority List?**

A whole-of-government response to sub-question 30 will be provided by the Department of Logistics and Infrastructure.

- 31. Please provide details of newly committed projects for the period 24 August 2024 to 31 March 2025.**

A whole-of-government response to sub-question 31 will be provided by the Department of Logistics and Infrastructure.

- 32. Please provide details of contracts awarded to interstate firms, the purpose of the contract, the cost, and why a territory firm was not chosen.**

A whole-of-government response to sub-question 32 will be provided by the Department of Logistics and Infrastructure.

## **GOVERNMENT LEASED BUILDINGS**

- 33. What is the total annual power bill of each Government building owned/leased/used by each Department for the period 24 August 2024 to 31 March 2025?**

The total expenditure for the Attorney-General's Department:

<b>Government Building or Location</b>	
Alice Springs Court House (Local Court)	\$68,439.26
Alyangula Court	\$5,674.58
Cascom Centre – Stage 2B and 5, Casuarina	\$20,763.60
Centrepont Building, Alice Springs	\$8,491.57
Darwin Central	\$5,798.69
Darwin Corporate Park	\$14,336.47
Darwin Local Court	\$317,365.88
Darwin Supreme Court	\$399,626.25
Heritage House, Darwin	\$4,435.07
Jabiru Court House	\$6,068.68
Jaliston House, Alice Springs	\$10,293.36
Katherine Court House	\$54,642.55
Nhulunbuy Court House	\$3,408.69
NT House, Alice Springs	\$2,282.64
NT House, Darwin	\$8,147.59
Old Admiralty House Tower, Darwin	\$54,572.34
Raymond Terrace Katherine East	\$1,210.80
Westpoint Complex, Alice Springs	\$6,578.97
Winnellie Storage Facility, Darwin	\$3,448.73
TCG Centre, Darwin	\$7,689.92
<b>Total Expenditure</b>	<b>\$1,003,275.64</b>

- 34. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period 24 August 2024 to 31 March 2025?**

A whole-of-government response to sub-question 34 will be provided by the Department of Corporate and Digital Development.

- 35. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?**

A whole-of-government response to sub-question 35 will be provided by the Department of Corporate and Digital Development.

## FEES AND CHARGES

**36. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2024/25 financial year and whether any of these fees and charges were increased following the 2024 election.**

Revenue raised from fees and charges levied by the Attorney-General's Department for the period 24 August 2025 to 31 March 2025 was \$9,321,214.06

Description	Amount (\$)
Court and Tribunal Application Fees	63,736.01
Court and Tribunal Filing Fees	278,718.75
Court and Tribunal Search Fees	159,523.16
Court Fees	39,228.00
Crime Victims Assistance Revenue	93,162.48
General Registry Search Fees	27,926.75
Land Title Office Development Levy	124,922.00
Land Title Office Lodgement Fees	2,180,104.00
Marriage Fees	62,540.07
Mediation Education Fees	53,963.75
NT WorkSafe Fees	1,090,290.19
Photocopying Fees (Revenue)	381.63
Probate Fees	275,114.00
Public Trustee Commissions	338,669.81
Public Trustee Levy	240,750.95
Public Trustee Management Fees	413,515.29
Registrar-General Land Titles Office Search Fees	1,671,020.00
Registrar-General Validation/Data (Identity validation)	-8,427.14 <sup>1</sup>
Registrar-General Application Fees	495,700.48
Requests under the <i>Information Act</i> 2002 Fees	4,982.08
Supreme Court Hearing Fees	3,837.10
Victims of Crime Assistance Scheme Levy	1,705,881.27
Wills Fees	5,673.43
<b>Total</b>	<b>9,321,214.06</b>

1. Reimbursement of duplicate payments in prior financial years from the Commonwealth for NT Identity Validation services.

Fees and charges were not increased following the 2024 General Election.

## INTERNAL AUDITS

**37. How many internal audits and financial investigations were conducted in the period 24 August 2024 to 31 March 2025?**

Five internal audits were fully completed between the period 24 August 2024 and 31 March 2025.

**38. What were the terms of reference or focus for each investigation?**

<b>Internal audit/investigation</b>	<b>Terms of Reference or focus</b>
Travel internal audit	Compliance with mandated Department and NT Government-wide travel policies and procedures.
Verification of qualification records internal audit	Effectiveness of and compliance with the process for verifying qualifications, applied at the point of selection, where employment or appointment is contingent upon the holding of a particular qualification.
Review of readiness to meet positive duty requirements records internal audit	Readiness to meet the new positive duty requirements under the <i>Anti-Discrimination Act 1992</i> (NT).
Value for Territory procurement internal audit	Compliance with Procurement Rules, as required under the NT Government Value for Territory Procurement Assurance Program.
Cabinet information security annual compliance check	Compliance with Cabinet information security processes.

**39. Please provide details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.**

<b>Audit</b>	<b>Details</b>
Travel internal audit	<p>Non-compliance with some requirements of the NT Government Travel Policy Framework, primarily relating to the approval of changes to travel arrangements, timeliness of travel acquittals and records supporting travel expenses.</p> <p>No evidence of fraud was found.</p>
Verification of qualification records internal audit	<p>Discrepancies between the observed verification of qualification process and required legislation or process guidelines.</p> <p>Considered low risk as credentials of all audit samples were confirmed through third-party verification.</p> <p>No evidence of fraud was found.</p>
Review of readiness to meet positive duty requirements internal audit	<p>This was a readiness review; therefore, no breaches were identified.</p> <p>Identified opportunities to further increase awareness and improve practical alignment with relevant legislative requirements.</p> <p>No evidence of fraud was found.</p>
Value for Territory procurement internal audit	<p>Non-compliance with some Procurement Rules, mainly in the planning and contract management stage of the procurement lifecycle.</p> <p>No evidence of fraud was found.</p>

<b>Audit</b>	<b>Details</b>
Cabinet information security internal audit	Two breaches were detected, with the responsible business unit taking measures to reduce the risk of future breaches occurring.  No evidence of fraud was found.

**40. How many agencies have been referred to existing bodies, e.g. Auditor- General/Independent Commission Against Corruption (ICAC), and how?**

Agencies would not be privy to details of referrals made to Independent Statutory Officers.

**41. How many have been resolved? Please detail the agency referred to, the date of referral and the date resolved, including those with multiple referrals.**

Agencies would not be privy to details of referrals made to Independent Statutory Officers.

**BOARDS / ADVISORY BODIES**

**42. Please detail all boards and advisory bodies in your Agency in 2024/25, also providing the following information:**

- a) The Terms of Reference, if changed since the election.
- b) The current members and when they were appointed

**43. The number of times the Board met during the period 24 August 2024 to 31 March 2025.**

**Child Deaths Review and Prevention Committee**

**42.**

- a) Nil changes.
- b)

<b>Name</b>	<b>Appointed Date</b>
Ms Amanda Hubber ( <b>Deputy Convenor</b> )	1 June 2020
Ms Chrissy McConnel ( <b>Member</b> )	10 July 2023
Dr Gargan Garg, Member ( <b>Member</b> )	23 November 2021
Ms Shahleena Musk Member ( <b>Member</b> )	12 April 2024
Dr Sairita Maistry, Member ( <b>Member</b> )	19 November 2024
Ms Jane French, Member ( <b>Member</b> )	19 November 2024

**43.**

The Committee met one time during the reporting period.

**Crime Victims Advisory Committee**

**42.**

- a) Nil changes.  
b)

<b>Name</b>	<b>Appointed Date</b>
Judge Elisabeth Armitage ( <b>Chair</b> )	24 April 2019
Ms Jayne Lloyd ( <b>Member</b> )	19 October 2017
Ms Julianna Marshall ( <b>Member</b> )	22 November 2021
Mr James O'Brien ( <b>Member</b> )	10 November 2021
Ms Alicia Boothby ( <b>Member</b> )	9 February 2022
Ms Connie-Anne Shaw ( <b>Member</b> )	15 March 2022
Ms Alexandra Craig ( <b>Member</b> )	20 May 2022
Ms Kathryn White ( <b>Ex-officio Member</b> )	13 November 2023
Ms Shevaun Duncan ( <b>Member</b> )	9 July 2024

**43.**

The Committee met two times during the reporting period.

**Electrical Safety Board**

**42.**

- a) Not Applicable. This is a new Committee that has not yet been constituted.  
b) Not Applicable. This is a new Committee that has not yet been constituted.

**43.**

Not Applicable. This is a new Committee that has not yet been constituted.

**Electrical Disciplinary Committee**

**42.**

- a) Not Applicable. This is a new Committee that has not yet been constituted.  
b) Not Applicable. This is a new Committee that has not yet been constituted.

**43.**

Not Applicable. This is a new Committee that has not yet been constituted.

**Health and Community Services Complaints Review Committee**

**42.**

- a) Nil changes.  
b) There are no current members as the term of the last Committee has expired. The tenure of the last Review Committee expired in late October 2024 and no further Review Committee has been constituted.

**43.**

The Committee has not met during the reporting period.

## **Judicial Commission**

42.

a) Nil changes.

b)

<b>Name</b>	<b>Appointed Date</b>
The Hon Chief Justice Michael Grant AO ( <b>Chair</b> )	5 July 2016
Chief Judge Elizabeth Morris ( <b>Member</b> )	In 2019
Mr Mark O'Reilly ( <b>Member</b> )	4 April 2022
Mr Richard Henschke ( <b>Member</b> )	In 2023
Mr Sabaratnam Prathapan ( <b>Member</b> )	17 August 2021
Ms Susan Korner ( <b>Member</b> )	30 November 2023

43.

The Commission met six times during the reporting period.

## **Legal Practitioners Admission Board of the NT**

42.

a) Nil changes.

b)

<b>Name</b>	<b>Appointed Date</b>
Mr Criag Smyth ( <b>Chair</b> )	13 February 2025
Ms Lee Campbell ( <b>Member</b> )	1 October 2024
Mr Richard Henschke ( <b>Member</b> )	1 October 2024
Ms Erin McAuley ( <b>Member</b> )	1 October 2024
Mr Dante Mavec ( <b>Member</b> )	1 October 2024
Dr Alan Berman ( <b>Member</b> )	1 October 2024

43.

The Board met three times during the reporting period.

## **Legal Practitioners Disciplinary Tribunal**

42.

a) Nil changes.

b)

<b>Name</b>	<b>Appointed Date</b>
Mr Alastair Shields ( <b>Chair</b> )	25 March 2022
Ms Jasminder Anand ( <b>Non-legal Member</b> )	17 December 2019
Ms Heather King ( <b>Non-legal Member</b> )	17 December 2019
Ms Patrica Slocum ( <b>Non-legal Member</b> )	9 May 2024
Ms Mary Chalmers ( <b>Counsel Nomination</b> )	6 November 2024
Mr Richard Giles ( <b>Legal Member</b> )	26 September 2014
Mr Craig Smyth ( <b>Legal Member</b> )	29 April 2022
Ms Nardine Collier ( <b>Legal Member</b> )	4 March 2015
Mr Tomasz Korecki ( <b>Legal Member</b> )	28 July 2021
Mr David Eldridge ( <b>Legal Member</b> )	28 July 2022

43.

The Tribunal meets as required to hear matters.

### **Legal Practitioners Fund Management Committee**

42.

a) Nil changes.

b)

<b>Name</b>	<b>Appointed Date</b>
Mr Nestor Jnr Sanchez ( <b>Chair</b> )	2 September 2024
Mr James Richards ( <b>Member</b> )	4 October 2024
Mr Kelvin Strange ( <b>Member</b> )	20 March 2020
Mr Richard Henschke ( <b>Member</b> )	1 January 2023

43.

The Committee met two times during the reporting period.

### **Nominal Insurer**

42.

a) Nil changes.

b)

<b>Name</b>	<b>Appointed Date</b>
Mr Bevan Pratt ( <b>Chair</b> )	29 May 2013
Ms Kerry Lee-Anne Barnaart ( <b>Member</b> )	29 November 2016
Mr William Nayler ( <b>Member</b> )	29 May 2013
Mr Colin Chilcott ( <b>Member</b> )	14 February 2022

43.

The Board met three times during the reporting period.

### **Northern Territory Civil and Administrative Tribunal**

42.

a) Nil changes.

b)

<b>Name</b>	<b>Appointed Date</b>
Mr Mark Gerard O'Reilly ( <b>President</b> )	20 December 2016
Mr Andrew Macrides ( <b>Member</b> )	30 September 2014
Ms Ingrid Meier ( <b>Member</b> )	2 March 2023
Ms Jodi Mather ( <b>Member</b> )	4 November 2015
Ms Katrina Budrikis ( <b>Member</b> )	7 December 2023
Mr Randall Chin ( <b>Member</b> )	7 December 2023
Mr Steven Roberston ( <b>Member</b> )	25 May 2023
Mr Leslie McCrimmon ( <b>Member</b> )	15 May 2018
Mr Lesley Hastwell ( <b>Member</b> )	15 May 2018
Ms Kathleen Luppino ( <b>Member</b> )	15 May 2018
Ms Jill Huck ( <b>Member</b> )	15 May 2018

<b>Name</b>	<b>Appointed Date</b>
Mr Russell Goldflam ( <b>Member</b> )	15 May 2018
Mr Ron Levy ( <b>Member</b> )	15 May 2018
Mr Robert Perry ( <b>Member</b> )	15 May 2018
Mr Paul Rysavy ( <b>Member</b> )	4 November 2015
Mr Kenneth Grime ( <b>Member</b> )	15 May 2018
Mr George Roussos ( <b>Member</b> )	15 May 2018
Mr David Baldry ( <b>Member</b> )	15 May 2018
Mr David Alderman ( <b>Member</b> )	15 May 2018
Ms Diane Szarkowicz ( <b>Member</b> )	15 May 2018
Ms Mary Frost ( <b>Member</b> )	28 September 2022
Mr James Greenwood ( <b>Member</b> )	20 September 2019
Ms Teresa Garrone ( <b>Member</b> )	20 September 2019
Ms Suzi Kapetas ( <b>Member</b> )	4 November 2015
Ms Megan Lawton ( <b>Member</b> )	20 September 2019
Ms Frances Kilgariff ( <b>Member</b> )	20 September 2019
Ms Alison Phylis ( <b>Member</b> )	20 September 2019
Ms Patricia Kurnoth ( <b>Member</b> )	20 September 2019
Mr Julian Johnson ( <b>Member</b> )	4 November 2015
Mr Joshua Ingrames ( <b>Member</b> )	20 September 2019
Mr Benjamin Grimes ( <b>Member</b> )	20 September 2019
Mr Peter O'Brien ( <b>Member</b> )	20 September 2019
Mr Donald Zoellner ( <b>Member</b> )	20 September 2019
Mr Arnold Waugh ( <b>Member</b> )	20 September 2019
Mr Richard Bruxner ( <b>Member</b> )	30 September 2014
Ms Samantha Miles ( <b>Member</b> )	23 February 2022
Ms Sally Gearin ( <b>Member</b> )	23 February 2022
Ms Linda Morgan ( <b>Member</b> )	23 February 2022
Ms Elizabeth Perrella ( <b>Member</b> )	23 February 2022
Ms Claudia Espenschied ( <b>Member</b> )	23 February 2022
Mr Richard Grant Giles ( <b>Member</b> )	23 February 2022
Mr Michael Grove ( <b>Member</b> )	23 February 2022
Mr Ian Read ( <b>Member</b> )	23 February 2022
Mr Barry Jenkins ( <b>Member</b> )	23 February 2022
Ms Miriam McDonald ( <b>Member</b> )	25 August 2021
Ms Marion Isobel Guppy ( <b>Member</b> )	25 August 2021
Ms Elizabeth Veel ( <b>Member</b> )	25 September 2021
Mr Adam Sattar ( <b>Member</b> )	25 September 2021
Ms Monika Moy ( <b>Member</b> )	25 September 2021
Mr Anthony Chalker ( <b>Member</b> )	7 August 2024

#### 43.

Meetings are not held. Qualified members meet in relation to relevant Tribunal matters as part of the Northern Territory Civil and Administrative Tribunal's day-to-day business.

#### **NT Law Reform Committee**

#### 42.

- a) Nil changes.
- b)

<b>Name</b>	<b>Appointed Date</b>
Ms Sue Oliver <b>(Chair)</b>	February 2024
Ms Marie-Clare Boothby <b>(Member)</b>	September 2024
Ms Elizabeth Morris <b>(Member)</b>	November 2019
Ms Gemma Lake <b>(Member)</b>	March 2020
Mr Jonathan Parry <b>(Member)</b>	April 2024
Mr Julianna Marshall <b>(Member)</b>	December 2020
Mr Kelvin Strange <b>(Member)</b>	March 2020
Mr Nikolai Christrup SC <b>(Member)</b>	November 2020
Mr Richard Bryson <b>(Member)</b>	August 2014
Mr Richard Henschke <b>(Member)</b>	November 2023
Mr Ron Levy <b>(Member)</b>	August 2015
Mr Russell Goldflam <b>(Member)</b>	February 2015
Mr Peter Shoyer	Ex Officio

43.

The Committee met two times during the reporting period.

### **NT Legal Aid Commission**

42.

- a) Nil changes.
- b)

<b>Name</b>	<b>Appointed Date</b>
Mr Duncan McConnel <b>(Chair)</b>	28 October 2019
Ms Joshua Bach <b>(Member)</b>	2 February 2024
Ms Tessa Czislawski <b>(Member)</b>	30 October 2017
Ms Vanessa Sutcliffe <b>(Member)</b>	31 October 2023
Mr Ali Osman Nur <b>(Member)</b>	25 July 2016

43.

The Commission met two times during the reporting period.

### **NT Liquor Commission**

42.

- a) Nil changes.
- b)

<b>Name</b>	<b>Appointed Date</b>
Mr Russell Goldflam <b>(Chair)</b>	28 February 2018
Ms Elizabeth Stephenson <b>(Member)</b>	5 June 2019
Ms Katrina Fong Lim <b>(Member)</b>	2 November 2021
Dr Phillip Carson <b>(Member)</b>	31 October 2018
Mrs Ebony Abbott-McCormack <b>(Member)</b>	20 July 2023
Ms Rachael Shanahan <b>(Member)</b>	1 March 2023
Ms Jodi Truman <b>(Member)</b>	28 February 2018
Mr Denys Stedman <b>(Member)</b>	1 March 2023

43.

The Commission met 31 times during the reporting period.

### **Parole Board of the Northern Territory**

42.

a) Nil changes.

b)

<b>Name</b>	<b>Appointed Date</b>
Mr Rex Wild ( <b>Chair</b> )	7 October 2021
Ms Frances Kilgariff ( <b>Member</b> )	17 July 2023
Mr Gavin Kennedy ( <b>Member</b> )	6 February 2023
Mr John Ginnane ( <b>Member</b> )	Ex-Officio
Commissioner Matthew Varley ( <b>Member</b> )	Ex-Officio
Mr Ross Coburn ( <b>Member</b> )	30 November 2020
Mr Peter Pangquee ( <b>Member</b> )	27 July 2023
Ms Patricia Lloyd ( <b>Member</b> )	17 March 2014
Mr Mark Coffey ( <b>Member</b> )	17 March 2014
Ms Jo-Anne Sivyver ( <b>Member</b> )	15 October 2019
Ms Melinda Fleming ( <b>Member</b> )	2 March 2023
Ms Rowena Friend ( <b>Member</b> )	4 April 2022
Dr Leonard Notaras ( <b>Member</b> )	17 June 2013

43.

During the reporting period there were:

- 19 General Meetings;
- 2 Lifers Meeting; and
- 103 Out-of-Session Meetings (Chairperson only).

### **Public Trustee Investment Board**

42.

a) Nil changes.

b)

<b>Name</b>	<b>Appointed Date</b>
Ms Beth Walker ( <b>Chair</b> )	3 August 2021
Mr David Winter ( <b>Member</b> )	3 May 2019
Mr Jamie Wilson ( <b>Member</b> )	19 November 2024

43.

The Board met three times during the reporting period.

### **Scheme Monitoring Committee**

42.

a) Nil changes.

b) There are no current members as the term of the last Committee expired on 10 October 2024.

43.

The Committee met one time during the reporting period.

#### **Work Health and Safety Advisory Council**

42.

- a) Nil changes.
- b) There are no current members as the term of the last Committee expired on 10 August 2024

43.

The Committee did not meet during the reporting period.

#### **Workers Rehabilitation and Compensation Advisory Council**

42.

- a) Nil changes.
- b)

<b>Name</b>	<b>Appointed Date</b>
Ms Catherine Spurr <b>(Chair)</b>	31 December 2011
Ms Erina Early <b>(Member)</b>	16 April 2018
Ms Chrystalla Yiannitsaros <b>(Member)</b>	8 April 2021
Mr Robert Moffat <b>(Member)</b>	20 September 2017
Mr Llewellyn Jones <b>(Member)</b>	8 April 2021
Mr Colin Chilcott <b>(Member)</b>	21 February 2011
Mr Brett Hagan <b>(Member)</b>	1 March 2015
Ms Peggy Cheong <b>(Member)</b>	Ex-officio

43.

The Council met twice during the reporting period.

#### **REVIEWS AND INQUIRIES**

44. **Details of all reviews and inquiries completed or commenced since 24 August 2024, also providing the following information:**

- a) **The Terms of Reference**
- b) **The criteria for selection of all panel members**
- c) **The composition, qualifications and state or Territory of residence of the persons undertaking the review/inquiry**
- d) **The cost of the review/inquiry**
- e) **How the information was/is accumulated to contribute to the review/inquiry**
- f) **If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly**
- g) **If not completed when this is expected**

One review commenced during the reporting period: Review of Public Trustee Fees and Charges.

- a) Specialist independent consultancy services to conduct a comprehensive review of the fees and charges applied for services. This review is particularly in relation to fees and charges payable by people with impaired capacity under administration orders with the Public Trustee, to:
1. Establish all the fees and charges currently being charged to people under administration orders.
  2. Analyse the rationale behind the current fees and charges payable for equity, consistency and transparency.
  3. Develop a fees and charges framework to be charged by the Public Trustee to people under administration orders.
  4. Provide accessible information about the services that Public Trustee provides to people under administration orders and the fees and charges for those services, so they can be published.
- b) An independent review is a recommendation of the Royal Commission into Abuse, neglect and exploitation of people with a disability.

NTG Contract D20-0259 – Provision of Actuarial Services to NT Superannuation Office and ad hoc advice to NTG was used with only one provider able to meet the scope of the review.

- c) John Rawsthorne, Cumpston Sarjeant Consulting Actuaries.

Holds Bachelor of Economic (Macquarie University), Fellow of the Institute of Actuaries of Australia (FIAA), Bachelor of Environmental Science (Hons I) Charles Sturt University). The Consultant is located in Darwin, Northern Territory, Cumpston Sarjeant have a permanent NT presence.

- d) \$19 800
- e) Test cases, along with the Public Trustee's fees matrix outlining how fees are charged, have been provided to the consultant. The consultant will also consider how other jurisdictions approach fee structures in comparison to the NT and provide recommendations that are fair and equitable.
- f) The review is in progress and has not been tabled in the Legislative Assembly.
- g) September 2025.

## **WORKPLACE HEALTH AND SAFETY**

- 45. Please provide the number, nature and cost of reportable safety issues for the period 24 August 2024 to 31 March 2025.**

For the period 24 August 2024 to 31 March 2025, there were:

- A total of three, notifiable incidents reported to NT WorkSafe under section 35 of the *Work Health and Safety (National Uniform Legislation) Act 2011*.
- A total of 19 incidents reported that led to or could have led to a physical or psychological injury, illness or disease, or where property and/or equipment was damaged.

Category of incident	No.
Mental Stress	1
Falls, Trips and Slips of a person	5
Vehicle incidents and other	4
Chemicals and other substances	2
Heat Electricity and other environmental factors	1
Being hit by moving objects	3
Body stressing	2
Biological factors	1
<b>Total</b>	<b>19</b>

**46. Please detail the number of stress-related matters and claims for the period 24 August 2024 to 31 March 2025.**

From 24 August 2024 to 31 March 2025, there was one stress-related claim received by the Attorney-General's Department.

Note: Data sourced from Gallagher Bassett report.

**REGIONAL OFFICES**

**47. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved since 24 August 2024. What are the locations for which they are responsible?**

The table below outlines staff located by regional offices and function as at Pay 20 2024-25.

Region/Output	Function	Staffing
<b>Barkly</b>		<b>5</b>
Justice Services	Courts, registry, mediation and peace-making services	5
<b>Big Rivers</b>		<b>14</b>
Director Of Public Prosecutions	Witness assistance and prosecution services	3
Justice Services	Courts, registry, mediation and peace-making services	9
NT WorkSafe	WHS advisory services	2
<b>Central Australia</b>		<b>78</b>

<b>Region/Output</b>	<b>Function</b>	<b>Staffing</b>
Anti-Discrimination Commission	Community Visitor Program Management	1
Consumer Affairs	Client Services	2
Director Of Public Prosecutions	Witness assistance and prosecution services	26
Justice Services	Courts, registry, mediation and peace-making services	41
NT WorkSafe	WHS advisory services	3
Public Guardian and Trustee	Adult guardianship services	4
Solicitor for the NT	Legal advice and litigation services	1
<b>Greater Darwin</b>		<b>535</b>
Anti-Discrimination Commission	Complaints and Community Visitor Program management and community engagement	12
Consumer Affairs	Client services	14
Corporate and Governance	Strategy, performance and business and enabling services	21
Crime Victims Services Unit	Crime victims assistance and redress administration	20
Director Of Public Prosecutions	Witness assistance and prosecution services	91
Health and Community Services Complaints Commission	Complaint resolution services	6
Justice Services	Courts, registry, mediation and peace-making services	144
NT Liquor Commission	Board secretariat support	1
NT WorkSafe	WHS advisory services	53
Children's Commissioner	Monitoring, investigation and complaint management services	10
Public Guardian and Trustee	Adult guardianship services and trust, estate and wills services	52
Parole Board	Board secretariat support	6
Solicitor for the NT	Legal advice and litigation services	66
Strategic Policy Coordination	Legal and Strategic Policy Advice	39
<b>Outside the NT</b>		<b>3</b>
Justice Services	Court and registry services	1
Public Guardian and Trustee	Adult Guardianship Services and trust, estate and wills services	1
Strategic Policy Coordination	Legal and Strategic Policy Advice	1
<b>Top End</b>		<b>2</b>
Justice Services	Mediation and peace-making services	2
<b>Total</b>		<b>637</b>