

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mrs Finocchiaro to the Chief Minister, Treasurer, Minister for Major projects and Territory Economic Reconstruction, Minister for Strategic Defence Relations – for all agencies falling under the Chief Minister’s, Treasurer’s and Minister’s portfolios.

AGENCY ADMINISTRATION

Notes:

The following questions can be answered from existing Agency data as at 31 March 2021. Please include a note if a response is affected by Machinery of Government changes following the General Election in August 2020.

You have previously referred questions requiring a Whole of Government response to the Minister responsible at a time that enables a response within the same timeframe as the remainder of the questions.

Further, you have previously inserted the question at the beginning of each answer.

My Office would be very grateful if these practices are continued.

STAFFING

1. (a) Please advise the number of staff employed in the following categories as at 31 March 2021:

(b) Please provide, for each of the six categories above:

the relevant position classifications and the number of staff employed against each classification.

1a). Staffing numbers are provided by FTE as at 31 March 2021.

Note, the data includes the Department of Treasury and Finance and the Northern Territory Treasury Corporation.

Category	
Total Full Time Equivalent	123.15
<i>Break-up:</i>	
1. Ongoing Full Time	82.89
2. Ongoing Part Time	9.26
3. Fixed Term Full Time	14.00
4. Fixed Term Part Time	0.00
5. Casual Contract	0.00
6. Executive Contract	17.00

1b). As at 31 March 2021, the following were employed with the Department of Treasury and Finance and the Northern Territory Treasury Corporation.

Classification	Ongoing		Fixed Term		Casual Contract	Executive
	Full Time	Part Time	Full Time	Part Time		
ECO6						1.00
ECO4						2.00
ECO3						3.00
ECO2						6.00
ECO1						5.00
SAO2	4.39					
SAO1	15.00	0.75				
AO7	15.00	0.75				
AO6	14.00	3.97	1.00			
AO5	14.50	1.28	2.00			
AO4	19.00	1.60	2.00			
AO3	1.00	0.91				
GRADT			9.00			
TOTAL	82.89	9.26	14.00	0.00	0.00	17.00

2. Please advise the number of staff held against the following categories as at 31 March 2021.

Category	Number
Resigned	12
Made Redundant	0
Terminated	1
Unattached ¹	31
Classified Redeployee	0
Supernumerary ²	9

1 - Unattached – ongoing employee does not own a position

2 - Supernumerary – employee owns a position but is not actually held against a position.

3. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 31 March 2021

A whole-of-government response to Question 3 will be provided by the Office of the Commissioner for Public Employment.

4. (a) Please advise the number of Frontline staff as FTE as at 31 March 2021 and as a percentage of the Agency total employment.
- (b) Please advise how the Agency determines which staff fall under the category of Frontline.

(a) & (b) The Department of Treasury and Finance is a central agency that mainly provides advice to government and/or services to other agencies and taxpayers. It does not have frontline staff.

5. Please advise how many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost as at 31 March 2021. Please use the table format presented below for your response.

Not applicable.

6. Please advise how many locums have been employed, for what purpose, for what duration and at what cost as at 31 March 2021. Please use the table format presented below for your response.

Not applicable.

7. (a) How many positions were advertised during the period 1 July 2020 to 31 March 2021?
- (b) Of the total number advertised above, how many positions had Special Measures applied?
- (c) Please break down the levels of positions that had Special Measures applied.

- (a) 23.
- (b) 3.
- (c) Below breakdown of the level of positions that had Special Measures applied:

Classification Level	Total Positions Advertised
SAO1	1
AO5	1
AO4	1
Total	3

OUTSOURCING

8. For the period 1 July 2020 to 31 March 2021, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency.

Not applicable.

Is consideration being given to outsource, contract-out or privatise in financial year 2021/22? If so, provide details.

No.

LEGAL EXPENSES

9. What has been the expenditure on legal advice or related expenses for the period 1 July 2020 to 31 March 2021? Provide details on:
- The matter(s) (designate which ones are finalised and which ones are ongoing)
 - The amount paid by matter
 - The amount paid to each outside legal firm or barrister engaged

Total Department of Treasury and Finance and the Northern Territory Treasury Corporation legal expenditure was **\$135,860** for the period of 1 July 2020 to 31 March 2021.

Matter	Status: Ongoing/ Finalised	Amount \$
Advice on Northern Australia Infrastructure Facility Loan	Finalised	20 000
Grice v Commissioner of Territory Revenue Office	Ongoing	18 407
Advice on Electricity Retail Licence	Finalised	17 527
Northern Australia Infrastructure Facility Loan	Finalised	15 745
Northern Australia Infrastructure Facility Loan	Finalised	10 380
Mineral Commodity - <i>Mineral Royalty Act 1982 NT</i>	Finalised	9 610
NT Electricity Market - Stage 4 advice	Ongoing	9 332
Advice on application of Payroll Tax to GFHE Enterprises Pty Ltd and OTPS Pty Ltd	Finalised	9 000
Newmont Tanami V Secretary	Ongoing	8 450
Territory Revenue Office V Palm Valley	Ongoing	7 000
Advice on superannuation payments	Finalised	6 000
Newmont Tanami V Secretary	Ongoing	3 938
Newmont Tanami V Secretary	Ongoing	320
Territory Revenue Office V Norblast T McCourt	Finalised	151
	Total	135,860

PROCUREMENT / CONSULTANCIES

- 10. For the period 1 July 2020 to 31 March 2021, please detail expenditure on each report and consultancy (excluding annual reports) that have been obtained from outside the NTPS. For each report/consultancy detail:**
- a) Purpose**
 - b) Cost**
 - c) Person or entity engaged**
 - d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)**
 - e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy**
 - f) Outcomes or key performance indicators for the report or consultancy**
 - g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken.**

Details of expenditure on each report and consultancy is as follows:

10 (a)	10 (b)	10 (c)	10 (d)	10 (e)	10 (f)	10 (g)
Purpose	Cost \$	Entity/Person	Principal place of business	Report Tabled	Outcomes/KPIs	Tenders/EOIs
Development of design of NT Electricity Market	247 704	Oakley Greenwood Pty Ltd	QLD	No	Provision of expert advice on wholesale electricity market design for the Northern Territory Electricity Market Priority Reform Program	Panel Contract
Review Of Wholesale Generation Policy	187 230	Ernst & Young	QLD	No	Delivery of report to Utilities Commission	Panel Contract
2019-20 NT Electricity Outlook	185 845	Australian Energy Market Operator Limited	VIC	Will be incorporated into UC's public report due by end-June 2021	Delivery of final report to Utilities Commissioner	Direct contract
NTPS Workers Compensation premium calculation	73 058	Cumpston Sarjeant Consulting Actuaries	VIC	No	NTPS workers compensation costing of policy options, premium calculations by agency for 2020-21 and related work including advice on Gallagher Bassett Return-to-work metric.	Select Tender
2019-20 Power System Review	63 480	Hydro-Electric Corp T/A Hydro Tasmania	TAS	Will be incorporated into Utilities Commission's public report due by end-June 2021	Delivery of final report to Utilities Commissioner	Panel Contract

10 (a)	10 (b)	10 (c)	10 (d)	10 (e)	10 (f)	10 (g)
Purpose	Cost \$	Entity/Person	Principal place of business	Report Tabled	Outcomes/KPIs	Tenders/EOIs
Review of Electricity Supply Community Service Obligations Calculations and Arrangements	46 386	ACIL Tasman Pty Ltd	VIC	No	Delivery of final report to Utilities Commission	Panel Contract
Australian Accounting Standards Board 119 – Employee Benefits Reports	38 000	PriceWaterhouseCoopers	NSW	No	AASB119 Reports, Super Funds Reviews	Panel Contract
Actuarial valuation of the Northern Territory's National Redress Scheme liability	27 273	Finity Consulting Pty Ltd	NSW	No	NT Redress Scheme Liability Valuation Report	Panel Contract
Conditions of Service Reserve Investment Review – Feb 2021	12 000	Cumpston Sarjeant Consulting Actuaries	VIC	No	Actuarial reports	Panel Contract
NT Police Supplementary Benefit Scheme, Legislative Assembly Members' Superannuation, Judges Pension Scheme Valuation as at 30 June 2020 and Judges Pension Scheme benefit certificate research	13 640	Cumpston Sarjeant Consulting Actuaries	VIC	No	Valuation Report as at 30 June 2020	Panel Contract
Superannuation Scheme Costing and Calculation	6 349	Cumpston Sarjeant Consulting Actuaries	VIC	No	NT Judges Scheme Costing and NT Police Supplementary Benefit Scheme – four Individual member calculations	Panel Contract
30 June 2020 Superannuation results and projections for Treasurer's Annual Financial Report	2 646	Cumpston Sarjeant Consulting Actuaries	VIC	No	Treasury Annual Financial Report superannuation results and projections	Panel Contract
WHS Due Diligence Presentation	2 200	Roussos Legal Advisory	NT	No	WHS Due Diligence presentation	Select Tender

11. Please advise the number of contracts awarded to business entities with a principal place of business in the NT and outside the NT for the period 1 July 2020 to 31 March 2021 as follows:

Number in the Northern Territory	Number outside of the Northern Territory
1	2

12. For each of the contracts awarded to business entities with a principal place of business outside the Northern Territory, please advise the selection criteria on the applicable contract or tender.

Contract	Business Entity	Address
Provision of Electronic Commodity Market Strategic Reporting and Pricing Information Services for a Period of 24 Months	AME Mineral Economics Pty Limited	342 Kent St, Sydney NSW 2000
Supply and Delivery of Subscription to Deloitte Access Economics Business Outlook for a Period of 48 Months	Deloitte Access Economics Pty Ltd	225 George St, Sydney, NSW 2000

13. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public tenders were advertised during the period 1 July 2020 to 31 March 2021?

Nil.

14. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public tender process during the period 1 July 2020 to 31 March 2021?

One.

15. For each instance identified in the question above, where a public quotation process was not undertaken, including for those with a Certificate of Exemption:

- a) What is the description of the goods and services contracted?
- b) What is the value of the goods and services contracted?
- c) What was the reason for not using the public tender process or for requiring a Certificate of Exemption?
- d) Who recommended the course of action in c) above?
- e) Who approved the course of action in c) above?

15 (a)	15 (b)	15 (c)	15 (d)	15 (e)
Description of the goods and services contracted	Contract Value	Justification	Who recommended the course of action in c) above?	Who approved the course of action in c) above?
Darwin - Provision of Electronic Commodity Market Strategic Reporting and Pricing Information Services for a Period of 24 Months (Tier 3 process)	\$69 080	Limited suppliers due to technical requirements	Director Royalties and Assurance	Director Economic Analysis

FOCUS GROUPS / POLLING / SURVEYS

For the period 1 July 2020 to 31 March 2021:

16. Please detail expenditure on opinion polls and focus groups, including costs and entities that conducted the work.

Not applicable.

17. Detail all surveys undertaken in relation to the focus groups and opinion polls above, including their, form, the cost and what inducements were provided to incentivize participation.

Not applicable.

18. Please provide copies of each survey and the results of each survey.

Not applicable.

COMMUNICATIONS AND MARKETING

19. Please detail expenditure on advertising and communications during the period 1 July 2020 to 31 March 2021.

For each advertisement for which an expense was incurred:

- a) What was the purpose / description of the advertisement?
- b) Who was the advertisement placed with, i.e. media outlet, newspaper, and television station or similar?
- c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?
- d) Were tenders or expressions of interest called? If not, why not?

Details of expenditure on advertising and communication is as follows:

19 (a)	19 (b)	19 (c)
Purpose	Type of Advertisement	Total Production Cost \$
Recruitment Notices	Indeed, LinkedIn, Seek, The Australian, The Australian Financial Review, The Economic Society of Australia, The Mandarin.	29 256
Promotion of NTTC/NTG in 2021 High Grade Issuer Yearbook	KangaNews	3 515
White Pages Listing	Telstra	2 677
Utility pricing order	Centralian Advocate, NT News	2 345
Condolence Notice	Adelaide Advertiser, NT News	1 215
TOTAL		\$39 008

d) No, procurement of these services were undertaken using Across Government Contracts.

TRAVEL

20. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority during the period 1 July 2020 to 31 March 2021 broken down to:

- a) International Travel**
- b) Interstate Travel**
- c) Intrastate Travel**

a) Not applicable.

b) \$6,809, includes travel related costs of airfare, accommodation, meals, travelling allowance, car rental and incidentals.

c) Not applicable.

21. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.

Not applicable.

22. Please provide itemised details and costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period 1 July 2020 to 31 March 2021.

A whole-of-government response to Question 22 will be provided by the Department of the Chief Minister and Cabinet.

HOSPITALITY / FUNCTIONS AND EVENTS

23. Please provide full details of all official hospitality provided for the period 1 July 2020 to 31 March 2021.

In relation to each occasion where official hospitality was provided:

- a) What was the purpose of the hospitality?**
- b) How many guests attended?**
- c) How many Ministers attended?**
- d) How many Ministerial staff attended?**
- e) How many MLAs attended?**
- f) How many Public Sector employees attended?**
- g) What was the total cost incurred?**

Total expenditure on public service hospitality for the period of 1 July 2020 ending 31 March 2021 for the Department of Treasury and Finance was **\$5,665**.

Official hospitality expenditure relates to attendance at the 2020 Chief Minister's Awards for Excellence in the Public Sector, forums and dinner events.

GRANTS, DONATIONS AND INCENTIVES

24. Please detail expenditure on grants, donations and incentives paid by your Agency (including the recipient of each payment) during the period 1 July 2020 to 31 March 2021.

Detail of grants paid for the period of 1 July 2020 to 31 March 2021:

Recipient*	Amount \$
BuildBonus	6 380 000
Homebuilder Grant Scheme	3 650 000
First Home Owners Grant Scheme	1 994 000
Household Goods Grant Scheme	233 465
TOTAL	12 257 465

*All recipients were individual households.

Nil donations and incentives were paid by the Department of Treasury and Finance.

25. Please detail the funds utilised to distribute awards and sponsorships in the period 1 July 2020 to 31 March 2021.

Details of awards and sponsorships for the period 1 July 2020 to 31 March 2021 all related to students for their academic achievements.

Recipient	Amount \$
Katherine High School	1 210
Good Shepherd Lutheran College	1 060
St Phillips College	1 050
Northern Territory Board of Studies	750
St John's College	710
Taminmin College	710
Yirara College	710
O'Loughlin Catholic College	600
Dripstone Middle School	480
Darwin Middle School	240
Nightcliff Middle School	240
Sanderson Middle School	240
TOTAL	8 000

26. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2021-22 financial year?

Not applicable.

27. Please detail the amounts paid on grants, donations and incentives to non-Government organisations for the period 1 July 2020 to 31 March 2021, including to which organisation and the services to be provided?

Not applicable.

MEDIA MONITORING SERVICES

28. Provide expenditure details on media monitoring services for the period 1 July 2020 to 31 March 2021 (including entities engaged and who utilises the service).

A whole-of-government response to Question 28 will be provided by the Department of the Chief Minister and Cabinet.

INFRASTRUCTURE PROJECTS

29. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia to be considered for the Infrastructure Priority List?

A whole-of-government response to Question 29 will be provided by the Department of Infrastructure, Planning and Logistics.

30. Please provide details of newly committed projects for the period 1 July 2020 to 31 March 2021.

A whole-of-government response to Question 30 will be provided by the Department of Infrastructure, Planning and Logistics.

31. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

A whole-of-government response to Question 31 will be provided by the Department of Infrastructure, Planning and Logistics.

GOVERNMENT LEASED BUILDINGS

32. What is the total annual power bill of each Government building owned/leased/used by each Department for the period 1 July 2020 to 31 March 2021?

Building	As at 31 March 2021
Charles Darwin Centre, 19 Smith St	\$28 796

33. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period 1 July 2020 to 31 March 2021?

A whole-of-government response to Question 33 will be provided by the Department of Corporate and Digital Development.

34. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

A whole-of-government response to Question 34 will be provided by the Department of Corporate and Digital Development.

FEES AND CHARGES

35. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2020-21 financial year and whether any of these fees and charges was increased following the passage of the 2020-21 financial year budget.

Not applicable.

INTERNAL AUDITS

36. How many internal audits and financial investigations were conducted in the period 1 July 2020 to 31 March 2021?

Internal Audits	4 complete 3 underway
Financial investigations	0

Additionally the Value for Territory compliance review was underway as at 31 March 2021.

37. What were the terms of reference or focus for each investigation?

Not applicable.

For the period of 1 July 2020 to 31 March 2021, the following internal audits were undertaken:

Internal audit	Terms of Reference or focus
Conduct and Ethics culture	Review of culture and controls related to the fraud and corruption framework, to identify opportunities for improvement in identification and response to fraud and corruption related matters.
Procurement and contracts (within agencies, not Procurement Services activities)	Identification of opportunities for improvement in procurement and contract management processes for a sample of high value procurements and contracts. This review will focus on agency activities, not the whole of government approach and outcomes.
Review of Quantum Upgrade Project	Ensure the key areas of compliance are met, best practice frameworks are being applied and provide recommendations for opportunities for improvement in future projects.
Control testing period: 1 April 2020 to 30 September 2020	Ensure the key areas of compliance are met, best practice frameworks are being applied and provide recommendations for improvement in processes and frameworks where applicable.

38. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

Not applicable.

BOARDS / ADVISORY BODIES

39. Please detail all boards and advisory bodies in your Agency in 2020-21, also providing the following information:

- a) The Terms of Reference, if changed from last year
- b) The current members and when they were appointed
- c) The total remuneration paid to each Board member during the 2020-21 financial year
- d) The itemised total cost incurred by the Board during the 2020-21 financial year

The following board and advisory body are in the Treasurer's Portfolio:

Board	Terms of Reference (a)	Members and Date Appointed (b)	Remuneration (including Superannuation) (c)	Total Costs (d)
Utilities Commission of the Northern Territory	The Commission operates under section 2 and 6 of the <i>Utilities Commission Act 2000</i> .	Mr Lyndon Rowe – 31/12/2018 Mr Richard Owens – 12/04/2017	The <i>Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006</i> governs the setting of remuneration and other entitlements for members of statutory bodies.	\$127,370
Northern Territory Treasury Corporation Advisory Board	Review and monitor the performance of NTTC, its business risks and performance in relation to its objectives. The Advisory Board also provides guidance on policy, analysis of economic conditions and advice on aligning borrowings and investing intentions with interest rate expectations.	Mr Craig Graham – April 2017 Mr David Braines-Mead – May 2007 Mr John Montague – November 2014 Mr Richard Ryan – October 1994 (resigned December 2020)	The <i>Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006</i> governs the setting of remuneration and other entitlements for members of statutory bodies.	\$27,131

Fall within Treasurer Portfolio, not part of DTF				
Board	Terms of Reference	Members and Date Appointed	Remuneration (including Superannuation)	Total Costs
	(a)	(b)	(c)	(d)
Motor Accidents (Compensation) Commission	The Commission operates under the <i>Motor Accidents (Compensation) Act 1996</i> .	Mr James Colvin – 30/06/2018 (statutory appointee – no board established under the <i>Motor Accidents (Compensation) Act 1996</i>)	The <i>Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006</i> governs the setting of remuneration and other entitlements for members of statutory bodies.	\$229,611 (costs recovered from Motor Accident Commission)

40. The number of times the Board met during the period 1 July 2020 to 31 March 2021.

Utilities Commission of the Northern Territory	10
Northern Territory Treasury Corporation Advisory Board	3
Motor Accidents (Compensation) Commission	Not applicable

REVIEWS AND INQUIRIES

41. Details of all reviews and inquiries completed or commenced during the 2020-21 financial year, also providing the following information:

- a) The Terms of Reference
- b) The criteria for selection of all panel members
- c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
- d) The cost of the review/inquiry
- e) How the information was/is accumulated to contribute to the review/inquiry
- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
- g) If not completed when this is expected

Not applicable.

WORKPLACE HEALTH AND SAFETY

- 42. Please provide the number, nature and cost of reportable safety issues for the period 1 July 2020 to 31 March 2021.**

Nil.

- 43. Please detail the number of stress related matters and claims for the period 1 July 2020 to 31 March 2021.**

Nil.

REGIONAL OFFICES

- 44. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2020/21 financial year. What are the locations for which they are responsible?**

Not Applicable.