

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mrs Finocchiaro to the Minister for Local Government, Minister for Central Australia Economic Reconstruction, Minister for Remote Housing and Town Camps, Minister for Indigenous Essential Services, Minister for Arts and Culture – for all agencies falling under the Ministers' portfolios.

AGENCY ADMINISTRATION

Notes:

The following questions can be answered from existing Agency data as at 31 March 2021. Please include a note if a response is affected by Machinery of Government changes following the General Election in August 2020.

You have previously referred questions requiring a Whole of Government response to the Minister responsible at a time that enables a response within the same timeframe as the remainder of the questions.

Further, you have previously inserted the question at the beginning of each answer.

My Office would be very grateful if these practices are continued.

STAFFING

1. (a) Please advise the number of staff employed in the following categories as at 31 March 2021:

Answer:

Category	Number
Total Full Time Equivalent	28.48
<i>Break-up:</i>	
1. Ongoing Full Time	16
2. Ongoing Part Time	6.68
3. Fixed Term Full Time	4
4. Fixed Term Part Time	0.80
5. Casual Contract*	0
6. Executive Contract	1

* Pay Period 20 – two casual employees contracted but not undertaking work at the time of the pay period ending on 31 March 2021

(b) Please provide, for each of the six categories above:
The relevant position classifications and the number of staff employed against each classification.

Answer:

Category and Classification	Casual	Full Time	Part Time	Grand Total
Casual		0	0	0
AO7	0			0
T4	0			0
Ongoing		16	6.68	22.68
AO4		1	1.92	2.92
AO5		3		3
AO6		1		1
AO7		1	1.35	2.35
P2		5	1.74	6.74
P3		1	1.67	2.67
SAO1		1		1
SAO2		1		1
SP2		1		1
T4		1		1
Fixed Term		4	0.8	4.8
AO3		1		1
AO5		1		1
P2		2		2
SAO1			0.8	0.8
Executive Contract		1	0	1
EO3C		1		1
Grand Total	0	21	7.48	28.48

2. Please advise the number of staff held against the following categories as at 31 March 2021.

Answer:

Category	Number
Resigned	4
Made Redundant	1
Terminated	0
Unattached	1
Classified Redeployee	0
Supernumerary	4*

* Accounts for 2 casual positions and a parental leave employee

3. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 31 March 2021

Category	Number
Aboriginal and Torres Strait Islander	

Answer:

A whole-of-government response to Question 3 will be provided by the Office of the Commissioner for Public Employment.

4. (a) Please advise the number of Frontline staff as FTE as at 31 March 2021 and as a percentage of the Agency total employment.

Category	Number	%age of Total Staff
Frontline		

(b) Please advise how the Agency determines which staff fall under the category of Frontline.

Answer:

Although the majority of our roles interface directly with clients/public the Authority does not distinguish these roles as 'frontline service' delivery.

5. Please advise how many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost as at 31 March 2021. Please use the table format presented below for your response.

Number Engaged	Purpose	Duration	Cost

Answer:

The Authority employed no staff through employment agency arrangements.

6. Please advise how many **locums** have been employed, for what purpose, for what duration and at what cost as at 31 March 2021. Please use the table format presented below for your response.

Number Employed	Purpose	Duration	Cost

Answer:

Not applicable.

7. (a) How many positions were advertised during the period 1 July 2020 to 31 March 2021?
- (b) Of the total number advertised above, how many positions had Special Measures applied?
- (c) Please break down the levels of positions that had Special Measures applied.

Answer:

- (a) Seven positions were advertised.
- (b) Four positions had Special Measures applied.
- (c) AO7 – one position.
P2 – two positions.
AO5 – one position.

OUTSOURCING

8. For the period 1 July 2020 to 31 March 2021, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency.

Is consideration being given to outsource, contract-out or privatise in financial year 2021/22? If so, provide details.

Answer:

No specific functions were outsourced, contracted out or privatised that were traditionally carried out by the Authority. However, external consultants are used from time to time to undertake specific sacred site projects due to specialist knowledge, ensure independence due to the sensitivity of the sacred site and stakeholders or due to the urgency of sacred site projects and staffing capacity.

2021-22 will see the above practice of contracting specialists in the field of Anthropology continue as needed.

LEGAL EXPENSES

9. What has been the expenditure on legal advice or related expenses for the period 1 July 2020 to 31 March 2021? Provide details on:

- a) The matter(s) (designate which ones are finalised and which ones are ongoing)
- b) The amount paid by matter
- c) The amount paid to each outside legal firm or barrister engaged

Answer:

- (a) Sacred site damage matter (20201256) – the matter is ongoing.
- (b) \$4545.46
- (c) All legal fees associated with the above matter were outsourced to the legal firm *Murphy and Associates Barristers and Solicitors*.

PROCUREMENT / CONSULTANCIES

10. For the period 1 July 2020 to 31 March 2021, please detail expenditure on each report and consultancy (excluding annual reports) that have been obtained from outside the NTPS. For each report/consultancy detail:
- a) Purpose
 - b) Cost
 - c) Person or entity engaged
 - d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
 - e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
 - f) Outcomes or key performance indicators for the report or consultancy
 - g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken

Answer:

The information below excludes all payments to Custodians who are recognised as consultants and paid as per the *Northern Territory Aboriginal Sacred Sites Act 1989*.

a)	b)	c)	d)	e)	f)	g)
Purpose	Cost	Person or Entity	Location	Report Tabled	Outcomes or KPIs	Tenders or EOI
Authority Certificate Application for: <ul style="list-style-type: none"> • Kowandi Future Development - 202003867 • Dundee Beach - 202003859 • Lee Point Road - 202004099 	\$19,990.91	Patrick William Livingston Horton	Timber Creek Northern Territory	No	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal Custodians and report writing from the Darwin office	Direct Appointment via contract – Tier 2 procurement Regional specialist nature of contract requirement
Authority Certificate Application for: <ul style="list-style-type: none"> • Cahill Crossing Viewing Area - 202002023 • Jim Jim Creek Crossing - 202001116 	\$14,000.00	Gareth Lewis	Darwin Northern Territory	No	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal Custodians and report writing from the Darwin office	Direct Appointment via contract – Tier 2 procurement Regional specialist nature of contract requirement
Authority Certificate Application for: Wartime Remanent Clean Up Program Shoal Bay - 202009049	\$9025.00	Patrick William Livingston Horton	Timber Creek Northern Territory	No	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal Custodians and report writing from the Darwin office	Direct Appointment via contract – Tier 1 procurement Regional specialist nature of contract requirement
Authority Certificate Application for: Mount Todd Exploration and Mining Leases - 201910406	\$10,163.64	Gareth Lewis	Darwin Northern Territory	No	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal Custodians and report writing from the Darwin office	Direct Appointment via contract – Tier 2 procurement Regional specialist nature of contract requirement

a)	b)	c)	d)	e)	f)	g)
Purpose	Cost	Person or Entity	Location	Report Tabled	Outcomes or KPIs	Tenders or EOI
Authority Certificate Application for: Gunlom walking track - 202002459	\$14,310.91	Gareth Lewis	Darwin Northern Territory	No	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal Custodians and report writing from the Darwin office	Direct Appointment via contract – Tier 2 procurement Regional specialist nature of contract requirement
The general aims of the project are to extract data from notebooks, reports and other material collected by Jeff Stead over the last 45 years and write reports for the following: <ul style="list-style-type: none"> Mount Isa Mine/McArthur River Mine 	\$11,665.46	Jeff Stead	Lindenow Victoria	No	Provide written reports on the region/issues identified in the contract	Direct Appointment via contract – Tier 2 procurement with CEO Exemption in place due to specialist nature of contract requirement
Job Evaluation Assessment on three positions: <ol style="list-style-type: none"> Assessment and Regulation Officer Compliance and Liaison Officer Registrar 	\$6,212.73.	Mercer Consulting (Australia)Pty Ltd	Sydney New South Wales	No	Provide an independent assessment and recommendation on position value assessment and classification advice	Direct Appointment through Whole of Government contract Q19-0058
Prepare a Job Assessment Questionnaire for the Registrar position	\$920.00	CJ Consulting HR Solutions Pty Ltd	Darwin	No	Provide written Job Assessment Questionnaire for one position for evaluation	Direct Appoint – Tier 1 procurement

11. Please advise the number of contracts awarded to business entities with a principal place of business in the NT and outside the NT for the period 1 July 2020 to 31 March 2021 as follows:

Answer:

Number in the NT	Number outside of the NT
6	2

12. For each of the contracts awarded to business entities with a principal place of business outside the Northern Territory, please advise the selection criteria on the applicable contract or tender.

Answer:

Contract	Business Entity	Address	Selection Criteria
Job evaluation Assessment of three positions	Mercer Consulting (Australia)Pty Ltd	Sydney New South Wales	The entity is contracted through a Whole of Government Contract and were the developers of the Evaluation System who deliver the training and guidance to the NT Government
Extract data from notebooks, reports and other material collected by Jeff Stead over the last 45 years and write reports	Jeff Stead	Lindenow Victoria	Over 45 years' experience in NT specific Anthropology, and subject matter expert of the region whose personal records and collections store the regional specific information

13. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public tenders were advertised during the period 1 July 2020 to 31 March 2021?

Answer:

The Authority did not procure any activities that were within the Tier 3, Tier 4 or Tier 5 categories.

14. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public tender process during the period 1 July 2020 to 31 March 2021?

Answer:

The Authority did not procure any activities that were within the Tier 3, Tier 4 or Tier 5 categories.

15. For each instance identified in the question above, where a public quotation process was not undertaken, including for those with a Certificate of Exemption:
- a) What is the description of the goods and services contracted?
 - b) What is the value of the goods and services contracted?
 - c) What was the reason for not using the public tender process or for requiring a Certificate of Exemption?
 - d) Who recommended the course of action in c) above?
 - e) Who approved the course of action in c) above?

Answer:

Not applicable to the Authority as it did not procure any activities that were within the Tier 3, Tier 4 or Tier 5 categories.

FOCUS GROUPS / POLLING / SURVEYS

For the period 1 July 2020 to 31 March 2021:

16. Please detail expenditure on opinion polls and focus groups, including costs and entities that conducted the work.

Answer:

Not applicable to the Authority.

17. Detail all surveys undertaken in relation to the focus groups and opinion polls above, including their, form, the cost and what inducements were provided to incentivize participation.

Answer:

Not applicable to the Authority.

18. Please provide copies of each survey and the results of each survey.

Answer:

Not applicable to the Authority.

COMMUNICATIONS AND MARKETING

19. Please detail expenditure on advertising and communications during the period 1 July 2020 to 31 March 2021.

For each advertisement for which an expense was incurred:

- a) What was the purpose / description of the advertisement?
- b) Who was the advertisement placed with, i.e. media outlet, newspaper, and television station or similar?
- c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?
- d) Were tenders or expressions of interest called? If not, why not?

Answer:

Not applicable to the Authority.

TRAVEL

20. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority during the period 1 July 2020 to 31 March 2021 broken down to:

- a) International Travel
- b) Interstate Travel
- c) Intrastate Travel

Answer:

- (a) There was no international travel from 1 July 2020 to 31 March 2021.

(b) \$4181.70 was spent on Interstate travel from 1 July 2020 to 31 March 2021.

(c) \$173,114.69 was spent on intrastate travel from 1 July 2020 to 31 March 2021.

21. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.

Answer:

Not applicable to the Authority.

22. Please provide itemised details and costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period 1 July 2020 to 31 March 2021.

Answer:

Not applicable to the Authority.

HOSPITALITY / FUNCTIONS AND EVENTS

23. Please provide full details of all official hospitality provided for the period 1 July 2020 to 31 March 2021.

In relation to each occasion where official hospitality was provided:

- a) What was the purpose of the hospitality?
- b) How many guests attended?
- c) How many Ministers attended?
- d) How many Ministerial staff attended?
- e) How many MLAs attended?
- f) How many Public Sector employees attended?
- g) What was the total cost incurred?

Answer:

(a) What was the purpose of the hospitality?	Attend a Minerals Council function on the latest mining exploration in the NT with key client groups and stakeholders	Karrabing Group Film Screening of Sacred Sites
(b) How many guests attended?	0	15
(c) How many Ministers attended?	0	0

(d) How many Ministerial staff attended?	0	0
(e) How many MLAs attended?	0	0
(f) How many Public Sector employees attended?	3	10
(g) What was the total cost incurred?	\$231.81	\$288.55

GRANTS, DONATIONS AND INCENTIVES

24. Please detail expenditure on grants, donations and incentives paid by your Agency (including the recipient of each payment) during the period 1 July 2020 to 31 March 2021.

Answer:

Not applicable to the Authority.

25. Please detail the funds utilised to distribute awards and sponsorships in the period 1 July 2020 to 31 March 2021.

Answer:

Not applicable to the Authority.

26. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2021/22 financial year?

Answer:

Not applicable to the Authority.

27. Please detail the amounts paid on grants, donations and incentives to non-Government organisations for the period 1 July 2020 to 31 March 2021, including to which organisation and the services to be provided?

Answer:

Not applicable to the Authority.

MEDIA MONITORING SERVICES

28. Provide expenditure details on media monitoring services for the period 1 July 2020 to 31 March 2021 (including entities engaged and who utilises the service).

Answer:

A whole-of-government response to Question 28 will be provided by the Department of Chief Minister and Cabinet.

INFRASTRUCTURE PROJECTS

29. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia to be considered for the Infrastructure Priority List?

Answer:

A whole-of-government response to Question 29 will be provided by the Department of Infrastructure, Planning and Logistics.

30. Please provide details of newly committed projects for the period 1 July 2020 to 31 March 2021.

Answer:

A whole-of-government response to Question 30 will be provided by the Department of Infrastructure, Planning and Logistics.

31. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

Answer:

A whole-of-government response to Question 31 will be provided by the Department of Infrastructure, Planning and Logistics.

GOVERNMENT LEASED BUILDINGS

32. What is the total annual power bill of each Government building owned/leased/used by each Department for the period 1 July 2020 to 31 March 2021?

Answer:

Location	Amount
RCG Centre – Darwin	\$19,918.40
McMinn Street Shed - Darwin	\$1554.09
NT House - Alice Springs	\$1220.58
Total	\$22,693.07

33. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period 1 July 2020 to 31 March 2021?

Answer:

A whole-of-government response to Question 33 will be provided by the Department of Corporate and Digital Development.

34. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

Answer:

A whole-of-government response to Question 34 will be provided by the Department of Corporate and Digital Development.

FEES AND CHARGES

35. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2020/21 financial year and whether any of these fees and charges was increased following the passage of the 2020/21 financial year budget.

Answer:

The *Northern Territory Aboriginal Sacred Sites Act 1989* (Part III Division 1A (19D)) prescribes that fees and charges are in accordance with the Regulations. The Revenue Unit was \$1.21 in 2019-20 and remained at this rate for 2020-21. Requests for Information fees remained at \$27 per lot and Authority Certificate fees remained at \$68 per Certificate.

The total revenue raised from 1 July 2021 to 31 March 2021 is:

- Goods and Services Revenue - \$2,187,027.22.
- Fees from Regulatory Services - \$55,927.

INTERNAL AUDITS

36. How many internal audits and financial investigations were conducted in the period 1 July 2020 to 31 March 2021?

Answer:

Six internal audits and no financial investigations were conducted from 1 July 2020 to 31 March 2021.

37. What were the terms of reference or focus for each investigation?

Answer:

<u>No</u>	<u>Topic</u>	<u>Purpose</u>
1	Travel Audit	Undertake a sample Audit of all travel requirements to ensure all travel was undertaken within the requirements of the travel policy and financial delegations
2	Value for Territory Audit	Procurement rule 1.6 requires agencies to establish an audit program that incorporates the requirements of the Value For Territory assurance program.
3	Remote Vehicle Travel Policy Audit	Review of selected aspects of the Policy. Audits were conducted of vehicles users compliance with speed limits and the vehicles contain all of standard vehicle equipment required for remote travel under the Policy.
4	NT Government Cabinet Documents Clean Desk Policy Audit	To review adherence to the Policy.
5	Excess Recreation and Long Service Leave Audit	To review adherence to the Policy.
6	Delegations Audit	Review currency of delegations pursuant to <i>Northern Territory Sacred Sites Act 1989</i> and the <i>Financial Management Act 1995</i>

38. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

Answer:

There was no fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audit.

<u>No</u>	<u>Topic</u>	<u>Outcome</u>
1	Travel Audit	No fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audit.

<u>No</u>	<u>Topic</u>	<u>Outcome</u>
2	Value for Territory Audit	Pending final report.
3	Remote Vehicle Travel Policy Audit	Minor speeding infractions for short periods and some equipment requiring replacement. Staff were advised of the speed limit laws and all equipment has been replaced to adhere to the policy. Future speed audit to be undertaken after 30 June 2021.
4	NT Government Cabinet Documents Clean Desk Policy Audit	No fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audit.
5	Excess Recreation and Long Service Leave Audit	Three staff had excess recreation leave totalling 32 days and this was a breach of Public Sector Employment and Management By-laws. The three staff members are on leave management plans to reduce the excess to the allowable amount.
6	Delegations Audit	Pending final report.

BOARDS / ADVISORY BODIES

39. Please detail all boards and advisory bodies in your Agency in 2020/21, also providing the following information:
- The Terms of Reference, if changed from last year
 - The current members and when they were appointed
 - The total remuneration paid to each Board member during the 2020/21 financial year
 - The itemised total cost incurred by the Board during the 2020/21 financial year

Answer:

- The *Northern Territory Aboriginal Sacred Sites Act 1989* under Part II is the 'Terms of Reference' for the Aboriginal Areas Protection Authority Board and outlines the establishment, composition, functions, powers, meetings and protections. The Terms of Reference have not changed from the last year.
- The current members of the Authority Board are:

Mr Bobby Nungumajbarr – Chair, Arnhem Land East
Re-appointed on 31 October 2018 as a Board Member

Ms Valerie Martin – Deputy Chair, Yuendumu Hinterland
Re-appointed 8 January 2020 as a Board Member

Ms Elaine Watts – Board Member, Victoria River District
Appointed 23 May 2018

Mr Jack Green – Board Member, Borroloola and Gulf

Re-appointed on 31 October 2018

Mr Walter Kerinaia Junior – Board Member, Tiwi Islands
Re-appointed on 22 August 2018

Mr Phillip Mamarika – Board Member, Arnhem Land East
Re-appointed on 22 August 2018

Ms Lynette Granites – Board Member, Yuendumu Hinterland
Re-appointed on 22 August 2018

Ms Jenny Inmulugulu – Board Member, Arnhem Land West
Re-appointed on 31 October 2018

Mr Neville Petrick – Board Member, Eastern Plenty region
Appointed 27 March 2019

Ms Barbara Shaw – Board member, Alice Springs region
Appointed 27 March 2019

The two Northern Territory Government representative board positions were vacated during 2020-21 and the Aboriginal Areas Protection Authority Board is currently seeking Aboriginal Government nominations to replace the two vacant positions.

- (c) A breakdown of sitting fees per member has not been provided however, the total sitting fees paid from 1 July 2020 to 31 March 2021 was \$25,641.18.
 - (d) The total Aboriginal Areas Protection Authority Board expenses as at 31 March 2021 was \$65,315.81.
40. The number of times the Board met during the period 1 July 2020 to 31 March 2021.

Answer:

The Aboriginal Areas Protection Authority Board has met three times from 1 July 2020 to 31 March 2021:

- 1. August 2020;
- 2. November 2020; and
- 3. March 2021.

REVIEWS AND INQUIRIES

- 41. Details of all reviews and inquiries completed or commenced during the 2020/21 financial year, also providing the following information:
 - a) The Terms of Reference

- b) The criteria for selection of all panel members
- c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
- d) The cost of the review/inquiry
- e) How the information was/is accumulated to contribute to the review/inquiry
- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
- g) If not completed when this is expected

Answer:

Not applicable as no reviews or inquiries were conducted by the Authority in 2020-21.

WORKPLACE HEALTH AND SAFETY

42. Please provide the number, nature and cost of reportable safety issues for the period 1 July 2020 to 31 March 2021.

Answer:

No reportable safety issues occurred from 1 July 2020 to 31 March 2021.

43. Please detail the number of stress related matters and claims for the period 1 July 2020 to 31 March 2021.

Answer:

No stress related matters and claims were made from 1 July 2020 to 31 March 2021.

REGIONAL OFFICES

44. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2020/21 financial year. What are the locations for which they are responsible?

Answer:

The Authority has a regional office in Alice Springs that has the following staffing:

- 1 Research Anthropology Manager
- 3 Anthropologists / Research Officers

- 2 Anthropologist / Data Integrity Officer
- 1 Office Manager / Assistant Registrar

The function of the Alice Springs office is to undertake the following tasks in the Central Australian region under the *Northern Territory Aboriginal Sacred Sites Act 1989*.

- undertake anthropological research and associated administration and consultation with Custodians to register sacred sites;
- issue Authority Certificates in consultation with Custodians and applicants;
- consult with Custodians in relation to site damage;
- manage the conflict between protecting sacred sites and land development that can arise between Custodians and clients;
- carry out field surveys and research to determine the constraints, if any, imposed by the existence of sacred sites for work on land within the Central Australian region; and
- enforce the *Northern Territory Aboriginal Sacred Sites Act 1989* and all legal requirements.

From 1 July to 31 March 2021 the Alice Springs office:

- completed 40 Authority Certificates valued at \$1.012 million in charges;
- investigated 14 sacred site concerns regarding potential site damage;
- completed 9 investigations regarding potential site damage;
- had 5 sacred site concern matters remaining active;
- recorded 39 new sacred sites;
- registered 15 new sacred sites;
 - undertook community liaison and membership of community organisations and working groups such as Lhere Mparntwe Management Strategy Group (LMMSG). As part of the LMMSG group, the Research Manager and a senior Mparntwe Custodian attended meetings every 2 to 3 months to help inform and develop a collaborative biocultural management framework for the river systems Todd and Charles Rivers, which are Registered Sacred Sites upon which the town of Alice Springs is built;
- conducted regular local client meetings and liaison with service providers such as:
 - Alice Springs Town Council;
 - Department of Infrastructure Planning and Logistics;
 - Power and Water;
 - Department of Environment, Parks and Water Security;
 - local Real Estate agents and conveyancers;
 - Olive Pink Botanic Gardens;
 - Police Fire and Emergency Services; and
 - private community members;
- hosted community forums for strategic outcomes such as:
 - the Mparntwe Custodial Group forum regarding the development of a National Aboriginal Art Gallery

- the Custodial Group forums regarding the upgrading of the Stuart Highway through Heavitree Gap;
- attended local functions to help grow the organisational reputation and understanding of the *Northern Territory Aboriginal Sacred Sites Act 1989* such as:
 - Tourism NT gatherings;
 - conferences focussed on socio-economic development of the NT; and
 - local Place Name Committee meetings.