

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY**WRITTEN QUESTION**

Mr Higgins to the Attorney-General and Minister for Justice, Minister for Health and Minister responsible for agencies and Government authorities under the Administrative Arrangements Order as at 31 March 2017

AGENCY ADMINISTRATION**ELECTION COMMITMENTS**

1. Please provide details of all Labor election commitments and policy announcements made to Territorians in the campaign leading up to the 2016 NT General Election.
2. Please also provide the costing as applied to each election commitment.

ADMINISTRATIVE ARRANGEMENTS

3. Please provide details on all staff movements as a result of the Administrative Arrangements Order on 12 September 2016, including:
 - a) Appointments
 - b) Transfers
 - c) Resignations
 - d) Terminations
 - e) Redundancies
4. Please advise the cost of the staff changes, broken down by standard classification.
5. How much was spent on signage, including the design of such signage, required due to the machinery of Government changes since 12 September 2016?
6. How much was spent on stationery, including the design of such stationery, required due to the machinery of Government changes since 12 September 2016?
7. How much was spent on uniforms required due to the machinery of Government changes since 12 September 2016?

8. How much was spent on logos, trademarks and branding, including the development, design and registration of logos, trademarks and branding, required due to the machinery of Government changes since 12 September 2016?
9. How much was spent on published materials, printed or digital, required due to the machinery of Government changes since 12 September 2016?
10. How much was spent on office fit-outs and/or refurbishments commissioned following the machinery of Government changes since 12 September 2016?

BUDGET

11. What efficiency dividend has each Department and Agency been asked to achieve in framing the 2017/18 Budget? When was this direction given and what specific instructions were provided to achieve this result?
12. What instructions have been given to Departments and Agencies to address the reduction in GST payments to the Northern Territory?

STAFFING

13. Please provide details for the following staffing questions as at 1 September 2016 and 31 March 2017:
 - a) How many staff were employed in the following categories:
 - i. Full time equivalent
 - ii. Permanent part time contract
 - iii. Contract
 - b) Please advise the number of staff identified Aboriginal and Torres Strait Islander in terms of FTE and as a percentage of the Agency total employment (all classifications).
 - c) Please advise the number of frontline staff as FTE and as a percentage of the Agency total employment (all classifications).
14. What is the variance in FTE from 30 June 2016 to 31 March 2017?
15. Please advise, in each category:

- a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2016 and as at 31 March 2017
 - b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2016 and as at 31 March 2017
 - c) By position, when each current contract is due to be renewed
16. For the full financial year ending 30 June 2016 and for the period 1 September through 31 March 2017, how many staff:
- a) Resigned
 - b) Were demoted as a result of job evaluation or re-evaluation
 - c) Were made redundant
 - d) Were terminated
17. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
18. How many staff were categorized as supernumerary for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
19. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
20. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
21. How many positions had Special Measures applied when advertised during the period beginning 1 September 2016 and ending 31 March 2017?
22. How many positions that had Special Measures applied, as referred to in question 21 above, had to be re-advertised due to the initial process not securing suitable candidates?

23. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 1 September 2016 and the increase in staff who identify as Aboriginal and Torres Strait Islander since 1 September 2016.

24. How many grievances have arisen as a direct result of the Special Measures program since 1 September 2016. Of these, how many remain unresolved?

OUTSOURCING

25. For the period beginning 1 September 2016 and ending 31 March 2017, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2017/18? If so, provide details.

LEGAL EXPENSES

26. What has been the expenditure on legal advice or related expenses for the financial year 2016/17? Provide details on:

- a) the matter(s) (designate which ones are finalised and which ones are ongoing)
- b) The amount paid by matter
- c) The amount paid to each outside legal firm or barrister engaged

PROCUREMENT / CONSULTANCIES

27. For the period beginning 1 September 2016 and ending 31 March 2017, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:

- a) Purpose
- b) Cost
- c) Person or entity engaged
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
- f) Outcomes or key performance indicators for the report or consultancy

g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken

28. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the financial year 2016/17, up to and including 31 March 2017. Outline the tasks performed.
29. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?
30. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the financial year 2016/2017, up to and including 31 March 2017? Detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.
31. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period of time beginning 1 September 2016 and ending 31 March 2017?
32. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period of time beginning 1 September 2016 and ending 31 March 2017?
33. For each instance identified above in question 32, where a public quotation process was not undertaken, including for Certificates of Exemption:
- a) What is the description of the goods and services contracted?
 - b) What is the value of the goods and services contracted?
 - c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?
 - d) Who recommended the course of action in c) above?
 - e) Who approved the course of action in c) above?
34. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2017.

FOCUS GROUPS / POLLING / SURVEYS

35. Please detail expenditure during the period of time beginning 1 September 2016 and ending 31 March 2017 on opinion polls and focus groups, including costs and entities that conducted the work.
36. Please provide copies of the surveys identified in question 35 above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period of time beginning 1 September 2016 and ending 31 March 2017.

COMMUNICATIONS AND MARKETING

37. Please detail expenditure on advertising and communications during the period of time beginning 1 September 2016 and ending 31 March 2017.
- For each advertisement for which an expense was incurred:
- a) What was the purpose / description of the advertisement?
 - b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station or similar?
 - c) What was the total production cost, including, but not limited to, design, commissions, placement costs?
 - d) Were tenders or expressions of interest called? If not, why not?

TRAVEL

Note: A separate question is being sent to the Department of the Chief Minister.

38. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period of time beginning 1 September 2016 and ending 31 March 2017 broken down to:
- a) International travel
 - b) Interstate travel
 - c) Intrastate travel
39. In the case of international travel identified in response to question 38 above, please provide the purpose, itinerary, persons and costs involved in each trip.

40. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period of time beginning 1 September 2016 and ending 31 March 2017.

HOSPITALITY / FUNCTIONS AND EVENTS

Note: A separate question is being sent to the Department of the Chief Minister.

41. Please provide full details of all public service hospitality provided since 1 September 2016.
- In relation to each occasion on which official hospitality was undertaken:
- a) What was the purpose of the hospitality?
 - b) How many guests attended?
 - c) How many Ministers attended?
 - d) How many Ministerial staff attended?
 - e) How many MLAs attended?
 - f) How many Public Sector employees attended?
 - g) What was the total cost incurred?

GRANTS AND DONATIONS

42. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period of time beginning 1 September 2016 and ending 31 March 2017.
43. Please detail the funds utilised to distribute awards and sponsorships in the period of time beginning 1 September 2016 and ending 31 March 2017. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2017/18 financial year?
44. Please detail the amounts paid on grants to non-Government organisations for the the period of time beginning 1 September 2016 and ending 31 March 2017, including to which organisation and the services to be provided?

MEDIA MONITORING SERVICES

45. Provide expenditure details on media monitoring services for the period of time beginning 1 September 2016 and ending 31 March 2017 (including entities engaged and who utilises the service).

INFRASTRUCTURE PROJECTS

46. What are the details, by project, of re-voted capital works in all Department and Government Authorities since 1 September 2016?
47. Please provide details of all projects that have been cancelled or postponed under the Government's infrastructure re-prioritisation plan.
48. Please provide details of newly committed projects since 1 September 2016.
49. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

GOVERNMENT LEASED BUILDINGS

50. What is the total annual power bill of each Government building owned/leased/used by each Department for the financial year 2015/16 and as at 31 March 2017?
51. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period of time beginning 1 September 2016 and ending 31 March 2017?
52. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

FEES AND CHARGES

53. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2016/17 financial year and whether any of these fees and charges was increased following the passage of the 2016/17 financial year budget.

INTERNAL AUDITS

54. How many internal audits and financial investigations were conducted in the 2016/17 financial year?
55. What were the terms of reference or focus for each investigation?
56. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

BOARDS / ADVISORY BODIES

57. Please detail all boards and advisory bodies in your Agency in 2016/17, also providing the following information:
- a) The Terms of Reference
 - b) The current members and when they were appointed
 - c) The total remuneration paid to each Board member during the 2016/17 financial year
 - d) The itemised total cost incurred by the Board during the 2016/17 financial year
 - e) The number of times the Board met during the 2016/17 financial year

REVIEWS AND INQUIRIES

58. Details of all reviews and inquiries completed or commenced during the 2016/17 financial year, also providing the following information:
- a) The Terms of Reference
 - b) The criteria for selection of all panel members
 - c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
 - d) The cost of the review/inquiry
 - e) How the information was/is accumulated to contribute to the review/inquiry
 - f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
 - g) If not completed when this is expected

WORKPLACE HEALTH AND SAFETY

59. Please provide the number, nature and cost of reportable safety issues for 2016/17.

REGIONAL OFFICES

60. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2016/17 financial year. What are the locations for which they are responsible?
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RESPONSES TO QUESTIONS

ELECTION COMMITMENTS

1. A whole-of-government response to Question 1 will be provided by the Chief Minister.
2. A whole-of-government response to Question 2 will be provided by the Chief Minister.

ADMINISTRATIVE ARRANGEMENTS

3. A whole-of-government response to Question 3 will be provided by the Minister for Public Employment.
4. A whole-of-government response to Question 4 will be provided by the Chief Minister.
5. Nil.
6. A total of \$2,428.51 was spent on stationery (business cards) required due to the machinery of Government changes since 12 September 2016.
7. Nil.
8. Nil.
9. Nil.
10. \$97,000.00 was spent on office fit outs and refurbishments following the machinery of Government changes since 12 September 2016.

BUDGET

11. A whole-of-government response to Question 11 will be provided by the Treasurer.
12. A whole-of-government response to Question 12 will be provided by the Treasurer.

STAFFING

13. a). The staffing within the Department as at:

1 September 2016 (Pay 5 2016/2017) was:

- i. Total full time equivalent staffing numbers were 1507.94 FTEs*.
- ii. Total ongoing (permanent) employees were 1201.99 FTEs, including 23.87 ongoing (permanent) part time employees.
- iii. Total fixed term (temporary contract) employees were 290.16 FTEs. Casuals have been excluded (15.79 FTEs).

31 March 2017 (Pay 19 2016/2017) was:

- i. Total full time equivalent staffing numbers were 1504.44 FTEs*.
- ii. Total ongoing (permanent) employees were 1203.67 FTEs, including 30.92 ongoing (permanent) part time employees.
- iii. Total fixed term (temporary contract) employees were 278.40 FTEs. Casuals have been excluded (22.37 FTEs).

*Note: Statutory appointments and the judiciary have been included to reflect consistency in the FTE reporting.

13b). A whole-of-government response to Question 13(b) will be provided by the Minister for Public Employment.

13c). A whole-of-government response to Question 13(c) will be provided by the Minister for Public Employment.

14. A whole-of-government response to Question 14 will be provided by the Minister for Public Employment.

15. a). A whole-of-government response to Question 15(a) will be provided by the Minister for Public Employment.

15.b). The total number of staff employed on executive or temporary employment contracts:

As at 30 June 2016 (Pay 27, 2015/16):

A. Former Department of the Attorney-General and Justice

147.59 FTE employed on temporary fixed term contracts. This figure includes 47.41 FTE on executive contracts. This figure excludes Domestic Violence Directorate and Family Responsibilities Program.

The table below provides details by classification level:

Fixed Term Contracts by Designation	2015-16 Pay 27
Administrative Officer 1	0.14
Administrative Officer 2	10.50
NTPS Trainee	1.00
Graduate Trainee	5.00
Administrative Officer 3	29.60
Administrative Officer 4	15.70
Administrative Officer 5	4.80
Administrative Officer 6	5.00
Administrative Officer 7	7.94
Senior Administrative Officer 1	1.00
Local Court Judge (formally Magistrate)	1.00
Ordinary Member	1.00
President	1.00
Professional 1	5.00
Professional 2	5.00

Professional 3	1.60
Senior Professional 1	2.00
Senior Professional 2	2.90
Department of the Attorney-General and Justice Total	100.18

The table below provides details by classification level of those employed on executive contracts:

Executive Officers Contract	2015-16 Pay 27
Executive Officer 1 Contract	27.71
Executive Officer 2 Contract	15.00
Executive Officer 3 Contract	0.70
Executive Officer 4 Contract	2.00
Executive Officer 5 Contract	1.00
Executive Officer 6 Contract	1.00
Department of the Attorney-General and Justice Total	47.41

B. Former NT Department of Correctional Services

100.99 FTE employed on temporary employment contracts. This figure includes 12 FTE on executive contracts. This figure excludes the Youth Justice Division and associated support services.

The table below provides details by classification level:

Fixed Term Contracts by Designation	2015-16 Pay 27
Administrative Officer 2	4.90
Administrative Officer 3	15.85
Administrative Officer 3 Rostered	1.00
Administrative Officer 4	13.70
Administrative Officer 5	2.84
Administrative Officer 6	5.70
Administrative Officer 7	2.00
Senior Administrative Officer 1	3.00
Trainee Correctional Officer	25.89
Correctional Officer	5.84
Correctional Officer First Class	1.00
Senior Industries Officer	1.00
Chief Correctional Officer	1.00
Physical 4 Rostered	1.27
Technical 5	3.00
Technical 6	1.00
Former NT Department of Correctional Services Total	88.99

The table below provides details by classification level of those employed on executive contracts:

Executive Officers Contract	2015-16 Pay 27
Executive Officer 1 Contract	8.00
Executive Officer 2 Contract	4.00
Former NT Department of Correctional Services Total	12.00

*The Commissioner for Correctional Services was held against NT Police, Fire and Emergency Services during this reporting period, with financial adjustments occurring.

C. Licensing NT from the former Department of Business

13.80 FTE employed on temporary employment contracts. This figure includes 5 FTE on executive contracts. This figure excludes Alcohol Policy Unit.

The table below provides details by classification level:

Fixed Term Contracts by Designation	2015-16 Pay 27
Administrative Officer 3	4.00
Administrative Officer 4	1.00
Administrative Officer 5	3.00
Administrative Officer 6	0.80
Total	8.80

The table below provides details by classification level of those employed on executive contracts:

Executive Officers Contract	2015-16 Pay 27
Executive Officer 1 Contract	3.00
Executive Officer 2 Contract	1.00
Executive Officer 3 Contract	1.00
Total	5.00

D. NT Worksafe from the former Department of Business

5 FTE employed on temporary employment contracts. This figure includes 2 FTE on executive contracts.

The table below provides details by classification level:

Fixed Term Contracts by Designation	2015-16 Pay 27
Administrative Officer 4	2.00
Administrative Officer 6	1.00
Total	3.00

The table below provides details by classification level of those employed on executive contracts:

Executive Officers Contract	2015-16 Pay 27
Executive Officer 1 Contract	1.00
Executive Officer 2 Contract	1.00
Total	2.00

As at 31 March 2017 (Pay 19, 2016/17) there were 278.40 FTE employed on temporary employment contracts. This figure includes 69.83 FTE on executive contracts.

The table below provides details by classification level of those employed on fixed term contracts:

Fixed Term Contracts by Designation	2016-17 Pay 19
Administrative Officer 1	0.14
Administrative Officer 2	11.20
NTPS Trainee	1.90
Graduate Trainee	5.00
Administrative Officer 3	45.33
Administrative Officer 3 Rostered	1.67
Administrative Officer 4	38.33
Administrative Officer 5	12.54
Administrative Officer 6	11.72
Administrative Officer 7	8.80
Senior Administrative Officer 1	2.00
Senior Administrative Officer 2	2.00
Trainee Correctional Officer	36.89
Correctional Officer	3.00
Correctional Officer First Class	1.00
Senior Correctional Officer	1.00
Senior Industries Officer	0.85
Local Court Judge (formally Magistrate)	1.00
Ordinary Member	1.00
President	1.00
Professional 1	2.00
Professional 2	9.00
Professional 3	5.60

Senior Professional 1	1.00
Senior Professional 2	1.90
Physical 5	1.00
Technical 5	0.70
Technical 6	1.00
Department of the Attorney-General and Justice Total	208.57

The table below provides details by classification level of those employed on executive contracts:

Executive Officers Contract	2015-16 Pay 27
Executive Officer 1 Contract	39.83
Executive Officer 2 Contract	22.00
Executive Officer 3 Contract	3.00
Executive Officer 4 Contract	2.00
Executive Officer 5 Contract	1.00
Executive Officer 6 Contract	1.00
Deputy Commissioner for Police Contract	1.00
Total	69.83

Note: statutory appointments and the judiciary have been included to reflect consistency in the FTE reporting. Casuals have been excluded.

15.c). A whole-of-government response to Question 15(c) will be provided by the Minister for Public Employment.

16. For the **full financial year ending 30 June 2016** the table provides details of the various departments of those employees who resigned, were demoted, accepted voluntary redundancies and were terminated.

Department	Resigned	Demoted as a result of Job Evaluation of Re-evaluation	Voluntary Redundancies	Terminated
Former Department of the Attorney-General and Justice (excluding Domestic Violence Directorate and Family Responsibilities Program)	73	0	3	1
Licensing NT (excluding Alcohol Policy Unit) and NT Worksafe from the former Department of Business*	17	0	0	0
Former NT Department of Correctional Services (excluding Youth Justice and associated support staff)	105	0	2	1

*Data for Licensing NT and NT Worksafe supplied by the Department of Business, Trade and Innovation and Job evaluation records supplied by DCIS.

For the period **1 September 2016 to 31 March 2017**:

- a) 130 employees resigned.
- b) Nil employees demoted as a result of job evaluation or re-evaluation.
- c) Nil employees were made redundant.
- d) 5 employees were terminated.

17. The number of employees categorised as unattached or redeployees:

Full financial year ending 30 June 2016

The table below provides details of the number of employees relevant to each department at the time:

Department	Unattached	Redeployees
Former Department of the Attorney-General and Justice (excluding Domestic Violence Directorate and Family Responsibilities Program)	28	3
Licensing NT under the former Department of Business (excluding Alcohol Policy Unit)*	0	0
NT Worksafe under the former Department of Business*	0	1
Former NT Department of Correctional Services (excluding Youth Justice and associated support staff)	18	7

*Data provided by the Department of Business, Trade and Innovation

1 September 2016 to 31 March 2017

For the period **1 September 2016 to 31 March 2017**, the number of staff categorised as unattached was 33 and the number of staff categorised as redeployees was 5.

18. The number of employees categorised as supernumerary*:

As at 30 June 2016 (Pay 27 2015/16):

Former Departments	FTE
Former Department of the Attorney-General and Justice (excluding Domestic Violence Directorate and Family Responsibilities Program)	81.42
Licensing NT under the former Department of Business (excluding Alcohol Policy Unit)	1

NT Worksafe under the former Department of Business	0
Former NT Department of Correctional Services (excluding Youth Justice and associated support staff)	98.27

As at 1 September 2016 (Pay 5 2016/17):

The Department had 171.65 supernumerary FTEs.

As a 31 March 2017 (Pay 19 2016/17):

The Department had 181.78 supernumerary FTEs.

*All of the above figures for each time period exclude employees who are categorised as unattached or redeployees.

19. Full financial year ending 30 June 2016:

Division	No. of Employees	Duration	Purpose	Cost
Licensing NT (excluding Alcohol Policy Unit)	1	6/6/16 – 30/6/16	Licensing and registration renewals with costs met by the Agents Licensing Fidelity Guarantee fund.	\$6,393.21
Licensing NT (excluding Alcohol Policy Unit)	1	27/6/16 – 30/6/16	Red Appointments used to source a suitable Indigenous candidate	\$4,873.12
Department total	2			\$11,266.33

Data for Licensing NT are based on former Department of Business records.

The period 1 September 2016 to 31 March 2017:

Division	No. of Employees	Duration	Purpose	Cost
Licensing NT	1	2/11/16 – 24/2/17	Licensing and registration renewals with costs met by the Agents Licensing Fidelity Guarantee fund.	\$43931.75
Licensing NT	1	1/9/16 – 23/12/16	Senior Secretariat position performing secretariat functions, position was advertised with no suitable applicants.	\$38121.39
Licensing NT	1	1/9/16 – 1/11/16	Red Appointments used to source a suitable Indigenous candidate	\$17656.29
Licensing NT	1	1/9/16 – 30/11/16	Secretariat Officer position performing secretariat functions filled following resignation.	\$24771.02

Licensing NT	1	1/9/16 – 23/10/16	Red Appointments used to source a suitable candidate for a short term backfill due to maternity leave extension	\$13641.88
Department total	5			\$138,122.33

20. Not applicable.

21. A whole-of-government response to Question 21 will be provided by the Minister for Public Employment.

22. A whole-of-government response to Question 22 will be provided by the Minister for Public Employment.

23. A whole-of-government response to Question 23 will be provided by the Minister for Public Employment.

24. A whole-of-government response to Question 24 will be provided by the Minister for Public Employment.

OUTSOURCING

25. Nil.

LEGAL EXPENSES

26. Answer to Parts a) and b):

The scope of the question is too broad and encompasses a very large number of matters handled by private legal firms, government lawyers, including prosecutions and advice given by the Office of Parliamentary Counsel. Providing details in relation to some legal matters has the potential to prejudice the interests of the Territory and other parties.

Part c)

From 1 July 2016 to 31 March 2017 the Department of the Attorney-General and Justice paid the following amount to outside legal firms or barristers:

Vendor Name	Total \$
Andrew Gordon Anschutz George	13,881.82
Arthur Moses SC	13,667.50
Bronwyn Haack	1,330.00
Chad Jacobi	164,899.61
Collier Lawyers Pty Ltd	3,922.79
De Silva Hebron Barristers & Solicitors	10,078.00
Dylan Walters, Lawyer	520.00
E P Aughterson Barrister	7,400.00
Foley's List Pty Ltd	41,977.28
Georgia McMaster	65,416.56
Giles O'Brien-Hartcher	10,084.00
Graham R Nicholson	4,820.00

Greens List	-41,632.89
Greg O'Mahoney	189,000.00
Halfpennys Lawyers	4,871.82
Helena Blundell Barrister At Law	29,530.01
Hubber Coonan Legal Pty Ltd	17,696.00
Hunt & Hunt NT	91,312.06
Jkw Law Practice	3,713.00
Jodi Truman	7,150.00
Joshua Ingrams	11,636.36
Julia Baird Sc	13,636.36
Kerry Sibley	13,410.00
Libertas Legal & Consulting Services	968.00
Litsupport Pty Ltd	705.67
Mark Thomas Barrister	13,475.00
Minter Ellison	40,000.00
Mr John William Monk Adams Barrister	9,464.00
Ms Claire Harris	11,454.55
Murphy & Associates Barristers and Solicitors	76,389.12
Patrick M Mccarthy	8,524.09
Peter X. Elliot	49,986.01
Pipers Barristers & Solicitors	6,375.91
Povey Stirk Lawyers & Notaries	5,176.91
Ruth Morley Legal Services	5,588.64
Tamzin Lee	9,077.00
Tom Anderson	44,712.50
Ward Keller Pty Ltd	27,272.73
Total to 31 March 2017	987,490.41

Classification Description	Total \$
Barrister Fess	736,855.05
Legal Fees	181,035.23
Queens Counsel Fees	21,162.78
Solicitor Fees	90,762.91
Total to 31 March 2017	987,490.41

PROCUREMENT / CONSULTANCIES

27. There were 11 Consultancies contracted by the Department of the Attorney-General and Justice between 1 September 2016 and 31 March 2017. The details of each one are set out in the following table.

a) Purpose	b) Cost	c) Person or Entity Engaged	d) Contract or Address	e) Report tabled?	f) Outcomes or KPIs	g) Tender or EOI Process Used
Darwin – Consultancy – Project Manager for a Period of 3 Months	\$36,300	NEC IT Services Australia Pty Ltd	NT	N/A	Each of the scope of works issued by the Department for a particular assignment will have the defined reporting requirements of the activity being undertaken	Tier 2 Quotation
Darwin – Consultancy – Business Analyst for a Period of 3 Months	\$65,884	NEC IT Services	NT	N/A	Each of the scope of works issued by the Department for a particular assignment will have the defined reporting requirements of the activity being undertaken	Tier 2 Quotation
Darwin – Consultancy – Provision of Actuarial Services for a Period of 36 Months	\$150,000	Pricewaterhouse Coopers Consulting (Australia) Pty Limited	WA	N/A	Each of the scope of works issued by the Department for a particular assignment will have the defined reporting requirements of the activity being undertaken	Tender
Darwin – Consultancy – Provision of a Business Analyst for Program VERITAS for a Period of 12 Months	\$155,000	Padmini Munuswamy	VIC	N/A	Each of the scope of works issued by the Department for a particular assignment will have the defined reporting requirements of the activity being undertaken	Tender
Darwin – Consultancy – Master Data Management (MDM) Specialist	\$95,000	IM Systems Pty Ltd	Vic	N/A	Each of the scope of works issued by the Department for a particular assignment will have the defined reporting requirements of the activity being undertaken	Tier 2 Quotation
Darwin – Consultancy – Project Manager for a Period of 12	\$232,320	XIPNOS Pty Ltd	NT	N/A	Each of the scope of works issued by the Department for a particular assignment will have the defined	Tier 2 Quotation

Months					reporting requirements of the activity being undertaken	
Darwin – Consultancy – Solution Architect for a Period of 12 Months	\$95,000	Atos (Australia) Pty Ltd	VIC	N/A	Each of the scope of works issued by the Department for a particular assignment will have the defined reporting requirements of the activity being undertaken	Tier 2 Quotation
Consultancy – Provision of Specialist ICT Services in Support of NT Correctional Services ICT Operation and Projects	\$165,576	MyTech Consulting Services	NT	N/A	Each of the scope of works issued by the Department for a particular assignment will have the defined reporting requirements of the activity being undertaken	Tier 2 Quotation
Consultancy – for Provision of IT Security Testing Services	\$3,772.73	CQR Consulting Australia Pty Ltd	SA	N/A	Each of the scope of works issued by the Department for a particular assignment will have the defined reporting requirements of the activity being undertaken	Tier 1 Quotation
Consultancy – for Specialist Business Services in Support of NT Correctional Services Operations and Projects	\$68,400	Cytera Consulting Pty Ltd	NT	N/A	Each of the scope of works issued by the Department for a particular assignment will have the defined reporting requirements of the activity being undertaken	Tier 2 Quotation
Darwin – Consultancy – Master Data Management Technical Analyst for a Period of 12 Months	\$169,950	Quality People Pty Ltd	VIC	N/A	Each of the scope of works issued by the Department for a particular assignment will have the defined reporting requirements of the activity being undertaken	Tier 2 Quotation

28. The Department of the Attorney-General and Justice has not made any payments to the Hawker-Britton Group Pty Limited or associated entities listed on the ASIC website, from 1 July 2016 to 31 March 2017.

29. A whole-of-government response to Question 29 will be provided by the Minister for Trade, Business and Innovation.

30. A whole-of-government response to Question 30 will be provided by the Minister for Trade, Business and Innovation.

31. Between 1 September 2016 and 31 March 2017, seven public quotations were undertaken by the Department of the Attorney-General and Justice in Tier 3, Tier 4 and Tier 5 procurement categories.
32. For Tier 3, Tier 4 and Tier 5 procurement categories, there were four contracts or tenders awarded by the Department of the Attorney-General and Justice without undertaking a public quotation process between 1 September 2016 and 31 March 2017.
33. There were four instances where a public quotation process was not taken by the Department of the Attorney-General and Justice.

1. Contract Awarded by Solicitor for the Northern Territory (SFNT) on 13 September 2016

a) What is the description of the goods and services contracted?

The contract was for the supply of Ringtail eDiscovery software and associated on-demand hosting and support services for a period of 12 months.

b) What is the value of the goods and services contracted?

\$480,000.

c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?

The Royal Commission into the Protection and Detention of Children in the Northern Territory uses the Ringtail system as their sole document management system. The Commission requires all parties involved in the Commission to use the Ringtail system to ensure ease of, and timely, electronic document exchange.

Ringtail eDiscovery software is exclusively provided by FTI Consulting Technology (Sydney) Pty Ltd.

d) Who recommended the course of action c) above?

The Director, Litigation Division.

e) Who approved the course of action in c) above?

The Chief Executive Officer.

2. Contract Awarded by the Corporate and Strategic Services Division on 28 October 2016

a) What is the description of the goods and services contracted?

Provision of a business analyst for Project VERITAS for a period of 12 months.

b) What is the value of the goods and services contracted?

\$154,275.

c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?

The contractor has been working with the Department for the past three years and is an expert in the Integrated Justice Continuum. The contractor is crucial to the implementation of several projects within Project VERITAS.

d) Who recommended the course of action c) above?

The Director, Corporate and Strategic Services.

e) Who approved the course of action in c) above?

The Chief Executive Officer.

3. Contract Awarded by NT Correctional Services on 30 January 2016

a) What is the description of the goods and services contracted?

Provision of urgent upgrades to various components of security systems infrastructure at Alice Springs Correctional Centre for a period of 12 months. A report delivered to NT Correctional Services in February 2015 recommended these upgrades as a matter of urgency.

b) What is the value of the goods and services contracted?

\$1,957,063.

c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?

The core piece of security infrastructure at the Alice Springs Correctional Centre is the Honeywell Access Control System. The Honeywell system is a proprietary system and no other vendor is able to execute the required upgrades.

d) Who recommended the course of action c) above?

The Director, Corporate and Strategic Services.

e) Who approved the course of action in c) above?

The Chief Executive Officer.

4. Contract Awarded by Licensing NT on 3 March 2017

a) What is the description of the goods and services contracted?

Provision of support, maintenance and enhancement services for the Banned Drinkers Register information system for a period of 36 months.

b) What is the value of the goods and services contracted?

\$390,000.

c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?

Only two organisations had the required detailed knowledge of the existing bespoke design and architecture to be able to complete the contract requirements. Both organisations are Territory Enterprises and both were invited to submit a tender response.

d) Who recommended the course of action c) above?

The Director-General, Licensing NT.

e) Who approved the course of action in c) above?

The Acting Chief Executive Officer.

34. There are 127 Corporate Credit Cards within the Agency.

Cards held, by position title and level are detailed below:

Position	Level
Canteen Officer	AO2
Admin & Enquiries Officer	AO3
Probation & Parole Support Officer	AO3
Magisterial Executive Assistant	AO3
Aboriginal Liaison Officer	AO3
Licensing Support Officer	AO3
Finance Officer	AO3
Admin Barkly Work Camp	AO3
Admin Officer NTCC Tennant Ck	AO3
Admin Barkly Work Camp	AO3
A/Springs Community Correction	AO3
Executive Assistant	AO3
Intake/Administration Officer	AO3
Travel Clerk	AO3
Administration Officer	AO3
Executive Assistant	AO3
Casuarina Community Correction	AO3
Admin Officer	AO3
Business Service Officer	AO3
Executive Support Officer	AO3
Court Officer	AO3
Admin & Enquiries Officer	AO3
Records Assistant	AO3
Executive Assistant	AO3
Administration Assistant	AO3
Consumer Affairs Support Officer	AO3
Palmerston Community Corrections	AO3
Administration Officer	AO3
Sheriffs Officer	AO3
Stores Distribution Officer	AO3
Kath Community Corrections	AO3
Operations Support Officer	AO4

Position	Level
Resolution/Admin Officer	AO4
Acquisitions Technician	AO4
Executive Assistant	AO4
Canteen Manager	AO4
Personal Secretary- Kelly J	AO4
Executive Assistant	AO4
Senior Court Officer	AO4
Finance Officer	AO4
Executive Assistant	AO4
Personal Secretary-Southwood J	AO4
Parole Board Administrator	AO4
Administration Officer	AO4
Finance Officer	AO4
Legal Services Officer	AO4
Senior Administration Officer	AO4
Training Admin Officer Te	AO4
Community Vistor Prg Administ	AO4
Senior Court Officer	AO4
Executive Assistant	AO4
Executive Ops Liaison Officer	AO4
Prisoner Support Officer	AO4
Parole Board Administrator	AO4
Trainee Ppo/Ppcm	AO4
Executive Assistant	AO4
Office Manager	AO4
Proj Officer SFNT	AO4
Victims Register Coordinator	AO4
Business Officer	AO4
Legislation Officer	AO4
Executive Support Officer	AO4
Secretary - Blokland J	AO4
Executive Assistant	AO4
Executive Assistant	AO4
Workforce Plan & Dev Supp Off	AO4
Execut Assist - Magis & List C	AO4
Procurement And Stores Manager	AO4
Systems Admin &Support	AO4
Executive Assistant	AO4
Exec Assistant To The Master	AO4
Admin Suppt Offcr - Offndr Man	AO4
Senior Client Service Officer	AO4
Deputy Registrar, Tribunal Coo	AO4
Senior Executive Assistant	AO5
Coroner's Clerk	AO5
Prisoner Employment Officer	AO5
Program Coordinator	AO5
Store Manager	AO5
Executive Off'R/ Chambers Mgr	AO5

Position	Level
Senior Ministerial Liaison Off	AO5
Senior Executive Assistant	AO5
Accounting Supervisor	AO5
Personal Assist Supv/Train Off	AO5
Assessment Officer	AO5
Executive Assistant	AO5
Family Violence Prog Facilitator	AO5
Family Violence Prog Facilitator	AO5
Office Manager	AO5
Sen Proj Off Custodial Ops	AO5
Senior Warrants Clerk	AO5
Sentence Management Officer	AO5
Through Cre Coord, Off Service	AO5
Registry Mngr, Admin Services	AO6
Business Manager	AO6
Registrar, Tennant Creek	AO6
Coordinator Sso	AO6
Operations Manager	AO6
Business Manager	AO6
Group Coordinator	AO6
Registrar	AO6
Supreme Court Registry Manager	AO6
Registrar	AO6
Snr Prisoner Employment Offcr	AO6
Business Mngr/Investigation Offr	AO6
Business Manager	AO6
Registrar-Civil	AO6
Reg Alcohol Mand Treatment Trib	AO7
Mngr Elders Visiting Pro (Evp)	AO7
Finance Manager	AO7
Chief Correctional Officer	CCO
Chief Industries Officer	CIO
Chief Industries Officer	CIO
Director - Lgr	EO1C
ED, Community Corrections	EO2C
Public Trustee & Reg General	EO2C
CEO	EO6C
Principal Industries Officer	PIO
Mgr Legislation Services Unit	SAO1
Regional Manager Alice Springs	SAO1
Business Manager Dcc	SAO1
Dep Dir Bus & Security Systems	SAO2
Senior Industries Officer	SIOR
Senior Industries Officer	SIOR
Senior Industries Officer	SIOR
Registrar & Dir South Reg	SP2
Technical Manager Infra & Gen Svcs	T6

FOCUS GROUPS / POLLING / SURVEYS

35. No expenditure on opinion polls and focus groups occurred during the period 1 September 2016 and ending 31 March 2017.

36. Not applicable.

COMMUNICATIONS AND MARKETING

37. Advertising campaigns and activities expenditure 1 September 2016 to 31 March 2017:

Advertising and communication activity	Amount
Advertising newspaper – design adverts for marriage celebrants, disability awareness week, mediation training.	\$1,759.98
Advertising newspaper – placement for bereavement notices, NT Day, Christmas closures, association dissolutions.	\$22,906.51
Advertising radio – placement for Youth Justice adverts.	\$145.45
Advertising magazines/journals – placement for Licensing NT.	\$2,272.73
Advertising online – design for Anti-Discrimination Commission.	\$420.00
Advertising online – placement Anti-Discrimination Commission Facebook and Consumer Affairs subscription.	\$299.36
Advertising outdoor (banners) – design Youth Justice and Correctional Services boot camp pull up banners.	\$3,031.00
Advertising outdoor (banners) – placement for Licensing NT.	\$5,470.80
Consultants – Correctional psychological reports Dr Danny Sullivan, and Solicitor for the NT Herron Todd White	\$4,200.00
Display – production Court Support Services croc skull showcase cabinets, plaques. Community Corrections car park sign.	\$5,050.00
Display – placement for Court Support Services.	\$1,400.00
Publications document production – NTSC annual report, signage Licensing NT Gove office, gas compliance books, NT Worksafe translation services.	\$34,697.78
Publications brochure /leaf-design production – Correctional Services careers expo, Court Support Services supply and fitting of signage, Anti-Discrimination Commission annual report.	\$12,520.64
Publications brochure /leaf-printing – Consumer Affairs, brochures, flyers, post cards posters. Worksafe certificate books. Anti-Discrimination Commission brochures.	\$13,135.73
Promotional merchandise – design production. Health and Community Services brochures, Court Support Services print labels.	\$8,049.82
Promotional merchandise – distribution for Court Support Services.	\$230.91
Multi-media (CD DVD) – design production Consumer Affairs videos on scamming.	\$90,880.72

Advertising and communication activity	Amount
Newsletters – printing. Corporate and Strategic Services printing annual report.	\$260.00
Marketing research – NT Worksafe Chamber of Commerce golf day and Cattlemen’s Association year book.	\$1,239.09
Gifts – NT Worksafe retirement gift for Ros Miller.	\$127.27
Industry development – Worksafe safety seminars, safe work month with Beyond Blue, consultation in remote areas.	\$16,463.64
Plaques and engraving – Director of Public Prosecutions name slats for prosecutors, meeting room signs.	\$1,170.05
Marketing and promotion – NT Worksafe conference and marketing.	\$1,109.09
Photography supplies – Correctional Services digital camera.	\$160.91
Photography photo shoots – Anti-Discrimination Commission staff photos from Darwin and Alice Springs.	\$2,256.59
TOTAL	\$224,767.17

TRAVEL

38. Total travel expenditure

Official Duty Travel	\$2,341,891.55
Intrastate	\$2,067,806.50
Interstate	\$267,051.99
Overseas	\$7,033.06
Judicial Travel	\$335,546.34
Board Travel	\$9,042.08
Official Escorts	\$100,513.77
Other Travel	\$756,749.42
Client and Witness Travel	\$465,025.73
Training	\$154,370.71
Consultants	\$572.97
Entitlements	\$89,807.94
Recruitment and Relocation	\$4,497.70
Taxi Fares	\$42,474.37
Total	\$3,543,743.16

Notes:

Due to balance transfers related to the Machinery of Government changes, the above expenditure may include some amounts paid during July 2016 and August 2016.

The cost reported above for overseas travel includes expenditure outside the reporting period of 1/9/16 to 31/3/17.

39. International travel specifics are provided in the below table.

Travel dates		Traveller	Destination	Reason for travel	Costs Incurred
From	To				1/9/16 to 31/3/17
19/7/2016	23/7/2016	Brenda Monaghan	Singapore	Asia Pacific Authorities (APPA) Forum	2,735.40
13/7/2016	17/7/2016	Joshua Ingrames	Dili	2016 NT Bar Association Conference (as recipient of the Donna Dreier Award)	1,588.55
29/4/2017	1/5/2017	Justice Stephen Southwood	Vancouver	Authority of Paroling Authorities International Conference	2,709.11
					\$7,033.06

Note: The cost reported above for the travel undertaken by Brenda Monaghan includes expenditure outside the reporting period of 1/9/16 to 31/3/17.

40. Nil.

HOSPITALITY / FUNCTIONS AND EVENTS

41. Please refer to table at Attachment A.

GRANTS AND DONATIONS

42. Expenditure on grants and donations paid by the Agency during the period 1 September 2016 and 31 March 2017 is as follows:

Grant Recipient	Grant Payments
	1/9/16 - 31/3/17
Aboriginal Medical Services Alliance Of The NT Inc	\$ 8,878.00

Alice Radio Controlled Car Club Inc	\$ 3,077.00
Alice Springs Golf Club Inc	\$ 9,316.00
Alice Springs Swimming Club Inc	\$ 109,387.00
Alyangula Daycare Incorporated	\$ 100,000.00
Amity Community Services	\$ 878,895.45
Anglicare NT	\$ 376,000.00
Australia Sports Medicine Federation Ltd	\$ 13,500.00
Australian Lottery Company	\$ 550,649.58
Barkly Campdraft Association Inc	\$ 128,036.00
Basketball NT Inc	\$ 7,254.00
Berrimah Riding Club	\$ 4,000.00
Braitling Neighbourhood Centre	\$ 9,764.00
Bushfires NT Volunteer Training Brigade Inc	\$ 1,800.00
Cambodian Australian Community Association Of The NT Inc	\$ 4,314.00
Camp Quality	\$ 14,000.00
CatholicCare NT	\$ 50,910.00
Central Australian Community Toy Library Inc.	\$ 8,700.00
Central Australian Womens Legal Service Inc	\$ 400,000.00
Charity Bounce	\$ 210,000.00
Childbirth Education Association	\$ 1,735.00
CMS Pty Ltd	\$ 223,946.63
Corrugated Iron Youth Arts	\$ 5,753.00
Craft Council Of The NT Inc T/A Territory Craft	\$ 12,365.00
Darwin Athletics Club	\$ 20,604.00
Darwin Community Legal	\$ 332,762.41
Darwin Memorial Uniting Church	\$ 9,617.00
Darwin Multicultural Brass Band Incorporated	\$ 3,300.00
Darwin Prisoners Aid Association Incorporated	\$ 2,500.00
Darwin Surf Life Saving Club .Inc	\$ 72,000.00
Darwin Symphony Orchestra	\$ 17,075.00
Darwin Tennis Association	\$ 128,182.00
Darwin Toy Library	\$ 13,426.36
Darwin Visual Arts Association Inc	\$ 8,108.00
Darwin Volunteer Unit (Ntes) Association Inc	\$ 3,257.00
Dream Calisthenics Dance Club Inc	\$ 7,658.00
Drug And Alcohol Services Association Alice Springs	\$ 18,766.72
Dundee Social & Recreation Club Inc	\$ 12,400.00
Football Federation NT Darwin	\$ 19,787.27
Fred'S Pass Positive Dog Training Club Inc	\$ 2,400.00
Freds Pass Rural Show	\$ 8,926.00
Gap Community Childcare Centre	\$ 13,281.00
Girl Guides NT Incorporated	\$ 67,649.00
Gove Peninsular Surf Life Saving Club Inc	\$ 3,100.00
He Douglas Daly Community Development Association Inc	\$ 152,225.00
Healthy Living (NT)	\$ 4,400.00
Historical Society Of The NT	\$ 9,356.00
HPA Incorporated	\$ 69,785.00
Imwernkwernhe Community Limited	\$ 13,587.00
Kalano Community Association	\$ 158,400.00
Katherine & District Show Society Inc	\$ 186,635.00
Katherine Integrated Sports Association	\$ 30,658.00
Katherine Rsl-Sub Branch Incorporated	\$ 181,689.00
Katherine Turf Club Incorporated	\$ 200,000.00

Labasheeda Park Volunteer Bush Fire Brigade Inc	\$ 6,650.00
Life Without Barriers	\$ 48,566.00
Malak Family Centre Inc	\$ 7,032.00
Mcmanns Lagoon Reserve Association Inc	\$ 11,473.00
Menzies School Of Health Research	\$ 172,727.27
Mindil Beach Surf Life Saving Club	\$ 3,410.00
Miriam Rose Foundation Incorporated	\$ 19,205.45
Mission Australia	\$ 140,073.00
Motor Vehicle Enthusiasts Club	\$ 20,609.00
Music NT Inc	\$ 9,012.00
National Pioneer Women's Hall Of Fame	\$ 45,161.00
National Pro Bono Resource	\$ 1,040.00
National Trust Of Australia (NT)	\$ 4,034.00
Network Tindal	\$ 17,984.00
Nhulunbuy Bicycle Motocross Club Inc	\$ 172,840.00
Nightcliff Sports Club Inc	\$ 5,960.00
North Australian Canine Association	\$ 23,884.00
Northern Cowboys Association Inc	\$ 10,400.00
Northern Territory Cattleman's Association	\$ 19,004.55
Northern Territory Multiple Births Club Inc	\$ 1,510.00
NT Aids And Hepatitis Council Inc	\$ 1,500.00
NT Breath Easy S.T.A.A.R.S Inc	\$ 8,000.00
NT Legal Aid Commission	\$ 6,266,331.25
NT Working Womens Centre	\$ 75,000.00
NT Writers Centre Inc	\$ 40,954.00
PAWS Darwin	\$ 16,090.91
Playgroup Association Of The Northern Territory Inc	\$ 5,169.00
Real Estate Institute Of NT	\$ 100,000.00
Rider Awareness Northern Territory Incorporated	\$ 1,590.00
Riding For The Disabled Alice Springs	\$ 100,000.00
Riding For The Disabled In The Top End	\$ 7,500.00
Roper Gulf Regional Council	\$ 7,010.00
Rotary Club Of Darwin North	\$ 6,000.00
SAAA Chapter 35 Northern Australia Inc	\$ 29,900.00
Scouts Australia - Northern Territory Branch	\$ 5,225.00
Smile A Mile Fun Bus & Toy Library Inc	\$ 14,823.00
Southern Districts Cricket Club Inc	\$ 21,531.00
St Andrew Lutheran Church Darwin Incorporated	\$ 17,027.00
Tangentyere Council Inc	\$ 15,000.00
Teachabout Inc	\$ 5,721.00
Tennant Creek Golf Club Inc	\$ 27,000.00
Tennant Creek RSL	\$ 9,008.00
Territory Gymnastics Academy Inc	\$ 2,240.00
The Historical Society Of Katherine NT	\$ 6,143.00
The Humour Foundation	\$ 18,432.00
The Italian Sports And Social Club Incorporated	\$ 194,335.00
The Royal Agricultural Society Of The Northern Territory	\$ 7,948.18
Thoroughbred Racing NT	\$ 2,500,000.00
Top End Motor Cross Club Inc	\$ 8,660.00
Top End Remote Control Car Association	\$ 51,000.00
Tracy Village Rebels Baseball Club	\$ 55,000.00
NT Fleet (Vehicles granted under the Community Benefit Fund)	\$ 56,799.10

Victims Of Crime NT Inc	\$ 710,500.00
Wagait Arts Group Incorporated	\$ 25,765.00
West Arnhem Regional Council	\$ 16,984.00
TOTAL	\$ 16,078,577.13

43. Awards and sponsorships:

Recipient	Details	\$
White Ribbon Foundation	Table at White Ribbon Ball	\$1,800.00
LIFE EDUCATION TOP END	"Ocober" Corporate Partnership	\$500.00
Law Society NT	Golden Gavel Sponsorship	\$250.00
AFL NORTHERN TERRITORY	Big Rivers Football Agreement 16-17	\$15,000.00
Housing Industry Association	Sponsorship of HIA Trade Member Breakfast	\$272.73
Safety Industry of Australia	Sponsorship Of NT Symposium 2016	\$3,181.82
NT Cattlemen's Association	Sponsorship 2017 NTCA Conference	\$6,000.00
Department of Justice and Regulation	Australian Online Gambling Counselling and Support Program - Contribution for 2016-17 Victorian Responsible Gambling Foundation	\$29,779.00
Independent Liquor & Gambling Authority	Contribution to International Association of Gambling Regulators (IAGR) Conference	\$4,545.46
		\$61,329.01

Management of awards and sponsorships is done from Darwin.

Details of anticipated awards and sponsorships for 2017/18 remain unknown at the time of writing this brief.

44. Amounts paid on grants to non-Government organisations for the period 1 September 2016 to 31 March 2017 is as follows:

Grant Recipient	Grant Payments	Details
	1/9/16 - 31/3/17	
Aboriginal Medical Services Alliance Of The NT Inc	\$ 8,878.00	Community Benefit Fund grant
Alice Radio Controlled Car Club Inc	\$ 3,077.00	Community Benefit Fund grant
Alice Springs Golf Club Inc	\$ 9,316.00	Community Benefit Fund grant
Alice Springs Swimming Club Inc	\$ 109,387.00	Community Benefit Fund grant
Alyangula Daycare Incorporated	\$ 100,000.00	Community Benefit Fund grant

Amity Community Services	\$ 878,895.45	Community Benefit Fund grant
Anglicare NT	\$ 376,000.00	Pre/Post Release Support & Accommodation / Offender Programs
Australia Sports Medicine Federation Ltd	\$ 13,500.00	Grant made through the Community Benefit Fund
Australian Lottery Company	\$ 550,649.58	Rebate on mail order sales of lotteries products outside the NT.
Barkly Campdraft Association Inc	\$ 128,036.00	Community Benefit Fund grant
Basketball NT Inc	\$ 7,254.00	Community Benefit Fund grant
Berrimah Riding Club	\$ 4,000.00	Community Benefit Fund grant
Braitling Neighbourhood Centre	\$ 9,764.00	Community Benefit Fund grant
Bushfires NT Volunteer Training Brigade Inc	\$ 1,800.00	Community Benefit Fund grant
Cambodian Australian Community Association Of The NT Inc	\$ 4,314.00	Community Benefit Fund grant
Camp Quality	\$ 14,000.00	Community Benefit Fund grant
CatholicCare NT	\$ 50,910.00	Elders Program - Barkly
Central Australian Community Toy Library Inc.	\$ 8,700.00	Community Benefit Fund grant
Central Australian Womens Legal Service Inc	\$ 400,000.00	Provision of legal assistance services
Charity Bounce	\$ 210,000.00	Community Benefit Fund grant
Childbirth Education Association	\$ 1,735.00	Community Benefit Fund grant
CMS Pty Ltd	\$ 223,946.63	Rebate on mail order sales of lotteries products outside the NT.
Corrugated Iron Youth Arts	\$ 5,753.00	Community Benefit Fund grant
Craft Council Of The NT Inc T/A Territory Craft	\$ 12,365.00	Community Benefit Fund grant
Darwin Athletics Club	\$ 20,604.00	Community Benefit Fund grant
Darwin Community Legal	\$ 332,762.41	Provision of legal assistance services
Darwin Memorial Uniting Church	\$ 9,617.00	Community Benefit Fund grant
Darwin Multicultural Brass Band Incorporated	\$ 3,300.00	Community Benefit Fund grant
Darwin Prisoners Aid Association Incorporated	\$ 2,500.00	Prison Support Program
Darwin Surf Life Saving Club .Inc	\$ 72,000.00	Community Benefit Fund grant
Darwin Symphony Orchestra	\$ 17,075.00	Community Benefit Fund grant
Darwin Tennis Association	\$ 128,182.00	Community Benefit Fund grant
Darwin Toy Library	\$ 13,426.36	Community Benefit Fund grant
Darwin Visual Arts Association Inc	\$ 8,108.00	Community Benefit Fund grant
Darwin Volunteer Unit (Ntes) Association Inc	\$ 3,257.00	Community Benefit Fund grant
Dream Calisthenics Dance Club Inc	\$ 7,658.00	Community Benefit Fund grant
Drug And Alcohol Services Association Alice Springs	\$ 18,766.72	Community Benefit Fund grant
Dundee Social & Recreation Club Inc	\$ 12,400.00	Community Benefit Fund grant
Football Federation NT Darwin	\$ 19,787.27	Community Benefit Fund grant
Fred'S Pass Positive Dog Training Club Inc	\$ 2,400.00	Community Benefit Fund grant
Freds Pass Rural Show	\$ 8,926.00	Community Benefit Fund grant
Gap Community Childcare Centre	\$ 13,281.00	Community Benefit Fund grant

Girl Guides NT Incorporated	\$ 67,649.00	Community Benefit Fund grant
Gove Peninsular Surf Life Saving Club Inc	\$ 3,100.00	Community Benefit Fund grant
He Douglas Daly Community Development Association Inc	\$ 152,225.00	Community Benefit Fund grant
Healthy Living (NT)	\$ 4,400.00	Community Benefit Fund grant
Historical Society Of The NT	\$ 9,356.00	Community Benefit Fund grant
HPA Incorporated	\$ 69,785.00	Community Benefit Fund grant
Imwernkwerne Community Limited	\$ 13,587.00	Community Benefit Fund grant
Kalano Community Association	\$ 158,400.00	Community Benefit Fund grant
Katherine & District Show Society Inc	\$ 186,635.00	Community Benefit Fund grant
Katherine Integrated Sports Association	\$ 30,658.00	Community Benefit Fund grant
Katherine Rsl-Sub Branch Incorporated	\$ 181,689.00	Community Benefit Fund grant
Katherine Turf Club Incorporated	\$ 200,000.00	Community Benefit Fund grant
Labasheeda Park Volunteer Bush Fire Brigade Inc	\$ 6,650.00	Community Benefit Fund grant
Life Without Barriers	\$ 48,566.00	Community Benefit Fund grant
Malak Family Centre Inc	\$ 7,032.00	Community Benefit Fund grant
Mcmminns Lagoon Reserve Association Inc	\$ 11,473.00	Community Benefit Fund grant
Menzies School Of Health Research	\$ 172,727.27	Community Benefit Fund grant
Mindil Beach Surf Life Saving Club	\$ 3,410.00	Community Benefit Fund grant
Miriam Rose Foundation Incorporated	\$ 19,205.45	Community Benefit Fund grant
Mission Australia	\$ 140,073.00	Elders Program - Katherine
Motor Vehicle Enthusiasts Club	\$ 20,609.00	Community Benefit Fund grant
Music NT Inc	\$ 9,012.00	Community Benefit Fund grant
National Pioneer Women's Hall Of Fame	\$ 45,161.00	Community Benefit Fund grant
National Pro Bono Resource	\$ 1,040.00	Provision of legal assistance services
National Trust Of Australia (NT)	\$ 4,034.00	Grant made through the Community Benefit Fund
Network Tindal	\$ 17,984.00	Community Benefit Fund grant
Nhulunbuy Bicycle Motocross Club Inc	\$ 172,840.00	Community Benefit Fund grant
Nightcliff Sports Club Inc	\$ 5,960.00	Community Benefit Fund grant
North Australian Canine Association	\$ 23,884.00	Community Benefit Fund grant
Northern Cowboys Association Inc	\$ 10,400.00	Community Benefit Fund grant
Northern Territory Cattleman's Association	\$ 19,004.55	Community Benefit Fund grant
Northern Territory Multiple Births Club Inc	\$ 1,510.00	Community Benefit Fund grant
NT Aids And Hepatitis Council Inc	\$ 1,500.00	Community Benefit Fund grant
NT Breath Easy S.T.A.A.R.S Inc	\$ 8,000.00	Community Benefit Fund grant
NT Legal Aid Commission	\$ 6,266,331.25	Provision of legal assistance services
NT Working Womens Centre	\$ 75,000.00	Provision of legal assistance services
NT Writers Centre Inc	\$ 40,954.00	Community Benefit Fund grant

PAWS Darwin	\$ 16,090.91	Community Benefit Fund grant
Playgroup Association Of The Northern Territory Inc	\$ 5,169.00	Community Benefit Fund grant
Real Estate Institute Of NT	\$ 100,000.00	Community Benefit Fund grant
Rider Awareness Northern Territory Incorporated	\$ 1,590.00	Community Benefit Fund grant
Riding For The Disabled Alice Springs	\$ 100,000.00	Community Benefit Fund grant
Riding For The Disabled In The Top End	\$ 7,500.00	Community Benefit Fund grant
Roper Gulf Regional Council	\$ 7,010.00	Community Benefit Fund grant
Rotary Club Of Darwin North	\$ 6,000.00	Community Benefit Fund grant
SAAA Chapter 35 Northern Australia Inc	\$ 29,900.00	Community Benefit Fund grant
Scouts Australia - Northern Territory Branch	\$ 5,225.00	Community Benefit Fund grant
Smile A Mile Fun Bus & Toy Library Inc	\$ 14,823.00	Community Benefit Fund grant
Southern Districts Cricket Club Inc	\$ 21,531.00	Community Benefit Fund grant
St Andrew Lutheran Church Darwin Incorporated	\$ 17,027.00	Community Benefit Fund grant
Tangentyere Council Inc	\$ 15,000.00	Community Benefit Fund grant
Teachabout Inc	\$ 5,721.00	Community Benefit Fund grant
Tennant Creek Golf Club Inc	\$ 27,000.00	Community Benefit Fund grant
Tennant Creek RSL	\$ 9,008.00	Community Benefit Fund grant
Territory Gymnastics Academy Inc	\$ 2,240.00	Community Benefit Fund grant
The Historical Society Of Katherine NT	\$ 6,143.00	Community Benefit Fund grant
The Humour Foundation	\$ 18,432.00	Community Benefit Fund grant
The Italian Sports And Social.Club Incorporated	\$ 194,335.00	Community Benefit Fund grant
The Royal Agricultural Society Of The Northern Territory	\$ 7,948.18	Community Benefit Fund grant
Thoroughbred Racing NT	\$ 2,500,000.00	Support for Thoroughbred Racing NT
Top End Motor Cross Club Inc	\$ 8,660.00	Community Benefit Fund grant
Top End Remote Control Car Association	\$ 51,000.00	Community Benefit Fund grant
Tracy Village Rebels Baseball Club	\$ 55,000.00	Community Benefit Fund grant
NT Fleet (Vehicles granted under the Community Benefit Fund)	\$ 56,799.10	Community Benefit Fund grant
Victims Of Crime NT Inc	\$ 710,500.00	Community Benefit Fund grant
Wagait Arts Group Incorporated	\$ 25,765.00	Community Benefit Fund grant
West Arnhem Regional Council	\$ 16,984.00	Community Benefit Fund grant
	\$ 16,078,577.13	

MEDIA MONITORING SERVICES

45. The agency does not directly engage media monitoring services and utilises the services engaged by the Department of the Chief Minister for the whole of government.

For the 2016/17 financial year the agency contribution to the cost of this service was \$8,000.

INFRASTRUCTURE PROJECTS

46. A whole-of-government response to Question 46 will be provided by the Minister for Infrastructure, Planning and Logistics.
47. A whole-of-government response to Question 47 will be provided by the Minister for Infrastructure, Planning and Logistics.
48. A whole-of-government response to Question 48 will be provided by the Minister for Infrastructure, Planning and Logistics.
49. A whole-of-government response to Question 49 will be provided by the Minister for Infrastructure, Planning and Logistics.

GOVERNMENT LEASED BUILDINGS

50. The total annual power bill of each building owned/leased/used by the agency for the financial year 2015/16 and as at 31 March 2017 is as follows:

Location	Expenditure July 16 – March 17
9 Cavenagh Street Darwin	\$6,318.20
Alice Springs Correctional Centre	\$591,707.04
Alice Springs Court House	\$54,300.52
CASCOM Building Casuarina	\$38,038.50
Centrepont Building Alice Springs	\$26,161.91
Community Corrections Regional Office Alyangula	\$23,171.28
Darwin Central	\$5,143.93
Darwin Correctional Centre	\$2,130,782.06
Darwin Local Court	\$210,121.15
Darwin Supreme Court	\$405,397.61
Datjala Work Camp	\$2,756.04
Frances Drive Palmerston	\$9,680.12
Heritage Building	\$23,227.43
Jabiru Courthouse	\$4,492.62
Katherine Court House	\$32,498.95
Katherine Terrace	\$5,346.08
Katherine Terrace	\$1,606.48
NAB Building	\$11,574.55
NT House	\$6,481.44
Old Admiralty Tower	\$57,773.36
Barkly Work Camp	\$43,124.68
Tennant Creek Court House	\$9,425.24
The Mall (WorkSafe)	\$16,809.03
TIO Building	\$18,338.77
Wadeye	\$2,152.54
Westpoint Alice Springs	\$6,473.56
Winnellie Storage	\$4,527.73
Youth Justice Court	\$10,510.83
TOTAL	\$3,757,941.65

51. A whole-of-government response to Question 51 will be provided by the Minister for Corporate Information Services.

52. A whole-of-government response to Question 52 will be provided by the Minister for Corporate Information Services.

FEES AND CHARGES

53. Revenue raised from fees and charges levied by the agency for the period 1 July 2016 to 31 March 2017 totals \$20,503,252.78. Refer below for details.

No fees or charges were increased for the 2016-17 Budget.

Description	Amount
Birth Deaths And Marriages Applications	520,418.05
Birth Deaths And Marriages Validation Service	3,527.33
Other - Birth Deaths And Marriages Charges (Taxable)	31,160.41
Other - Birth Deaths And Marriages Charges (No Tax)	33,430.24
Marriages	48,548.17
Birth Deaths And Marriages & Land Titles Office Searches	1,324,638.70
Land Titles Office Development Levy	119,670.00
Public Trustee Commissions	346,059.37
Public Trustee Levy	282,199.70
General Registry Lodgements	264.00
Land Titles Office Lodgements	1,910,378.00
Postage	42,451.83
General Registry Searches	330.00
Public Trustee Management Fees	224,512.53
Wills	11,146.45
Videoconferencing	9,909.92
Library Photocopying	1,553.93
Registry Photocopying	72,728.30
Supreme Court Search Fee	102,332.00
Mediation Education Fees	3,800.00
Recover Indigent Burials	14,142.22
Criminal Fees	58,978.15
Sheriff's Fees	6,239.00
Bailiff Fees	1,248.00
Civil Application Fees	69,304.00
Civil Filing Fees	427,992.25
Probate Filing And Search Fees	191,362.00
Civil Hearing Fees	70,430.00
Fines, Penalties And Infringements Enforcement Fees	2,013,961.20
Courtesy Letter Fees	446,913.31
Fines Recovery Unit Administration Fee	92,220.00
Consumer Affairs Application For Decision Fee	1,150.00
Anti-Discrimination Commission - Course Fees Non Govt Orgs	18,312.73

Information Act Revenue	282.21
Victims Assistance Levy	120,079.43
Crimes Compensation Recovery	122,853.84
Facilities Hire	471,955.14
Associations Registrations & Lodgements	51,334.35
Community Benefit Levy	8,545,461.88
Work Health Court Cost Recovery	2,675,118.98
Claim Form Print Cost Recovery	14,855.16
	20,503,252.78

INTERNAL AUDITS

54. There were 8 audits conducted between 1 July 2016 and 31 March 2017.

55. Focus/Terms of reference for each audit is as follows:

Audit / Review	Focus or terms of reference
ICT Governance Policy	Alignment of the agency's policy with the NT Whole of Government policy.
Office of Parliamentary Counsel	Small division audit covering compliance with delegations, Work Health and Safety policies and procurement rules.
Project VERITAS – Master Data Management Procurement Probity Advice Report	Probity advice during the tender up to the awarding of the contract.
Darwin Supreme Court – Custodial and Security Services Contract	Compliance by MSS Security with custodial and security requirements.
Cash Floats – Katherine	Audit the contents of the floats to check that they reconciled to agreed balances. Un-announced audit.
Petty Cash – Katherine	Audit the contents of the petty cash to check that they reconciled to agreed balances. Un-announced audit.
Cabinet Information Security	Complete the checklist required by the Department of the Chief Minister and make improvement recommendations.
Fraud Assessment	Completion of a survey issued by the Auditor-General.

56. Details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations are noted below:

Audit / Review	Key findings / recommendations
Office of Parliamentary Counsel	Breach of Tier 2 Procurement rules: Quotes were not sought and no exemption obtained. There is no suggestion of fraud arising out of the audit.
Cabinet Information Security	Two breaches of Cabinet information security, previously advised to the Department of the Chief Minister, were noted.

BOARDS / ADVISORY BODIES

57. Attachment B provides a table containing the information requested in parts a), b), d) and e).

Please note in response to part c), the Department of the Attorney-General and Justice only provides information on board remuneration at a de-identified level.

REVIEWS AND INQUIRIES

58. There were 2 reviews and inquiries completed during the between 1 July 2016 to 31 March 2017.

1. *A Safer Northern Territory through Correctional Interventions: Report of the review of the Northern Territory Department of Correctional Services*. 31 July 2016. Keith Hamburger.

- a) The Review Team was asked to examine:
- i. the current services provided by NT Department of Correctional Services
 - ii. how those services are provided and to whom
 - iii. the current structures and systems to provide those services
 - iv. the processes and accountabilities involved in the provision of services
 - v. the outcomes or outputs delivered through those services
 - vi. whether the organisational structures support good governance and effective management and oversight of the operations of the department
 - vii. the capacity of the department to effectively and efficiently monitor, manage and deliver services

- viii. whether systems and processes in use are effective in delivering the service, provide appropriate governance and reporting and are able to be interrogated to the satisfaction of government
 - ix. whether resources provided, both financial and personnel, are appropriately directed and sufficient for the efficient delivery of services and achievement of the outcomes required
 - x. the cost of services and any recommended changes required to improve the effectiveness, efficiency or resource utilisation to deliver services and
 - xi. an appropriate accountability and reporting framework.
- b) Comprised of two senior Directors from the then NT Department of Correctional Services and one from the Department of Treasury and Finance including the Deputy Under-Treasurer.
 - c) BDO Australia and Knowledge Consulting together brought the necessary experience and expertise in correctional services operations and contemporary correctional services models, business process reviews, data analysis, governance and risk.
 - d) The total cost of the review was approximately \$140,000, including consultants travel costs and consumables.
 - e) Information that contributed to the Review was derived from:
 - Interviews of Northern Territory Correctional Services staff
 - Inspection of NTCS facilities
 - Review of documents and other information provided by NTDCS
 - Interviews of external stakeholders of NTDCS as listed in the Report
 - The professional knowledge, training and experience of the Review Team.
 - f) The Report was completed on 31 July 2016. It was not tabled in the Legislative Assembly but has been publically released in a redacted version.

2. *Review of the Director of Public Prosecutions. Resources, processes and systems.* 7 November 2016. KPMG.

- a) The review team was asked to examine the resources, operational processes and systems in the Director of Public Prosecutions to establish if they are sufficient, efficient, and effective to deliver effective DPP services into the foreseeable future by:
 - i. obtaining an understanding of operations of the DPP

- ii. identifying opportunities for efficiencies in operational process and systems across Crown Prosecutions, Summary Prosecutions, Witness Assistance Service and Administrative Support roles
 - iii. identifying any barriers to operational processes and systems changes that could improve efficiency
 - iv. identifying whether the leadership and organisational structure of the office meets the requirements for improved service delivery
 - v. identifying any other related issues that may need to be addressed
 - vi. taking into account any efficiencies identified and related matters, provide an opinion on whether or not there are sufficient resources for the demands on the DPP now and into the future.
- b) The panel was selected for their expertise i.e. human resources for workforce issues and finance on procurement selection.
- c) KPMG Darwin.
- d) The total cost of the review was \$86,378.60.
- e) Information that contributed to the Review was derived from:
- Consultation with the Director and Deputy Director of Public Prosecutions (DPP) and nominated senior staff)
 - Focus groups with other staff in the DPP office to consider the level of resourcing and outputs and where possible benchmark with other jurisdictions
 - Reports and case load data of work undertaken by the DPP to consider current systems and processes.
 - The professional knowledge, training and experience of the Review Team.
- f) The internal Report was completed on 7 November 2016. It was not tabled in the Legislative Assembly but has been publically released in a redacted version.

WORKPLACE HEALTH AND SAFETY

59. From 1 July 2016 to 31 March 2017 there were four reported notifiable work health and safety incidents in the Department of the Attorney-General and Justice.

The nature and cost of the incidents were:

1. August 2016 – Darwin Correctional Centre: a Correctional Officer was assaulted by a prisoner resulting in injury and hospitalisation.

Cost: workers compensation costs to 31 March 2017 were \$57,357.90.

2. September 2016 – Alice Springs Correctional Centre: a contracted electrician was replacing a light switch when a short circuit occurred and sparks were observed. Nil injury to staff or electrical contractor. Urgent minor works were undertaken to install new wiring and switches.

Cost: \$750 ex GST.

3. January 2017 – Alice Springs Correctional Centre: a staff member was momentarily exposed to capsicum spray being used to assist in controlling a prisoner incident. The staff member attended the medical clinic and was advised to attend Alice Springs Hospital for a check-up.

Cost: Nil.

4. March 2017 - Alice Springs Correctional Centre: a prisoner had a partial amputation of a finger while working on a surface planer. He was given first aid and taken to hospital. The prisoner had undertaken an induction on the equipment, and the worksite was cleared with no recommendations from NT WorkSafe.

Cost: Nil.

REGIONAL OFFICES

60. The table below outlines staff located by regional offices and function as at Pay 19 2016/17.

Region	Division	Functions	FTE
Barkly			
	Courts & Tribunals	Court and registry Services	1
	Licensing NT	Compliance functions	1
	NT Correctional Services	Work Camp Operations, Community working Parties and Probation and Parole Compliance functions	23.18
	Sub-Total		25.18
Central	Anti-Discrimination Commission	Community Visitor Program services	1.84
	Consumer Affairs	Client services	1.82
	Courts and Tribunals	Courts, registry and tribunal services	22.73
	Director of Public Prosecutions	Witness assistance and prosecutions services	14.98
	Legal Policy	Policy coordination	1
	Licensing NT	Compliance functions	5.24
	NT Correctional Services	Custodial Operations, Offender Programs and treatment Services, Administration, Probation and Parole and other Community Corrections services	270.47
	NT Worksafe	WHS advisory services	5
	Registrar-General / Public Trustee	Client and registry services	3
	Solicitor for the Northern Territory	Legal advice and litigation services	1
	Sub-Total		327.08
East Arnhem	Courts and Tribunals	Court and registry services	1
	Licensing NT	Compliance functions	2
	NT Correctional Services	Datjala Work Camp operations, Probation and Parole and other Community Corrections services	12.54
	Sub-Total		15.54
Katherine	Courts and Tribunals	Court and registry services	6
	Director of Public Prosecutions	Witness Assistance and Prosecutions Services	2
	Licensing NT	Compliance Services	3
	NT Correctional Services	Building a Future Program and Community Corrections services (Probation and Parole functions)	17.61
	NT Worksafe	WHS advisory services	1
	Sub-Total		29.61
Top End Rural	NT Correctional Services	Community Corrections services (Probation and Parole)	4
	Sub-Total		4
	Department of the Attorney-General and Justice Total		401.41

Data is a composite of employees work addresses as recorded in the Payroll system and known locations of employees. This is a consequence of divisional variations in methodology for reporting regional employees. This will be corrected for 2017-18 and outer years.

Public Service Hospitality (AGD)

Purpose - Question Table	NO. OF MINISTERS	NO. OF MINISTERIAL STAFF	NO. OF MLAs	NO. OF NTPS EMPLOYEES	NO. OF OTHERS	TOTAL NO. OF GUESTS	TOTAL COST (excl. GST)
Morning Tea for Division who achieved 100% completion rate for People Matter Survey - Office of Parliamentary Counsel				19		19	\$86.87
Afternoon Tea - Attorney-General Visit to AGD Alice Springs	1	1		38		40	\$609.09
Gala Dinner 130th Anniversary of the First Magistrate & Mounted Police in Borroloola				1		1	\$80.00
Executive Leadership Group Alice Springs - Morning Tea				10		10	\$115.00
Farewell morning tea - Special Counsel Aboriginal Land				30		30	\$228.55
Chief Minister's Awards Presentation - AGD table				20		20	\$2,006.00
Law Faculty of Jambi University Indonesia - Presentation and afternoon tea				6	24	30	\$63.29
ADC Commissioners attendance at CEDA Women & Leadership Conference				1		1	\$163.64
Executive Leadership Group End of Year Lunch 2016				8		8	\$411.82
Change Consultative Committee Final Meeting morning tea				12		12	\$93.03
AGD Family Christmas Party 2016				30	35	65	\$1,296.36
AGD Christmas Party 2016				91		91	\$1,749.55
AGD Staff and Judicial attendance at Opening of the Legal Year Functions				41		41	\$3,205.35
Farewell function and lunch Director Legal Services				57		57	\$350.45
Community Corrections - participants celebration for last day of training				15		15	\$220.45

Public Service Hospitality (AGD)

Purpose - Question Table	NO. OF MINISTERS	NO. OF MINISTERIAL STAFF	NO. OF MLAs	NO. OF NTPS EMPLOYEES	NO. OF OTHERS	TOTAL NO. OF GUESTS	TOTAL COST (excl. GST)
Parole Board Christmas Dinner				26	9	35	\$725.45
Community Probation and Parole Officer Forum				19	7	26	\$300.00
Staff Retirement Dinner				40	30	70	\$5,250.00
Celebration of 20 Year Anniversary as Magistrate - Mr Cavenagh				25		25	\$195.00
NT Bar Association 'bar and bench lunch'				2		2	\$100.00
Legal Practitioners Appeals Board meeting				5	3	8	\$186.00
Local Court 'review' presentation/working lunch				13	1	14	\$239.50
Judges annual conference				6		6	\$246.00
ASP Local Court Judges lunch meeting				4		4	\$50.00
Annual Judges Christmas Lunch				22		22	\$1,400.00
Refreshments Resilience Training - Courts				40		40	\$2,600.00
ICEF group meeting – ASP Local Court Judges				2		2	\$50.00
Retirement/farewell function Judge Trigg				15	35	50	\$3,400.00
Legal Practitioners Appeals Board meeting refreshments				5	3	8	\$186.00
Crime Victims Advisory Committee Meeting (CVAC) refreshments – CVAC established under the <i>Victims of Crime Rights and Services Act</i>	2	2		6	3	13	\$122.73
Crime Victims Advisory Committee meeting refreshments				8	3	11	\$131.82
Child Deaths Review and Prevention Committee Meeting refreshments				6	3	9	\$36.59
Director of Public Prosecutions Bi-annual conference				37	3	40	\$1,990.92
Staff member retirement function				35		35	\$187.71

Public Service Hospitality (AGD)

Purpose - Question Table	NO. OF MINISTERS	NO. OF MINISTERIAL STAFF	NO. OF MLAs	NO. OF NTPS EMPLOYEES	NO. OF OTHERS	TOTAL NO. OF GUESTS	TOTAL COST (excl. GST)
Refreshments - HCSCC Conciliation				2	4	6	\$95.00
Refreshments - training for people with disabilities					15	15	\$207.35
Refreshments - HCSCC Conciliation				2	5	7	\$131.56
Refreshments - HCSCC Conciliation				4	3	7	\$90.00
Refreshments - Licensing NT - Occupations, Associations, Cooperatives				2	30	32	\$176.45
Refreshments - Licensing NT - Community Benefit Fund Board Meeting				4	7	11	\$111.13
Refreshments - Licensing NT - Community Benefit Fund Board Meeting				1	10	11	\$149.69
Refreshments - Building Practitioners Board Meeting				1	7	8	\$109.45
Refreshments - Building Practitioners Board Meeting				1	6	7	\$116.55
Refreshments - Building Practitioners Board Meeting				1	5	6	\$162.73
Refreshments - Building Practitioners Board Meeting				1	8	9	\$113.09
Attendance at Australian Hoteliers Association (NT) Gold Plate Award Dinner				1	0	1	\$672.73
Attendance at Australasian Auctioneering Championships Bush Dinner				1		1	\$285.38
Farewell - Executive Management Group farewell function attendance (former Dept. of Business)				1		1	\$28.82
Attendance at Australian Hoteliers Association (NT) President's Lunch				4		4	\$672.73
Refreshments - Agents Licensing Board meeting				5	4	9	\$104.09
Refreshments - Licensing NT - Occupations, Associations, Cooperatives				2	30	32	\$181.82

Public Service Hospitality (AGD)

Purpose - Question Table	NO. OF MINISTERS	NO. OF MINISTERIAL STAFF	NO. OF MLAs	NO. OF NTPS EMPLOYEES	NO. OF OTHERS	TOTAL NO. OF GUESTS	TOTAL COST (excl. GST)
Refreshments - Sports Bookmakers Meeting				3	11	14	\$95.46
Refreshments - meeting with Association - Woolanng				3	25	28	\$41.82
Refreshments - Licensing NT - Occupations, Associations, Cooperatives				2	30	32	\$90.91
Refreshments - Racing Commission Meeting				4	5	9	\$162.73
Refreshments - Racing Commission Meeting				1	5	6	\$54.00
Refreshments - Racing Commission Meeting				3	5	8	\$60.00
Refreshments - Racing Commission Meeting				5	5	10	\$162.73
Refreshments - Racing Commission Meeting				4	5	9	\$162.73
Lunch for Royal Commission AGS Solicitors				5	1	6	\$46.36
Lunch for Royal Commission AGS Solicitors				2	2	4	\$39.09
Refreshments - In house continuing professional development session				20		20	\$77.05
Food for Royal Commission staff working overtime				9		9	\$98.18
Food for Royal Commission staff working overtime				12		12	\$139.09
Food for Royal Commission staff working overtime				8		8	\$93.64
Food for Royal Commission staff working overtime				7		7	\$83.32
Attendance at the Opening of the Legal Year function				3		3	\$204.55
Lunch for Royal Commission team				14		14	\$290.00
NT Worksafe Alice Springs Christmas Lunch				6		6	\$129.27
Retirement function - Registrar-General/ Public Trustee				30	10	40	\$316.04
Anti-Discrimination Commission Presentation re Building Premises Standards - Katherine					13	13	\$346.73
Anti-Discrimination Commission Presentation re				15	25	40	\$791.27

Public Service Hospitality (AGD)

Building Premises Standards - Darwin							
Purpose - Question Table	NO. OF MINISTERS	NO. OF MINISTERIAL STAFF	NO. OF MLAs	NO. OF NTPS EMPLOYEES	NO. OF OTHERS	TOTAL NO. OF GUESTS	TOTAL COST (excl. GST)
Refreshments - Quarterly AMT Meeting				7	0	7	\$129.82
Community Visitor Program Christmas Function - Top End				6	5	11	\$200.00
Community Visitor Program Christmas Function - Central Australia				2	6	8	\$160.00
Refreshments - Quarterly AMT Meeting				7		7	\$52.73
Refreshments - Anti-Discrimination, Harassment and Bullying Training				1	4	5	\$14.09
Refreshments - Contact Officer Training					9	9	\$110.73
Function to thank employers for continued support of Sentenced to a Job program				5	40	45	\$959.55
Function to thank employers for continued support of Sentenced to a Job program				5	25	30	\$477.27
Function to thank employers for continued support of Sentenced to a Job program				10	50	60	\$684.54
Royal Commission into Institutional Responses to Child Sexual Abuse Engagement Visit - lunch refreshments for 5 days				5		5	\$125.00
Advancing Leadership: Building Strategic and Adaptive Capacity for the NT (ANZSOG) Visit to Darwin Correctional Centre				2	18	20	\$112.50
Function to unveil Art Program Mural - Darwin Correctional Centre Complex Behaviour Unit				20	8	28	\$217.00
International Women's Day morning tea and BBQ lunch - Sector 4 Darwin Correctional Centre				70	30	100	\$696.00
Function to recognise prisoner achievements - Darwin Correctional Centre				8	12	20	\$119.20

Public Service Hospitality (AGD)

Purpose - Question Table	NO. OF MINISTERS	NO. OF MINISTERIAL STAFF	NO. OF MLAs	NO. OF NTPS EMPLOYEES	NO. OF OTHERS	TOTAL NO. OF GUESTS	TOTAL COST (excl. GST)
NTCS Graduation buffet breakfast				49		49	\$420.00
Deliver Family Violence Program					Approx. 400	Approx. 400	\$13,962.56
Deliver Elders Visiting Program					Approx. 200	Approx. 200	\$8,523.44
Lunch and Refreshments for Strategic Planning Workshop				29	3	32	\$784.00
Catering for First Line Managers Workshop				9	1	10	\$161.27
Lunch and Refreshments for Leadership Workshop				9	1	10	\$140.97

Boards and Advisory Bodies

a) Terms of Reference	b) Current members and date appointed		d) Total cost incurred	e) No. of meetings to 31 March 2017
Agents Licensing Board (Real Estate and Conveyancing)				
The composition and functions of the Agents Licensing Board of the Northern Territory are defined by the <i>Agents Licensing Act</i> and Regulations.	Mr Jeffery Peter Stewart	30 June 2016	\$18,456.00	3
	Mr John Tsoukalis	24 July 2014		
	Mr Robert Kendrick	14 July 2016		
	Mr Thomas Francis Joseph Berkley	24 July 2014		
	Mrs Denise Lynette Meeking	3 March 2016		
	Mrs Diane Claire Davis	3 March 2016		
	Mrs Dianne Jarrett	16 October 2013		
	Mrs Jo-Anne Mary Pulsford	25 August 2015		
	Mrs Lea Paule Elizabeth Aitken	14 July 2016		
	Ms Carol Anne Need	25 August 2015		
	Ms Katrina Martin	30 June 2016		
	Ms Nicole Ann Gearing	30 April 2015		
	Ms Rosemary Sullivan	30 April 2015		

Boards and Advisory Bodies

a) Terms of Reference	b) Current members and date appointed		d) Total cost incurred	e) No. of meetings to 31 March 2017
Agents Licensing Fidelity Guarantee Fund of the NT				
The composition and functions of the Agents Licensing Fidelity Guarantee Fund of the Northern Territory are defined by the <i>Agents Licensing Act</i> .	Ms Sally Grace Ozolins	5 August 2016	\$2,298.00	3
	Mr Alessandro (Alex) Pollon	14 July 2016		
	Mr John Tsoukalis	14 Jul 2014		
Architects Board				
The composition and functions of the Northern Territory Architects Board are defined by the <i>Architects Act</i> .	Mr Rosario Salvatore Antonio (Ross) Finocchiaro	18 June 2015	\$4,234.00	4
	Mr Colin Beard	14 November 2014		
	Mr David Carl Bridgman	18 June 2015		
	Mr Robert Cova	18 June 2015		
	Ms Lynette Bennett	18 June 2015		
Building Practitioners Board				
The composition and functions of the Building Practitioners Board are defined by the <i>Building Act</i> .	Ms Penelope (Penny) Whinney-Houghton	1 January 2015	\$64,443.00	9
	Mr Adam Aitken	14 February 2017		
	Mr Bede Joseph Rodeghiero	1 January 2015		
	Mr Graham John Lockerbie	1 January 2015		
	Mr John Thomas Stewart	1 January 2015		
	Mr Paul Wesley Nowland	1 January 2015		
	Mr Robert Michael Cox	1 January 2015		
Community Justice Consultative Council				
No Terms of Reference presently established by the Council.	Dr Catherine Ann Holmes	26 November 2014	\$6,089.99	2
	Mr Michael O'Donnell	26 November 2014		
	Mr Philip Brown	26 November 2014		
	Ms Daniela Linda Mattiuzzo	16 September 2015		
	Ms Linx Macpherson	26 November 2014		
	Ms Maureen Abbott	26 November 2014		

Boards and Advisory Bodies

a) Terms of Reference	b) Current members and date appointed	d) Total cost incurred	e) No. of meetings to 31 March 2017	
Crime Victims Advisory Committee				
As per section 16 of <i>Victims of Crime Rights and Services Act</i> .	Judge Suzanne Frances Oliver	27 October 2016	\$2,264.20	2
	Ms Peggy Siew Meng Cheong	18 October 2015		
	Ms Janet Irene Taylor	18 October 2015		
	Ms Jacinta Stanford	17 October 2016		
	Ms Betty Herbert	Unknown		
	Ms Ann Buxton	14 February 2017		
	Ms Rosslyn Chenoweth	05 December 2016		
	Assistant Commissioner Lance Godwin	24 May 2016		
	Ms Karen Broadfoot	17 October 2016		
	Ms Stephanie Monck	05 May 2016		
Mr Kevin Raby	10 May 2016			
Electrical Workers and Contractors Licensing Board				
The composition and functions of the Electrical Workers and Contractors Licensing Board are defined by the <i>Electrical Workers and Contractors Act</i> .	Mr Colin Freeman	1 January 2015	\$4,067.00	8
	Mr Andrew Whitty	1 January 2015		
	Mr Anthony Berrill	1 January 2015		
	Mr Geoff Berrill	1 January 2015		
	Mr Geoff Cowie	1 January 2015		
	Mr Howard Pullen	1 January 2015		
	Mr Jamie Houldsworth	1 January 2015		
	Mr Kenneth Kernich	1 January 2015		
Legal Practitioners' Admission Board of the NT				
Refer to Part 2.2 Division 4 of the <i>Legal Profession Act</i> – Powers and Function of Admission Board.	Mr Vince Luppino (Chair)	Ongoing (ex Officio)	\$1,020.00	5
	Mr David Woodroffe	1 October 2016		
	Mr William Francis Piper	1 October 2016		
	Ms Candice Maclean	1 October 2016		
	Ms Jenni Daniel-Yee	1 October 2016		
	Ms Peggy Cheong	1 October 2016		
	Professor Ned Aughterson	1 October 2016		
Nominal Insurer				
Established as a Body Corporate as per s150 of the <i>Return to Work Act</i> .	Mr William Roy	14 November 2014	Nil	8
	Mr Bevan Pratt	14 November 2014		
	Mr William Nayler	14 November 2014		
	Ms Kerry Lee-Anne Barnaart	29 November 2016		
	Ms Sharon Roxby	14 November 2014		

Boards and Advisory Bodies

a) Terms of Reference	b) Current members and date appointed	d) Total cost incurred	e) No. of meetings to 31 March 2017
NT Legal Aid Commission (board)			
The Legal Aid Commission is an independent statutory body corporate. Pursuant to section 7 of the <i>Legal Aid Act</i> , the Legal Aid Commission is to provide legal assistance in accordance with the <i>Legal Aid Act</i> .	Ms Elizabeth Jane Morris	22 October 2016	Nil
	Dr Ali Nur	25 July 2016	
	Ms Eileen Terrill	09 November 2014	
	Ms Meredith Clare Day Huntingford	09 October 2016	
	Ms Samantha Byrne	12 July 2016	
	Ms Chrissy Jane McConnell	10 May 2017	
	Ms Suzan Jane Cox	December 2011 (ex-Officio appointment)	
Parole Board of the NT *			
A per Part 2, Division 1 and Part 3 of the <i>Parole Act</i> .	Justice Stephen Southwood (Chair)	2010	\$448,341.00
	Commissioner Mark Payne	November 2015	
	Dr Leonard George Notaras	28 June 2016	
	Mr Col Goodsell	June 2015	
	Mr Harold Howard	27 February 2017	
	Mr John Brears	27 February 2017	
	Mr John Garrard Flynn	11 February 2016	
	Mr Kenneth Michael Middlebrook	28 June 2016	
	Mr Mark Anthony Coffey	27 February 2017	
	Mr Mark McAdie	01 August 2016	
	Mr Paul Hubert Rysavy	01 August 2016	
	Ms Kathryn Crawley	27 February 2017	
	Ms Patricia Jane Lloyd	27 February 2017	
	Ms Selina Holtze	18 October 2016	
	Ms Susan Crane	27 February 2017	
Ms Susan Lowry	11 February 2016		
*Note: The Parole Board of the NT is an output for the Department and the Board has dedicated resources.			
Plumbers and Drainers Licensing Board			
The composition and functions of the Plumbers and Drainers Licensing Board are defined by the <i>Plumbers and Drainers Licensing Act</i> .	Mr Richard Michael McElwee	1 January 2015	\$280.00
	Mr Armando Valentino Padovan	1 January 2015	
	Mr Raymond Simpson	25 August 2015	
	Mr Travis Miezis	1 January 2015	
Public Trustee Investment Board			
Section 12, <i>Public Trustee Act</i> as in force at 12 April 2017.	Mr Alex Pollon	08 August 2014	Nil
	Ms Lynette Walsh	08 August 2014	
	Leonie Smith	01 March 2017	

Boards and Advisory Bodies

a) Terms of Reference	b) Current members and date appointed	d) Total cost incurred	e) No. of meetings to 31 March 2017	
Racing Commission				
The composition and functions of the Racing Commission are defined by the <i>Racing and Betting Act</i> and Regulations.	Mr John McBride	22 April 2016	\$57,510.00	5
	Mr Andrew Maloney	22 April 2016		
	Mr David Loy	22 April 2016		
	Mr James McNally	22 April 2016		
	Mr John Boneham	22 April 2016		
	Ms Cynthia-Lee Bravos	31 May 2016		
Surveyors Board				
The composition and functions of the Surveyors Board of the Northern Territory of Australia are defined by the <i>Licensed Surveyors Act</i> .	Mr Craig Sandy	1 May 2014	\$6,697.00	3
Work Health and Safety Advisory Council				
As per Schedule 2 S3 of the <i>Work Health and Safety (National Uniform Legislation) Act</i> .	Ms Neilia Ginnane	10 May 2016	\$8,150.00	4
	Mr Brian Fowler	10 May 2016		
	Mr Bruce Anderson	10 May 2016		
	Mr Bryan Wilkins	10 May 2016		
	Mr Jeffery Huyben	10 May 2016		
	Mr Scott Lawton	10 May 2016		
	Mr Sean O'Connor	10 May 2016		
	Mr Shenal Basnayake	10 May 2016		
	Mr Stephen Gelding	10 May 2016		
	Ms Marita Wilson	10 May 2016		
Ms Skye Lee	10 May 2016			
Workers Rehabilitation and Compensation Advisory Council				
Refer to Part 3 S9 of the <i>Return to Work Act</i> .	Brett Hagan	14 March 2017	\$3,498.00	6
	Bryan Wilkins	14 March 2017		
	Catherine Spurr	14 March 2017		
	Colin Chilcott	14 March 2017		
	Donna-Lee Mewburn	14 March 2017		
	George Roussos	14 March 2017		
	Gerry Goodhand	14 March 2017		
	Jaylene Pattern	14 March 2017		
	Justine Searle	14 March 2017		
	Sharon Roxby	14 March 2017		
	Stephen Gelding	14 March 2017		
Child Death Review and Prevention Committee				
The key objectives and functions of the Committee are set out in Part 3.3 Prevention of child deaths under the Care and Protection	Ms Colleen Marie Gwynne	7 April 2015	Nil	2
	Dr Steven Lindsay Guthridge	13 March 2018		
	Mr Kelvin Currie	30 September 2017		
	Mr Kristopher John	13 April 2017		

Boards and Advisory Bodies

of Children Act.	Evans			
	Mr Peter Pangquee	26 February 2018		
	Ms Leonie Jane Warburton	21 July 2017		
	Ms Priscilla Karen Collins	26 February 2018		
	Ms Victoria Joy Pollifrone	7 April 2017		
Community Benefit Committee				
The composition and functions of the Community Benefit Fund are defined by the Gaming Control Act.	Mrs Annette Gillanders JP	03 December 2015	\$12,233.00	3
	Mr Charles Burkitt	03 December 2015		
	Mr Craig Jervis	03 December 2015		
	Mr David Koch	03 December 2015		
	Mr Michael Adams	03 December 2015		
	Mr Nathan Tam	03 December 2015		
	Mr Stuart Kenny	03 December 2015		
	Mr Tony Clementson	03 December 2015		
	Ms Bronwyn McRostie	03 December 2015		
	Ms Cindy Bravos	27 January 2015		
	Ms Deborah Fracaro	03 December 2015		
	Ms Jennifer Lillis	01 September 2014		
	Ms Nicole Walsh	03 December 2015		
	Ms Sharon Wilson	01 September 2014		
Ms Vicki O'Halloran	01 September 2014			
Health and Community Services Complaints Review Committee				
As per section 79 of the Health and Community Services Complaints Act.	Mr Andrew Gordon	1 April 2016	\$5,738.99	3
	Anschutz George			
	Dr Joanne Seiler	1 April 2016		
	Mr Robert John Kendrick	13 April 2016		
	Mrs Kiah Lynn Hanson	1 April 2016		
Ms Karyn Michelle Cook	1 April 2016			
Legal Practitioners' Funds Management Committee				
Section 659 of the Legal Profession Act establishes the Legal Practitioners Funds Management Committee.	Ms Meredith Clare Day	09 November 2016	Nil	6
	Huntingford			
	Mr Alessandro (Alex) Pollon	16 December 2016		
	Mr Tass Liveris	October 201 (ex-Officio)		
	Ms Kellie Grainger	February 2017		
Ms Caitlin Perry	11 November 2016			

Boards and Advisory Bodies

NT Law Reform Committee				
Northern Territory Law Reform Committee is a Non-statutory committee established by a Constitution. The Purpose of the Northern Territory Law Reform Committee is to recommend law reform measures to the Attorney-General.	Hon Austin Asche	1998 (No expiry date of appointment)	\$201.00	5
	Dr and Chief Judge John Lowndes	2013 (ex Officio)		
	Peter Shoyer	2012 (ex Officio)		
	Ms Kellie Grainger	2017 (ex Officio)		
	Professor Les McCrimmon	November 2010 (No expiry date of appointment)		
	Ms Peggy Cheong	February 2012 (No expiry date of appointment)		
	Mr Tass Liveris	February 2015 (No expiry date of appointment)		
	Mr Russell Goldflam	February 2015 (No expiry date of appointment)		
	Mr Ron Levy	August 2015 (No expiry date of appointment)		
	Mr Tom Anderson	August 2015 (No expiry date of appointment)		
	Superintendent Richard Bryson -	August 2014 –(No expiry date of appointment)		
	Sonia Brownhill	June 2016 (ex-Officio)		
	Hon Natasha Fyles MLA	August 2016 (ex Officio)		
Greg Shanahan	July 2006 (ex-Officio)			
Tamika Williams	December 2016 (Executive Officer)			
Scheme Monitoring Committee				
As per S145 of the <i>Return to Work Act</i> .	Mr Stephen Gelding	22 April 2016	Nil	2
	Mr Brett Hagan	22 April 2016		
	Mr Colin Chilcott	22 April 2016		
	Mr George Roussos	22 April 2016		
	Mr William Nayler	22 April 2016		
	Ms Kathryn Cannon	Scheme Actuary		
	Ms Sharon Roxby	22 April 2016		

57 (a) The Terms of Reference

Alcohol and Mandatory Treatment Tribunal
As per section 103 of the <i>Alcohol Mandatory Treatment Act</i> .
Health Professional Review Tribunal
As per regulation 6 of the <i>Health Practitioner Regulation (national Uniform Legislation) Act</i> .

Boards and Advisory Bodies

Legal Practitioners Disciplinary Tribunal
Legal Practitioner's Disciplinary Tribunal is a statutory body established by section 669 of the <i>Legal Profession Act</i> .
Mental Health Review Tribunal
The composition and functions of the Mental Health Review Tribunal are defined by the <i>Mental Health and Related Services Act</i> and Regulations.
Northern Territory Civil and Administrative Tribunal
The composition and functions of the NTCAT are defined by the <i>Northern Territory Civil and Administrative Tribunal Act, Regulations and Rules</i> .

57 (b) The current members and when they were appointed

Alcohol and Mandatory Treatment Tribunal	
Mr Thomas Francis Josphe Berkley	16 May 2016
Mr Garry Alfred Lambert	16 May 2016
Mr John Clifton Boneham	16 May 2016
Mr John Patrick Toohey	16 May 2016
Mr Paul Hubert Rysavy	16 May 2016
Mr Robert Kendrick	27 October 2015
Mrs Amanda Gwen Nobbs-Carcuro	16 May 2016
Mrs Dianne Louise Samways	16 May 2016
Mrs Heather Julie King	16 May 2016
Mrs Kathryn Jane Crawley	16 May 2016
Ms Beth Susanne Walker	16 May 2016
Ms Gabrielle Lovegrove Martin	16 May 2016
Ms Sally May Gearin	21 December 2015
Ms Sheena Neill	04 July 2016
Ms Suzi Anastasia Kapetas	27 October 2015
Mr Phillip John Walcott	15 February 2017
Health Professional Review Tribunal	
Ms Sally May Gearin	20 November 2015
Mr Michael John Martin	31 March 2016

Legal Practitioners Disciplinary Tribunal	
Mr Terrance Francis Coulehan	22 October 2015
Mr Julian Wade Roper	01 April 2016
Ms Zaklina (Jaquie) Bernadette Palavra	01 April 2016
Ms Jodi Marie Truman	01 April 2016
Mr Michael John McKillop Grove	22 September 2014
Mr Richard Grant Giles	27 September 2014
Mr Leslie Alexander McCrimmon	04 March 2015
Ms Felicity Gerry QC	20 February 2027

Boards and Advisory Bodies

Ms Nardine Rosemary Collier	04 March 2018
Mr Jasminder Anand	08 December 2016
Ms Patrica Alison Slocum	29 May 2014
Ms Heather Julie King	08 December 2015
Mental Health Review Tribunal	
Mr Richard Hugh Bruxner	1 January 2015
Mr Julian Quentin Johnson	19 December 2016
Mr Alan James Woodcock	1 September 2014
Mr Alasdair McGregor	17 December 2014
Mr Anthony Ross Whitelum	29 October 2015
Mr David Graham Alderman	19 December 2016
Mr David Richard Baldry	19 December 2016
Mr John William Arthur Birch	30 June 2015
Mr Joshua Craig Ingrames	19 December 2016
Mr Mark Gerard O'Reilly	19 December 2016
Ms Jodi Marie Truman	19 December 2016
Mrs Kathryn Anne Ganley	29 October 2015
Ms Jodi Alva Mather	29 October 2015
Ms Sarah Jane McNamara	12 May 2015
Dr Alison Anne Noonan	19 December 2016
Dr Arnold Clyde Waugh	19 December 2016
Dr Jagmohan Singh Gilhotra	1 September 2014
Dr June Myee Donsworth	19 December 2016
Dr Peter John O'Brien	1 September 2014
Dr Rosemary Forsyth Howard	1 September 2014
Prof James L.M. Greenwood	17 December 2014
Mrs Kim Michele Lovat	19 December 2016
Mrs Patricia Diane Kurnoth	17 December 2014
Ms Barbara Jane Curr	29 October 2015
Ms Beth Susanne Walker	17 December 2014
Ms Cherie Ruth Castle	1 September 2014
Ms Jill Diane Huck	17 December 2014
Mr Paul Hubert Rysavy	18 April 2016
Ms Suzi Kapetas	30 June 2014
Dr Donald Lewis Zoellner	30 June 2014

Northern Territory Civil and Administrative Tribunal	
Mr Richard Bruxner	1 September 2015
Mr Andrew Peter Macrides	30 September 2014
Mr Mark O'Reilly	30 November 2016
Dr Thomas Ian Pauling	12 May 2015
Mr Alasdair McGregor	12 May 2015
Mr Anthony Ross Whitelum	12 May 2015
Mr Benjamin O'Loughlin	12 May 2015

Boards and Advisory Bodies

Mr Geoffrey John Stirk	12 May 2015
Mr John Thomas Stewart	12 May 2015
Mr Julian Quentin Johnson	29 October 2015
Mr Paul Hubert Rysavy	29 October 2015
Mr Terence Francis Coulehan	12 May 2015
Mrs Kathryn Ganley	29 October 2015
Ms Barbara Jane Curr	29 October 2015
Ms Beth Susanne Walker	29 October 2015
Ms Gabrielle Love Martin	12 May 2015
Ms Jodi Alva Mather	29 October 2015
Ms Nardine Rosemary Collier	12 May 2015
Ms Sally May Gearin	12 May 2015
Ms Sarah Jane McNamara	29 October 2015
Ms Suzi Anastasia Kapetas	29 October 2015
Professor Leslie Alexander McCrimmon	12 May 2015
The Honourable Sally Thomas AC Sally Gordon Thomas	12 May 2015
Ms Kathleen Gail Blair	30 June 2015
Professor Timothy Andrew Carey	30 June 2015
Dr Kerry Francis Eupene	30 June 2015
Dr Dana Anne Fitzsimmons	30 June 2015
Mr Rodney James Omond	30 June 2015
Ms Louise Claire O'Riordan	30 June 2015
Ms Diane Louise Szarkowicz	30 June 2015
Dr Anita Toth	30 June 2015
Dr John Wilfred Death	28 June 2016

57 (d) The itemised total cost incurred by the Board during the 2016/17 financial year

Alcohol and Mandatory Treatment Tribunal
Total cost incurred: \$385,000.00
Health Professional Review Tribunal
Total cost incurred: \$360.00
Legal Practitioners Disciplinary Tribunal
Total cost incurred: nil.
Mental Health Review Tribunal
Total cost incurred: \$155,128.00
Northern Territory Civil and Administrative Tribunal
Total cost incurred: \$1,824,023.00

a) Number of times the Board met during the 2016/17 financial year

Boards and Advisory Bodies

57 (e) The number of times the Board met during the 2016/17 financial year
Alcohol and Mandatory Treatment Tribunal
Number of meetings: 98
Health Professional Review Tribunal
Number of meetings: 1
Legal Practitioners Disciplinary Tribunal
Number of meetings: nil.
Mental Health Review Tribunal
Number of meetings: 887
Northern Territory Civil and Administrative Tribunal
Number of meetings: 2,742

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY**WRITTEN QUESTION**

Mr Higgins to the Attorney-General and Minister for Justice, Minister for Health and Minister responsible for agencies and Government authorities under the Administrative Arrangements Order as at 31 March 2017

AGENCY ADMINISTRATION**ELECTION COMMITMENTS**

1. Please provide details of all Labor election commitments and policy announcements made to Territorians in the campaign leading up to the 2016 NT General Election.
2. Please also provide the costing as applied to each election commitment.

ADMINISTRATIVE ARRANGEMENTS

3. Please provide details on all staff movements as a result of the Administrative Arrangements Order on 12 September 2016, including:
 - a) Appointments
 - b) Transfers
 - c) Resignations
 - d) Terminations
 - e) Redundancies
4. Please advise the cost of the staff changes, broken down by standard classification.
5. How much was spent on signage, including the design of such signage, required due to the machinery of Government changes since 12 September 2016?
6. How much was spent on stationery, including the design of such stationery, required due to the machinery of Government changes since 12 September 2016?
7. How much was spent on uniforms required due to the machinery of Government changes since 12 September 2016?

8. How much was spent on logos, trademarks and branding, including the development, design and registration of logos, trademarks and branding, required due to the machinery of Government changes since 12 September 2016?
9. How much was spent on published materials, printed or digital, required due to the machinery of Government changes since 12 September 2016?
10. How much was spent on office fit-outs and/or refurbishments commissioned following the machinery of Government changes since 12 September 2016?

BUDGET

11. What efficiency dividend has each Department and Agency been asked to achieve in framing the 2017/18 Budget? When was this direction given and what specific instructions were provided to achieve this result?
12. What instructions have been given to Departments and Agencies to address the reduction in GST payments to the Northern Territory?

STAFFING

13. Please provide details for the following staffing questions as at 1 September 2016 and 31 March 2017:
 - a) How many staff were employed in the following categories:
 - i. Full time equivalent
 - ii. Permanent part time contract
 - iii. Contract
 - b) Please advise the number of staff identified Aboriginal and Torres Strait Islander in terms of FTE and as a percentage of the Agency total employment (all classifications).
 - c) Please advise the number of frontline staff as FTE and as a percentage of the Agency total employment (all classifications).
14. What is the variance in FTE from 30 June 2016 to 31 March 2017?
15. Please advise, in each category:
 - a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2016 and as at 31 March 2017

- b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2016 and as at 31 March 2017
 - c) By position, when each current contract is due to be renewed
16. For the full financial year ending 30 June 2016 and for the period 1 September through 31 March 2017, how many staff:
- a) Resigned
 - b) Were demoted as a result of job evaluation or re-evaluation
 - c) Were made redundant
 - d) Were terminated
17. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
18. How many staff were categorized as supernumerary for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
19. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
20. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
21. How many positions had Special Measures applied when advertised during the period beginning 1 September 2016 and ending 31 March 2017?
22. How many positions that had Special Measures applied, as referred to in question 21 above, had to be re-advertised due to the initial process not securing suitable candidates?
23. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 1 September 2016 and the increase in staff who identify as Aboriginal and Torres Strait Islander since 1 September 2016.

24. How many grievances have arisen as a direct result of the Special Measures program since 1 September 2016. Of these, how many remain unresolved?

OUTSOURCING

25. For the period beginning 1 September 2016 and ending 31 March 2017, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2017/18? If so, provide details.

LEGAL EXPENSES

26. What has been the expenditure on legal advice or related expenses for the financial year 2016/17? Provide details on:
- a) the matter(s) (designate which ones are finalised and which ones are ongoing)
 - b) The amount paid by matter
 - c) The amount paid to each outside legal firm or barrister engaged

PROCUREMENT / CONSULTANCIES

27. For the period beginning 1 September 2016 and ending 31 March 2017, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:
- a) Purpose
 - b) Cost
 - c) Person or entity engaged
 - d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
 - e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
 - f) Outcomes or key performance indicators for the report or consultancy
 - g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken
28. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the financial year 2016/17, up to and including 31 March 2017. Outline the tasks performed.

29. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?
30. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the financial year 2016/2017, up to and including 31 March 2017? Detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.
31. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period of time beginning 1 September 2016 and ending 31 March 2017?
32. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period of time beginning 1 September 2016 and ending 31 March 2017?
33. For each instance identified above in question 32, where a public quotation process was not undertaken, including for Certificates of Exemption:
- a) What is the description of the goods and services contracted?
 - b) What is the value of the goods and services contracted?
 - c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?
 - d) Who recommended the course of action in c) above?
 - e) Who approved the course of action in c) above?
34. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2017.

FOCUS GROUPS / POLLING / SURVEYS

35. Please detail expenditure during the period of time beginning 1 September 2016 and ending 31 March 2017 on opinion polls and focus groups, including costs and entities that conducted the work.
36. Please provide copies of the surveys identified in question 35 above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period of time beginning 1 September 2016 and ending 31 March 2017.

COMMUNICATIONS AND MARKETING

37. Please detail expenditure on advertising and communications during the period of time beginning 1 September 2016 and ending 31 March 2017.

For each advertisement for which an expense was incurred:

- a) What was the purpose / description of the advertisement?
- b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station or similar?
- c) What was the total production cost, including, but not limited to, design, commissions, placement costs?
- d) Were tenders or expressions of interest called? If not, why not?

TRAVEL

Note: A separate question is being sent to the Department of the Chief Minister.

38. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period of time beginning 1 September 2016 and ending 31 March 2017 broken down to:

- a) International travel
- b) Interstate travel
- c) Intrastate travel

39. In the case of international travel identified in response to question 38 above, please provide the purpose, itinerary, persons and costs involved in each trip.

40. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period of time beginning 1 September 2016 and ending 31 March 2017.

HOSPITALITY / FUNCTIONS AND EVENTS

Note: A separate question is being sent to the Department of the Chief Minister.

41. Please provide full details of all public service hospitality provided since 1 September 2016.

In relation to each occasion on which official hospitality was undertaken:

- a) What was the purpose of the hospitality?
- b) How many guests attended?
- c) How many Ministers attended?
- d) How many Ministerial staff attended?
- e) How many MLAs attended?
- f) How many Public Sector employees attended?
- g) What was the total cost incurred?

GRANTS AND DONATIONS

- 42. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period of time beginning 1 September 2016 and ending 31 March 2017.
- 43. Please detail the funds utilised to distribute awards and sponsorships in the period of time beginning 1 September 2016 and ending 31 March 2017. Indicate which awards and scholarships were managed by Regional Offices. What is anticipated for the 2017/18 financial year?
- 44. Please detail the amounts paid on grants to non-Government organisations for the the period of time beginning 1 September 2016 and ending 31 March 2017, including to which organisation and the services to be provided?

MEDIA MONITORING SERVICES

- 45. Provide expenditure details on media monitoring services for the period of time beginning 1 September 2016 and ending 31 March 2017 (including entities engaged and who utilises the service).

INFRASTRUCTURE PROJECTS

- 46. What are the details, by project, of re-voted capital works in all Department and Government Authorities since 1 September 2016?
- 47. Please provide details of all projects that have been cancelled or postponed under the Government's infrastructure re-prioritisation plan.
- 48. Please provide details of newly committed projects since 1 September 2016.
- 49. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

GOVERNMENT LEASED BUILDINGS

50. What is the total annual power bill of each Government building owned/leased/used by each Department for the financial year 2015/16 and as at 31 March 2017?
51. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period of time beginning 1 September 2016 and ending 31 March 2017?
52. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

FEES AND CHARGES

53. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2016/17 financial year and whether any of these fees and charges was increased following the passage of the 2016/17 financial year budget.

INTERNAL AUDITS

54. How many internal audits and financial investigations were conducted in the 2016/17 financial year?
55. What were the terms of reference or focus for each investigation?
56. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

BOARDS / ADVISORY BODIES

57. Please detail all boards and advisory bodies in your Agency in 2016/17, also providing the following information:
- a) The Terms of Reference
 - b) The current members and when they were appointed
 - c) The total remuneration paid to each Board member during the 2016/17 financial year
 - d) The itemised total cost incurred by the Board during the 2016/17 financial year
 - e) The number of times the Board met during the 2016/17 financial year

REVIEWS AND INQUIRIES

58. Details of all reviews and inquiries completed or commenced during the 2016/17 financial year, also providing the following information:
- a) The Terms of Reference
 - b) The criteria for selection of all panel members
 - c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
 - d) The cost of the review/inquiry
 - e) How the information was/is accumulated to contribute to the review/inquiry
 - f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
 - g) If not completed when this is expected

WORKPLACE HEALTH AND SAFETY

59. Please provide the number, nature and cost of reportable safety issues for 2016/17.

REGIONAL OFFICES

60. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2016/17 financial year. What are the locations for which they are responsible?

i

DEPARTMENT OF HEALTH RESPONSE

ELECTION COMMITMENTS

ANSWER:

1. A whole-of-government response to question 1 will be provided by the Chief Minister
2. A whole-of-government response to question 2 will be provided by the Chief Minister

ADMINISTRATIVE ARRANGEMENTS

3. A whole-of-government response to question 3 part (a) to (e) will be provided by the Minister for Public Employment
4. A whole-of-government response to will be provided by the Chief Minister.
5. Nil
6. Nil
7. Nil
8. Nil
9. Nil
10. Nil

BUDGET

11. A whole-of-government response to question 11 will be provided by the Treasurer.
12. A whole-of-government response to question 12 will be provided by the Treasurer.

STAFFING

13 (a)(i) Full Time Equivalent

Agency Name	Pay Period 4 Ledger Year 2017	Pay Period 19 Ledger Year 2017
Department of Health	1061.12	912.57
Top End Health Service	3849.39	4046.57
Central Australia Health Service	1675.55	1756.94
Total FTE	6586.06	6716.08

NB: The calculation of Paid FTE is based on the comparison between what the employee was expected to receive and the salary actually paid for the fortnight.

13(a) (ii) Permanent Part Time Contract

Agency Name	Pay Period 4 Ledger Year 2017	Pay Period 19 Ledger Year 2017
Department of Health	47.75	38.85
Top End Health Service	374.83	390.50
Central Australia Health Service	140.64	161.71
Total FTE	563.22	591.06

13(a) (iii) Contract

Agency Name	Pay Period 4 Ledger Year 2017	Pay Period 19 Ledger Year 2017
Department of Health	313.32	277.83
Top End Health Service	1262.92	1318.48
Central Australia Health Service	521.11	563.86
Total FTE	2097.35	2160.17

NB: Values provided in Question 13(a)(ii) - Permanent Part Time Contract and Question 13(a)(iii) – Contract, are included in Question 13(a)(i) - Full Time Equivalent.

- b) A whole-of-government response to question to 13(b) will be provided by the Minister for Public Employment
 - c) A whole-of-government response to question to 13 (c) will be provided by the Minister for Public Employment
14. A whole-of-government response to question to 14 will be provided by the Minister for Public Employment

15(a) A whole-of-government response will be provided by the Minister for Public Employment.

15(b)

Classification Stream	Classification Code	Pay Period 19 Ledger Year 2017
Administration	AO1	1.82
Administration	AO2	107.99
Administration	AO3	111.57
Administration	AO4	66.74
Administration	AO492	2.45
Administration	AO5	46.92
Administration	AO6	40.09
Administration	AO7	27.92
Administration	ICS	0.00
Administration	SAO1	13.00
Administration	SAO2	9.80
	Sub Total	428.30
Apprentices	AQ4SA	1.69
	Sub Total	1.69
ASTI Health Practitioners	ATP1	1.00
ASTI Health Practitioners	ATP23	7.82
ASTI Health Practitioners	ATP3	0.00
ASTI Health Practitioners	ATP4	9.67
ASTI Health Practitioners	ATP5	3.30
	Sub Total	21.79
Executive	EO1C	10.30
Executive	EO2	0.80
Executive	EO2C	17.30
Executive	EO3	1.00
Executive	EO3C	3.00
Executive	EO4C	3.00
Executive	EO5C	1.00
Executive	EO6C	1.00
	Sub Total	37.40
Medical	CMO	1.00
Medical	FEL	10.00
Medical	HMO	15.03
Medical	REG	132.43
Medical	RG	8.39
Medical	RGT	10.90
Medical	RMA	4.12
Medical	RMO	155.73
Medical	RMP	7.53
Medical	RREG	8.60
Medical	SC	96.59
Medical	SHMO	10.20
Medical	SPHM	3.40
Medical	SREG	63.41
Medical	SRG	9.32
Medical	SRMO	19.00
Medical	SRMP	22.25
Medical	SRREG	1.00

Medical	SSA	1.00
Medical	SSC	86.44
Medical	SSPH	1.00
	Sub Total	667.34
Nursing	N1	5.75
Nursing	N1R	4.00
Nursing	N2	161.17
Nursing	N2R	119.32
Nursing	N3	10.74
Nursing	N3R	17.10
Nursing	N4	22.25
Nursing	N4R	101.80
Nursing	N5	13.26
Nursing	N5R	47.45
Nursing	N6	3.00
Nursing	N6R	7.06
Nursing	N7	1.10
Nursing	N7R	2.00
	Sub Total	516.00
Other	SBA	4.59
Other	TNC	8.48
Other	TNCR	1.00
	Sub Total	14.07
Physical	PH2	14.27
Physical	PH2R	46.27
Physical	PH3	22.22
Physical	PH3R	67.84
Physical	PH4	7.53
Physical	PH4R	4.00
Physical	PH5	37.00
Physical	PH6R	1.00
	Sub Total	200.13
Professional	DEN	3.00
Professional	P1	46.79
Professional	P2	109.40
Professional	P3	51.78
Professional	RDM	1.00
Professional	RSM	1.00
Professional	SD	1.00
Professional	SP1	5.00
Professional	SP2	2.80
	Sub Total	221.77
Technical	T1	16.04
Technical	T1D	1.94
Technical	T2	23.18
Technical	T2R	2.00
Technical	T3	5.02
Technical	T4R	2.00
Technical	T5	1.50
	Sub Total	51.68
	Total	2160.17

- c) A whole-of-government response to question to 15 (c) will be provided by the Minister for Public Employment.

16. Answer provided at end of period rather than at pay period 19 due to data source:

As at 30 June 2016:

- a) 1219 staff resigned
- b) The job evaluation process does not lead to an employee's demotion. Demotions are not recorded through NT Health systems.
- c) Nil staff were made redundant
- d) 28 staff were terminated

As at 31 March 2017:

- a) 672 staff resigned
- b) The job evaluation process does not lead to an employee's demotion. Demotions are not recorded through NT Health systems.
- c) Nil staff were made redundant
- d) 16 staff were terminated

17.

Unattached Officers Paid Full Time Equivalent

Agency Name	Pay Period 27 Ledger Year 2016	Pay Period 4 Ledger Year 2017	Pay Period 19 Ledger Year 2017
Total	746.59	808.37	778.03

Redeployee Paid Full Time Equivalent

Agency Name	Pay Period 27 Ledger Year 2016	Pay Period 4 Ledger Year 2017	Pay Period 19 Ledger Year 2017
Total	0.00	0.00	0.00

18.

Supernumerary (Excluding Unattached and Redeployee Officers) Paid Full Time Equivalent

Agency Name	Pay Period 27 Ledger Year 2016	Pay Period 4 Ledger Year 2017	Pay Period 19 Ledger Year 2017
Total	1541.53	1450.62	1458.83

19.

A response is provided for the Department of Health, Central Australia Health Service and Top End Health Service and addressing purpose, cost and average FTE. To calculate the duration of employment is too administratively onerous due to the variability of arrangements for employment agency staff. To undertake this task would result in undue diversion of resources from service delivery.

Department of Health

In 2015-16, the full year employment agency costs for the Department of Health was \$3 130 985 with a converted FTE equivalence of 13.23.

2015/16 Full Year - Agency Labour

Division Name	2015/16 - Total Agency Labour Costs (\$)	2015/16 FTE
Corporate Services Bureau	394,186	1.93
Independent Office of the Public Guardian	2,067	0.01
National Critical Care Trauma Response Centre	677,002	1.80
Office of the CE	28,227	0.26
Office of the Deputy CE	2,029,502	9.23
Total	\$3,130,985	13.23

*FTE conversion is Total Agency costs divided by average FTE equivalent by classification stream consistent with DoH methodology.

Agency labour was used to meet short term skill specific service delivery requirements.

For the period 1 September 2016 to 31 March 2017, employment agency costs for the Department of Health were \$735,421, with a converted FTE equivalence of 5.48.

2016/17 1 Sept - 31 March - Agency Labour - Division

Division Name	Sept 16-Mar 17 Agency Labour Costs (\$)	Sept 16-Mar 17 FTE
Corporate Services Bureau	161,788	1.49
National Critical Care Trauma Response Centre	207,383	1.82
Office of the CE	21,109	0.20
Office of the Deputy CE	345,141	1.96
Grand Total	\$735,421	5.48

*FTE conversion is Total Agency costs divided by average FTE equivalent by classification stream consistent with DoH methodology.

Agency labour was used to meet short term skill specific service delivery requirements.

Central Australia Health Service

2015-16

In 2015-16, the full year employment agency costs for Central Australia Health Service (CAHS) was \$14.452m with a converted FTE of 40.87, refer to table below:

2015/16 Full Year - Agency Labour

Division	2015/16 -Total Agency Labour Costs	2015/16 FTE (*Conversion)
Alcohol and Other Drugs	\$ 428,308	0.98
Alcohol and Other Drugs Remote	\$ -	-
Allied Health	\$ 180,339	0.41
Corporate	\$ 64,553	0.32
Medical	\$ 7,398,950	13.34
Nursing	\$ 166,385	0.81
Alice Springs Hospital Total	\$ 7,810,226	14.89
Barkly	\$ 634,492	3.17
CA Primary Health Care (Excl Barkly)	\$ 5,036,093	20.26
Central Australia Mental Health Services	\$ 119,714	0.60
Tennant Creek Hospital	\$ 424,117	0.97
TOTAL	\$ 14,452,950	40.87

* FTE conversion is Total Agency costs divided by average FTE equivalent by classification stream. Consistent with DoH methodology.

NB: Data includes Nursing, Medical, Rotators (registrars) and Other. Data excludes Visiting Medical Officer (VMO) sessions

2016-17

For the reporting period 1 September 2016 to 31 March 2017, employment agency costs for CAHS was \$10.293 million with a converted FTE of 49.37, refer to table below:

2016/17 01 Sept - 31 March - Agency Labour

Division	Sept 16-Mar 17 Agency Labour Costs	Sept 16-Mar 17 FTE (*Conversion)
Alcohol and Other Drugs	\$ 221,459	0.63
Alcohol and Other Drugs Remote	\$ -	-
Allied Health	\$ 78,773	0.27
Corporate	\$ 15,060	0.13
Medical	\$ 5,040,689	16.05
Nursing	\$ 334,628	2.87
Alice Springs Hospital Total	\$ 5,469,150	19.32
Barkly	\$ 279,212	2.39
CA Primary Health Care (Excl Barkly)	\$ 3,334,377	21.87
Central Australia Mental Health Services	\$ 12,955	0.11
Tennant Creek Hospital	\$ 580,899	1.66
Hearing Health	\$ 39,033	0.33
Oral Health	\$ 356,262	3.05
TOTAL	\$ 10,293,346	49.37

* FTE conversion is Total Agency costs divided by average FTE equivalent by classification stream. Consistent with DoH methodology.

NB: Data includes Nursing, Medical, Rotators (registrars) and Other. Data excludes Visiting Medical Officer (VMO) sessions

Top End Health Service

In 2015-16, the full year employment agency costs for the Top End Health Service were \$20 157 501.

For the period beginning 1 September 2016 and ending 31 March 2017, the employment agency costs for the Top End Health Service were \$13 013 748.

Row Labels	2015/16 – Total Agency Costs (\$)	2016/17 1 Sept to March 31 2017
Darwin Region & Strategic PHC	3 433 976	2 399 116
East Arnhem Region	3 167 298	1 527 799
Katherine Region	1 205 103	813 562
Royal Darwin Hospital	8 156 779	3 643 408
Top End Aged Care Services		
Top End Health Service Wide	2 511 845	2 915 435
Top End Mental Health & AOD Services	1 682 501	1 714 429
Total	20 157 501	13 013 748

NB: Data includes Nursing and Other. Data excludes Medical, Medical Sessions (VMO) and Rotators (registrars).

The FTE calculations provided below are for the Top End hospitals only. Agency FTE data outside of the three hospitals is not readily available and administratively excessively time consuming to collate. The FTE for these areas therefore have not been provided in this response.

Agency FTE usage for the three major hospitals (Royal Darwin Hospital, Katherine Hospital and Gove District Hospital) for Nursing and PCAs/Physical staff is as below.

Financial Year 2015-16

The average FTE for **Agency nursing** during this period was 36.05 made up as per below:

- Katherine Hospital – 0.24 FTE
- Gove District Hospital – 0.19 FTE
- Royal Darwin Hospital – 35.62 FTE

The average FTE for **Agency PCAs/Physicals** during this period was 17.2 made up as per below.

- Katherine Hospital - Nil
- Gove District Hospital – Nil
- Royal Darwin Hospital – 17.2

1 September 2016 to 31 March 2017:

The average FTE for **Agency nursing** during this period was 24.54 as per below:

- Katherine Hospital - Nil
- Gove District Hospital – Nil
- Royal Darwin Hospital – 24.54

PCA/Physicals (all RDH):

The average FTE for **Agency PCAs/Physicals** during this period was 11.05 made up as per below.

- Katherine Hospital - Nil
- Gove District Hospital – Nil
- Royal Darwin Hospital – 11.05

CENTRAL AUSTRALIA HEALTH SERVICE

2015-16

In 2015-16, the full year Locum costs (data extracted from Labour Hire Medical) for Central Australia Health Service (CAHS) was \$7.013m with a converted FTE of 11.69, refer to table below:

Division	2015/16 LABOUR HIRE MEDICAL (218113)	2015/16 FTE (*Conversion)
Alcohol and Other Drugs	347,164	0.58
Alcohol and Other Drugs Remote	-	-
Allied Health	36,731	0.06
Corporate	-	-
Medical	4,802,302	8.00
Nursing	5,751	0.01
Alice Springs Hospital Total	4,844,784	8.07
Barkly	-	-
CA Primary Health Care (Excl Barkly)	1,477,049	2.46
Central Australia Mental Health Services	-	-
Tennant Creek Hospital	344,025	0.57
TOTAL	7,013,022	11.69

* FTE conversion is Total Agency costs divided by average FTE equivalent by classification stream. Consistent with DoH methodology.

2016-17

For reporting period 1 September 2016 to 31 March 2017, Locum costs for Central Australia Health Service was \$5.132m with a converted FTE of 14.66, refer to table below:

Division	Sept 16-Mar 17 LABOUR HIRE MEDICAL (218113)	Sept 16-Mar 17 FTE (*Conversion)
Alcohol and Other Drugs	221,459	0.63
Alcohol and Other Drugs Remote	-	-
Allied Health	-	-
Corporate	-	-
Medical	3,155,267	9.02
Nursing	-	-
Alice Springs Hospital Total	3,155,267	9.02
Barkly	-	-
CA Primary Health Care (Excl Barkly)	1,174,634	3.36
Central Australia Mental Health Services	-	-
Tennant Creek Hospital	580,899	1.66
Hearing Health	-	-
Oral Health	-	-
TOTAL	5,132,259	14.66

* FTE conversion is Total Agency costs divided by average FTE equivalent by classification stream. Consistent with DoH methodology.

TOP END HEALTH SERVICE

In 2015-16, the full year locum costs for the Top End Health Service was \$7 565 102.

For the period beginning 1 September 2016 and ending 31 March 2017, the locum costs for the Top End Health Service were \$4 853 863.

Row Labels	2015/16 – Total Costs (\$)	2016/17 1 Sept to March 31 2017
Darwin Region & Strategic PHC	1 805 064	959 708
East Arnhem Region	640 146	551 452
Katherine Region	2 126 566	1 103 371
Royal Darwin Hospital	1 530 671	1 231 676
Top End Health Service Wide		
Top End Mental Health & AOD Services	1 462 655	1 007 656
Total	7 565 102	4 853 863

NB: Data includes Labour Hire Medical. Data excludes Specialist Medical Sessions (VMO).

Please note providing an FTE figure for locums is administratively very time-consuming and involves scrutinising roster spreadsheets.

Locums were employed during the two reporting periods for as little as one week to six months across a range of regions, program areas and professions for various reasons, including covering long service leave, professional development including sabbaticals, temporary transfers, vacant positions and holiday periods (Christmas and New Year).

21. A whole-of-government response to question 21 will be provided by the Minister for Public Employment.
22. A whole-of-government response to question 22 will be provided by the Minister for Public Employment.
23. A whole-of-government response to question 23 will be provided by the Minister for Public Employment.
24. A whole-of-government response to question 24 will be provided by the Minister for Public Employment.

OUTSOURCING

25.

Palmerston Regional Hospital

There were no decisions or actions to outsource, contract out or privatise any functions relating to the Palmerston Regional Hospital Project that are traditionally carried out by Top End Health Service.

Katherine Hospital

Computerised Tomography (CT) service in Katherine is currently contracted to a private diagnostic firm, with the remainder of the Top End radiologist component has a longstanding outsourced service provided by Regional Imaging. Katherine Hospital is planning to tender for the provision of a CT Scanner in the Emergency Department and this tender will also allow for alternate bids. Whilst tenderers could submit an alternate bid that may include a fully outsourced or a hybrid medical imaging service, there is no specific intention of the Top End Health Service to outsource the radiography component.

Vendor Managed Service for Locum and Agency Staff

A public tender is currently under assessment for the delivery of a vendor managed service for an end to end clinical staffing recruitment platform for medical locum and nurse agency staff. This service will initially be a proof of concept for further consideration, and does not replicate an existing internal service model, however is expected to drive efficiencies.

LEGAL EXPENSES

26 (a) & (b)

The scope of the question is too broad and encompasses a very large number of matters handled by private legal firms, government lawyers, including prosecutions and advice given by the Office of Parliamentary Counsel. Providing details in relation to some legal matters has the potential to prejudice the interests of the Territory and other parties.

c) The amount paid to each outside legal firm or barrister engaged.

	Intrastate solicitor	Interstate solicitor	Intrastate barrister	Interstate barrister	TOTAL
Department of Health	\$295,777	\$685	\$35,905	\$14,324	\$346,692
Top End Health Service	\$33,188	\$6344	Nil	Nil	\$39,533
Central Australia Health Service	\$13,508	Nil	Nil	Nil	\$13,508
				TOTAL	\$399,733

PROCUREMENT / CONSULTANCIES

27.

- a) Refer to table below
- b) Refer to table below
- c) Refer to table below
- d) Refer to table below
- e) Nil
- f) The amount of administrative effort required to respond is excessive and would result in undue diversion of resources from service delivery.
- g) Refer to table below

TOP END HEALTH SERVICE

Purpose (a)	Cost (b)	Person or Entity Engaged (c)	Principal Place of Business (d)	Tenders or Eol invited (g)
Palmerston Regional Hospital Risk Management Internal Audit	\$12 070.00	D&L Gardner	Darwin	Y
Commercial review of Northern Territory Radiation Oncology (mid-term)	\$46 605.82	Ernst & Young	Darwin	Y (panel)
Provision of Engineering advice for Laundry Equipment Tender	\$12 751.12	LR Consulting Engineers	Darwin	Y
Royal Darwin Hospital Laundry Service Tender Preparation	\$5124.00	Squire Patton Boggs	Darwin	Y
Clinical Advisor in Procurement activities of Palmerston Regional Hospital	\$3022.72	Aurora Projects Pty Ltd	Sydney	Y (panel)
Review of Royal Darwin Hospital Warehouse Facility Infrastructure	\$68 368.27	Ernst & Young	Darwin	Y
Palmerston Regional Hospital Activity Modelling	\$73 423.00	Ernst & Young	Darwin	Y
TOTAL	\$221,364.93			

CENTRAL AUSTRALIA HEALTH SERVICE

Purpose (a)	Cost (b)	Person or Entity Engaged (c)	Principal Place of Business (d)	Tenders or Eol invited (g)
One21seventy QI Service Agreement Services and Support the implementation and ongoing Maintenance of a systematic approach to Quality Improvement in Primary Health Care	\$50 035.00	Menzies School of Health Research	Darwin	Y
Professional Development of Central Australia Health Service Board	\$6904.00	Hogan, Ms Kathleen Evelyn	Alice Springs	N

Development of Central Australia Health Service Clinical Service Framework	\$3 144.94	Aurora Projects Pty Ltd	Sydney	Y (panel)
Medicare Budget Model (Revenue/Expenditure) for Central Australia Primary Health Care	\$33 837.75	Larter Consulting Pty Ltd	Melbourne	Y
TOTAL	\$93,921.69			

DEPARTMENT OF HEALTH

Purpose (a)	Cost (b)	Person or Entity Engaged (c)	Principal Place of Business (d)	Tenders or Eol invited (g)
Review of the monitoring, reporting and learning framework and monitoring matrix	\$13 571.36	KPMG Australia	Darwin	Y (Panel)
Research and Analysis of Aboriginal workforce strategies and comparison to NT Health Aboriginal Health workforce	\$3300.00	Raelene Helen Burke	Darwin	Y
Evaluation of the Northern Territory Cardiac Services Implementation Plan 2012-2017	\$118 524.02	KPMG Australia	Darwin	Y (Panel)
Review 'stepping up' documentation including evaluation feedback from participants	\$2045.45	Lucio Matarazzo Pty Ltd	Darwin	N
Evaluation of NT Chronic Disease Network Conference	\$24 492.00	Matrix on board Training Pty Ltd	Darwin	Y (Panel)
Review of Services – Interviews, documentation analysis	\$12 080.00	McTaggart Consulting	Darwin	Y
Project Management for Acute Care Information for services/electronic medications management for Palmerston Regional Hospital	\$14 943.12	NEC IT Services Australia Pty Ltd	Melbourne	Y (Panel)
Facilitation of Banned Drinker Register workshops	\$5727.27	PWC'S Indigenous Consulting	Darwin	Y (Panel)
Review 'stepping up' documentation including evaluation feedback from participants	\$2025.00	Raelene Helen Burke	Darwin	N
Independent Reviewer of the Gunbalanya Kakadu Cancer / Fetal Death Cluster Investigation.	\$9435.00	Bruce Armstrong	Shenton Park	Y
East Arnhem Alcohol Management and Supply Plan	\$10 744.72	Ian Crundall	Adelaide	Y

Develop a Communications strategy and plan for local stakeholders for the National Critical Care and Trauma Response Centre	\$28 018.78	Eric Davis and Associates Pty and Tecmark Pty Ltd t/a Zed Busi+	Adelaide	Y (Panel)
NT Pathology Costing for Notional Billing Framework	\$94 204.61	Eric Davis and Associates Pty and Tecmark Pty Ltd t/a Zed Busi+	Adelaide	Y (Panel)
Documentation of Finance and Activity required as they pertain to Health Services Delivery Agreements (SDA)	\$52 680.00	Ernst & Young	Darwin	Y (Panel)
Provision of Internal Audit and Probity Services	\$34 283.73	Ernst & Young	Darwin	Y (Panel)
Undertake review and assessment of Governance Options for NT Health Services Boards	\$12 499.09	Health Outcomes International Pty Ltd	Adelaide	Y (Panel)
Specialist consultation - Timor - Leste	\$2450.00	Joshua Reginald Francis	Darwin	N
Investigation - analysis and report	\$12 467.20	Mctaggart Consulting	Darwin	Y
HR Complaint Briefing preparation and interview	\$18 800.00	Mctaggart Consulting	Darwin	Y
Provision of a Financial Sustainability Plan	\$129 716.88	Paxton Partners	Melbourne	Y
Phase 1 Project Plan for Take Own Leave Project	\$10 345.50	Price Waterhouse Coopers	Sydney	Y
Evaluation of Alcohol Mandatory Treatment Services	\$101 944.36	PWC's Indigenous Consulting	Darwin	Y (Panel)
Review of Financial Reports related to Primary Health Care Grants	\$27 199.66	Price Waterhouse Coopers	Sydney	Y (Panel)
Preparation, facilitation and reporting for Inter-state Ausmat Working Group meetings and Workshops	\$10 859.71	Richard Parker t/a Training in Aid Ltd	International, Malta	Y
Ausmat Training Review	\$39 330.40	Richard Parker t/a Training in Aid Ltd	International, Malta	Y
Conduct a NT Health Strategic Risk and Planning workshop	\$2000.00	The Consultancy Bureau Pty Ltd	Brisbane	Y
TOTAL	\$793 687.86			

28. There was no expenditure in NT Health for Hawker Britton or associated entities for the above periods.

29. A whole-of-government response to question 29 will be provided by the Minister for Trade, Business and Innovation.

30. A whole-of-government response to question 30 will be provided by the Minister for Trade, Business and Innovation.
31. The Department of Health undertook nine public quotations during 1 September 2016 and 31 March 2017.
32. During the reporting period from 1 September 2016 to 31 March 2017, the following Certificates of Exemption were approved:

Seven Select Tier 3 (\$100,000 - \$500,000) with a total value of \$1,661,925:

Department of Health	3	\$ 849 129
Top End Health Service	3	\$ 705 268
Central Australia Health Service	1	\$ 107 528
TOTAL Select Tier 3	7	\$1 661 925

- Two Select Tier 4 (\$500 000 - \$2 000 000) was approved for the Department of Health with a total value of \$1 127 593.

- 33.
- See table below
 - See table below
 - See table below
 - Nil
 - See table below

Description of Goods and Services (a)	Total Contract Value (b)	Reason for exemption (c)	Position title for delegate (e)
Alice Springs Hospital - Supply Delivery and Installation of Computer Aided Radio Personnel System for a Period of 24 Months	\$107 528	Select quotation sought following extensive market research both locally and interstate for a proven COT Computer Aided Radio Personnel System to support the new Orderly positions at Alice Springs Hospital.	Chief Operating Officer, CSB

NT Quality and Safeguarding Framework - Independent Assessment Services	\$250 294	The bilateral agreement between the Australian and Northern Territory Governments required independent assessments of NT disability providers who provide NDIS services. Approval to seek select quotation granted to ensure the bilateral agreement was not breached.	Senior Director Office of Disability
Provision of a Licence and Support Agreement for the Pharmacy Information Management System (Merlin) for a Period of 24 Months	\$369 315	Select quotation sought as the Contractor is the sole source of supply for licence, technical, and advisory support for the Pharmacy Information Management System used by Pharmacy.	Chief Operating Officer CSB
Provision of Egton Medical Information System (EMIS) Health Software Development Services for a Period of 9 Months	\$229 520	Select quotation sought as the Contractor is the sole source of supply for support and maintenance of EMIS Health clinical information systems used by NT Health until the end of 2020.	Chief Operating Officer CSB
Provision of Licence extension and renewal of support agreement for the Pathology Laboratory Information System for a Period of 24 Months	\$602 893	Select quotation sought as the Contractor is the sole source of TrakCare Lab software used in Territory Pathology labs.	Chief Operating Officer CSB
Supply and Delivery of Licensing, Support and Maintenance for 36 months for the Alcidion Patient Flow Tool (Electronic Patient Journey Board) for a Period of 36 Months	\$524 700	Exempt under PR8 - renewal of ongoing software maintenance and licensing agreement	Chief Operating Officer CSB

Royal Darwin Hospital - Supply Delivery Installation and Commissioning of a Sterrad100NX Single Door including Duo & Express Cycle	\$126 845	Select quotation sought to allow standardisation of sterilising equipment and to ensure compatibility with existing equipment.	Chief Operating Officer TEHS
Royal Darwin Hospital - Provision of Steam, Compressed Air, Power, Water, Drains and Associated Works for Laundry Equipment Replacement	\$408 253	A select quotation was sought to allow for the services/ancillary works required for connection to Kannegiesser equipment.	Chief Operating Officer TEHS
Palmerston Regional Hospital - Risk Management Support Services for a Period of 6 Months	\$170 170	Select Procurement sought due to the Contractor's comprehensive knowledge and understanding of the PRH commissioning program and TEHS risk management performance.	Assistant Chief Operating Officer TEHS

34. A total of 166 Corporate Credit Cards are held across NT Health as follows:

	Number of credit cards
Department of Health	63
Top End Health Service	70
Central Australia Health Service	33
Total	166

Refer below table for details of Corporate Credit Card holders' position titles and levels.

NTG Corporate Credit Cardholders with their position and title as at 31 March 2017			
Organisation	Position Title (Nominal)	Classification Code	Total
70 - Department of Health	Director Disaster/Response	SP2	1
	Trachoma Data & Admin Officer	AO4	1
	Administration Officer	AO7	1
	Administrative Officer	AO3	1
	Administration Officer	AO2	1
	Administration Officer	AO3	1
	Administration Officer	AO3	1
	Manager Supply Chain Reform	AO7	1
Admin Support Off - Capacity	AO4	1	

Ausmat Logistics Officer	AO7	1
Administration Officer	AO3	1
Senior Procurement Officer	AO4	1
SHBBYU Corp Sup Asst and Admin	AO3	1
Personal Assistant	AO3	1
Business Manager	AO5	1
Administrative Support	AO2	1
Administration Officer	AO2	1
Accounts Officer	AO3	1
Executive Officer	AO6	1
Executive Assistant To Cnmo	AO4	1
Executive Assistant	AO4	1
Surveillance Data Manager	AO4	1
Dep Coordinator - AAHT	AO4	1
Recruitment Advertising Off	AO2	1
Immunisation Admin Officer	AO3	1
ICT Finance Officer	AO4	1
Administrative Officer, CDC	AO3	1
Supply Manager	AO4	1
Administrative Officer	AO4	1
Tech Off Sat Equipment and Tech St Sr	T4	1
Executive Assistant	AO3	1
Digital Media Officer	AO4	1
Therapy Assist, Child's Dev Team	T2	1
Administration Officer	AO3	1
Officer Manager	AO3	1
Clinical Admin CDC Katherine	AO3	1
Personal Assistant	AO3	1
CCIS Systems Support Officer	AO5	1
Manager Training And Support	AO7	1
Projects Coordinator (Metc)	AO5	1
Administration Officer	AO4	1
Data Manager Surveillance	AO4	1
Warehouse Officer	AO3	1
Administrative Officer	AO4	1
Business Support Officer	AO4	1
Procurement Officer	AO3	1
Manager Ccir	SAO2	1
System Administrator	AO5	1
Administration Officer	AO3	1
Reporting And Data Officer	AO2	1
Clinical Admin Tb	AO3	1
District Supply Manager	AO4	1
Ministerial Liaison Officer	AO4	1
Snr Admin Asst/Datab Research Officer	AO4	1
Resource Management Librarian	P3	1

	Business Support Officer	AO4	1
	Training & Client Support Officer	AO5	1
	Business Manager, CIO Directorate	AO6	1
	Therapy Assistant	T2	1
	Executive Assistant	AO4	1
	Tech Off Sat Equipment & Tech St Sr	T4	1
	Director Library Services	SP1	1
	Manager, Times & NTTSS	AO5	1
70 Total			63
72 - Top End Health Service	Exec Assistant GM Phc East Arnhem Reg	AO3	1
	Specialist outreach NT Booking & Liaison Officer Booking & Liaison Officer	AO4	1
	Purchasing Officer	AO3	1
	Administration Officer	AO5	1
	Customer Service Team Leader	AO4	1
	Transport ,Yards, Waste Manager	AO5	1
	Officer Manager Mental Health	AO4	1
	Nursing Recruitment Officer	AO4	1
	Finance Manager	AO6	1
	Pathology Admin Support Manager - RDH	AO5	1
	Team Leader Admin, Allied Health	AO4	1
	Admin Officer East Arnhem North	AO3	1
	Administration Officer	AO3	1
	Administrative Officer	AO2	1
	Administrative Officer	AO2	1
	IN/Warehousing Manager	AO5	1
	IN/Warehousing Manager	AO5	1
	Administration Officer	AO6	1
	Admin Officer	AO2	1
	Manager Medical Administration	AO7	1
	Accounts Officer	AO3	1
	Admin Off West Arnhem/Maningri	AO3	1
	HM/Don Personal Assistant	AO3	1
	Purchasing Officer	AO3	1
	Divisional Support Officer	AO3	1
	Asset Management Coordinator (PHC)	AO5	1
	Surgical Audit/DIY Coordinator	AO4	1
	Infra & Comms Officer , Hear Health Practitioner	AO3	1
	Executive Officer	AO6	1
	Staff Accommodation Manager	AO4	1
	Administration Officer	AO5	1
	Bus Supply & Systems Trainer	AO4	1
	ICT Finance Officer	AO4	1
	Supply Manager	AO4	1
	Administration Officer	AO3	1

	Executive Assistant Katherine	AO3	1
	Exec Assist GM Phc TEHS	AO3	1
	Exec Admin Support Officer	AO4	1
	Administration Officer	AO3	1
	Administration Officer	AO4	1
	Customer Service Team Leader	AO4	1
	Manager Ind, Sup, Pt, Ac & Trn Se	SAO1	1
	Administration Officer	AO4	1
	Chief Operating Officer TEHS	EO5C	1
	Executive Assistant	AO4	1
	Project Support Officer	AO4	1
	Administration Officer	AO3	1
	Administration Officer	AO4	1
	Admin Off Prison Health TEHS	AO3	1
	Travel & Logistics Officer	AO4	1
	Ao2 Admin Support Nths	AO2	1
	Administration Officer	AO3	1
	District Supply Manager	AO4	1
	OIC - Records East Arnhem	AO3	1
	Clinical Gov Admin Support	AO2	1
	Admin Assistant - Maintenance	AO2	1
	Travel & Logistics Officer	AO4	1
	Resource Management Librarian	P3	1
	Administration Officer	AO3	1
	Administrative Officer	AO3	1
	Off Manager Client Services - TAAODCS	AO4	1
	Administrative Officer Urban	AO3	1
	Business Support Officer	AO4	1
	Director Library Services	SP1	1
	Administration Officer	AO4	1
	Pepa Project Officer	AO7	1
	Charter Transport Coordinator	AO5	1
	Health Promotion Officer	AO5	1
	Executive Assistant	AO4	1
	Administrative Officer	AO2	1
72 Total			70
73 - Central Australia Health Service	Specialist outreach NT Booking & Liaison Officer	AO4	1
	Senior Procurement Officer	AO4	1
	Exec Assist & Projects Officer	AO4	1
	Purchasing Officer	AO3	1
	Accounts Officer	AO3	1
	Administrative Officer 3	AO3	1
	Clinical Nurse Manager Mental Health	N5	1
	Workforce Development Of, Remote AOD	AO5	1

	ICT Finance Officer	AO4	1
	Admin Officer 3	AO3	1
	Administrative Officer	AO4	1
	Administration Officer	AO4	1
	Renal Transport & Admin Supervisor	AO4	1
	Workforce Support Officer	AO5	1
	Administration Officer	AO3	1
	Administrative Officer	AO3	1
	Administrative Officer	AO3	1
	Accounts Officer	AO3	1
	Administration Officer	AO3	1
	Business Support Officer	AO5	1
	Administration Officer	AO4	1
	Admin Support	AO3	1
	Procurement Officer	AO3	1
	Admin Coordinator	AO4	1
	Administration Officer	AO3	1
	Administration Support	AO2	1
	Administration Support Officer	AO3	1
	Resource Management Librarian	P3	1
	Administrative Officer	AO5	1
	Fleet Officer	AO4	1
	Travel & Logistics Officer	AO4	1
	Director Library Services	SP1	1
	Customer Service Team Leader	AO4	1
73 Total			33
Grand Total			166

FOCUS GROUPS / POLLING / SURVEYS

35. Nil

36. Nil

COMMUNICATIONS AND MARKETING

37.

(a) to (c) A response has not been provided to the questions as the task is too administratively onerous and to do so and would result in undue diversion of resources from service delivery. A partial response is therefore provided per below.

The total expenditure on advertising and communications during the period 1 September 2016 to 31 March 2017 was as follows:

Department of Health	\$307 508.60
Top End Health Service	\$103 241.95
Central Australia Health Service	\$48 403.46
Total	\$495 154.01

d) Tenders or expressions of interest were not called for projects included in the expenditure reported for the period 1 September 2016 to 31 March 2017 as all projects were within Tier 1 procurement guidelines.

TRAVEL

38.

- a) \$163 248 (\$150 625 was funded by Australian Government for the National Critical Care and Trauma Response Centre)
- b) \$1 066 884
- c) \$3 879 741

Total expenditure of travel is provided only, with the amount of administrative effort required to provide itemised details of travel related costs too onerous, and would result in undue diversion of resources from service delivery.

39.

International Travel – National Critical Care and Trauma Response Centre funded by Australian Government.

For the period 1 September 2016 to 19 September 2016 travel undertaken relating to reconnaissance and medical support for the annual Tour de Timor exercise.

Date from	Date to	Traveller	Destination	Reason for Travel	Cost incurred to 31/03/17
12/09/16	19/09/16	Acting Operations Manager, Disaster Response and Preparedness, NCCTRC	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
10/90/16	19/09/19	Northern Territory Police, Fire and Emergency Services, Australian Medical Assistance Team Logistician	Darwin to Dili	Medical Support Team – Tour de Timor	1638.08
10/09/16	19/09/16	Northern Territory Police, Fire and Emergency Services, Australian Medical Assistance Team Logistician	Darwin to Dili	Medical Support Team – Tour de Timor	1638.08

10/09/16	19/09/16	Northern Territory Police, Fire and Emergency Services, Australian Medical Assistance Team Logistician	Darwin to Dili	Medical Support Team – Tour de Timor	1638.08
12/09/16	19/09/16	Clinical Nurse Consultant	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Trauma Co-ordinator	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Registered Nurse	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Registered Nurse	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Disaster Research Manager	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Physiotherapist	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Clinical Pharmacist	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Logistics Advisor	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Australian Medical Assistance Team Member	Darwin to Dili	Medical Support Team – Tour de Timor	1188.92
12/09/16	19/09/16	Australian Medical Assistance Team Member	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Australian Medical Assistance Team Member	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
10/09/16	19/09/16	Australian Medical Assistance Team Member	Darwin to Dili	Medical Support Team – Tour de Timor	1638.08

12/09/16	19/09/16	Australian Medical Assistance Team Member	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Australian Medical Assistance Team Member	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Australian Medical Assistance Team Member	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Australian Medical Assistance Team Member	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Australian Medical Assistance Team Member	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Australian Medical Assistance Team Member	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
12/09/16	19/09/16	Australian Medical Assistance Team Member	Darwin to Dili	Medical Support Team – Tour de Timor	1282.27
10/09/16	14/09/16	Acting Director Disaster and Preparedness, NCCTRC	Darwin to Dili	Tour de Timor	846.87
15/09/16	18/09/16	Director Corporate, Community and International Relations, NCCTRC	Darwin to Dili	Tour de Timor	927.57
15/0/16	18/09/16	Digital Media Officer, NCCTRC	Darwin to Dili	Tour de Timor	927.57
15/09/16	18/09/16	External Stakeholder	Darwin to Dili	Tour de Timor	592.91
15/09/16	18/09/16	External Stakeholder	Darwin to Dili	Tour de Timor	592.91
15/09/16	18/09/16	External Stakeholder	Darwin to Dili	Tour de Timor	592.91
15/09/16	18/09/16	External Stakeholder	Darwin to Dili	Tour de Timor	592.91
15/09/16	18/09/16	External Stakeholder	Darwin to Dili	Tour de Timor	592.91

17/09/16	19/09/16	Acting Director Disaster and Preparedness, NCCTRC	Darwin to Dili	Tour de Timor	889.73
				TOTAL	\$37,378

**National Critical Care and Trauma Response Centre – Funded by
Australian Government – Other International Travel**

Date from	Date to	Traveller	Destination	Reason for Travel	Cost incurred to 31/03/17
10/09/16	19/09/16	Senior Advisor Australian Medical Assistance Team Health Informatics	Sydney to Tel Aviv	World Health Organisation – Global Meeting on Minimum Data Sets for Emergency Medical Teams	11582.06
2/10/16	11/10/16	Invited participant from Asia- Pacific Region	Solomon Islands to Darwin	Technical Logistics Workshop delivered by NCCTRC	2713.29
3/10/16	10/10/16	Invited participant from Asia- Pacific Region	Vanuatu to Darwin	Technical Logistics Workshop delivered by NCCTRC	3626.73
3/10/16	10/10/16	Invited participant from Asia- Pacific Region	Vanuatu to Darwin	Technical Logistics Workshop delivered by NCCTRC	3450.53
3/10/16	10/10/16	Invited participant from Asia- Pacific Region	Fiji to Darwin	Technical Logistics Workshop delivered by NCCTRC	2524.53
3/10/16	10/10/16	Invited participant from Asia- Pacific Region	Fiji to Darwin	Technical Logistics Workshop delivered by NCCTRC	2694.73
4/10/16	10/10/16	Invited participant from Asia- Pacific Region	Fiji to Darwin	Technical Logistics Workshop delivered by NCCTRC	2542.71
8/10/16	10/10/16	Sports Physiologist, NCCTRC	Darwin to Dili	Medical Support Team – Dili Marathon in Timor-Leste	827.81

8/10/16	10/10/16	Trauma Fellow	Darwin to Dili	Medical Support Team – Dili Marathon in Timor-Leste	827.81
8/10/16	10/10/16	Nurse	Darwin to Dili	Medical Support Team – Dili Marathon in Timor-Leste	827.81
8/10/16	10/10/16	Nurse - Queensland	Darwin to Dili	Medical Support Team – Dili Marathon in Timor-Leste	644.09
8/10/16	10/10/16	Paramedic – South Australia	Darwin to Dili	Medical Support Team – Dili Marathon in Timor-Leste	644.09
9/10/16	16/10/16	Trauma Occupational Therapist, NCCRTC	Darwin to Auckland	Australian and New Zealand Burn Association Annual Scientific Meeting	3036.91
9/10/16	16/10/16	Burn Clinical Nurse Consultant	Darwin to Auckland	Australian and New Zealand Burn Association Annual Scientific Meeting	3036.91
16/10/16	24/10/16	Nurse – Sanglah Hospital	Denpasar to Alice Springs	14 th International Conference for Emergency Nurses	1426.96
23/10/16	27/10/16	Chief Executive Officer, Sanglah General Hospital, Bali	Denpasar to Darwin	Disaster Risk Reduction Capacity Building in Acute Care Health Systems Meeting	852.72
23/11/16	27/11/16	Radiologist, Sanglah General Hospital, Bali	Denpasar to Darwin	Disaster Risk Reduction Capacity Building in Acute Care Health Systems Meeting	852.72

23/11/16	27/11/16	Medical Director, Sanglah General Hospital, Bali	Denpasar to Darwin	Disaster Risk Reduction Capacity Building in Acute Care Health Systems Meeting	1205.45
23/11/16	27/11/16	Director of Human Resources, Sanglah General Hospital, Bali	Denpasar to Darwin	Disaster Risk Reduction Capacity Building in Acute Care Health Systems Meeting	1205.45
23/11/16	27/11/16	Quality Manager, Sanglah General Hospital, Bali	Denpasar to Darwin	Disaster Risk Reduction Capacity Building in Acute Care Health Systems Meeting	500.00
25/11/16	1/12/16	Director Corporate, Community and International Relations, NCCTRC	Darwin to Hong Kong	World Health Organisation Emergency Medical Teams Global Meeting	2563.70
25/11/16	1 /12/16	Executive Director, NCCTRC	Darwin to Hong Kong	World Health Organisation Emergency Medical Teams Global Meeting	6338.88
27 /11/16	2/12/16	Nursing Director, Trauma and Disaster, NCCTRC	Darwin to Hong Kong	World Health Organisation Emergency Medical Teams Global Meeting	3832.03
26/11/16	2/12/16	Australian Medical Assistance Team	Melbourne to Hong Kong	World Health Organisation Emergency Medical Teams Global Meeting	2172.16
27/11/16	2/12/16	Trauma Occupational Therapist, NCCTRC	Darwin to Hong Kong	World Health Organisation Emergency Medical Teams Global Meeting	1812.88

26/11/16	2/12/16	Northern Territory Police, Fire and Emergency Services, Australian Medical Assistance Team Logistician	Darwin to Hong Kong	World Health Organisation Emergency Medical Teams Global Meeting	2286.92
26/11/16	2/12/16	Disaster Planning Projects Officer	Darwin to Hong Kong	World Health Organisation Emergency Medical Teams Global Meeting	2250.02
26/11/16	1/12/16	Australian Medical Assistance Team Logistic Coordinator	Darwin to Hong Kong	World Health Organisation Emergency Medical Teams Global Meeting	2789.54
26/11/16	1/12/16	Acting/Director Disaster Preparedness and Response, NCCTRC	Darwin to Hong Kong	World Health Organisation Emergency Medical Teams Global Meeting	2752.64
26/1/16	1/12/16	Australian Medical Assistance Team Clinical Team Leader	Melbourne to Hong Kong	World Health Organisation Emergency Medical Teams Global Meeting	2263.96
26/11/16	2/12/16	Senior Advisor Australian Medical Assistance Team Health Informatics	Darwin to Hong Kong	World Health Organisation Emergency Medical Teams Global Meeting	2250.02
4/2/17	11/2/17	Nursing Director, Trauma and Disaster, NCCTRC – travelling as Chairperson of Emergency Medical Team Asia Pacific Regional Strategic Advisory Group	Broken Hill to Geneva	World Health Organisation Emergency Medical Team Strategic Advisory Group Meeting and United Nations Humanitarian Networks and Partnerships Week	2753.71

19 /2/17	5 /3/17	Bali Disaster Mitigation Agency Delegate	Bali to Darwin	Major Incident and Medical Management Support Training and Disaster Risk Reduction Capacity Building in Acute Care Health Systems Workshop	1204.00
19/2/17	5/3/17	Sanglah Hospital Delegate	Bali to Darwin	Major Incident and Medical Management Support Training and Disaster Risk Reduction Capacity Building in Acute Care Health Systems Workshop	1323.82
26/2/17	5/3/17	Bali Disaster Mitigation Agency Delegate	Bali to Darwin	Major Incident and Medical Management Support Training and Disaster Risk Reduction Capacity Building in Acute Care Health Systems Workshop	1324.00
26/2/17	5/3/17	Sanglah Hospital Delegate	Bali to Darwin	Major Incident and Medical Management Support Training and Disaster Risk Reduction Capacity Building in Acute Care Health Systems Workshop	1204.00

26/2/17	5/3/17	Sanglah Hospital Delegate	Bali to Darwin	Major Incident and Medical Management Support Training and Disaster Risk Reduction Capacity Building in Acute Care Health Systems Workshop	1204.00
26/2/17	5/3/17	Sanglah Hospital Delegate	Bali to Darwin	Major Incident and Medical Management Support Training and Disaster Risk Reduction Capacity Building in Acute Care Health Systems Workshop	1208.42
26/2/17	5/3/17	Sanglah Hospital Delegate	Bali to Darwin	Major Incident and Medical Management Support Training and Disaster Risk Reduction Capacity Building in Acute Care Health Systems Workshop	1204.00
26/2/17	5/3/17	Sanglah Hospital Delegate	Bali to Darwin	Major Incident and Medical Management Support Training and Disaster Risk Reduction Capacity Building in Acute Care Health Systems Workshop	1204.00

26/2/17	5/3/17	Sanglah Hospital Delegate	Bali to Darwin	Major Incident and Medical Management Support Training and Disaster Risk Reduction Capacity Building in Acute Care Health Systems Workshop	1204.00
1/3/17	4/3/17	Doctor	Darwin to Dili	Delivery of Clinical and Disaster Training to Dili Ambulance Service Staff	1974.59
1/3/17	4/3/17	Warehouse Logistics Manager and Paramedic, NCCTRC	Darwin to Dili	Delivery of Clinical and Disaster Training to Dili Ambulance Service Staff	1974.59
18/3/17	24/3/17	Education Consultant and Course Coordinator, NCCTRC	Darwin to Fiji	Delivery of Major Incident and Medical Management Support and Trauma Team Training Programmes	2722.53
20/3/17	24/3/17	Senior Graphic Designer, NCCTRC	Darwin to Fiji	Delivery of Major Incident and Medical Management Support and Trauma Team Training Programmes	2135.2
18/3/17	24/3/17	Registrar	Darwin to Fiji	Delivery of Major Incident and Medical Management Support and Trauma Team Training Programmes	1787.20

17/3/17	26/3/17	Medical Director, NCCTRC	Melbourne to Fiji	Delivery of Major Incident and Medical Management Support and Trauma Team Training Programmes	6164.56
18/3/17	23/3/17	Major Incident and Medical Management Support Instructor	Suva to Nadi	Delivery of Major Incident and Medical Management Support and Trauma Team Training Programmes	1637.87
18/3/17	25/3/17	Major Incident and Medical Management Support Instructor	Auckland to Fiji	Delivery of Major Incident and Medical Management Support and Trauma Team Training Programmes	1885.44
18/3/17	25/3/17	Major Incident and Medical Management Support Instructor	Perth to Fiji	Delivery of Major Incident and Medical Management Support and Trauma Team Training Programmes	2144.75
18/3/17	24/3/17	Major Incident and Medical Management Support Instructor	Vanuatu to Fiji	Delivery of Major Incident and Medical Management Support and Trauma Team Training Programmes	670.67
23/3/17	30/3/17	Acting Director, Disaster Preparedness and Response, NCCTRC	Canberra to China and returned to Darwin	Emergency Medical Team Training Delivery and Mentorship Visit	Funded by World Health Organisation
23/3/17	30/3/17	Acting Australian Medical Assistance Team Operations Manager, NCCTRC	Darwin to China	Emergency Medical Team Training Delivery and Mentorship Visit	Funded by World Health Organisation

				TOTAL	\$113,267
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International Travel – Department of Health – NT Government Funded

Date from	Date to	Traveller	Destination	Reason for Travel	Cost incurred by agency to 31/03/2017
29/10/16	4/11/16	Clinical Manager, TeleHealth	Alice Springs to Auckland	Successes and Failures TeleHealth Conference	556.47
23/3/17	26/3/17	Chief Executive Officer, Department of Health	London to Darwin	Relocation of incoming Chief Executive Officer	6339.84
				TOTAL	\$6896

International Travel - Top End Health Service – Northern Territory Government Funded

Date from	Date to	Traveller	Destination	Reason for Travel	Cost incurred by agency to 31/03/2017
30/9/16	11/10/16	General Manager, Katherine Region Top End Health Service (Nursing and Midwifery Board of Australia Board Member)	Perth to Chicago (returned to Katherine)	International Nurse Regulators Collaborative Symposium	1046.85
29/10/16	5/11/16	TeleHealth Administration Officer	Katherine to Auckland	Successes and Failures TeleHealth Conference	2723.53
10/11/16	21/11/16	Janette Hall Scholarship Recipient	Darwin to Barcelona	Advanced International Training Course in Transplant Procurement Management	No cost to agency
4/2/17	12/11/17	Forensic Pathologist – Candidate for Vacancy	Cape Town to Darwin	Interview with Royal College of Pathologists	1956.45
				TOTAL	\$5727

40. Nil

HOSPITALITY / FUNCTIONS AND EVENTS

41.

- a) Refer table A below for details.
- b) Administrative effort required to respond is excessive and would result in undue administrative diversion of resources from service delivery.
- c) Nil
- d) Administrative effort required to respond is excessive and would result in undue administrative diversion of resources from service delivery.
- e) On 11 November 2016, the Member for Karama attended the NT Disability Services Awards.
- f) Administrative effort required to respond is excessive and would result in undue administrative diversion of resources from service delivery.
- g) \$100 610. Refer Table A below for details.

Table A - detailing purpose of Hospitality and total cost incurred:

Purpose of Hospitality	Department of Health	Top End Health Service	Central Australia Health Service	Total Cost Incurred
Awards/ Anniversary	206		982	1,188
Dignitary visit	544			544
Farewells/ bereavements	635		100	635
Meetings/ Seminars/ Conferences	16,679		13,209	29,888
Not specified	23,827	23,496	2,474	49,797
Opening of facilities				
Training	14,989		1,862	16,851
Workshops	332		112	444
Presentations	830		433	1,263
Grand Total	\$58,042	\$23,496	\$19,172	\$100 610

GRANTS AND DONATIONS

42. Nil

43.

Department of Health

The Department of Health, Office of Disability, supports three sponsorship and scholarship programs. These are the Northern Territory Disability Services Awards, the Young Carers Award, and the Northern Territory Disability Scholarships.

Northern Territory Disability Services Awards

The Awards are coordinated by National Disability Services Northern Territory. The Department of Health is the major sponsor and provides NDS NT with funding of \$30 000 per annum. The Awards recognise disability support workers, operational staff and mainstream businesses that have demonstrated outstanding commitment to improving the lives of people with disability, and to creating opportunities for their participation in the community. The Awards promote the value of a professional disability workforce in the Northern Territory and acknowledge mainstream businesses that make a positive contribution to people with disability.

It is expected that sponsorship arrangements will continue in 2017-18.

Young Carers Award:

The Young Carers Award forms part of the broader NT Young Achiever Awards. The Awards recognise the achievements and positive contributions of young Territorians aged between 14 and 27 years. There are twelve categories in the Awards Program and the winners are announced at the Northern Territory Awards Presentation usually held in April each year. One of the Award categories is the Young Carers Award. This category recognises the valuable contributions and sacrifices many of our young people make, across the Territory, in caring for family members, disabled community members or the elderly. Sponsorship of \$13,750 was provided for the 2017 Awards.

It is expected that a sponsorship arrangement will continue in 2017-18.

Aboriginal Health Innovation Sponsorship Fund

The Aboriginal Health Innovation Sponsorship Fund offers sponsorships of up to \$10 000 and is open to the Department of Health, Central Australia Health Service and Top End Health Service to support and trial innovative ideas and programs to improve Aboriginal health. In 2016/2017, 12 projects were supported with funding totaling \$73 200. The level of funding for sponsorships in 2017-18 is yet to be determined.

Aboriginal and Torres Strait Islander Health Practitioner Excellence Awards

The Aboriginal and Torres Strait Islander Health Practitioner (ATSIHP) Excellence Awards were held in October 2016 at a cost of \$30 000 using Australian Government funding. The ATSIHP Excellence Awards will be held in October 2017, again, using Australian Government funding.

Top End Health Service

For the period 1 September 2016 to 31 March 2017, the Top End Health Service expended \$12 595 on sponsorship, promotion and awards.

SPONSORSHIP/PROMOTION/AWARDS	16/17 1 Sept to March 31	17/18
Sponsorship	4 000	5 333.333
Promotions and Awards*	8 595	11 459.53
Total	12 595	16 792.87

NB: *Data also includes promotions and unable to delineate from awards.

The Top End Health Service also supports the Top End Health Service Quality Awards which are run annually at a cost of approximately \$40 000 (primarily in award money). It is expected expenditure of this approximate amount will continue in 2017-18.

44. Refer to table below

Sum of Disbursements 1/9/16 - 31/3/17		
ORGANISATION	SERVICE	Amount Paid
Aboriginal Hostels Ltd	Aboriginal Hostels - Alyerre Hostel	518,750.00
AMSANT Incorporated	AMSANT Grant: NT Aboriginal Health And Wellbeing 2016-2017	675 000.00
Andersen, Ole	Diversinary Driver Education For Young People	4545.45
Anglicare N.T. Ltd.	Anglicare NT Suicide Intervention And Awareness Training 2016-19	158 524.00
	Darwin Community Access Service	345 585.00
	Disability In Home Support (DIHS) Katherine Region	228 925.00
	Disability In-Home Support (DIHS) Darwin Region	336 814.00
	Nhulunbuy Community Access Service	140 821.00
Anyinginyi Health Aboriginal Corporation	Remote Alcohol And Other Drug Workforce	79 510.00
	Trachoma Elimination Program	105 000.00
Artback NT Incorporated	Borroloola Dance site Festival 2016 And Pre-Festival Cultural Workshops	29 990.91
Arthritis Foundation Of The Northern Territory Inc	Arthritis & Osteoporosis NT	44 585.00
Asthma Foundation Of The NT Inc	Asthma Information, Education And Support	144 439.00
Australian Breastfeeding Association	Breastfeeding Education And Support 2016-2019	15 497.00
Australian Indigenous Leadership Centre Ltd	Indigenous Leadership Training	68 181.82
Australian Red Cross Society	Karslake Youth Culture Camp - Milikapiti	13636.36
	Milikapiti Home Economics and Cooking Project	13636.36
Australian Regional And Remote Community Services Ltd	Disability In Home Support (DIHS)	53 756.00
	Respite For Carers Of Children 0-12 Years Of Age - Alice Springs	71 036.00
Autism Northern Territory Inc	Information And Advocacy	5634.00
Bagot Community Incorporated	Bagot Health Clinic	242 127.00
Barkly Regional Council	lehw Training	8500.00
	Indigenous Environmental Health	40 555.00
Binjari Community Aboriginal Corporation	Binjari Community Capacity Building Grants Officer	31818.18
Bushmob Incorporated	Titjikala Men's And Women's Bush Trips	13636.36
	Volatile Substance Abuse (VSA) Residential Rehabilitation Program	858,161.34
	Alcohol And Other Drugs Outreach Service	275 879.28
Calvary Community Care	Disability In Home Support (DIHS) Service	73 973.00
Cancer Council Of The NT Inc	Cancer Council 2014-2017	212,935.00
Carers NT Incorporated	Carer Support & Advocacy & Information	74 869.00

	Carers Week 2016	20,000.00
	Music Therapy Service	56,198.00
	Volunteer Community Support Advocacy and Information	116,390.00
Carpentaria Disability Services Inc	Early Intervention Services	455,853.00
	Flexi/Connections Respite	154 090.00
	Home Away From Home Respite	502 802.00
	Lifestyle Options	563 067.00
	Supported Accommodation Services - 4 Individuals	407 116.00
	Supported Living Group Homes	812 199.00
Casa Central Australia Incorporated	Individual Support Program	659 466.00
	Learning And Life Skills Development (L&LSD)	36 338.00
	Supported Accommodation Services -14 Places	1 451 389.00
Catholiccare NT	Counselling Services - Pre Court Diversionary Program 2016/17	2190.00
	Milikapiti Community Health Indicator TV Displays	81 818.18
	Naiiyu Mens Health Fire Pit Aai	9090.91
	Pirlangimpi Women's Safe Space Programs	18181.82
	Wurrumiyanga Men's Place Refurbishment Project	65 454.55
	Alcohol And Other Drugs Counselling, Information And Education	711 171.93
Central Australian Aboriginal Congress Aboriginal Corporation	Lytentye Apurte (Santa Teresa) Primary Health Care Service	372 632.00
	Remote Aod Workforce	159 020.00
	Sexual Health And Blood Borne Virus Program	121 795.00
	Social And Emotional Wellbeing Support Worker Alice Springs	69 394.00
	Social And Emotional Wellbeing Support Worker Ltyentya Apurte	28543.00
	Under 5's Program	107 985.00
	Utju (Areyonga) Primary Health Care Service	64 619.00
	Western Aranda General Practitioner	23 985.00
	Alcohol Mandatory Treatment (AMT) Aftercare	228 309.06
Central Australian Remote Health Development Services Ltd	Certificate I Skills For Work And Vocational Pathways	47 231.00
	Professional Development Of Aboriginal Health Practitioner Workforce In Central Australia	161 666.00
Central Desert Regional Council	Disability In Home Support (DIHS) Service	15123.00
Childbirth Education Association Darwin Inc	Antenatal Education And Parental Support	21253.00
Childbirth Education Association Incorporated (CA)	Antenatal Education And Parental Support For Up To 18 Months Post Birth	30736.00
Children's Ground Limited	Indigenous Environmental Health Service	25000.00
Dalliston, Brian J	Milikapiti Bike Building And Repairs Project	13636.36
Danila Dilba Biluru Butji Binnilutlum Health Service Aboriginal Corporation	Mobile Primary Health Care Service	247 200.00
	Remote Alcohol And Other Drug Workforce 2016-2019	79 510.00
Darwin Community Legal Services Inc	Disability Advocacy	66 024.00
Deaf Children Australia	Deaf NT	11854.00

Diabetes Association Of The NT Inc	Healthy Living NT 2014-2017 (Cardiac & Diabetes A/S)	151 122.00
	Healthy Living NT 2014-2017 (CARDIAC)	70 361.00
	Healthy Living NT 2014-2017 (DIABETES)	182 300.00
	Healthy Living NT 2014-2017 (NDSS)	29676.00
Disability Advocacy Service	Advocacy And Referral Service	58 282.00
Down Syndrome Association Of The NT Inc	Down Syndrome Association of The NT - Information Services	4274.00
	Project 21 - Skills Development Program	33 238.00
Drake Australia Pty Ltd	Individual Support Program	155 234.00
Dundee Progress Association Incorporated	Dundee Beach And Dundee Downs First Aid Posts	19959.00
East Arnhem Regional Council	Disability In-Home Support (DIHS) Service	256 610.00
	Mosquito Control Program	18 571.00
	Nhulunbuy Community Patrol	112 818.18
	Sobering Up Shelters	261 921.54
Family Planning Welfare Association Of NT Inc.	Sexual And Reproductive Health Services	358 490.00
	Well Women's Screening Course	33696.00
FCD Health Ltd	Palmerston Urgent Care After Hours Service	820 520.00
Golden Glow Corporation (NT) Pty Ltd	Copeland Crescent Mental Health Supported Accommodation Facility 2017	834 182.00
	Copeland Crescent Mental Health Supported Accommodation Facility 2016	626 109.00
	Disability In Home Support (DIHS) Service	87 457.00
	Fitzer Drive Mental Health Supported Accommodation Facility 2016-17	507 278.00
Grow	Grow Peer Support Program	104 388.00
Guide Dogs Association Of Sa & NT Inc.	Vision Resources NT	61 718.00
Health Network Northern Territory Ltd T/A Northern Territory PHN	Refugee Health Program 2015-2017	115 600.00
Healthscope Operations Pty Ltd	Individual Support Program	952 029.00
	Supported Accommodation (4 Person)	399 331.00
HPA Incorporated	Supported Accommodation Services - Outreach Support Services	228 251.00
	Supported Accommodation Services - Supported Accommodation For Three People	85 956.00
	Work Ready Program	46 293.00
	Disability In Home Support Service	214 881.00
Industry Education Networking Pty Ltd	Individual Support Program	1 374 211.00
	Information And Advocacy	52 380.00
Integrated Disability Action Inc	Peak Consumer Representative	15 921.00
	Ngawa Mantawi Life Skills Program	46 910.00
Jilamara Arts And Crafts Association	Ngawa Mantawi Life Skills Program	46 910.00
Karen Sheldon Catering Pty Ltd	Culturally Responsible Service Of Alcohol Training	25 000.00
Katherine West Health Board	Child Health Initiative	147 248.00
	Remote Primary Health Care	1 964,556.00
	Sexual Health And Blood Borne Virus Program	73 272.00
Kidsafe NT Incorporated	Kidsafe NT Inc	65 113.00
Larrakia Nation Aboriginal Corporation	Heal Program 2014-2017	168 646.00

Laynhapuy Homelands Aboriginal Corporation	Laynhapuy Homelands Primary Health Care Service	65 601.00
Life Without Barriers	Alice Springs Community Pathways Program Alice Springs Supported Accommodation - 17 Pax Alternative Family Care Service Darwin Community Pathways Program Darwin Supported Accommodation Service - 8 Pax Individual Support Program Katherine Supported Accommodation Service - 2 Pax Supported Accommodation - 110 Memorial Drive	466 491.00 1 763 624.00 96 115.00 287 586.00 445 367.00 3 078 586.00 217 736.00 658 043.00
Lifeline Central Australia Inc	Central Australian Suicide Intervention And Awareness Training	215 554.00
Lifestyle Solutions (Aust) Ltd	Accommodation Support - Willshire Street Alice Springs Supported Accommodation Services - Adults Darwin Supported Accommodation - 11 Places Individual Support Program Life Choices Program Supported Accommodation Service - 3 Young Men Supported Accommodation Service - Four Indigenous Women	380 853.00 4 218 824.00 1 395 953.00 1 037 075.00 435 203.00 726 873.00 852 996.00
Local Government Association Of The Northern Territory	Big Rivers Waste Management Project	59 893.00
Mabunji Aboriginal Resource Assoc Inc	Individual Support Program	15000.00
Macdonnell Regional Council	Central Australian Waste Management Coordinator Disability In Home Support (DIHS) Alcohol And Other Drugs Counselling, Information And Education	38 690.00 129 337.00 53 072.37
Malabam Health Board Aboriginal Corporation	Disability In Home Support (DIHS) Remote Alcohol And Other Drug Workforce	137 335.00 79 510.00
Mental Health Association Of Central Australia	Mental Health And Life Promotions Psychosocial Rehabilitation And Recovery Program	291 085.00 384 201.00
Mental Illness Fellowship Of Australia (NT) Inc	Mental Health Carer Support And Education Alice Springs Mental Health Carer Support And Education Darwin Mi Place	55 603.00 80 240.00 105 088.00
Menzies School Of Health Research	Centre For Child Development And Education Father Frank Flynn Fellowship Menzies School Of Health Research	50,000.00 43 196.00 2 364,624.00
Miriam Rose Foundation Incorporated	Daddiri Inner Deep Listening Aod Workshops For Women	9 090.91
Mission Australia	Katherine Individual Support Program Sobering Up Shelters	454 545.45 938 590.32
Miwatj Health Aboriginal Corporation	Milingimbi Clinic Primary Health Care Service 01/07/2015 - 30/06/2018	709 831.00 1 493 927.00
National Disability Services Ltd	NDS NT Peak Body Operations NDS NT Project Based Work	127 311.00 196 793.00
National Heart Foundation	Live Lighter Campaign	104,760.00
Natural Family Planning Council NT Inc	Information, Education And Support Services	6 438.00

North Australia Global Services Pty Ltd (T/A Territory Care & Support Service)	Individual Support Program	708 285.00
	Living Independent Accommodation Support Services	128 088.00
Northern Territory Aids And Hepatitis Council Inc	Needle And Syringe Program And Hepatitis C Grant Funding	177 092.00
	NTAHC Darwin And Alice Springs Core Funding	452 680.00
Northern Territory Mental Health Coalition	NT Mental Health Peak Body Service Agreement	79 032.00
NT Friendship & Support Inc	Respite Services (0-18 Years)	135 140.00
Papulu Apparr-Kari Aboriginal Corporation	Youth Diversion Pilot	54 545.45
Pensioners Workshop Association Inc	Pensioners Workshop Association Inc	1,409.00
Peppimenarti Association Inc	Peppimenarti Primary Health Care Service	375,627.00
	Peppimenarti Primary Health Care Service	94,538.00
Pipeline Talent Pty Ltd	Youth Development, Leadership, Resilience & Coping	68,181.81
Roper Gulf Regional Council	Ngukurr Sports And Recreation Equipment	9,090.91
	Alcohol And Other Drugs Counselling, Information And Education	38,976.18
Royal Flying Doctor Service Of Australia Central Operations	RFDS Aero Medical Services Central Australia	2,087,515.00
Ruby Gaea Darwin Centre Against Sexual Violence Incorporated	Counselling, Support & Education Services 2015-2018	192,368.00
School Group Management Council Barkly	Elliott School Families As First Teachers (FAFT) Program	9,090.91
	Elliott School Staff Development Program	9,090.91
Somerville Community Services Inc	Individual Support Program	214,539.00
	Somerville Disability Services - Darwin (32 Places)	1,466,512.00
	Somerville Disability Services - High Medical Needs Service - Darwin	58,698.00
	Somerville High Medical Needs Service - Katherine	368,948.00
	Somerville Supported Accommodation Service - Katherine (10 Places)	960,199.00
St. John Ambulance Aust. NT Inc.	Ambulance Service Base Funding - Operational	17,128,650.00
	Ambulance Service Growth Funding - Operational	2,282,550.00
Step Out Community Access Service Inc	Community Access Service	264,836.00
	Supported Accommodation And Respite Services	403,580.00
Sunrise Health Service Aboriginal Corporation	Child Health Initiative	185,813.00
	Remote Alcohol And Other Drug Workforce	238,529.00
	Remote Primary Health Care	2,037,098.00
	Sexual Health And Blood Borne Virus Program	73,272.00
	Trachoma Elimination Program	75,000.00
	Wugularr, Barunga, & Manyallaluk Youth Support Worker Program	54,545.45
Tangentyere Council Aboriginal Corporation	Ali Curung Youth Leadership And Development	9,090.91
	Disability In Home Support (DIHS)	28,302.00
	Individual Support Program	282,360.00
	Mt Nancy Aod Education	7,272.73

	Mt Nancy Community Art And Alcohol Signage	4,545.45
The Flinders University Of South Australia T/A Flinders University	Alice Research Youth Substance Misuse Program	36,363.64
	International Centre For Point of Care Testing (ICPOCT) Provision to NT Poct Program	173,940.00
The Trustee For Radovic Family Trust T/A Savannah Way Motel Borroloola	Borroloola Sports Equipment	9,090.91
The Trustee For The Salvation Army (NT) Property Trust	Mental Health Support Staff Alice Springs Program	39,640.00
	Residential Rehabilitation	785,856.84
Top End Association For Mental Health Inc	Papaya Sub Acute	567,346.00
	Recovery Assistance Program (RAP) The Manse	392,508.00 316,936.00
Top End Mental Health Consumer Organisation Inc	Top End Mental Health Consumer Organisation	72,740.00
Total Recreation	Active Recreation In The Community	27,852.00
	SOCIAL INCLUSION PROGRAM	135,165.00
Victoria Daly Regional Council	Disability In-Home Support (DIHS) Service	57,235.00
	INDIVIDUAL SUPPORT PROGRAM	101,764.00
Waltja Tjutangku Palyapayi Aboriginal Corporation	Case Coordination And Local Coordination & Development (A/S Remote)	64,461.00
West Arnhem Regional Council	Disability In Home Support (DIHS)	25,499.00
Western Desert Nganampa Walytja Palyantjaku Tjutaku Aboriginal Corporation	Western Desert 2016	134,814.00
Wugularr School Council Inc	Wugularr Sports Equipment	9,090.91
Wurli Wurlinjang Aboriginal Corporation	Binjari Primary Health Care Service	24,339.00
	Sexual Health And Blood Borne Virus Program Wurli Wurlinjang Health Service	35,226.00 448,868.00
Barkly Region Alcohol & Drug Abuse Advisory Group Inc	High Risk Youth Substance Misuse Service	748,818.78
	Residential Rehabilitation Sobering Up Shelter	648,744.18 248,237.50
Amity Community Services Inc	Aod Counselling, Information And Education	328,240.86
Easa Inc	Aod Counselling, Information And Education	142,319.61
Council For Aboriginal Alcohol Program Services Incorporated	Volatile Substance Abuse (VSA) Residential Rehabilitation Program	522,477.39
Association Of Alcohol And Other Drug Agencies NT Incorporated	Peak Body Services For Alcohol And Other Drugs In The Northern Territory	119,978.43
Drug And Alcohol Services Association Alice Springs Incorporated	Sobering Up Shelters	587,219.64
	Residential Rehabilitation	770,370.75
Warlpiri Youth Development Aboriginal Corporation	Alcohol And Other Drugs Counselling, Information And Education	46,076.82
Forster Foundation For Drug Rehabilitation	Residential Rehabilitation	717,719.16
Kalano Community Association Inc	Residential Rehabilitation	374,330.22

Foundation Of Rehabilitation With Aboriginal Alcohol Related Difficulties Corporation	Residential Rehabilitation	714,985.95
The Trustee For Anti-Cancer Foundation Of South Australia	Cancer Council Quit Line	51,004.11
Central Australian Aboriginal Alcohol Programmes Unit Inc	Alcohol Mandatory Treatment Residential Rehabilitation Service	1,605,153.63
	Alcohol And Other Drugs Outreach Service	117 464.10
	Residential Rehabilitation Aod	554 776.77
Karen Sheldon Catering Pty. Ltd.	Alcohol Mandatory Treatment Residential Rehabilitation Service	3 858 422.76
	Alcohol Mandatory Treatment (Amt) Aftercare	342 463.50
Holyoake Alice Springs Inc	Alcohol And Other Drugs Counselling, Information And Education	422 905.86
Eastern Health	Turning Point Telephone Information Service	34953.10
Grand Total		\$95 119 584.77

MEDIA MONITORING SERVICES

45. Media Monitoring expenses for the period of time beginning 1 September 2016 and ending 31 March 2017 were \$8489.22.

INFRASTRUCTURE PROJECTS

46. A whole-of-government response to question 46 will be provided by the Minister for Infrastructure, Planning and Logistics.
47. A whole-of-government response to question 47 will be provided by the Minister for Infrastructure, Planning and Logistics.
48. A whole-of-government response to question 48 will be provided by the Minister for Infrastructure, Planning and Logistics.
49. A whole-of-government response to question 49 will be provided by the Minister for Infrastructure, Planning and Logistics.

GOVERNMENT LEASED BUILDINGS

50.

Reporting Period	Power Bill Costings for each Government Building owned/leased/used by NT Health			
	Department of Health	Top End Health Service	Central Australia Health Service	Total Power Bill
1 July 2016 to 31 March 2017	\$839,129	\$7,158,829	\$2,800,366	\$10,798,324
1 July 2015 to 30 June 2016	\$1,034,489	\$9,122,099	\$3,584,699	\$13,741,288

Refer to below table for breakdown of Government Buildings.

TOP END HEALTH SERVICE POWER COSTS 1 JULY 2015 TO 30 JUNE 2016	
Borrooloola - PHC	21,005.19

Business Support	222.00
Clinical Services	2,521.85
Darwin Alcohol Treatment	1,602.72
EA Medical Ops	9 604.23
EA Medical Ops - SFNT	2 170.25
EA North Outreach Urban	1 309.41
East Arnhem Mental Health Service	7 095.89
East Arnhem North PHC	24 673.66
RDH - General Manager	9 250.27
Gove Hospital - General Services	766,185.81
Groote Eylandt Sub Use - PHC	951 44
Home Birth Services Darwin	9 722.32
7/14 Sergison Circuit	2 349.05
32 Baxter Terrace	30 258.98
81A-115 Nauiyu Nambiyu Street	31 745.40
119 Ramingining Street	37 898.19
120 Minjilang Street	38 194.47
2/6 Husnes Avenue	71 879.99
3 Healey Court	1 294 17
3 Gurd Street, Farrar	157 120.82
56 Chesterfield Circuit	1 923.09
6 Smyth Court	761 56
1-161 Gapuwiyak Street	3 447 81
1 Auld Place	183 395 18
170 Numbulwar Street	40,379.18
171 Milikapiti Street	21,584.63
2-172 Milikapiti Street	22,915.05
177 Umbakumba Street	29,227.36
180 Milikapiti Street	9,993.96
3/42 Katherine Terrace	2,809.54
185 Giles Street	780,346.43
Lot 197 Barunga	6,201.27
67 Civic Drive	1,599.60
213 Pirlangimpi Street	28,573.26
30 Tivendale Road (old prison)	165,148.32
2508/43 Knuckey Street	72.92
Clinic - 252 Belyuen Road	12,412.44
3009 Carpentaria Court	53,305.97
2/7 Ayawarra Crescent	64,658.76
3030 Arnhem Crescent	10,617.81
3037 Unit 1, Poinciana Street	11,420.19
33 Nganmariyanga Street	15,576.94
1-14 Mott Crescent	4,384.60
37 Madumungum Road	64,887.51
S2 - 2 Chung Wah Terrace	23,044.52
44 Robinson River Road	21,468.66
490 Cemetery Road	99,654.43

5/27 Rosewood Crescent	3,725.81
Lot 531 - Unit 2 - 358 Robinson Road	102,869.18
1 - 545 Angurugu St	3,926.32
2/20 Marina Boulevard	75,254.47
1-599 Kunbarllanjnja Street	67,663.49
Clinic 6 Milyakburra	16,309.88
1-663 Maningrida Street	9,187.20
S2-3 Wanguri Place	6,183.74
S20 - 37 Kalymnos Drive	4,023.80
694 A Nguiu Street	46,575.64
Unit 2 - 695 Puti Drive	3,419.29
1 - Duplex Airport Road Maningrida	138,587.44
698 Puti Drive	66,526.38
Unit 2, 701 Puti Drive	171.63
72 Warruwi Street	27,603.98
Unit 1 - 74 Nganmariyanga Street	2,373.02
S7 - 266 Trower Road	12,989.08
10 Hardy Street	12,882.48
10 Civic Drive	5,502.97
Royal Darwin Hospital and Staff Accommodation	5,454,206.95
L1, T2, 9 Scaturchio Street	37,889.28
Lot 94, Lot 11, Mardango Crescent	49,038.01
37 Heron Crescent	692.36
H 70-97 Nauiyu Nambiyu Street	40,026.77
MHS in Rural & Remote Areas (Angurugu)	612.00
Nhulunbuy Clinical Services	583.66
Palmerston Hospital Development	4,291.54
Physiotherapy	183.94
Prison Health Darwin	468.37
Respite	32.08
Specialist Clinics DPH	22,238.60
TEHN Corporate	140.72
TEMRS Hangers	11,273.50
TEPHC Short Term Accommodation	3,169.15
Territory Palliative Care	1,553.92
Volatile Substance Abuse	3,988.92
Wadeye Mental Health Worker - PHC	1,174.22
Ward 1 - Operations	167.92
West Arnhem Management - SFNT	301.38

51. A whole-of-government response to question 51 will be provided by the Minister for Corporate and Information Services.
52. A whole-of-government response to question 52 will be provided by the Minister for Corporate and Information Services.

FEES AND CHARGES

53. Refer to table below

Fees and Charges	NT/Commonwealth Legislation	Revenue to 31 March 2017	Increased in 2016-17
Public hospital services to Medicare ineligible and compensable patients	<i>Medical Services Act (NT)</i>	\$6.9 million	No increases
Medicare benefits for primary care referred and private patients	<i>Health Insurance Act (Cth)</i>	\$6.6 million	Determined by the Commonwealth
Chemotherapy Medicines for day-admitted or non-admitted chemotherapy patients	<i>National Health Act (Cth)</i>	\$5.9 million	Determined by the Commonwealth
Inpatient medical treatment and medical evacuations provided to eligible road users injured in an accident	<i>Motor Accidents Compensation Act (NT)</i>	\$3 million	No increases
Treatment of eligible persons in Territory public hospitals	<i>Veterans Entitlement Act; Military Rehabilitation and Compensation Act (Cth) Safety Rehabilitation and Compensation Act and the Australian Participants in British Nuclear Test (Treatment) Act.</i>	\$2.3 million	Determined by the Commonwealth
Nursing home type patients, same day procedures and overnight accommodation for patients who elect to use their private health insurance	<i>Health Insurance Act (Cth)</i>	\$2 million	Determined by the Commonwealth
Public health licence fees	<i>Public Health Act and NT Food Act (NT)</i>	\$0.2 million	No increases
Radiation application and licence fees	<i>Radiation Protection Act (NT)</i>	\$44,228	No increases
Other licence fees	<i>Medicines, Poisons and Therapeutic Goods Act (NT)</i>	\$26,254	No increases
	Total	\$26.97 million	

INTERNAL AUDITS

54.

Internal Audits

1. Work Health and Safety Maturity review

2. Child Safety Audit
3. Fraud and Corruption Control Framework
4. Business resilience status

Financial Investigations

Nil

55.

Internal Audit/Investigation	Terms of Reference or focus
Work Health and Safety Maturity review	The objective of the audit was to perform an overarching high level maturity review of Department of Health and the Health Service's (NT Health) Work Health and Safety (WHS) Management System. The maturity review was aligned with NT Health's Workplace, Health & Safety Strategy 2014-2017 to identify areas for improvement for the development of a new strategy for 2018 and beyond.
Child Safety Audit	The objective of the audit was to obtain an understanding of child safety practices across NT Health, giving consideration to the five key organisational elements in relation to Child Health & Safety. These elements included child protection governance and policies, child protection cultural, child protection risk management framework, regular child protection learning and robust recruitment and employee screening processes in line with requirements under the <i>Care and Protection Children Act</i> .
Fraud and Corruption Control Framework	The objective of the audit was to assess NT Health's ability to prevent, detect and respond to fraud risks and incidents, identifying opportunities to strengthen its fraud management approach and implementation
Business resilience status	The objective of the audit was to assess key aspects of NT Health's Business Continuity Management with a focus on Business Resilience and Continuity Risk Identification, Assessment and Management, Business Impact Analysis, Linkage to Resilience plans and initiatives, Business Continuity Planning (BCP) and training, testing and maintenance of the BCPs.

Compliance with Privacy Principles (to commence)	The objective of the audit was to determine NT Health's compliance with the Information Privacy Principles (IPP's) under the <i>Information Act</i> . The scope included the evaluation of existing policies and processes, collection and storing of information including data security, responses to applications for access and corrections, data security and general awareness.
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56.

Internal control systems can be strengthened. Improvement required to:

- Governance
- training of staff
- record keeping

BOARDS / ADVISORY BODIES

57.

Top End Health Service Board (Statutory)

- a) This information is publicly available and can be viewed at the following link. <https://legislation.nt.gov.au/en/Legislation/HEALTH-SERVICES-ACT>
- b) Refer to table below
- c) See below
- d) Total cost to 31 March 2017 \$ \$608,689 including remuneration, operational expenses and Secretariat support.
- e) The Top End Health Service Board has met seven times during the 2016-17 financial year.

First Name	Last Name	Position	Commenced
Annette	Burke	Chair	1/7/2014
Dianne	Walsh	Deputy Chair	1/7/2014
Sarah	Giles	Member	1/7/2015
Amin	Islam	Member	1/1/2016
Michael	Martin	Member	14/7/2014
Connie	Jape	Member	1/9/2014
Patricia	Angus	Member	1/7/2014
Alan	Cass	Member	1/7/2015

Central Australia Health Service Board (Statutory)

- a) This information is publicly available and can be viewed by the following link <https://legislation.nt.gov.au/en/Legislation/HEALTH-SERVICES-ACT>
- b) Refer to table below

- c) See below
- d) Total cost to 31 March 2017 \$406,765 including remuneration, operational expenses and Secretariat support.
- e) The Central Australia Health Service Board met 11 times during the 2016-17 financial year.

First Name	Last Name	Position	Commenced
Damien	Ryan	Chair	1/7/2014
John	Wakerman	Deputy Chair	1/7/2014 1/7/2015
Graham	Symons	Member	1/7/2014 1/7/2015
Christine	Lesnikowski	Member	1/7/2014
Edward	Fraser	Member	1/7/2014
Kerry	Delahunty	Member	1/7/2014
Nardine	Collier	Member	3/3/2015

Scheduled Substances Clinical Advisory Committee (Statutory)

- a) Refer to attachment
- b) Refer to table below
- c) Nil
- d) Total cost to 31 March 2017 \$7 856.75
- e) Three face to face meetings plus numerous out-of-sessions

First Name	Last Name	Position	Commenced
Helgi	Stone	Chair	Ex officio
Shahin	Alam	Private GP	22/5/2016
Chris	Andreou	NTG employee	22/5/2016
Carol	Bartee	NTG employee	22/5/2016
Dr David	Chapman	NTG employee	22/5/2016
Dr Gavin	Chin	NTG employee	22/5/2016
Dr Howard	Flavell	NTG employee	22/5/2016
Dr Keith	Forrest	NTG employee	22/5/2016

Maria	Giacon	Community Pharmacist Central Australia	22/5/2016
Gobbert	Sarah	NTG employee	22/5/2016
Charlie	Pedlingham	NTG employee	22/5/2016
Dr James	Ricciardone	NTG employee	22/5/2016
Dr Tim	Semple	visiting pain specialist Royal Adelaide Hospital	22/5/2016
Dr Christine	Watson	NTG employee	22/5/2016

Pharmacy Premises Committee (Statutory)

- a) Refer to attachment
- b) Refer to table below
- c) Nil
- d) Total cost to 31 March 2017 \$2 280
- e) Three face to face meetings plus numerous out-of-sessions

First Name	Last Name	Position	Commenced
Shelly	Forrester	Chair	03/5/2016
Boon	Lim	Community pharmacist	03/5/2016
Sophie	Higgins	Community pharmacist	03/5/2016
Rosemary	Wood	Public member	03/5/2016

Approved Procedure and Quality Assurance Committee (Statutory)

- a) Refer to attachment
- b) Refer to table below
- c) Nil
- d) The members are either public servants or act in an honorary capacity and therefore are not paid board fees.
- e) The committee met once in 2016-17

First Name	Last Name	Position	commenced
Dr Denise	Riordan	Chairperson	01/02/2017
Dr Robert	Parker	Member	2003

Marcus	Tabbart	Member	01/12/2013
Peter	Thornton	Member	01/1/13
Philip	Dempster	Member	Approx. 2015
Richard	Campion	Member	01/2/2016
Claudia	Manu-Preston	Member	2013
Margaret	Farrell	Member	2015
Michelle	Ganzer	Member	July 2016

Barkly Consumer Advisory Group (Non-Statutory)

- a) Refer to attachment
- b) Refer to table below
- c) Nil
- d) Total cost to 31 March 2017 \$486.30
- e) The Barkly Consumer Advisory Group has met four times during the 2016-17 financial year.

First Name	Last Name	Position	Commenced
Raymond	Wallis	Chairperson	23/1/2014
Patricia	Frank	Member	20/3/2014
Steve	Edgington	Member	20/3/2014
Jason	Dyer	Member	10/6/2016
Darrin	Whatley	Member	12/5/2016
David	Khoory	Member	1/11/2016
Pene	Curtis	Member	10/3/2016

Department of Health Risk and Audit Committee (Non -Statutory)

- a) Refer to attachment
- b) Refer to table below
- c) Nil
- d) \$26 640 (July 2016 – 31 January 2017). Nil cost from 1 February 2017.
- e) Department of Health Risk and Audit Committee has met five times

First Name	Last Name	Position	Commenced
Antoni	Murphy	Chair - external voting member	23/1/17
Hieu Nguyen	Nguyen	Deputy Chair - external voting member	18/1/17
David	Keirs	External voting member	24/1/17
Janet	Anderson	Internal voting member	12/2/2016
Hugh	Heggie	Internal voting member	18/1/17
Lisa	Watson	Internal non-voting member	12/2/2016
Jan	Currie	Internal non-voting member	12/2/2016
Michael	Martin	External non-voting member	31/3/2016
Graham	Symonds	External non-voting member	31/3/2016

NB: Internal = internal to NT Department of Health

Memberships ceasing during the 2016-17 financial year:

Villis	Marshall	Chair (external member)	10/7/2015 (expiry date 31/1/17)
Michael	Krause	Deputy Chair (external member)	10/7/2015 (expiry date 31/1/17)

Palmerston Regional Hospital Project Board (Non -Statutory)

- a) Refer to attachment
- b) Refer to table below
- c) Nil
- d) \$0
- e) Palmerston Regional Hospital Project Board has met 11 times

Membership by Position Title	Position	commenced
Chief Executive, DoH (Chair)	Chair	Feb 2016
Deputy Chief Executive, DoH	Deputy Chair	Feb 2016
Chief Operating Officer, TEHS	Voting Member	Feb 2016
Chief Operating Officer, CSB	Voting Member	Feb 2016
Executive Director Medical Services, TEHS	Voting Member	Feb 2016

Director Service Coordination and Integration (Secretariat)	Non-voting member	Feb 2016
Senior Director, Office of the Chief Executive	Non-voting member	Feb 2016
Senior Director, Infrastructure Services, CSB	Non-voting member	Feb 2016
Transitional General Manager, PRH	Non-voting member	Feb 2016
Chief Finance Officer, CSB	Non-voting member	Feb 2016

58. REVIEWS AND INQUIRIES

Alcohol Policy and Legislation Review

A comprehensive evidence based review with the aim of informing Government's development and implementation of key alcohol policy reforms, including the move to contemporary policy and legislation.

a) Terms of Reference

Alcohol Policy

1. analyse and assess the Northern Territory's alcohol policies, their implementation and effectiveness
2. consider best practice alcohol policies from other places and how they would translate to the Northern Territory
3. advise the Government on the development of an evidence-based alcohol harm reduction framework for the Territory.

Alcohol Legislation

1. consider best practice liquor and related legislation from other places, and how it would translate to the Northern Territory
2. advise the Government on reforms that could be considered in relation to the Northern Territory's *Liquor Act*.

b) Panel members were appointed under section 4(1) of the *Inquiries Act*

c) The Expert Advisory Panel is comprised of 3 members and a Chair:

Trevor Riley (Chair)

Justice Trevor Riley has practised law in the Northern Territory since 1974. He was called to the Bar in 1985 and was appointed Queen's Counsel in 1989. He was appointed as a Judge of the Supreme Court in 1999 and as Chief Justice in 2010. He retired in July 2016 but remains an Additional Justice on the Court. Among many other community involvements Justice Riley is a former President of the Northern Territory Bar Association and Vice President of the Northern Territory Law Society. He is a former Chair of the Northern Territory Parole Board, a former director of the Foundation for Alcohol Research and Education and he is the current Chair of the AFLNT Tribunal Appeals Board. Justice Riley is at present the Deputy Chair of St John Ambulance Australia (NT) Inc, a Director of the Menzies School of

Health Research, the co-Chair of Bilata Indigenous Legal Pathways Program and the Patron of Neighbourhood Watch.

Denys Stedman

Denys moved to Darwin in 1979 to take up a graduate position with an accounting practice. He progressed to partner in 1986, eventually becoming partner in charge of KPMG Darwin in 2011. In his 38 years in public practice Denys has served many clients in a myriad of industries and has an extensive knowledge of the NT business community. Denys has represented many professional bodies over the years (currently serving on the NT division of the Institute of Company Directors), as well as many voluntary organisations, and is currently the Treasurer of NT Rugby Union and Carbine Club NT. In addition he has served on government bodies recently completing his term on the NT Planning Commission and NT Business Advisory Council. Denys and his wife Catherine are long term Territorians who have raised 3 children in the NT, and are passionately committed to the future of the NT.

Richard Matthews

Associate Professor Richard Matthews is a National Director of Calvary Healthcare, a Director of the Neuroscience Research Institute and a Director of Alzheimer's Australia (NSW). He holds a conjoint associate professorship at the Faculty of Medicine NSW. He graduated from Medicine, University of NSW in 1975. In 2011 was awarded an order of Australia (AM) for services to mental health, drug and alcohol and prison health.

Associate Professor Matthews was a general practitioner for twenty years and developed an interest in drug and alcohol treatment and worked for many years in the outpatient department in St Vincent's Hospital, Sydney in this discipline. He worked in prison health in NSW for twenty years, serving as Director of Drug and Alcohol, Director of Clinical Services and ultimately Chief Executive of Justice Health NSW from 1999 until 2005. He served for eight years as Deputy Director General at NSW Health with responsibility for Mental Health, drug and alcohol, Statewide Services, Primary and Community Health, Child Health and Child protection as well Intergovernmental Relations. Since leaving the Department in 2011, Associate Professor Matthews has served on several Boards as well as consulting in the health services area.

Trish Angus

Patricia (Trish) Angus a local Aboriginal Territorian born in Katherine and where most of her family still live and has lived in Darwin for the last 25 years. Trish has formal qualifications in general and midwifery nursing, a Masters in Tropical Health and completed many courses in public sector management. Trish has over 25 years' experience in senior executive public sector positions in the areas of health, housing, local government, Aboriginal affairs and community services in the NTPS. Responsibilities included strategic and operational policy, program and legislation development. Has held a broad range of governance and committee roles in the public and community sector at Territory and national levels. Trish was awarded the Public Service Medal on the 2013 Australia Day Awards. Past work experiences have included policy and frontline clinical services in several public hospitals, community health centres, the Wurli Wurlinjang Aboriginal Health Service and the RAAF

in Malaysia. Trish retired from full time work in May 2012 and has held several appointments since then, including recently completing a term as a Director on Indigenous Business Australia Board. Current appointments:

- d) Not available
- e) Not completed
- f) Not completed
- g) September 30 2017

WORKPLACE HEALTH AND SAFETY

59.

Total number of staff reported incidents 1 July 2016 – 31 March 2017 was 703 broken down by mechanism per below.

Department of Health – Staff Reported Incidents 1 July 2016 – 31 March 2017

Mechanism Group	Department of Health	Top End Health Service	Central Australia Health Service	Total
Mental Factors	21	116	39	176
Being Hit By Objects	11	79	27	117
Biological Factors	2	36	17	55
Body Stressing	8	65	31	104
Chemical and Substances	3	9	3	15
Environmental	1	9	2	12
Hitting Objects	6	69	35	110
Pressure and Sound	0	1	0	1
Slips, Trips and Falls	12	56	17	85
Vehicle Incidents	6	17	5	28
Total	70	457	176	703

The total claim costs paid in the period 1 July 2016-31 March 2017 for all claims (open and closed) was \$4 683 787.

Department of Health – Costs in the Period 1 July 2016-31 March 2017 for all claims (Open and Closed)

Department of Health	Top End Health Service	Central Australia Health Service	Total
\$834 235	\$2 849 881	\$999 671	\$4 683 787

REGIONAL OFFICES

60.

Department of Health Alcohol and Other Drugs Directorate

Department of Health Alcohol and Other Drugs Directorate staff are primarily based in Darwin. There is one AO6 level Alcohol and Other Drugs trainer (\$104 787) based in the Katherine region. This position travels to Darwin approximately six times per year and provides accredited Alcohol and Other Drugs training to students enrolled with the Department of Health's Registered Training Organisation (RTO). The student load encompasses the greater Katherine region, but has also serviced a student load from Darwin and Alice Springs since January 2017. Total travel related expenditure for the reporting period was \$2465.

Within the Alcohol and Other Drugs Harm Minimisation Unit, 7.6 FTE staff were employed as Principal Alcohol Action Officers (PAAO) during the reporting period, totalling \$ 1 001 053. The workforce is located in major regional centres and regularly travels to the remote communities. Each staff member has a list of communities with which they engage, with a focus on continuity of relationship over time to develop and manage projects to reduce alcohol related harms. Staff travel regularly to communities, with an average visit length of 2.5 days. In addition, consultations occur via telephone and email, with community members and service providers. Total travel related expenditure was \$58 143.

Office location	Staff	Communities visited by AOD Harm Minimisation Staff
Darwin	4	Wurranku, Wurrumiyanga, Wadeye, Pirlangimpi, Milikapiti, Belyuen, Yirrkala, Maningrida, Jabiru/Kakadu, Gunyangara, Gunbalanya, Groote Eylandt, Belyuen, Nhulunbuy
Katherine	2	Tennant Creek, Wugularr, Ngukurr, Manyallaluk, Jilkminggan, Kalkaringi, Lajamanu Borrooloola, Barunga, Binjari
Alice Springs	2	Yuendumu, Titjikala, Mt Nancy, Laramba, Elliot, Ali Curung, Ntaria, Alice Springs

Department of Health Office of Disability

The Department of Health Office of Disability provides key functions that support people with disability including: information and referral services; disability service provision including case management, specialist allied health and behaviour support services; Disability Equipment Program; Seating Equipment Assessment and Technical Service; grants and service funding; policy and planning at an NT and national level; and the Northern Territory Companion Card. It is also responsible for the NT policy and service role in the National Disability Insurance Scheme reform. The Office of Disability is a Territory wide service and has staff located in the following regions:

- Katherine: 11 positions, operational budget is \$1 026 585 (excludes equipment)

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- Nhulunbuy: 4 positions, operational budget is \$457 431 (excludes equipment)
 - Top End Remote Team (located in Darwin): 14 positions, operational budget is \$2 086 476 (excludes equipment)
 - Alice Springs Urban: 39 positions, operational budget is \$3 353 756 (excludes equipment)
 - Central Australia Remote Team (located in Alice Springs): 11 positions, operational budget is \$1 109 778 (excludes equipment)
 - Alice Springs Secure Care: 43 positions, operational budget is \$3 855 304

The Office of Disability Remote Teams are located in Darwin (Top End Remote) and Alice Springs (Central Australian Remote). The teams visit remote communities to deliver specialist allied health, equipment and remote aged care assessments. Not all positions are currently filled.

Department of Health Centre for Disease Control

The Centre for Disease Control (CDC) provides clinical services, including screening and contact tracing for: sexual health; blood borne viruses; tuberculosis; leprosy; and other mycobacterial diseases. CDC is responsible for the coordination of the NT immunisation program and provides advice and education to health staff and the public on immunisation. Surveillance of more than 90 notifiable diseases and mounting the necessary public health responses, including the management of outbreaks, also forms part of its core business. CDC also manages the Rheumatic Heart Disease (RHD) and Trachoma Programs.

Regional Centres

Katherine District

Number of staff: 4

Staff Expenditure: \$287,937

Tennant Creek – covering Barkly Region - Tennant Creek urban and rural, Elliot, Ali Curung, Epenarra and Canteen Creek to Lake Nash

Number of staff: 1.5

Staff Expenditure: \$169,428

Alice Springs – covering Central Australia District

Number of staff: 27

Staff Expenditure: \$3,103,093

Gove – covering East Arnhem District

Number of staff: 4

Staff Expenditure: \$556,335

Department of Health Corporate Services Bureau

The Department of Health Corporate Services Bureau is a provider of core functions supporting the Health Services and System Manager in the delivery of improved health outcomes, and provides strategic leadership and service

delivery of centralised corporate support functions. These services are represented throughout the regions as follows:

	Alice Springs		Katherine		Total	
	FTE	Indicative Cost*	FTE	Indicative Cost*	FTE	Indicative Cost*
Corporate Services Bureau	28	2,037,472	2.5	201,844	30.5	2,239,316
Business Improvement and Support Services	4	274,938	0.5	35,270	5	310,208
-Library Services	2	167,688	0.5	35,270	2.5	202,958
-Corporate Information & Records	2	107,250			2	107,250
Information Services	8	674,368	2	166,574	10	840,942
-eHealthNT	1	86,193			1	86,193
-Health Services Information	2	163,767			2	163,767
-Acute Care Information Services	3	252,767	2	166,574	5	419,341
-Titanium Database	1	65,313			1	65,313
-Telehealth	1	106,328			1	106,328
Infrastructure & Services	3	335,100		-	3	335,100
-Capital Works & Facilities	3	335,100			3	335,100
Procurement	13	753,066		-	13	753,066
-Procurement	13	753,066			13	753,066
Grand Total	28	2,037,472	2.5	201,844	30.5	2,239,316

* *Indicative Costings – is based on pro rata annual cost of the position and an additional \$ 5000 per FTE for operational costs.*

Note: Building locations are; Katherine (Katherine District Hospital and Government Centre) and Alice Springs (Alice Springs Hospital, Alice Plaza, Eurilpa House and 55 North Stuart Highway)