

## LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

### WRITTEN QUESTION

Mrs Finocchiaro to the Minister for Territory Families:

#### AGENCY ADMINISTRATION

##### Note 1:

The following questions **do not require reference to the 2018-19 Budget** to be answered. They can be answered from existing Agency data.

##### Note 2:

If there is to be a Whole of Government response to any of the questions, it would be appreciated that these are referred early to the Minister responsible to enable a response within the same timeframe as the remainder of the questions.

Further, early indication of the questions referred for a Whole of Government response would be appreciated.

#### BUDGET

1. **What efficiency dividend has each Department and Agency been asked to achieve in framing the 2018-19 Budget? When was this direction given and what specific instructions were provided to achieve this result?**

#### ANSWER:

A whole-of-government response to Question 1 will be provided by the Treasurer.

#### STAFFING

2. **Please provide details for the following staffing questions as at 30 June 2017 and as at 31 March 2018:**
  - a) **How many staff were employed in the following categories:**
    - i. **Full time equivalent**
    - ii. **Permanent part time contract**
    - iii. **Contract**

- b) Please advise the number of staff identified as Aboriginal and Torres Strait Islander in terms of FTE and as a percentage of the Agency total employment (all classifications).
- c) Please advise the number of frontline staff as FTE and as a percentage of the Agency total employment (all classifications).

**ANSWER:**

- a) Territory Families full time equivalent staffing as at 30 June 2017 and as at 31 March 2018 was as follows:

**Table 1: Comparison of full time equivalent staff from 30 June 2017 to 31 March 2018**

Full Time Equivalent (FTE) Staffing	As at 30 June 2017	As at 31 March 2018
i. Agency FTE	830.89	815.64
Full time FTE staff	771.69	768.84
Part time FTE staff	59.20	46.80
ii. Permanent part time	24.19	20.72
iii. Agency Contract	186.64	181.65
Fixed Term	169.47	174.61
Casual	17.17	7.04

- b) A whole-of-government response to Question 2(b) will be provided by the Minister for Public Employment.
- c) A whole-of-government response to Question 2(c) will be provided by the Minister for Public Employment.

**3. What is the variance in FTE from 1 July 2017 to 31 March 2018?**

**ANSWER:**

A whole-of-government response to Question 3 will be provided by the Minister for Public Employment.

**4. Please advise, in each category:**

- a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2017 and for the period from 1 July 2017 to 31 March 2018
- b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2017 and for the period from 1 July 2017 to 31 March 2018
- c) By position, when each current contract is due to be renewed

**ANSWER:**

- a) A whole of government response Questions 4(a) and 4(c) will be provided by the Minister for Public Employment.
- b) Refer to Table 2 below.

**Table 2: Comparison of contracted staff as at 30 June 2017 and 31 March 2018**

Classification	As at 30 June 2017	As at 31 March 2018
AO2	17.93	12.92
AO3 / AO3R	52.21	44.23
AO4 / AO4R	21.48	19.57
AO5	4	3.7
AO6	5.7	7.5
AO7	7.5	9.1
SAO1	3	6
SAO2	1	0
P1	15.02	17.96
P2	5.8	10.2
P3	3	5.7
SP1	2	2
ECO1	7	10.8
ECO2	6	6
ECO3	3	2
ECO4	1	1
ECO5	0	1
ECO6	1	1
PH4 / PH4R	12.83	10.93
T4	0	1
GRADT	0	2
<b>TOTAL</b>	<b>169.47</b>	<b>174.61</b>

**5. For the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018 how many staff:**

- a) Resigned
- b) Were demoted as a result of job evaluation or re-evaluation
- c) Were made redundant
- d) Were terminated

**ANSWER:**

For the full financial year ending 30 June 2017:

- a) 154 employees resigned
- b) No staff were demoted as a result of job evaluation or re-evaluation

- c) One employee was made redundant
- d) Five employees were terminated

For the period 1 July 2017 to 31 March 2018:

- a) 133 employees resigned
- b) No staff were demoted as a result of job evaluation or re-evaluation
- c) Four employees were made redundant
- d) Seven employees were terminated

**6. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?**

**ANSWER:**

Territory Families had one staff categorised as a redeployee the 2016-2017 financial year, and one in the period 1 July 2017 to 31 March 2018.

Territory Families has a large number of staff categorised as unattached as a result of the Machinery of Government changes in September 2016. The Agency is actively implementing its approved organisational structure which is nearing completion. In January 2018, Territory Families formed an Establishment Committee to oversee and make recommendations in the recruitment and filling of vacancies in the Agency. The Committee is chaired by the Deputy Chief Executive Officer Operations, with the Deputy Chief Executive Officer Organisational Services being a committee member.

**Table 3: Comparison of FTE of unattached ongoing employees by level, as at 30 June 2017 and 31 March 2018**

Classification	At 30 June 2017	At 31 March 2018
AO2	4.00	2.10
AO3/AO3R	13.93	17.71
AO4/AO4R	32.34	23.68
AO5	10.84	12.00
AO6	18.5	27.87
AO7	10.45	23.50
SAO1	15.8	16.62
SAO2	8.87	8.00
P1	13.1	10.85
P2	26.09	24.70
P3	21.49	20.50
SP1		9.44
SP2		2.00
PH4/PH4R	5.00	4.76
<b>TOTAL</b>	<b>178.41</b>	<b>203.73</b>

**7. How many staff were categorized as supernumerary for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?**

**ANSWER:**

As at 31 March 2018, the Agency had a full time equivalent staff of 72.59 categorised as supernumerary comparatively to 94.78 on 30 June 2017.

**8. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?**

**ANSWER:**

Employment agencies are used by Territory Families to source potential recruits to the difficult to fill professional child protection roles, and a placement fee is paid to the employment agency when a candidate is successful and commences with the Agency.

For the full financial year ending 30 June 2017, Territory Families employed 14 staff through employment agencies at a cost of \$119,500 (GST exclusive).

For the period 1 July 2017 to 31 March 2018, Territory Families employed four staff through employment agencies at a cost of \$25,000 (GST exclusive).

Employment tenure is generally ongoing, however in some instances fixed term employment is offered as a path to ongoing employment.

**Table 4: Comparison of FTE of child care practitioners by level, for the financial year ending 30 June 2017 and for the period 1 July 2017 to 31 March 2018**

Financial Year	Classification		Cost
	P1	P2	
2016/17 FY	4	10	\$119,500
2017/18 FY to 31 March 2018	1	3	\$25,000
<b>TOTAL</b>	<b>5</b>	<b>13</b>	<b>\$144,500</b>

**9. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?**

**ANSWER:**

Not applicable.

**10. How many positions had Special Measures applied when advertised for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?**

**ANSWER:**

A whole-of-government response to Question 10 will be provided by the Minister for Public Employment.

**11. How many positions that had Special Measures applied, as referred to in question 21 [sic] above, had to be re-advertised due to the initial process not securing suitable candidates?**

**ANSWER:**

A whole-of-government response to Question 11 will be provided by the Minister for Public Employment.

**12. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 30 June 2017 and the increase in staff who identify as Aboriginal and Torres Strait Islander since 1 July 2017.**

**ANSWER:**

A whole-of-government response to Question 12 will be provided by the Minister for Public Employment.

**13. How many grievances have arisen as a direct result of the Special Measures program since 1 July 2017? Of these, how many remain unresolved?**

**ANSWER:**

A whole-of-government response to Question 13 will be provided by the Minister for Public Employment.

## **OUTSOURCING**

**14. For the period beginning 1 July 2017 and ending 31 March 2018, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2018-19? If so, please provide details.**

**ANSWER:**

The Northern Territory Government has committed to outsource out-of-home care services to the non-government sector over a seven year period. In 2017-18 this outsourcing has progressed and has primarily involved the closure of Territory Families run residential care homes in Alice Springs, and the greater utilisation of purchased home based care.

In 2018-19 major procurement of out-of-home care services, including an Aboriginal carer service, specialised home based care service and therapeutic residential care service will occur.

**LEGAL EXPENSES**

**15. What has been the expenditure on legal advice or related expenses for the financial year 2017-18? Provide details on:**

- a) The matter(s) (designate which ones are finalised and which ones are ongoing)**
- b) The amount paid by matter**
- c) The amount paid to each outside legal firm or barrister engaged**

**ANSWER:**

In response to Question 15 (a) and (b), in general terms, Territory Families legal expenditure relates to funding separate and independent legal representation to children in child protection matters, and youth justice matters where the child is in the care of the Chief Executive Officer.

Independent legal advice is also funded for children in the care of the Chief Executive Officer who may have a civil claim.

Other legal costs include outsourcing legal representation for the Chief Executive Officer and related costs.

The scope of the question is broad and encompasses a very large number of matters handled by private legal firms, government lawyers, including prosecutions and advice given by the Office of Parliamentary Counsel. Providing details in relation to some legal matters has the potential to prejudice the interests of the Territory and other parties.

In response to Question 15 (c), for the period 1 July 2017 to 31 March 2018, legal services expenditure was \$0.839M.

Amounts paid to each outside legal firm or barrister engaged as follows:

**Table 5: Legal Firm/Barrister engaged for the period 1 July 2017 to 31 March 2018**

<b>Legal Firm/Barrister Name</b>	<b>Amount</b>
CHRISTOPHER, KAREN	13,449.09
COLLIER LAWYERS PTY LTD	1,588.85
DARWIN FAMILY LAW	23,613.52
DAVID MCLURE	160,166.61
FINLAYSONS	5,589.16
HALFPENNYS LAWYERS	1,427.00
HALFPENNYS TRUST ACCOUNT	34,200.00
HUNT & HUNT NT	182,517.10
HWL EBSWORTH LAWYERS	153,689.41
LITSUPPORT PTY LTD	1,412.64
MALEY & BURROWS BARRISTERS & SOLICITORS	59,626.86
MARGARET ORWIN	53,928.00
MARRIS & CO	1,363.64
MICHAEL WHELAN & ASSOCIATES	40,909.09
MURPHY&ASSOCIATES BARRISTERS AND SOLICITORS	10,000.00
NT LEGAL AID COMMISSION	26,620.00
PETRICHOR SERVICES	5,842.72
POVEY STIRK LAWYERS & NOTARIES	14,713.92
SQUIRE PATTON BOGGS AU	36,269.82
TERRILL & ASSOCIATES	3,492.10
WARD KELLER PTY LTD	8,274.91
<b>Total</b>	<b>838,694.44</b>

## **PROCUREMENT / CONSULTANCIES**

**16. For the period beginning 1 July 2017 and ending 31 March 2018, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:**

- a) Purpose**
- b) Cost**
- c) Person or entity engaged**
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)**
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy**
- f) Outcomes or key performance indicators for the report or consultancy**
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken**

### **ANSWER:**

During the period 1 July 2017 to 31 March 2018, there were three consultancies procured by Territory Families. These consultancies represented a total award value of \$80,027.

All three consultancies were undertaken by Territory Enterprises.

The agency confirms that none of the reports were tabled in the Legislative Assembly.

Table 6 below provides details of each consultancy:

**Table 6: Consultancies for period 1 July 2017 to 31 March 2018**

<b>Youth Diversion Infrastructure in the Northern Territory</b>	\$49,500	John Coleman	Yes	No	Provide a report and presentation for Territory Families and the Department of Prime Minister and Cabinet that includes the assessment of the suitability of six sites to accommodate a diversionary program for young people. *The Department of Prime Minister and Cabinet contributed \$25,000 to the study.	No
<b>Review of the Northern Territory Pensioner and Carer concession Scheme</b>	\$45,000	Deloitte Touche Tohmatsu	Yes	No	Provide a report for Territory Families presenting findings of an independent assessment of the Scheme's current management model and administrative arrangements	No
<b>Independent Review of Juvenile Detention Centre</b>	\$10,527	Warton Strategic	Yes	No	Provided recommendations on how to improve security, processes and infrastructure in the Juvenile Detention Centre	No

**17. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the period beginning 1 July 2017 and ending 31 March 2018. Please outline the tasks performed.**

**ANSWER:**

As at 31 March 2018 no payments were made to Hawker Britton and/or associated entities.

**18. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?**

**ANSWER:**

A whole-of-government response to Question 18 will be provided by the Minister for Trade, Business and Innovation.

**19. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the period beginning 1 July 2017 and ending 31 March 2018? Please detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.**

**ANSWER:**

A whole-of-government response to Question 19 will be provided by the Minister for Trade, Business and Innovation.

**20. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period beginning 1 July 2017 and ending 31 March 2018?**

**ANSWER:**

During the period 1 July 2017 to 31 March 2018, six public quotations were undertaken on Tier 3, Tier 4 and Tier 5 procurement activities.

**21. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period beginning 1 July 2017 and ending 31 March 2018?**

**ANSWER:**

During the period 1 July 2017 and 31 March 2018, there were four Tier 3 contracts awarded without a public quotation process undertaken. There were no Tier 4 or Tier 5 procurement activities undertaken.

All four procurement activities for the supply of services were undertaken via a select procurement process.

**22. For each instance identified above in question 32 [sic], where a public quotation process was not undertaken, including for Certificates of Exemption:**

- a) What is the description of the goods and services contracted?**
- b) What is the value of the goods and services contracted?**
- c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?**
- d) Who recommended the course of action in c) above?**
- e) Who approved the course of action in c) above?**

**ANSWER:**

As identified in Question 21, during the period 1 July 2017 and 31 March 2018, there were four Tier 3 procurement activities undertaken where a public quotation process was not undertaken. There were no Tier 4 or Tier 5 procurement activities undertaken.

All procurement activities, for the supply of services, were undertaken via a select procurement process.

Table 7 below provides details:

**Table 7: Procurement Activities where a public quotation process was not undertaken for period 1 July 2017 to 31 March 2018**

<b>Lease of Portable Radios for Youth Detention Centers</b>	\$437,659.00	Current IT provider engaged. ICNNT confirmed contractor is the single supplier for these services.	General Manager, Youth Justice
<b>Provision of Grounds Maintenance, Horticultural Training and Vocational Therapeutic services for young people in Detention</b>	\$278,080.00	Certificate of Exemption for an alternative procurement method approved in accordance with Procurement Rules 6.2b. Unsolicited proposal received from local Aboriginal enterprise. The proposal with met the Governments philosophy on therapeutic care for young people in detention, offering skills development program that creates future employment pathways.	General Manager, Youth Justice
<b>Provision of Custodial and Building Security Services for a Period of 4 Months</b>	\$233,991.00	Certificate of Exemption approved for an alternative procurement method in accordance with Procurement Rules 6.2b. Due to constraint of time, interim contract sought while the procurement process for a longer term contract takes place.	Deputy Chief Executive Officer, Operations
<b>Provision of Office Fit out for Youth Outreach Re-Engagement Team</b>	\$284,745.00	Direct Procurement undertaken. Building owner has first right to complete the works under the existing Lease Agreement with the Territory. Procurement Rule 6.3.4 (H)(11), Delegated Officer, Chief Executive Officer	Chief Executive Officer

**23. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2018.**

**ANSWER:**

As at 31 March 2018, Territory Families had 76 active Northern Territory Government Corporate Credit Card. The list below details the staff holding the Corporate Credit Cards for purchase of goods and/or services.

**Table 8: Number of NT Government Corporate Credit Cards active as at 31 March 2018**

<b>Position Title</b>	<b>Position Level</b>
Administration Officer	AO3
Executive Officer	AO6
Business Support Officer	AO6
Administration Officer	AO4
Administration Officer	AO3
Administration Support Officer	AO3
Executive Assistant	AO4
Administration Officer	AO3
Administration Officer	AO3
Attraction & Retention Coordinator	AO6
Administration Officer	AO4
HR Consultant	AO6
Administration Officer	AO3
Professional Development Support Officer	AO4
Team Leader	P3
Administration Officer	AO3
Case Support Worker	AO3
Fleet Administrative Officer	AO5
Grants/Multimedia Officer	AO4
Administration Support Officer	AO4
Case Support Worker	AO3
Administration Support Officer	AO3
Senior Executive Assistant	AO5
Accounts Payable Officer	AO3
Team Leader	P3
ICT Support Officer	AO4
Team Leader	P3
Administration Support Officer	AO3
Executive Officer	AO4
House Coordinator Out Of Home Care	P1
Executive Assistant	AO4
Administration Officer	AO3
Family Support Worker Maningrida	AO2
Executive Officer	AO6
Executive Assistant	AO4

<b>Position Title</b>	<b>Position Level</b>
Administration Support Officer	AO3
Executive Assistant	AO4
Program Support Officer	AO4
Team Leader Women's Safe Houses	AO6
Administration Team Leader	AO4
Senior Executive Assistant	AO5
Administration Officer	AO3
Travel Administrator	AO4
Administration Officer	AO3
Procurement & Finance Officer	AO4
Manager Security Systems	T6
Visitor Reception Officer	AO3
Business Support Officer	AO6
Administration Support Officer	AO3
Executive Assistant	AO4
Senior Business Systems Admin	AO7
Administration Officer	AO3
Administration Officer	AO3
Administrative Officer	AO3
Executive Assistant To The Chief Financial Officer	AO3
Education And Training Coordinator	AO5
Records Officer Archive	AO3
Admin Support Officer	AO4
Administration Officer	AO2
Administration Assistant	AO2
Case Support Worker	AO3
Team Leader	P3
Administration Assistant	AO2
Administration Officer	AO2
Executive Assistant	AO4
Administration Support Officer	AO3
Administration Officer	AO3
Admin Support Officer (Remote)	AO3
Manager, Emergency Management And Work Health & Safety	AO7
Communications Support Officer	AO4
Personal Assistant Supply/Training Officer	AO5
Executive Assistant	AO3
Administrative Officer	AO3
Administration Officer	AO3
Business Support Officer	AO3
Executive Assistant	AO4

## **FOCUS GROUPS / POLLING / SURVEYS**

**24. Please detail expenditure during the period beginning 1 July 2017 and ending 31 March 2018 on opinion polls and focus groups, including costs and entities that conducted the work.**

**ANSWER:**

Nil.

**25. Please provide copies of the surveys identified in question 35 [sic] above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period beginning 1 July 2017 and ending 31 March 2018.**

**ANSWER:**

Not applicable.

## **COMMUNICATIONS AND MARKETING**

**26. Please detail expenditure on advertising and communications during the period beginning 1 July 2017 and ending 31 March 2018.**

**For each advertisement for which an expense was incurred:**

- a) What was the purpose / description of the advertisement?**
- b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station or similar?**
- c) What was the total production cost, including, but not limited to, design, commissions, placement costs?**
- d) Were tenders or expressions of interest called? If not, why not?**

**ANSWER:**

As of 31 March 2018 the total estimate for advertising and communications was \$178,000. This has increased by \$74,000 from \$104,000 last year.

An increase in expenditure relative to communications and advertising is relative to:

- One-off advertising costs associated with the reform of and specifically public consultation activities for the Pensioner and Carer Concession Scheme;
- Territory Families beginning to establish a greater community awareness regarding family support and early intervention and prevention;
- An enhanced presence at traditionally supported events due to establishment of a larger agency in Territory Families, and

- Improvements to regionalise content and ensure activity and promotion occurs outside of Darwin alone.

Marketing and Advertising expenditure for the Agency relates in the majority to key responsibilities for social inclusion initiatives, support to deliver community awareness activities and promotion of consultation activities. This includes:

- Support to sponsor events and activities that promote social inclusion through the advocacy remit of Territory Families, including Gender Equity and Diversity, Multicultural Affairs, Senior's Policy, Domestic Family and Sexual Violence, and Youth Affairs;
- Promotion of grant monies available to non-government organisations to deliver events and activities relative to these advocacy responsibilities;
- Advertising to inform and empower the community to participate in consultation activities to inform reform;
- Event sponsorship or participation to promote early intervention, family support and Territory Families' services; and
- Promotional activities to attract, recruit and retain Foster and Kinship Carers.

**Table 9: Advertising and marketing expenditure by key campaigns as at 31 March 2018**

Campaign Name	Description	Expenditure
Child Protection Week and NAPCAN Breakfast	Support to NAPCAN to celebrate Child Practitioners and promote Child Protection opportunities and challenges through the NAPCAN breakfast. Advertising and Promotion of the importance of Child Protection Week and its intent.	\$17,000
Pensioner and Carer Concession Scheme Reform	Advertising, promotion and consultation activity collateral for the public consultation period to inform reform of the Pensioner and Carer Concession Scheme	\$60,000
Show Circuit	Territory Families participation in the NT Show circuit to promote Territory Families services and programs, social inclusion and consultation activities. Key focus on engaging with NT Families.	\$35,000
Foster and Kinship Care Awards	Expansion and delivery of the Foster and Kinship Carer Awards program to celebrate and recognise the achievements of Foster and Kinship Carer as well as to provide opportunities to promote carers and recruit new carers.	\$36,000
Harmony Day	Celebrating the diversity of the Northern Territory and multi-cultural communities.	\$4,000
National Youth Week, Youth Round Table	Celebrating youth and providing a platform for young people aged 12-25 to discuss ideas that matter to them. Grant or committee advertising or recruitment	\$7,000
Minor sponsorships/grant advertising and White Pages	Minor sponsorships to support a range of youth, children and social inclusions initiatives or promote grant or funding opportunities and white pages advertising	\$19,000
<b>Total</b>		<b>\$178,000</b>

## TRAVEL

**27. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period beginning 1 July 2017 and ending 31 March 2018 broken down to:**

- a) International travel
- b) Interstate travel
- c) Intrastate travel

### ANSWER:

For the period 1 July 2017 to 31 March 2018 Territory Families incurred a total of \$5,203,586.75 in travel expenditure broken down as follows:

a) International travel	\$28,274.40
b) Interstate travel	\$771,383.43
c) Intrastate travel	\$4,403,928.92

This expenditure has been derived using TRIPS which contains the value of the approved estimated amount by the delegate. This may vary from the actual expenditure (which could be lower) as the cheapest rates on booking day are obtained.

**28. In the case of international travel identified in response to question 38 [sic] above, please provide the purpose, itinerary, persons and costs involved in each trip.**

### ANSWER:

Table 10 below provides details:

**Table 10: International Travel for period 1 July 2017 to 31 March 2018**

Traveller	Travel from Date	Travel To Date	Destination	Purpose of Travel	Total Amount \$
Client related travel	Various	Various	Various	International travel for children in care	28,274.40
<b>Total International Travel</b>					<b>28,274.40</b>

**29. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period beginning 1 July 2017 and ending 31 March 2018.**

**ANSWER:**

Nil.

**HOSPITALITY / FUNCTIONS AND EVENTS**

**30. Please provide full details of all public service hospitality provided for the period beginning 1 July 2017 and ending 31 March 2018.**

**In relation to each occasion on which official hospitality was undertaken:**

- a) What was the purpose of the hospitality?**
- b) How many guests attended?**
- c) How many Ministers attended?**
- d) How many Ministerial staff attended?**
- e) How many MLAs attended?**
- f) How many public sector employees attended?**
- g) What was the total cost incurred?**

**ANSWER:**

Territory Families attended six events during the period 1 July 2017 to 31 March 2018. These events are outlined below:

<b>Event 1</b>	<b>Chief Minister's Awards</b>
Purpose	The Chief Minister's Awards for Excellence in the Public Sector recognise the best and brightest initiatives and individuals that make a positive and significant benefit to the Northern Territory and Territorians more broadly.
Total number of guests paid for	30
Number of Ministers	0
Number of Ministerial Staff	0
Number of MLAs	0
Number of Public Sector employees	30
Total cost of hospitality / entertainment	\$3,000

<b>Event 2</b>	<b>Audit and Risk Committee Meeting Dinner (September 2017)</b>
Purpose	The Audit and Risk Management Committee undertook a regional meeting and site visits to Alice Springs, over two days. In total 10 people attended. Dinner was held at Hanumans, Alice Springs, with the Agency paying for 1 independent member of the Committee and 2 local staff members with no travel allowance entitlement
Total number of guests paid for	3
Number of Ministers	0
Number of Ministerial Staff	0
Number of MLAs	0
Number of Public Sector employees	2
Total cost of hospitality / entertainment	\$169.09

<b>Event 3</b>	<b>Senior Executive Group Meeting (August 2017)</b>
Purpose	The Senior Executive is responsible for overseeing the Agency's strategic agenda and travels to regions, including Darwin Region offices, across the Territory to meet staff and stakeholders, undertake site visits and improve knowledge and awareness of regional priorities. This was an overnight trip to Katherine, with dinner at Knotts Crossing. In total 19 people attended. The Agency paid for 4 senior officials from other NTG agencies (not Territory Families), and 4 local staff members with no travel allowance entitlement.
Total number of guest paid for	8
Number of Ministers	0
Number of Ministerial Staff	0
Number of MLAs	0
Number of Public Sector employees	8
Total cost of hospitality / entertainment	\$358.00

<b>Event 4</b>	<b>Senior Executive Group Meeting (February 2018)</b>
Purpose	The Senior Executive is responsible for overseeing the Agency's strategic agenda and travels to regions, including Darwin Region offices, across the Territory to meet staff and stakeholders, undertake site visits and improve knowledge and awareness of regional priorities. This was an overnight trip to Tennant Creek, with dinner. In total 15 people attended. The Agency paid for 5 local staff members with no travel allowance entitlement.
Total number of guests paid for	5
Number of Ministers	0
Number of Ministerial Staff	0
Number of MLAs	0
Number of Public Sector employees	5
Total cost of hospitality / entertainment	\$131.51

<b>Event 5</b>	<b>Christmas Function</b>
Purpose	Women's Safe House (WSH) Christmas Party - traditionally each WSH has a small Christmas/end of year morning tea or light lunch. Community members are invites which creates team building and good client outcome opportunity for the staff and other service providers who work closely with WSH workers.
Total number of guests paid for	62
Number of Ministers	0
Number of Ministerial Staff	0
Number of MLAs	0
Number of Public Sector employees	32
Total cost of hospitality / entertainment	\$456.37

<b>Event 6</b>	<b>Governance Committee End of Year Gathering</b>
Purpose	Territory Families has nine Governance Committees. This event was an invitation to an end of year gathering for all committee members, inclusive of external members, to celebrate 2017 achievements and discuss collective priorities for the year ahead.
Total number of guests paid for	18
Number of Ministers	0
Number of Ministerial Staff	0
Number of MLAs	0
Number of Public Sector employees	17
Total cost of hospitality / entertainment	\$215.22

## **GRANTS AND DONATIONS**

**31. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period beginning 1 July 2017 and ending 31 March 2018.**

### **ANSWER:**

During the period between 1 July 2017 to 31 March 2018, Territory Families made grant payments to 196 External Service Providers to the total value of \$30,540,873.

**Table 11: Expenditure to External Providers for period 1 July 2017 - 31 March 2018**

<b>Grant Recipient</b>	<b>Name of Service</b>	<b>Funded Amount*</b>
ABORIGINAL MEDICAL SERVICES ALLIANCE OF THE NT INC	PARTNERSHIP WITH ABORIGINAL PEOPLE	\$ 50,000
ACACIA HILL SCHOOL COUNCIL INC	HARMONY DAY BIG BREAKFAST	\$ 700
AIR DARWIN	RETIREES FUNDING	\$ 5,000
ALAWA PRIMARY SCHOOL	DANCING FOR HARMONY	\$ 500
ALICE LANKAN LANGUAGE SCHOOL	CULTURAL AND LANGUAGE EDUCATION	\$ 5,000
ALICE LANKAN LANGUAGE SCHOOL	NEW YEAR CELEBRATION	\$ 3,000
ALICE LANKAN LANGUAGE SCHOOL	TRADITIONAL VESAK LANTERN FESTIVAL	\$ 1,000
ALICE SPRINGS ISLAMIC SOCIETY.INC	MULTICULTURAL GRANT	\$ 6,000
ALICE SPRINGS MALAYALEE ASSOCIATION INC.	EASTER AND VISHU CELEBRATION	\$ 2,000
ALICE SPRINGS MALAYALEE ASSOCIATION INC.	MULTICULTURAL GRANT	\$ 3,000
ALICE SPRINGS NETBALL ASSOCIATION INC	NETBALL SOCIAL ACTIVITIES	\$ 2,000
ALICE SPRINGS SENIOR CITIZENS	OST - SENIORS MONTH	\$ 1,600
ALICE SPRINGS TOWN COUNCIL	AFTER-HOURS YOUTH NIGHT PATROL	\$ 131,000
ALICE SPRINGS TOWN COUNCIL	AFTER-HOURS YOUTH SERVICE	\$ 404,000
ALICE SPRINGS TOWN COUNCIL	DIGITAL ARTISTS IN RESIDENCE - YESTERMORPH PROJECT	\$ 1,500
ALICE SPRINGS TOWN COUNCIL	LANGUAGES AT LUNCH PROGRAM	\$ 800
ALICE SPRINGS TOWN COUNCIL	MOVIE MARATHON	\$ 1,800
ALICE SPRINGS TOWN COUNCIL	OST - SENIORS MONTH	\$ 2,000
ALICE SPRINGS TOWN COUNCIL	RECYCLED ART PRICE	\$ 2,000
ALICE SPRINGS TOWN COUNCIL	STEAM INTO ALICE	\$ 30,767
ALICE SPRINGS WOMEN'S SHELTER	ASWS CAPITAL GRANT	\$ 300,000
ALICE SPRINGS WOMEN'S SHELTER	COMMUNITY DEVELOPMENT AND EDUCATION	\$ 90,462
ALICE SPRINGS WOMEN'S SHELTER	COUNSELLING SERVICE	\$ 90,462
ALICE SPRINGS WOMEN'S SHELTER	CRISIS ACCOMMODATION	\$ 1,376,088
ALICE SPRINGS WOMEN'S SHELTER	CRISIS ACCOMMODATION - SHORT TERM	\$ 138,675
ALICE SPRINGS WOMEN'S SHELTER	CRISIS INTERVENTION OUTREACH SERVICE - REMOTE	\$ 228,202
ALICE SPRINGS WOMEN'S SHELTER	CRISIS INTERVENTION OUTREACH SERVICE - URBAN	\$ 153,202

<b>Grant Recipient</b>	<b>Name of Service</b>	<b>Funded Amount*</b>
ALICE SPRINGS WOMEN'S SHELTER	VICTIM SUPPORT & ADVOCACY	\$ 36,651
ALICE SPRINGS YOUTH ACCOMMODATION & SUPPORT SERVICES INC	BAIL SUPPORTED ACCOMMODATION	\$ 525,000
ALICE SPRINGS YOUTH CENTRE INC	SATURDAY NIGHT	\$ 17,540
ALICE SPRINGS YOUTH CENTRE INC	SATURDAY NIGHT EDUCATIONAL ACTIVITIES PROGRAM	\$ 40,200
ALYANGULA GOLF	BRINGING ALL WOMEN UNDER ONE ROOF	\$ 1,000
ALZHEIMER'S AUSTRALIA NT INC	OST - SENIORS MONTH	\$ 1,500
ANGLICARE NT	INDIVIDUALISED RESIDENTIAL CARE HOME SERVICES - ALICE SPRINGS	\$ 491,382
ANGLICARE NT	INDIVIDUALISED RESIDENTIAL CARE HOME SERVICES - KATHERINE	\$ 454,995
ANGLICARE NT	INTENSIVE YOUTH SUPPORT SERVICE - ALICE SPRINGS	\$ 416,130
ANGLICARE NT	INTENSIVE YOUTH SUPPORT SERVICE - DARWIN	\$ 416,131
ANGLICARE NT	INTENSIVE YOUTH SUPPORT SERVICE - KATHERINE	\$ 416,130
ANGLICARE NT	MOVING ON PROGRAM	\$ 292,856
ANGLICARE NT	PANDANUS PROJECT	\$ 152,813
ANGLICARE NT	YOLNGU WOMEN'S SHOWCASE AND HEALING CEREMONY	\$ 3,000
ANGLICARE NT	YOUTH CIRCUS/DRAMA	\$ 469
ANGLICARE NT	YOUTH CIRCUS/DRAMA WEEK	\$ 25,000
ANGLICARE NT	YOUTH DIVERSION PROGRAM	\$ 113,460
ANINDILYAKWA SERVICES ABORIGINAL CORPORATION	INTERNATIONAL WOMEN'S DAY	\$ 500
ARALUEN CHRISTIAN SCHOOL	HOW TO BE THE BEST ME	\$ 1,800
AUSTRALIA CHINA FRIENDSHIP SOCIETYNT BRANCH INCORPORATED	COMMUNITY STALL AND PERFORMANCE	\$ 600
AUSTRALIA CHINA FRIENDSHIP SOCIETYNT BRANCH INCORPORATED	MULTICULTURAL GRANT	\$ 5,000
AUSTRALIA CHINA FRIENDSHIP SOCIETYNT BRANCH INCORPORATED	WORKSHOPS ON TEACHING TRADITIONS	\$ 5,000
AUSTRALIA INDONESIAN CULTURALCENTRE	TRADITIONAL MUSIC AND COOKING	\$ 1,000
AUSTRALIAN JAPANESE ASSOCIATION OF THE NT	JAPANESE CHILDREN'S DAY	\$ 3,200
AUSTRALIAN NAVY CADETS	END OF YEAR WEEKEND CAMP	\$ 1,400
AUSTRALIAN RED CROSS	ANEME WARE GRANDMOTHERS RETREAT	\$ 5,000

<b>Grant Recipient</b>	<b>Name of Service</b>	<b>Funded Amount*</b>
AUSTRALIAN RED CROSS	REGISTER OF APPROPRIATE SUPPORT PERSONS	\$ 67,236
AUSTRALIAN RED CROSS	YOUTH HOLIDAY PROGRAM IN ANGURUGU	\$ 1,500
BALAI BAHASA INDONESIA AUSTRALIA	QUIZ NIGHT	\$ 1,135
BANGLADESH ASSOCIATION OF NORTHERN TERRITORY INCORPORATED	CELEBRATION OF VICTORY DAY OF BANGLADESH	\$ 1,500
BANGLADESH ASSOCIATION OF NORTHERN TERRITORY INCORPORATED	MOVIE NIGHT	\$ 1,500
BARKLY REGIONAL ARTS INC	SCHOOL HOLIDAY PROGRAM	\$ 50,000
BARKLY SHIRE COUNCIL	ALI CURUNG SAFE HOUSE	\$ 120,204
BARKLY SHIRE COUNCIL	ELLIOTT SAFE HOUSE	\$ 159,708
BARKLY SHIRE COUNCIL	INTERNATIONAL WOMEN'S DAY	\$ 3,000
BARKLY SHIRE COUNCIL	YOUTH AFTER-HOURS AND SCHOOL HOLIDAY PROGRAM	\$ 246,538
BATCHELOR AREA SCHOOL COUNCIL.INC	HARMONY DAY WITH STUDENTS, STAFF FAMILY AND COMMUNITY MEMBERS	\$ 600
BUSHMOB INCORPORATED	SENTENCED YOUTH BOOT CAMP	\$ 174,690
CANCER COUNCIL OF THE NT	OST - SENIORS MONTH	\$ 1,500
CARERS NT	BE TRUE, BE YOU: YOUNG CARERS	\$ 1,760
CASUARINA SWIMMING CLUB	TEAM SPORT	\$ 2,000
CATHOLIC CHURCH OF THE DIOCESE OF DARWIN	MULTICULTURAL ACTIVITIES AND SUPPORT	\$ 48,850
CATHOLICCARE NT	MILIKAPITI FAMILY SAFE HOUSE	\$ 170,737
CATHOLICCARE NT	NAUIYU WOMEN AND CHILDREN'S SAFE HOUSE	\$ 241,737
CATHOLICCARE NT	YOUTH DIVERSION PROGRAM	\$ 309,270
CENTRAL AUSTRALIA SIKH CULTURAL CENTRE	SHRI GURU GOBIND SINGH JI BIRTHDAY CELEBRATIONS	\$ 1,000
CENTRAL AUSTRALIA SIKH CULTURAL CENTRE	SHRI GURU NANAK DEV JI BIRTHDAY CELEBRATIONS	\$ 1,000
CENTRAL AUSTRALIAN ABORIGINAL CONGRESS	ALICE SPRINGS AFTER-HOURS YOUTH SERVICE	\$ 403,150
CENTRAL AUSTRALIAN ABORIGINAL CONGRESS	YOUTH AFTER-HOURS PROGRAM	\$ 290,200
CENTRAL AUSTRALIAN ABORIGINAL.FAMILY LEGAL UNIT ABORIGINAL+	INTERNATIONAL WOMEN'S DAY	\$ 3,000

<b>Grant Recipient</b>	<b>Name of Service</b>	<b>Funded Amount*</b>
CENTRAL AUSTRALIAN AVIATION MUSEUM INC	OST - SENIORS MONTH	\$ 1,000
CENTRAL AUSTRALIAN WOMENS LEGAL SERVICE INC	IWD WOMEN'S MOVIE NIGHT	\$ 2,650
CHARLES DARWIN UNIVERSITY	GREEK PIONEER WOMEN IN DARWIN	\$ 2,000
CHARLES DARWIN UNIVERSITY	IWD GREEK PIONEER WOMEN	\$ 2,000
CHILDRENS GROUND LTD	DECEMBER EVENING ACTIVITIES AND JANUARY SCHOOL HOLIDAY PROGRAM	\$ 30,000
CHILDRENS SERVICES SUPPORT UNIT WA INC	WADEYE SAFE HOUSE	\$ 351,309
CITY OF PALMERSTON	SCHOOL HOLIDAY PROGRAM	\$ 1,300
COCONUT GROVE SENIORS COMMUNITY HALL ASSOCIATION	OST - SENIORS MONTH	\$ 1,500
COMMUNITY STAFFING SOLUTIONS AUSTRALIA PTY LTD	COMMUNITY BASED CHILDRENS SUPPORT SERVICE	\$ 1,446,794
COMMUNITY STAFFING SOLUTIONS AUSTRALIA PTY LTD	INDIVIDUALISED RESIDENTIAL CARE HOME SERVICES - ALICE SPRINGS	\$ 95,936
COOMALIE COMMUNITY GOVERNMENT.COUNCIL (OPERATIONAL ACCOUNT)	B TRUE 2 U DANCE PARTY	\$ 1,100
COOMALIE COMMUNITY GOVERNMENT.COUNCIL (OPERATIONAL ACCOUNT)	COOMALIE GET UP	\$ 1,600
COOMALIE COMMUNITY GOVERNMENT.COUNCIL (OPERATIONAL ACCOUNT)	OST - SENIORS MONTH	\$ 2,000
CORRUGATED IRON YOUTH ARTS	ACTIVATING CREATIVE RESPONSE	\$ 45,000
COUNCIL ON THE AGEING (NORTHERN TERRITORY) INC	MULTICULTURAL GRANT	\$ 17,000
COUNCIL ON THE AGEING (NORTHERN TERRITORY) INC	NORTHERN TERRITORY SENIORS CARD	\$ 201,666
COUNCIL ON THE AGEING (NORTHERN TERRITORY) INC	OPERATIONAL, STAFF AND PROJECT FOR SENIOR COMMUNITY IN THE NT	\$ 157,906
COUNCIL ON THE AGEING (NORTHERN TERRITORY) INC	OST - SENIORS MONTH	\$ 3,540
COUNCIL ON THE AGEING (NORTHERN TERRITORY) INC	SENIOR MONTH 2017 CALENDAR	\$ 30,000
CRAFT COUNCIL OF THE NT INC T/A TERRITORY CRAFT	OST - TACTILE ART	\$ 1,400
CREATE FOUNDATION	OOHC ADVOCACY & SUPPORT	\$ 456,909
CREATE FOUNDATION	PILOT PROJECT TRANSUP	\$ 3,565

<b>Grant Recipient</b>	<b>Name of Service</b>	<b>Funded Amount*</b>
CREATE FOUNDATION	VOICES OF YOUNG PEOPLE	\$ 44,000
CRISIS ACCOMODATION GOVE INC	CRISIS ACCOMMODATION GOVE	\$ 328,113
CYPRUS COMMUNITY OF THE NT INC	CYPRUS FOOD AND WINE FESTIVAL	\$ 25,000
DARWIN ABORIGINAL & ISLANDER .WOMENS SHELTER INC (TRUST AC)	ABORIGINAL WOMEN'SINTERNATIONAL DAY OF CELEBRATION	\$ 3,000
DARWIN ABORIGINAL & ISLANDER .WOMENS SHELTER INC (TRUST AC)	CRITICAL INTERVENTION OUTREACH	\$ 209,452
DARWIN ABORIGINAL & ISLANDER .WOMENS SHELTER INC (TRUST AC)	MAGDALENE SAFE HOUSE	\$ 138,674
DARWIN ABORIGINAL & ISLANDER .WOMENS SHELTER INC (TRUST AC)	SHORT TERM ACCOMMODATION	\$ 787,413
DARWIN BOWLS AND SOCIAL CLUB .INC	OST - SENIORS MONTH	\$ 1,000
DARWIN CITY COUNCIL	FUN BUS	\$ 65,730
DARWIN CITY COUNCIL	OST - SENIORS MONTH	\$ 1,000
DARWIN COMMUNITY ARTS INC	HARMONY DAY SOIREE	\$ 12,849
DARWIN COMMUNITY ARTS INC	MULTICULTURAL COMMUNITY FACILITIES	\$ 10,000
DARWIN COMMUNITY ARTS INC	OST - SENIORS MONTH	\$ 1,000
DARWIN COMMUNITY ARTS INC	PERFORMING A DANCE ACCOMPANIED BY MUSIC AND DEAF SINGING CHOIR	\$ 600
DARWIN COMMUNITY ARTS INC	SANYUNI CHOIR (CONGOLESE CHOIR) HARMONY DAY PERFROMANCE	\$ 600
DARWIN COMMUNITY ARTS INC	TONGAN PERFORMANCE	\$ 600
DARWIN COMMUNITY ARTS INC	UPAI PURRI TORREST STRAIT ISLAND DANCERS TO PERFORM IN HARMONY DAY SOIREE	\$ 500
DARWIN FOOTBALL CLUB	YOUTH ENGAGEMENT	\$ 2,000
DARWIN HIGH SCHOOL COUNCIL	INTERNATIONAL WOMEN'S DAY MORNING EVENT	\$ 550
DARWIN MALAYALEE ASSOCIATION INC	MULTICULTURAL GRANT	\$ 4,000
DARWIN MALAYALEE ASSOCIATION INC	ONAM CELEBRATOPM	\$ 1,200

<b>Grant Recipient</b>	<b>Name of Service</b>	<b>Funded Amount*</b>
DARWIN MALAYALEE FORUM INC	VISHU CELEBRATIONS	\$ 3,000
DARWIN MIDDLE SCHOOL COUNCIL .INC	HARMONY DAY CONCERT AND FOOD TASTING	\$ 700
DARWIN TOY LIBRARY INC	DARWIN TOY LIBRARY	\$ 105,930
DARWIN VETERAN GOLFERS CLUB INC	OST - SENIORS MONTH	\$ 1,000
DAWN HOUSE INC	COMMUNITY EDUCATION & DEVELOPMENT	\$ 62,927
DAWN HOUSE INC	COUNSELLING SERVICE	\$ 100,595
DAWN HOUSE INC	DAWN COMMUNITY EDUCATION & DEVELOPMENT	\$ 31,464
DAWN HOUSE INC	DOMESTIC VIOLENCE FRONTLINE SERVICES	\$ 1,679
DAWN HOUSE INC	WOMEN'S AND CHILDREN'S SERVICE	\$ 856,534
DREAM CALISTHENICS DANCE CLUB INC	NATIONAL CALISTHENICS CHAMPIONSHIP	\$ 500
EAST ARNHAM REGIONAL COUNCIL	GOVE SPORTING PROGRAM	\$ 7,641
EAST ARNHAM REGIONAL COUNCIL	OST - SENIORS MONTH	\$ 7,000
EAST ARNHAM REGIONAL COUNCIL	WOMEN'S DAY LUNCH AND CELEBRATION	\$ 3,000
EAST ARNHAM REGIONAL COUNCIL	YOUTH DIVERSION PROGRAM	\$ 105,693
EAST ARNHAM REGIONAL COUNCIL	YOUTH HOLIDAY PROGRAM IN MILINGIMBI	\$ 1,200
EAST ARNHAM REGIONAL COUNCIL	YOUTH HOLIDAY PROGRAM IN MILIYAKBURRA	\$ 1,200
EAST ARNHAM REGIONAL COUNCIL	YOUTH HOLIDAY PROGRAM IN RAMINGINING	\$ 1,200
EAST ARNHAM REGIONAL COUNCIL	YOUTH HOLIDAY PROGRAM IN YIRRKALA	\$ 1,200
EAST ARNHAM REGIONAL COUNCIL	YOUTH, SPORT AND RECREATION HOLIDAY PROGRAM	\$ 6,000
FANNIE BAY HISTORY AND HERITAGE SOCIETY	OST - SENIORS MONTH	\$ 1,950
FIJI ASSOCIATION OF THE NT	FIJI DAY CELEBRATION	\$ 4,500
FIJI ASSOCIATION OF THE NT	FIJI DAY CELEBRATION - BAKATAWASE	\$ 2,000
FIJI ASSOCIATION OF THE NT	FIJI DAY CELEBRATION - DEEPAWALI	\$ 800
FILIPINIANA SENIOR CITIZEN'S .ASSOCIATION INC	MULTICULTURAL GRANT	\$ 9,000
FILIPINO AUSTRALIAN ASSOCIATION OF THE NT	FAANT - IMPROVE THE FACILITY A	\$ 25,000
FILIPINO AUSTRALIAN ASSOCIATION OF THE NT	PHILIPPINE INDEPENDENCE DAY & BARRIO FIESTA	\$ 15,000
FORREST PARADE SCHOOL	WE ALL BELONG TOGETHER SCHOOL	\$ 700
FOSTER CARERS ASSOCIATION NT INC	FOSTER CARE SUPPORT - ADVOCACY	\$ 661,509

<b>Grant Recipient</b>	<b>Name of Service</b>	<b>Funded Amount*</b>
FRIENDS OF THE TAMINMIN LIBRARY	OST - SENIORS MONTH	\$ 1,500
Galiwin'ku Women's Space	CELEBRATING STRONG GALIWINKU WOMEN	\$ 2,000
GENEALOGICAL SOCIETY OF THE NORTHERN TERRITORY INCORPORATED	OST - SENIORS MONTH	\$ 650
GRAY SCHOOL COUNCIL INC	MULTICULTURAL GRANT	\$ 700
GREEK ORTHODOX COMMUNITY OF NORTHERN AUSTRALIA INC	MULTICULTURAL COMMUNITY FACILITIES	\$ 10,000
GREEK ORTHODOX COMMUNITY OF NORTHERN AUSTRALIA INC	MULTICULTURAL GRANT	\$ 45,000
GREEK ORTHODOX COMMUNITY OF NORTHERN AUSTRALIA INC	OST - SENIORS MONTH	\$ 6,000
GROOTE EYLANDT AND MILYAKBURRA YOUTH DEVELOPMENT UNIT INC	YOUTH DIVERSION PROGRAM	\$ 140,985
GUNBALANYA COMMUNITY EDUCATION CENTRE	STRONG WOMEN OF GUNBALANYA SHOWCASE	\$ 1,500
Haileybury Rendall School	HARMONY GRANT - LUNCHTIME CONCERT	\$ 700
HEALTHY LIVING (NT)	OST - SENIORS MONTH	\$ 1,000
HINDU SOCIETY OF CENTRAL AUSTRALIA (INC)	NAVARATRI & DIWALI CELEBRATIONS	\$ 4,000
HINDU SOCIETY OF THE NT INC	MULTICULTURAL COMMUNITY FACILITIES	\$ 14,000
HINDU SOCIETY OF THE NT INC	NAVARATRI & DIWALI CELEBRATIONS	\$ 1,500
HUMPTY DOO & RURAL AREA GOLF .CLUB INC	OST - SENIORS MONTH	\$ 1,200
INDIAN CULTURAL SOCIETY INC	MULTICULTURAL GRANTS	\$ 56,000
INDIAN CULTURAL SOCIETY INC	OST - SENIORS MONTH	\$ 1,800
INDONESIA-AUSTRALIA COMMUNITY DARWIN INC.	PERSONA INDONESIA EVENT	\$ 30,000
INTEGRATED DISABILITY ACTION	OST - SENIORS MONTH	\$ 1,500
ISLAMIC SOCIETY OF DARWIN	CULTURAL AND RELIGIOUS HARMONY DAY	\$ 2,000
ISLAMIC SOCIETY OF DARWIN	MULTICULTURAL COMMUNITY FACILITIES	\$ 17,000
ISLAMIC SOCIETY OF DARWIN	MULTICULTURAL GRANT	\$ 10,000
JINGILI BMX CLUB INC	NEW YEAR TO RIDE UNDER OUR ROOF	\$ 1,000
JINGILI PRIMARY SCHOOL COUNCIL INC	KINSHIP ACTIVITIES AND PROGRAM	\$ 500
JOBFIND CENTRES AUSTRALIA PTY LTD	MINECRAFT DAY AND DISCO	\$ 7,000
KALANO COMMUNITY ASSOCIATION INC (OPERATIONAL ACCOUNT)	PROVISION OF TRANSPORT	\$ 6,000

<b>Grant Recipient</b>	<b>Name of Service</b>	<b>Funded Amount*</b>
KATHERINE HORSE AND PONY CLUB	YOUTH WEEK LEADERS EVENTS	\$ 1,500
Katherine Isolated Children's Service Inc	MESSY PLAY DAY	\$ 3,000
KATHERINE REGIONAL ARTS INC	SOLAR CINEMA SCREEN AND BARBEQUE	\$ 17,800
KATHERINE SENIOR CITIZENS ASSOCIATION INC	OST - SENIORS MONTH	\$ 1,460
KATHERINE TOWN COUNCIL	STRATEGIC COMMUNICAITONS AND ENGAGEMENT	\$ 5,533
KATHERINE WOMENS CRISIS CENTRE INC	CRISIS ACCOMMODATION	\$ 671,055
KATHERINE WOMENS CRISIS CENTRE INC	CRITICAL INTERVENTION OUTREACH	\$ 153,153
KATHERINE WOMEN'S INFORMATIO N & LEGAL SERVICE	IWD CELEBRATION - FREE SOLAR	\$ 3,000
KENTISH LIFELONG LEARNING ANDCARE INC.	HARMONY DAY INTERNATIONAL DINNER	\$ 800
KENTISH LIFELONG LEARNING ANDCARE INC.	POOL DAYS & PHOTO	\$ 6,000
LARRAKIA NATION ABORIGINAL CORPORATION	YOUNG MULLIGAS AND CUDGERIES	\$ 20,000
LIBERIAN COMMUNITY IN THE NORTHERN TERRITORY (LCNT)	HARMONY DAY - LIBERIAN MULTICULTURAL EXPERIENCE	\$ 3,000
LIFE WITHOUT BARRIERS	AS SUPPORTED DISABILITY CARE	\$ 2,641,410
LIFE WITHOUT BARRIERS	AS SUPPORTED DISABILITY CARE	\$ 107,522
LIFE WITHOUT BARRIERS	ASSDCM S2 PATTERSON	\$ 315,306
LIFE WITHOUT BARRIERS	ASSDCM S3 BLOOMFIELD	\$ 103,122
LIFESTYLE SOLUTIONS (AUST) LTD	COMMUNITY BASED CHILDREN'S CARE SERVICE TENNANT CREEK	\$ 935,469
MABUNJI ABORIGINAL RESOURCE INDIGENOUS CORP	BORROLOOLA SAFE HOUSE	\$ 78,591
MACDONNELL SHIRE COUNCIL	NT YOUTH WEEK PROGRAMMING	\$ 9,900
MACDONNELL SHIRE COUNCIL	SCHOOL HOLIDAY PROGRAMING - MTLIEBIG	\$ 1,000
MACDONNELL SHIRE COUNCIL	SCHOOL HOLIDAY PROGRAMMING - AMOONGUNA	\$ 1,000
MACDONNELL SHIRE COUNCIL	SCHOOL HOLIDAY PROGRAMMING - AREYONGA	\$ 1,000
MACDONNELL SHIRE COUNCIL	SCHOOL HOLIDAY PROGRAMMING - DOCKER RIVER	\$ 1,000
MACDONNELL SHIRE COUNCIL	SCHOOL HOLIDAY PROGRAMMING - FINKE	\$ 1,000
MACDONNELL SHIRE COUNCIL	SCHOOL HOLIDAY PROGRAMMING - HAASTS BLUFF	\$ 1,000
MACDONNELL SHIRE COUNCIL	SCHOOL HOLIDAY PROGRAMMING - IMPANPA	\$ 1,000
MACDONNELL SHIRE COUNCIL	SCHOOL HOLIDAY PROGRAMMING - KINTORE	\$ 1,000

<b>Grant Recipient</b>	<b>Name of Service</b>	<b>Funded Amount*</b>
MACDONNELL SHIRE COUNCIL	SCHOOL HOLIDAY PROGRAMMING - PAPYNYA	\$ 1,000
MACDONNELL SHIRE COUNCIL	SCHOOL HOLIDAY PROGRAMMING - TITJIKALA	\$ 1,000
MACDONNELL SHIRE COUNCIL	YOUTH DIVERSION PROGRAM	\$ 99,024
MACKILLOP CATHOLIC COLLEGE	YOUTH ENGAGEMENT	\$ 1,500
MALABAM HEALTH BOARD ABORIGINAL CORPORATION	YOUTH DIVERSION PROGRAM	\$ 81,018
MELALEUCA REFUGEE CENTRE	BUILDING YOUNG PEOPLE FOR SUCCESS	\$ 37,488
MELALEUCA REFUGEE CENTRE	FAMILY HARMONY REFUGEE PARENTING	\$ 265,184
MELALEUCA REFUGEE CENTRE	MELALEUCA YOUTH	\$ 1,500
MELALEUCA REFUGEE CENTRE	PALMERSTON AMAZING RACE	\$ 10,000
MENTAL ILLNESS FELLOWSHIP OF AUSTRALIA (NT) INC	MIVOICE - MUSIC MENTORSHIP	\$ 26,000
MENTAL ILLNESS FELLOWSHIP OF AUSTRALIA (NT) INC	MIVOICE - SONG WRITING WORKSHOP	\$ 6,500
MOTOR TRADES ASSOCIATION (NT).INC	YOUTH ENGAGEMENT	\$ 1,750
MULTICULTURAL COMMUNITY SERVICES OF CENTRAL AUSTRALIA INC	OPERATIONAL SERVICE	\$ 165,038
MULTICULTURAL COUNCIL OF THE NT	MULTICULTURAL YOUTH NT KALEIDOSCOPE	\$ 2,000
MULTICULTURAL COUNCIL OF THE NT	OPERATIONAL SERVICE	\$ 333,131
MULTICULTURAL COUNCIL OF THE NT	SHOUTOUT SELF CARE DAY	\$ 1,500
MUTCHIRR CORPORATION LIMITED	KARNTI SUMMER CELEBRATION	\$ 1,200
NAKARA PRIMARY SCHOOL	HARMONY DAY CELEBRATIONS	\$ 700
NAPCAN FOUNDATION	NT CHILD SAFE SERVICES AND COMMUNITIES	\$ 309,413
NATIONAL PIONEER WOMEN'S HALL OF FAME	OST - SENIORS MONTH	\$ 1,000
NATIONAL SENIORS AUSTRALIA CENTRAL AUSTRALIA BRANCH	OST - SENIORS MONTH	\$ 750
NEPALESE ASSOCIATION OF NORTHERN TERRITORY INC	DASHAIN FESTIVAL	\$ 1,800
NEPALESE ASSOCIATION OF NORTHERN TERRITORY INC	HOLI CELEBRATION	\$ 1,200
NEPALESE ASSOCIATION OF NORTHERN TERRITORY INC	MHA POOJA CELEBRATION	\$ 3,000
NEPALESE ASSOCIATION OF NORTHERN TERRITORY INC	TAMU LOSAR CELEBRATION	\$ 3,800
NETWORK TINDAL	BE TRUE, BE YOU SLEEP ROUGH FOR YOUTH HOMELESSNESS	\$ 2,000
NGUKURR COMMUNITY EDUCATION CENTRE SCHOOL COUNCIL	YOUTH ENGAGEMENT	\$ 1,500

<b>Grant Recipient</b>	<b>Name of Service</b>	<b>Funded Amount*</b>
NHULUNBUY COMMUNITY TOY LIBRARY INC	NHULUNBUY COMMUNITY TOY LIBRARY	\$ 13,230
NHULUNBUY CORPORATION LTD	DRUG AND ALCOHOL FREE DANCE PARTY	\$ 2,996
NICOLA ST JOHN	PROVISION OF AN ALCOHOL AND DRUG FREE EVENT	\$ 2,000
NIGERIAN ASSOCIATION NORTHERN	END OF YEAR CULTURAL CELEBRATION	\$ 1,000
NIGERIAN ASSOCIATION NORTHERN	NIGERIAN INDEPENDENCE DAY CELEBRATION	\$ 1,800
NIGHTCLIFF EVERGREENS	OST - SENIORS MONTH	\$ 1,500
NORTH AUSTRALIAN ABORIGINAL JUSTICE AGENCY LTD	NAAJA - CUDGAREES AND CANAPES	\$ 3,350
NORTHERN TERRITORY BALLROOM DANCING ASSOCIATION INC	OST - SENIORS MONTH	\$ 1,980
NORTHERN TERRITORY COUNCIL OF SOCIAL SERVICE	ONLINE SERVICE DIRECTORY	\$ 119,520
NORTHERN TERRITORY HONG KONG CLUB	CELEBRATE CHINESE NEW YEAR	\$ 1,500
NORTHERN TERRITORY POLOCROSSE ASSOCIATION	DRUG AND ALCOHOL FREE ENTERTAINMENT AND YOUTH DEVELOPMENT AND LEADERSHIP PROGRAMS	\$ 2,000
NORTHERN TERRITORY STOLEN GENERATIONS ABORIGINAL CORP	INTERNATIONAL WOMEN'S DAY LUNCH	\$ 1,500
NT AIDS AND HEPATITIS COUNCIL INC	NTAHC - SCARLET ALLIANCE NATIONAL	\$ 2,233
NT AIDS AND HEPATITIS COUNCIL INC	NTAHC - DIVERSE CITY FAIR DAY	\$ 5,000
NT BADMINTON ASSOCIATION	OST - SENIORS MONTH	\$ 1,500
NT FIELD NATURALISTS NATURALISTS CLUB INCORPORATED	OST - SENIORS MONTH	\$ 1,500
NT FRIENDSHIP & SUPPORT	OST - SENIORS MONTH	\$ 800
NT IRISH ASSOCIATION INC	IRISH CULTURAL FAMILY FUN DAY	\$ 3,000
NT Tang Soo Do Fundraising Association	CHRISTMAS PARTY	\$ 2,000
NT THAI ASSOCIATION	MULTICULTURAL GRANT	\$ 3,500
NTEEN FASHION FESTIVAL	NTEENS INTERNS TO AATFA NATIONAL FINAL	\$ 2,000
OPERATION FLINDERS FOUNDATION INC	NT EARLY INTERVENTION YOUTH BOOT CAMP	\$ 105,000
PAIYAA NORTHERN TERRITORY ASSOCIATION (PINTA) INC	MA'DI AUSTRALIA YOUTH ANNUAL CONFERENCE	\$ 15,000
PALMERSTON AND REGIONAL BASKETBALL ASSOCIATION	SCHOOL HOLIDAYS SPORTS CARNIVAL	\$ 57,000
PALMERSTON AND REGIONAL BASKETBALL ASSOCIATION	YOUTH DIVERSION PROGRAM	\$ 31,940
PALMERSTON SENIOR COLLEGE	STUDY OF FOOD COSTUMES, ARTEFACT AND SPORTS OF DIFFERENT COUNTRIES	\$ 700

<b>Grant Recipient</b>	<b>Name of Service</b>	<b>Funded Amount*</b>
PAPUNYA SCHOOL	PAPUNYA SCHOOL - KUNGA TJUTA	\$ 3,000
PAWS DARWIN	YOUTH HOLIDAY PROGRAM IN GAPUWIYAK	\$ 500
PENSIONERS WORKSHOP ASSOCIATION INCORPORATED	OST - SENIORS MONTH	\$ 1,430
PINT CLUB INCORPORATED	OST - SENIORS MONTH	\$ 2,000
Plan International Australia	YOUTH ENGAGEMENT	\$ 4,000
	FACILITIES USAGE FOR PORTUGUESE AND TIMORESE SOCIAL CLUB	\$ 10,000
PORTUGUESE & TIMORESE SOCIAL .CLUB INC	CLUB	\$ 10,000
RED DUST ROLE MODELS LTD	STRONG YOUNG WOMEN'S PROGRAM	\$ 100,000
RED HOT ARTS CENTRAL AUSTRALIA INCORPORATED	THE STREET MEETS ART WORK AND PLAY	\$ 43,000
RELATIONSHIPS AUSTRALIA NT INC	DRUMZONE WORKSHOPS	\$ 8,000
RELATIONSHIPS AUSTRALIA NT INC	HOLDING CHILDREN TOGETHER	\$ 100,000
RELATIONSHIPS AUSTRALIA NT INC	I'M NOT CRIME	\$ 15,000
RELATIONSHIPS AUSTRALIA NT INC	PLACE-BASED THERAPEUTIC INTERVENTION FOR CHILDREN	\$ 291,895
RELATIONSHIPS AUSTRALIA NT INC	THERAPEUTIC SERVICE FOR CHILDREN	\$ 119,259
RELATIONSHIPS AUSTRALIA NT INC	YOUTH DIVERSION PROGRAM	\$ 327,846
ROTARY CLUB OF LITCHFIELD/PALMERSTON	DJEMBO DRIMMING AND THEATRE SPORTS	\$ 8,000
ROTARY CLUB OF LITCHFIELD/PALMERSTON	ESCAPE ROOM AND BARBEQUE	\$ 2,000
ROTARY CLUB OF LITCHFIELD/PALMERSTON	ONE STEP AT A TIME	\$ 2,954
ROYAL LIFE SAVING SOCIETY AUSTRALIA NT BRANCH INC	OST - SENIORS MONTH	\$ 1,000
RUBY GAEA CENTRE	RECLAIM THE NIGHT	\$ 4,455
SANDERSON MIDDLE SCHOOL COUNCIL INC	YOUTH ENGAGEMENT	\$ 1,500
SATELLITE CITY BMX CLUB INCORPORATED	BMX CHRISTMAS PARTY AND COACHING CLINIC	\$ 1,000
SAVE THE CHILDREN AUSTRALIA	GROW WELL LIVE WELL	\$ 83,333
SECRETARIAT OF NATIONAL ABORIGINAL AND ISLANDER CHILD CARE+	CENTRAL AUSTRALIA OOHK CONSULTATION AND DESIGN	\$ 65,000
SENIORS OF EXCELLENCE NORTHERN TERRITORY INCORPORATED	OST - SENIORS MONTH	\$ 1,500
SKINNYFISH MUSIC PTY LTD	PALMERSTON BEATS	\$ 45,000
SOMERVILLE COMMUNITY SERVICES INC	CINEMA DAY	\$ 3,800

<b>Grant Recipient</b>	<b>Name of Service</b>	<b>Funded Amount*</b>
SOMERVILLE COMMUNITY SERVICES INC	EXPRESS YOURSELF - YOUTH HOLIDAYS ART THERAPY PROGRAM	\$ 15,000
SOMERVILLE COMMUNITY SERVICES INC	INARLENGE SUMMER CELEBRATION	\$ 1,900
SOMERVILLE COMMUNITY SERVICES INC	RESPONSIVE CHILD AND SAFETY AND FAMILY INTERVENTION SERVICES	\$ 72,551
SOMERVILLE COMMUNITY SERVICES INC	SOMERVILLE CHILD AND FAMILY CONTACT CENTRE	\$ 294,778
SOMERVILLE COMMUNITY SERVICES INC	YOUTH HOLIDAY PROGRAM IN GUNYANGARRA	\$ 1,250
SRI LANKA AUSTRALIA FRIENDSHIP ASSOCIATION	CULTURAL DINNER DANCE	\$ 5,000
SRI LANKA AUSTRALIA FRIENDSHIP ASSOCIATION	INDEPENDENCE DAY CELEBRATION	\$ 650
SRI LANKA AUSTRALIA FRIENDSHIP ASSOCIATION	TOGETHERNESS IN CHRISTMAS EVENT	\$ 2,000
SRI LANKAN SOCIETY OF ALICE SPRINGS	CHRISTMAS CELEBRATIONS	\$ 1,050
ST JOHN AMBULANCE AUSTRALIA INC GRANT ACCOUNT	GET UPSKILLED (FIRSTAID FOR YOUTH)	\$ 1,500
TAMIL SOCIETY NT	DEEPAWALI CELEBRATION	\$ 4,000
TAMIL SOCIETY NT	OST - SENIORS MONTH	\$ 1,000
TAMINMIN HIGH SCHOOL COUNCIL	YOUTH ENGAGEMENT	\$ 2,000
TANGENTYERE COUNCIL INC	ALICE SPRINGS SCHOOL HOLIDAY PROGRAM	\$ 280,000
TANGENTYERE COUNCIL INC	ALICE SPRINGS TOWN CAMP SOCCER TOURNAMENT AND INTRODUCTION TO THE DESERT PARK	\$ 4,000
TANGENTYERE COUNCIL INC	BMX CHRISTMAS PARTY AND COACHING CLINIC	\$ 1,100
TANGENTYERE COUNCIL INC	COMMUNITY BASED CHILDREN'S CARE SERVICE	\$ 1,183,300
TANGENTYERE COUNCIL INC	COOMALIE OUTBACK ADVENTURES	\$ 1,100
TANGENTYERE COUNCIL INC	DCFD2017/2687_3Q_TANGENTYERE W	\$ 40,981
TANGENTYERE COUNCIL INC	DFV CHILDREN'S SERVICE TO ABORIGINAL YOUTH	\$ 161,052
TANGENTYERE COUNCIL INC	FAMILY FINDING AND KINSHIP CARE	\$ 50,000
TANGENTYERE COUNCIL INC	GEEK IN RESIDENCE	\$ 20,000
TANGENTYERE COUNCIL INC	MAKING A DIFFERENCE BOXING PROGRAM	\$ 5,388
TANGENTYERE COUNCIL INC	MEN'S BEHAVIOUR CHANGE PROGRAM	\$ 16,688
TANGENTYERE COUNCIL INC	NEW YEAR TO RIDE UNDER OUR ROOF	\$ 1,100

<b>Grant Recipient</b>	<b>Name of Service</b>	<b>Funded Amount*</b>
TANGENTYERE COUNCIL INC	SERVICES	\$ 12,000
TANGENTYERE COUNCIL INC	TANGENTYERE SOCCER PROGRAM	\$ 15,000
TANGENTYERE COUNCIL INC	TANGENTYERE WOMEN'S FAMILY SAFETY GROUP	\$ 81,962
TANGENTYERE COUNCIL INC	TOWN CAMP GIRLS SAFETY AND WELLBEING CAMP	\$ 17,800
TANGENTYERE COUNCIL INC	UTOPIA YOUTH REPATRIATION SUPPORT	\$ 14,400
TANGENTYERE COUNCIL INC	YOUTH CRAFT WORKSHOPS	\$ 1,100
TANGENTYERE COUNCIL INC	YOUTH PROGRAM	\$ 1,100
TENNANT CREEK SENIOR CITIZENS.& PENSIONERS ASSOCIATION INC	OST - SENIORS MONTH	\$ 1,040
TENNANT CREEK WOMEN'S REFUGE INC	COUNSELLING SERVICE AND COMMUNITY EDUCATION	\$ 111,001
TENNANT CREEK WOMEN'S REFUGE INC	CRITICAL INTERVENTION OUTREACH SERVICE	\$ 149,799
TENNANT CREEK WOMEN'S REFUGE INC	SHORT TERM ACCOMMODATION	\$ 544,815
THE GAP YOUTH AND COMMUNITY CENTRE	AFTER HOURS ACTIVITIES	\$ 490,300
THE GAP YOUTH AND COMMUNITY CENTRE	CHRISTMAS AT THE GAP	\$ 1,400
THE ITALIAN SPORTS AND SOCIAL.CLUB INCORPORATED	FACILITY IMPROVAL - 131 ABALA RD MARRARA NT	\$ 81,000
THE PALMERSTON AND RURAL SENIORS COMMITTEE INC	OST - SENIORS MONTH	\$ 1,800
THE SALVATION ARMY (NT) PROPERTY TRUST	CATHERINE BOOTH HOUSE	\$ 519,989
THE YMCA OF THE NORTHERN TERRITORY YOUTH & COMMUNITY SERVIC	NT SCHOOL HOLIDAY LAUNCH PARTY	\$ 2,000
THE YMCA OF THE NORTHERN TERRITORY YOUTH & COMMUNITY SERVIC	THE YMCA OF THE NORTHERN TERRI	\$ 4,250
THE YMCA OF THE NORTHERN TERRITORY YOUTH & COMMUNITY SERVIC	YOUTH HOLIDAY ACTIVITIES	\$ 35,000
TIWI ISLANDS REGIONAL COUNCIL	YOUTH DIVERSION PROGRAM	\$ 55,777
TIWI ISLANDS SHIRE COUNCIL	YOUTH DIVERSION PROGRAM	\$ 111,554
TOP END ASSOCIATION FOR MENTAL HEALTH INC	DRUG AND ALCOHOL FREE ENTERTAINMENT AND YOUTH DEVELOPMENT AND LEADERSHIP PROGRAMS	\$ 2,000
TOTAL RECREATION NT INC	WET SEASON AT THE SHAK	\$ 1,800
Unit Committee TS Melville Bay	47 QRG - TS MELVILLE BAY FIRST	\$ 1,000

<b>Grant Recipient</b>	<b>Name of Service</b>	<b>Funded Amount*</b>
UNITED NATIONS ASSOCIATION OF.AUSTRALIA NORTHERN TERRITORY+	INTERNATIONAL WOMEN'S DAY SPONSORSHIP	\$ 6,000
UNITED NATIONS ASSOCIATION OF.AUSTRALIA NORTHERN TERRITORY+	WOMENS DAY WALK	\$ 3,000
UNITED NATIONS YOUTH NORTHERN TERRITORY INCORPORATED	TERRITORY CONFERENCE	\$ 1,500
VICTORIA DALY SHIRE COUNCIL	ILPERENYE SUMMER CELBRATION	\$ 1,400
VICTORIA DALY SHIRE COUNCIL	PINE CREEK INTERNATIONAL WOMEN	\$ 1,500
VIETNAMESE COMMUNITY IN AUSTRALIA - NT CHAPTER INC	INTERNATIONAL WOMEN'S DAY CELEBRATIONS	\$ 1,000
VIETNAMESE COMMUNITY IN AUSTRALIA - NT CHAPTER INC	VIETNAMESE 2018 NEW YEAR FESTIVAL	\$ 800
WAGAIT SHIRE COUNCIL	OST - SENIORS MONTH	\$ 1,000
WALTJA TJUTANGKU PALYAPAYI ABORIGINAL ASSOCIATION	WIYA-WANTI - NO LEAVE IT PROGRAMS	\$ 4,000
WALTJA TJUTANGKU PALYAPAYI ABORIGINAL ASSOCIATION	WOMEN ARE LEADERS	\$ 1,000
WARLPIRI YOUTH DEVELOPMENT ABORIGINAL CORPORATION	YOUTH DIVERSION PROGRAM	\$ 206,066
WEST ARNHEM REGIONAL COUNCIL	GUNBALANYA WOMEN'S SAFE HOUSE	\$ 319,378
WURLI WURLINJANG HEALTH SERVICE	CELEBRATING THE WOMEN OF WURLI	\$ 500
WURLI WURLINJANG HEALTH SERVICE	OST - SENIORS MONTH	\$ 2,000
YMCA OF KATHERINE INC	COMMUNITY YOUTH DEVELOPMENT PROJECT	\$ 100,000
YMCA OF KATHERINE INC	YOUTH DIVERSION PROGRAM	\$ 104,496
YMCA OF THE NORTHERN TERRITORY LTD	ACCRUE TFSD-096-18-YMC YMCA OF THE NORTH	\$ 1,875
YMCA OF THE TOP END COMMUNITY SERVICES INCORPORATED	YOUTH DIVERSION PROGRAM	\$ 208,992
YOURTOWN	PARENTLINE	\$ 68,805
YWCA OF DARWIN INC	INTERNATIONAL WOMEN'S DAY EXHIBITIONS	\$ 1,500
YWCA OF DARWIN INC	PARENTING SUPPORT PROGRAM	\$ 280,150
YWCA OF DARWIN INC	SHORT TERM ACCOMMODATION	\$ 589,423
YWCA OF DARWIN INC	TINA TALKS	\$ 1,000
YWCA OF DARWIN INC	YOUTH DIVERSION PROGRAM	\$ 499,332
<b>Grand Total</b>		<b>\$ 30,540,873</b>

\*The total excludes individuals who have received grant funding from Territory Families in the corresponding period.

**32. Please detail the funds used to distribute awards and sponsorships in the period beginning 1 July 2017 and ending 31 March 2018. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2018-19 financial year?**

**ANSWER:**

Sponsorships and Awards are considered each year by the Agency as part of internal budget deliberations. Awards and sponsorships are selected based on their potential to be impactful and attain the greatest cost benefit for reach of targeted audiences. Any event supported by Territory Families must demonstrably contribute to the achievement of the Territory Families vision and Strategic Plan. It is expected that for the 2018-19 financial year, a similar budget for sponsorships and events will be considered, which may potentially be towards different events.

For the period 1 July 2017 to 31 March 2018, Territory Families paid \$63,553 in sponsorships and awards. This funding includes:

- \$31,553 towards the Foster and Kinship Carer Excellence Awards ceremonies held in the week of 23 October 2017 in Nhulunbuy, Darwin, Katherine and Alice Springs. These Awards acknowledge and value the important role of caring for young people in our community that kinship and foster carers provide.
- \$22,000 sponsorship towards the Indigenous Economic Development Forum held on 17 October 2017. Funds were provided to the Department of Business Trade and Innovation. Social inclusion and engagement are key contributors to community wellbeing. Economic development is critical to achieving this social inclusion and as such Territory Families supported the delivery of this event.
- \$10,000 was provided to the National Council of Social Services 2017 Conference. Territory Families has a strategic goal to partner to empower change. Our sponsorship of the Northern Territory Council of Social Services conference enables (through travel subsidy) regionally located persons working within the Non-Government sector and Aboriginal controlled organisations to attend the Darwin located event. The event celebrated and considered the vital role of the Non-Government sector, its challenges and opportunities.

**33. Please detail the amounts paid on grants to non-Government organisations for the period beginning 1 July 2017 and ending 31 March 2018, including to which organisation and the services to be provided?**

**ANSWER:**

During the period between 1 July 2017 and 31 March 2018, Territory Families made grant payments to 196 External Service Providers to the total value of \$30 540 873.

Table 11 at Question 31 refers.

### **MEDIA MONITORING SERVICES**

**34. Please provide expenditure details on media monitoring services for the period beginning 1 July 2017 and ending 31 March 2018 (including entities engaged and who uses the service).**

**ANSWER:**

Territory Families contributes to a whole of government contract for Media Monitoring services through Isentia Media Monitoring.

This arrangement sees Territory Families contributing an annual amount towards the contract.

For the 2017-2018 year the contribution from Territory Families was \$5,000. Territory Families also maintains subscriptions for direct and real time monitoring of news content. The total cost for this period for subscriptions is \$2,246.

This includes live subscriptions to The Australian, The Centralian Advocate and the NT News.

### **INFRASTRUCTURE PROJECTS**

**35. What are the details, by project, of re-voted capital works in all Department and Government Authorities for the period beginning 1 July 2017 and ending 31 March 2018?**

**ANSWER:**

A whole-of-government response to Question 35 will be provided by the Minister for Infrastructure, Planning and Logistics.

**36. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia to be considered for the Infrastructure Priority List?**

**ANSWER:**

A whole-of-government response to Question 36 will be provided by the Minister for Trade, Business and Innovation.

**37. Please provide details of newly committed projects for the period beginning 1 July 2017 and ending 31 March 2018.**

**ANSWER:**

A whole-of-government response to Question 37 will be provided by the Minister for Infrastructure, Planning and Logistics.

**38. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.**

**ANSWER:**

A whole-of-government response to Question 38 will be provided by the Minister for Infrastructure, Planning and Logistics.

## **GOVERNMENT LEASED BUILDINGS**

**39. What is the total annual power bill of each Government building owned/leased/used by each Department for the period beginning 1 July 2017 and ending 31 March 2018?**

**ANSWER:**

The total annual power bill incurred by Territory Families for the period 1 July 2017 to 31 March 2018 is \$658,900.55.

**Table 12: Total annual power bill incurred by Territory Families for period 1 July 2017 to 31 March 2018**

<b>Building</b>	<b>Address</b>	<b>Total</b>
Latz	Latz Crescent, Alice Springs	1,026.01
Plumbago	Plumbago Cres, Alice Springs	1,294.05
First St Katherine	First St Katherine	6,288.88
Grevillea	Grevillea Street, Alice Springs	4,943.07
Gap	Gap Road Alice Springs	2,884.72
Alice Springs Youth Detention Centre	Lot 3881 Stuart Highway, Alice Springs	31,300.92
Anangu House	44 Bath St, Alice Springs	3,409.30

Bernier Ct	Bernier Court Karama	2,741.37
Cascom 2B1	17 Scaturchio Street, Casuarina	13,657.28
Cascom 4	13 Scaturchio Street, Casuarina	25,018.47
Darwin Plaza	Darwin Plaza, 41 Smith Street, Darwin	66,450.06
Fig Court	Fig Court Karama	2,836.57
Goyder Centre	25 Chung Wah Terrace, Palmerston	15,609.98
Harney House	Sabine Road, Millner	6,368.42
Matt Glynn	172 Paterson Street, Tennant Creek	2,352.78
Minerals House	58 Hartley Street, Berrimah	8,881.59
Mwerre House	60 Hartley Street, Alice Springs	29,974.33
New Don Dale Youth Detention Centre	30 Tivendale Rd Berrimah	263,222.60
Old Don Dale Youth Detention Centre	90 Tivendale Rd Berrimah	3,846.78
Palmerston Central	36 Georgina Cres Palmerston	52,515.93
RFSS Ti Tree	Ti Tree Rd Ti Tree	1,792.31
RFSS Wadeye	Wadeye St Wadeye	666.94
	Wadeye, Wadeye	230.25
WSH Angurugu	Angurugu Street, Angurugu	2,000.44
WSH Beswick	Beswick Street, Beswick	1,876.26
WSH Kalkarindji	Janama Street, Kalkarindji	2,438.49
WSH Lajamanu	Lajamanu	3,530.63
WSH Maningrida	Maningrida	4,248.18
WSH Ngukurr	Ngukurr Road, Ngukurr	3,880.40
WSH Ntaria	Hermannsburg Road, Hermannsburg	3,379.56
WSH Peppimenarti	Peppimenarti Street, Peppimenarti	1,080.26
WSH Ramingining	Ramingining Street, Ramingining	2,236.87
WSH Wurrumiyanga	Kerinauia Highway, Wurrumiyanga	1,343.41
WSH Yarralin	Yarralin Road, Yarralin	739.13
Yirra House	Foundation Road Berrimah	51,080.38
Tuckeroo Close	Tuckeroo Close	2,532.93
Women's Safe House Wurrumiyanga	Kerinauia Highway, Wurrumiyanga	1,320.63
Jasper Road	Jasper Road	1,303.30
Chippis Road	Chippis Road	982.34
Chesterfield Circuit	Chesterfield Circuit	422.83
RFSS Wurrumiyanga	Lot 397 Wurrumiyanga	218.95
RFSS Maningrida	Maningrida Street, Maningrida	50.91
Centrepoint Building	Lot 7576, SF5-12 Gregory Terrace	226.57
7732 Stuart Highway	7732 Stuart Highway, Alice Springs	6,825.96
Parap Road	Parap Road, Parap	10,769.00
2 Railway Terrace	2 Railway Terrace	2,134.07
Todd Street	Todd Street, Alice Springs	6,210.38
Chesterfield	Chesterfield	427.00
Nguiu	Nguiu Street, Nguiu	220.11
Callistemon Drive	Callistemon Drive, Katherine	58.04
Parap Road	Parap Road, Parap	50.91
<b>Grand Total</b>		<b>658,900.55</b>

**40. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period beginning 1 July 2017 and ending 31 March 2018?**

**ANSWER:**

A whole-of-government response to Question 40 will be provided by the Minister for Corporate and Information Services.

**41. How much Government owned or leased premises or office space is currently underused (at less than 100 per cent occupied) or vacant?**

**ANSWER:**

A whole-of-government response to Question 41 will be provided by the Minister for Corporate and Information Services.

## **FEES AND CHARGES**

**42. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2017-18 financial year and whether any of these fees and charges was increased following the passage of the 2017-18 financial year budget.**

**ANSWER:**

As at 31 March 2018, Territory Families received fees in relation to partial cost recovery for adoption services and for court ordered information retrieval.

As at 31 March 2018, the revenue raised was \$43,300.

Questions relating to increases in fees and charges in the 2017-18 Budget should be referred to the Treasurer.

## **INTERNAL AUDITS**

**43. How many internal audits and financial investigations were conducted in the period beginning 1 July 2017 and ending 31 March 2018?**

**ANSWER:**

Territory Families conducted two internal audits.

**44. What were the terms of reference or focus for each investigation?**

**ANSWER:**

1. The audit tested Territory Families compliance with the Northern Territory Government Travel Policy Framework.
2. The audit tested Territory Families compliance with the Northern Territory Government Buy Local Plan.

**45. Please provide details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.**

**ANSWER:**

1. The compliance audit relating to compliance with the Northern Territory Government Travel Policy made five recommendations. This included:
  - a. institute an agency communique that includes practical guidance and tips on how regular breaches can be overcome by staff.
  - b. confirm the requirement to include reasons in a movement requisition as to why the best value option is not the lowest price;
  - c. confirm best practice requires appropriate notes on travel records to facilitate review and audit of the transaction;
  - d. consider disciplinary action for staff regularly breaching policy; and
  - e. consider adding credit card charge back forms to existing systems to ensure the traveller and the credit card holder are not the same person.
2. The Buy Local Plan Audit remains in progress at 31 March 2018.

**BOARDS / ADVISORY BODIES**

**46. Please detail all boards and advisory bodies in your Agency in 2017-18, also providing the following information:**

- a) The Terms of Reference
- b) The current members and when they were appointed
- c) The total remuneration paid to each Board member during the 2017-18 financial year
- d) The itemised total cost incurred by the Board during the 2017-18 financial year
- e) The number of times the Board met during the period beginning beginning [sic] 1 July 2017 and ending 31 March 2018

**ANSWER:**

**Minister's Advisory Council on Multicultural Affairs (MACMA)**

- a) The Terms of Reference is at Attachment A
- b) The current members and when they were appointed:  
Most of the following members and organisations were appointed on 3 March 2017.

**Table 13: Current Membership of MACMA**

<b>Name /Position</b>	<b>Organisation</b>
1. Mr Kevin Kadirgamar	Multicultural Council of the NT Inc
2. Mr Kwame Selormey	Melaleuca Refugee Centre
3. Ms Krshna Capaque	Multicultural Youth NT
4. Mr Marius Puruntatameri	Local Government Association of the Northern Territory (Observer)
5. Ms Marguerite Baptiste-Rooke	Multicultural Community Services of Central Australia Inc
6. Assistant Commissioner Lance Godwin Northern Operations	NT Police, Fire and Emergency Services
7. Ms Lina Paselli	Community Member
8. Mr Sulal Mathai	Community Member
9. Ms Veronica Matipira	Community Member
10. Ms Maricar Alcedo	Community Member
11. Mr Tarique Memon	Community Member
12. Ms Mahongo Fumbelo	Community Member
13. Robert Cartmill	Community Member
14. Ms Kalotina Halkitis	Community Member
15. Mr Yash Srivastava	Community Member
16. Mr Georges Oteng	Community Member
17. John Paul Sirius	Community Member (note that Mr Sirius left the Northern Territory in early 2018 and is no longer participating in MACMA.

- c) There was no remuneration paid to Board members during the 2017-18 financial year.
- d) The total cost incurred by the Board during the 2017-18 financial year was \$15,021.
- e) The Board met twice during the period 1 July 2017 to 31 March 2018, on 14 November 2017 and 12 March 2018.

**Minister's Advisory Council for Senior Territorians (MACST)**

- a) The Terms of Reference is at Attachment B.
- b) Most of the following members and organisations were appointed on 9 May 2017.

**Table 14: Current Membership of MACST**

<b>Name /Position</b>	<b>Organisation</b>
Geoff Sloan	National Seniors Australia
Bob Shewring	National Seniors Australia
Sue Shearer	Council on the Ageing NT
Jan Jewell	Council on the Ageing NT
Liz Edwards	Commonwealth Department of Health and Ageing (observer)
Fay Miller	Local Government Association of the NT (observer)
Ken Moffitt	Association of Independent Retirees
Morag McGrath	Community Member
Lilia Cercarelli	Community Member
Lindy Coats	Community Member
Delma Harlan	Community Member
Gary Manison	Community Member
Geoffry Boyton	Community Member
Peter May	Community Member
Pirrawayingi (Marius) Puruntatameri	Community Member

- c) There was no remuneration paid to Board members during the 2017-18 financial year.
- d) A total of \$6,129 was expended in the 2017-18 financial year.
- e) The Board met once during the period 1 July 2017 to 31 March 2018, on 15 November 2017.

**Northern Territory Youth Round Table (Round Table)**

- a) The Terms of Reference is available at Attachment C.
- b) The following members below were appointed on the 25 January 2018.

**Table 15: Current Membership of Round Table**

<b>Region</b>	<b>Name</b>
<b>Darwin</b>	Finlay Dale
	Jason MacDonald
	Sara Kena
	Jane Alia
	Anna Chapman
	Braeden Parnell
	Hannah Illingworth
	Ashlee Coleman
	Clare Forsyth
	Daniel Dickenson
<b>Tennant Creek</b>	
<b>Borroloola</b>	Lyric Hearn
<b>Nhulunbuy</b>	Alannah Bond

**Katherine**  
**Alice Springs**

Lara Stimson  
Gretel Preston  
Sean King  
Raymond Tilmouth  
Sam Rizvi

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- c) The total remuneration paid to each Board member during the 2017-18 financial year:  
A nominal sitting fee is paid to NT Youth Round Table Members
- d) The total cost incurred by the Board during the 2017-18 financial year was \$24,766.
- e) The NT Youth Round table met three times during the period 1 July 2017 to 31 March 2018.

### **Youth Justice Advisory Committee (YJAC)**

- a) The Terms of Reference is at Attachment D.  
b) Current members

**Table 16: Current Membership of YJAC**

<b>Region</b>	<b>Name</b>	<b>Organisation</b>
<b>Darwin</b>	Kelly Cooper	Territory Families
	Ian Lea	NT Police
	Susan McPherson	Department of Education
	Clement Ng	Department of Attorney-General and Justice
	Matthew Bonson	Law and Justice Legal Services
	Sarah Holder	NTCOSS
	Jane Bochmann	Law Society Northern Territory
<b>Tennant Creek</b>	Stewart Wiley	Papulu Apparr Kari Aboriginal Corporation
	Michelle Bates	Private Consultant
<b>Katherine</b>	Meg Geritz	Red Cross
<b>Alice Springs</b>	Melissa may	ITEC Health/My Pathways

- c) There was no remuneration paid to Board members during the 2017-18 financial year.

Territory Families is completing a financial audit of remuneration paid to Board members. The financial information will be finalised and published in the YJAC Annual Report 2017-18.

Territory Families will provide remuneration to the Committee members as set out in the Northern Territory Government Boards Handbook. Transport, travel allowance, accommodation and sitting fees are applicable.

- d) The total cost incurred by the Board during the 2017-18 financial year was \$25,957.
- e) The board has met three times during the period 1 July 2017 to 31 March 2018.

### **Indigenous Men’s Advisory Council (IMAC)**

- a) The Terms of Reference is at Attachment E.
- b) The following are the members of the Indigenous Men’s Advisory Council.

**Table 17: Current Membership of IMAC**

<b>Name</b>	<b>Appointment Date</b>
Mr Charlie King	3 March 2014
Mr Anthony Castro	20 June 2016
Mr Daniel Williams	20 June 2016
Mr Desmond Campbell	20 June 2016
Mr Francis Hayes	20 June 2016
Mr Jamie Miller	20 June 2016
Mr Joe Clarke	20 June 2016
Mr Kevin Baxter	20 June 2016
Mr Michael Liddle	20 June 2016
Mr Michael Torres	20 June 2016
Mr Robert Hoosan	9 December 2014
Mr Shane Franey	9 December 2014
Mr Steven Anderson	20 June 2016
Mr Paul (Djolpa) McKenzie	20 June 2016

- c) There was no remuneration paid to each Board member during the 2017-18 financial year.
- d) There were no costs incurred by the Board during the 2017-18 financial year.
- e) The Indigenous Men's Advisory Council (IMAC) did not meet during the period 1 July 2017 to 31 March 2018.

**Northern Territory Women's Consultative Council (NTWCC)**

- a) The Terms of Reference is at Attachment F.
- b) The following current members were appointed on establishment of the committee in May 2016.

**Table 18: Current Membership of NTWCC**

<b>NAME</b>
<b>Kathryn Ganley</b> Chairperson - Darwin
<b>Samantha Bowden</b> Deputy Chairperson - Darwin
<b>Cecilia Alfonso</b> Member - Yuendumu
<b>Donna Digby</b> Member - Alice Springs
<b>Tou Saramat Ruchkaew</b> Member - Darwin Rural
<b>Bridget Riggs</b> Member - Darwin
<b>Helen Nyomba Gandangu</b> Member - Galiwin'ku
<b>Preeti Kotwal</b> Member - Katherine
<b>Kathy Burns</b> Member - Tennant Creek
<b>Anna Davis</b> Member - Darwin
<b>Suzi Hullick</b> Member - Darwin
<b>Valerie Dearman</b> Member - Alice Springs

- c) There was no remuneration paid to each Board member during the 2017-18 financial year.
- d) There were no costs incurred by the Board during the 2017-18 financial year.
- e) The board did not meet during the period 1 July 2017 to 31 March 2018.

**TERMS OF REFERENCE**

**Minister's Advisory Council on Multicultural Affairs**

**PURPOSE**

The Minister's Advisory Council on Multicultural Affairs (MACMA) was established in order to provide high level and strategic advice from the community to government on matters pertaining to multicultural affairs. MACMA provides formal, ongoing and effective linkages between governments and the multicultural community in order to improve policy delivery outcomes.

MACMA is chaired by the Northern Territory Minister for Multicultural Affairs or a nominated representative. The membership of MACMA includes community members and Committee members of relevant community organisations. MACMA formally meets at least twice a year and the secretariat function is provided by the Office of Multicultural Affairs.

MACMA will:

- Advise the Minister on matters that are of interest or emerging issues facing the multicultural community.
- Explore and discuss how the needs of the community can be effectively met by service providers, so that members of the multicultural community can fully participate in all aspects of life in the Northern Territory.
- Direct specific tasks to the relevant working groups, to address issues such as employment, and community safety.
- Consider issues that the Minister for Multicultural Affairs may refer to the MACMA for advice.

**WORKING GROUPS**

Working groups can be directed by and report to MACMA in order to facilitate operational outcomes. The scope, tasks and time limited nature of the working groups are to be reviewed by MACMA on an ongoing basis. Working groups consist of representatives of stakeholder agencies and organisations who provide relevant services. Working groups will inform MACMA and create coordinated outcomes to address these issues.

Working groups are co-chaired by a community member of MACMA and the most appropriate agency or organisation. The membership is focussed on practitioners in the relevant field who deliver services to the community and are able to achieve improved coordination of outcomes. Working groups meet on a needs basis as determined by the co-chairs.

## **ROLE OF THE OFFICE OF MULTICULTURAL AFFAIRS**

The Office of Multicultural Affairs provides secretariat support for the Minister, including organising invitations for meetings, venue, taking of and distribution of notes and documentation of information. Whilst MACMA may provide input on the direction of grants funding to organisations; grants will continue to be administered by the Office of Multicultural Affairs and the decisions on grants remain with the Minister.

## **NOMINATION OF PARTICIPANTS**

Expressions of Interest are called through the media. Community representatives will be selected by the Chair for their experience, skills and knowledge of issues, such as employment in the multicultural community. There will also be fixed participation by organisations that are service providers to refugees and migrants, which will be invited by the Chair as follows:

- Melaleuca Refugee Centre
- Multicultural Council of the NT
- Multicultural Youth NT
- Multicultural Community Services of Central Australia
- Local Government Association of the Northern Territory (as Observer)

As a previous participant of MACMA, the Department of Social Services (as Observer) may be invited to attend MACMA from time to time as required.

Community membership is for a two year term, with fixed participants representing service organisations to remain as ongoing members. This model ensures continuity of knowledge of the issues discussed and builds the experience of the Council.

As far as practicable, members will be appointed to reflect a range of cultural and settlement backgrounds and professional expertise, as well as age and gender.

Community representatives may also co-chair working groups.

## **REGIONAL PARTICIPATION**

Regional participation is encouraged and the Office of Multicultural Affairs will support the cost of the airfare, accommodation and travel allowance for the nominated representative from the Multicultural Community Services of Central Australia, and nominated members from the regions.

## **FREQUENCY OF MEETINGS**

MACMA will meet at a minimum of two times per year, or as required. Depending on budget availability, MACMA could meet in one of the regional areas.

## **OTHER COSTS**

Venue and refreshments – it is recommended that meetings are held in Parliament House.

## **REVIEW**

The Terms of Reference will be reviewed by the Minister of Multicultural Affairs in consultation with MACMA every two years.

**ENDORSED BY MACMA on 14 November 2017**

## **TERMS OF REFERENCE**

### **Minister's Advisory Council for Senior Territorians**

#### **PURPOSE**

The Minister's Advisory Council for Senior Territorians (MACST) has been established to provide a voice for the Territory seniors community on issues of interest. It will provide high level and strategic advice to the Minister for Territory Families. The MACST will provide effective links between government and the senior's community to improve policy outcomes. MACST will enable the participation of key stakeholders in the exploration and discussion of issues relevant to the social, economic and civic life of Territory seniors. Members will participate on a voluntary basis.

The Chair will be the Minister for Territory Families. Should the Minister be unavailable, a delegate from Territory Families will Chair the meetings.

The MACST will:

- provide advice to the Minister for Territory Families on matters of importance to senior Territorians and the Minister will provide feedback to the MACST.
- explore the needs of the Territory seniors community and how these may be more effectively met by service providers.
- discuss and promote ideas leading to greater awareness of the positive aspects of ageing to the wider community and increase the active participation of older people in all aspects of life in the Northern Territory.
- receive advice and provide feedback out of session as required.
- direct specific tasks to relevant working groups which may be formed to address specific issues such as economic security, community safety or age-friendly communities.
- investigate issues that the Minister for Territory Families may refer to the MACST for advice.

#### **ROLE OF THE OFFICE OF SENIOR TERRITORIANS**

The Office of Senior Territorians will provide secretariat support for the Minister, including organising of meetings, recording and distribution of minutes and relevant information.

#### **NOMINATION OF PARTICIPANTS**

Community representatives will be selected by the Chair for their skills, knowledge, experience and broader community representation. There will also be fixed participation by key peak bodies representing Territory seniors, which will be invited by the Chair as follows;

- Two positions allocated to the Council on the Ageing (COTA) NT
- Two positions allocated to National Seniors Australia

- One position allocated to Association of Independent Retirees

Additionally there will be observers from the Australian Government, Department of Health, Local Government Association of the NT and a peak Aboriginal organisation.

Membership of the community members will be for a maximum two year term with a review of the composition every 12 months.

Community members will also participate on any working groups which may be established by the MACST. Other individuals or organisations may be invited to participate on the working groups or on an ad-hoc basis as appropriate.

## **REGIONAL PARTICIPATION**

Regional participation is encouraged and the Office of Senior Territorians will support the cost of the airfare, accommodation and allowances for the members outside of Darwin.

## **FREQUENCY OF MEETINGS**

The MACST will meet three times a year, with working groups meeting either in person or via teleconference on an as needs basis.

## **OTHER COSTS**

Venue and refreshments – it is recommended that meetings are held in Parliament House.

## **REVIEW**

The Terms of Reference will be reviewed by the Minister of Territory Families in consultation with MACST every two years.

**ENDORSED BY MACST ON 13 NOVEMBER 2017**

## TERMS OF REFERENCE

### Northern Territory Youth Round Table (Round Table)

#### Aim

The Round Table is a non-statutory body. The purpose of the Round Table is to:

- act as an advisory group to the Northern Territory Government (NT Government) on identified youth issues.
- provide advice and inform government policy and program development
- provide a direct communication avenue between young Territorians and the NT Government.

#### Objectives

- **Provide advice to the Minister for Territory Families**  
Members of the Round Table have the opportunity to inform and advise the Minister for Territory Families on issues affecting young Territorians.
- **Identify issues and concerns of young people**  
To actively canvass, represent and advocate the views and issues of other young people throughout the Territory to the NT Government.
- **Act as a reference group to Government**  
Provide a mechanism which is geographically, culturally and ethnically diverse that can assist in the preparation and development of government policies, legislation, programs, initiatives and activities that impact on young people.
- **Share information and build networks**  
Provide an opportunity for members to network and share information about youth issues and concerns throughout the NT. Empower young people to be informed so they can effectively contribute to debates and discussions regarding initiatives and activities.
- **Provide leadership and development opportunities**  
Provide leadership and developmental opportunities that empower young people in decision-making and enable them to participate more effectively in their communities.

#### Membership

The Round Table structure comprises of up to 16 members who are aged 15-25 years. Tenure of appointment for each successful applicant is for a period of one (1) calendar year commencing January/February and concluding in December. The Round Table membership composition endeavors to reflect the geographic, cultural and ethnic diversity of the Northern Territory, and also attempts to include marginalised young people. An equitable spread of age and gender is also sought.

Each member is recognised as an individual with an ability to provide unique expertise and knowledge. Members represent both the views of themselves and other young people in their community.

The Chair and Vice-Chair of the Round Table are appointed by the members and announced at the first meeting.

### **Action Based Community Projects**

- Throughout their term, Round Table members are encouraged to engage with their peers and community on issues of importance to them.
- Round Table Members are asked to present an ACTION focussed community project. *Action means: the fact or process of doing something, typically to achieve an aim.*
- This means that Round Table Members can undertake a project in a range of formats that achieves something their community. The format this is in is completely up to the individual (with approval from the Office of Youth Affairs).
- Members are encouraged to set small, achievable goals. This will ensure they are able to complete the project while managing other commitments such as work, school and university.

## TERMS OF REFERENCE

### Youth Justice Advisory Committee (YJAC)

#### Purpose

The Youth Justice Advisory Committee is a statutory advisory body which operates under Part 13 (sections 202 to 213) of the *Youth Justice Act* (the Act) to provide independent advice to the Minister responsible for youth justice; with reference to the Northern Territory's current Administrative Arrangements Order (commencing 16 November 2017), this is the Minister for Territory Families.

#### Objectives

- The functions of the Committee are described at section 204 of the Act as being to:
  - Monitor and evaluate the administration and operation of the Act;
  - Advise the Minister (whether on request by the Minister or otherwise) on issues relevant to the administration of youth justice, including the planning, development, integration and implementation of government policies and programs concerning youth;
  - Collect, analyse and provide to the Minister information relating to issues and policies concerning youth justice;
  - Any other functions imposed by this Act (e.g. section 14 requires the Committee to establish and maintain a register of persons appropriate to be support persons for young people who are apprehended or remanded by Northern Territory Police); and
  - Any other functions as directed by the Minister.

#### Membership

- Section 203 of the Act states that the Committee must reflect the composition of the community at large and include government, non-government and the community representatives. As far as practicable, the Committee is required to have:
  - an equal number of male and female members;
  - at least two Aboriginal members;
  - at least one member who is under the age of 25 years at the time of their appointment,
  - at least one member who has formerly been a detainee;
  - at least one member who is an 'official visitor' within the meaning of the Act;
  - at least one member who resides in the Alice Springs area at the time of appointment; and

- at least one member who resides in a remote community at the time of appointment.
- Additionally, section 206 specifies that the Committee have no less than eight and no more than 12 members appointed by the Minister and that the membership is to be comprised, as far as practicable, of:
  - one person nominated by the Chief Executive Officer responsible for youth justice (Territory Families);
  - one person nominated by the Commissioner of Police;
  - one person nominated by the Agency responsible for the protection of children and young people (Territory Families);
  - one person nominated by the Agency responsible for education of youth (the Department of Education);
  - one person nominated by the Agency responsible for crime prevention (the Department of the Attorney-General and Justice);
  - one person nominated by a peak youth organisation;
  - one person nominated by the Law Society Northern Territory; and
  - the remainder drawn from the community generally, and the Aboriginal community in particular.
- The Act directs that the Minister must be satisfied that each person appointed as a member has experience, skills, qualifications or other credentials that the Minister considers appropriate for the person to satisfactorily contribute to the Committee's work.

### **Focus Areas**

- Proposing justice reinvestment program models as an alternative to a young person's involvement in the Youth Justice System, especially in regional and remote communities;
- Proposing alternatives to detention to address a young person's offending behaviours through a regionalised case management approach with residential bail support programs, transitions from residential rehabilitation and young people at risk of being homeless;
- Advocating for the YJAC to continue negotiating with Territory Families (TF), Youth Justice (YJ) and the Minister; proposing to monitor, evaluate and advise on all aspects of TF, YJ and the Act;
- Monitoring the effectiveness of diversion programs with pre- and post-court referrals to diversion programs to address a young person's recidivist offending, including re-establishing and exploring a Restorative Justice approach to youth justice issues;
- Monitoring, supporting and evaluating the Responsible Adult Support Program (RASP);
- Monitoring alternatives to detention programs and services through guidelines, programs, service delivery and evaluation as per sections 204, functions and 205, powers of the Act;
- Participate in Youth Training Centre Infrastructure Planning Workshops to guide the design consultation process as an advocate; and

- Develop a new YJAC Business Plan for 2018-19 focused on bail support services, reducing recidivism, decreasing the number of aboriginal young people in detention and Youth Justice Law Reform.

### TERMS OF REFERENCE

#### INDIGENOUS MALE ADVISORY COUNCIL CHARTER

This charter sets out the role and responsibilities of members of the Indigenous Male Advisory Council, collectively referred to as 'the Council', and various procedural matters.

#### ROLE

The Indigenous Male Advisory Council will act as a key source of strategic advice to the Minister for Community Services on emerging trends and significant issues that are identified as effecting Indigenous males in the NT. The Council will ensure that the Northern Territory Government (through the Department of Community Services) is responsive, is an effective point of contact between the Council and government and supports services and develops policy that better reflects the expectations of Indigenous men in the Northern Territory.

#### TERMS OF REFERENCE

The Council is to:-

- provide high level strategic and policy advice to the Minister for Community Services on identified issues specifically effecting Indigenous men;
- advise the Minister about the broad impact of decisions, policies and programs on Indigenous men in urban, rural and remote NT;
- advise the Minister on specific areas for potential reforms, opportunities and projects/programs in need of support, particularly those emerging programs developed by the community that are directly responding to domestic and family violence ;
- advise the Minister on current and emerging local, national and international issues and trends effecting Indigenous men;
- respond to requests from the Minister for input on identified Indigenous male issues; and
- provide feedback and guidance from service providers, communities, and families to the Minister on those issues of most importance to Indigenous males in the Territory.

#### Chairperson

In addition to the above, the Chairperson is responsible for:-

- leading and directing the activities of the Council;
- setting the Council agenda;
- conducting Council meetings and other business;
- ensuring the efficient and effective operation of the Council;
- facilitating the flow of information and discussion;
- liaising with and reporting to the Minister;

- inducting and supporting Council members; and
- reviewing the Council performance.

### **Council Secretary**

The Department of Community Services will provide secretariat assistance to the Council through the Men's Policy Unit and is relied upon to follow correct procedures and to advise on public sector regulations, accountability standards and legislative requirements. The Council Secretary is responsible for:-

- preparing the agenda in consultation with the Chairperson;
- compiling supporting documentation and distributing meeting papers to Council members;
- recording minutes of meetings of the Council and retaining appropriate records of the Council's activities;
- if required, arranging for members of the Department of Community Services Senior Management team, advisors or observers to attend a meeting of the Council; and
- keeping abreast of, and informing Council members, of any changes to legislative requirements or governance expectations.

### **APPOINTMENT AND CESSATION OF COUNCIL MEMBERS**

Nine members will be appointed by the Minister for Community Services who will also appoint a Chairperson from the membership of the Council. The Council will comprise members who will be selected to bring a wealth of knowledge, experience, personal and professional networks to the deliberations of the Council.

The Council is to include members with a wide range of interests and skills as individuals, not as representatives of organisations.

Members are to be appointed from across the Territory, with at least one member appointed from each region -Alice Springs, Darwin, Katherine, Nhulunbuy and Tennant Creek.

Initial appointment to the Council is for a period of 12 months. Generally Council members will be appointed for a period of not more than 2 years. Members may be reappointed to the Council at the discretion of the Minister.

The Minister for Community Services may also terminate a member's appointment to the Council. Notification of such termination will be in writing. Members wishing to resign prior to the end of their appointment term will be able to do so by submitting a letter of resignation to the Minister.

Membership positions on the Council are not paid positions however the Department of Community Services will assist in travel and accommodation fees for members.

### **COUNCIL MEETINGS**

The Council will meet at least three times per year. The specific time, place and duration for each meeting will be decided by the Chairperson. Meetings may be teleconference or video conference and at least one face to face meeting per year.

## **Chairing Meetings**

The Chairperson must preside at all meetings at which he or she is present. If the Chairperson is not present at a meeting, Council members must elect another member present to preside.

## **Quorum**

A quorum for a Council meeting is constituted by a majority (i.e. more than half) of members.

If a member is required to remove him or herself from deliberations of the Council due to a personal interest, the remaining members constitute a quorum for the purpose of any deliberation or decision at that meeting for that matter only.

## **Resolutions**

A resolution of the Council is to be determined by the majority vote of the members present at a meeting. The Chairperson has a deliberative and casting vote.

## **Records**

The Secretary will prepare minutes of meetings of the Council and retain appropriate records of all Council activities.

## **Reporting**

Outcomes of the meetings and consequential advice and/or recommendations will be provided direct to the Minister for Community Services by the Chairperson as soon as practical and before the next meeting of the Council.

## **BEHAVIOUR**

### **Confidentiality of Information**

Information, including Council materials, discussions at meetings and related activities and consultations, is to be treated by members on a business-in-confidence basis. Such confidentiality is to continue after a member has ceased being a member of the Council. Council matters may become public when reported on by the Minister for Community Services. Please refer to the Confidentiality Agreement.

### **Code of Conduct**

Members will subscribe to the Council's Code of Conduct (the Code) which articulates expectations regarding personal and professional behaviour. On appointment, or reappointment, each Council member must provide a signed declaration of commitment to abiding by the Code. Failure to comply with the Code may result in the Minister terminating the appointment of a Council member.

### **Conflict of Interest**

Council members should avoid actual or potential conflicts between their duties to the Council and their personal interests or their duties to others. Council members who have or acquire directly or indirectly personal or pecuniary interest in a matter decided or under consideration by the Council must disclose it to the Council as soon as reasonably practical.

At each Council meeting the Chairperson will seek declarations of interests from all Council members present. Disclosure of personal interests must be recorded in the minutes of the meeting. If a Council member has a personal interest in a matter that

requires disclosure he or she must be absent him or herself from the meeting for the duration of discussion regarding the relevant agenda item and not take part in any deliberations or decision

### **Media I Public Commentary**

The Minister for Community Services will be responsible for dealing with media enquiries and public comments. The Minister may request and authorise the Council Chairperson or other members to comment on particular issues. The Minister may also seek comments and support from relevant organisations on particular developments and contentious issues. Members are requested to refer all media and public commentary requests to the Council Chairperson and Chief Executive of the Department of Community Services.

### **EVALUATING COUNCIL PERFORMANCE**

The performance of the Council will be evaluated at least annually. Whilst the Minister is responsible for the appointment of members, it is incumbent upon the Chairperson to assess the performance and conduct of the Council with the view to ensuring on-going relevance and value for the purpose for which it was established.

### **PUBLICATION AND REVIEW OF CHARTER.**

This Charter is published on the Department of Community Services website. The Council will review this Charter annually to ensure it remains consistent with the Council's objectives and responsibilities.

## TERMS OF REFERENCE

### Northern Territory Women's Consultative Council

#### Purpose

The Northern Territory Women's Consultative Council (NTWCC) has been established to provide a direct engagement link between Northern Territory women, the Minister for Women's Policy and Office of Women's Policy. Members of The Council will conduct direct consultations with Northern Territory women to identify local issues, priorities and potential solutions for women and report to and advise government and the Minister for Women's Policy. Members will participate on a voluntary basis and would sit on the NTWCC for two years.

#### Membership

The NTWCC will consist of five (5) persons that are appointed by the Minister of Women's Policy. The Minister will consider any recommendations made by the Office of Women's Policy in relation to the appointment of persons to the NTWCC. The NTWCC will have a total of twelve (12) members including the Chair and Deputy Chair.

The composition of the NTWCC will reflect the diversity of the Northern Territory community and will include representatives of the following groups:

- 1 representative from each of the following regions (Alice Springs, Tennant, Katherine, Darwin, Nhulunbuy)
- Individual EOI's will be sought based on the following criteria:

Women who are demonstrated strategic thinkers, active leaders in their community, relevant specialisations such as legal, medical, financial, business owner, educator, carer, volunteer sector, non-traditional occupation.

- Women's organisation service providers;
- Women living in regional and remote communities;
- Culturally and linguistically diverse women;
- Aboriginal women.

A member will be appointed to the NTWCC for a period of two years or less.

Appointment terms will vary among membership to ensure continuity as members change. The Minister of Women's Policy may remove an appointed member from the NTWCC at any time.

#### *Scope of the Northern Territory Women's Consultative Council*

The NTWCC will;

- Provide advice to the Minister for Women's Policy, via the Office of Women's Policy or the Secretariat on matters of importance to women and the Minister will provide feedback to the NTWCC.
- Explore the needs of women and girls in their communities and the issues that are affecting their lives and how these may be more effectively met or solved

by service providers and government. Also explore where there are gaps in services for Northern Territory women.

- Discuss and promote ideas leading to greater awareness of women's safety, health and wellbeing, economic security, leadership and development.

### **The role of the Office of Women's Policy**

The Office of Women's Policy, with assistance from the Department of Local Government and Community Services Secretariat Division will coordinate and assist members facilitate consultations in urban centres, rural and remote as per members preference. All remote consultations will be conducted utilising the Northern Territory Remote Engagement and Coordination Strategy as best practice.

The Office of Women's Policy and Secretariat Division will coordinate the issues raised through consultations and then provide them to relevant departments through the Women's Policy Interdepartmental Committee where appropriate.

### **Confidentiality and Conflict of Interest**

Members of the NTWCC will be required to disclose any conflict of interest and sign a Code of Conduct and Confidentiality Undertaking.

### **Contact with the Media**

NTWCC members will not make public statements to the media on behalf of, or on matters regarding, the Northern Territory Government, the Minister for Women's Policy, the Office of Women's Policy or the NTWCC unless authorised to do so. All media requests are to be directed to the Office of Women's Policy for determination of action required, in accordance with the NTG media policy guidelines. Where Council members publicly express individual opinions on topics related to the role of the NTG, it should be clearly noted that these views do not necessarily represent the views of the NTG, the Minister or the Office of Women's Policy.

### **External Relations**

The NTWCC is not the appropriate body for the handling of individual complaints about the NTG public service sector system. Additionally, the NTWCC is not a discretionary fund-holder and is generally unable to support requests for funding that may be received from members of the community.

It is acknowledged that from time to time NTWCC members in their role may receive information or correspondence from external parties. All formal correspondence, received via email or letter, should be referred for response to the Office of Women's Policy via the Secretariat. A copy of the response to the correspondence will be provided to the NTWCC and where appropriate, the Minister for Women's Policy. Council members may recommend issues for inclusion on meeting Agendas. These may be issues that are of concern for the Council members themselves, or issues that have been raised with them by others in the community.

Council members may on occasion be asked to provide information about the NTWCC or the Minister for Women's Policy in external fora. Council members should refer these requests to the Secretariat. A presentation and/or information pack and/or an Office of Women's Policy staff member can be arranged to support these requests. In circumstances where a Council member presents on the work of the Office of Women's Policy or the NTWCC at an external forum, feedback about

the event, including any issues that are raised, should be provided to the Minister and the Office of Women's Policy, via the Secretariat.

### **Remuneration and Expenses**

NTWC Council members are entitled to be paid such fees and allowances as the Minister for Women's Policy may determine for the members. Decisions about the remuneration of NT Government Boards and Committees are guided by *The Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act*. The remuneration and other entitlements of members of non-statutory bodies is at the discretion of the relevant Minister, but generally the framework for statutory bodies is used for consistency purposes.

The following sitting rates apply: Class C3 Advisory and Review Bodies

Chair: \$304 per day

Members: \$228 per day

As per Part 2 Clause 6:

- 1 hour or less (total meeting time) = 1/3 of the daily rate
- 1 – 2 hours (total meeting time) = 1/2 of the daily rate
- 2 – 3 hours (total meeting time) = 2/3 of the daily rate
- 3 – 4 hours (total meeting time) = 5/6 of the daily rate
- 4 hours or more (total meeting time) amount equal to the daily rate.

As per Clause 9, for a day during which no meeting of the body was held but the member spent time conducting the business of the body for one or more periods each of which is at least one hour, the member is entitled to be paid an amount equal to 1/5 of the daily rate for each hour so spent by the member during that day. An example of this may be holding a public consultation.

In line with Part 2, Clause 4 of *the Act*, public sector employees appointed to NT government boards or committees do not receive remuneration unless the member does not receive any salary in that capacity for the relevant period.

NTWC Council members are eligible for reimbursement for travel allowance and expenses as outlined in Part 3 of *the Act*.

Memberships on the NTWCC are not paid positions. The Department of Local Government and Community Services will assist with travel and any necessary accommodation arrangements to support and facilitate participation in order to achieve Quorum.

### **Operating Procedures Secretariat**

The NTWCC Secretariat will be hosted within the Department of Local Government and Community Services. The Secretariat will be responsible for preparing and distributing the agendas and any supporting documentation for meetings, recording discussions during meetings, preparation and distribution of minutes, following up on any matters arising from meetings, and communicating with members on relevant matters relating to the business and conduct of the meetings.

The Agenda for each meeting will be formed by the Secretariat in consultation with the Office of Women's Policy, Minister of Women's Policy and the Chair of the NTWCC. Members should liaise with the Chair regarding the submission of items for inclusion on the Agenda. A template is provided for this purpose.

## **Meetings**

The NTWC Council will meet no less than two times a year in addition to out of session work as required. The members may participate via teleconferencing or videoconferencing but each member must attend at least one face to face meeting per year.

At least 7 members, one of whom must be the Chair or Deputy Chair and at least one other appointed member must be in attendance for Quorum to be achieved. If a member is required to remove herself from deliberations of the council due to personal interest, the remaining members constitute a quorum for the purpose of any deliberation or decision at the meeting for that matter only.

## **Records**

The Secretariat will prepare and maintain the following records:

- Agendas and minutes of meetings.
- Correspondence, papers tabled at meetings and other papers circulated to members.

A copy of the Minutes is to be sent to the Office of Women's Policy and published on the Office of Women's Policy's website within 14 days of each meeting. The Chair will be responsible for verifying the accuracy of minutes prior to their publication and distribution. The files are the property of the Office of Women's Policy of the Northern Territory and must be preserved in accordance with the Records Management Standards for Public Sector Organisations in the Northern Territory which are part of the *Information Act*.

The Terms of Reference will be reviewed every 12 months. Changes to the Terms of Reference will be recommended by the Chair to the Office of Women's Policy. The Terms of Reference will be published on the Office of women's Policy website.

## **Role of the Chair**

The Chair and the Deputy Chair will be appointed by the Minister of Women's Policy. The Chair shall convene the NTWCC meetings.

*If the designated Chair is not available, then the Deputy Chair (referred to as the Acting Chair) will be responsible for convening and conducting that meeting. The Acting Chair is responsible for informing the Chair as to the salient points/decisions raised or agreed to at that meeting.*

The Chair has the key role in ensuring the Council effectively fulfils its obligations and contributes to the work of the Office of Women's Policy and the Minister for Women's Policy. The Chair will be responsible for:

- Ensuring the Council adheres to its Terms of Reference and other governing documents
- Preparing the Agenda in consultation with the Office of Women's Policy
- Ensuring meetings are advertised in a timely fashion and Agenda and papers are distributed to members in advance of meetings
- Ensuring that adequate time is allowed for the discussion of agenda items and opportunity is available for the contribution of all members
- Verifying the accuracy of minutes prior to publication and distribution
- Forwarding minutes to the Minister
- Leading a review of the performance of the Council

The Deputy Chair will fulfil the obligations of the Chair in the event the Chair is temporarily unable to fulfil their obligations or the Chair becomes vacant.

### **Performance monitoring**

The Chair will lead a review of the performance of the Council and the support provided by the Secretariat at the end of 12 months of operation and every 2 years thereafter.

Factors considered in the review may include performance of responsibilities, capacity and workload, and integrity.

### **Procedures for providing advice**

The key mechanism through which the Council will provide advice to the Minister will be Council meetings.

Meetings will provide the opportunity for members to raise issues as well as give advice on policy questions put to them by the Office of Women's Policy. In most instances, members should communicate with the Chair to have issues included on meeting agendas. If the matter is of great urgency Council members may contact the Office of Women's Policy directly.

There will be regular communication between the Office of Women's Policy and the Council outside of regular meetings. Council members may receive regular updates from the Office of Women's Policy on its work and key issues for Northern Territory women. In general, these updates will not be intended as a request to provide advice to the Minister and no response will be required. If members wish to provide feedback after receiving these general updates they should respond through the Chair.

On other occasions Council members will receive specific requests for advice. The Minister will in these instances specify the format and timeline for providing advice. These instances will be understood as official Council business and will attract the payment of sitting fees for eligible members.

## **REVIEWS AND INQUIRIES**

**47. Details of all reviews and inquiries completed or commenced during the 2017-18 financial year, also providing the following information:**

- a) The Terms of Reference**
- b) The criteria for selection of all panel members**
- c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry**
- d) The cost of the review/inquiry**
- e) How the information was/is accumulated to contribute to the review/inquiry**
- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly**
- g) If not completed, when this is expected**

### **ANSWER:**

Table 19 below provides details:

**Table 19: Reviews and Inquiries Completed during 2017-18 financial year**

Review/Inquiry	Terms of Reference	Panel Selection Criteria	Composition/Qualifications	Cost \$	Information Collection	Completion Date	Tabled to legislative Assembly Y/N	Expected Completion Date
Records Management Review	Assessment of current record and document storage arrangements for Complaints received by Territory Families.	NTG ICT Specialist Panel Contract D14-0026 used.	Midas Document Management Services - 29 years of extensive and broad experience in the Records Management industry	\$10,500	Assessment of current record and document storage arrangements and providing recommendations for improvements against best record keeping practices.	September 2017	No	Not applicable
Review on operations of Crisis Accommodation Gove Inc	The service review to address the service model, staff roles and development, administration, governance and accountability and local and regional needs in respond to demographic and strategic priorities identified by Territory Families.	Local content – 30% Timeliness – 25% Capacity – 20% Past Performance – 15% Supply specific	Matrix on Board Training Pty Ltd partnered with a Domestic Violence specialist to ensure a high level of content expertise and best practice knowledge was delivered	\$42,302	Review of the women's shelter operated by Crisis Accommodation Gove in Nhulunbuy. The service review aimed to address the service model, staff roles and development, administration, governance and accountability, and local and regional needs in response to demographic and strategic priorities identified by Territory Families.	23 August 2017	No	August 2017
Child Protection Market Allowance Review	Undertake an evidenced based review and analysis of the Child protection Market Allowance.	N/A	PriceWaterhouse Coopers Indigenous Consulting Pty Ltd- specialises in providing advice, developing strategies and supporting their execution.	\$68,182	Desktop review and assessment of other allowance, staff survey, focus groups.	Review of TF records and intereviews with staff and external stakeholders	Not applicable	May 2018
Lighthouse Review	Territory Families - Performance orientation; - Openness, - Transparency - Integrity; and - Effective collaboration.	N/A Conducted internally	N/A – Conducted internally	Nil	Agency survey based on Auditor-General survey of NTG agencies	December 2017	Not applicable	Not applicable
St Merat Review	- the quality of child protection investigation response; - the quality of decision making regarding it's assessment of the safety and risk of the children; - the quality of information sharing, between agencies, before, during and post the investigation; - the quality of actions taken to address any safety or risk factors for the children in the home.	N/A	N/A – Conducted internally	\$4,320	Review of Territory Families files and interviews with staff	September 2017	Not applicable	Not applicable
Tennant Creek Report	- quality of response to notifications received; - the quality of child protection investigation response; - the quality of decision making regarding assessment of child safety and risks to safety;	N/A Conducted internally	N/A Conducted internally	Nil	Investigation.  Review of TF files and interviews with staff and external stakeholders	March 2018		N/A

Review/Inquiry	Terms of Reference	Panel Selection Criteria	Composition/Qualifications	Cost \$	Information Collection	Completion Date	Tabled to legislative Assembly Y/N	Expected Completion Date
	- the quality of actions taken to address safety and/or risk factors for child in the care of parent(s).							
Develop a holistic family Support System – Implementing a dual pathways model in the Northern Territory	<p>Consult with Australian Government, Northern Territory Government, Local Government and Non-Government organisations providing Family and Parenting Support Services within the Northern Territory to:</p> <ul style="list-style-type: none"> <li>- map and analyse existing Family and Parenting Support services in the Northern Territory and identify service provider, stream (prevention, early intervention, tertiary), purpose (universal or targeted), type (Family &amp;/or Parenting Support), delivery location, demand for service, service cost, and funding sources;</li> <li>- determine and outline agreed key categories of standard service types;</li> <li>- scope and assess service gaps and sector capacity to deliver preventative and early intervention services by conducting;</li> <li>- identify opportunities to expand or leverage existing services funded by Territory Families;</li> <li>- define the service requirements of each procured family and parenting support services (i.e. contractual reporting requirements and elements including common outcome measures and service referral processes); and</li> <li>- produce a procurement and the future investment strategy.</li> </ul>	Scope including experience, capacity to deliver and prior family support projects = 40% Ability to meet timeframe = 30% Price = 30%	Deloitte Touche Tohmatsu Limited is an international consulting firm with an office in Darwin.	\$24,682	Stakeholder workshops and online survey, individual meetings and engagements, literature reviews and interjurisdictional research	August 2017	No	Completed
Practice review - Use of Force and Restraint in Youth Justice	<ul style="list-style-type: none"> <li>- Assess the appropriate maintenance of records/registers in accordance with the Youth Justice Act, directives, policies and/or guidelines;</li> <li>- Assess systemic impediments to ensuring youth detention records/registers in relation to these aspects of practice are maintained in a timely way and in good order;</li> <li>- Whether the documentation provides the rationale for the use of restraints/isolation and the outcomes for the young person involved.</li> </ul>	N/A Conducted internally	N/A – Conducted internally	Nil	Review of Territory Families records and interviews with staff	January 2018	N/A	N/A
Practice review – Interstate Transfers and Casework	<ul style="list-style-type: none"> <li>- Assess whether the current process for the interstate transfer of casework and orders to other jurisdictions is effective and efficient.</li> </ul>	N/A Conducted internally	N/A – Conducted internally	Nil	Review of Territory Families records and interviews with staff	October 2017	N/A	N/A

## WORKPLACE HEALTH AND SAFETY

48. Please provide the number, nature and cost of reportable safety issues for the period beginning 1 July 2017 and ending 31 March 2018.

**ANSWER:**

Table 20 below provides details:

**Table 20: Reportable Safety Issues for period 1 July 2017 to 31 March 2018**

Mechanism	No of Cases		\$
	1 July 2017- 31 March 2018	1 July 2017- 31 March 2018	
Being Assaulted By A Person Or Persons	7	-	-
Being Hit By Falling Objects	3	-	-
Contact with Biological Factors (Human)	4	-	-
Hit by Stationary Object	2	-	-
Being Hit By Moving Object	2	-	-
Contact with Electricity	2	-	-
Exposure To Occupational Violence	19	-	-
Falls From A Height	3	-	-
Falls On The Same Level	14	17,958	
Exposure to Mental Stress	1	-	-
Muscular stress	2	-	-
Muscular Stress No Object Handled	6	2,317	
Muscular Stress, Lifting Etc	1	-	-
Other mental stress factors	1	6,520	
Repetitive Movement	1	-	-
Exposure to Sudden Sound	1	-	-
Unspec. Mechanisms Of Injury	6	-	-
Insect & Spider Bites & Stings	2	-	-
Vehicle Accident	4	-	-
Hazard only	6	-	-
Work Pressure	5	-	-
Property Damage	1	-	-
Trapped Between Moving Objects	1	-	-
Other Harassment	2	-	-
Work-related harassment/bullying	2	-	-
<b>TOTAL</b>	<b>98</b>	<b>26,795</b>	

**49. Please detail the number of stress related matters and claims for the period beginning 1 July 2017 and ending 31 March 2018.**

**ANSWER:**

Table 21 below provides details:

**Table 21: Stress Related Matters for period 1 July 2017 to 31 March 2018**

Mechanism	No of Cases		\$
	1 July 2017- 31 March 2018	1 July 2017- 31 March 2018	
Exposure To Mental Stress	1	-	-
Work-related harassment/bullying	2	-	-
Other harassment	2	-	-
Work Pressure	5	-	-
Exposure To Occupational Violence	19	-	-
Other mental stress factors	1		6,520
<b>TOTAL</b>	<b>30</b>		<b>\$6,520</b>

**REGIONAL OFFICES**

**50. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2017-18 financial year. What are the locations for which they are responsible?**

**ANSWER:**

Territory Families has 688 staff located in regional offices and remote locations across the Northern Territory.

The division responsible for the majority of the services provided in the regions is Family and Regional Services through its Southern, Northern and Greater Darwin offices primarily focusing on family support, child protection, out-of-home care, and domestic violence.

Operational Support provides the child protection Central Intake service located in Palmerston. Finance and Procurement administers the Pensioner Concession Scheme throughout the regions.

The Youth Justice division is responsible for young people who have been detained in a Youth Justice Centre, and is concerned with those who are at risk of entering it. The mission of the Youth Justice division is to break the cycle of youth offending by assisting young people who are in the youth justice system and those who are at risk of entering it, and their families.

**Table 22: Location of Staff in Regional Offices**

<b>Region</b>	<b>Staff (headcount)</b>
Alice Springs	149
Angurugu	3
Beswick (Wugularr)	3
Borrooloola	3
Daly River (Naiyu Nambiyu)	1
Greater Darwin	405
Galiwinku	1
Gunbalanya (Oenpelli)	1
Hermannsburg/Ntaria	5
Kalkarindji (Wave Hill)	3
Katherine	46
Lajamanu (Hooker Creek)	3
Maningrida	5
Ngukurr (Roper River)	6
Nhulunbuy	23
Papunya	1
Peppimenarti	1
Ramingining	3
Tennant Creek	12
Ti Tree	2
Wadeye (Port Keats)	1
Wurrumiyanga (Nguiu)	5
Yarralin	2
Yirrkala	1
Yuendumu	3

Broadly the functions undertaken in regional offices are:

- Family Support;
- Child Protection;
- Out-of-home Care;
- Domestic Violence;
- Youth Justice; and
- Senior and Pension Concession.

Broadly outcomes achieved in 2017-18 include:

- 18,442 child protection notifications received;
- 7,665 investigations commenced;
- 7,417 child protection investigations finalised;
- 1,808 child protection investigations substantiated;
- 1,059 children in out-of-home care;
- 225 children exiting out-of-home care;
- 283 foster places of care;
- 216 kinship places of care; and
- 947 number of children whose families received family support case work services.