**ANSWER: No. 326**

1. **What is the NTG FTE Cap for your Agency.**
* As at 31 March 2012, the agency staffing cap was 633
* 630 Department of Housing, Local Government and Regional Services
* 3 NT Home Ownership
1. **At Pay day 20, 28 March 2012, what is the current FTE staffing of the department, by level.**

Period 01 January 2012 to 31 March 2012

|  |  |  |
| --- | --- | --- |
| **Classification** | **Classification Description** | **Financial Quarter 3 FTE** |
| AI | ABORIGINAL INTERPRETER | 33 |
| AO2 | ADMINISTRATIVE OFFICER 2 | 38 |
| AO3 | ADMINISTRATIVE OFFICER 3 | 61 |
| AO4 | ADMINISTRATIVE OFFICER 4 | 84 |
| AO5 | ADMINISTRATIVE OFFICER 5 | 82 |
| AO6 | ADMINISTRATIVE OFFICER 6 | 95 |
| AO7 | ADMINISTRATIVE OFFICER 7 | 56 |
| AQF3A | NTPS APPRENTICESHIP AQF3 LEVEL A | 3 |
| EO1C | EXECUTIVE OFFICER 1 - EXECUTIVE CONTRACT | 25 |
| EO2C | EXECUTIVE OFFICER 2 - EXECUTIVE CONTRACT | 14 |
| EO3C | EXECUTIVE OFFICER 3 - EXECUTIVE CONTRACT | 4 |
| EO4C | EXECUTIVE OFFICER 4 - EXECUTIVE CONTRACT | 2 |
| EO6C | EXECUTIVE OFFICER 6 - EXECUTIVE CONTRACT | 1 |
| GRADT | GRADUATE TRAINEES | 2 |
| INTR | INTERPRETERS | 8 |
| P3 | PROFESSIONAL 3 | 2 |
| PH3 | PHYSICAL 3 | 4 |
| SAO1 | SENIOR ADMINISTRATIVE OFFICER 1 | 57 |
| SAO2 | SENIOR ADMINISTRATIVE OFFICER 2 | 22 |
| T4 | TECHNICAL 4 | 1 |
| T5 | TECHNICAL 5 | 37 |
| T6 | TECHNICAL 6 | 3 |
| **Total**  | **636** |

1. **Is this figure in line with the NTG FTE Cap.**
* **If not, please explain**

Yes, within 2% variation.

1. **At Pay day 20, 28 March 2012, how many funded permanent positions are there in your department.**

633

1. **At Pay day 20, 28 March 2012, how many of these positions were nominally filled and how many were filled by persons acting in positions or are temporary appointments.**
* **Please separate by permanent/temporary/acting by level**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Classn** | **Classification Description** | **Permanent Employees Held in Nominal Positions** | **Permanent Employees Acting in Temporary Positions** | **Temporary Employment Contracts** |
| AI | ABORIGINAL INTERPRETER | 0 | 0 | 494 |
| AO2 | ADMINISTRATIVE OFFICER 2 | 17 | 3 | 18 |
| AO3 | ADMINISTRATIVE OFFICER 3 | 32 | 9 | 39 |
| AO4 | ADMINISTRATIVE OFFICER 4 | 58 | 23 | 13 |
| AO5 | ADMINISTRATIVE OFFICER 5 | 57 | 13 | 19 |
| AO6 | ADMINISTRATIVE OFFICER 6 | 58 | 27 | 23 |
| AO7 | ADMINISTRATIVE OFFICER 7 | 37 | 21 | 6 |
| AQF3A | NTPS APPRENTICESHIP | 0 | 0 | 6 |
| EO1C | EXECUTIVE OFFICER 1 – EXECUTIVE CONTRACT  | 0 | 0 | 28 |
| EO2C | EXECUTIVE OFFICER 2 | 0 | 0 | 15 |
| EO3C | EXECUTIVE OFFICER 3 – EXECUTIVE CONTRACT | 0 | 0 | 3 |
| EO4C | EXECUTIVE OFFICER 4 – EXECUTIVE CONTRACT | 0 | 0 | 3 |
| EO6C | EXECUTIVE OFFICER 6 – EXECUTIVE CONTRACT | 0 | 0 | 1 |
| GRADT | GRADUATE TRAINEES | 0 | 0 | 2 |
| ICS | INDIGENOUS CADETSHIP SUPPORT | 0 | 0 | 1 |
| INTR | INTERPRETERS | 0 | 0 | 194 |
| P3 | PROFESSIONAL 3 | 1 | 1 | 0 |
| PH3 | PHYSICAL 3 | 0 | 0 | 7 |
| SAO1 | SENIOR ADMINISTRATIVE OFFICER 1 | 39 | 18 | 6 |
| SAO2 | SENIOR ADMINISTRATIVE OFFICER 2 | 10 | 10 | 3 |
| T5 | TECHNICAL 5 | 33 | 4 | 3 |
| T6 | TECHNICAL 6 | 2 | 1 | 0 |
| **Total** | **344** | **130** | **884** |

Note: Perm Staff Held in Nominal Positions Permanent staff working in their nominal position. Perm Staff Acting in Temporary Positions Permanent staff working temporary transfers or that are not held against a nominal position. Temporary Employment Contracts Temporary staff include staff on temporary employment contracts, casuals, honorary (board members), executive Contracts, apprentices and graduates. The numbers represent 'Head Count' for both operative and in-operative staff but excludes previous staff being paid workers compensation payments. Staff not employed full-time are counted as one in Head Count numbers.

1. **In the period 01 July 2011 to 31 March 2012, what was the turnover rate of staff in the Agency.**

Between 1 July 2011 and 31 March 2012 the staff turnover rate was 26.85% within the Agency.

Staff Turnover is a percentage that expresses the relative amount of staff exits - those

leaving the agency - to the average number of FTE staff in the agency over the period.

It is calculated using the following formula:

Cessations + transfers (exits) x 100 = turnover %

Average FTE for period

1. **What is the rate per level.**

|  |  |  |
| --- | --- | --- |
| **Classification** | **Classification Description** | **Turnover Rate (%)** |
| AI | ABORIGINAL INTERPRETER | 21 |
| AO2 | ADMINISTRATIVE OFFICER 2 | 50 |
| AO3 | ADMINISTRATIVE OFFICER 3 | 50 |
| AO4 | ADMINISTRATIVE OFFICER 4 | 33 |
| AO5 | ADMINISTRATIVE OFFICER 5 | 21 |
| AO6 | ADMINISTRATIVE OFFICER 6 | 18 |
| AO7 | ADMINISTRATIVE OFFICER 7 | 20 |
| AQF3A | NTPS APPRENTICESHIP AQF3 LEVEL A | 34 |
| EO1C | EXECUTIVE OFFICER 1 – EXECUTIVE CONTRACT | 28 |
| EO2C | EXECUTIVE OFFICER 2 – EXECUTIVE CONTRACT | 15 |
| EO3C | EXECUTIVE OFFICER 3 – EXECUTIVE CONTRACT | 53 |
| GRADT | GRADUATE TRAINEES | 130 |
| INTR\* | INTERPRETERS | 150 |
| PH3 | PHYSICAL 3 | 95 |
| SAO1 | SENIOR ADMINISTRATIVE OFFICER 1 | 33 |
| SAO2 | SENIOR ADMINISTRATIVE OFFICER 2 | 15 |
| T5 | TECHNICAL 5 | 14 |
| **Total** | **27** |

\* Interpreters are on Temporary Employment contracts, therefore expiry of contracts occur regularly and are only renewed when required.

1. **At Pay day 20, 28 March 2012, how many funded positions are vacant in the Agency.**

There were 62 vacant positions as at 28 March 2012.

Note: A ‘vacant’ position is where no nominally or actually employee is held against the position and doesn’t count absent employees. Agencies to decide whether positions defined in PIPS are genuine and funded Program code not available for vacant positions in the BOXI-HR data source, fix is in development.

1. **How long, in total days, have funded positions been vacant since 01 July 2011.**

Nominal vacancies are reviewed by relevant manager and senior executive who consider business unit requirements and priorities, opportunities to redesign or re-evaluate, whether job descriptions reflect the Capability and Leadership Framework and opportunities for people to act in the role. All vacancies are then considered by Placement Committee before proceeding to recruitment action.

1. **At Pay day 20, 28 March 2012, how many staff are currently employed on a temporary contract.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Classn** | **Classification Description** | **Casual Staff** | **Temporary Staff** | **All Staff on Temporary Contract** |
| AI | ABORIGINAL INTERPRETER | 494 | 0 | 494 |
| AO2 | ADMINISTRATIVE OFFICER 2 | 1 | 17 | 18 |
| AO3 | ADMINISTRATIVE OFFICER 3 | 0 | 39 | 39 |
| AO4 | ADMINISTRATIVE OFFICER 4 | 0 | 13 | 13 |
| AO5 | ADMINISTRATIVE OFFICER 5 | 0 | 19 | 19 |
| AO6 | ADMINISTRATIVE OFFICER 6 | 1 | 22 | 23 |
| AO7 | ADMINISTRATIVE OFFICER 7 | 0 | 6 | 6 |
| AQF3A | NTPS APPRENTICESHIP AQF3 LEVEL A | 0 | 6 | 6 |
| EO1C | EXECUTIVE OFFICER 1 - EXECUTIVE CONTRACT | 0 | 28 | 28 |
| EO2C | EXECUTIVE OFFICER 2 - EXECUTIVE CONTRACT | 0 | 17 | 15 |
| EO3C | EXECUTIVE OFFICER 3 - EXECUTIVE CONTRACT | 0 | 3 | 3 |
| EO4C | EXECUTIVE OFFICER 4 - EXECUTIVE CONTRACT | 0 | 3 | 3 |
| EO6C | EXECUTIVE OFFICER 6 - EXECUTIVE CONTRACT | 0 | 1 | 1 |
| GRADT | GRADUATE TRAINEES | 0 | 2 | 2 |
| ICS | INDIGENOUS CADETSHIP SUPPORT | 0 | 2 | 1 |
| INTR | INTERPRETERS | 194 | 0 | 194 |
| PH3 | PHYSICAL 3 | 7 | 0 | 7 |
| SAO1 | SENIOR ADMINISTRATIVE OFFICER 1 | 0 | 6 | 6 |
| SAO2 | SENIOR ADMINISTRATIVE OFFICER 2 | 0 | 3 | 3 |
| T5 | TECHNICAL 5 | 0 | 3 | 3 |
| **Total** | **697** | **190** | **884** |

Note: Temporary Employment Contracts - Temporary staff include staff on temporary employment contracts, casuals, honorary (board members), executive Contracts, apprentices and graduates. The numbers represent 'Head Count' for both operative and in-operative staff but excludes previous staff being paid workers compensation payments. Staff not employed full-time are counted as one in Head Count numbers.

1. **In the period 01 July 2011 to 31 March 2012, how many temporary contracts have been extended, broken down by level and the number of times extended.**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Recruitment Management System (RMS) Classification Code** | **ExtendedOnce** | **Ext.Twice** | **Ext.X3** | **Ext.X4** | **Ext.X5** | **Ext.X6** | **Ext.X7** | **Ext.X8** | **Ext.X9** | **Total** |
| Aboriginal Interpreter | 1 | - | - | - | - | - | - | - | - | 1 |
| AO2 | 20 | 7 | 3 | 1 | - | - | - | - | - | 31 |
| AO3 | 25 | 16 | 2 | 1 | 1 | - | - | - | - | 45 |
| AO4 | 8 | 3 | 1 | - | - | - | - | - | - | 12 |
| AO5 | 11 | 2 | 2 | - | - | - | - | - | - | 15 |
| AO6 | 7 | 3 | - | - | - | - | - | - | - | 10 |
| AO7 | 1 | 1 | - | - | - | - | - | - | - | 2 |
| Apprentice AQF3A | 1 | - | - | - | - | - | - | - | - | 1 |
| PH3 | 6 | 1 | - | - | - | - | - | - | - | 7 |
| SAO1 | 4 | 1 | - | - | - | - | - | - | - | 5 |
| SAO2 | 1 | 1 | - | - | - | - | - | - | - | 2 |
| T5 | - | 2 | - | - | - | - | - | - | - | 2 |
| **Total** | **85** | **37** | **8** | **2** | **1** | **-** | **-** | **-** | **-** | **133** |

Note: Data source is RMS (Recruitment Management System) Where provided in the data employees are identified by AGS number. Where the AGS number is not available, name matching has been used. Where AGS or name matching does not align, the employee will be displayed as a separate records on the report.

1. **In the period 01 July 2011 to 31 March 2012, how many positions have been advertised by “expression of interest”.**

There were 20 positions advertised by “expression of interest” (temporary less than 6 months) between 1 July 2011 to 31 March 2012.

1. **At 31 March 2012, In relation to all vacant positions, what is the breakdown of recruitment actions by:**
* **Selection process commenced/finalised**

|  |  |
| --- | --- |
| **Classification** | **Number of Selection Processes Commenced/ finalised** |
| AO2 | 17 |
| AO3 | 29 |
| AO4 | 24 |
| AO5 | 31 |
| AO6 | 40 |
| AO6/AO7 | 1 |
| AO7 | 22 |
| AO7/SAO1 | 1 |
| ECO1 | 1 |
| ECO1/SAO2 | 1 |
| ECO2 | 1 |
| ECO3 | 1 |
| P3 | 1 |
| SAO1 | 28 |
| SAO2 | 3 |
| SAO2/ECO1 | 2 |
| SP1 | 2 |
| T5 | 10 |
| T6 | 2 |
| **Total** | **217** |

1. **In the period 01 July 2011 to 31 March 2012, per position level, what is the average length of time taken for recruitment from advertising to successful applicant.**

|  |  |
| --- | --- |
| **Recruitment Management System(RMS) Classification Code** | **Average Days to Fill** |
| AO2 | 1 |
| AO3 | 53 |
| AO4 | 60 |
| AO5 | 40 |
| AO6 | 58 |
| AO6/AO7 | 71 |
| AO7 | 67 |
| SAO1 | 78 |
| SAO2 | 74 |
| SAO2/ECO1 | 53 |
| T5 | 64 |
| T6 | 96 |
| **Total** | **52** |

Note: Data source is from Recruitment Management System.

1. **In the period 01 July 2011 to 31 March 2012, what is the number of positions that have been filled by the recruitment of an existing public servant, and how many from the general public.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Origin of Aplicants** | **NTG** | **Non NTG** | **Not otherwise indicated** | **Total** |
| Housing, Local Govt & Regional Services | 78 | 32 | 51 | 161 |

Data source is the NTG RMS (Recruitment Management System), and reflects the self declaration of the applicants at the time of recruitment. The RMS data is not reconciled against the HR Information System PIPS.

This report measures successful applicants, and caution is urged when reconciling against reports which measure the number of Recruitment actions: Results of EOI (temporary less than 6 months) recruitment actions are managed by the agency and results are not recorded in RMS; and - A recruitment action may result in 0, 1 or many successful applicants.

1. **In the period 01 July 2011 to 31 March 2012, how many positions have been reclassified in the department. What are the level of those positions.**

|  |  |
| --- | --- |
| **Level of Position (Post Job Evaluation)** | **Reclassified Positions \*** |
| ADMIN OFFICER 4 | 1 |
| ADMIN OFFICER 5 | 2 |
| ADMIN OFFICER 7 | 5 |
| SNR ADMIN OFFICER 1 | 1 |
| SNR ADMIN OFFICER 2 | 1 |
| TECH 6 | 1 |
| **Total** | **11** |

1. **At Pay day 20, 28 March 2012, how many permanent supernumerary unattached employees do you have in your agency. What levels are they.**

|  |  |  |
| --- | --- | --- |
| **Classification Code** | **Classification Description** | **Count** |
| AO6 | ADMINISTRATIVE OFFICER 6 | 1 |
| SAO1 | SENIOR ADMINISTRATIVE OFFICER 1 | 1 |
| SAO2 | SENIOR ADMINISTRATIVE OFFICER 2 | 1 |
| **Total** | **3** |

1. **In the period 01 July 2011 to 31 March 2012, how many unattached employees have successfully gained nominal positions within the Agency or gained employment in another Agency.**

22 employees.

1. **In the period 01 July 2011 to 31 March 2012, how many unattached employees resigned.**

Two unattached employees resigned.

1. **At Pay day 20, 28 March 2012, what is the average length of stay of staff in the department. Please break this down by position level.**

|  |  |  |
| --- | --- | --- |
| **Classification Code** | **Classification Description** | **Average length of Service in Years** |
| AO2 | ADMINISTRATIVE OFFICER 2 | 2 |
| AO3 | ADMINISTRATIVE OFFICER 3 | 2 |
| AO4 | ADMINISTRATIVE OFFICER 4 | 3 |
| AO5 | ADMINISTRATIVE OFFICER 5 | 3 |
| AO6 | ADMINISTRATIVE OFFICER 6 | 3 |
| AO7 | ADMINISTRATIVE OFFICER 7 | 3 |
| AQF3A | NTPS APPRENTICESHIP AQF3 LEVEL A | 0 |
| EO1C | EXECUTIVE OFFICER 1 - EXECUTIVE CONTRACT | 3 |
| EO2C | EXECUTIVE OFFICER 2 - EXECUTIVE CONTRACT | 3 |
| EO3C | EXECUTIVE OFFICER 3 - EXECUTIVE CONTRACT | 1 |
| EO4C | EXECUTIVE OFFICER 4 - EXECUTIVE CONTRACT | 1 |
| EO6C | EXECUTIVE OFFICER 6 - EXECUTIVE CONTRACT | 2 |
| GRADT | GRADUATE TRAINEES | 0 |
| ICS | INDIGENOUS CADETSHIP SUPPORT | 3 |
| P3 | PROFESSIONAL 3 | 2 |
| SAO1 | SENIOR ADMINISTRATIVE OFFICER 1 | 3 |
| SAO2 | SENIOR ADMINISTRATIVE OFFICER 2 | 3 |
| T5 | TECHNICAL 5 | 3 |
| T6 | TECHNICAL 6 | 4 |
| **Average** | **3** |

Note: The "Average Length of Service" calculation is derived from the current continuous period of service in the current Agency divided by the total number of staff (Head Count).

1. **In the period 01 July 2011 to 31 March 2012, how much has been spent to date on advertising employee positions, and can you provide a breakdown of these costs.**

|  |  |
| --- | --- |
| **Expenditure Type** | **Amount****$** |
| Interstate/National | 23 149 |
| Local | 32 431 |
| **Total** | **55 580** |

1. **In relation to Apprentices and Graduates, who commenced during the 2011 calendar year:**
* **How many graduates started with the department**

There were 8 apprentices and graduates employed between 1 January 2011 and 31 December 2011.

* + - * + 3 x apprentices
				+ 5 x graduates
* **How many have completed the year**

6 apprentices and graduates completed the year.

* + - * + 2 x apprentices
				+ 4 x graduates
* **How many have won nominal positions**
	+ - * + 1 apprentice won a nominal position.
				+ 3 graduates won nominal positions.
* **How many have left the NTG, and**
* 1 apprentice and 2 graduates left the NTPS
* **What was the length of time each stayed within the NTG before leaving.**

 12 months

1. **At Pay day 20, 28 March 2012, In relation to Indigenous Employees:**
* How many employees do you have in your department that recognise themselves as indigenous.
* What are the levels of their positions held.
* How many at each level.
* How many are tenured and at what level.
* How many are temporary and at what levels.
* How many are acting up in positions and at what level.
* How many were still employed at 31/12/2011.
* How many have left the NTG.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Classn** | **Classification Description** | **Indigenous Permanent Staff** | **Indigenous Temporary Staff** | **Indigenous Staff on HDA** | **Total Indigenous Staff** |
| AO2 | ADMIN OFFICER 2 | 5 | 4 | 0 | 9 |
| AO3 | ADMIN OFFICER 3 | 8 | 26 | 5 | 34 |
| AO4 | ADMIN OFFICER 4 | 17 | 1 | 1 | 18 |
| AO5 | ADMIN OFFICER 5 | 19 | 4 | 2 | 23 |
| AO6 | ADMIN OFFICER 6 | 15 | 6 | 6 | 21 |
| AO7 | ADMIN OFFICER 7 | 8 | 1 | 2 | 9 |
| AQF3A | NTPS APPRENTICE | 0 | 1 | 0 | 1 |
| EO1C | EXEC OFFICER 1 CNTR | 0 | 1 | 0 | 1 |
| EO2C | EXEC OFFICER 2 CNTR | 0 | 1 | 0 | 1 |
| EO3C | EXEC OFFICER 3 CNTR | 0 | 1 | 0 | 1 |
| ICS | IND CADETP SUPP | 0 | 2 | 0 | 2 |
| SAO1 | SNR ADMIN OFFICER 1 | 5 | 0 | 0 | 5 |
| SAO2 | SNR ADMIN OFFICER 2 | 2 | 0 | 0 | 2 |
| T5 | TECH 5 | 6 | 2 | 1 | 8 |
| **Total** | **85** | **50** | **17** | **135** |

Note: Only staff who have voluntarily self identified themselves as being of Indigenous or Torres Strait Islander decent in the HR System are included in the report. EEO information is collected for purposes of statistical reporting. Privacy legislation directs that no individuals are to be identified.

1. **In relation to NTPS staff as at 31 March 2012:**
* **What is the total amount of accrued leave in the department, broken down by level, long service leave and recreation leave**

|  |
| --- |
| **Department of Housing, Local Government and Regional Services** |
| **Classification** | **Staff Accrued Long Service Leave (Months)** | **Staff Accrued Recreation Leave** **(Days)** |
| AO2 | 3.25 | 565 |
| AO3 | 32.16 | 1,527 |
| AO4 | 72.41 | 2,993 |
| AO5 | 86.19 | 2,567 |
| AO6 | 141.85 | 3,357 |
| AO7 | 106.16 | 2,348 |
| AQF3A | 3.25 | 30 |
| GRADT | 0 | 9 |
| ICS | 0 | 47 |
| P3 | 5.11 | 135 |
| SAO1 | 111.41 | 2,351 |
| SAO2 | 47.55 | 966 |
| T5 | 34.72 | 1,269 |
| T6 | 0 | 156 |
| **Total** | **640.81** | **19,860** |

* **What is the financial value of that leave.**

 Incorporated in table below.

* **What is the highest individual amount of accrued leave at each position level.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Classification** | **Staff Accrued Long Service Leave ($Value)** | **LSL - Highest Individual Amount Accrued (Months)** | **Staff Accrued Recreation Leave ($Value)** | **Recreation Leave - Highest Individual Amount Accrued (Days)** |
| AO2 | 10,850 | 3 | 99,813 | 51 |
| AO3 | 139,436 | 7 | 298,518 | 86 |
| AO4 | 369,667 | 6 | 682,425 | 105 |
| AO5 | 492,398 | 6 | 673,170 | 82 |
| AO6 | 914,092 | 10 | 996,295 | 109 |
| AO7 | 743,413 | 12 | 806,342 | 101 |
| AQF3A | 0 | 0 | 2,124 | 18 |
| GRADT | 0 | 0 | 1,759 | 5 |
| ICS | 0 | 0 | 5 | 42 |
| P3 | 38,871 | 2.69 | 46,931 | 104 |
| SAO1 | 905,565 | 9.02 | 900,889 | 131 |
| SAO2 | 437,909 | 8.15 | 425,339 | 88 |
| T5 | 231,377 | 9.95 | 390,857 | 91 |
| T6 | 0 | 0 | 51,737 | 84 |
| **Total** | 4,283,577 | **12** | **6,549,735** | **131** |

**What is the current total of sick leave entitlement of employees in the department.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **ClassificationDescription** | **Number of Staff** | **Total Sick Leave Entitlements in weeks** |
| AO2 | ADMIN OFFICER 2 | 37  | 115  |
| AO3 | ADMIN OFFICER 3 | 83  | 264  |
| AO4 | ADMIN OFFICER 4 | 94  | 641  |
| AO5 | ADMIN OFFICER 5 | 89  | 583  |
| AO6 | ADMIN OFFICER 6 | 107  | 1,201  |
| AO7 | ADMIN OFFICER 7 | 64  | 926  |
| AQF3A | NTPS APPRENTICE | 6  | 10  |
| GRADT | GRADU TRAINEES | 2  | 0  |
| ICS | IND CADETP SUPP | 2  | 5  |
| P3 | PROF 3 | 3  | 79  |
| SAO1 | SNR ADMIN OFFICER 1 | 63  | 1,067  |
| SAO2 | SNR ADMIN OFFICER 2 | 24  | 467  |
| T5 | TECH 5 | 40  | 262  |
| T6 | TECH 6 | 3  | 25  |
| **Total**  | **669**  | **6,915**  |

Calculating Total Sick Leave balance: Sick leave balance is calculated from the Employee Current sick leave balance (stored in whole Weeks, Hours and Minutes) and converted to a Week total based on Employee hours per week.

* **How many days sick leave were taken between 01 July 2011 and 31 March 2012, at each employee level.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Number of Staff** |  **Staff Days Sick Leave Taken** |
| AO2 | ADMIN OFFICER 2 | 53  | 274  |
| AO3 | ADMIN OFFICER 3 | 80  | 502  |
| AO4 | ADMIN OFFICER 4 | 96  | 598  |
| AO5 | ADMIN OFFICER 5 | 92  | 744  |
| AO6 | ADMIN OFFICER 6 | 105  | 819  |
| AO7 | ADMIN OFFICER 7 | 67  | 421  |
| AQF3A | NTPS APPRENTICE | 5  | 17  |
| GRADT | GRADU TRAINEES | 3  | 7  |
| P3 | PROF 3 | 1  | 19  |
| SAO1 | SNR ADMIN OFFICER 1 | 55  | 375  |
| SAO2 | SNR ADMIN OFFICER 2 | 19  | 146  |
| SP1 | SR PROF OFFICER 1 | 2  | 35  |
| T4 | TECH 4 | 1  | 0  |
| T5 | TECH 5 | 32  | 291  |
| T6 | TECH 6 | 1  | 2  |
| **Total**  | **612**  | **4,250**  |

1. **In relation to Contract (ECO1 and above) staff as of 31 March 2012:**
* **What is the total amount of accrued leave in the department, broken down by level, long service leave and recreation leave.**

|  |  |  |
| --- | --- | --- |
| **Classification** | **Contract Staff Accrued Long Service Leave (Months)** | **Contract Staff Accrued Recreation Leave** **(Days)** |
| EO1C | 52 | 785 |
| EO2C | 41 | 478 |
| EO3C | 4 | 72 |
| EO4C | 6 | 131 |
| EO6C | 10 | 72 |
| **Total** | 112 | **1,537** |

* **What is the financial value of that leave.**

Incorporated in table below.

* **What is the highest individual amount of accrued leave at each employee level.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Classification** | **Contract Staff Accrued Long Service Leave ($Value)** | **LSL - Highest Individual Amount Accrued (Months)** | **Contract Staff Accrued Recreation Leave ($Value)** | **Recreation Leave - Highest Individual Amount Accrued (Days)** |
| EO1C | 779,511 | 9 | 541,711 | 70 |
| EO2C | 664,998 | 8 | 361,945 | 67 |
| EO3C | 71,134 | 4 | 59,560 | 45 |
| EO4C | 113,484 | 6 | 119,710 | 63 |
| EO6C | 267,899 | 10 | 90,604 | 72 |
| Total | 1,897,025 | 10 | 1,173,530 | 131 |

* **What is the current total of sick leave entitlement of employees in the department.**

|  |  |  |
| --- | --- | --- |
| **Classification** | **Number of Staff** | **Total Sick Leave Entitlements in weeks** |
| EO1C | 28  | 565  |
| EO2C | 17  | 443  |
| EO3C | 3  | 103  |
| EO4C | 3  | 63  |
| EO6C | 1  | 96  |
| **Total** | **52**  | **1,271**  |

* **How many days sick leave were taken between 01 July 2011 and 31 March 2012, at each employee level.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Number of Staff** | **Staff Days Sick Leave Taken** |
| EO1C | EXEC OFF 1 CNTR | 17  | 66  |
| EO2C | EXEC OFF 2 CNTR | 11  | 69  |
| EO3C | EXEC OFF 3 CNTR | 3  | 9  |
| **Total**  | **31**  | **144**  |

1. **In the period 01 July 2011 to 31 March 2012, how many employees have utilised section 52.8 Cash-out of Leave – (Recreation Leave), under the NTPS 2010-2013 Enterprise Agreement.**
* **Break down by level and amount of leave**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Number of Staff** | **Amount ($)** |
| **NTPS EBA** |  |  |
| AO2 | ADMIN OFFICER 2 | 1  | 1,715  |
| AO4 | ADMIN OFFICER 4 | 7  | 19,085  |
| AO5 | ADMIN OFFICER 5 | 1  | 7,223  |
| AO6 | ADMIN OFFICER 6 | 6  | 22,388  |
| AO7 | ADMIN OFFICER 7 | 2  | 10,341  |
| SAO1 | SNR ADMIN OFFICER 1 | 6  | 54,307  |
| SAO2 | SNR ADMIN OFFICER 2 | 1  | 3,877  |
| T5 | TECH 5 | 1  | 3,169  |
| **SUB-TOTAL (NTPS EBA)**  | **25**  | 122,104  |
| **Other Agreements (Excl. NTPS EBA)** |  |  |
| EO1C | EXEC OFFICER 1 CNTR | 1  | 13,695  |
| **SUB-TOTAL (Other Agreements (Excl. NTPS EBA))**  | **1**  | 13,695  |
| **TOTAL**  | **26**  | 135,799  |

1. **In the period 01 July 2011 to 31 March 2012, how many employees have utilised section 55.3 (b) Long Service Leave cash out of 10 years, under the NTPS 2010-2013 Enterprise Agreement.**
* **Break down by level and amount of leave**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Number of Staff** | **Amount ($)** |
| NTPS EBA |  |  |  |
| AO7 | ADMIN OFFICER 7 | 1  | 10,061  |
| **TOTAL**  | **1**  | **10,061**  |

1. **During the period 01 July 2011 to 31 March 2012, did the CEO direct any employee under section 52.7 Excess Leave of the NTPS 2010-2013 Enterprise Agreement to take leave.**

No.

1. **During the period 01 July 2011 to 31 March 2012, did the CEO direct any employee under section 55.3 (a) Long Service Leave to take leave.**

No

1. **At Pay day 20, 28 March 2012, how many workers were on workers compensation. At what level and is there an expected return date.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Number of Staff** | **Expected to Return** | **Expected return not applicable** |
| AO2 | ADMIN OFFICER 2 | 1  | 1  |  |
| AO3 | ADMIN OFFICER 3 | 2  | 1  | 1x Ceased |
| AO4 | ADMIN OFFICER 4 | 1  | 1  |  |
| AO6 | ADMIN OFFICER 6 | 1  | 1  |  |
| COMPO | COMPENSATION | 2  | 2  |  |
| EO2C | EXEC OFFICER 2 CNTR | 1  | 1  |  |
| SAO1 | SNR ADMIN OFFICER 1 | 1  | - | 1x Ceased |
| SAO2 | SNR ADMIN OFFICER 2 | 1  | - | 1x No lost time |
| **TOTAL**  | **10**  | **7**  | **3** |

1. **From 01 July 2011 to 31 March 2012, how many people received workers compensation, at what position level and geographic location and how long for each person.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classn** | **Classification Description** | **Region** | **Number ofDays** |
| AO2 | ADMIN OFFICER 2 | Darwin Urban | 187 |
| AO2 | ADMIN OFFICER 2 | Darwin Urban | 62 |
| AO3 | ADMIN OFFICER 3 | Alice Springs Urban | 104 |
| AO3 | ADMIN OFFICER 3 | Darwin Urban | 101 |
| AO6 | ADMIN OFFICER 6 | Alice Springs Urban | 187 |
| AO6 | ADMIN OFFICER 6 | Gove Urban | 187 |
| AO7 | ADMIN OFFICER 7 | Gove Urban | 187 |
| COMPO | COMPENSATION | Darwin Urban | 187 |
| COMPO | COMPENSATION | Darwin Urban | 187 |
| SAO2 | SNR ADMIN OFFICER 2 | Darwin Urban | 187 |
| **Total number of people** | **10** |

1. **At Pay day 20, 28 March 2012, how many workers were on sick leave or extended leave (excluding recreation leave), longer than 3 weeks, at what level, and for what reason.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Classn** | **Classification Description** | **Sick** | **Compo** | **LSL** | **Miscellaneous** | **Total** |
|  |  |  |  |  | **Paid** | **Unpaid** | **Staff** |
| AO2 | ADMINISTRATIVE OFFICER 2 | - | - | - | - | 1  | 1  |
| AO3 | ADMINISTRATIVE OFFICER 3 | - | - | - | - | 5  | 5  |
| AO4 | ADMINISTRATIVE OFFICER 4 | - | - | - | - | 6  | 6  |
| AO5 | ADMINISTRATIVE OFFICER 5 | - | - | - | - | 5  | 5  |
| AO6 | ADMINISTRATIVE OFFICER 6 | - | - | - | 1  | 4  | 5  |
| AO7 | ADMINISTRATIVE OFFICER 7 | - | - | 1  | 1  | 3  | 5  |
| EO1C | EXECUTIVE OFFICER 1 - EXECUTIVE CONTRACT | - | - | - | - | 1  | 1  |
| EO2C | EXECUTIVE OFFICER 2 - EXECUTIVE CONTRACT | - | - | - | - | 1  | 1  |
| P3 | PROFESSIONAL 3 | - | - | - | - | 1  | 1  |
| SAO1 | SENIOR ADMINISTRATIVE OFFICER 1 | - | - | 1  | - | 1  | 2  |
| T5 | TECHNICAL 5 | 1  | - | - | - | - | 1  |
| **TOTAL** | **1**  | **-** | **2**  | **2**  | **28**  | **33**  |

Note: Report can only be answered at point in time, ie. who was on extended leave on 30 March 2011. Leave awaiting approval or awaiting processing are not included in this report. Miscellaneous leave includes (but is not limited to) Maternity, Leave Without Pay, Sick Leave Without Pay, Secondment, Study Leave and extended absences consisting of multiple leave types.

1. **At Pay day 20, 28 March 2012, were there any NTPS public servants who were employed in the 80’s and eligible for return flight to Adelaide every 2 years. How many and at what level.**

|  |  |  |
| --- | --- | --- |
| **Classn** | **Classification Description** | **Employees Eligible for Airfares** |
| AO2 | ADMINISTRATIVE OFFICER 2 | 1 |
| AO3 | ADMINISTRATIVE OFFICER 3 | 1 |
| AO4 | ADMINISTRATIVE OFFICER 4 | 4 |
| AO5 | ADMINISTRATIVE OFFICER 5 | 7 |
| AO6 | ADMINISTRATIVE OFFICER 6 | 5 |
| AO7 | ADMINISTRATIVE OFFICER 7 | 4 |
| SAO1 | SENIOR ADMINISTRATIVE OFFICER 1 | 11 |
| SAO2 | SENIOR ADMINISTRATIVE OFFICER 2 | 4 |
| T5 | TECHNICAL 5 | 1 |
|  | **Total** | **38** |

1. **How many complaints have been made in the Department in relation to workplace bullying and harassment.**

 **In relation to each output group within the Department**

5 complaints.

1. **From 01 July 2011 to 31 March 2012, how much has been spent on relocation cost for commencement of employment and either completion or termination of employment (removalists, airfares, accommodation and allowances) in the Department.**

$90 384

1. **Please provide a breakdown per business unit.**

|  |  |
| --- | --- |
| **Business unit** | **Expenditure ($)** |
| Territory Housing Services | 18 699 |
| Executive and Corporate Services | 71 685 |
| **Total** | **90 384** |

1. **How much is budgeted for relocation and other appointment and termination expenses in 2011/12.**

Refer to question 36.

1. **How much was spent on travel from 01 July 2011 to 31 March 2012, broken down by intrastate, interstate and international fares, accommodation and other expenses.**

**Travel expenditure for the Department in 2011-12 to 31 March 2012:**

|  |  |
| --- | --- |
| **Description** | **Expenditure****$** |
| Intrastate Fares | 1 267 847 |
| Interstate Fares | 258 322 |
| International Fares | 0 |
| Accommodation | 498 698 |
| Other Expenses | 638 094 |
| **TOTAL** | **2 662 961** |

**Travel expenditure for NT Home Ownership in 2011-12 to 31 March 2012:**

|  |  |
| --- | --- |
| **Description** | **Expenditure****$** |
| Intrastate Fares | 3 821 |
| Interstate Fares | 2 251 |
| International Fares | 0 |
| Accommodation | 7 827 |
| Other Expenses | 1 861 |
| **TOTAL** | **15 760** |

1. **How much was spent on vehicles by the Department from 01 July 2011 to 31 March 2012.**

In 2011-12, to 31 March 2012, $2 461 949 was spent on vehicles.

1. **How many vehicles does the Department have responsibility for.**

In 2011-12 as at 31 March 2012, the Department had responsibility for 176 vehicles.

1. **What is the change, if any, in these vehicle numbers from the previous year.**

This is a net increase of 6 vehicles since last year. Additional functions to the agency include Public Housing Safety Unit and Remote Infrastructure Program Office.

1. **What proportion of those vehicles meet the emission standard of 5.5 out of 10 under the Commonwealth Government’s Green Vehicle Guide.**

81% (144) of the Department’s vehicles meet or exceed the emission standard of 5.5 in the Commonwealth Green Vehicle Guide.

1. **How many vehicles are home garaged.**

As at 31 March 2012, eight vehicles are home garaged by non-executive contract officers.

1. **What position levels have vehicles attached or are allowed to home garage.**

Executive Contract Officer positions are entitled to home garaging. Permanent home garaging is allocated on operational needs only and is reviewed each 12 months.

1. **How many credit cards have been issued to department staff.**

As at 31 March 2012, 23 credit cards were issued to departmental staff.

1. **How many repayment transactions (and the value) for personal items and services are outstanding.**

For the year ended 31 March 2012, there were no transactions for personal items and/or services.

1. **How many reports of the improper use of Information Technology have been made.**

One

1. **How many reports resulted in formal disciplinary action.**

Nil

1. **How many staff are considered ‘Essential’ in your Agency, for the purposes of an Emergency eg- Cyclone**

The Agency has implemented recommendations from the Office of the Commissioner for Public Employment, identifying “Key Government Employees” for the purpose of emergencies. The number of “Key Government Employees” vary from region to region and depend on the type of emergency. All senior executives are considered essential for emergency purposes and decision making including identifying essential operational staff according to the location and circumstances of the emergency, i.e. flooding in Central Australia, Tennant Creek, Big Rivers Region, or cyclones in Darwin and Nhulunbuy. Each region has disaster preparedness plans in place, identifying essential staff in each case.

Representatives attending Counter Disaster meetings assess the need for essential staff in response to the circumstances presented. In the regional areas our Regional Executive Directors act as Regional Coordinators on behalf of the Department of the Chief Minister and provide a leadership role in response to events.

Some operational services can be backed up by other regional centres, such as overflow Territory Housing Call Centre services being provided by Alice Springs as well as Darwin if the Darwin operation becomes overloaded. The call centre is also essential during an event.

|  |  |
| --- | --- |
| **Business Unit** | **Position/Function/Team** |
| Executive | Chief Executive |
|   | Deputy CE Strategic Policy and Governance |
|   | Deputy CE Territory Housing Programs and Performance |
|  | Deputy Chief Executive Capital Works, Infrastructure and Remote Infrastructure Program |
|   | Senior Executive Director Local Government, Regional and Community Service |
|   | Executive Director Corporate Services |
|   | Director HR |
|   | Director Office of the Chief Executive |
|   | DHLGRS Cyclone Planning Team |
| Housing | All REDs and Deputies |
|   | Darwin Region Housing Directors |
|   | Maintenance Superintendent |
|   | \*Maintenance and property staff |
|   | \*Call Centre staff, including Big Rivers and Central Australia regions |
|   | All EDs Remote Housing |
| LGRS | All Darwin Directors |
|   | \*\*AIS/ITNT |
|   | \*\*Animal Welfare Inspectors |
|   | All regions: |
|   | Outstations Group |
|   | Community Development Officers |
|   | Managers, Local Government, Regional Development and IEDOs |
| SDCU | ED SDCU |
|   | Director Implementation |
|   | All Area Managers |

**\*** Depend on location of event as to which regional staff are required to remain.

\*\*Staff are prepared to be on standby.

**Marketing:**

1. **From 01 July 2011 to 31 March 2012, how much was spent by the Department on advertising and marketing programs.**

Refer Question 51.

1. **What was each of those programs and what was the cost of each of those programs.**

**As at 31 March 2012**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **OUTPUT GROUP / OUTPUT** | **ADVERTISING****$** | **PUBLICATIONS****$** | **MARKETING AND PUBLIC RELATIONS****$** | **TOTAL****$** |
| **Across Agency - Executive and Corporate Services** | **48 878** | **31 934** | **394 728** | **475 540** |
| 1. **Territory Housing Services**
 | **54 183** | **70 066** | **131 160** | **255 409** |
| Urban Public and Affordable Housing | 8 302 | 21 943 | 51 737 | 81 982 |
| Remote Public Housing | 45 881 | 48 123 | 79 423 | 173 427 |
| Government Employee Housing | nil | nil | nil | nil |
| 1. **Local Government, Regional and Community Services**
 | **68 560** | **35 487** | **92 426** | **196 473** |
| Local Government | 13 177 | 8 723 | 6 847 | 28 747 |
| Regional Development | 1 699 | 10 536 | 60 934 | 73 169 |
| Interpreter and Translator Services  | 2 339 | 2 396 | 8 247 | 12 982 |
| Water Safety and Animal Welfare | 51 345 | 13 832 | 16 398 | 81 575 |
| 1. **Indigenous Policy and Remote Services Coordination**
 | **15 995** | **12 995** | **2 134** | **31 124** |
| Indigenous Policy | nil | nil | nil | nil |
| Indigenous Essential Services | nil | nil | nil | nil |
| Remote Service Delivery Coordination | 15 995 | 12 995 | 2 134 | 31 124 |
| Remote Infrastructure Coordination | nil | nil | nil | nil |
|  **DHLGRS TOTAL** | **187 616** | **80 416** | **489 288** | **958 546** |
| **NT Home Ownership** | **144 789** | **1 120** | **23 013** | **168 922** |
|  **AGENCY TOTAL** | **332 405** | **81 536** | **512 301** | **1 127 468** |

**Insurance:**

1. **From 01 July 2011 to 31 March 2012, how much was spent on insurance expenses; further broken down by worker and employee insurances, physical plant and equipment insurances and other insurances.**

The amount spent on insurance expenses for the period 1 July 2011 to
31 March 2012 was $62 000 and was for public liability insurance.

1. **What areas of the department are self-insured. What areas are commercially insured. If there are areas that are commercially insured, who provides this insurance, when is it due for renewal and what is the cost of this insurance provision and does it attract any thresholds under which insurance is not provided or any payments on item replacement.**
* The Northern Territory Government applies a self insurance policy for its general government sector insurable risks. The self insurance policy covers property and assets, workers compensation, public liability and professional indemnity related liabilities.
* The department does hold a public liability insurance policy with Aon Risk Services Australia for the period 3 July 2011 to 3 July 2012 which is reviewed annually prior to renewal in July. The policy covers public housing and is limited to occupiers and property owners’ liability only. The cost of the policy is $62 000.
* The insurance provision threshold is $1000 (policy excess), which is met by the department.
* Public liability is limited to $40 million for any one occurrence and includes liability for tenants’ property held in storage, with a limit of $100 000 for any one loss.
1. **What provision has been made for disaster or major catastrophe insurance.**
* Treasurer’s Advance is available to agencies in the event disaster costs exceed budget during the year.
* The Territory does not purchase reinsurance cover for natural disasters or other insurable risks under the self insurance policy. Instead, the Territory makes provision in the Budget for disaster related events, complemented by the Natural Disaster Recovery and Relief Arrangements (NDRRA) with the Commonwealth to provide assistance for natural disaster events that are outside of the Territory’s control and where commercial insurance is not readily available or affordable.

**Climate Change:**

1. **From 01 July 2011 to 31 March 2012, how many tonnes of CO2 did the department emit.**

In 2010-11, the Department’s building energy usage was 5071 gigajoules (GJ) which corresponds to 1090 tonnes of carbon dioxide equivalent (CO2-e) greenhouse gas emissions.

As at 31 March, the Department exceeded its vehicle emissions reduction target of 16 per cent; achieving a 19 per cent reduction since 2009-10. The average CO2 production per month is 48 tonnes.

1. **From 01 July 2011 to 31 March 2012, what programs and strategies were introduced to reduce CO2 emissions across the department.**

The Department has initiated and continued a number of strategies to reduce its carbon emissions during 2011-12 including:

* + Office amalgamations to achieve higher occupancy ratios in agency office accommodation and more efficient use of lighting and air-conditioning;
	+ Continued to implement the Territory Government’s Greening the Fleet strategy.
	+ Working with the lessors of office accommodation to improve building energy efficiencies, such as upgrading air conditioning, re-tinting windows and improving after hours lighting systems to reduce power consumption;
	+ Using double-sided printing as a default setting on printers and photocopiers to reduce paper consumption; and
	+ Recycling printer cartridges, waste paper and mobile phones.
1. **Has a target for departmental CO2 emissions been set for the coming financial year.**
* **If yes, what % reduction is that from the previous year.**
* **If no, why has a target not been set.**

No.

The Department is committed to the reduction of emissions with the programs and strategies set out in question 56.

**Utilities:**

1. **From 01 July 2011 to 31 March 2012, what was the cost of power and water to the department.**

The cost of power for office accommodation to 31 March 2012 was $426 000. There is no water cost for office accommodation.

1. **What is the projected cost for power and water to the department for the 2012-2013 financial year.**

The projected 2012-13 power cost for office accommodation is $701 000.

**Public Events:**

1. **From 01 July 2011 to 31 March 2012, list the public events/conferences/forums that were sponsored by the department.**

**As at 31 March 2012**

T2030 Housing Conference

Smart Schools Awards

Australasian Housing Institute

National Affordable Housing Agreement Conference

Housing Industry Association Awards

Master Builders Awards

Engineering Excellence Awards

Long Walk Women's Luncheon

Public Housing Garden Competition

Indigenous Economic Development Forum

Futures Forums

MCI Australia Ltd

Jobs Australia: Indigenous Forces At Work Conference

2011 Youth Business Award

Batchelor Institute of Indigenous Tertiary Education - Special Achievement Awards 2011

Water Safety Week

Animal Awareness Week

Pet Picnic

HOMESTART NT Seminars

**What are projected for the 2012-2013 financial year.**

Smart Schools Awards

Australasian Housing Institute

NAHA Conference

HIA Awards

Master Builders Awards

Engineering Excellence Awards

Public Housing Garden Competition

Futures Forums

Water Safety Week

Pet Picnic

HOMESTART NT Seminars

1. **What is the level of sponsorship provided in terms of financial support or in kind support.**

As at 31 March 2012

|  |  |
| --- | --- |
| **Description** | **$** |
| T2030 Housing Conference | 299 214 |
| Smart Schools Awards |  20 100 |
| Australasian Housing Institute | 10 000 |
| NAHA Conference |  13 000 |
| HIA Awards | 7 100 |
| Master Builders Awards | 19 799 |
| Engineering Excellence Awards | 5 000 |
| Long Walk Women's Luncheon | 5 000 |
| Public Housing Garden Competition | 30 886 |
| Indigenous Economic Development Forum | 21 692 |
| Futures Forums | 2 515 |
| MCI Australia Ltd | 12 000 |
| Jobs Australia IFAW Conference |  9 091 |
| 2011 Youth Business Award | 1 000 |
| BIITE - Special Achievement Awards 2011 | 728 |
| Water Safety Week | 27 624 |
| Animal Awareness Week | 11 288 |
| Pet Picnic | 282 |
| HOMESTART NT Seminars | 95 367 |

**Advertising:**

1. **What is the department’s budget for advertising for the 2011-2012 financial year.**

$200 000.

1. **How much is year to date expenditure. Please breakdown into newspaper, radio and TV.**

As at 31 March 2012

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SPECIFIC EVENT / ITEM** | **PRINT****$** | **TV****$** | **RADIO****$** | **OTHER****$** |  **TOTAL****$** |
| **Across Agency - Executive and Corporate Services** | **47 051** | **nil** | **nil** | **1 827** | **48 878** |
| **1.Territory Housing Services** | **25 132** | **nil** | **29 051** | **nil** | **54 183** |
| Urban Public and Affordable Housing | 8 302 | nil | nil | nil | 8 302 |
| Remote Public Housing | 16 830 | nil | 29 051 | nil | 45 881 |
| **2. Local Government, Regional and Community Services** | **29 641** | **20 440** | **18 246** | **232** | **68 559** |
| Local Government | 5 077 | nil | 8 100 | nil | 13 177 |
| Regional Development  | 1 699 | nil | nil | nil | 1 699 |
| Interpreter and Translator Services  | 951 | nil | 1 155 | 232 | 2 338 |
| Water Safety and Animal Welfare | 21 914 | 20 440 | 8 991 | nil | 51 345 |
| **3. Indigenous Policy and Remote Services Coordination** | **3 652** | **nil** | **948** | **11 395** | **15 995** |
| **DHLGRS TOTAL** | **105 476** | **20 440** | **48 245** | **13 454** | **187 615** |
| **4. NT Home Ownership** | **14 405** | **22 821** | **49 578** | **14 334** | **101 138** |
| **AGENCY TOTAL** | **119 881** | **43 261** | **97 823** | **27 788** | **288 753** |

1. **What advertising campaigns have been undertaken or will be undertaken by the department in 2011-2012 financial year.**

**As at 31 March 2012**

Working Future

Housing the Territory

HOMESTART NT

Johnston Ballots

Local Government Elections

Don't Play in Pipes and Drains

Water Safety Week

Public housing garden competition

**31 March 2012 – 30 June 2012**

Working Future – Achievements to date

Visiting Town Soon

Housing the Territory

HOMESTART NT

1. **From 01 July 2011 to 31 March 2012, how many consultancies were let in the year, at what cost, how many were NT firms and how many interstate and what was the value of those intra-territory and those interstate.**

As at 31 March 2012, the Department let 85 communications-related consultancies at a cost of $223 697. All consultancies were Territory firms.

As at 31 March 2012, NT Home Ownership let six communications-related consultancies at a cost of $18 800. All consultancies were Territory firms.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_