**No. 343 and 357**

**LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY**

**WRITTEN QUESTION**

Mr Tollner to the Minister for Lands and Planning, in relation to the portfolio areas within the Department of Lands and Planning

 and

Mr Giles to the Minister for Transport, in relation to the portfolio areas within the Department of Lands and Planning

(Note all responses relate to the entire Department of Lands and Planning; separate responses for the individual Lands and Planning and Transport portfolios have not been provided).

**Department of Lands and Planning**

1. **What is the NTG FTE Cap for your Agency?**

The staffing cap for DLP is 529 (includes DBS and excludes Land Development Corporation).

1. **At Pay day 20, 28 March 2012, what is the current quarterly average FTE staffing of the department, by level?**

|  |  |  |
| --- | --- | --- |
| **Classification** | **Classification Description** | **FTE** |
| AO2 | ADMIN OFF 2 | 36.07 |
| AO3 | ADMIN OFF 3 | 59.70 |
| AO4 | ADMIN OFF 4 | 69.35 |
| AO5 | ADMIN OFF 5 | 45.37 |
| AO5R | ADMIN OFF 5 - RDO | 9.16 |
| AO6 | ADMIN OFF 6 | 41.99 |
| AO7 | ADMIN OFF 7 | 24.19 |
| SAO1 | SNR ADMIN OFF 1 | 36.09 |
| SAO2 | SNR ADMIN OFF 2 | 14.08 |
| EO2 | EXEC OFF 2 | 2.29 |
| EO1C | EXEC OFF 1 CONTRACT | 14.81 |
| EO2C | EXEC OFF 2 CONTRACT | 9.00 |
| EO3C | EXEC OFF 3 CONTRACT | 2.57 |
| EO4C | EXEC OFF 4 CONTRACT | 1.00 |
| EO6C | EXEC OFF 6 CONTRACT | 1.43 |
| GOVA2 | AUTO APPRENTICE | 1.00 |
| GRADT | GRADU TRAINEES | 11.54 |
| TTO | TRAIN TECH OFF | 1.86 |
| WILS | WK INT LRN SCHP | 0.00 |
| P1 | PROF 1 | 2.69 |

|  |  |  |
| --- | --- | --- |
| **Classification** | **Classification Description** | **FTE** |
| P2 | PROF 2 | 6.44 |
| P3 | PROF 3 | 21.90 |
| P4 | PROF 4 | 0.00 |
| SP1 | SNR PROF OFF 1 | 18.28 |
| SP2 | SNR PROF OFF 2 | 8.50 |
| PH3 | PHYS 3 | 1.57 |
| PH3R | PHYS 3 - RDO | 42.49 |
| T2 | TECH 2 | 2.29 |
| T3 | TECH 3 | 31.24 |
| T4 | TECH 4 | 17.01 |
| T5 | TECH 5 | 6.43 |
| T6 | TECH 6 | 3.71 |
| **TOTAL** | **544.04** |

1. **Is this figure in line with the NTG FTE Cap?**
* **If not, please explain**

DLP’s FTE figure is 544, which is 2.8 percent higher than the approved staffing cap and is 0.8 percent higher than the 2 percent allowable variance which equates to 540 FTE. The main areas of increase across the Department are:

* enhanced graduate employment program commencing January 2012
* additional staff to assist in implementation of national legislative reforms and Territory projects
* additional staff for transit safety responsibilities
1. **At Pay day 20, 28 March 2012, how many funded permanent positions are there in your department?**

DLP have a total of 608 funded permanent positions within the agency.

1. **At Pay day 20, 28 March 2012, how many of these positions were nominally filled and how many were filled by persons acting in positions or are temporary appointments?**
* **Please separate by permanent/temporary/acting by level**

|  |  |
| --- | --- |
| Permanent Employees Held In Nominal Positions | 306 |
| Permanent Employees Acting in Temporary Positions | 145 |
| Temporary Employment Contracts | 44 |
| **Total** | **495** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Permanent Employees Held in Nominal Positions** | **Permanent Employees Acting in Temporary Positions** | **Temporary Employment Contracts** |
| AO2 | ADMIN OFF 2 | 15 | 0 | 1 |
| AO3 | ADMIN OFF 3 | 39 | 27 | 6 |
| AO4 | ADMIN OFF 4 | 42 | 19 | 5 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Permanent Employees Held in Nominal Positions** | **Permanent Employees Acting in Temporary Positions** | **Temporary Employment Contracts** |
| AO5 | ADMIN OFF 5 | 23 | 20 | 0 |
| AO5R | ADMIN OFF 5 - RDO | 6 | 3 | 1 |
| AO6 | ADMIN OFF 6 | 17 | 25 | 0 |
| AO7 | ADMIN OFF 7 | 8 | 12 | 0 |
| SAO1 | SNR ADMIN OFF 1 | 19 | 10 | 1 |
| SAO2 | SNR ADMIN OFF 2 | 7 | 3 | 4 |
| EO2 | EXEC OFF 2 | 0 | 1 | 0 |
| EO1C | EXEC OFF 1 CONTRACT | 0 | 0 | 6 |
| EO2C | EXEC OFF 2 CONTRACT | 0 | 0 | 7 |
| EO3C | EXEC OFF 3 CONTRACT | 0 | 0 | 3 |
| EO4C | EXEC OFF 4 CONTRACT | 0 | 0 | 1 |
| EO6C | EXEC OFF 6 CONTRACT | 0 | 0 | 1 |
| GOVA2 | AUTO APPRENTICE (MHRT)  | 0 | 0 | 0 |
| GRADT | GRADU TRAINEES | 0 | 0 | 0 |
| TTO | TRAIN TECH OFF | 0 | 0 | 2 |
| WILS | WK INT LRN SCHP | 0 | 0 | 0 |
| P1 | PROF 1 | 1 | 0 | 0 |
| P2 | PROF 2 | 5 | 2 | 0 |
| P3 | PROF 3 | 17 | 3 | 3 |
| SP1 | SNR PROF OFF 1 | 17 | 1 | 0 |
| SP2 | SNR PROF OFF 2 | 8 | 1 | 0 |
| PH3 | PHYS 3 | 0 | 0 | 0 |
| PH3R | PHYS 3 - RDO | 35 | 4 | 2 |
| T2 | TECH 2 | 2 | 2 | 1 |
| T3 | TECH 3 | 25 | 5 | 0 |
| T4 | TECH 4 | 12 | 5 | 0 |
| T5 | TECH 5 | 6 | 1 | 0 |
| T6 | TECH 6 | 2 | 1 | 0 |
| **TOTAL \*** | **306** | **145** | **44** |

*\* Includes supernumary staff.*

1. **In the period 01 July 2011 to 31 March 2012, what was the turnover rate of staff in the Agency?**

The turnover rate of staff is 39.14 percent which includes resignations, completion of temporary contract and transfers to other agencies. The rate of cessations is only
22.03 percent which relates to resignations and completion of temporary contracts.

1. **What is the rate per level?**

|  |  |  |
| --- | --- | --- |
| **Classification** | **Classification Description** | **Turnover Rate (%)** |
| AO2 | ADMIN OFF 2 | 135\* |
| AO3 | ADMIN OFF 3 | 37 |
| AO4 | ADMIN OFF 4 | 39 |
| AO5 | ADMIN OFF 5 | 23 |
| AO5R | ADMIN OFF 5 - RDO | 11 |
| AO6 | ADMIN OFF 6 | 27 |
| AO7 | ADMIN OFF 7 | 17 |
| SAO1 | SNR ADMIN OFF 1 | 12 |
| SAO2 | SNR ADMIN OFF 2 | 12 |
| EO2 | EXEC OFF 2 | 49 |
| EO1C | EXEC OFF 1 CONTRACT | 7 |
| EO2C | EXEC OFF 2 CONTRACT | 11 |
| EO3C | EXEC OFF 3 CONTRACT | 0 |
| EO4C | EXEC OFF 4 CONTRACT | 0 |
| EO6C | EXEC OFF 6 CONTRACT | 0 |
| GOVA1 | AUTO APPRENTICE (MHRT) | 100\* |
| GOVA2 | AUTO APPRENTICE (MHRT) ADULT | 0 |
| GRADT | GRADU TRAINEES | 21 |
| TTO | TRAIN TECH OFF | 0 |
| WILS | WK INT LRN SCHP | 0 |
| P1 | PROF 1 | 0 |
| P2 | PROF 2 | 14 |
| P3 | PROF 3 | 10 |
| SP1 | SNR PROF OFF 1 | 6 |
| SP2 | SNR PROF OFF 2 | 0 |
| PH3 | PHYS 3 | 0 |
| PH3R | PHYS 3 - RDO | 32 |
| T2 | TECH 2 | 42 |
| T3 | TECH 3 | 23 |
| T4 | TECH 4 | 25 |
| T5 | TECH 5 | 0 |
| T6 | TECH 6 | 0 |

\* Explanation for high turnover rate

|  |  |  |
| --- | --- | --- |
| **Classn** | **Classification Description** | **Explanation** |
| A02 | Administrative Officer 2 | AO2 is an entry level classification. These employees frequently apply for higher level positions soon after being employed.  |
| GOVA1 | Auto Apprentice (MHRT) | High turnover rate refers to one employee from a group of one who resigned from their position. |

1. **At Pay day 20, 28 March 2012, how many funded positions are vacant in the Agency?**

DLP currently has 113 vacant positions which can be attributed to the following:

* Staff are on Higher Duties Allowance (HDA) or Temporary Transfer (TT) and in the interest of managing FTE, the decision has been taken not to back fill the position
* Positions are in the process of JES or recruitment action
* Some positions are being left vacant as part of ongoing review of divisional organisation structure
1. **How long, in total days, have funded positions been vacant since 01 July 2011?**

The total days that funded positions have been vacant since 01 July 2011 is 17,120 days.

1. **At Pay day 20, 28 March 2012, how many staff are currently employed on a temporary contract?**

DLP have 187 staff employed on a temporary contract; 64 on casual contracts and 123 on other temporary contracts, including executive contract officers (ECOs).

1. **In the period 01 July 2011 to 31 March 2012, how many temporary contracts have been extended, broken down by level and the number of times extended?**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Classification** | **Ext. x1** | **Ext. x2** | **Ext. X3** | **Ext. X4** | **Ext. X5** | **Ext. X6** | **Ext. X7** | **Ext. X8** | **Ext. X9** | **Total** |
| AO2 | 29 | 10 | 2 | 6 | - | - | 1 | - | - | 48 |
| AO3 | 11 | 2 | - | - | - | - | - | - | - | 13 |
| AO4 | 24 | 5 | - | 1 | - | - | - | - | - | 30 |
| AO5 | 2 | - | 2 | - | - | - | - | - | - | 4 |
| AO6 | 2 | 2 | - | - | - | - | - | - | - | 4 |
| AO7 | 2 | - | - | - | - | - | - | - | - | 2 |
| GRADT | 1 | - | - | - | - | - | - | - | - | 1 |
| P1 | 2 | - | - | - | - | - | - | - | - | 2 |
| P3 | 1 | - | - | - | - | - | - | - | - | 1 |
| PH3 | 4 | 2 | - | - | - | - | - | - | - | 6 |
| SAO1 | 4 | 1 | - | - | - | - | - | - | - | 5 |
| T3 | 1 | 1 | - | - | - | - | - | - | - | 2 |
| **TOTAL** | **83** | **23** | **4** | **7** | **-** | **-** | **1** | **-** | **-** | **118** |

1. **In the period 01 July 2011 to 31 March 2012, how many positions have been advertised by “expression of interest”?**

70 DLP positions have been advertised by expression of interest. This comprises 49 advertised internally through development opportunity, 11 through the NTG website and 10 through both means.

1. **At 31 March 2012, In relation to all vacant positions, what is the breakdown of recruitment actions by:**
* **Selection process commenced and**
* **Selection process (including position advertising) not commenced**

Selection process commenced: 1

Selection process not commenced: 112

1. **In the period 01 July 2011 to 31 March 2012, per position level, what is the average length of time taken for recruitment from advertising to successful applicant?**

The average length of time taken for recruitment from advertising to successful applicant for DLP is 48.06 days.

|  |  |
| --- | --- |
| **Classification** | **Average Days to Fill** |
| AO2 | 3.00 |
| AO3 | 40.09 |
| AO4 | 55.50 |
| AO5 | 66.86 |
| AO6 | 56.00 |
| AO7 | 56.00 |
| SAO1 | 66.63 |
| SAO2 | 61.00 |
| ECO2 | 31.00 |
| TTO | 51.00 |
| P1 | 3.50 |
| P2 | 49.33 |
| P3 | 38.50 |
| SP1 | 50.00 |
| SP2 | 47.67 |
| PH3 | 41.00 |
| T2 | 36.00 |
| T3 | 37.25 |
| T4 | 61.00 |
| **TOTAL** | **48.06** |

1. **In the period 01 July 2011 to 31 March 2012, what is the number of positions that have been filled by the recruitment of an existing public servant, and how many from the general public?**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Agency** | **NTG** | **Non NTG** | **Not Advised\*** | **Total** |
| Dept of Lands and Planning | 53 | 13 | 31 | 97 |
| **TOTAL** | **53** | **13** | **31** | **97** |

\* Relates to positions under six months not recorded by DBE.

1. **In the period 01 July 2011 to 31 March 2012, how many positions have been reclassified in the department? What are the level of those positions?**

At 31 March 2012, a total of 68 positions have been reclassified.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **New Classification Level** | **New Classification** | **Reclassified Positions \*** | **New Positions \*** | **Same Classification \*** | **Evaluated (with Agency for Approval)** |
| AO3 | ADMIN OFF 3 | 0 | 0 | 0 | 1 |
| AO4 | ADMIN OFF 4 | 1 | 1 | 0 | 2 |
| AO5 | ADMIN OFF 5 | 2 | 1 | 0 | 6 |
| AO6 | ADMIN OFF 6 | 3 | 2 | 0 | 7 |
| AO7 | ADMIN OFF 7 | 2 | 0 | 0 | 0 |
| SAO1 | SNR ADMIN OFF 1 | 2 | 2 | 6 | 5 |
| SAO2 | SNR ADMIN OFF 2 | 0 | 2 | 0 | 0 |
| EO2 | EXEC OFF 2 | 0 | 0 | 1 | 0 |
| EO1C | EXEC OFF 1 CNTR | 0 | 0 | 1 | 0 |
| EO3C | EXEC OFF 3 CNTR | 1 | 0 | 1 | 0 |
| P2 | PROF 2 | 1 | 0 | 0 | 0 |
| P3 | PROF 3 | 5 | 0 | 1 | 1 |
| SP1 | SR PROF OFF 1 | 3 | 0 | 3 | 0 |
| T3 | TECH 3 | 1 | 0 | 0 | 0 |
| TBA |   | 0 | 0 | 0 | 4 |
| **TOTAL** | **21** | **8** | **13** | **26\*\*** |

\* Jobs have been approved by delegate and action in PIPS.

\*\* Includes 15 JAQs from one division, which is currently reviewing its structure

1. **At Pay day 20, 28 March 2012, how many permanent supernumerary unattached employees do you have in your agency? What levels are they?**

DLP have 38 permanent supernumerary unattached employees.

Of these unattached employees:

* Seven are currently on a temporary transfer with another agency
* Seven are currently on extended leave i.e maternity leave or LWOP
* Three are required to re-apply for their nominal position due to changes to their classification

|  |  |  |
| --- | --- | --- |
| **Classification Code** | **Classification Description** | **Count** |
| AO2 | ADMIN OFF 2 | 2 |
| AO3 | ADMIN OFF 3 | 3 |
| AO4 | ADMIN OFF 4 | 11 |
| AO5 | ADMIN OFF 5 | 5 |
| AO5R | ADMIN OFF 5 - RDO | 2 |
| AO6 | ADMIN OFF 6 | 3 |
| SAO1 | SNR ADMIN OFF 1 | 4 |
| SAO2 | SNR ADMIN OFF 2 | 2 |

|  |  |  |
| --- | --- | --- |
| **Classification Code** | **Classification Description** | **Count** |
| P1 | PROF 1 | 2 |
| T3 | TECH 3 | 1 |
| T4 | TECH 4 | 1 |
| T5 | TECH 5 | 1 |
| T6 | TECH 6 | 1 |
| **TOTAL** | **38** |

1. **In the period 01 July 2011 to 31 March 2012, how many unattached employees have successfully gained nominal positions within the Agency or gained employment in another Agency?**

During the period 01 July 2011 to 31 March 2012, 12 unattached employees have successfully gained nominal positions within DLP and four unattached employees have successfully gained nominal positions with another agency.

1. **In the period 01 July 2011 to 31 March 2012, how many unattached employees resigned?**

During the period 01 July 2011 to 31 March 2012, six unattached employees have resigned.

1. **At Pay day 20, 28 March 2012, what is the average length of stay of staff in the department? Please break this down by position level.**

DLP was established on 4 December 2009. Therefore, while the average length of stay of staff in DLP is 1.76 years, this does not reflect the average length of time employees have been employed in the previous forms of the Department or in the NTG.

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification Code** | **Classification Description** | **Number of Staff** | **Average length of Service in Years** |
| AO2 | ADMIN OFF 2 | 28 | 1.19 |
| AO3 | ADMIN OFF 3 | 68 | 1.56 |
| AO4 | ADMIN OFF 4 | 75 | 1.66 |
| AO5 | ADMIN OFF 5 | 49 | 1.83 |
| AO5R | ADMIN OFF 5 - RDO | 9 | 1.72 |
| AO6 | ADMIN OFF 6 | 45 | 1.96 |
| AO7 | ADMIN OFF 7 | 27 | 1.77 |
| SAO1 | SNR ADMIN OFF 1 | 42 | 1.86 |
| SAO2 | SNR ADMIN OFF 2 | 14 | 2.22 |
| EO2 | EXEC OFF 2 | 2 | 1.58 |
| EO1C | EXEC OFF 1 CONTRACT | 17 | 1.92 |
| EO2C | EXEC OFF 2 CONTRACT | 9 | 2.02 |
| EO3C | EXEC OFF 3 CONTRACT | 3 | 2.32 |
| EO4C | EXEC OFF 4 CONTRACT | 1 | 2.07 |
| EO6C | EXEC OFF 6 CONTRACT | 1 | 2.32 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification Code** | **Classification Description** | **Number of Staff** | **Average length of Service in Years** |
| GOVA2 | AUTO APPRENTICE (MHRT) ADULT | 1 | 2.32 |
| GRADT | GRADU TRAINEES | 14 | 0.26 |
| TTO | TRAIN TECH OFF | 2 | 1.19 |
| P1 | PROF 1 | 4 | 1.45 |
| P2 | PROF 2 | 7 | 1.70 |
| P3 | PROF 3 | 25 | 1.90 |
| SP1 | SNR PROF OFF 1 | 18 | 2.10 |
| SP2 | SNR PROF OFF 2 | 9 | 1.88 |
| PH3 | PHYS 3 | 1 | 2.32 |
| PH3R | PHYS 3 - RDO | 43 | 1.75 |
| T2 | TECH 2 | 3 | 2.32 |
| T3 | TECH 3 | 28 | 2.03 |
| T4 | TECH 4 | 17 | 2.03 |
| T5 | TECH 5 | 7 | 2.21 |
| T6 | TECH 6 | 4 | 2.32 |
| **Average Total** | **573** | **1.76** |

1. **In the period 01 July 2011 to 31 March 2012, how much has been spent to date on advertising employee positions, and can you provide a breakdown of these costs?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Advertising** | **Land Services** | **Strategic Planning** | **Transport** | **Business Services** | **Total** |
| Intra Territory | $19,611.47 | $ 606.60 | $ 30,305.86 | $ 1,720.83 | $ 52,244.76 |
| Interstate | $ 0.00 | $ 0.00 | $ 1,036.55 | $ 746.73 | $ 1,783.28 |
| **TOTAL** | **$19,611.47** | **$ 606.60** | **$ 31,342.41** | **$ 2,467.56** | **$ 54,028.04** |

**Summary Points:**

An additional $7760.48 of bulk block advertising for recruitment has been identified by DBE to be on-charged to DLP. The amount relates to costs incurred as at 31 March 2012 but has not hit the ledger. The amount would bring total recruitment advertising costs for DLP as at 31 March 2012 to **$61,788.52**. DBE advised that they could not split the additional costs across the outputs.

1. **In relation to Apprentices and Graduates, who commenced during the 2011 calendar year:**
2. **How many graduates started with the department**
3. **How many have completed the year**
4. **How many how won nominal positions**
5. **How many have left the NTG, and**
6. **What was the length of time each stayed within the NTG before leaving?**

**22.a, b, c**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Classification** | **Commenced with the department in 2011** | **Commenced and still employed at 31 December 2011** | **Have won a nominal position** | **Commenced and ceased in 2011** |
| Graduates | 9 | 8 | 1 | 0 |
| **Total** | **9** | **8** | **1** | **0** |

**22.d, e**

|  |  |  |  |
| --- | --- | --- | --- |
| **Employees Separated** | **Commencement Date** | **Separated Date** | **Length of Service** |
| Employee 1 | 31/01/2011 | 30/01/2012 | 12 months |
| Employee 2 | 31/01/2011 | 30/01/2012 | 12 months |

1. **At Pay day 20, 28 March 2012, In relation to Indigenous Employees:**
2. **How many employees do you have in your department that recognise themselves as indigenous?**
3. **What are the levels of their positions held?**
4. **How many at each level?**
5. **How many are tenured and at what level?**
6. **How many are temporary and at what levels?**
7. **How many are acting up in positions and at what level?**
8. **How many were still employed at 31/12/2011?**
9. **How many have left the NTG?**

**23.a), b), c), d), e) f)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Permanent** | **Temporary** | **Total Staff** | **Indigenous Staff on HDA** |
| AO2 | ADMIN OFF 2 | 4 | 0 | 4 | 0 |
| AO3 | ADMIN OFF 3 | 2 | 1 | 3 | 1 |
| AO4 | ADMIN OFF 4 | 2 | 0 | 2 | 1 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Permanent** | **Temporary** | **Total Staff** | **Indigenous Staff on HDA** |
| AO5 | ADMIN OFF 5 | 1 | 0 | 1 | 1 |
| AO6 | ADMIN OFF 6 | 1 | 0 | 1 | 1 |
| SAO2 | SNR ADMIN OFF 2 | 1 | 0 | 1 | 1 |
| **TOTAL** | **11** | **1** | **12** | **5** |

**23.g), h)**

|  |  |  |  |
| --- | --- | --- | --- |
| **DLP** | **Employees Commenced** | **Indigenous Staff commenced and still employed at 31 December** | **Indigenous Staff commenced and ceased** |
| **TOTAL** | 7 | 5 | 2 |

1. **In relation to NTPS staff as at 31 March 2012:**
2. **What is the total amount of accrued leave in the department, broken down by level, long service leave and recreation leave**
3. **What is the financial value of that leave?**
4. **What is the highest individual amount of accrued leave at each position level?**
5. **What is the current total of sick leave entitlement of employees in the department?**
6. **How many days sick leave were taken between 01 July 2011 and 31 March 2012, at each employee level?**

**24.a), b), c) – Long Service Leave – DLP staff**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Accrued Long Service Leave (Months)** | **Accrued Long Service Leave ($Value)** | **Highest Individual Amount Accrued (Months)** |
| AO2 | 20.34 | 78,337  | 5.47  |
| AO3 | 71.58 | 302,675  | 5.07  |
| AO4 | 110.92 | 538,779  | 4.00  |
| AO5 | 82.26 | 440,406  | 4.75  |
| AO5R | 10.46 | 61,093  | 3.20  |
| AO6 | 113.1 | 711,704  | 12.22  |
| AO7 | 54.93 | 365,337  | 5.32  |
| SAO1 | 96.3 | 744,161  | 6.90  |
| SAO2 | 45.76 | 412,969  | 9.00  |
| EO2 | 9.79 | 93,613  | 5.89  |
| EO1C | 52.2 | 801,464  | 12.67  |
| EO2C | 41.87 | 668,317  | 9.56  |
| EO3C | 9.77 | 170,482  | 5.10  |
| EO4C | 1.35 | 27,043  | 1.35  |
| EO6C | 7.4 | 216,617  | 7.40  |
| GOVA2 | 0.92 | 3,227  | 0.92  |
| GRADT | 1.04 | 4,486  | 0.35  |
| TTO | 0.92 | 3,323  | 0.92  |
| P1 | 2 | 9,685  | 0.95  |
| P2 | 10.01 | 56,193  | 3.92  |
| P3 | 30.82 | 222,972  | 5.67  |
| SP1 | 37.06 | 313,307  | 11.30  |
| SP2 | 23.29 | 226,622  | 5.65  |
| PH3 | 2.1 | 7,444  | 2.10  |
| PH3R | 60.97 | 218,627  | 7.60  |
| T2 | 3.14 | 13,330  | 1.50  |
| T3 | 46.99 | 248,383  | 9.78  |
| T4 | 57.96 | 349,910  | 12.07  |
| T5 | 34.21 | 233,831  | 11.65  |
| T6 | 12.04 | 86,980  | 6.82  |
| **TOTAL** | **1051.5** | **7,631,316**  | **12.67**  |

**24.a), b), c) – Recreation Leave – DLP staff**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Accrued Recreation Leave (Days)** | **Accrued Recreation Leave ($Value)** | **Highest Individual Amount Accrued (Days)** |
| AO2 | 491.59 | 85,723  | 78.00  |
| AO3 | 1761.39 | 340,713  | 85.78  |
| AO4 | 2278.30 | 517,596  | 106.50  |
| AO5 | 1746.99 | 455,474  | 86.16  |
| AO5R | 330.11 | 88,911  | 63.83  |
| AO6 | 1775.96 | 528,448  | 117.20  |
| AO7 | 941.61 | 317,607  | 82.50  |
| SAO1 | 1540.61 | 581,938  | 151.50  |
| SAO2 | 788.07 | 346,796  | 120.64  |
| EO2 | 82.79 | 39,430  | 42.16  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Accrued Recreation Leave (Days)** | **Accrued Recreation Leave ($Value)** | **Highest Individual Amount Accrued (Days)** |
| EO1C | 461.39 | 321,494  | 69.42  |
| EO2C | 179.58 | 135,503  | 48.63  |
| EO3C | 74.65 | 60,861  | 63.51  |
| EO4C | 34.18 | 31,304  | 34.18  |
| EO6C | 10.88 | 14,653  | 10.88  |
| GOVA2 | 34.36 | 5,589  | 34.36  |
| GRADT | 92.38 | 18,092  | 24.00  |
| TTO | 24.96 | 4,126  | 24.96  |
| P1 | 49.08 | 10,954  | 21.04  |
| P2 | 191.23 | 50,425  | 45.02  |
| P3 | 626.35 | 216,787  | 77.00  |
| SP1 | 702.16 | 271,604  | 101.50  |
| SP2 | 443.14 | 205,408  | 112.55  |
| PH3 | 12.00 | 1,957  | 12.00  |
| PH3R | 1718.55 | 281,774  | 137.19  |
| T2 | 89.92 | 17,693  | 48.50  |
| T3 | 1071.34 | 258,310  | 67.50  |
| T4 | 867.05 | 238,189  | 95.50  |
| T5 | 409.78 | 128,840  | 107.19  |
| T6 | 160.20 | 54,291  | 45.74  |
| **TOTAL** | **18990.58** | **5,630,491**  | **151.50**  |

**24.d) What is the current total of sick leave entitlement of employees in the department?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **ClassificationDescription** | **Number of Staff** | **Total Sick Leave Entitlements in weeks** |
| AO2 | ADMIN OFF 2 | 28  | 79.11  |
| AO3 | ADMIN OFF 3 | 68  | 329.25  |
| AO4 | ADMIN OFF 4 | 75  | 660.51  |
| AO5 | ADMIN OFF 5 | 49  | 692.16  |
| AO5R | ADMIN OFF 5 RDO | 9  | 25.25  |
| AO6 | ADMIN OFF 6 | 45  | 801.88  |
| AO7 | ADMIN OFF 7 | 27  | 425.14  |
| SAO1 | SNR ADMIN OFF 1 | 42  | 799.36  |
| SAO2 | SNR ADMIN OFF 2 | 14  | 454.92  |
| EO2 | EXEC OFF 2 | 2  | 109.34  |
| EO1C | EXEC OFF 1 CNTR | 17  | 516.26  |
| EO2C | EXEC OFF 2 CNTR | 9  | 461.11  |
| EO3C | EXEC OFF 3 CNTR | 3  | 83.42  |
| EO4C | EXEC OFF 4 CNTR | 1  | 63.72  |
| EO6C | EXEC OFF 6 CNTR | 1  | 72.65  |
| GOVA2 | AUTO APPRENTICE | 1  | 4.38  |
| GRADT | GRADU TRAINEES | 14  | 7.52  |
| TTO | TRAIN TECH OFF | 2  | 1.45  |
| P1 | PROF 1 | 4  | 12.81  |
| P2 | PROF 2 | 7  | 69.39  |
| P3 | PROF 3 | 24  | 342.90  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **ClassificationDescription** | **Number of Staff** | **Total Sick Leave Entitlements in weeks** |
| SP1 | SR PROF OFF 1 | 19  | 482.31  |
| SP2 | SR PROF OFF 2 | 9  | 179.72  |
| PH3 | PHYS 3 | 1  | 16.84  |
| PH3R | PHYS 3 - RDO | 43  | 281.77  |
| T2 | TECH 2 | 3  | 17.21  |
| T3 | TECH 3 | 28  | 276.76  |
| T4 | TECH 4 | 16  | 411.06  |
| T5 | TECH 5 | 8  | 315.86  |
| T6 | TECH 6 | 4  | 149.94  |
| **TOTAL** | **573**  | **8,144.00**  |

**24.e) How many sick days leave were taken between 01 July 2011 and 31 March 2012, at each employee level?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Number of Staff** | **NTPS Staff Days Sick Leave Taken** |
| AO2 | ADMIN OFF 2 | 29  | 182.92  |
| AO3 | ADMIN OFF 3 | 81  | 457.92  |
| AO4 | ADMIN OFF 4 | 82  | 503.44  |
| AO4R | ADMIN OFF 4-RDO | 2  | 17.92  |
| AO5 | ADMIN OFF 5 | 57  | 309.81  |
| AO5R | ADMIN OFF 5 RDO | 8  | 60.03  |
| AO6 | ADMIN OFF 6 | 51  | 270.23  |
| AO7 | ADMIN OFF 7 | 20  | 88.35  |
| SAO1 | SNR ADMIN OFF 1 | 37  | 144.64  |
| SAO2 | SNR ADMIN OFF 2 | 10  | 46.29  |
| EO1C | EXEC OFF 1 CNTR | 8  | 94.19  |
| EO2C | EXEC OFF 2 CNTR | 7  | 23.52  |
| EO3C | EXEC OFF 3 CNTR | 4  | 9.00  |
| EO4C | EXEC OFF 4 CNTR | 1  | 2.46  |
| EO6C | EXEC OFF 6 CNTR | 1  | 14.46  |
| GOVA2 | AUTO APPRENTICE | 1  | 15.84  |
| GRADT | GRADU TRAINEES | 7  | 17.80  |
| TTO | TRAIN TECH OFF | 1  | 15.47  |
| P1 | PROF 1 | 1  | 11.00  |
| P2 | PROF 2 | 7  | 24.20  |
| P3 | PROF 3 | 20  | 91.44  |
| SP1 | SR PROF OFF 1 | 14  | 57.87  |
| SP2 | SR PROF OFF 2 | 8  | 64.46  |
| PH3R | PHYS 3 - RDO | 41  | 264.04  |
| T2 | TECH 2 | 4  | 19.20  |
| T3 | TECH 3 | 31  | 214.26  |
| T4 | TECH 4 | 17  | 118.90  |
| T5 | TECH 5 | 8  | 108.46  |
| T6 | TECH 6 | 5  | 54.87  |
| 1ACS | 1 ADM CRP SVS | 1  | 7.52  |
| 2ACS | 2 ADM CORP SRVS | 1  | 1.55  |
| 2ACSP | 2 ADM CORP SRVS | 1  | 3.00  |
| **TOTAL** | **566**  | **3,315.06**  |

1. **In relation to Contract (ECO1 and above) staff as of 31 March 2012:**
2. **What is the total amount of accrued leave in the department, broken down by level, long service leave and recreation leave?**
3. **What is the financial value of that leave?**
4. **What is the highest individual amount of accrued leave at each employee level?**
5. **What is the current total of sick leave entitlement of employees in the department?**
6. **How many days sick leave were taken between 01 July 2011 and 31 March 2012, at each employee level?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Accrued Long Service Leave (Months)** | **Accrued Long Service Leave** **($Value)** | **Highest Individual Amount Accrued (Months)** |
| EO1C | 52.20 | $801,464.11 | 12.67 |
| EO2C | 41.87 | $668,317.22 | 9.56 |
| EO3C | 9.77 | $170,482.41 | 5.10 |
| EO4C | 1.35 | $27,042.96 | 1.35 |
| EO6C | 7.40 | $216,616.50 | 7.40 |
| **TOTAL** | **112.59** | **$1,883,923.20** | **12.67** |
|  |  |  |  |

**25.a), b), c) – Recreation Leave – Executive Contract Officer**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Accrued Recreation Leave (Days)** | **Accrued Recreation Leave ($Value)** | **Highest Individual Amount Accrued (Days)** |
| EO1C | 461.39 | $321,493.72 | 69.42 |
| EO2C | 179.58 | $135,502.55 | 48.63 |
| EO3C | 74.65 | $60,860.76 | 63.51 |
| EO4C | 34.18 | $31,303.60 | 34.18 |
| EO6C | 10.88 | $14,652.88 | 10.88 |
| **TOTAL** | **760.67** | **563,813.51** | **69.42** |

**25.d) What is the current total of sick leave entitlement of employees in the department?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **ClassificationDescription** | **Number of Staff** | **Executive Contract Staff Sick Leave Entitlements in weeks** |
| EO1C | EXEC OFF 1 CNTR | 17  | 516.26  |
| EO2C | EXEC OFF 2 CNTR | 9  | 461.11  |
| EO3C | EXEC OFF 3 CNTR | 3  | 83.42  |
| EO4C | EXEC OFF 4 CNTR | 1  | 63.72  |
| EO6C | EXEC OFF 6 CNTR | 1  | 72.65  |
| **TOTAL** | **31**  | **1,197.16**  |

**25.e) How many sick days leave were taken between 01 July 2011 and 31 March 2012, at each employee level?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Number of Staff** | **Executive Contract Staff Days Sick Leave Taken** |
| EO1C | EXEC OFF 1 CNTR | 8  | 94.19  |
| EO2C | EXEC OFF 2 CNTR | 7  | 23.52  |
| EO3C | EXEC OFF 3 CNTR | 4  | 9.00  |
| EO4C | EXEC OFF 4 CNTR | 1  | 2.46  |
| EO6C | EXEC OFF 6 CNTR | 1  | 14.46  |
| **TOTAL** | **21**  | **143.63**  |

1. **In the period 01 July 2011 to 31 March 2012, how many employees have utilised section 52.8 Cash-out of Leave – (Recreation Leave), under the NTPS 2010-2013 Enterprise Agreement?**
* **Break down by level and amount of leave**

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Number of Staff** | **Amount ($)** |
| AO3 | ADMIN OFF 3 | 1 | 2,029.73 |
| AO4 | ADMIN OFF 4 | 2 | 7,562.11 |
| AO6 | ADMIN OFF 6 | 4 | 34,455.83 |
| AO7 | ADMIN OFF 7 | 1 | 3,306.29 |
| SAO1 | SNR ADMIN OFF 1 | 1 | 3,784.64 |
| SAO2 | SNR ADMIN OFF 2 | 1 | 6,461.31 |
| P3 | PROF 3 | 2 | 12,217.59 |
| PH3R | PHYS 3 - RDO | 10 | 19,555.92 |
| T4 | TECH 4 | 1 | 2,823.03 |
| T5 | TECH 5 | 1 | 3,168.92 |
| T6 | TECH 6 | 1 | 3,422.38 |
| **TOTAL** | **25** | **98,787.75** |

1. **In the period 01 July 2011 to 31 March 2012, how many employees have utilised section 55.3 (b) Long Service Leave cash out of 10 years, under the NTPS 2010-2013 Enterprise Agreement?**
* **Break down by level and amount of leave**

One DLP employee has utilised section 55.3 (b) Long Service Leave cash out of 10 years, under the NTPS 2012-2013 Enterprise Agreement.

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Number of Staff** | **Amount ($)** |
| AO5 | ADMIN OFF 5 | 1  | 4,042.90  |
| **TOTAL** | **1**  | **4,042.90**  |

1. **During the period 01 July 2011 to 31 March 2012, did the CEO direct any employee under section 52.7 Excess Leave of the NTPS 2010-2013 Enterprise Agreement to take leave?**
* **Break down by level and the amount of leave taken**

The Chief Executive of DLP has not directed any employee under section
52.7 Excess Leave of the NTPS 2010-2013 Enterprise Agreement to take leave, however leave balances are being monitored and arrangements to use leave is being prohibited.

1. **During the period 01 July 2011 to 31 March 2012, did the CEO direct any employee under section 55.3 (a) Long Service Leave to take leave?**
* **Break down by level and the amount of leave**

The Chief Executive of DLP has not directed any employee under section 55.3 (a) Long Service Leave to be taken, however leave balances are being monitored and arrangements to use leave is being prohibited.

1. **At Pay day 20, 28 March 2012, how many workers were on workers compensation? At what level and is there an expected return date?**

DLP has a total of five employees who are currently on workers compensation.

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Number of Staff** | **Expected to Return Date** |
| AO2 | ADMIN OFF 2 | 1 | Already Returned |
| AO4 | ADMIN OFF 4 | 1 | Restricted Duties - No Lost Time |
| AO4 | ADMIN OFF 4 | 1 | Already Returned |
| AO4R | ADMIN OFF 4-RDO | 1 | Already Returned |
| T3 | TECH 3 | 1 | Already Returned |
| **TOTAL** | **5** |  |

1. **From 01 July 2011 to 31 March 2012, how many people received workers compensation, at what position level and geographic location and how long for each person?**

Eight people received workers compensation in 2012.

|  |  |  |  |
| --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Region** | **Number of Days** |
| AO2 | ADMIN OFF 2 | Darwin | 187 |
| AO3 | ADMIN OFF 3 | Darwin | 187 |
| AO3 | ADMIN OFF 3 | Darwin | 187 |
| AO4R | ADMIN OFF 4-RDO | Darwin | 157 |
| PH3R | PHYS 3 - RDO | Darwin | 187 |
| PH3R | PHYS 3 - RDO | Darwin | 187 |
| PH3R | PHYS 3 - RDO | Darwin | 116 |
| T3 | TECH 3 | Darwin | 105 |

1. **At Pay day 20, 28 March 2012, how many workers were on sick leave or extended leave (excluding recreation leave), longer than 3 weeks, at what level, and for what reason?**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Classification** | **Classification Description** | **Sick** | **Compo** | **LSL** | **Misc.Paid** | **Misc.Unpaid** | **TotalStaff** |
|
| AO2 | ADMIN OFF 2 | - | - | - | - | 3  | 3  |
| AO3 | ADMIN OFF 3 | - | - | - | - | 1  | 1  |
| AO4 | ADMIN OFF 4 | - | - | - | 1  | 1  | 2  |
| AO5 | ADMIN OFF 5 | - | - | - | 1  | 1  | 2  |
| AO5R | ADMIN OFF 5 - RDO | 1  | - | - | - | - | 1  |
| AO6 | ADMIN OFF 6 | - | - | 1  | - | 1  | 2  |
| AO7 | ADMIN OFF 7 | - | - | - | - | 1  | 1  |
| SAO1 | SNR ADMIN OFF 1 | - | - | - | - | 2  | 2  |
| SAO2 | SNR ADMIN OFF 2 | - | - | - | 1  | - | 1  |
| EO2C | EXEC OFF 2 CONTRACT | - | - | 1  | - | - | 1  |
| P3 | PROF 3 | - | - | - | - | 1  | 1  |
| SP2 | SNR PROF OFF 2 | 1  | - | - | - | - | 1  |
| T3 | TECH 3 | - | - | - | - | 1  | 1  |
| T6 | TECH 6 | 1  | - | - | - | - | 1  |
| **TOTAL** | **3**  | **-** | **2**  | **3**  | **12**  | **20**  |

1. **At Pay day 20, 28 March 2012, were there any NTPS public servants who were employed in the 80’s and eligible for return flight to Adelaide every 2 years? How many and at what level?**

DLP currently has 43 NTPS public servants who were employed in the 80’s and eligible for return flight to Adelaide every two years.

|  |  |  |
| --- | --- | --- |
| **Classification** | **Classification Description** | **Employees Eligible for Airfares** |
| AO2 | ADMIN OFF 2 | 1 |
| AO3 | ADMIN OFF 3 | 1 |
| AO4 | ADMIN OFF 4 | 4 |
| AO5 | ADMIN OFF 5 | 3 |
| AO6 | ADMIN OFF 6 | 5 |
| AO7 | ADMIN OFF 7 | 2 |
| SAO1 | SNR ADMIN OFF 1 | 5 |
| SAO2 | SNR ADMIN OFF 2 | 3 |
| EO2 | EXEC OFF 2 | 1 |
| P3 | PROF 3 | 1 |
| SP1 | SNR PROF OFF 1 | 4 |
| SP2 | SNR PROF OFF 2 | 1 |

|  |  |  |
| --- | --- | --- |
| **Classification** | **Classification Description** | **Employees Eligible for Airfares** |
| PH3R | PHYS 3 - RDO | 1 |
| T3 | TECH 3 | 2 |
| T4 | TECH 4 | 4 |
| T5 | TECH 5 | 3 |
| T6 | TECH 6 | 2 |
| **TOTAL** | **43** |

1. **How many complaints have been made in the Department in relation to workplace bullying and harassment?**

DLP has received no complaints in relation to workplace bullying and harassment.

1. **From 01 July 2011 to 31 March 2012, how much has been spent on relocation cost for commencement of employment and either completion or termination of employment (removalists, airfares, accommodation and allowances) in the Department?**

DLP has spent a total of $57 795 on relocation costs and DBS have spent nil.

**36. Please provide a breakdown per business unit?**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Removal & Storage Expenses** | **Land Services** | **Planning** | **Transport** | **Business Services** | **NT Build** | **TOTAL** |
| Intra Territory | $14 |  |  |  |  | $14 |
| Interstate |  |  |  | $10 037 |  | $10 037 |
| **TOTAL** | **$14** |  |  | **$10 037** |  | **$10 051** |
|  |  |  |  |  |  |  |
| **Relocation Allowance** | **Land Services** | **Planning** | **Transport** | **Business Services** | **NT Build** | **TOTAL** |
| Intra Territory |  |  | $268 |  |  | $268 |
| Interstate | $1 440 |  |  |  |  | $1 440 |
| **TOTAL** | **$1 440** |  | **$268** |  |  | **$1 708** |
|  |  |  |  |  |  |  |
| **Relocation Expenses** | **Land Services** | **Planning** | **Transport** | **Business Services** | **NT Build** | **TOTAL** |
| Relocation Fares | $1 611 | $921 |  | $2 092 |  | $4 624 |
| Relocation Allowance |  |  |  |  |  |  |
| Removal & Storage | $2 627 | $90 | $5 662 | $195 |  | $8 574 |
| Relocation Expenses Other | $19 024 | $5 736 | $8 078 |  |  | $32 838 |
| **TOTAL** | **$23 263** | **$6 746** | **$13 740** | **$2 287** |  | **$46 036** |
|  |  |  |  |  |  |  |
| **TOTAL RELOCATION EXPENSES** | **$24 717** | **$6 746** | **$14 008** | **$12 324** |  | **$57 795** |

**37. How much is budgeted for relocation and other appointment and termination expenses in 2010/11?**

There is $22 000 budgeted for relocation expenditure.

**38. How much was spent on travel from 01 July 2011 to 31 March 2012. Broken down by intrastate, interstate and international fares, accommodation and other expenses?**



1. **How much was spent on vehicles by the Department from 01 July 2011 to 31 March 2012?**

DLP spent $902 265.33 on vehicles from 1 July 2011 to 31 March 2012, which includes hire charges and ECO motor vehicle contributions.

1. **How many vehicles does the Department have responsibility for?**

DLP has responsibility for 73 vehicles.

1. **What is the change, if any, in these vehicle numbers from the previous year?**

Two vehicles were added to the previous year.

1. **What proportion of those vehicles meet the emission standard of 5.5 out of 10 under** **the Commonwealth Government’s Green Vehicle Guide?**

93 percent of these vehicles meet the emission standard.

1. **How many vehicles are home garaged?**

47 vehicles are permanently home garaged.

1. **What position levels have vehicles attached or are allowed to home garage?**

EO1, EC01, SA01, SP1 and above are allowed have home garaged or are allowed to home garage vehicles.

**45. How many Credit Cards have been issued to the Department?**

DLP had 54 credit cards issued and DBS had three issued.

**46. How many repayment transactions (and the value) for personal items and services are outstanding?**

Nil for DLP and DBS.

1. **How many reports of the improper use of Information Technology have been made?**

No employees were asked to explain their actions regarding inappropriate use of the internet.

1. **How many reports resulted in formal disciplinary action?**

There were nil actions required as a result of formal disciplinary action.

**49. How many staff are considered ‘Essential’ in your Agency, for the purposes of an Emergency eg- Cyclone**

Depending on the size and nature of the event, and the time of year, there are a number of officers that are assigned with responsibility for support and coordination of tasks to ensure the Department is able to perform its core business functions in the event of an emergency. Particular staff are also assigned with specific responsibilities at different stages of the response and recovery phases. Additional staff may also be assigned with specific duties to assist in whole of government or internal coordination activities.

1. **From 01 July 2011 to 31 March 2012, how much was spent by the Department on advertising and marketing programs?**

DLP spent $861 844 on advertising and marketing programs.

1. **What was each of those programs and what was the cost of each of those programs?**

Key campaigns undertaken by divisions in current 2011/12 financial year:

**Strategic Planning Division:**

* Weddell $ 62 115
* Storm Surge Mapping $ 19 330
* Greater Darwin Plan $ 22 436
* East Arm Wharf Expansion Project $ 15 088
* Infrastructure/Transport Strategy Launch $ 10 242

**Transport Division:**

* School Based Education $ 28 199
* Road Safety Message - Heavy Vehicles $ 18 258
* Road Safety Christmas Campaign 2011 $ 27 501
* Road Safety-Visitor Education General $ 29 537
* Road Safety-General Comm. Education $ 154 783
* Road Rules $ 12 266
* Indigenous Road Safety Advertising $ 15 834
* Drive Safe NT- Remote $ 7 399
* Back to School 2012 $ 15 013
* Special Events Buses $ 9 697
* Humpty Doo Park and Ride Launch $ 4 587
* Coolalinga Park & Ride Launch $ 12 306
* Starlight Special Bus Service $ 5 844
* Drive Safe NT – Urban $ 47 676

**Lands Division:**

* RBI and Consumer Package Info Sessions $ 16 274
* Relocation of DLP from Cavenagh House $ 13 100
* Consumer Guide for Building and Renovating in the NT $ 5 370
* Short Stay Accommodation Village $ 7 768
* Greening our Streets $ 1 988
1. **From 01 July 2011 to 31 March 2012, how much was spent on insurance expenses; further broken down by worker and employee insurances, physical plant and equipment insurances and other insurances?**

***DLP***



***DBS***



1. **What areas of the Department are self-insured? What areas are commercially insured? If there are areas that are commercially insured, who provides this insurance, when is it due for renewal and what is the cost of this insurance provision and does it attract any threshold under which insurance is not provided or any payments on item replacement?**
* The Northern Territory Government applies a self insurance policy for its general government sector insurable risks. The self insurance policy covers property and assets, workers compensation, public liability and professional indemnity related liabilities.
* With the Treasurer’s approval, agencies may procure commercial insurance cover where a net benefit can be demonstrated.
* With the exception of workers compensation cover, government businesses and corporations, such as the Power and Water Corporation, are excluded from the self insurance framework, and are required to purchase appropriate commercial insurance cover.
* The Territory does not purchase reinsurance cover for natural disasters or other insurable risks under the self insurance policy. Instead, the Territory makes provision in the Budget for disaster related events, complemented by the Natural Disaster Recovery and Relief Arrangements (NDRRA) with the Commonwealth to provide assistance for natural disaster events that are outside of the Territory’s control and where commercial insurance is not readily available or affordable.
* The Territory is currently reviewing its natural disaster insurance arrangements, following changes to the NDRRA announced by the Commonwealth in March 2011.
* Any whole of government insurance policy related questions should be referred to the Treasurer.

**54. What provision has been made for disaster or major catastrophe insurance?**

* Treasurer’s Advance is available to agencies in the event disaster costs exceed budget during the year.
* The Territory does not purchase reinsurance cover for natural disasters or other insurable risks under the self insurance policy. Instead, the Territory makes provision in the Budget for disaster related events, complemented by the Natural Disaster Recovery and Relief Arrangements (NDRRA) with the Commonwealth to provide assistance for natural disaster events that are outside of the Territory’s control and where commercial insurance is not readily available or affordable.
* Any whole of government insurance policy related questions should be referred to the Treasurer.
1. **From 01 July 2011 to 31 March 2012, how many tonnes of CO2 did the department emit?**

DLP emitted 252 tonnes of CO2 from its vehicle fleet.

Energy consumption and CO2 emission data for buildings is collated at the end of each financial year as required under the NTG Energy Smart Buildings Policy. DLP’s data collection system is not set up for interim reporting and it is not possible to include building emissions relevant to the current financial year. Therefore the data below provides a comparison between 2009/10 and 2010/11.

|  |  |
| --- | --- |
| **Building Energy Usage (giga joules)** | **Building Greenhouse Gas Emissions (tonnes CO2-e)** |
| **2009-10** | **2010-11** | **2009-10** | **2010-11** |
| 6,109 | 5,858 | 1,344 | 1,259 |

1. **From 01 July 2011 to 31 March 2012, what programs and strategies were introduced to reduce CO2 emissions across the department?**

Fleet

The following policy initiatives are in place to assist with reducing CO2 emissions in Government fleet vehicles:

* setting of annual agency fleet emission targets as part of an NT Fleet target to reduce emissions by 20 percent over five years;
* introduction of minimum greenhouse emission ratings of 5.5 for passenger vehicles and 3.5 for light commercial vehicles (to be reviewed after two years);
* introduction of functional requirement categories with DLP having to justify requests for vehicles outside of the NT Fleet recommended list; and
* introduction of incentives for Executive Contractors to select more fuel efficient vehicles appropriate to a level that is cost neutral to Government.

Building Works

* Ethos House – Energy efficient lighting upgrade and occupancy sensors;
* Darwin Bus – After hours air-conditioning management for transit offices;
* MVR Goyder Road – Air-conditioning CO2 controls.

General

* Reformation of the Green Team in September 2011 and the introduction of DLP’s PaperSmart Policy.
* Formation of NT TravelSmart and development of travel plans for DLP buildings
* Development of Sustainability Guidelines for Arnhemica Building
1. **Has a target for departmental CO2 emissions been set for the coming financial year?**
* **If yes, what % reduction is that from the previous year?**
* **If no, why has a target not been set?**

The Department is working towards the reduction target set in the Northern Territory Greening the Fleet Strategy that aims to reduce emissions from the NT Government’s passenger and light commercial fleet by 20% by 2014 and 50% by 2020. The CO2 reduction target for DLP fleet cars has been set at 2 percent for 2012-13.

The targets in the NT Government Energy Smart Buildings Policy has now been superseded by the 2009 NTG Climate Change Policy, which sets a reduction target of 33 percent in building energy intensity by 2020 from the 2004/05 base year.

**58. From 01 July 2011 to 31 March 2012, what was the cost of power and water to the Department?**

From 1 July 2011 to 31 March 2012 DLP spent $246 027 on power and water and DBS spent $29 809.

**59. What is the projected cost for power and water to the department for the 2012-13 financial year?**

The projected cost for Power and Water for DLP for the 2012-13 financial year is $360 184 and for DBS is $43 640.

1. **From 01 July 2011 to 31 March 2012, list the public events/conferences/forums that were sponsored by the department.**

DLP provided the following corporate sponsorships:

* Urban Development Institute of Australia Dinner $5000
* Engineers Excellence Awards $7500
* Life be In It – Corporate Challenge $255
* Northern Territory Seafood Industry Awards $1200
* Darwin Boat and Leisure Show $10 000
* National Trust of Australia–Goyders Day $9090

Surveying & Spatial Sciences Institute

**Total: $33 045**

**What are projected for the 2012-2013 financial year?**

The projected corporate sponsorship for the 2012-13 financial year will include:

* Urban Development Institute of Australia Dinner
* Engineers Excellence Awards
* Northern Territory Seafood Industry Awards
* Darwin Boat and Leisure Show
* National Trust of Australia–Goyders Day

Surveying & Spatial Sciences Institute

1. **What is the level of sponsorship provided in terms of financial support or in kind support?**

The level of sponsorship provided by DLP was in terms of financial support.

1. **What is the department’s budget for advertising for the 2011-2012 financial year?**

The total budget for advertising for 2011/12 is $442 411 (including Statutory Notices).

1. **How much is year to date expenditure? Please breakdown into newspaper, radio and TV?**

Newspaper Placement $ 177 706

Radio Placement $ 30 869

Television Placement $ Nil

**TOTAL $ 208 575**

These totals do not include magazine and online advertising.

* + - 1. **What advertising campaigns have been undertaken or will be undertaken by the department in 2011-2012 financial year?**

**Strategic Planning Division:**

* Weddell
* Storm Surge Mapping
* Greater Darwin Plan
* East Arm Wharf Expansion Project
* Infrastructure/Transport Strategy Launch

**Transport Division:**

* School Based Education
* Road Safety Message - Heavy Vehicles
* Road Safety Christmas Campaign 2011
* Road Safety-Visitor Education General
* Road Safety-General Comm. Education
* Road Rules
* Indigenous Road Safety Advertising
* Drive Safe NT- Remote
* Back to School 2012
* Special Events Buses

**65. From 01 July 2011 to 31 March 2012, how many consultancies were let in the year, at what cost, how many were NT firms and how many interstate and what was the value of those intra-territory and those interstate?**

|  |  |  |
| --- | --- | --- |
|  | No. | Value ($) |
| Local NT  | 25 | $1,600,020.75 |
| Interstate | 15 | $807,780.10 |
| Total awarded | 40 | $2,407,800.85 |