

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mrs Finocchiaro to the Chief Minister, Treasurer, Minister for Territory Development, Minister for Defence Industries, Minister for Industry and Trade, Minister for Major Projects – for all agencies falling under the Chief Minister’s, Treasurer’s and Ministers’ portfolios.

AGENCY ADMINISTRATION

Notes:

- The following questions can be answered from existing Agency data as at 31 March 2024.
- You have previously referred questions requiring a Whole of Government response to the Minister responsible at a time that enables a response within the same timeframe as the remainder of the questions.
- Further, you have previously inserted the question at the beginning of each answer.
- My Office would appreciate these practices being continued.

STAFFING

1. (a) Please advise the number of staff employed in the following categories as at 31 March 2024:

Category	FTE	Head Count (Actual)	NT-based	Located outside NT
1. Ongoing Full Time	4.00	4	4	0
2. Ongoing Part Time	0.00	0	0	0
3. Fixed Term Full Time	8.41	9	9	0
4. Fixed Term Part Time	0.88	1	1	0
5. Casual Contract	0.00	0	0	0
6. Executive Contract	3.00	3	3	0
Total	16.29	17	17	0

**(b) Please provide, for each of the six categories above:
the relevant position classifications and the number of staff
employed against each classification.**

Category	Classification	FTE
1. Ongoing Full Time		
	AO6	2.00
	SAO1	1.00
	SAO2	1.00
Total		4.00

Category	Classification	FTE
1. Ongoing Part Time	N/A	0.00
Total	N/A	0.00

Category	Classification	FTE
2. Fixed Term Full Time		
	AO2	0.94
	AO4	1.00
	AO5	0.47
	AO6	3.00
	AO7	1.00
	SAO2	1.00
	T6	1.00
Total		8.41

Category	Classification	FTE
3. Fixed Term Part Time		
	AO6	0.88
Total		0.88

Category	Classification	FTE
4. Casual	N/A	0.00
Total		0.00

Category	Classification	FTE
5. Executive Contract		
	EO2C	2.00
	EO4C	1.00
Total		3.00

- (c) Where there is a difference between FTE and Headcount (Actual), please provide an explanation for the difference, including any reasons for use of part-time and casual positions within the overall workforce profile.

Differences between FTE and headcount numbers largely reflect individual preferences of some staff to work part-time hours.

2. Please advise the number of staff held against the following categories as at 31 March 2024:

Category	Number
Resigned	1
Made Redundant	0
Terminated	0
Unattached	3
Classified Redeployee	0
Supernumerary	4

3. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 31 March 2024.

Category	Number
Aboriginal and Torres Strait Islander	3

4. (a) Please advise the number of Frontline staff as FTE as at 31 March 2024 and as a percentage of the Agency total employment.

Category	Number	%age of Total Staff
Frontline	0	0

- (b) Please advise how the Agency determines which staff fall under the category of Frontline.

Although many of our roles interface directly with clients/public, we do not distinguish these roles as 'frontline service' delivery.

5. Please advise how many staff have been engaged through labour hire, employment agency arrangements and/or consultancy contracts, for what purpose, for what duration and at what cost as at 31 March 2024. Please use the table format presented below for your response.

Nil.

6. Please advise how many locums have been employed, for what purpose, for what duration and at what cost as at 31 March 2024. Please use the table format presented below for your response.

Number Employed	Purpose	Duration	Cost
0	0	0	0

7. (a) How many positions were advertised during the period 1 July 2023 to 31 March 2024?

Seven positions were advertised during the period.

- (b) Of the total number advertised in 7(a), how many positions had Special Measures applied?

All positions advertised (seven) during the period had Special Measures advertised.

- (c) Please break down the levels of positions that had Special Measures applied.

Classification Level	Total Positions Advertised
Administrative Officer 3	1
Administrative Officer 5	1
Administrative Officer 5 / Administrative Officer 6	1
Administrative Officer 6	1
Administrative Officer 7	1
Senior Administrative Officer 1	1
Senior Administrative Officer 2	1
Total	7

- (d) How many positions that had Special Measures applied were not able to be filled against these requirements during this period and required contract or backfilling arrangements?

Nil.

OUTSOURCING

8. (a) For the period 1 July 2023 to 31 March 2024, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency.

Nil.

- (b) Is consideration being given to outsource, contract-out or privatise in financial year 2024/25? If so, provide details.

No.

LEGAL EXPENSES

9. What has been the expenditure on legal advice or related expenses for the period 1 July 2023 to 31 March 2024? Provide details on:
- a) The matter(s) (designate which are finalised and which ongoing)

MATTER	Legal Firm	Finalised/ Ongoing	AMOUNT
Legal fees for advice regarding set up of a Bank Guarantee Facility	Cozens Johansen lawyers	Finalised	\$ 1,243.64
Legal fees for default under the Development Agreement for Ioannou (Sections 6191 & 6192)	HWL Ebsworth Lawyers	Finalised	\$ 5,737.50
Conveyancing Services for Kilgariff Land Sales	Angela Copland Conveyancing	Ongoing	\$ 800.00
Legal review of IA template updates	HWL Ebsworth Lawyers	Finalised	\$ 1,600.00
Legal fees for discharge of mortgage for Lot 16075 (sale to Amplitel)	King & Wood Mallesons	Finalised	\$ 290.00
Legal fees for East Arm Development Lease document	Finlaysons	Finalised	\$ 4,590.00
Legal fees for Lease Review and Deed of Consent	Cozens Johansen lawyers	Finalised	\$ 1,785.45
Legal fees for default under the Development Agreement for Palmerston Investments	HWL Ebsworth Lawyers	Finalised	\$ 4,417.54
Total			\$20,464.13

- b) The amount paid by matter

Refer a).

c) The amount paid to each outside legal firm or barrister engaged

Legal Firm	Cost
King & Wood Mallesons	\$290.00
Angela Copland Conveyancing	\$800.00
Cozens Johansen Lawyers	\$3,029.09
Finlaysons	\$4,590.00
HWL Ebsworth Lawyers	\$11,755.04
Total	\$20,464.13

PROCUREMENT / CONSULTANCIES

10. For the period 1 July 2023 to 31 March 2024, please detail expenditure on each report and consultancy (excluding annual reports) that have been obtained from outside the NTPS. For each report/consultancy detail:

- a) Purpose**
- b) Cost**
- c) Person or entity engaged**
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)**
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy**
- f) Outcomes or key performance indicators for the report or consultancy**
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken**

Report or Consultancy	Purpose	Cost	Entity	Place of Business	Tabled	Tender Invited
Darwin - Subdivision of Section 7146, Berrimah Road East Arm - Engineering Services and Superintendency Consultancy	Engineering & superintendency Services	\$311,907.00	Jacobs Group (Australia) Pty Ltd	NT	N	Y
Darwin Region - Marine Industry Park - Drainage and Flood Modelling Consultancy	Drainage and Flood Modelling	\$99,819.00	Aurecon Australasia Pty Ltd	NT	N	Y

Report or Consultancy	Purpose	Cost	Entity	Place of Business	Tabled	Tender Invited
Darwin - Consultancy - Provision of Traffic Study for 7 Waratah Crescent, Fannie Bay	Traffic Study	\$27,700.50	WSP Australia Pty Ltd	NT	N	Y
Darwin Region - Marine Industry Park - Town Planning Consultant - Marine Industry Precinct Serviced Lots and Common User Facility Expansion Area	Town Planning	\$19,965.00	The Trustee for Cunnington Rosse Town Planning and Consulting Trust	NT	N	Y
Darwin - 7 Waratah Crescent - Consultancy - Provision of Professional Construction and Development Management Advice for a Period of 12 Months	Construction & Development Advice	\$28,600.00	SOLIDCON EPJ Pty Ltd	NT	N	Y
Darwin Region - Multiple Sites - Consultancy - Weed and Fuel Load - Project Planning and Management Services for a Period of 12 Months	Project Planning - Weed and Fuel Load	\$15,840.00	Little Falcon Consulting	NT	N	Y
Darwin - East Arm and Middle Arm - Valuation Consultancy	Valuation Advice	\$49,500.00	Herron Todd White (Northern Territory) Pty Ltd	NT	N	Y

Report or Consultancy	Purpose	Cost	Entity	Place of Business	Tabled	Tender Invited
Darwin - East Arm Logistics Facility - Request for Detailed Proposal Project Support - Consultancy Services	Project Support	\$26,664.00	Turner & Townsend Thinc Pty Ltd	NT	N	Y
Darwin - East Arm - Consultancy - Subdivision Detailed Design and Documentation	Detailed Design work	\$495,909.69	Aurecon Australasia Pty Ltd	NT	N	Y
Darwin – Architectural Designs	Updated Drawings	\$2,180.00	IA Group	WA	N	Y

11. Please advise the number of contracts awarded to business entities with a principal place of business in the NT and outside the NT for the period 1 July 2023 to 31 March 2024 as follows:

Number in the NT	Number outside of the NT
Tier 1 < 200	1
Tier 2 - 9	0
Tier 3 - 2	0
Tier 4 - 1	0
Tier 5 - 1	0

12. For each of the contracts awarded to business entities with a principal place of business outside of the Northern Territory, please advise the selection criteria on the applicable contract or tender.

Contract	Business Entity	Address	Selection Criteria
Architectural Drawings - Update	IA Group Pty Ltd	WA	Tier 1 – Relevant Skills & Experience, Past Performance

IA Group owned the Intellectual Property of the architectural designs. These were provided to LDC by our end user. LDC was investigating the development of a purpose-built facility on behalf of the end user and was unable to share the designs with the local market for an update due to the IP ownership.

- 13. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public tenders were advertised during the period 1 July 2023 to 31 March 2024?**

Public tenders advertised during the period comprised:

- Two (2) Tier 3 procurements
- One (1) Tier 4 procurement
- One (1) Tier 5 procurement

- 14. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public tender process during the period 1 July 2023 to 31 March 2024?**

One Tier 3 procurement.

- 15. For each instance identified in the question above, where a public quotation process was not undertaken, including for those with a Certificate of Exemption:**

- a) What is the description of the goods and services contracted?**

Darwin - East Arm - Consultancy - Subdivision Detailed Design and Documentation.

- b) What is the value of the goods and services contracted?**

\$495,909.65

- c) What was the reason for not using the public tender process or for requiring a Certificate of Exemption?**

Initial engagement was undertaken via a public process which identified the future detailed design phase as a possible variation. This was then subsequently paused until the Ship Lift design phase was complete, in order to avoid design conflicts or inconsistencies. The consultant firm (Aurecon) had significant experience with ship lift projects and provided a good service at competitive rates.

- d) Who recommended the course of action in c) above?**

LDC project staff.

- e) Who approved the course of action in c) above?**

Approved by the relevant delegate (LDC's Chief Executive).

16. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2024.

The number of Northern Territory Government Corporate Credit Cards held total five within the Agency. A summary of the roles holding those cards are as follows:

Position title	Classification
CONSTRUCTION ADVSR&ASSIT MNGR	T6
PROJECT DIRECTOR	EO2C
PROPERTY OFFICER	AO6
MARKETING AND COMMS OFFICER	AO6
EXECUTIVE OFFICER	AO4

FOCUS GROUPS / POLLING / SURVEYS

For the period 1 July 2023 to 31 March 2024:

17. Please detail expenditure on opinion polls and focus groups, including costs and entities that conducted the work.

Nil.

18. Detail all surveys undertaken in relation to the focus groups and opinion polls above, including their form, the cost and the inducements that were provided to incentivise participation.

Nil.

19. Please provide copies of each survey and the results of each survey.

Nil.

COMMUNICATIONS AND MARKETING

20. Please detail expenditure on advertising and communications during the period 1 July 2023 to 31 March 2024.

For each advertisement for which an expense was incurred:

RADIO			
a) Purpose	b) Supplier	c) Cost	d) Tenders/EOIs
Kilgariff Estate Stage 2 & Ankerre Park Open Day Event Advertising	Alice Springs Commercial Broadcasters Pty Ltd	\$4,950.00	Yes, quotations sought

a) What was the purpose / description of the advertisement?

DISPLAYS/SIGNAGE			
a) Purpose	b) Supplier	c) Cost	d) Tenders/EOIs
Corporate Promotional Supplies	Bunnings	\$80.26	N/A
Corporate Promotional Supplies	Spotlight	\$70.90	N/A
Corporate Promotional Supplies	Officeworks	\$23.32	N/A
Corporate Promotional Supplies (Media Wall)	Ezi Easy Signs	\$545.27	Yes, quotations sought
Darwin Business Park Signage	Zip Print	\$120.00	Yes, quotations sought

EVENTS AND EXHIBITIONS			
a) Purpose	b) Supplier	c) Cost	d) Tenders/EOIs
Kilgariff Estate Event Supplies (Xmas Lights)	Zen GCS	\$774.86	N/A
RAP Event Catering	Just Coffee Beans NT & Ironbark Aboriginal Corporation	\$1,356.82	Yes, quotations sought
Zuccoli Village Park Opening Event – Welcome to Country	Larrakia Nation Aboriginal Corporation	\$650.00	N/A
Zuccoli Village Park Opening Event – Supplies	Woolworths	\$232.26	N/A

BROCHURES AND BOOKLETS			
a) Purpose	b) Supplier	c) Cost	d) Tenders / EOIs
General Corporate Collateral (Naidoc Week, RAP, estate information, etc)	Colemans Printing	\$1,275.00	Yes, quotations sought

PROMOTIONAL MERCHANDISE			
a) Purpose	b) Supplier	c) Cost	d) Tenders/EOIs
Corporate Business Cards	Colemans Printing	\$85.00	Yes, quotations sought
RAP Merchandising	Brandit NT	\$1,146.00	Yes, quotations sought

b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station, digital platform; or other?

Refer to tables at a).

c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?

The total expenditure on advertising and communications during the reporting period was \$11,309.69. Refer to table at a) for individual items.

d) Were tenders or expressions of interest called? If not, why not?

Nil items required tenders or expressions of interest as all related to a Tier 1 procurement.

e) Did the agency enter into any separate arrangements for advertising placements or advertorials? If so, please provide details of expenditure and media outlet.

No.

TRAVEL

21. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority during the period 1 July 2023 to 31 March 2024 broken down to:

a) International Travel

Nil.

b) Interstate Travel

Date from	Date to	Destination	Reason for travel	Cost
01/08/2023	03/08/2023	Canberra, ACT	Attending Facing the North Conference in Canberra	\$3,184.83
06/11/2023	10/11/2023	Sydney, NSW	Attending Indo-Pacific Conference in Sydney	\$4,663.68
19/11/2023	21/11/2023	Sydney, NSW	Attending the Intergovernmental Community of Practice (ICOP)	\$2,549.87
29/11/2023	02/12/2023	Hobart, TAS	Attending GLO Conference in Tasmania	\$2,395.71
03/12/2023	06/12/2023	Perth, WA	Attending various businesses in Perth for MUF/Innovation Hub Planning	\$5,125.02
Total				\$17,919.11

c) Intrastate Travel

Date from	Date to	Destination	Reason for travel	Cost
09/08/2023	09/08/2023	Alice Springs, NT	Site inspection - Stage 2B civil works Kilgariff Estate & associated stakeholder meetings.	\$2,280.97
19/09/2023	20/09/2023	Alice Springs, NT	Site inspection of Kilgariff Stage 2B.	\$4,367.93
19/09/2023	19/09/2023	Alice Springs, NT	Meeting with potential real estate agents for LDC.	\$2,262.67
30/10/2023	31/10/2023	Alice Springs, NT	Attending Building Industry Briefs.	\$2,769.18
17/01/2024	18/01/2024	Alice Springs, NT	Practical Completion inspection of civil construction works at stage 2B Kilgariff.	\$2,945.20
19/02/2024	19/02/2024	Alice Springs, NT	Attended meetings with Real Estate Agent	\$2,940.86
28/02/2024	29/02/2024	Alice Springs, NT	Site visit of Kilgariff Estate with Minister Bowden and Ankerre Park handover inspection	\$2,971.92
Total				\$20,538.73

22. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.

Not applicable.

23. Please provide itemised details and costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period 1 July 2023 to 31 March 2024.

Not applicable.

HOSPITALITY / FUNCTIONS AND EVENTS

24. Please provide full details of all official hospitality provided for the period 1 July 2023 to 31 March 2024.

In relation to each occasion where official hospitality was provided:

- a) What was the purpose of the hospitality?**
- b) How many guests attended?**
- c) How many Ministers attended?**

- d) How many Ministerial staff attended?**
- e) How many MLAs attended?**
- f) How many Public Sector employees attended?**
- g) What was the total cost incurred?**

2 hospitality / functions and events were provided by LDC during the period, as follows:

- (1) Reconciliation Action Plan Launch
 - a) The Land Development Corporation launched its Reflect Reconciliation Action Plan (RAP).
 - b) 30 guests attended
 - c) No Ministers were in attendance
 - d) No Ministerial staff attended
 - e) No MLA's attended
 - f) 16 Public Sector employees attended
 - g) The total cost incurred was \$3,170.51

- (2) Zuccoli Park Official Opening – Michael Ting Park
 - a) The Land Development Corporation with its Joint Venture Partner Urbex Pty Ltd officially opened the newest park in Zuccoli Village named the Michael Ting Park.
 - b) 200 guests attended
 - c) One Minister attended
 - d) No Ministerial staff attended
 - e) No MLA's attended
 - f) 3 Public Sector employees attended
 - g) The total cost incurred was \$882.26

GRANTS, SPONSORSHIPS, DONATIONS AND INCENTIVES

25. Please detail expenditure on grants, sponsorships, donations and incentives paid by your Agency (including the recipient of each payment) during the period 1 July 2023 to 31 March 2024, including agency budget totals to administer such programs.

Details of expenditure on sponsorships is as follows:

SPONSORSHIPS

RECIPIENT	DATE	DESCRIPTION	AMOUNT (Excl. GST)
Urban Development Institute of Australia	2/10/2023	Corporate Sponsorship of the UDIA NT Gala Ball	\$909.09
Planning Institute of Australia Ltd	13/10/2023	Supporter Partner for NT Planning Symposium	\$909.09
Northern Territory Indigenous Business Network	3/11/2023	Community Sponsor of the Aboriginal Economic Development Forum 11	\$2,548.12
Territory Property Consultants Pty Ltd	9/11/2023	Corporate Sponsorship of the Valuers Golf Day	\$350.00
Total Sponsorships			\$4,716.30

INCENTIVES

RECIPIENT	DATE	DESCRIPTION	AMOUNT (Excl. GST)
Various Kilgariff Estate residents	19/12/2023	Kilgariff Estate residents participating in the Kilgariff Estate Christmas Lights promotion	\$774.86
Total Incentives			\$774.86

There were no grants or donations paid by LDC during the period.

Budget/Expenditure of Sponsorships, Donations and incentives for LDC.

2023-24	2023-24
Total budget \$ 000	(Expenditure at 31 March) \$ 000
\$ 9,500.00	\$ 5,491.16

26. Please detail the funds utilised to distribute awards and sponsorships in the period 1 July 2023 to 31 March 2024, and to what activities. Please list details of any contract periods as part of any arrangement.

All sponsorships were distributed using internal resources.

- 27. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2024/25 financial year?**

Nil.

- 28. Please detail the amounts paid on grants, donations and incentives to non-Government organisations for the period 1 July 2023 to 31 March 2024, including to which organisation and the services to be provided?**

Nil.

MEDIA MONITORING SERVICES

- 29. Provide expenditure details on media monitoring services for the period 1 July 2023 to 31 March 2024 (including entities engaged and who utilises the service).**

A whole-of-government response to Question 31 will be provided by the Department of the Chief Minister and Cabinet.

INFRASTRUCTURE PROJECTS

- 30. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia or Northern Australia Infrastructure Facility (NAIF) to be considered for the Infrastructure Priority List?**

Nil.

- 31. Please provide details of newly committed projects for the period 1 July 2023 to 31 March 2024.**

Fannie Bay development.

- 32. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.**

Nil.

GOVERNMENT LEASED BUILDINGS

33. What is the total annual power bill of each Government building owned/leased/used by each Department for the period 1 July 2023 to 31 March 2024?

Land Development Corporation	As at 31 March 2024 Amount
Government Leased Building Power	
LDC Office - Level 2, 37 Woods Street	\$3,184.18
1/35 Export Drive – 5% cost paid by LDC	\$687.80
Total	\$3,252.98

34. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period 1 July 2023 to 31 March 2024?

A whole-of-government response to Question 35 will be provided by the Department of Corporate and Digital Development.

35. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

A whole-of-government response to Question 36 will be provided by the Department of Corporate and Digital Development.

FEES AND CHARGES

36. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2023/24 financial year and whether any of these fees and charges were increased following the passage of the 2023/24 financial year budget.

Nil.

INTERNAL AUDITS

37. How many internal audits and financial investigations were conducted in the period 1 July 2023 to 31 March 2024?

There were three internal audits/reviews conducted in the period 1 July 2023 to 31 March 2024:

- VFT audit in March 2024 for the 2023 calendar year
- Expense 8 (Credit Card) Compliance review
- Travel Audit

38. What were the terms of reference or focus for each investigation?

Internal audit/investigation	Terms of Reference or focus
Value for Territory (VFT) audit for the 2023 calendar year	To ensure compliance with Procurement Rules, LDC undertake an annual audit of procurement activity to ensure compliance with the requirements of the VFT assurance program.
Expense 8 (Credit Card) Compliance review	To ensure LDC controls are appropriate and that LDC has complied with the Credit Card policy and procedures developed by the Department of Corporate and Digital Development (DCDD).
Travel Audit	To ensure LDC has complied with the Travel policy framework and requirements for employees undertaking official duty travel on behalf of the NT Government developed by the Department of Corporate and Digital Development (DCDD).

39. Please provide details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

Nil fraud or breaches of financial legislation.

Minor policy and procedural anomalies were identified as follows:

1. Value for Territory (VFT) audit for the 2023 calendar year

Of the 24 procurements audited, there were three instances of minor non-compliances identified in low risk, low value procurement activities. These included:

- One instance in Tier 1 procurement activity where LDC could not provide sufficient evidence of a procurement exemption being approved by an appropriate delegate.
- Two instances in Tier 1 procurement activity where LDC could not provide sufficient supporting evidence for declaring conflict of interest and confidentiality.

2. Expense 8 (Credit Card) Compliance review

Of the 21 transactions reviewed, there were three instances of non-compliance but no transactions which requires greater investigation as follows:

- One instance of no tax invoice being provided. This was for an online purchase for a discontinued part unavailable locally and the supplier refused to provide a tax invoice. A Statutory Declaration was completed and filed by the card holder.
- Two instances where the transaction details were not forwarded to the verifier within one week of the purchase.

3. Travel Audit

Of the eight transactions audited, there was one instance of non-compliance in low risk, low value activities as follows

- One instance where the traveler approved their own travel expenses but should have sought approval from an alternative delegate.

40. How many agencies have been referred to existing bodies e.g. Auditor-General/Independent Commission Against Corruption (ICAC) and how many have been resolved? Please detail the agency referred to, the date of referral and the date resolved, including those with multiple referrals.

Agencies are not be privy to details of referrals made to Independent Statutory Officers.

BOARDS / ADVISORY BODIES

41. Please detail all boards and advisory bodies in your Agency in 2023/24, also providing the following information:

a) The Terms of Reference, if changed from last year

There were no changes within the period for the Land Development Corporation Advisory Board.

b) The current members and when they were appointed.

All members of the Land Development Corporation Advisory Board were appointed at the inaugural Board meeting on 10 June 2021 excluding Kellie Ralston (Investment Commissioner) who joined the Board on 3 November 2023.

Members comprise:

Land Development Corporation Advisory Board	
Member	Role & Agency
Jason Schoolmeester	Major Projects Commissioner (Chair)
Alister Trier	Chair, Gas Taskforce
Tony Stubbin	Chief Executive, LDC
Louise McCormack	Infrastructure Commissioner
Kellie Ralston	Investment Commissioner
Shaun Drabsch	Chief Executive, DITT
Craig Graham	Under Treasurer, DTF
Joanne Townsend	Chief Executive, DEPaWS
Andrew Kirkman	Chief Executive, DIPL

- c) The total remuneration paid to each Board member during the 2023/24 financial year**

Nil.

- d) The itemised total cost incurred by the Board during the 2023/24 financial year**

Nil.

- 42. The number of times the Board met during the period 1 July 2023 to 31 March 2024.**

The Land Development Corporation Advisory Board met on 5 occasions during the period.

REVIEWS AND INQUIRIES

- 43. Details of all reviews and inquiries completed or commenced during the 2023/24 financial year, also providing the following information:**
- a) The Terms of Reference**
 - b) The criteria for selection of all panel members**
 - c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry**
 - d) The cost of the review/inquiry**
 - e) How the information was/is accumulated to contribute to the review/inquiry**

- f) **If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly**
- g) **If not completed when this is expected**

Nil

WORKPLACE HEALTH AND SAFETY

- 44. Please provide the number, nature and cost of reportable safety issues for the period 1 July 2023 to 31 March 2024.**

For the period 1 July 2023 to 31 March 2024, there were:

- no notifiable incidents reported to NT WorkSafe under section 35 of the *Work Health and Safety (National Uniform Legislation) Act 2011*
- no incidents reported that led to or could have led to a physical or psychological injury, illness or disease, or where property and/or equipment was damaged.

- 45. Please detail the number of stress related matters and claims for the period 1 July 2023 to 31 March 2024.**

There were no reportable incidents during the reporting period of 1 July 2023 to 31 March 2024.

REGIONAL OFFICES

- 46. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2023/24 financial year. What are the locations for which they are responsible?**

Nil.