

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mrs Finocchiaro to the Minister for Education:

AGENCY ADMINISTRATION

Note 1:

The following questions **do not require reference to the 2018-19 Budget** to be answered. They can be answered from existing Agency data.

Note 2:

If there is to be a Whole of Government response to any of the questions, it would be appreciated that these are referred early to the Minister responsible to enable a response within the same timeframe as the remainder of the questions.

Further, early indication of the questions referred for a Whole of Government response would be appreciated.

BUDGET

1. What efficiency dividend has each Department and Agency been asked to achieve in framing the 2018-19 Budget? When was this direction given and what specific instructions were provided to achieve this result?

STAFFING

2. Please provide details for the following staffing questions as at 30 June 2017 and as at 31 March 2018:
 - a) How many staff were employed in the following categories:
 - i. Full time equivalent
 - ii. Permanent part time contract
 - iii. Contract
 - b) Please advise the number of staff identified as Aboriginal and Torres Strait Islander in terms of FTE and as a percentage of the Agency total employment (all classifications).

- c) Please advise the number of frontline staff as FTE and as a percentage of the Agency total employment (all classifications).
- 3. What is the variance in FTE from 1 July 2017 to 31 March 2018?
- 4. Please advise, in each category:
 - a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2017 and for the period from 1 July 2017 to 31 March 2018
 - b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2017 and for the period from 1 July 2017 to 31 March 2018
 - c) By position, when each current contract is due to be renewed
- 5. For the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018 how many staff:
 - a) Resigned
 - b) Were demoted as a result of job evaluation or re-evaluation
 - c) Were made redundant
 - d) Were terminated
- 6. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?
- 7. How many staff were categorized as supernumerary for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?
- 8. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?
- 9. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?
- 10. How many positions had Special Measures applied when advertised for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?

11. How many positions that had Special Measures applied, as referred to in question 10 above, had to be re-advertised due to the initial process not securing suitable candidates?
12. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 30 June 2017 and the increase in staff who identify as Aboriginal and Torres Strait Islander since 1 July 2017.
13. How many grievances have arisen as a direct result of the Special Measures program since 1 July 2017? Of these, how many remain unresolved?

OUTSOURCING

14. For the period beginning 1 July 2017 and ending 31 March 2018, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2018-19? If so, please provide details.

LEGAL EXPENSES

15. What has been the expenditure on legal advice or related expenses for the financial year 2017-18? Provide details on:
 - a) The matter(s) (designate which ones are finalised and which ones are ongoing)
 - b) The amount paid by matter
 - c) The amount paid to each outside legal firm or barrister engaged

PROCUREMENT / CONSULTANCIES

16. For the period beginning 1 July 2017 and ending 31 March 2018, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:
 - a) Purpose
 - b) Cost
 - c) Person or entity engaged
 - d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere,

please provide the address of the principal place of business of the person or entity)

- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
- f) Outcomes or key performance indicators for the report or consultancy
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken

17. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the period beginning 1 July 2017 and ending 31 March 2018. Please outline the tasks performed.
18. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?
19. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the period beginning 1 July 2017 and ending 31 March 2018? Please detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.
20. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period beginning 1 July 2017 and ending 31 March 2018?
21. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period beginning 1 July 2017 and ending 31 March 2018?
22. For each instance identified above in question 32, where a public quotation process was not undertaken, including for Certificates of Exemption:
 - a) What is the description of the goods and services contracted?
 - b) What is the value of the goods and services contracted?
 - c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?
 - d) Who recommended the course of action in c) above?
 - e) Who approved the course of action in c) above?

23. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2018.

FOCUS GROUPS / POLLING / SURVEYS

24. Please detail expenditure during the period beginning 1 July 2017 and ending 31 March 2018 on opinion polls and focus groups, including costs and entities that conducted the work.

25. Please provide copies of the surveys identified in question 24 above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period beginning 1 July 2017 and ending 31 March 2018.

COMMUNICATIONS AND MARKETING

26. Please detail expenditure on advertising and communications during the period beginning 1 July 2017 and ending 31 March 2018.

For each advertisement for which an expense was incurred:

- a) What was the purpose / description of the advertisement?
- b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station or similar?
- c) What was the total production cost, including, but not limited to, design, commissions, placement costs?
- d) Were tenders or expressions of interest called? If not, why not?

TRAVEL

27. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period beginning 1 July 2017 and ending 31 March 2018 broken down to:

- a) International travel
- b) Interstate travel
- c) Intrastate travel

28. In the case of international travel identified in response to question 27 above, please provide the purpose, itinerary, persons and costs involved in each trip.

29. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period beginning 1 July 2017 and ending 31 March 2018.

HOSPITALITY / FUNCTIONS AND EVENTS

30. Please provide full details of all public service hospitality provided for the period beginning 1 July 2017 and ending 31 March 2018.

In relation to each occasion on which official hospitality was undertaken:

- a) What was the purpose of the hospitality?
- b) How many guests attended?
- c) How many Ministers attended?
- d) How many Ministerial staff attended?
- e) How many MLAs attended?
- f) How many public sector employees attended?
- g) What was the total cost incurred?

GRANTS AND DONATIONS

31. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period beginning 1 July 2017 and ending 31 March 2018.

32. Please detail the funds used to distribute awards and sponsorships in the period beginning 1 July 2017 and ending 31 March 2018. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2018-19 financial year?

33. Please detail the amounts paid on grants to non-Government organisations for the period beginning 1 July 2017 and ending 31 March 2018, including to which organisation and the services to be provided?

MEDIA MONITORING SERVICES

34. Please provide expenditure details on media monitoring services for the period beginning 1 July 2017 and ending 31 March 2018 (including entities engaged and who uses the service).

INFRASTRUCTURE PROJECTS

35. What are the details, by project, of re-voted capital works in all Department and Government Authorities for the period beginning 1 July 2017 and ending 31 March 2018?
36. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia to be considered for the Infrastructure Priority List?
37. Please provide details of newly committed projects for the period beginning 1 July 2017 and ending 31 March 2018.
38. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

GOVERNMENT LEASED BUILDINGS

39. What is the total annual power bill of each Government building owned/leased/used by each Department for the period beginning 1 July 2017 and ending 31 March 2018?
40. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period beginning 1 July 2017 and ending 31 March 2018?
41. How much Government owned or leased premises or office space is currently underused (at less than 100 per cent occupied) or vacant?

FEES AND CHARGES

42. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2017-18 financial year and whether any of these fees and charges was increased following the passage of the 2017-18 financial year budget.

INTERNAL AUDITS

43. How many internal audits and financial investigations were conducted in the period beginning 1 July 2017 and ending 31 March 2018?
44. What were the terms of reference or focus for each investigation?
45. Please provide details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

BOARDS / ADVISORY BODIES

46. Please detail all boards and advisory bodies in your Agency in 2017-18, also providing the following information:
- a) The Terms of Reference
 - b) The current members and when they were appointed
 - c) The total remuneration paid to each Board member during the 2017-18 financial year
 - d) The itemised total cost incurred by the Board during the 2017-18 financial year
 - e) The number of times the Board met during the period beginning beginning 1 July 2017 and ending 31 March 2018

REVIEWS AND INQUIRIES

47. Details of all reviews and inquiries completed or commenced during the 2017-18 financial year, also providing the following information:
- a) The Terms of Reference
 - b) The criteria for selection of all panel members
 - c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
 - d) The cost of the review/inquiry
 - e) How the information was/is accumulated to contribute to the review/inquiry
 - f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
 - g) If not completed, when this is expected

WORKPLACE HEALTH AND SAFETY

48. Please provide the number, nature and cost of reportable safety issues for the period beginning 1 July 2017 and ending 31 March 2018.
49. Please detail the number of stress related matters and claims for the period beginning 1 July 2017 and ending 31 March 2018.

REGIONAL OFFICES

50. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2017-18 financial year. What are the locations for which they are responsible?

RESPONSE:

1. A whole-of-government response to Question 1 will be provided by the Treasurer.

2.
 - a) As at 28 June 2017 (Pay 26 2017):
 - i. The total paid FTE for all employees was 4283 FTE.
 - ii. There were 282 part time employees (140 permanent part-time employees and 142 fixed term part-time employees).
 - iii. There were 1578 FTE temporary contract (fixed term) employees.

As at 21 March 2018 (Pay 19 2018):
 - i. The total paid FTE for all employees was 4242 FTE.
 - ii. There were 278 FTE part time employees (142 permanent part-time employees and 136 fixed term part-time employees).
 - iii. There were 1554 FTE temporary contract (fixed term) employees.
 - b) A whole-of-government response will be provided by the Minister for Public Employment.
 - c) A whole-of-government response will be provided by the Minister for Public Employment.

3. A whole-of-government response will be provided by the Minister for Public Employment.

4.
 - a) A whole-of-government response will be provided by the Minister for Public Employment.
 - b) As at 28 June 2017 (Pay 26, 2017), there were 121 FTE executive contract employees and there were 1457 FTE temporary contract (fixed period) employees.

As at 21 March 2018 (Pay 19, 2018), there were 114 FTE executive contract employees and there were 1440 FTE temporary contract (fixed period) employees.

Number of Executive Contract and Temporary Contracts Employees (FTE)

Paid FTE	2016-2017 Pay 26 28-Jun-17	2017-2018 Pay 19 21-Mar-18
Administration Officer	390	376
Assistant Teacher	65	62
Executive Contract Officer	32	31
Executive Contract Principal	89	83
Executive Officer	0	1
Physical	37	35
Principal	10	14
Professional	21	19
Senior Administrative Officer	13	17
Senior Teacher	101	100
Teacher	806	809
Trainee and Apprentices	14	7
TOTAL	1 578	1 554

- c) A whole-of-government response will be provided by the Minister for Public Employment.

5.

- a) For the financial year ending 30 June 2017, there were 220 permanent employees who resigned, and for the period from 1 July 2017 to 31 March 2017, 128 permanent employees resigned.
- b) For both the financial year ending 30 June 2017 and the period 1 July through to 31 March 2018, no employees were demoted as a result of job evaluations or re-evaluations.
- c) For the financial year ending 30 June 2017, there was 1 employee made redundant, and for the period 1 July through to 31 March 2018, 1 employee was made redundant.
- d) For the financial year ending 30 June 2017, 5 employees were terminated, and for the period 1 July through to 31 March 2018, 5 employees were terminated.

6. For the financial year ending 30 June 2017, the average paid FTE for unattached employees was 162 and there were 5 employees who were categorised as redeployees.

For the period 1 July through to 31 March 2018, the average paid FTE for unattached employees was 149 and there were 5 employees who were categorised as redeployees.

7. For the full financial year ending 30 June 2017, the average paid FTE for Supernumerary employees was 263 FTE.

For the period 1 July 2017 to 31 March 2018, the average paid FTE for Supernumerary employees was 202 FTE.

8. Individual business units utilise employment agencies only in instances where the vacancy is deemed hard to fill. In these instances, individual procurement processes are followed to ensure the department is adhering to whole of government procurement policies. Due to the individual nature of the procurement process, this data would require a significant level of administrative effort to respond.

9. Not applicable

10. A whole-of-government response will be provided by the Minister for Public Employment.

11. A whole-of-government response will be provided by the Minister for Public Employment.

12. A whole-of-government response will be provided by the Minister for Public Employment.

13. A whole-of-government response will be provided by the Minister for Public Employment.

14. Nil response

15. The expenditure on external legal advice or related expenses for the period 1 July 2017 to 31 March 2018 was \$215 588. Details of this expenditure are as follows:
- a) and b) The scope of the question is too broad and encompasses a very large number of matters handled by private legal firms, government lawyers, (including prosecutions) and advice given by the Office of Parliamentary Counsel. Providing details in relation to some legal matters also has the potential to prejudice the interests of the Northern Territory and other parties.
- c) The amount paid to each outside legal firm or barrister engaged:

Legal Firm/Barrister	Amount
Georgia McMaster	9 500
Hunt & Hunt NT	103 909
Lyma Thuy Nguyen	7 500
MSP Legal Pty Ltd	176
Murphy and Associates Barristers and Solicitors	5 000
Ward Keller Pty Ltd	49 677
Sparke Helmore Lawyers	39 826
Total	215 588

16. Please refer to Attachment A for response.
17. Nil response
18. A whole-of-government response to Question 18 will be provided by the Minister for Trade, Business and Innovation.
19. A whole-of-government response to Question 19 will be provided by the Minister for Trade, Business and Innovation.
20. Four
21. Four
22. Please refer to Attachment B for response.

23. 38 Northern Territory Government Corporate Credit Cards as at 31 March 2018; details as follows:

Position Title	Level
Administration Assistant	AO2
Corporate Support Administrator	AO3
Administration Support Officer	AO3
Business Support Officer	AO3
Executive Assistant	AO3
Relocation Officer	AO3
Registration and Administration Assistant	AO3
Divisional Travel Officer	AO3
Divisional Travel Officer	AO3
Vehicles Officer	AO3
Relocation Officer	AO3
Project Assistant	AO3
Reception and Travel Officer	AO3
Reception, Administration and Finance Support	AO4
Communications Support Officer	AO4
Finance and General Services Officer	AO4
Accounts Administrator	AO4
Project Officer	AO4
Executive Assistant	AO4
Administration Officer	AO4
Administration Officer	AO4
Executive Assistant	AO4
Administration Finance Officer	AO4
Executive Assistant	AO4
Administration Manager	AO5
Senior Executive Assistant	AO5
Project Officer	AO5
Senior Executive Assistant	AO5
Administration Manager	AO5
Administration and Finance Manager	AO5
Strategic Projects Officer	AO6
Senior Registration and Office Manager	AO6
Senior Executive Assistant	AO6
Team Leader	AO6
Business Manager	AO6
Operations Officer	AO6
Finance Officer	AO6
Manager Repairs and Maintenance	AO7

24. The Department of Education spent a total of \$153 675 on opinions polls and focus groups during the period of 1 July 2017 – 31 March 2018 as detailed below:

- **Education Services Australia (ESA) subscription (\$24 860)**
Subscription to use the School Survey tool developed by ESA. The survey is mandatory for government school to run for each of their audiences – parents, staff and students.
- **Survey Monkey subscription (\$261)**
Subscription to Survey Monkey which is used across the agency for a number of internal surveys as well community and stakeholder engagement surveys/opinion polls.
- **Insight SRC – staff survey (\$128 554)**
Provision of staff survey services for the purposes of strengthening the department's organisational culture and climate across teams.

25. During the period of 1 July 2017 – 31 March 2018, the Department of Education conducted 13 internal surveys to officers within the department and two surveys open to stakeholders outside of the department.

Details of the two surveys open to external stakeholders are as per below:

School Survey 2017 (Education Services Australia)

- The annual online School Survey collects the opinions of students, families and staff about school performance, culture and services.
- The survey was conducted from 14 August 2017 – 1 September 2017.
- 10 824 respondents completed the survey.
- The results of the survey will be used to inform planning activities, identify school improvement, increase student outcomes and meet student, parent and staff expectations.
- Feedback will be shared with school communities so they can gain a deeper understanding of their school, what it does well and where it can improve.
- There were no inducements associated with the survey.

Attachment C refers.

Inclusive Education (Have your Say)

- The online survey was open to all parents, careers and to all interested parties asking for feedback on the Review of Policy and Practice for Students with Additional Needs.
- The survey was conducted from 8 March 2018 – 30 March 2018.
- 184 respondents completed the survey.

- The survey was one tool used to provide the community with the opportunity to provide feedback and understand the views of Territory families and carers of Students with Additional Needs enrolled in Northern Territory Government schools and collect views on the current policies and practices relevant to these students.
- The results from the survey are currently being collated and will be included in the Review of Policy and Practice for Students with Additional Needs Report.
- Use of the Have you Say platform comes at no cost to the Department of Education.
- There were no inducements associated with the survey.

Attachment C refers.

26. The total advertising and communications expenditure from 1 July 2017 – 31 March 2018 was \$188 208.13

Expenditure Type	1 July 2017 – 31 March 2018
Advertising	\$185 743.13
Marketing	\$2 465.00
Total	\$188 208.13

The below table details the advertising expenditure undertaken by the Department of Education from 1 July 2017 – 31 March 2018.

DESCRIPTION	ADVERTISEMENT PLACEMENT	COST	EOI CALLED Yes/No, if No why?
School 2 Work News <i>Contracted advertising feature that is published on a fortnightly basis showcasing the department's positive stories.</i>	NT News	\$82,688.83	Yes

DESCRIPTION	ADVERTISEMENT PLACEMENT	COST	EOI CALLED Yes/No, if No why?
Bereavement Notices <i>Publication of notices for staff bereavements.</i>	NT News	\$467.20	No Advertising booked via DentsuX, WOG booking service Ad artwork was designed in-house.
	Brisbane Courier Mail	\$743.22	
	Centralian Advocate	\$176.80	
Centre for Excellence Feature <i>Advertising feature though local newspaper to promote a Centre for Excellence.</i>	NT News	\$993.88	No Advertising booked via DentsuX, WOG booking service
Changes to School Term Dates <i>(Back to School)</i> <i>Advertising campaign advising NT parents/carers on the changes to school term dates and a back to school reminder.</i>	8HA Alice Springs	\$320.00	No Advertising booked via DentsuX, WOG booking service Ad artwork was designed in-house.
	Hot100FM/Mix 104.9	\$2738.40	
	Territory FM	\$1473.22	
	8KIN Caama Radio	\$350.00	
	TRSN Production	\$230.00	
	Katherine Times	\$354.88	
	Tennant & District Times	\$514.20	
	Centralian Advocate	\$8575.42	
	NT News	\$1073.34	

DESCRIPTION	ADVERTISEMENT PLACEMENT	COST	EOI CALLED Yes/No, if No why?
Recruitment <i>Recruitment advertisements for identified hard to recruit positions</i>	Newspapers and online platforms including, but not limited to: Career One Seek NT News Centralian Advocate Tennant Creek and District Times Katherine Time The Australian	\$54,461.38	No Advertising booked via DentsuX, WOG booking service
Migration NT Roadshow <i>Promotion of roadshow dates</i>	Facebook	\$999.37	No Advertising booked via DentsuX, WOG booking service
NAPLAN <i>Promote NAPLAN test dates to parents and carers to ensure students attend and participate</i>	104.1 Territory FM Hot 100FM/ Mix 104.9 TRSN Production	\$900.60 \$1008.00 \$80.00	No Advertising booked via DentsuX, WOG booking service
Northern Territory Board of Studies feature <i>Showcasing the outstanding efforts from students.</i>	NT News Centralian Advocate	\$849.16 \$574.60	No Advertising booked via DentsuX, WOG booking service

DESCRIPTION	ADVERTISEMENT PLACEMENT	COST	EOI CALLED Yes/No, if No why?
School Improvement Plan <i>Community consultation sessions advertisements in regional newspapers, for the development of the Department of Education Strategic Framework/Plan.</i>	Katherine Times	\$213.20	No Advertising booked via DentsuX, WOG booking service
	Tennant & District Times	\$372.80	
	Centralian Advocate	\$442.00	
	NT News	\$653.20	
	Facebook	\$1942.92	
Teach in the Territory Campaign <i>Advertising promoting Department and Northern Territory as a place to work.</i>	Facebook	\$6207.58	No Advertising booked via DentsuX, WOG booking service
	Goggle	\$4471.40	
	Education Week eDM	\$1825.00	
	Australian Teacher	\$1675.00	
	Rigani	\$1350.00	
Teacher Recruitment Roadshow <i>Promote recruitment roadshow at local newspapers</i>	Illawarra Mercury	\$999.00	No Advertising booked via DentsuX, WOG booking service
	Newcastle Herald	\$1836.00	
	The Ballarat Courier	\$714.78	
	Geelong Advertiser	\$748.80	
	Facebook	\$1990.94	
Public Notice <i>Public notice in regional paper regarding Alice Springs Steiner School.</i>	Centralian Advocate	\$663.00	No Advertising booked via DentsuX, WOG booking service

DESCRIPTION	ADVERTISEMENT PLACEMENT	COST	EOI CALLED Yes/No, if No why?
Facebook Advertising <ul style="list-style-type: none"> - <i>Flooding emergency communications</i> - <i>SwAN review – community engagement survey</i> - <i>TC Marcus emergency communications</i> 	Facebook	\$50.01	No Advertising booked via department Facebook page.
Every Day Counts Campaign <i>Promote importance of attendance at school</i>	Channel Nine, Southern Cross 7, Imparja Television Production	\$675.00 \$805.00	No Advertising booked via DentsuX, WOG booking service.
World Teacher’s Day feature advertisement <i>Celebrate world teacher’s day through Newspaper feature</i>	NT News	\$1000.00	No Advertising booked via DentsuX, WOG booking service.

27. Total cost of travel between 1 July 2017 and 31 March 2018:

International	\$54 000
Interstate	\$547 000
Intrastate	\$3 703 000

Note: Official travel does not include expenditure related to relocations and recruitment, Fares Out of Isolated Locations or school excursions. These figures have been rounded.

28. International travel details between 1 July 2017 and 31 March 2018 are provided at Attachment D.

29. Nil response

30(a) A response to question 30(a) is provided in the table at Attachment E.

30(b) A response to question 30(b) is provided in the table at Attachment E.

30(c) The Department of Education did not incur hospitality expenses for ministers.

30(d) The Department of Education did not incur hospitality expenses for ministerial staff.

30(e) The Department of Education did not incur hospitality expenses for MLAs.

30(f) A response to question 30(f) is provided in the table at Attachment E.

30(g) A response to question 30(g) is provided in the table at Attachment E.

31. Grants and donations paid by the Department of Education during the period beginning 1 July 2017 and ending 31 March 2018.

Grant Paid	Amount \$
Non-Government Schools *	209 743 703
Government Schools	103 327 480
Charles Darwin University	13 863 369
NT Families & Individual	7 147 562
Early Childhood Services Subsidy **	4 539 217
Stars Foundation Limited	1 029 102
Batchelor Institute of Indigenous Tertiary Education	884 914
Australian Association for the Development of Role Models	729 397
Clontarf Foundation	585 000
Gundjehmi Aboriginal Corporation	582 500

Grant Paid	Amount \$
Darwin Region School Sport	530 000
Northern Territory (NT) Council of Government School Organisations (NT COGSO)	390 000
St Joseph's Catholic FLC Youth Plus	350 000
Transforming Training	248 788
Down Syndrome Association of the NT	199 000
Professional Teachers' Association of the NT	181 818
Australian Fisheries Academy	181 733
Duke of Edinburgh's Awards (NT Division) Incorporated	174 500
BCA National Training Group Pty Ltd	161 219
Menzies School of Health Research	100 000
AFL NT	100 000
Total Recreation NT	95 000
Autism NT	80 000
NT Police, Fire and Emergency Services	76 723
Connect'N'Grow	71 037
Housing Industry Association	68 201
Institute for Aboriginal Development	57 715
Association of NT Schools Educational Leaders	55 500
Guide Dogs Association	55 000
The Patch Incorporated	50 000
Yothu Yindi Foundation Aboriginal Corporation	45 455
Fox Education and Consultancy	44 347
Swinburne University of Technology	42 122
Vocational Pathways Pty	36 069
Royal Life Saving Society Australia NT Branch	30 000
Australian Children's Television Foundation	28 470
Central Australian Community Toy Library	25 000
Darwin Toy Library	24 000
Arlparra Remote Learning Centre	20 000
Catholic Church of the Diocese of Darwin	12 837
Civil Train – SA	10 828
Kingdom Kids Early Learning Centre Marrara	10 496
Australia Day Council NT	10 000
Karen Sheldon Catering	4 666
Darwin Education and Training Solutions	1 683
Group Training NT	752
Total ***	346 005 203

* Includes Commonwealth Students First funding (\$164.6M) where the NTG acts as a 'post-box' arrangement for the distribution of grants to non-governments schools

** Excludes \$58 460 Early Childhood Services Subsidy paid to Charles Darwin University, which is recorded in the \$13 863 369 total paid to Charles Darwin University.

*** Excludes awards – response to Written Question 32 refers.

32. During the period 1 July 2017 to 31 March 2018, the Department of Education provided funding for awards, funded by both NT Government and Commonwealth Government, totalling \$12 516. The funding for the awards were all managed centrally.

The budget for 2018-19 is \$10 000.

33. Grants paid by the Department of Education to non-government organisations for the period beginning 1 July 2017 and ending 31 March 2018 is provided at Attachment F.

34. The Department of Education contributed a total of \$16 497 towards the shared government media monitoring services Isentia for the period of 1 July 2017 – 31 March 2018.

The Isentia Mediportal is utilised by the department's Corporate Communications personnel and senior departmental managers for the purposes of performing their day-to-day duties.

35. A whole-of-government response to Question 35 will be provided by the Minister for Infrastructure, Planning and Logistics.

36. A whole-of-government response to Question 36 will be provided by the Minister for Trade, Business and Innovation.

37. A whole-of-government response to Question 37 will be provided by the Minister for Infrastructure, Planning and Logistics.

38. A whole-of-government response to Question 38 will be provided by the Minister for Infrastructure, Planning and Logistics.

- 39.

Department of Education Building	2017-18 As at 31 March 2018 Total \$
Alice Springs Plaza, Alice Springs	21 893
Anzac Hill Precinct	34 053
Educational Store, Alice Springs	502
Educational Store, Tennant Creek	338
Katherine Training Centre, Katherine	59 995
Mitchell Centre ¹ , Darwin	82 587

Department of Education Building	2017-18 As at 31 March 2018 Total \$
Palmerston and Rural Regional Office, Goyder Centre	5 451
Palmerston and Rural Regional Office, Palmerston Senior College	7 800
Plenty Pathways Trades Skills Centre	603
Regional Director's Office, Tennant Creek	527
Satellite To All Remote Sites (STARS), Winnellie	11 812
Tennant Creek Training Centre, Tennant Creek	42 476
Transition Support Unit, Winnellie	3 909
Warehouse, Nhulunbuy	400
Total power costs for Department of Education-leased buildings	272 346

¹Mitchell Centre is leased tenancy, power costs are included in the lease costs. Reported costs relate to afterhours usage.

40. A whole-of-government response to Questions 40 will provided by the Minister for Corporate and Information Services.
41. A whole-of-government response to Questions 41 will provided by the Minister for Corporate and Information Services.
42. Fees and charges levied by the Department of Education are detailed in Attachment G. Revenue raised from fees and charges for the period 1 July 2017 to 31 March 2018 was \$496 436.

There were increases to Early Childhood Service fees during the period 1 July 2017 to 31 March 2018 (Regulatory) levied by the department, determined by the Australian Children's Education and Care Quality Authority (ACECQA) (indexed annually). These fees are published on the ACECQA website. There were also increases to Early Childhood Registration fees and Enrolment and Attendance penalties. All other fees remain the same.

43. Two internal audits were conducted during the period 1 July 2017 to 31 March 2018.
 - Official travel - completed in November 2017
 - Complaints handling - commenced in March 2018

No internal financial investigations were conducted.

44. The focus of the internal Official Travel audit was to determine whether official travel complied with Department of Education and Northern Territory Government travel policy and framework.

The focus of the internal Complaints Handling audit is to assess the effectiveness of the complaints management process and compliance with relevant policies and procedures with recommendation for improvements.

45. The internal Official Travel audit did not identify any fraud or serious breaches of financial legislation, policies or procedures. The audit report stated the findings of the audit did not constitute any significant break down in controls.

The audit identified four non-compliance findings out of 42 compliance tests where the paperwork was not completed in accordance with the policies. The findings included:

- an instance where security information was not provided prior to overseas travel
- instances where travel was not acquitted within the prescribed time
- two instances where travel justification forms were not completed
- one instance where the movement requisition was not completed.

The internal Complaints Handling audit is still in progress.

46(a) A response to question 46(a) is provided in the table at Attachment H.

46(b) A response to question 46(b) is provided in the table at Attachment H.

46(c) This information will not be provided.

46(d) A response to question 46(d) is provided in the table at Attachment H.

46(e) A response to question 46(e) is provided in the table at Attachment H.

47.

Review of the Global School Budget Funding Model

- a) The terms of reference was to determine whether the Global School Budget Funding Model allocates available funding in an equitable, transparent and efficient manner for better educational outcomes, to identify potential improvements and performance measures for the efficacy of the funding model.

- b) The selection criterion for the reviewer was through a procurement process on the basis of the following assessment criteria:
- Local content (30%)
 - Past performance (20%)
 - Timeliness (15%)
 - Capacity (10%)
 - Scope specific (10%)
 - Price (15%).
- c) The advisory firm Ernst & Young was selected to undertake the review. The firm has a registered office in the Northern Territory.
- d) The cost of the review for the current period was \$175 470. The total cost of the review was \$411 030 and spanned the period April to September 2017.
- e) The review included extensive consultation with schools and other key stakeholders, and an online survey to 153 Northern Territory Government schools. The Department of Education was provided with a report that included recommendations to build a new school resourcing model. The recommendations were accepted or accepted in principle with further analysis and an action plan has been developed to implement the recommendations of the review.
- f) The review was completed in September 2017. On 5 December 2017, the report and action plan were publicly released and published on the department's website.

Review of Policy and Practice for Students with Additional Needs (SwAN)

- a) The terms of reference were to review the policy and practice relating to students with additional needs.
- b) The selection criterion for the reviewer was through a procurement process on the basis of the following assessment criteria:
- Local content (30%)
 - Past performance (20%)
 - Timeliness (25%)
 - Capacity (25%).
- c) Victoria University was selected to undertake the review. Staff involved in the review were based in Victoria.
- d) The cost of the review for the current period was \$103 841.
- e) The review included extensive consultation with key stakeholders including families, teachers, the NT Council of Government

Schools Organisation (NTCOGSO), Australian Special Education Principal's Associations, Downs Syndrome Association and Autism NT.

- f) and g) The review consultation was completed in March 2018 and the final report is due in June 2018.

Business Managers Review

- a) The terms of reference was to enhance the support provided to school business managers and provide an updated School Administration Skills Matrix.
- b) The selection criterion for the reviewer (was through a procurement process on the basis of the following assessment criteria:
- Local content (30%)
 - Past performance (15%)
 - Timeliness (20%)
 - Capacity (20%)
 - Price (15%).
- c) ACIL Allen Consulting Pty Ltd was selected to undertake the review. ACIL Allen Northern Territory and Western Australia office is located in Western Australia.
- d) The cost of the review for the current period was \$82 315.
- e) The review included internal consultation with business managers in schools and other key stakeholders. The Department of Education was provided with a final report that included recommendations to enhance support to business managers.
- f) The review was completed and the final report received on 21 December 2017. The operational nature and internal focus of the report meant that it was not considered appropriate to table in the Legislative Assembly.

Study of Counsellors in Northern Territory

- a) The term of reference was to develop School Counselling Service guidelines and Practice Standards for school counsellors.
- b) The selection criterion for the reviewer was through a procurement process on the basis of the following assessment criteria:
- Local content (30%)
 - Past performance (15%)
 - Timeliness (10%)
 - Capacity (10%)

- Scope specific (10%)
 - Price (25%).
- c) School Social Work Consultancy and Development was selected to undertake the review. Dr Chris Barrett who undertook this work is based in St Leonards, Victoria.
- d) The cost of the review for the current period was \$34 169.
- e) The review included consultation with schools and other key stakeholder involved in providing counselling services. The outcome of the review was the development of an integrated approach to school counselling service across the Northern Territory Government schools.
- f) and g) The review is due to be released in Term 2, 2018.

48. Six notifiable safety issues were reported to NT WorkSafe.

Two notifiable incidents involving early childhood students were also reported to Quality Education and Care NT.

Details of the notified safety issues are presented in the tables below. Reported safety information stated below is based on reports received from employees through the Department of Education's internal incident reporting system.

Costs that may have been associated with reportable safety issues are not available until workers compensation claims are lodged, if at all. This information is not readily available and would require further analysis.

Employee safety issues reported to NT WorkSafe

Count	Nature¹	Mechanism²	Costs	Description
2	Anaphylaxis	Other and unspecified contact with chemical or substance	Not available	Personal medical condition
2	Electric shock	Contact with electricity	Not available	Electrical shock
1	Anxiety/stress	Other and multiple mechanisms of incident	Not available	Personal medical condition

¹ The most serious injury or disease sustained or suffered

² The overall action, exposure or event that describes the circumstances that resulted in the most serious injury or disease

School council employee safety issues reported to NT WorkSafe

Count	Nature	Mechanism	Description
1	Strain	Muscular stress with no objects being handled	Body stressing

Early childhood student safety issues reported to Quality Education and Care NT

Count	Nature	Mechanism	Description
1	No injury	Unspecified mechanisms of incident	Student missing for less than 10 minutes
1	Not known	Unspecified mechanisms of incident	Student complained of a sore head (brain)

49. 25 stress related matters were reported during the period.

12 claims for workers compensation have been lodged with insurers.

Employee stress related matters reported

Count	Nature ³	Mechanism ⁴	Description
1	Not known	Occupational violence	Student's behaviour
15	Anxiety/stress	Occupational violence	Student's behaviour
4	Anxiety/stress	Occupational violence	Violence in communities
1	Reaction to stressors - other, multiple or not specified	Exposure to a traumatic event	Personal threat
1	Short term shock from exposure to disturbing circumstances	Exposure to a traumatic event	Vehicle incident
1	Stress, depression, anxiety	Exposure to workplace or occupational violence	Verbal threat

³ The most serious injury or disease sustained or suffered

⁴ The overall action, exposure or event that describes the circumstances that resulted in the most serious injury or disease

School council employee stress related matters reported

Count	Nature	Mechanism	Description
1	Anxiety/stress	Exposure to workplace or occupational violence	Aggression other person - perceived
1	Anxiety/stress	Exposure to workplace or occupational violence	Student's behaviour

Workers Compensation Stress claims lodged with insurers – Gallagher Bassett

Count	Nature	Mechanism	Costs to date	Description
4	Anxiety/stress	Exposure to workplace or occupational violence	\$88 383.77	Bullying / Harassment other person - perceived
1	Anxiety/stress	Exposure to a traumatic event	\$3912.00	Drowning
1	Anxiety/stress	Exposure to traumatic event	\$0.00	Violence in Community
3	Anxiety/stress	Exposure to occupational violence	\$4548.58	Student's behaviour
3	Anxiety/stress	Exposure to workplace or occupational violence	\$91 847.34	Remote location housing broken into
12		TOTAL	\$188 691.69	

50. Department of Education has six regional offices located across the Territory to service 153 government schools:

1. Alice Springs
2. Arnhem
3. Barkly
4. Darwin
5. Katherine
6. Palmerston and Rural.

Expenditure on staff at each of the regional offices as at 31 March 2018 is as follows:

Alice Springs	\$3.08M
Arnhem	\$2.09M
Barkly	\$2.28M
Darwin	\$3.82M
Katherine	\$3.97M
Palmerston and Rural	\$4.06M
Total	\$19.3M

Each regional office is required to manage and service school communities within its region. The functions of regional offices are to deliver a range of education services to children and young people to maximise educational outcomes, safety and wellbeing. These services include teaching and learning, engagement and attendance, support for students with additional needs, finance and human resource support.

Staff work directly with school and key stakeholders to achieve the best possible educational outcomes for children and young people in the Territory. The regional services and systems are responsive to the needs of our regional and remote communities and schools. The regional services are committed to providing higher quality education services that will assist young people to become confident and capable global citizens and grow and achieve to their own unique potential.

Attachment I provides further information.

Attachment A – Question 16

The total expenditure on consultancies for the period 1 July 2017 to 31 March 2018 was \$1 607 054. Details of this expenditure are as follows:

Purpose (a)	Cost (b)	Person or entity engaged (c)	Principle place of business (d)	Report tabled in Legislative Assembly (e)	Outcomes or key performance indicators (f)	Tenders or expressions of interest invited prior to work? (g)
Evaluation of 'A Share in the Future' Indigenous Education Strategy 2015-17 to promote the sustained and consistent delivery of coordinated programs to support Indigenous students	289 560	ACIL Allen Consulting Pty Limited	Level 9, 60 Collins Street MELBOURNE VIC 3000	No	Draft recommendations to inform implementation of stage 2 (not yet finalised)	Yes
Implementation of Direct Instruction Program (Maths) to selected Northern Territory Government schools. The program will be implemented in the Northern Territory as part of a broader school improvement agenda set out within the Indigenous Education Strategy	269 726	Cape York Aboriginal Australian Academy Limited	17-19 Sheridan Street CAIRNS QLD 4870	No	Delivery of program	Yes
Development of Department of Education Leadership Strategy and Framework to provide a planned approach to delivery of relevant world-class education leadership development programs and services	182 301	The Brown Collective	PO Box 653 HAMILTON QLD 4007	No	Framework implemented	Yes
Review of the Global School Budget funding model	175 470	Ernst & Young	NT	No	Report on recommendations	Yes

Purpose (a)	Cost (b)	Person or entity engaged (c)	Principle place of business (d)	Report tabled in Legislative Assembly (e)	Outcomes or key performance indicators (f)	Tenders or expressions of interest invited prior to work? (g)
Provision of Staff Survey Services	128 554	Insight SRC Pty Ltd	Level 5, 34 Queen Street MELBOURNE VIC 3000	No	Organisational culture and climate survey delivered and results utilised to inform team performance	Yes
Job Evaluation System (JES) assessment and support for the Northern Territory Public Sector - Shaping the Organisation and Workforce for Future Success	125 000	Mercer Consulting (Australia) Pty Ltd	Level 6, 70 Franklin Street ADELAIDE SA 5000	No	Recommendation implemented	Yes
Development of a Vision Statement and School Improvement Program	123 536	Nous Group Pty Ltd	Level 19, 567 Collins Street MELBOURNE VIC 3000	No	Facilitation, development and implementation	Yes
Review of Policy and Practice for Students with Additional Needs	103 841	Victoria University	PO Box 14428 MELBOURNE VIC 8001	No	Delivery of final report and Students with Additional Needs framework	Yes
Business Managers Review - enhance support provided to business managers and provide an updated Schools Administration Skills Matrix	82 315	ACIL Allen Consulting Pty Limited	Level 9, 60 Collins Street MELBOURNE VIC 3000	No	Recommendation provided	Yes

Purpose (a)	Cost (b)	Person or entity engaged (c)	Principle place of business (d)	Report tabled in Legislative Assembly (e)	Outcomes or key performance indicators (f)	Tenders or expressions of interest invited prior to work? (g)
Implementation of the Professional Learning Communities Framework to establish and maintain professional learning communities in remote Northern Territory Government schools and regions	34 545	Australian Council For Educational Research Ltd	19 Prospect Hill Road CAMBERWELL VIC 3124	No	Report on findings and recommendations for implementation	Yes
Study of School Counsellors in Northern Territory Government schools. Develop School Counselling Service Guidelines and Practice Standards for School Counsellors	34 169	School Social Work Consultancy and Development	18 Swan Parade ST LEONARDS VIC 3223	No	Development of an integrated approach of a school counselling service across Northern Territory Government schools	Yes
Special Investigation – Northern Territory Christian Schools	31 200	Management Consulting Alliance Pty Ltd	NT	No	Report on findings	Yes
Privacy Impact Assessment (PIA) of the National Assessment Program – Literacy and Numeracy (NAPLAN) online platform	14 260	CQR Consulting Australia Pty Ltd	136 Greenhill Road UNLEY SA 5061	No	Recommendations implemented	No
Implementation of the School Wide Positive Behaviour Support framework in Northern Territory Government schools to improve the behaviour and engagement of students.	12 577	Louise O'Kelly	18 Lehmann Place CROYDON HILLS VIC 3136	No	Framework implemented	No
Total	\$1 607 054					

Attachment B – Question 22

a) Description of goods and services contracted	b) Value \$000	c) Reason	d) Recommended by	e) Approver
All Centres - Provision of curriculum, assessment and moderation service for the Northern Territory Certificate of Education and Training for a period of 60 months	11 924	<p>Procurement undertaken through a Certificate of Exemption process signed by Minister for Education on 7 June 2017.</p> <p>A public tender process was not appropriate because the SACE Board of South Australia is the sole provider of the senior secondary curriculum, assessment and certification framework used in the Northern Territory. To adapt to another jurisdiction's certificate to meet the Northern Territory's requirements would require an investment of significant resources.</p>	Chief Executive	Minister of Education
Provision of support, maintenance and essential services for Student Administration and Management System (SAMS G2) for a period of 36 months	1 633	<p>Procurement was undertaken as per Procurement Direction PR8 – Standing exemption from the public tender process for the renewal of ongoing software maintenance and licencing agreements.</p> <p>A public tender process was not appropriate because the distributor of SAMS G2 (Integris G2) software is the only supplier of support and maintenance for this software. The Department of Education has invested significantly in the user skills base for SAMS G2 and its integration into other business systems to meet current essential requirements.</p>	Chief Information Officer	Executive Director, Corporate Services

a) Description of goods and services contracted	b) Value \$000	c) Reason	d) Recommended by	e) Approver
Darwin – Purchase of Gartner Signature Executive Package for 2018	161	Procurement under an existing DCIS contract No <i>D17-0217 ICT Advisory and Research Services</i> . For a number of years, the Department of Education has purchased Gartner IT leaders' package to upskill and enhance ICT strategies. They are world leaders in ICT research and advisory.	Chief Information Officer	Executive Director, Corporate Services
Darwin – Supply of catalogue services for a period of 36 months with the option to extend 2 x 12 months	1 509	A public tender process is not considered appropriate because the original procurement activity was advertised to the public for a period of four weeks. There were 10 submissions received. Due to an administrative error, the Chief Executive approved the procurement activity be cancelled and a new procurement process be undertaken to directly source from the 10 respondents.	Chief Information Officer	Chief Executive

Attachment C – Question 25

School Survey 2017 (Education Services Australia)

Mandated Student Questions

Type of Question	Questions
Demographic	<ol style="list-style-type: none"> 1. Are you male or female? 2. What year level are you in? 3. Are you of Aboriginal or Torres Strait Islander origin?
National	<ol style="list-style-type: none"> 4. My teachers expect me to do my best. 5. My teachers provide me with useful feedback about my school work. 6. Teachers at my school treat students fairly. 7. My school is well maintained. 8. I feel safe at my school. 9. I can talk to my teachers about my concerns. 10. Student behaviour is well managed at my school. 11. I like being at my school. 12. My school looks for ways to improve. 13. My school takes students' opinions seriously 14. My teachers motivate me to learn. 15. My school gives me opportunities to do interesting things.
Jurisdiction	<ol style="list-style-type: none"> 16. My teachers make sure I understand the work I am asked to do.^{VL} 17. My teacher understands how I learn.^{VL} 18. I am supported by teachers and staff at the school to do my best. 19. There are opportunities for me to be a leader at my school. (e.g in sports, as a house captain as a leader of a buddy class).^{MY/SY} 20. I felt ready to start middle/senior school.^{MY/SY} 21. There is an adult at my school who cares about me and knows me well. 22. My school values the language and cultural background of all students.

Notes: MY/SY: question links to findings from Middle Years review, VL: question links to Visible Learning.

Mandated Parents Questions

Type of Question	Questions
Demographic	<ol style="list-style-type: none"> 1. Are you male or female? 2. What is the Year level of the child you are considering when you answer this survey? 3. Are you of Aboriginal or Torres Strait Islander origin?
National	<ol style="list-style-type: none"> 4. Teachers at this school expect my child to do his or her best. 5. Teachers at this school provide my child with useful feedback about his or her school work. 6. Teachers at this school treat students fairly. 7. This school is well maintained. 8. My child feels safe at this school. 9. I can talk to my child's teachers about my concerns. 10. Student behaviour is well managed at this school. 11. My child likes being at this school. 12. This school looks for ways to improve. 13. This school takes parents' opinions seriously. 14. Teachers at this school motivate my child to learn. 15. My child is making good progress at this school. 16. My child's learning needs are being met at this school. 17. This school works with me to support my child's learning.
Jurisdiction	<ol style="list-style-type: none"> 18. I feel well informed about what is happening at the school. (e.g school curriculum, after school program, wellbeing programs, building works) 19. I know how to support my child's learning and development. 20. My child was well supported to transition into middle/senior school.^{MY/SY} 21. I have opportunities to have a say in the direction of the school and its education programs. 22. I would recommend this school to other parents. 23. I would prefer the school share information about my child's with me (for example their attendance and NAPLAN results). Answer options: online; via e-mail; hard copy; through face-to-face discussion. 24. (parents of children at preschool) What hours does your preschool operate? Answer options: 2 ½ days per week; 3 hours a day for 5 days; other. 25. (parents of children at preschool) How satisfied with these hours of operation are you? 26. (parents of children at preschool) How satisfied overall with the preschool program are you? Follow up question 'why?'

Mandated Staff Questions

Type of Question	Questions
Demographic	<ol style="list-style-type: none"> 1. How many years have you been working in schools? 2. Are you a full-time or part-time employee? 3. Which category best describes your employment? (Permanent; Fixed-term; Temporary/casual) 4. Are you male or female? 5. Are you of Aboriginal or Torres Strait Islander origin? 6. Are you currently employed in a: school leadership position? teaching position? non-teaching position? 7. Which year level/s do you teach?
National	None
Jurisdiction	<ol style="list-style-type: none"> 8. Our school has a clear vision and direction for school improvement. 9. I contribute to the school improvement agenda at my school. 10. The school has flexibility in the delivery of teaching and learning programs to suit the needs of the local community. 11. The school provides suitable programs or pathways for student in my class(es) to transition from school to work or further education. ^{SY} 12. I have the knowledge and skills to perform my role at the school. 13. I have a performance development plan that is supported by the school with access to appropriate professional development. 14. I regularly undertake collaborative activities with my peers (e.g planning, sharing resources, observing others' classrooms and teaching). 15. The students I teach are motivated to learn. 16. I would recommend this schools as a workplace to others 17. I would recommend this school for others to enrol their children.

Attachment C – Question 25

Inclusive Education

Have Your Say Northern Territory

Answer this question only if you have not chosen "none" for "How many children with Additional Needs do you have enrolled in NT government schools?"

Does your child/children attend a : (Choose any one option)

- An urban school (Darwin, Palmerston, Katherine, Alice Springs)
- A remote /very remote (outside of the regions mentioned above)

Answer this question only if you have not chosen "none" for "How many children with Additional Needs do you have enrolled in NT government schools?"

What does your child's school do best to help them learn? (Please describe up to three actions)

Answer this question only if you have not chosen "none" for "How many children with Additional Needs do you have enrolled in NT government schools?"

How could your child's school improve the way it helps your child learn? (Please provide up to three suggestions)

Inclusive Education

Have Your Say Northern Territory

Answer this question only if you have not chosen "none" for "How many children with Additional Needs do you have enrolled in NT government schools?"

What have your child's teachers done to best meet their learning and growth needs?

Answer this question only if you have not chosen "none" for "How many children with Additional Needs do you have enrolled in NT government schools?"

What are the most important actions teachers can take to support you in being involved in your child's schooling? (Please describe up to three key actions)

Answer this question only if you have not chosen "none" for "How many children with Additional Needs do you have enrolled in NT government schools?"

How can the Department of Education ensure that the way the needs of Students with Additional Needs are met continues to improve in NT government schools?

Inclusive Education

Have Your Say Northern Territory

Answer this question only if you have not chosen "none" for "How many children with Additional Needs do you have enrolled in NT government schools?"

How could support and services provided by specialist or non-school staff be enhanced to better meet your child's needs?

Answer this question only if you have not chosen "none" for "How many children with Additional Needs do you have enrolled in NT government schools?"

In your view, what does your child's school do well in meeting the needs of Students with Additional Needs?

Answer this question only if you have chosen "Yes" for "Are you the parent or carer of children enrolled in NT government schools?"

What are the benefits of having Students with Additional Needs enrolled in your child's school?

Inclusive Education

Have Your Say Northern Territory

Answer this question only if you have chosen "Yes" for "Are you the parent or carer of children enrolled in NT government schools?"

What are the challenges of having Students with Additional Needs enrolled in your child's school?

What are the benefits of inclusive education for the community?

Do you have any suggestions for improving the way the needs of Students with Additional Needs are met in NT government schools?

Attachment D – Question 28

International travel details between 1 July 2017 and 31 March 2018 are given below.

Date from	Date to	Traveller	Destination	Purpose	Total Cost \$
26/02/2017	03/03/2017	Marion Guppy	New Zealand	To attend the ANZSOG Women In Leadership Conference in New Zealand	426
09/04/2017	14/04/2017	Maria Albion*	Timor Leste	To attend the Leaders Conference in Darwin	424
03/06/2017	18/12/2017	Welhelmina Febriana Ayhuan	Ambon	Teacher exchange program 2017	83
24/06/2017	10/07/2017	Maria Albion	Timor Leste	Returning to Dili to commence Term 3	674
11/07/2017	15/07/2017	Leanne Taylor Simon Scally	Singapore	Attend the A4LE-eXperience Asia Conference	2 113
12/07/2017	15/07/2017	Aderyn Chatterton Tanya Harvey	Timor Leste	Attend SenaiNT graduation ceremony. While in Timor-Leste, the regional director also conducted a centre visit and continued work with the principal and teaching team on implementing the annual improvement plan. Tanya Harvey delivered professional learning to all staff.	1 558
13/07/2017	14/07/2017	Kevin Gillan Vicki Baylis	Timor Leste	SenaiNT English Language Centre student graduation	568
16/07/2017	23/07/2017	Tina Ma	China	Facilitate training for 3 teachers coming to the NT to teach Chinese in NT Government schools	1 981
17/07/2017	21/07/2017	Weifeng Mao	China	Facilitate training in Beijing for 3 teachers coming to the NT to teach Chinese in NT Government schools as part of the Chinese Language Teacher program	3 599
16/08/2017	19/08/2017	Maria Albion*	Timor Leste	Attend Principal Business Days	662
11/09/2017	14/09/2017	Maria Albion*	Timor Leste	To present at the ACIL Conference in Darwin	778
20/09/2017	02/10/2017	Nell Stonham	China	Participation in China Today: Education and Society Study Tour	554
26/09/2017	30/09/2017	Aderyn Chatterton Debra Liddiard Kevin Gillan Dawnie Tagala Marcia Harvey	Philippines	Sister-school project for secondary schools and the English Certificate Program - Negros Occidental	6 786
30/09/2017	09/10/2017	Maria Albion*	Timor Leste	Returning to Darwin from Dili for recreation leave	849
19/10/2017	22/10/2017	Cindy McLaren Kevin Gillan Larni Montgomery	Timor Leste	To continue to develop sister-school relationships and explore new opportunities to	7 221

Date from	Date to	Traveller	Destination	Purpose	Total Cost \$
		Paul Nyhuis Tim Morgan		develop sister-school arrangements for Bakewell Primary School and Karama Primary School	
19/10/2017	21/10/2017	Maria Albion	Timor Leste	Face to face meeting with NT Department of Education representatives.	1 215
31/10/2017	08/11/2017	Sharon Reeves Xiaochun Zhang	China	Sister School visit and meetings with Haikou Education Department	11 993
01/11/2017	04/11/2017	Maria Albion*	Timor Leste	Attend Principal Business Days	896
26/11/2017	29/11/2017	Debra Liddiard Kevin Gillan	Timor Leste	To continue to develop sister-school relationships in Timor-Leste. Meet with Minister for Education. Plan SenaiNT 2018 program.	3 482
27/12/2017	10/02/2018	Joao Da Costa	Timor Leste	Timorese graduate returning to Timor for Christmas. The scholarship included one return flight to Dili for each of the four years of study.	808
27/12/2017	14/01/2018	Maria Albion*	Timor Leste	Returning to Darwin for recreation leave	561
28/01/2018	03/02/2018	Carmen Gomes Manuela Babo Maria Albion*	Timor Leste	Senai English Language Centre - DoE Registered Training Organisation Professional Development in Darwin	2 938
15/02/2018	17/02/2018	Debra Liddiard Marion Guppy	Timor Leste	SenaiNT English Language Centre Graduation Ceremony and International School Partnership Visit	2 271
21/03/2018	24/03/2018	Maria Albion*	Timor Leste	Attend Principal Business Days and other official meetings	742
12/04/2018	23/04/2018	Leah Crockford	Italy	Reggio Emilia Study Tour	1 250
		Gillian Sharkey Marion Guppy Sue Beynon	Various	QBT credits received for cancelled travel due to natural disasters etc.	-866
GRAND TOTAL					53 569

* Ms Albion is the principal of SenaiNT and is based in Timor Leste.

Attachment E – Question 30

Dinner functions and conferences	(a) What was the purpose?	(b) How many guests?	(f) How many public sector employees attended?	(g) Total cost
Northern Territory and Anhui Education Leaders Forum dinner	The Northern Territory and Anhui Education Leaders Forum. The Asia Education Foundation and NT and Anhui education representatives provided keynote presentations and workshops.	34	7	6 601
Australasian Curriculum, Assessment and Certification Authorities Conference Dinner	The Northern Territory hosted the annual National Australasian Curriculum, Assessment and Certification Authorities Conference that was attended by 36 interstate delegates.	42	6	1 233
Chief Minister's Awards	Recognising and rewarding excellence in the Northern Territory Public Sector.	60	59	5 900
Estimates function	To recognise and reward staff for their contributions.	Unknown ¹	Unknown ¹	271
Henbury School Luncheon	Main fundraising event for the school to support new and innovative programs that aim to further their students' learning and wellbeing.	10	10	1 182

Dinner functions and conferences	(a) What was the purpose?	(b) How many guests?	(f) How many public sector employees attended?	(g) Total cost
NT Training Awards	To encourage and recognise senior secondary students who have demonstrated a high level of commitment, skill and achievement whilst undertaking a vocation education and training (VET) program as part of their Northern Territory Certificate of Education and Training.	24	20	2 969
NT Young Achiever Awards	To acknowledge, encourage, reward and promote positive achievements of young Territorians.	3	3	355
Palmerston Regional Office	Christmas function	55	55	357
Recognising Service Milestones	Formal recognition of staff for their significant contributions to the department and broader Northern Territory Public Sector.	18	18	4 272
Retirement/farewell functions	To recognise staff retiring with over 39 years of meritorious service.	Unknown ¹	Unknown ¹	833
World Teachers Day functions	To honour teachers and those who have made a special contribution to their school community.	Unknown ¹	Unknown ¹	544
TOTAL				24 517

¹ These were larger events with open invitations to a large number of staff or the events were held in multiple regions where quantifying the precise number of attendees was problematic and cannot be determined.

Attachment F – Question 33

Grants paid by the Department of Education to non-government organisations for the period beginning 1 July 2017 and ending 31 March 2018:

Grants paid to non-Government organisations			
Organisation Name	Service Provided	Amount \$	Total
Non-Government Schools	Operational Grants	209 743 703	209 743 703
Charles Darwin University	Tertiary Providers Assistance	9 202 913	
Charles Darwin University	VET In Schools	4 162 342	
Charles Darwin University	The Centre for School Leadership, Learning and Development	439 654	
Charles Darwin University	Early Childhood Services Subsidy *	58 460	13 863 369
Stars Foundation Limited	Girls Engagement and Mentoring Program	1 029 102	1 029 102
Batchelor Institute of Indigenous Tertiary Education	Indigenous Workforce Development	772 727	
Batchelor Institute of Indigenous Tertiary Education	VET In Schools	112 187	884 914
Australian Association for the Development of Role Models & Leaders	Industry, Engagement and Employment Pathways	567 974	
Australian Association for the Development of Role Models & Leaders	Girls Engagement and Mentoring Program	161 423	729 397
Clontarf Foundation	Community Based Special Education Program	585 000	585 000
Gundjehmi Aboriginal Corporation	Indigenous Education Review Implementation	582 500	582 500
Darwin Region School Sport	School Sport	530 000	530 000
NT Council of Government School Organisations (NTCOGSO)	Grants to Education Organisations	240 000	
NT Council of Government School Organisations (NTCOGSO)	COGSO Regional Governance Officers	150 000	390 000
St Joseph's Catholic Flc Youth Plus	Edmund Rice Foundation	350 000	350 000
Transforming Training	VET In Schools	248 788	248 788
Down Syndrome Association of the NT Inc	Community Based Special Education Program	169 000	
Down Syndrome Association of the NT Inc	Learning and Performance	30 000	199 000
Professional Teachers' Association of the NT	School Quality Improvement Performance	181 818	181 818
Australian Fisheries Academy Ltd	VET In Schools	181 733	181 733
Duke Of Edinburgh's Awards (NT Division) Incorporated	Grants to Education Organisations	174 500	174 500
BCA National Training Group Pty Ltd	VET In Schools	161 219	161 219
Menzies School Of Health Research	Early Childhood Policy Partnership and Reporting	100 000	100 000
AFL Northern Territory Ltd	Indigenous Education Review Implementation	100 000	100 000
Total Recreation NT Inc	Community Based Special Education Program	95 000	95 000
Autism Northern Territory	Community Based Special Education Program	80 000	80 000
NT Police, Fire and Emergency Services	VET In Schools	76 723	76 723
Connect'N'Grow	VET In Schools	71 037	71 037

Grants paid to non-Government organisations			
Organisation Name	Service Provided	Amount \$	Total
Housing Industry Association	VET In Schools	68 201	68 201
Institute for Aboriginal Development Inc	VET In Schools	57 715	57 715
Association of NT Schools Educational Leaders	Grants to Education Organisations	55 500	55 500
Guide Dogs Association	Community Based Special Education Program	55 000	55 000
The Patch Incorporated	Community Based Special Education Program	50 000	50 000
Yothu Yindi Foundation Aboriginal Corporation	Indigenous Education Review Implementation	45 455	45 455
Fox Education and Consultancy	VET In Schools	44 347	44 347
Swinburne University of Technology	VET In Schools	42 122	42 122
Vocational Pathways Pty Ltd	VET In Schools	36 069	36 069
Royal Life Saving Society Australia NT Branch Inc	School Quality Improvement Performance	30 000	30 000
Australian Children's Television Foundation	Grants to Education Organisations	28 470	28 470
Central Australian Community Toy Library Inc.	Community Based Special Education Program	25 000	25 000
Darwin Toy Library Inc	Community Based Special Education Program	24 000	24 000
Arlparra Remote Learning Centre	Arlparra Remote Learning Centre	20 000	20 000
Catholic Church of the Diocese Of Darwin	VET In Schools	12 837	12 837
Civil Train - SA	VET In Schools	10 828	10 828
Kingdom Kids Early Learning Centre Marrara	VET In Schools	10 496	10 496
Australia Day Council NT Inc	Grants to Education Organisations	10 000	10 000
Karen Sheldon Catering Pty Ltd T/As Karen Sheldon Training	VET In Schools	4 666	4 666
Darwin Education and Training Solutions Pty Ltd	VET In Schools	1 683	1 683
Group Training Northern Territory	VET In Schools	752	752
Goodstart Childcare Limited	Early Childhood Services Subsidy	644 722	644 722
Affinity Education Group Limited	Early Childhood Services Subsidy	325 747	325 747
Nightcliff OSHC	Early Childhood Services Subsidy	214 261	214 261
Virginia Childcare Centre	Early Childhood Services Subsidy	172 692	172 692
Territory Child Care Group Inc	Early Childhood Services Subsidy	135 415	135 415
Mission Australia	Early Childhood Services Subsidy	127 039	127 039
NT Explorers Pty Ltd	Early Childhood Services Subsidy	105 683	105 683
Top End Early Learning Centre Inc	Early Childhood Services Subsidy	113 854	113 854
Little Flyers Darwin	Early Childhood Services Subsidy	113 191	113 191
Lil' Antz Pty Ltd	Early Childhood Services Subsidy	104 000	104 000
Little Mangoes Pty Ltd	Early Childhood Services Subsidy	98 723	98 723
Rosebery Early Learning	Early Childhood Services Subsidy	97 214	97 214

Grants paid to non-Government organisations				
Organisation Name	Service Provided	Amount \$	Total	
Loumick NT Pty Ltd	Early Childhood Services Subsidy	91 078	91 078	
Humpty Doo Community & Childcare Centre Inc	Early Childhood Services Subsidy	91 065	91 065	
Dripstone Childrens Centre Inc	Early Childhood Services Subsidy	84 877	84 877	
YMCA of the Northern Territory Ltd	Early Childhood Services Subsidy	80 102	80 102	
Malak Family Centre	Early Childhood Services Subsidy	74 532	74 532	
Stuart Park Child Care Centre	Early Childhood Services Subsidy	70 004	70 004	
Gap Community Childcare Centre	Early Childhood Services Subsidy	69 677	69 677	
Braitling Neighbourhood Centre	Early Childhood Services Subsidy	65 913	65 913	
YMCA of the Top End Inc	Early Childhood Services Subsidy	61 087	61 087	
Casuarina Childcare Centre Inc	Early Childhood Services Subsidy	59 165	59 165	
Nightcliff Family Centre Inc	Early Childhood Services Subsidy	64 682	64 682	
Woodroffe Child Care Centre	Early Childhood Services Subsidy	64 556	64 556	
NT Christian Schools	Early Childhood Services Subsidy	62 744	62 744	
Mitchell St Childcare Centre	Early Childhood Services Subsidy	62 190	62 190	
Gray Child Care Centre Inc	Early Childhood Services Subsidy	57 889	57 889	
Arnhem Early Learning Centre .Pty Ltd	Early Childhood Services Subsidy	57 541	57 541	
Tennant Creek Childcare Centre	Early Childhood Services Subsidy	53 690	53 690	
Scallywags Childcare Centre	Early Childhood Services Subsidy	52 533	52 533	
Tiny Town Children's Centre Pty Ltd	Early Childhood Services Subsidy	52 390	52 390	
Nhulunbuy Child Care Servicesincorporated	Early Childhood Services Subsidy	49 436	49 436	
Parap Family Centre Incorporated	Early Childhood Services Subsidy	48 854	48 854	
Alice Springs Child Care Centre	Early Childhood Services Subsidy	48 662	48 662	
Holy Family Catholic Primary School	Early Childhood Services Subsidy	47 608	47 608	
Good Shepherd Lutheran College	Early Childhood Services Subsidy	44 880	44 880	
Katherine East Childcare	Early Childhood Services Subsidy	43 381	43 381	
La Creche on the Avenue	Early Childhood Services Subsidy	40 838	40 838	
The Essington School Darwin Limited	Early Childhood Services Subsidy	40 326	40 326	
Preeti Kunj Child Care Centre	Early Childhood Services Subsidy	39 984	39 984	
West Arnhem Regional Council	Early Childhood Services Subsidy	39 696	39 696	
Creative Kids Childcare Zuccoli	Early Childhood Services Subsidy	38 643	38 643	
Sacred Heart Primary School	Early Childhood Services Subsidy	37 180	37 180	
St Josephs College T/A Little Joeys	Early Childhood Services Subsidy	35 288	35 288	
Yulara Child Care Centre	Early Childhood Services Subsidy	35 126	35 126	

Grants paid to non-Government organisations				
Organisation Name	Service Provided		Amount \$	Total
Lutheran Child Care Centre	Early Childhood Services Subsidy		33 458	33 458
Six Little Ducks	Early Childhood Services Subsidy		32 344	32 344
Holy Spirit Catholic Primary School	Early Childhood Services Subsidy		32 043	32 043
St Francis of Assisi School	Early Childhood Services Subsidy		31 702	31 702
Alice Springs Family Day Care Inc	Early Childhood Services Subsidy		30 259	30 259
St Mary's Catholic Primary School	Early Childhood Services Subsidy		27 764	27 764
YMCA of Central Australia Inc	Early Childhood Services Subsidy		27 534	27 534
Alyangula Daycare Incorporated	Early Childhood Services Subsidy		27 048	27 048
St Paul's Catholic Primary School	Early Childhood Services Subsidy		24 310	24 310
Kentish Lifelong Learning and Care Inc.	Early Childhood Services Subsidy		23 324	23 324
Sattler Christian College	Early Childhood Services Subsidy		20 537	20 537
Maningrida CEC Council	Early Childhood Services Subsidy		19 307	19 307
Kormilda College Limited	Early Childhood Services Subsidy		18 029	18 029
Central Australian Aboriginal Congress	Early Childhood Services Subsidy		14 016	14 016
Ngukurr Community Education Centre School Council	Early Childhood Services Subsidy		11 655	11 655
Central Desert Shire Council	Early Childhood Services Subsidy		11 209	11 209
Central Australian Community Toy Library Inc.	Early Childhood Services Subsidy		9 794	9 794
The Three Year Old	Early Childhood Services Subsidy		9 478	9 478
Journey Early Learning Centre - Durack	Early Childhood Services Subsidy		8 748	8 748
Gunbalanya Community Education Centre	Early Childhood Services Subsidy		8 500	8 500
			**	
			235 530 161	235 530 161

* Early Childhood Services Subsidies total \$4 597 677

** Excludes government schools and Northern Territory Families and Individuals

Attachment G – Question 42

Statutory fees and charges as at 31 March 2018

Fee/Charge Description	\$
TEACHER REGISTRATION BOARD	
<u>Education</u>	
<i>Teacher Registration Fees</i>	
Application for Registration	
CDU & BIITE graduates	86.00
Mutual Recognition applicants	120.00
All other new applicants	132.00
Annual Registration Fee	
Annual fee	86.00
Authorisation	
Initial Authorisation Fee	132.00
Repeat Authorisation Fee	86.00
DEPARTMENT OF EDUCATION	
<u>Early Childhood Registration Fee</u>	
<i>Prescribed Fees</i>	
<i>Part 1 - Fees Relating To Provider Approvals, Service Approvals and Ratings</i>	
<i>Centre-based service (No. of approved places or places to be offered)</i>	
Application for provider approval	219.00
Application for service approval	
- 24 places or fewer	438.00
- 25 to 80 places	658.00
- 81 or more places	878.00
Annual fee - approved service	
- 24 or few approved places	200.00
- 25 to 80 approved places	301.00
- 81 or more approved places	399.00
Notification of intended transfer of service approval	108.00
Application for service waiver	108.00
Application for temporary waiver	108.00
Application for reassessment and re-rating	
- 24 or fewer approved places	438.00

Fee/Charge Description	\$
- 25 to 80 approved places	658.00
- 81 or more approved places	878.00
Application for review by Ratings Review Panel	
- 24 or fewer approved places	438.00
- 25 to 80 approved places	658.00
- 81 or more approved places	878.00
Application for highest rating	
- 24 or fewer approved places	219.00
- 25 to 80 approved places	438.00
- 81 or more approved places	658.00
Re-application for highest rating	
- 24 or fewer approved places	219.00
- 25 to 80 approved places	438.00
- 81 or more approved places	658.00
<i>Family day care service (No. of family day care educators engaged by your registered service)</i>	
Application for provider approval	219.00
Application for service approval	658.00
Application for service approval	
- 5 or fewer family day care educators	200.00
- 6 to 20 family day care educators	301.00
- 21 or more family day care educators	399.00
Notification of intended transfer of service approval	108.00
Application for service waiver	108.00
Application for temporary waiver	108.00
Application for reassessment and re-rating	
- 5 or fewer family day care educators	438.00
- 6 to 20 family day care educators	658.00
- 21 or more family day care educators	878.00
Application for review by Ratings Review Panel	
- 5 or fewer family day care educators	438.00
- 6 to 20 family day care educators	658.00
- 21 or more family day care educators	878.00
Application for highest rating	
- 5 or fewer family day care educators	219.00
- 6 to 20 family day care educators	438.00

Fee/Charge Description	\$
- 21 or more family day care educators	658.00
Re-application for highest rating	
- 5 or fewer family day care educators	219.00
- 6 to 20 family day care educators	438.00
- 21 or more family day care educators	658.00
Part 2 - Other Fees	
Application for supervisor certificate	30.00
Copy or extract from Register of approved providers	
- per page	5.00
- for an electronic copy	68.00
Copy or extract from Register of approved education and care services	
- per page	5.00
- for an electronic copy	70.00
Copy or extract from Register of certified supervisors	
- per page	5.00
- for an electronic copy	70.00
Application for qualification to be assessed for inclusion on lists of approved qualifications	2 200.00
Application for determination of equivalent qualification	108.00
<u>Freedom of Information Fee</u>	
Application Fee of Freedom of Information request for Government Information	30.00
Processing Fee of Freedom of Information request for Government Information	25.00 per hour + 0.20 cents per page
<u>Enrolment and Attendance</u>	
Part 4 - <i>Education Act</i> provides for penalties to be applied for offences under the Act based on a number of penalty units	
For following breeches but not limited to:	
- Non Attendance, Compulsory Conference and Failure to Enrol	154.00

Attachment H – Question 46

Board/advisory body name	Board/advisory body terms of reference (a)	Current members and date of their appointment (b)	Total cost incurred by board/advisory body in 2017-18 (as at 31/03/2018) (d)	No. of times board/advisory body met beginning 1 July 2017 and ending 31 March 2018 (e)
Non-Government School Ministerial Advisory Council	Terms of reference are at Appendix 1.	<p>Vicki Stokes Independent Chair 17/08/2015</p> <p>Greg O'Mullane Assistant Director, Catholic Education Office 27/08/2006</p> <p>Debra Twartz Chief Executive Officer, NT Christian Schools 06/02/2015</p> <p>Gail Barker Executive Director, Association of Independent Schools of Australia 25/04/2007</p> <p>Rachel Boyce Principal, Good Shepherd Lutheran College 28/04/2017</p> <p>Anna King General Manager, Strategic Services, Department of Education</p>	\$1216	3

Board/advisory body name	Board/advisory body terms of reference (a)	Current members and date of their appointment (b)	Total cost incurred by board/advisory body in 2017-18 (as at 31/03/2018) (d)	No. of times board/advisory body met beginning 1 July 2017 and ending 31 March 2018 (e)
		25/02/2013 Kevin Gillan Executive Director, Education Partnerships, Department of Education 29/10/2013		
Northern Territory Board of Studies	<p><i>Education Act</i>, Part 3 Northern Territory Board of Studies – Section 25 states:</p> <p>Functions of the Board</p> <p>The Board has the following functions:</p> <p>(a) to provide advice to the Minister and the CEO on curriculum policy in relation to:</p> <p>(i) establishing and maintaining curriculum frameworks that address the needs of all students in the Territory school education system; and</p> <p>(ii) establishing and maintaining procedures for student assessment, reporting and certification; and</p>	Ralph Wiese Chair and expert member 01/07/2016 Cheryl Salter Association of Independent Schools NT nominee 31/12/2017 Christopher Pollard Catholic Education Office NT nominee 31/12/2017 Tabitha Fudge Parent representative 31/12/2017 Anne Donnelly Teacher representative 01/07/2016 Gregory Bicknell Employer representative 01/07/2016	\$7717.00	2

Board/advisory body name	Board/advisory body terms of reference (a)	Current members and date of their appointment (b)	Total cost incurred by board/advisory body in 2017-18 (as at 31/03/2018) (d)	No. of times board/advisory body met beginning 1 July 2017 and ending 31 March 2018 (e)
	<ul style="list-style-type: none"> (iii) monitoring, evaluating and reporting on student performance; and (iv) improving student outcomes; (b) to provide advice to the Minister and the CEO on government policy affecting the Board's functions; (c) to cooperate and consult with bodies prescribed by regulation that are engaged in education or related matters. 	<p>Pauline Schober Indigenous representative 01/07/2016</p> <p>Rachel Boyce Expert member 01/07/2016</p> <p>Charles Richardson Expert member 31/12/2017</p> <p>Annette Gillanders Expert member 31/12/2017</p>		
Teacher Registration Board of the Northern Territory	<p>Functions of Board under section 11 of the <i>Teacher Registration (NT) Act</i>:</p> <p>(1) The Board has the following functions:</p> <ul style="list-style-type: none"> (a) to administer the scheme of registration under Part 4; (b) to make recommendations to the Minister in relation to the minimum qualifications and other requirements for registration; (c) to grant, if satisfied it is appropriate to do so, authorisation to a person to employ an unregistered person as a teacher; 	<p>Louise Corrigan Person nominated by the Chief Executive Officer (of Department of Education) 17/10/2014</p> <p>Julie Donald Registered teachers (based at a remote school) nominated by the NT Branch of the Australian Education Union 11/10/2016</p> <p>Yvonne Patterson Registered teachers nominated by the NT Branch of the Australian Education Union 17/10/2014</p>	\$5285.65	6

Board/advisory body name	Board/advisory body terms of reference (a)	Current members and date of their appointment (b)	Total cost incurred by board/advisory body in 2017-18 (as at 31/03/2018) (d)	No. of times board/advisory body met beginning 1 July 2017 and ending 31 March 2018 (e)
	<p>(d) to accredit education courses and liaise with institutions providing education courses;</p> <p>(e) to liaise with the Agency administering the <i>Education Act</i> in relation to strategic priorities for professional development of teachers in the Territory;</p> <p>(f) to develop and improve professional teaching standards;</p> <p>(g) to develop and maintain a code of professional ethics for the teaching profession;</p> <p>(h) to liaise with employers of teachers in the Territory in relation to developing the competencies of teachers during the early stages of the teachers' careers;</p> <p>(i) to research and promote best practice in teaching in the Territory;</p> <p>(j) to deal with complaints about teachers, hold preliminary investigations and inquiries in relation to teachers and take disciplinary action under Part 6;</p> <p>(k) to prosecute offences against</p>	<p>Donna Stephens Indigenous registered teacher at a government school nominated by the Chief Executive Officer (of Department of Education) 29/03/2018</p> <p>Karen Blanchfield Registered teacher nominated by the Association of NT School Educational Leaders 11/10/2016</p> <p>Andrew Manning Educator nominated by the Association of Independent Schools of the NT 11/10/2016</p> <p>Elsabe Bott Registered teacher nominated by the Independent Education Union 11/10/2016</p> <p>Bernadette Morriss Educator nominated by the Catholic Education Office 11/04/2017</p> <p>Greg Shaw Educator nominated by Charles Darwin University</p>		

Board/advisory body name	Board/advisory body terms of reference (a)	Current members and date of their appointment (b)	Total cost incurred by board/advisory body in 2017-18 (as at 31/03/2018) (d)	No. of times board/advisory body met beginning 1 July 2017 and ending 31 March 2018 (e)
	<p>this Act.</p> <p>(2) In addition, the Board has those functions imposed on it by this or any other Act or that are prescribed.</p>	<p>25/01/2018</p> <p>Steve Carter Person nominated by the NT Council of Government School Organisations 17/10/2014</p> <p>Lorraine Hodgson Registered teacher nominated by the NT Joint Council of Professional Teaching Associations 11/10/2016</p> <p>Claire Bartlett Educator nominated by Batchelor Institute of Indigenous Tertiary Education 17/10/2014</p>		

NON-GOVERNMENT SCHOOL MINISTERIAL ADVISORY COUNCIL

TERMS OF REFERENCE

1. Role

The Non-Government School Ministerial Advisory Council is a statutory body established under section 11 of the Northern Territory *Education Act* (the Act) to advise the Minister for Education on the needs of non-government schools.

2. Key Functions

The council will provide advice to the Minister for Education on policy matters related, but not limited to:

1. the registration and regulation of non-government schools
2. standards for planning and operation of non-government schools
3. registration matters consistent with Section 156 of the Act; sector representation for the purposes of Section 133 and Section 146 of the Act; and any other purpose
4. the outcomes of reviews of existing non-government schools
5. methodology for the allocation of funds to non-government schools (including per capita recurrent grants, and other grants as determined by Government policy) so that there is a fair and equitable distribution of funds
6. a system of accountability for Northern Territory funds paid to non-government schools
7. any other educational matter relating to non-government schools referred to it by the minister.

The council will maintain partnerships with the Department of Education and facilitate communication between the sectors in order to progress policy objectives intended to improve the capacity, effectiveness and sustainability of non-government schools.

3. Membership

The Minister for Education will appoint an independent chairperson and representatives from the Department of Education and non-government school peak bodies to the council.

Membership of the council is as follows:

- independent chairperson
- two nominees from the Department of Education from executive, school planning or quality assurance areas
- one nominee from the Association of Independent Schools of the Northern Territory

- one nominee from the Catholic Education Office
- one nominee from the Northern Territory Christian Schools and
- one nominee from the Lutheran Schools Association.

The independent chairperson and members from the non-government school sector will be appointed for a period of three years and are eligible for re-appointment. The Department of Education representatives will be appointed for an indefinite period.

The Minister for Education will reserve the authority to accept or reject a nominee to the council.

3.1 Role of Chairperson

The role of the independent chairperson is to:

- preside over all meetings
- ensure all members have an opportunity to contribute ideas, opinions and concerns through positive and constructive dialogue
- assist members to work together and ensure active participation at meetings
- support the non-government school sector to communicate its needs and priorities to the Northern Territory Government and
- regularly report to the Minister for Education on behalf of the Council.

3.2 Role of Members

The role of a non-government member is to represent the viewpoint of their sector and, for Department of Education representatives, to represent current Northern Territory Government policy.

Members will:

- progress advice and issues arising from the council by consulting with their school sector
- make decisions (or actively engage decision makers) to enable engagement on issues being discussed and progressed by the council
- work together to reach consensus decisions
- attend to out-of-session working groups and meetings as required
- promulgate key issues, inform recommendations, outcomes and policies relating to agenda items and
- keep their sector informed of meeting outcomes and Northern Territory Government policies and decisions relating to non-government schools.

3.4 Meeting Proxy

The chairperson may determine if substitute members to council meetings are acceptable.

4. Meeting Schedule

The council will meet as often as necessary but at a minimum of four times per calendar year. All meetings will be closed meetings unless otherwise determined by the chairperson.

5. Sitting fees

Sitting fees and travel expenses will be paid to non-government council members.

6. Secretariat

The council will be supported by the Registrar of Non-Government Schools who will arrange secretariat support including:

- organising meetings, formalising agenda and recording minutes
- collating and distributing written material prior to each meeting
- preparing correspondence and written material as required on behalf of the council and
- disseminating information regarding council activities, decisions and outcomes

Attachment I – Question 50

2017-18 – Staffing Full-Time Equivalent (FTE) and Head Count, 21 March 2018

Work Area	Alice Springs region		Arnhem region		Barkly region		Darwin region		Katherine region		Palmerston and Rural region	
	Actual Paid FTE	Head Count	Actual Paid FTE	Head Count	Actual Paid FTE	Head Count	Actual Paid FTE	Head Count	Actual Paid FTE	Head Count	Actual Paid FTE	Head Count
Staffing	35	37	23	23	25	28	40	41	51	55	45	47

Regional Office	Functions/Outcomes	Locations
<p>Alice Springs Regional Office 1st Floor, Alice Plaza, 36 Todd Mall, Alice Springs</p>	<p>Alice Springs regional office provides governance services as well as teaching and learning, student support and human services (HR) to 32 Northern Territory Government schools, with additional administrative support including finance services being provided to small schools.</p> <p>In addition, the region has supported schools in the Alice Springs region:</p> <ul style="list-style-type: none"> • by coordinating a sustainable integrated early years framework through partnerships with a wide range of early childhood providers based in the region • to implement the Families as First Teachers (FaFT) program, now operating at four locations. This program aims to form strong partnerships between schools, children, families and community • to establish early years transition pathways and parent engagement strategies • to establish an Autism Spectrum Disorder (ASD) intervention program at Braiiling Primary School. 	<ul style="list-style-type: none"> • 32 government schools (9 located in Alice Springs township)
<p>Arnhem Regional Office</p>	<p>Arnhem regional office provides governance services as well as teaching and learning, student support and HR to 16 Northern Territory Government schools. In addition, the region has supported schools in the Arnhem region:</p>	<ul style="list-style-type: none"> • 16 government schools (2 located in

Regional Office	Functions/Outcomes	Locations
Matthew Flinders Way, Nhulunbuy	<ul style="list-style-type: none"> • to build sustainable, quality leadership through the promotion of the Highly Accomplished Lead Teachers (HALT) program • established coaches to focus on quality teaching and learning in literacy and numeracy and English as a Second Language pedagogy and data • to improve regional ratings on preschools to meet and exceed the National Quality Standards • to implement the FaFT program at 12 locations. 	Nhulunbuy township)
Barkly Regional Office, Barkly House, Staunton Street, Tennant Creek	<p>Barkly regional office provides governance services as well as teaching and learning, student support and HR to 17 Northern Territory Government schools, with additional administrative support including finance services being provided to small schools.</p> <p>In addition, the region has supported schools in the Barkly region:</p> <ul style="list-style-type: none"> • to implement the FaFT program which is operating at five locations • by establishing a Special Education Centre attached to Tennant Creek Primary School • by establishing a Stars Foundation girls' engagement program implemented at Tennant Creek Primary School • by establishing a Flexible Learning Program for highly vulnerable and at-risk primary age students commenced Term 2, 2017 • by delivering training to implement school wide positive behaviour support and social and emotional learning, including managing escalated behaviour, functional behaviour assessment and behaviour intervention planning • by collaborating with the community regarding the construction of a new preschool and integrated early childhood and family centre on the Tennant Creek Primary School site. Completion anticipated in early 2019. • to develop the Juno Training Centre facility as a base to deliver the Healthy Life, Creative Life program and has been fully operational since February 2018 • through the development of an Allied Health in Remote Schools trial which is due to commence in the region in Term 2, 2018. 	<ul style="list-style-type: none"> • 17 government schools (2 located in Tennant Creek township)

Regional Office	Functions/Outcomes	Locations
Regional Office	Outcomes	Locations
<p>Darwin Regional Office, Mitchell Centre, 55-59 Mitchell Street, Darwin</p>	<p>Darwin regional office provides governance services as well as teaching and learning and student support to 28 Northern Territory Government schools. In addition, the region has supported schools in the Darwin region:</p> <ul style="list-style-type: none"> • to engage with the Age Appropriate Pedagogies Project (AAP). AAP focuses on quality teaching and learning in Transition classrooms • to implement the FaFT program, now operating at two locations • to participate in the hub model that focuses on cross-school collaboration among principals and teachers and will support the development of transition plans for each stage of schooling in order for students to engage, grow and achieve • to participate in the Assessment Capable Writer (ACW) project. ACW coaches use an inquiry based approach to work with teachers and school leaders to improve student writing. 10 schools are currently participating • during Cyclone Marcus, including setting up the Nightcliff Middle School ‘flood school’ for students from Daly River from 02/03/2018 – 09/02/2018 • by coordinating an evidence-based Leadership Pipeline program. This program enhances current and aspiring leadership practices to build personal and professional skills to embrace the challenges and complexity of school leadership. Seventeen educators from Darwin Region schools are participating in the program. 	<ul style="list-style-type: none"> • 28 government schools (28 located in Darwin township). The Darwin region manages and services an additional 4 facilities. This includes Darwin Languages Centre, Northern Territory Music School, SenaiNT English Language Centre in Timor Leste, and the Mimik-Ga Early Intervention Centre.
<p>Katherine Regional Office, Education Precinct, 19</p>	<p>Katherine regional office provides governance services as well as teaching and learning, student support and HR to 27 Northern Territory Government schools, with additional administrative support including finance services being provided to small schools.</p> <p>In addition, the region has supported schools in the Katherine region:</p>	<ul style="list-style-type: none"> • 27 government schools (7 located in Katherine township)

Regional Office	Functions/Outcomes	Locations
Second Street, Katherine	<ul style="list-style-type: none"> • to implement the FaFT program, which is now operating at eight locations • establish the Katherine Re-engagement Centre which commenced operation on 26 February 2018, funded under Healthy Life Creative Life election commitment • to implement the Employment Pathways program operating in eight schools across the region • to engage in the Learning Commission Project that encourages student voice in learning programs. 	and 1 boarding facility
Palmerston and Rural Regional Office, 2 nd Floor, Goyder Centre, 25 Chung Wah Terrace, Palmerston	<p>Palmerston and Rural regional office provides governance services as well as teaching and learning, student support and HR to 32 Northern Territory Government schools, with additional administrative support including finance services being provided to small schools.</p> <p>In addition, the region has supported schools in the Palmerston and Rural region:</p> <ul style="list-style-type: none"> • by creating a Teaching Principal Coach position at the beginning of Semester 2, 2017 to mentor and support the Teaching Principals in each of the 13 rural and remote small schools in the region • to implement the FaFT program at seven locations. • to establish an ASD program at Moulden Park Primary School catering for primary school age students with ASD in Palmerston • to extend the Malak Re-Engagement Centre to Palmerston with commencement of the Palmerston Re-Engagement Centre on 19 March 2018 • to implement the Student Voice Positive Choice project engaging Palmerston City schools in student voice against bullying. 	<ul style="list-style-type: none"> • 32 government schools (9 located in Palmerston township)