

**LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY**

**WRITTEN QUESTION**

Mrs Finocchiaro to the Attorney-General and Minister for Justice, Minister for Aboriginal Affairs and Treaty, Minister for Local Government, Minister for Arts, Culture and Heritage – for all agencies falling under the Attorney-General's and Ministers' portfolios.

**AGENCY ADMINISTRATION**

**Notes:**

- The following questions can be answered from existing Agency data as at 31 March 2024.
- You have previously referred questions requiring a Whole of Government response to the Minister responsible at a time that enables a response within the same timeframe as the remainder of the questions.
- Further, you have previously inserted the question at the beginning of each answer.
- My Office would appreciate these practices being continued.

**STAFFING**

1. (a) Please advise the number of staff employed in the following categories as at 31 March 2024:

<b>Category</b>	<b>FTE</b>	<b>Head Count (Actual)</b>	<b>NT-based</b>	<b>Located outside NT</b>
1. Ongoing Full Time	20.15	21	21	0
2. Ongoing Part Time	1.78	3	3	0
3. Fixed Term Full Time	5.80	6	6	0
4. Fixed Term Part Time	1.50	2	2	0
5. Casual Contract	0.26	1	1	0
6. Executive Contract	1.00	1	1	0

**(b) Please provide, for each of the six categories above:  
the relevant position classifications and the number of staff  
employed against each classification.**

<b>Category</b>	<b>Classification</b>	<b>FTE</b>	
1. Ongoing Full Time	AO3	0.40	
	AO4	1.00	
	AO5	3.00	
	AO6	1.90	
	AO7	2.00	
	P2	3.85	
	P3	2.00	
	SAO2	2.00	
	SP2	1.00	
	SP1	1.00	
	T6	1.00	
	T4	1.00	
	<b>Total</b>		<b>20.15</b>

<b>Category</b>	<b>Classification</b>	<b>FTE</b>
2. Ongoing Part Time	AO5	0.80
	P2	0.38
	SP1	0.60
<b>Total</b>		<b>1.78</b>

<b>Category</b>	<b>Classification</b>	<b>FTE</b>
3. Fixed Term Full Time	AO4	1.00
	AO5	0.80
	AO6	1.00
	AO7	1.00
	P2	1.00
	SP1	1.00
<b>Total</b>		<b>5.80</b>

<b>Category</b>	<b>Classification</b>	<b>FTE</b>
4. Fixed Term Part Time	P2	0.82
	SP1	0.68
<b>Total</b>		<b>1.50</b>

<b>Category</b>	<b>Classification</b>	<b>FTE</b>
5. Casual	SAO2	0.26
<b>Total</b>		<b>0.26</b>

<b>Category</b>	<b>Classification</b>	<b>FTE</b>
a) Executive Contract	EO3C	1.00
<b>Total</b>		<b>1.00</b>

**(c) Where there is a difference between FTE and Headcount (Actual), please provide an explanation for the difference, including any reasons for use of part-time and casual positions within the overall workforce profile.**

Full Time Equivalent (FTE) = the proportion of an employee's rostered hours to that of an equivalent full-time employee in any given fortnight.

Paid Headcount = the count of physical people, so a part-time person would count as one.

The Authority provides opportunities for employees to balance the demands of work with the needs of family and general health and wellbeing. Flexible work practices are used in the Authority to attract and retain employees. Flexible work arrangements can include flexibility in relation to an employee's hours of work, or mode of employment such as part-time, and leave.

**2. Please advise the number of staff held against the following categories as at 31 March 2024:**

<b>Category</b>	<b>Number</b>
Resigned	6
Made Redundant	0
Terminated	0
Unattached	1
Classified Redeployee	0
Supernumerary	3

**3. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 31 March 2024.**

<b>Category</b>	<b>Number</b>
Aboriginal and Torres Strait Islander	3

**4. (a) Please advise the number of Frontline staff as FTE as at 31 March 2024 and as a percentage of the Agency total employment.**

<b>Category</b>	<b>Number</b>	<b>%age of Total Staff</b>
Frontline	0	0

**(b) Please advise how the Agency determines which staff fall under the category of Frontline.**

5. Please advise how many staff have been engaged through labour hire, employment agency arrangements and/or consultancy contracts, for what purpose, for what duration and at what cost as at 31 March 2024. Please use the table format presented below for your response.

Number Engaged	Labour Hire / Employment Agency / Consultancy	Purpose	Duration	Cost
8	Consultancy	Anthropological work	12-40 days	\$281,000

6. Please advise how many locums have been employed, for what purpose, for what duration and at what cost as at 31 March 2024. Please use the table format presented below for your response.

Number Employed	Purpose	Duration	Cost
N/A	N/A	N/A	N/A

7. (a) How many positions were advertised during the period 1 July 2023 to 31 March 2024?

Seven positions were advertised during the period 1 July 2023 to 31 March 2024

- (b) Of the total number advertised in 7(a), how many positions had Special Measures applied?

Seven positions were advertised under Special Measures during the period 1 July 2023 to 31 March 2024

- (c) Please break down the levels of positions that had Special Measures applied.

Classification Level	Total Positions Advertised
Administrative Officer 6, Professional 2	1
Administrative Officer 7	2
Professional 2	1
Professional 2, Professional 3	1
Senior Professional Officer 1	1
Senior Professional Officer 2	1
Total	7

**(d) How many positions that had Special Measures applied were not able to be filled against these requirements during this period and required contract or backfilling arrangements?**

All Authority positions are advertised under Special Measures. Of the seven recruitment actions, only one recruitment action which commenced advertising on 27 March 2024 received a Special Measures applicant and this recruitment action is still being actioned.

## **OUTSOURCING**

**8. (a) For the period 1 July 2023 to 31 March 2024, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency.**

Nil.

**(b) Is consideration being given to outsource, contract-out or privatise in financial year 2024/25? If so, provide details.**

2024-25 will see existing outsourcing continue to manage and maintain the in-house Oracle database and specialist anthropology consultants to meet the demands of sacred site clearances.

## **LEGAL EXPENSES**

**9. What has been the expenditure on legal advice or related expenses for the period 1 July 2023 to 31 March 2024? Provide details on:**

**a) The matter(s) (designate which are finalised and which ongoing)**

- AAMIG Debt Collection – finalised
- AAPA V Alice Springs Sand Supply Pty Ltd – Sacred Site Damage (Kulgera) – ongoing
- AAPA V DIPL – Sacred Site Damage (Arlparra) – ongoing
- AAPA V Director National Parks – Sacred Site Damage (Gunlom) – ongoing
- AAPA V Kim and Scott Smith Sacred Site Damage (Anmaroo) – ongoing
- Legal Advice – finalised
- Legal Advice – Glen Helen Discovery – ongoing
- Legal Advice McArthur River Mine – ongoing
- Legal Advice – Vista Gold Pty Ltd – ongoing

**b) The amount paid by matter**

<b>Matter</b>	<b>Total</b>
AAMIG Debt Collection	\$ 2,878.00
AAPA V Alice Springs Sand Supply Pty Ltd - Sacred Site Damage (Kulgera)	\$ 4,375.00
AAPA V DIPL - Sacred Site Damage (Arparra)	\$ 11,355.00
AAPA V Director National Parks - Sacred Site Damage (Gunlom)	\$155,839.38
AAPA V Kim and Scott Smith Sacred Site Damage (Ammaroo)	\$ 2,327.50
Legal Advice - Glen Helen Discovery	\$ 1,750.00
Legal Advice - Policy	\$ 533.00
Legal Advice - Vista Gold Pty Ltd	\$ 5,250.00
Legal Advice Heritage Act	\$ 4,909.09
Legal Advice McArthur River Mine	\$ 3,500.00
<b>Grand Total</b>	<b>\$192,716.97</b>

**c) The amount paid to each outside legal firm or barrister engaged**

<b>Legal Firm</b>	<b>Total</b>
Hunt & Hunt NT	\$ 3,411.00
Hutton McCarthy	\$ 52,203.01
Jonathan Bortoli	\$ 28,557.50
Justin Gleeson SC	\$ 50,136.36
Minter Ellison Lawyers	\$ 4,909.09
Sebastian Hartford Davis	\$ 53,500.01
<b>Grand Total</b>	<b>\$192,716.97</b>

**PROCUREMENT / CONSULTANCIES**

**10. For the period 1 July 2023 to 31 March 2024, please detail expenditure on each report and consultancy (excluding annual reports) that have been obtained from outside the NTPS. For each report/consultancy detail:**

- a) Purpose**
- b) Cost**
- c) Person or entity engaged**
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)**
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy**
- f) Outcomes or key performance indicators for the report or consultancy**
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken**

The below information excludes all payments to custodians who are recognized as consultants but are paid as per the *Northern Territory Aboriginal Sacred Sites Act 1989* and therefore are excluded as all payments incur a standard rate per day or half day.

a)	b)	c)	d)	e)	f)	g)
Purpose	Cost \$	Person or Entity	Location	Report Tab led	Outcomes or KPIs	Tenders or EOI
Authority Certificate Application: <ul style="list-style-type: none"> <li>Western Davenport Deep Drilling Groundwater Investigation - 202313816</li> </ul>	26,250.00	James Rose	New South Wales	No	Provide expert anthropological advice for the named purpose and numbered projects - including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.	Direct Appointment via contract with CEO Exemption – Tier 2 procurement regional specialist nature of contract requirement
Authority Certificate Application: <ul style="list-style-type: none"> <li>202402806 - Tennant Creek Airport Development</li> </ul>	7,500.00	James Rose	New South Wales	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.	Direct Appointment via contract – Tier 1 procurement regional specialist nature of contract requirement
Authority Certificate Application: <ul style="list-style-type: none"> <li>202317441 - Warloch Ponds Bridge Maintenance and Shoulder Widening</li> </ul>	12,100.00	Diana Maria Popic	New South Wales	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal	Direct Appointment via contract – Tier 1 procurement regional specialist nature of contract requirement

a)	b)	c)	d)	e)	f)	g)
Purpose	Cost \$	Person or Entity	Location	Report Tab led	Outcomes or KPIs	Tenders or EOI
					custodians and report writing from the Darwin office.	
Authority Certificate Application: <ul style="list-style-type: none"> <li>• 202406414 - Mount Evelyn Radio Repair</li> <li>• 202406335 - Old Goodparla Radio Repair Works</li> <li>• 202406442 - Hill 290 Radio Repair Works</li> <li>• 202406376 - Hill 302 Radio Repair Works</li> </ul>	18,700.00	Gareth Lewis	Northern Territory	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.	Direct Appointment via contract with CEO Exemption – Tier 2 procurement regional specialist nature of contract requirement
Australia-Asia PowerLink - NT Subsea Cable - Anthropological Review of: <ul style="list-style-type: none"> <li>• Solar Generation Site - Powell Creek – 202301706</li> <li>• Southern Electrode - Powell Creek – 202314522</li> <li>• Overhead Transmission Line - Railway Corridor (1 of 6: "Elliott") - 202303014</li> </ul>	30,000.00	Patrick Horton	New South Wales	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.	Direct Appointment via contract with CEO Exemption – Tier 2 procurement regional specialist nature of contract requirement



a)	b)	c)	d)	e)	f)	g)
Purpose	Cost \$	Person or Entity	Location	Report Tab led	Outcomes or KPIs	Tenders or EOI
<ul style="list-style-type: none"> <li>Overhead Transmission Line, Railway Corridor (2 of 6 "Daly Waters") – 202303016</li> <li>Over Head Transmission Line - Railway Corridor (3 of 6: "Mataranka") – 202303017</li> </ul>						
<p>Tennant Creek Sacred Site Registration Project:</p> <ul style="list-style-type: none"> <li>5655-17 Alatyeyte</li> <li>5756-48 Wapurnungku</li> <li>5760-66 Morphett Creek Ceremonial Complex</li> <li>5659-57 Muyurruryurru</li> <li>5760-49 Mantikaay 3</li> <li>5760-5 Umbumnuninyi</li> <li>VII. 5758-228 Ngalpa</li> </ul>	24,300.00	Stuart Russell	Queensland	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.	Direct Appointment via contract with CEO Exemption – Tier 2 procurement regional specialist nature of contract requirement
Write reports on sacred sites and custodian/estate groups as directed by the CEO or Director Research and Land Information including but not	17,498.19	Jeff Stead	Victoria	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork	Direct Appointment via contract with CEO Exemption – Tier 2 procurement regional specialist

a)	b)	c)	d)	e)	f)	g)
Purpose	Cost \$	Person or Entity	Location	Report Tab led	Outcomes or KPIs	Tenders or EOI
<p>limited to the following priority regions:</p> <ul style="list-style-type: none"> <li>• Beetaloo Basin region, with a particular focus on the southwest area and from Mataranka down to Elliott</li> <li>• Multipurpose Corridor from Tennant Creek to Darwin</li> <li>• Review the Railway Corridor and associated Aboriginal land tenure from Tennant Creek to Darwin in relation to future multipurpose Corridors from Tennant Creek to Darwin and other areas as may become specified</li> <li>• Other reports as determined between contractor and AAPA</li> </ul>					<p>consultations with Aboriginal custodians and report writing from the Darwin office.</p>	<p>nature of contract requirement</p>

a)	b)	c)	d)	e)	f)	g)
Purpose	Cost \$	Person or Entity	Location	Report Tab led	Outcomes or KPIs	Tenders or EOI
<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> <li>202315601 - Rum Jungle Rehabilitation Project</li> </ul>	16,000.00	Carolyn MacDonald	Northern Territory	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.	Direct Appointment via contract with CEO Exemption – Tier 2 procurement regional specialist nature of contract requirement
<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> <li>202313700 - Top End Energy - EP258 -2023</li> </ul>	32,000.00	Susan Donaldson	New South Wales	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.	Direct Appointment via contract with CEO Exemption – Tier 2 procurement regional specialist nature of contract requirement
<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> <li>202400243 - Group 2 National Indigenous Australians Agency (NIAA) Land Claims</li> </ul>	5,500.00	Stephen Johnson	South Australia	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.	Direct Appointment via contract – Tier 1 procurement regional specialist nature of contract requirement

a)	b)	c)	d)	e)	f)	g)
Purpose	Cost \$	Person or Entity	Location	Report Tab led	Outcomes or KPIs	Tenders or EOI
Karingka Lakes Site Complex 5447-11 - Sacred Site Registration Project	8,100.00	Stuart Russell	Queensland	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.	Direct Appointment via contract – Tier 1 procurement regional specialist nature of contract requirement
Authority Certificate Application: <ul style="list-style-type: none"> <li>202401872 - Exploration Works on EL31774</li> </ul>	12,100.00	Carolyn MacDonald	Northern Territory	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.	Direct Appointment via contract – Tier 1 procurement regional specialist nature of contract requirement
Authority Certificate Application: <ul style="list-style-type: none"> <li>202405946 - Mereenie Field Clearance</li> </ul>	32,200.00	James Rose	New South Wales	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.	Direct Appointment via contract with CEO Exemption – Tier 2 procurement regional specialist nature of contract requirement

a)	b)	c)	d)	e)	f)	g)
Purpose	Cost \$	Person or Entity	Location	Report Tab led	Outcomes or KPIs	Tenders or EOI
Authority Certificate Application: <ul style="list-style-type: none"> <li>202406289 - Hill 215 Radio Repair Works</li> </ul>	3,400.00	Gareth Lewis	Northern Territory	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.	Direct Appointment via contract – Tier 1 procurement regional specialist nature of contract requirement
Authority Certificate Application: <ul style="list-style-type: none"> <li>202408757 - Exploration drilling on EL 32485 &amp; EL 32486</li> </ul>	22,400.00	Andrew Cawthorn	South Australia	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.	Direct Appointment via contract with CEO Exemption – Tier 2 procurement regional specialist nature of contract requirement
Authority Certificate Application: <ul style="list-style-type: none"> <li>202409580 - Maguk Campground satellite small cell</li> <li>202409527 - Garnamarr Campground satellite small cell</li> <li>202408724 - Rehabilitation</li> </ul>	30,450.00	Glenn James	Northern Territory	No	Provide expert anthropological advice for the named purpose and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.	Direct Appointment via contract with CEO Exemption – Tier 2 procurement regional specialist nature of contract requirement

a)	b)	c)	d)	e)	f)	g)
Purpose	Cost \$	Person or Entity	Location	Report Tab led	Outcomes or KPIs	Tenders or EOI
of former Koongarra Mineral Lease <ul style="list-style-type: none"> <li>202409530 - Burrungkuy satellite small cell</li> <li>202409578 - Gungural Campground satellite small cell</li> </ul>						
Oracle Forms and Reports Maintenance and Support	40,669.95	Dialog Information Technology	Northern Territory	No	Provide system support and maintenance of Internally managed Oracle Forms and Report database	Tender process – Tier 2 – RFQ21-0727
Risk Assessment of Administration, Research & Management System (ARMS)	25,659.09	Dialog Information Technology	Northern Territory	No	Provide database security risk assessment and recommendation of Administration, Research & Management System (ARMS)	Tender process – Tier 2 – RFQ19-0147
External website redesign, development, and hosting	18,227.27	Brainium Labs Pty Ltd	Northern Territory	No	Develop and redesign AAPA's current website and provide ongoing hosting and SLA support	Tender process – Tier 2 – RFQ19-0147
Engage surveyor for Arlparra Prosecution	10,400.00	Brian Blakeman Surveys	Northern Territory	No	Provide survey and drafting for a feature survey of section of a road recently constructed at Arlparra	Tier 1

a)	b)	c)	d)	e)	f)	g)
Purpose	Cost \$	Person or Entity	Location	Report Tab led	Outcomes or KPIs	Tenders or EOI
Employee Assistance Program	2,585.00	Darwin Psychology Services	Northern Territory	No	Provide counselling and mentoring services to AAPA employees	Tier 1 via Whole of Government Contract
Employee Assistance Program	3,679.35	EASA	Northern Territory	No	Provide counselling and mentoring services to AAPA employees	Tier 1 via Whole of Government Contract
Assess several Job Assessment Questionnaires for a range of positions	11,545.46	Mercer Consulting Australia Pty Ltd	South Australia	No	Provide an evaluation of Job Assessment Questionnaires	Tier 1 via Whole of Government Contract D22-0094
Assess several Job Assessment Questionnaires for a range of positions	805.00	CJ Consulting HR Solutions	Northern Territory	No	Prepare a Job Assessment Questionnaire	Tier 1
Relational Data Systems Pty Ltd	17,052.93	Relational Data Systems Pty Ltd	Northern Territory	No	Maintain the AAPA Online system through ILIS	Whole of Government Contract D12-0404
Facilitate workshops to establish a Middle Management Group	9,380.00	Salli Cohen Consulting Pty Ltd	Northern Territory	No	Facilitate the development of the Middle Management Group, its purpose, and strategic outputs.	Tier 1 via Whole of Government Contract

**11. Please advise the number of contracts awarded to business entities with a principal place of business in the NT and outside the NT for the period 1 July 2023 to 31 March 2024 as follows:**

Number in the NT	Number outside of the NT
14	12

**12. For each of the contracts awarded to business entities with a principal place of business outside of the Northern Territory, please advise the selection criteria on the applicable contract or tender.**

The Authority engages several anthropological consultants to meet the demand for services each year in undertaking sacred site clearance through the Authority Certificate application process. It is often due to project urgency and unavailability of in-house staff, or it may be due to a level or independence or regional expertise that is required. In all cases when a consultation is being considered, all Northern Territory based consultants are contacted prior to seeking an interstate consultant. In most cases the Northern Territory based consultant is not available during the periods required or does not have the regional expertise and relationships that would be required. In these instances, the consultancy range is then expanded to interstate.

<b>Contract</b>	<b>Business Entity</b>	<b>Address</b>	<b>Selection Criteria</b>
Authority Certificate Application: <ul style="list-style-type: none"> <li>Western Davenport Deep Drilling Groundwater Investigation - 202313816</li> </ul>	James Rose	New South Wales	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
Authority Certificate Application: <ul style="list-style-type: none"> <li>202402806 - Tennant Creek Airport Development</li> </ul>	James Rose	New South Wales	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
Authority Certificate Application: <ul style="list-style-type: none"> <li>202317441 - Warloch Ponds Bridge Maintenance and Shoulder Widening</li> </ul>	Diana Maria Popic	New South Wales	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
Australia-Asia PowerLink - NT Subsea Cable - Anthropological Review of: <ul style="list-style-type: none"> <li>Solar Generation Site - Powell Creek – 202301706</li> <li>Southern Electrode - Powell Creek – 202314522</li> <li>Overhead Transmission Line - Railway Corridor (1 of 6: "Elliott") - 202303014</li> <li>Overhead Transmission Line, Railway Corridor (2 of 6 "Daly Waters") – 202303016</li> </ul>	Patrick Horton	New South Wales	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted



<b>Contract</b>	<b>Business Entity</b>	<b>Address</b>	<b>Selection Criteria</b>
<ul style="list-style-type: none"> <li>Over Head Transmission Line - Railway Corridor (3 of 6: "Mataranka") – 202303017</li> </ul>			
Tennant Creek Sacred Site Registration Project: <ul style="list-style-type: none"> <li>5655-17 Alatyeyte</li> <li>5756-48 Wapurnungku</li> <li>5760-66 Morphett Creek Ceremonial Complex</li> <li>5659-57 Muyurruryurru</li> <li>5760-49 Mantikaay 3</li> <li>5760-5 Umbumnuninyi</li> <li>5758-228 Ngalpa</li> </ul>	Stuart Russell	Queensland	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
Write reports on sacred sites and custodian/estate groups as directed by the CEO or Director Research and Land Information including but not limited to the following priority regions: <ul style="list-style-type: none"> <li>Beetaloo Basin region, with a particular focus on the southwest area and from Mataranka down to Elliott</li> <li>Multipurpose Corridor from Tennant Creek to Darwin</li> <li>Review the Railway Corridor and associated Aboriginal land tenure from Tennant Creek to Darwin in relation to future multipurpose Corridors from Tennant Creek to Darwin and other areas as may become specified</li> <li>Other reports as determined between contractor and AAPA</li> </ul>	Jeff Stead	Victoria	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
Authority Certificate Application: <ul style="list-style-type: none"> <li>202313700 - Top End Energy - EP258 -2023</li> </ul>	Susan Donaldson	New South Wales	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
Authority Certificate Application: <ul style="list-style-type: none"> <li>202400243 - Group 2 National Indigenous Australians Agency (NIAA) Land Claims</li> </ul>	Stephen Johnson	South Australia	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted

<b>Contract</b>	<b>Business Entity</b>	<b>Address</b>	<b>Selection Criteria</b>
Karingka Lakes Site Complex 5447-11 - Sacred Site Registration Project	Stuart Russell	Queensland	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
Authority Certificate Application: • 202405946 - Mereenie Field Clearance	James Rose	New South Wales	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
Authority Certificate Application: • 202408757 - Exploration drilling on EL 32485 & EL 32486	Andrew Cawthorn	South Australia	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
Assess several Job Assessment Questionnaires for a range of positions	Mercer Consulting Australia Pty Ltd	South Australia	Whole of Government contract with a single entity that can undertake a Mercer Job Evaluation

**13. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public tenders were advertised during the period 1 July 2023 to 31 March 2024?**

The Authority did not procure any activities that were within the Tier 3, Tier 4 or Tier 5 categories.

**14. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public tender process during the period 1 July 2023 to 31 March 2024?**

The Authority did not procure any activities that were within the Tier 3, Tier 4 or Tier 5 categories.

**15. For each instance identified in the question above, where a public quotation process was not undertaken, including for those with a Certificate of Exemption:**

- a) What is the description of the goods and services contracted?
- b) What is the value of the goods and services contracted?
- c) What was the reason for not using the public tender process or for requiring a Certificate of Exemption?
- d) Who recommended the course of action in c) above?
- e) Who approved the course of action in c) above?

Not applicable to the Authority as it did not procure any activities that were within the Tier 3, Tier 4 or Tier 5 categories.

- 16. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2024.**

<b>POSITION TITLE</b>	<b>CLASSIFICATION CODE</b>	<b>NUMBER OF POSITIONS</b>
Senior Business Officer	AO6	2
Business Officer	AO5	1
Executive Assistant	AO5	1
Business Support Officer	AO4	1
Office Manager / Assistant Registrar	AO4	1
Anthropology Manager	SP1	1
Senior Anthropologist	P3	1
Anthropologist	P2	4
<b>TOTAL</b>		<b>12</b>

**FOCUS GROUPS / POLLING / SURVEYS**

**For the period 1 July 2023 to 31 March 2024:**

- 17. Please detail expenditure on opinion polls and focus groups, including costs and entities that conducted the work.**

Not applicable to the Authority.

- 18. Detail all surveys undertaken in relation to the focus groups and opinion polls above, including their form, the cost and the inducements that were provided to incentivise participation.**

Not applicable to the Authority.

- 19. Please provide copies of each survey and the results of each survey.**

Not applicable to the Authority.

## COMMUNICATIONS AND MARKETING

20. Please detail expenditure on advertising and communications during the period 1 July 2023 to 31 March 2024.

For each advertisement for which an expense was incurred:

- a) What was the purpose / description of the advertisement?
- b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station, digital platform; or other?
- c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?
- d) Were tenders or expressions of interest called? If not, why not?
- e) Did the agency enter into any separate arrangements for advertising placements or advertorials? If so, please provide details of expenditure and media outlet.

Not applicable to the Authority.

## TRAVEL

21. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority during the period 1 July 2023 to 31 March 2024 broken down to:

- a) **International Travel**  
There was no international travel from 1 July 2023 to 31 March 2024.
- b) **Interstate Travel**  
\$99,148 was spent on interstate travel from 1 July 2023 to 31 March 2024.
- c) **Intrastate Travel**  
\$193,611 was spent on intrastate travel from 1 July 2023 to 31 March 2024.

- 22. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.**

Not applicable to the Authority.

- 23. Please provide itemised details and costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period 1 July 2023 to 31 March 2024.**

Not applicable to the Authority.

### **HOSPITALITY / FUNCTIONS AND EVENTS**

- 24. Please provide full details of all official hospitality provided for the period 1 July 2023 to 31 March 2024.**

**In relation to each occasion where official hospitality was provided:**

- a) What was the purpose of the hospitality?**
- b) How many guests attended?**
- c) How many Ministers attended?**
- d) How many Ministerial staff attended?**
- e) How many MLAs attended?**
- f) How many Public Sector employees attended?**
- g) What was the total cost incurred?**

(a) What was the purpose of the hospitality?	Attend a Minerals Council function
(b) How many guests attended?	0
(c) How many Ministers attended?	0
(d) How many Ministerial staff attended?	0
(e) How many MLAs attended?	0
(f) How many Authority employees attended?	3
(g) What was the total cost incurred?	\$245.46

## **GRANTS, SPONSORSHIPS, DONATIONS AND INCENTIVES**

- 25. Please detail expenditure on grants, sponsorships, donations and incentives paid by your Agency (including the recipient of each payment) during the period 1 July 2023 to 31 March 2024, including agency budget totals to administer such programs.**

Not applicable to the Authority.

- 26. Please detail the funds utilised to distribute awards and sponsorships in the period 1 July 2023 to 31 March 2024, and to what activities. Please list details of any contract periods as part of any arrangement.**

Not applicable to the Authority.

- 27. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2024/25 financial year?**

Not applicable to the Authority.

- 28. Please detail the amounts paid on grants, donations and incentives to non-Government organisations for the period 1 July 2023 to 31 March 2024, including to which organisation and the services to be provided?**

Not applicable to the Authority.

## **MEDIA MONITORING SERVICES**

- 29. Provide expenditure details on media monitoring services for the period 1 July 2023 to 31 March 2024 (including entities engaged and who utilises the service).**

Not applicable to the Authority.

## **INFRASTRUCTURE PROJECTS**

- 30. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia or Northern Australia Infrastructure Facility (NAIF) to be considered for the Infrastructure Priority List?**

A whole-of-government response to Questions 30 will be provided by the Department of Infrastructure, Planning and Logistics.

- 31. Please provide details of newly committed projects for the period 1 July 2023 to 31 March 2024.**

A whole-of-government response to Questions 31 will be provided by the Department of Infrastructure, Planning and Logistics.

- 32. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.**

A whole-of-government response to Questions 32 will be provided by the Department of Infrastructure, Planning and Logistics.

### **GOVERNMENT LEASED BUILDINGS**

- 33. What is the total annual power bill of each Government building owned/leased/used by each Department for the period 1 July 2023 to 31 March 2024?**

<b>Location</b>	<b>Amount</b>
RCG Centre – Darwin	\$17,818.32
NT House – Alice Springs	\$1,405.47
<b>Total</b>	<b>\$19,223.79</b>

- 34. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period 1 July 2023 to 31 March 2024?**

A whole-of-government response to Questions 34 will be provided by the Department of Corporate and Digital Development.

- 35. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?**

A whole-of-government response to Questions 35 will be provided by the Department of Corporate and Digital Development.

## FEES AND CHARGES

- 36. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2023/24 financial year and whether any of these fees and charges were increased following the passage of the 2023/24 financial year budget.**

The Northern Territory Aboriginal Sacred Sites Act 1989 (Part III Division 1A (19D) prescribes that fees and charges and are in accordance with the Regulations. The Revenue Unit was \$1.35 in 2023-24. Requests for Information fees cost \$31 per lot and Authority Certificate fees cost \$76 per Certificate.

The total revenue raised from 1 July 2023 to 31 March 2024 is:

- Goods and Services Revenue - \$2,583,496
- Fees and Regulatory Services - \$53,936

## INTERNAL AUDITS

- 37. How many internal audits and financial investigations were conducted in the period 1 July 2023 to 31 March 2024?**

Three internal audits and no financial investigations were conducted from 1 July 2023 to 31 March 2024.

- 38. What were the terms of reference or focus for each investigation?**

There were no investigations conducted during this period as noted above.

- 39. Please provide details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.**

There were no fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits identified.

- 40. How many agencies have been referred to existing bodies e.g. Auditor-General/Independent Commission Against Corruption (ICAC) and how many have been resolved? Please detail the agency referred to, the date of referral and the date resolved, including those with multiple referrals.**

The Authority is not privy to details of referrals made to Independent Statutory Officers.



## **BOARDS / ADVISORY BODIES**

### **41. Please detail all boards and advisory bodies in your Agency in 2023/24, also providing the following information:**

#### **a) The Terms of Reference, if changed from last year**

Part II of the Northern Territory Aboriginal Sacred Sites Act 1989 is the statutory 'Terms of Reference' for the Aboriginal Areas Protection Authority Board and outlines the establishment, composition, functions, powers, meetings and protections. These provisions have not changed from last year.

#### **b) The current members and when they were appointed**

Mr Bobby Nunggumajbarr – Chair, Roper Basin  
Re-appointed as a Board Member on 3 November 2021

Ms Valerie Martin – Deputy Chair, Yuendumu Hinterland  
Re-appointed as a Board Member on 25 May 2023

Mr Christopher Neade – Board Member, Barkly Central  
Appointed on 3 November 2021

Mr Geoffrey Matthews – Board Member, VRD / Barkly West  
Appointed on 25 May 2023

Mr Walter Kerinaia Junior – Board Member, Tiwi Islands  
Re-appointed on 25 August 2021

Mrs Jennifer Yantarrnga – Board Member, Arnhem Land East  
Appointed on 24 August 2021

Ms Lorraine Jones – Board Member, Victoria River Basin  
Appointed on 25 August 2021

Ms Jenny Inmulugulu – Board Member, Arnhem Land West  
Re-appointed on 3 November 2021

Mr Neville Petrick – Board Member, Eastern Plenty region  
Re-appointed on 1 June 2023

Ms Barbara Shaw – Board member, Alice Springs region  
Re-appointed on 1 June 2023

Ms Amy Dennison – Board Member – NT Government appointment  
Appointed 14 July 2021

Mr Nigel Browne – Board Member – NT Government appointment  
Appointed 14 July 2021

- c) The total remuneration paid to each Board member during the 2023/24 financial year**

A breakdown of sitting fees per member has not been provided, however the total sitting fees paid from 1 July 2023 to 31 March 2024 was \$39,678

- d) The itemised total cost incurred by the Board during the 2023/24 financial year**

The total Aboriginal Areas Protection Authority Board expenses as at 31 March 2024 was \$180,441.

- 42. The number of times the Board met during the period 1 July 2023 to 31 March 2024.**

The Aboriginal Areas Protection Authority Board met on three occasions during the period 1 July 2023 to March 2024.

## **REVIEWS AND INQUIRIES**

- 43. Details of all reviews and inquiries completed or commenced during the 2023/24 financial year, also providing the following information:**
- a) The Terms of Reference**
  - b) The criteria for selection of all panel members**
  - c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry**
  - d) The cost of the review/inquiry**
  - e) How the information was/is accumulated to contribute to the review/inquiry**
  - f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly**
  - g) If not completed when this is expected**

Not applicable.

## **WORKPLACE HEALTH AND SAFETY**

- 44. Please provide the number, nature and cost of reportable safety issues for the period 1 July 2023 to 31 March 2024.**

No reportable safety issues occurred from 1 July 2023 to 31 March 2024.

**45. Please detail the number of stress related matters and claims for the period 1 July 2023 to 31 March 2024**

No stress related matters and claims were made from 1 July 2023 to 31 March 2024.

**REGIONAL OFFICES**

**46. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2023/24 financial year. What are the locations for which they are responsible?**

The Authority has a regional office in Alice Springs that has the following staffing as at 31 March 2024:

- 1 Office Manager / Assistant Registrar

Due to the five vacant anthropology positions in the Alice Springs office since January 2024, all of the below responsibilities were undertaken by consultants and Darwin based staff throughout the year.

Alice Springs based staff are responsible for undertaking the functions of the Authority in that specifically relate to the Central Australian region including:

- undertake anthropological research and associated administration and consultation with custodians to register sacred sites;
- issue Authority Certificates in consultation with custodians and applicants;
- consult with custodians in relation to site damage;
- manage the conflict between protecting sacred sites and land development that can arise between custodians and clients;
- carry out field surveys and research to determine the constraints, if any, imposed by the existence of sacred sites for work on land within the Central Australian region; and
- enforce the *Northern Territory Aboriginal Sacred Sites Act 1989* and all legal requirements.

From 1 July 2023 to 31 March 2024 the Alice Springs Office:

- Completed 19 Authority Certificates valued at \$0.819 million in charges;
- Recorded 35 new sacred sites; and
- Registered 9 new sacred sites.