



LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY
Parliamentary Education Services

Information for your school excursion to Parliament House

Before your visit

- We limit the class sizes to a maximum of 30 students, though we can run simultaneous tours to accommodate larger groups.
- Please send the names of the accompanying adults at least **one week prior** to your visit, this information is included on the Speakers script.
- **If travelling on your own bus:** There is no parking available at Parliament House. Please instruct your driver to drop the students off (end of Smith Street near Civic Park is the easiest location) and then pick up at the conclusion of the program.
- **If utilising the bus funding from Parliament** (only available with an NT Electoral Commission voting session): Please contact Bob Jenkins at Buslink on charters.nt@buslink.com.au or Ph. 8944 2413. Inform them that the booking is for Parliamentary Education Services and they will forward us the invoice directly.

During your visit

- **Punctuality is essential, please arrive five to ten minutes before your scheduled start time.** All visitors to Parliament House must pass through security screening on entry. This can take some time, especially for larger groups, so please consider this when planning your arrival.
- **Students are not permitted backpacks, food or drink** while touring Parliament House. If **bringing water bottles you must also bring a container to store the items** while the students are on their tour.
- **While the visit is led by Parliamentary educators, student supervision and behaviour management remains the responsibility of school teachers.**
- Program times vary, but usually last two hours (including a tour and voting session). A ten or fifteen minute break is provided.
- Whilst photos are allowed on your visit to Parliament House, **NO photos can be taken when in the public galleries.** Upon entering the galleries, you will be required to turn off all mobile devices. **Phones cannot be used inside the galleries,** even on silent.

After your visit

- We always welcome comments or suggestions on how to improve our education programs.
- After your visit we will send through a link to complete an online Survey Monkey feedback form.

Thank you for visiting Parliament House