

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mr Higgins to the Minister for Corporate and Information Services:

Personnel Information and Payroll System (PIPS)

1. Please advise who can access the personal information of public servants via the PIPS system.
2. Is the number of people with access to personal information on the PIPS system recorded and regularly audited?
3. What are the criteria for such people to gain access?

Answer:

1. Authorised officers such as payroll officers, agency business managers and human resource practitioners are granted privileged access to view employee details for their areas of responsibility.
2. Privileged access reports identify user access and specific agency reports are forwarded to each agency's human resource units every six months for review to determine ongoing necessity for access. Processes are in place to identify and remove access for staff who are transferred between agencies. An external audit of these controls, including Department of Corporate and Information Services (DCIS) PIPS administration user access, is undertaken annually by the Auditor-General.
3. Access requests require approval from a nominated agency delegate where access is required for the officer to undertake their role. These requests are centrally actioned and recorded by DCIS Corporate Systems.