



DEPARTMENT OF THE LEGISLATIVE ASSEMBLY STRATEGIC PLAN 2020-2024

Our Purpose: A Legislative Assembly representing all Northern Territory electors served by a Department which exists to support the Members and the independent institution of Parliament.

Goals: Accountability, scrutiny, transparency and beneficial relationships to ensure strong democracy.

Achieving our goals and realising our purpose: Through the leadership of the Executive Team comprised of the Clerk, Deputy Clerk and First Clerk Assistant, the Department uses a range of tools and is organised into strategic divisions to deliver on outcomes.

Tools

- Clerk's Performance Agreement with Speaker and Chief Minister
- Business Plans
- Audit Committee
- Staff Forums
- Board of Management
- Pre- and Post-Sitting Meetings
- Manuals, procedures and a culture of continuous improvement
- Accurate record keeping
- Communications, including digital and social media

Divisions

House Division

- Procedural support to Speaker and Members, review of Standing Orders, advice on parliamentary law procedure and practice
- Support for Domestic Committees (Standing Orders, House, Members' Interests, Privileges)
- Safe secure Parliament House and electorate offices
- Financial accountability
- Register of Members' Interests
- Commonwealth Parliamentary Association, inter-parliamentary and twinning relationships
- Production of the Parliamentary Record (Hansard)

Member and Corporate Support Division

- Member salaries and staff
- Member entitlements and travel
- Annual Member survey and feedback
- Financial management
- Information management
- Staff professional development
- Building repairs and maintenance, electorate office fit out and amenity
- Compliance

Committees and Education Division

- Procedural support and advice to Committee chairs and Committee members
- Proposals for innovation in Committee structures and practices
- Research and administration for Committee meetings and inquiries
- Programs to inform and engage children, young people and adults about the role, operation and relevance of the Legislative Assembly delivered at Parliament House, through outreach and online
- Coordinated community engagement

Compliance

- *Public Sector Employment and Management Act 1993*
- *Financial Management Act 1995*
- Remuneration Tribunal Determinations

Values Applied: respect, impartiality, professionalism, innovation, Westminster traditions