

Estimates 2010

DLP - Written Questions and Answers

1. **How many personnel are employed to perform Human Resources functions within the Department? At what position level are they employed?**

Refer Attachment Question 1

2. **How many personnel are employed to perform or assist in the Payroll functions within the Department? At what position level are they employed?**

None. Whole of Government Payroll Services are provided by DBE. (DBE)

3. **How many instances have occurred where the department has made errors in respect to payments to or allowances for members of the department? Can you please these instances?**

10 Overpayments

4 Unknown

1 Payee reverted back to part-time hours

1 Payee overpaid due to leave without pay application not being submitted to payroll by pay cut off.

1 Payee was overpaid due to a contract error. Paid at AO5 level instead of AO4.

1 Payee overpaid due to a recruitment error

1 Payee paid post EBA rate

1 Payee was supposed to be on HDA but was sick for entire period

4. **What interdepartmental charges are applied to managing the payroll? Is there a differential in cost for different position levels, if so what are these differences in cost?**

Refer Attachment Question 4

5. **How are costs determined between departments in relation to payroll costs, including transfers and relocation of staff?**

Costs are agreed between agency managers on a case by case basis. Generally, the recruiting agency covers relocation costs. With regard to Transfer, dates are agreed between the agencies and DBE payroll is notified of date of action.

6. **What is the budget of the Human Resources functional area of the Department?**

\$1,898,000 (Net)

\$2,006,000 (Total Expenditure)

7. **What is the breakdown of the Human Resources budget to employee payments, travel, accommodation and training?**

Employee payments - \$1,118,000

Travel - \$36,000

Accommodation - \$14,924

Training - \$249,200

8. **Do the same staff manage executive contracts as manage non-executive staff members? If not, how many in manage executive contracts and what are their position levels, and how many manage non-executive contract staff and what are their levels?**

DBE's Whole of Government Payroll Services manages non executive, and contract executive.

9. How many complaints have been made in the Department in relation to workplace bullying and harassment?

Nil complaints have been made to the Department in relation to workplace bullying and harassment.

10. How much has been spent to date on advertising employee positions, and can you provide a breakdown of these costs?

Refer Attachment Question 10

11. What is the attrition rate of staff in the human resources area of the department?

27%

12. What is the current state of employment in the Human resources department, that is, are all position filled;

Yes

If not are there any positions with staff on higher duties, if so how many, at what level and for how long;

One person occupying an AO6 position at the AO5 level. Has been on HDA for 12 months, during which time the role has changed and position is now going through JES process.

and are their positions vacant, if so how many, at what level and for how long?

No

Relocation Costs

13. In 2009, how much has been spent on relocation cost for commencement of employment and either completion or termination of employment (removalists, airfares, accommodation and allowances) in the Department.

\$187,443.46

14. Please provide a breakdown per business unit.

Refer Attachment Question 14

15. How much is budgeted for relocation and other appointment and termination expenses in 2009/10.

\$225,839 is budgeted for recruitment expenses which include relocation and appointment costs. Termination costs are considered a salary cost.

Marketing

16. How much was spent by the Department in 2009 on advertising and marketing programs (and up to 1 April 2010).

Refer Attachment Question 16

17. What was each of those programs and what was the cost of each of those programs?

Refer Attachment Question 16

Worker Turnover

18. As of 1 April 2010, what is the current staffing of the department, by level?

Refer Attachment Question 18

19. (a) How many of these positions were substantively filled;

(a) 287

(b) and how many were filled by persons acting in positions; or

(b) 135

(c) are temporary appointments?

(c) 259*

*These figures were prepared by DBE and include Board Members, which have not been included in the answer to question 18.

20. What was the rate of turnover of staff in the department in 2009?

DPI for the period of 1 July 2009 – 4 December 2009 turnover 24.71%.

21. What is the rate per level?

DPI Refer Attachment Question 21

DLP Turnover information is not available for DLP in 2009 as the agency was not created until December 2009.

22. How many vacant positions are there in the Department as a whole?

81 Vacant positions

23. How long, in total days, have permanent positions been vacant in the department?

On average it takes 64 days to recruit to vacant positions.

**24. In relation to all vacant positions (250 positions), what is the breakdown of recruitment actions by:
(a) Selection process commenced; and**

12% of positions are in the selection process.

(b) selection process (including position advertising) not commenced.

88% of positions are not in the selection process

25. How many staff are currently employed on a temporary contract?

| Employment Classification | Headcount | % of DLP Headcount |
|-----------------------------|-----------|--------------------|
| Executive Contract Officers | 29 | 5% |
| Graduates & Trainees | 11 | 2% |
| Other | 88 | 15% |
| | 128 | |

Temporary contracts are used for various reasons such as backfilling employees on extended leave or on transfer to other agencies, or in situations where a position is a project position that is required for only a short-term. Temporary contracts are also used where recruitment action is occurring to fill the vacancy on a permanent basis.

26. In the period 1 January 2008 to 1 April 2010, how many positions have been advertised by “expression of interest”?

DPI – 75
DLP – 11

27. In the period 1 January 2008 to 1 April 2010, how many temporary contracts have been extended, broken down by the number of times extended?

Refer Attachment Question 27

28. How many times has the department sought permission from the Commissioner to extend a contract beyond a third extension?

Nil

29. If permission has been sought, what recruitment action has taken place?

Nil

30. Per position level, what is the average length of time taken for recruitment from advertising to successful applicant?

Refer Attachment Question 30

31. What is the number of positions that have been filled by the recruitment of an existing public servant, and how many from the general public?

Refer Attachment Question 31

32. In 2009, how many positions have been reclassified in the department? What are the levels of those positions?

| Original Position Level | No. of Positions |
|-------------------------|------------------|
| AO2 | 2 |
| AO4 | 1 |
| AO5 | 3 |
| T3 | 1 |
| T4 | 1 |
| Total | 8 |

33. How many permanent unattached employees do you have in your agency? What levels are they?

Refer Attachment Question 33

34. How much has been spent on training and skilling unattached employees?

\$2,390

What was the training provided?

The training provided was Project Management, Excel, Coxwain, Elements of Ship Boarding Safety and Government Investigations.

35. How many unattached employees have successfully gained nominal positions within the agency or gained employment in another agency in 2009?

Two unattached employees have gained nominal positions within the agency.
Six unattached employees have gained employment in other agencies.

36. How many have resigned?

Two unattached employees have resigned.
Three unattached employees are on maternity leave, leave without pay or on approved leave prior to retirement.

37. What is the average cost of recruiting staff to the department?

\$1,763.88
(Calculated as total relocation and recruitment advertising costs = \$299,859 divided by total transfers in and commencements = 170)

38. How much is allocated on average, to each staff member for training and improvement?

\$458.56
(Calculated as training expenditure = \$277,889.61 divided by headcount = 606)

39. What is the average length of stay of staff in the department? Please break this down by position level.

Due to the agency restructure, PIPS is unable to provide this information at 31/03/2010. This information can be provided but is a significant project.

Leave Liabilities

40. What is the policy of the department of carry over recreation leave, in particular, how many weeks are allowed to be carried over between years?

As per Section 45.7 of the NTPS 2008-2010 Union Collective Agreement (UCA), where an employee has in excess of 60 days (or 90 days in the case of a compulsory transferee), the CEO may, on giving a minimum of two months notice, direct the employee to take up to one quarter of available recreation leave.

The department manages recreation leave in accordance with the UCA.

41. As of 1 April 2010, how many staff have more than this amount carried over, and what is the cost of this leave being held?

Not applicable, the department manages recreation leave in accordance with the UCA.

42. In relation to NTPS staff as of 1 April 2010:

(a) What is the total amount of accrued leave in the department, broken down by long service leave and recreation leave. What is the financial value of that leave;

Refer Attachments Question 42a

(b) what is the highest individual amount of accrued leave at each position level;

Refer Attachments 42 b

(c) what is the current total of sick leave entitlement of employees in the department; and

8233.34 weeks

(d) how many days sick leave were taken in 2009?

3985 days

43. In relation to Contract (ECO1 and above) staff as of 1 April 2010:

(a) What is the total amount of accrued leave in the department, broken down by long service leave and recreation leave? What is the financial value of that leave;

Refer Attachments Question 43a

(b) what is the highest individual amount of accrued leave at each employee level;

Refer Attachments Question 43 b

(c) what is the current total of sick leave entitlement of employees in the department; and

1225.98 weeks

NB: Individual sick leave balance does not include pro-rata entitlement after last credit.

(d) how many days sick leave were taken in 2009, at each employee level?

Refer Attachment Question 43 d

44. How many people received workers compensation 2009, at what position level and geographic location and how long for each person?

Refer Attachment Question 44

45. As at today (01/04/2010), how many workers are currently on workers compensation? At what level and is there an expected return date?

Refer Attachment Question 45

46. In 2009 how many workers are or were on sick leave or extended leave (excluding recreation leave), longer than 3 weeks, at what level, and for what reason? Are there any still on extended leave?

Refer Attachment Question 46

Due to the way data is recorded and reported, DBE can report on staff on extended leave as at 31/03/10 but not leave over 2009-10 at this time. (DBE)

47. Do you have any personnel under the old Commonwealth superannuation scheme and if so, what is the liability? What are the optimal retirement ages for such staff based on superannuation benefit definitions, what are ages of those people, and what are their position levels in the public service? If there are nurses, teachers or police in the CSS, how many are there, at what level and what are their ages?

NT Treasury will be providing an answer to this question on a whole of government basis considering sufficient disaggregated information is not available at an agency level to answer the question.

Refer Attachment Question 47

48. Do they still have NT public servants who were employed in the 80's and eligible for return flight to Adelaide every 2 years? How many and at what level?

Refer Attachment Question 48

Entry Level Recruitment

49. In relation to Apprentices and Graduates, in 2009:

(a) how many graduates started with the department;

Refer Attachment Question 49a

(b) how many have completed the year;

Refer Attachment Question 49b

(c) how many how won nominal positions;

0 won nominal positions, as reporting period is within the 1st year of service.

(d) how many have left the NTG, and what was the time each stayed within the NTG before leaving; and
Nil

(e) how much sick leave has been taken on average by graduates and apprentices?

Refer Attachment Question 49e

50. In relation to Indigenous Employees, in 2009:

(a) how many employees do you have in your department that recognise themselves as indigenous;

9

(b) what are the levels of their positions held;

Refer Attachment Question 50b - e

(c) how many at each level;

Refer Attachment Question 50b – e

(d) how many are tenured and at what level;

Refer Attachment Question 50b – e

(e) how many are temporary and at what levels;

Refer Attachment Question 50b – e

(f) how many are acting up in positions and at what level;

Refer Attachment Question 50f

(g) how many have completed the year;

9

(h) How many have left the NTG; and

3

(i) How much sick leave was taken, on average?

The Government considers it inappropriate to ask about sick leave usage based on a person's ethnicity.

Allowances

51. In regard to employee entitlements, for 2009:

(a) In addition to salary how much was paid in employee allowances;

DPI - \$4,653,624.06

DLP - \$1,076,770.12

(b) what are these allowances, to what level do they apply and what is the annual estimated cost; and

The annual estimated cost for employee allowances in DLP = \$1,292,124.00

(c) do these allowances attract the 9% Superannuation Guarantee Levy, and if so, which allowances?

All allowances were paid in accordance with the PSEMA requirements.

NTPS Code of Conduct

52. How many credit cards have been issued to department staff?

49

53. How many repayment transactions (and the value) for personal items and services are outstanding?

None

54. How many reports of the improper use of Information Technology have been made?

None

55. How many reports resulted in formal disciplinary action?

There were no cases of formal disciplinary action.

Insurance

56. How much was spent on insurance expenses in 2009, further broken down by worker and employee insurances, physical plant and equipment insurances and other insurances?

With the exception of question 57, the answer is there was no insurance expense in 2009 as government agencies self-insure.

57. What areas of the department are self-insured? What areas are commercially insured? If there are areas that are commercially insured, who provides this insurance, when is it due for renewal and what is the cost of this insurance provision and does it attract any thresholds under which insurance is not provided or any payments on item replacement?

The Department self-insures apart the Darwin Bus Service.
Refer to Attachment 57 for details of this insurance.

Department of Lands and Planning has one insurance policy with the Territory Insurance Office - Public Liability Insurance for the Old Town Hall Ruins - \$1128.60.

Climate Change

58. How many tonnes of CO2 did the department emit in 2009?

322.7 (DBE)

59. How many tonnes of CO2 did the department emit in 2008?

The Department of Lands and Planning was formed in December 2010, as such details for 2008 are not available.

60. What programs and strategies were introduced to reduce CO2 emissions across the department in 2009?

- The Department has formed an 'green group' to raise awareness of energy usage and sustainability issues within the Department, building on from the implementation of energy saving measures that have been implemented throughout the Department's building portfolio in previous years.
- Centralised procedures have been implemented to ensure new and replacement DLP Fleet vehicles are selected utilising the NTG Green Fleet standards (Functional Categories Policy) Requests for vehicles falling outside the standard must be justified for approval by the Chief Executive.

61. Has a target for departmental CO2 emissions been set for the coming financial year -

- (a) If yes, what % reduction is that from 2009; and**
(b) If no, why has a target not been set.

7% (Fleet Vehicle component only)

Vehicles

62. How much was spent on vehicles by the Department in 2009?

\$ 913,694.13

63. How many vehicles does the Department have responsibility for?

76 (DBE)

64. What is the change, if any, in these vehicle numbers from 2008?

0 (DBE)

65. What proportion of those vehicles meet the emission standard of 5.5 out of 10 under the Commonwealth Government's Green Vehicle Guide?

80% (DBE)

66. How many vehicles are home garaged?

44

67. What is the policy in relation to home garaging vehicles?

DLP has a Vehicle Management policy that clearly stipulates conditions for home garaging and private use.

- o Section 3 of that policy states that officers are able to apply for home garaging approval for NT Government plated vehicles 'where there is a requirement to conduct departmental activities outside normal working hours'. Vehicles in this category are not available for general private use, however are able to be driven directly between work and home.
- o Section 4 of the policy allows for non-contract officers at the EO1 level and above to be allocated vehicles with private number plates at the discretion of the Chief Executive Officer. Officers at the level are allocated a vehicle and use it for reasonable private use subject to a number of conditions which are set out in the policy.

68. What position levels have vehicles attached or are allowed to home garage?

Executive Contract Officers have vehicles as part of the employment contract.

Non-contract officers at EO1 and equivalent level (ie. top of range P4) and above may be allocated vehicles with private plates at discretion of Chief Executive Officer.

Travel and Accommodation

69. How much was spent on travel in 2009, broken down by intrastate, interstate and international fares, accommodation and other expenses?

Refer Attachment 69

Utilities

70. What was the cost of power and water to the department in 2009?

2009-10

As at 30 April 2010

Power \$384,050

Water \$84,892

Total \$468,942

71. What is the projected cost for power and water to the department in 2010?

2010-11 - Projected Costs

| | | |
|-------|-----------|----------------|
| Power | \$483,903 | (5% increase) |
| Water | \$122,244 | (20% increase) |

Public Events

72. List the public events/conferences/forums that were sponsored by the department from 1 January 2009 to 1 April 2010 and what are projected for 2010/11?

Refer Attachment Question 72

73. What is the level of sponsorship provided in terms of financial support or in kind support?

All support was financial as such refer to answer for Question 72.

Advertising

74. What is the department's budget for advertising for the 09/10 reporting year?

Budget is dependant on the individual campaign and the importance and relevance of communicating information to the NT Public.

75. How much is year to date expenditure? Please breakdown into newspaper, radio and TV?

Budget is dependant on the individual campaign and the importance and relevance of communicating information to the NT Public.

Newspaper: \$177 556
Radio: \$36 680
Television: \$171 394
Total: \$385 630

76. What advertising campaigns have been undertaken or will be undertaken by the department in 2009/10?

Refer Attachment Question 16

From 2 April 2010 – 30 June 2010 the following advertising campaigns are planned to commence:

Check your Speedo
Drink Driving – Point of no return
Building Moratorium

77. In 2009 how many consultancies were let in the year, at what cost, how many were NT firms and how many interstate and what was the value of those intra-territory and those interstate?

Creative Territory a Northern Territory company was the only consultancy used for advertising in the year.
Total: \$72 221

Attachment Question 1

1. How many personnel are employed to perform Human Resources function within the Department? At what level are they employed?

**DLP HR Services Headcount
31 March 2010**

| Paid Classn | HR Services |
|-------------|-------------|
| AO2 | 1 |
| AO4 | 2 |
| AO5 | 2 |
| AO6 | 1 |
| AO7 | 2 |
| AO8 | 2 |
| EO1C | 1 |
| Grand Total | 11 |

**DLP HR Services FTE
31 March 2010**

| Paid Classn | HR Services |
|-------------|-------------|
| AO2 | 1 |
| AO4 | 2 |
| AO5 | 2 |
| AO6 | 1 |
| AO7 | 1.6 |
| AO8 | 2 |
| EO1C | 1 |
| Grand Total | 10.6 |

Attachment Question 10

Department of Lands and Planning Recruitment Expenses as at 30 April 2010

| ADVERTISING | TOTAL |
|--------------------------|---------------|
| Intra Territory | 61 303 |
| Interstate | 30 219 |
| TOTAL ADVERTISING | 91 522 |

| RECRUITMENT FARES | TOTAL |
|--------------------------------|--------------|
| Intra Territory | |
| Interstate | 1 445 |
| TOTAL RECRUITMENT FARES | 1 445 |

| REMOVAL & STORAGE EXPENSES | TOTAL |
|---|--------------|
| Inter Territory | 1 540 |
| Interstate | 6 848 |
| TOTAL REMOVAL & STORAGE EXPENSES | 8 388 |

| RELOCATION ALLOWANCE | TOTAL |
|-----------------------------------|--------------|
| Inter Territory | |
| Interstate | |
| TOTAL RELOCATION ALLOWANCE | |

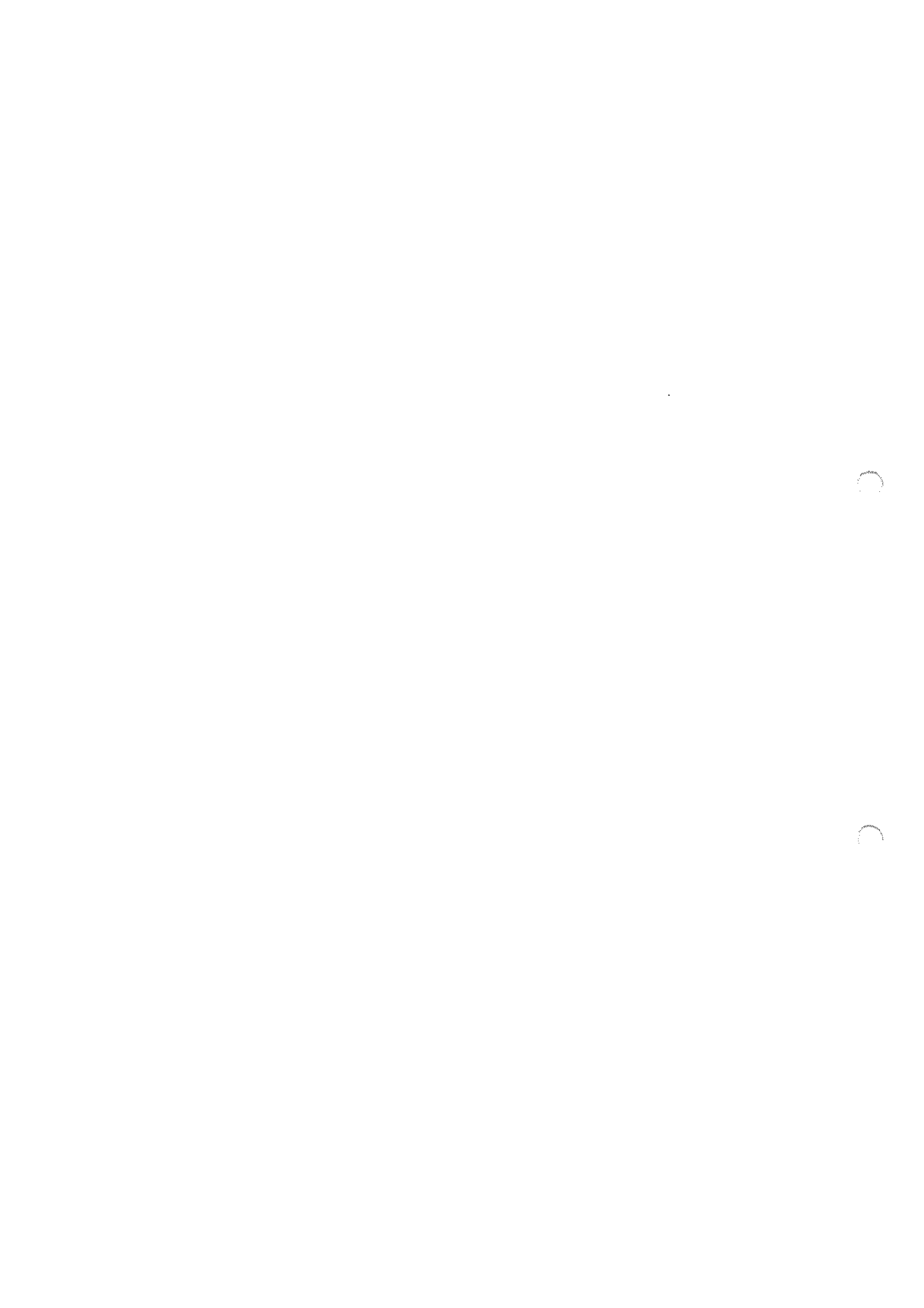
| RECRUITMENT EXPENSES OTHER | TOTAL |
|---|---------------|
| Recruitment Expenses - Other | 11 062 |
| Staff Rent | |
| TOTAL RECRUITMENT EXPENSES OTHER | 11 062 |

| | |
|-----------------------------------|----------------|
| TOTAL RECRUITMENT EXPENSES | 112 416 |
|-----------------------------------|----------------|

Attachment Question 14

(b) Please provide a breakdown of relocation costs per business unit.

| Division | Business Unit | Total Household Goods Removal Costs | Total Flight/Travel Costs | Total Accom Costs | Total Vehicle Costs | Visa Costs | Other/Relocation Allowance | Toll Transitions Fees | Total cost of Relocation |
|--------------------|--------------------------|-------------------------------------|---------------------------|-------------------|---------------------|-------------|----------------------------|-----------------------|--------------------------|
| Transport | Public Transport | \$ 6,541.71 | | | | | | \$ 990.84 | \$ 7,532.55 |
| Transport | Road Network | \$ 14,071.95 | \$ 3,577.36 | \$ 11,679.00 | \$ 1,534.53 | \$ 360.60 | \$ 4,074.63 | \$ 4,389.79 | \$ 39,687.86 |
| Lands | Development Assessment | \$ 16,949.27 | | \$ 3,365.00 | \$ 4,326.38 | \$ 2,567.00 | | \$ 5,906.43 | \$ 33,114.08 |
| Lands | Land Information | \$ 5,477.53 | \$ 730.70 | \$ 13,240.00 | \$ 1,302.40 | \$ 4,193.00 | | \$ 7,163.92 | \$ 32,107.55 |
| Strategic Planning | Strategic Lands Planning | \$ 9,678.74 | \$ 3,389.23 | | | \$ 3,017.50 | \$ 628.00 | \$ 7,765.91 | \$ 24,479.38 |
| Business Services | Corporate | | | \$ 2,893.00 | | | | \$ 390.72 | \$ 3,283.72 |
| Business Services | Graduates | \$ 7,401.32 | \$ 1,061.29 | \$ 23,119.45 | \$ 3,740.00 | \$ 351.00 | | \$ 11,565.26 | \$ 47,238.32 |
| | | | | | | | | TOTAL | \$ 187,443.46 |



CAMPAIGN INFORMATION 09/10 as at 1 April 10**PLANNING AND LANDS**

Cost GST exc

| | |
|------------------------------|---------------------|
| Housing the Territory | \$ 33,896.76 |
| Building Moratorium | \$ 9,087.38 |
| One Stop Shop | \$ 7,932.22 |
| Energy Efficiency Provisions | \$ 1,970.33 |
| TOTAL | \$ 52,886.69 |

TRANSPORT

| | |
|--|---------------|
| Special Events buses | \$ 2,688.62 |
| Give way to Buses | \$ 9,662.45 |
| Shuttle Service Palmerston Health Precinct | \$ 773.85 |
| Safe Boating Campaign | \$ 137,000.00 |
| Code of Conduct for School Bus Travel | \$ 18,065.18 |
| ROAD SAFETY | |
| Seatbelts | \$ 3,300.00 |
| Coffee Brake | \$ 6,500.00 |
| Back to School | \$ 9,900.00 |
| Christmas Xpress Shuttle Bus | \$ 8,410.42 |
| Starlight New Years Eve Buses | \$ 4,200.00 |
| Drink Driving Campaign (Includes Christmas 09 and Easter 10 Campaigns) | \$ 124,000.00 |
| National Rail Safety Awareness Week | \$ 18,000.00 |
| Round-about TV advertising | \$ 18,000.00 |
| Shannons Motoring Extravaganza | \$ 1,700.00 |
| TIO Stadium Mararra | \$ 7,100.00 |
| Visitor Advertising | \$ 3,700.00 |
| Indigenous Child Restraints | \$ 2,500.00 |
| Hector Road Safety Cat | \$ 4,200.00 |



| | | |
|----------------------------------|-----------|-------------------|
| Sober Bob | \$ | 8,500.00 |
| Anti-hooning | \$ | 3,000.00 |
| RADD Advertising | \$ | 66,000.00 |
| | \$ | 289,010.42 |
| SUB-TOTAL FOR ROAD SAFETY | \$ | 289,010.42 |
| TOTAL FOR TRANSPORT | \$ | 457,200.52 |
| | \$ | 510,087.21 |
| TOTAL ALL PORTFOLIOS | \$ | 510,087.21 |

Attachment Question 18

DLP Staffing Level by Headcount at 1 April 2010

| Paid Classn | Business Services | Grads & Trainees | Land Development Corp | Lands | Strategic Planning | Territory Growth | Transport | Grand Total |
|--------------------|-------------------|------------------|-----------------------|------------|--------------------|------------------|------------|-------------|
| AO2 | 6 | 1 | | 8 | | | 37 | 52 |
| AO3 | 7 | | | 10 | 1 | | 54 | 72 |
| AO4 | 15 | | 1 | 25 | 3 | 1 | 43 | 88 |
| AO5 | 11 | | 1 | 17 | | | 25 | 54 |
| AO5R | | | | | | | 11 | 11 |
| AO6 | 9 | | 1 | 8 | | | 18 | 36 |
| AO6R | | | | | | | 1 | 1 |
| AO7 | 7 | | 3 | 6 | | | 8 | 24 |
| AO8 | 12 | | 3 | 5 | | | 15 | 35 |
| EO1 | 2 | | | 6 | | | 6 | 14 |
| EO1C | 6 | | 1 | 3 | 2 | | 4 | 16 |
| EO2 | | | | 2 | | | | 2 |
| EO2C | 1 | | | 3 | | 1 | 2 | 7 |
| EO3C | | | 1 | 1 | | 1 | 1 | 4 |
| EO4C | | | | | 1 | | | 1 |
| EO6C | 1 | | | | | | | 1 |
| P1 | | | | 7 | | | 1 | 8 |
| P2 | | | | 13 | 9 | | 3 | 25 |
| P3 | | | | 6 | 6 | | 5 | 17 |
| P4 | | | | 2 | 2 | | 6 | 10 |
| PH3 | | | | | | | 2 | 2 |
| PH3R | | | | | | | 47 | 47 |
| T2 | | | | 6 | | | | 6 |
| T3 | | | | 10 | | | 21 | 31 |
| T4 | | | | 9 | | | 6 | 15 |
| T5 | | | | 5 | 2 | | | 7 |
| T6 | | | | 2 | | | 2 | 4 |
| GRADT | | 7 | | | | | | 7 |
| Apprentices | 1 | 4 | | 1 | | | 3 | 9 |
| Grand Total | 78 | 12 | 11 | 155 | 26 | 3 | 321 | 606 |

Please note: NT Build was not recorded on pips as DLP at 1 April 2010



Attachment Question 21

21. What is the turnover rate per level?

| State | State Description | Classn | Classification Description | Turnover % |
|-------|-------------------------------|--------|--|------------|
| T | DPI Planning & Infrastructure | 3ACS | PWC BAND 3 ADMIN CORPORATE SERVICES FT | 0 |
| T | DPI Planning & Infrastructure | AO1 | ADMINISTRATIVE OFFICER 1 | 0 |
| T | DPI Planning & Infrastructure | AO2 | ADMINISTRATIVE OFFICER 2 | 101 |
| T | DPI Planning & Infrastructure | AO3 | ADMINISTRATIVE OFFICER 3 | 29 |
| T | DPI Planning & Infrastructure | AO4 | ADMINISTRATIVE OFFICER 4 | 22 |
| T | DPI Planning & Infrastructure | AO5 | ADMINISTRATIVE OFFICER 5 | 25 |
| T | DPI Planning & Infrastructure | AO5R | ADMINISTRATIVE OFFICER 5 - RDO OFFICERS | 0 |
| T | DPI Planning & Infrastructure | AO6 | ADMINISTRATIVE OFFICER 6 | 19 |
| T | DPI Planning & Infrastructure | AO6R | ADMINISTRATIVE OFFICER CLASS 6 - RDO | 0 |
| T | DPI Planning & Infrastructure | AO7 | ADMINISTRATIVE OFFICER 7 | 21 |
| T | DPI Planning & Infrastructure | AO8 | ADMINISTRATIVE OFFICER 8 | 21 |
| T | DPI Planning & Infrastructure | AQF3A | NTPS APPRENTICESHIP AQF3 LEVEL A | 57 |
| T | DPI Planning & Infrastructure | EO1 | EXECUTIVE OFFICER 1 | 25 |
| T | DPI Planning & Infrastructure | EO1C | EXECUTIVE OFFICER 1 - EXECUTIVE CONTRACT | 12 |
| T | DPI Planning & Infrastructure | EO2 | EXECUTIVE OFFICER 2 | 0 |
| T | DPI Planning & Infrastructure | EO2C | EXECUTIVE OFFICER 2 - EXECUTIVE CONTRACT | 0 |
| T | DPI Planning & Infrastructure | EO3 | EXECUTIVE OFFICER 3 | 0 |
| T | DPI Planning & Infrastructure | EO3C | EXECUTIVE OFFICER 3 - EXECUTIVE CONTRACT | 0 |
| T | DPI Planning & Infrastructure | EO4C | EXECUTIVE OFFICER 4 - EXECUTIVE CONTRACT | 42 |
| T | DPI Planning & Infrastructure | EO5C | EXECUTIVE OFFICER 5 - EXECUTIVE CONTRACT | 100 |
| T | DPI Planning & Infrastructure | EO6C | EXECUTIVE OFFICER 6 - EXECUTIVE CONTRACT | 150 |
| T | DPI Planning & Infrastructure | GOVA1 | AUTOMOTIVE APPRENTICE (MHRT) | 0 |
| T | DPI Planning & Infrastructure | GOVAM | NTPS AUTOMOTIVE APPRENTICE | 0 |
| T | DPI Planning & Infrastructure | GRADT | GRADUATE TRAINEES | 0 |
| T | DPI Planning & Infrastructure | ICS | INDIGENOUS CADETSHIP SUPPORT | 0 |
| T | DPI Planning & Infrastructure | NICP | NATIONAL INDIGENOUS CADETSHIP PROJECT | 0 |
| T | DPI Planning & Infrastructure | P1 | PROFESSIONAL 1 | 71 |
| T | DPI Planning & Infrastructure | P2 | PROFESSIONAL 2 | 34 |
| T | DPI Planning & Infrastructure | P3 | PROFESSIONAL 3 | 7 |
| T | DPI Planning & Infrastructure | P4 | PROFESSIONAL 4 | 32 |
| T | DPI Planning & Infrastructure | PAO3 | PORT ADMINISTRATION OFFICER 3 (5 WEEKS) | 0 |
| T | DPI Planning & Infrastructure | PH3 | PHYSICAL 3 | 0 |
| T | DPI Planning & Infrastructure | PH3R | PHYSICAL 3 - RDO | 14 |
| T | DPI Planning & Infrastructure | ST1 | SENIOR TEACHER 1 | 100 |
| T | DPI Planning & Infrastructure | ST2 | SENIOR TEACHER 2 | 0 |
| T | DPI Planning & Infrastructure | T1 | TECHNICAL 1 | 39 |
| T | DPI Planning & Infrastructure | T2 | TECHNICAL 2 | 27 |
| T | DPI Planning & Infrastructure | T3 | TECHNICAL 3 | 10 |
| T | DPI Planning & Infrastructure | T4 | TECHNICAL 4 | 11 |
| T | DPI Planning & Infrastructure | T5 | TECHNICAL 5 | 18 |
| T | DPI Planning & Infrastructure | T6 | TECHNICAL 6 | 0 |
| T | DPI Planning & Infrastructure | TTO | TRAINEE TECHNICAL OFFICERS | 0 |
| T | DPI Planning & Infrastructure | WILS | WORK INTEGRATED LEARNING SCHOLARSHIP | 0 |



Attachment Question 27

Question 27. In the period 1 January 2008 to 1 April 2010, how many temporary contracts have been extended, broken down by the number of times extended?

Figures include temporary employment contract arrangements and casual employees.

| Agency | Extended Once | Extended Twice | Extended x3 | Extended x4 | Extended x5 | Extended x6 | Extended x7 | Extended x8 | # Contracts affected | Total No. of Contract extension processed. |
|--------------|---------------|----------------|-------------|-------------|-------------|-------------|-------------|-------------|----------------------|--|
| DLP | 51 | 5 | | 1 | | | | | 57 | 65 |
| DPI* | 112 | 27 | 11 | 1 | | 1 | 2 | | 154 | 223 |
| TOTAL | 163 | 32 | 11 | 2 | 0 | 1 | 2 | 0 | 211 | 288 |

* Includes Construction Division

For the 16 contracts extended more than 3 times, these were casual contracts

2

2

Attachment Question 30

Question 30. Per position level, what is the average length of time taken for recruitment from advertising to successful applicant?

Time is based on number of working days between the advertising of a position, and the gazetting of the successful applicant on the NT Employment Opportunities website.

1 July 2009 to 31 March 2010

| Agency | Designation | Average Days |
|----------------------------------|-------------|--------------|
| Department of Lands and Planning | AO4 | 81.00 |
| | AO5 | 111.00 |
| | AO6 | 66.00 |
| | AO7 | 56.00 |
| | P2 | 76.00 |
| | T3 | 58.50 |
| Total Average Days | | 74.75 |

| Agency | Designation | Average Days | |
|---|--------------------|--------------|----|
| Department of Planning and Infrastructure | AO3 | 61 | |
| | AO4 | 64 | |
| | AO4,AO5 | 76 | |
| | AO5 | 67 | |
| | AO5,AO6 | 46 | |
| | AO6 | 70 | |
| | AO7 | 67 | |
| | AO8 | 62 | |
| | ECO1 | 52 | |
| | ECO1,EO1 | 36 | |
| | ECO2 | 74 | |
| | ECO3 | 36 | |
| | ECO4 | 66 | |
| | EO1 | 79 | |
| | EO1,ECO1 | 44 | |
| | ET3 | 71 | |
| | P1 | 63 | |
| | P1,P2 | 51 | |
| | P1,P3 | 61 | |
| | P2 | 72 | |
| | P2,T5 | 66 | |
| | P3 | 91 | |
| | P4 | 51 | |
| | PH3 | 54 | |
| | T1 | 49 | |
| | T2 | 57 | |
| | T2,T3 | 69 | |
| | T3 | 61 | |
| | T3,T2 | 91 | |
| | T4 | 68 | |
| | T4,T2 | 92 | |
| | T5 | 68 | |
| | T5,P2 | 67 | |
| | T6 | 73 | |
| | TTO | 51 | |
| | Total Average Days | | 64 |

Attachment Question 31

Question 31. What is the number of positions that have been filled by the recruitment of an existing public servant, and how many from the general public?

Note: The reporting source is based on a voluntary declaration by the applicant when applying for a job. Information is collected in advertised recruitment actions for permanent and temporary staff, not including Expression of Interest recruitment.

This report represents recruitment actioned during period of 01/07/2009 to 31/03/2010.

| Agency | External Recruit | NTG Employee | Not Declared | Total |
|--|-------------------------|---------------------|---------------------|--------------|
| Department of Lands and Planning | 4 | 8 | 4 | 16 |
| Department of Planning and Infrastructure* | 33 | 68 | 100 | 201 |
| TOTAL | 37 | 76 | 104 | 217 |

* Includes Construction Division

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Attachment Question 33

33. How many permanent unattached employees do you have in your agency? What levels are they?

Permanent Unattached Staff Numbers by Classification at 31 March 2010

| State | State Description | Classn | Classn Description | Unattached Officer Numbers |
|-------|--------------------------------|--------|--------------------|----------------------------|
| / | DLP Dept of Lands and Planning | AO2 | ADMIN OFF 2 | 7 |
| / | DLP Dept of Lands and Planning | AO3 | ADMIN OFF 3 | 4 |
| / | DLP Dept of Lands and Planning | AO4 | ADMIN OFF 4 | 6 |
| / | DLP Dept of Lands and Planning | AO5 | ADMIN OFF 5 | 3 |
| / | DLP Dept of Lands and Planning | AO5R | ADMIN OFF 5 RDO | 2 |
| / | DLP Dept of Lands and Planning | AO6 | ADMIN OFF 6 | 3 |
| / | DLP Dept of Lands and Planning | AO6R | AO6 - RDO | 1 |
| / | DLP Dept of Lands and Planning | AO7 | ADMIN OFF 7 | 2 |
| / | DLP Dept of Lands and Planning | AO8 | ADMIN OFF 8 | 3 |
| / | DLP Dept of Lands and Planning | P1 | PROF 1 | 1 |
| / | DLP Dept of Lands and Planning | P2 | PROF 2 | 1 |
| / | DLP Dept of Lands and Planning | P3 | PROF 3 | 1 |
| / | DLP Dept of Lands and Planning | T3 | TECH 3 | 1 |
| / | DLP Dept of Lands and Planning | T4 | TECH 4 | 1 |
| | | | | 36 |

The "Number of Unattached Officers" is based on 'Head Count' for both operative and in-operative staff. Staff not employed full-time are counted as "1".

0

0

Attachment Question 42a

42. In relation to NTPS staff as of 1 April 2010:

(a) What is the total amount of accrued leave in the department, broken down by long service leave and recreation leave. What is the financial value of that leave;

| Gas Org | Gas Org Description | LSL Leave Accrued Months | LSL Leave Accrued Entitlement | Accrued Decimal Days | Rec Leave Accrued Entitlement |
|---------|--------------------------------|--------------------------|-------------------------------|----------------------|-------------------------------|
| 67 | DLP Dept of Lands and Planning | 920.6 | \$6,391,792.85 | 15620.9 | \$4,504,529.90 |
| 64 | Darwin Bus Service | 91.1 | \$368,221.41 | 2595.0 | \$440,073.53 |
| | TOTAL | 1011.7 | \$6,760,014.26 | 18215.8 | \$4,944,603.43 |

Footnote: Actual LSL values used for employees with greater than 10 years of service

Pro-rata LSL values used for employees with less than 10 years of service

Footnote: If no previous credit has been entered, then pro-rata recreation leave will calculate from 1 January last.

For employees who commenced after this date, the commencement date is used in the calculation of recreation leave data



Attachment Question 42b

42. In relation to NTPS staff as of 1 April 2010:

(b) what is the highest individual amount of accrued leave at each position level;

Q42(b) Long Service Leave Liability Highest Accrued Amount by Classification at 31-03-10

| Gas Org | Gas Org Description | Current Classn | Classification Description | LSL Accrued in Months |
|---------|--------------------------------|----------------|----------------------------|-----------------------|
| 67 | DLP Dept of Lands and Planning | AO2 | ADMIN OFF 2 | 4.87 |
| 67 | DLP Dept of Lands and Planning | AO3 | ADMIN OFF 3 | 3.35 |
| 67 | DLP Dept of Lands and Planning | AO4 | ADMIN OFF 4 | 3.72 |
| 67 | DLP Dept of Lands and Planning | AO5 | ADMIN OFF 5 | 10.02 |
| 67 | DLP Dept of Lands and Planning | AO5R | ADMIN OFF 5 RDO | 2.60 |
| 67 | DLP Dept of Lands and Planning | AO6 | ADMIN OFF 6 | 11.62 |
| 67 | DLP Dept of Lands and Planning | AO6R | AO6 - RDO | 0.30 |
| 67 | DLP Dept of Lands and Planning | AO7 | ADMIN OFF 7 | 4.65 |
| 67 | DLP Dept of Lands and Planning | AO8 | ADMIN OFF 8 | 9.42 |
| 67 | DLP Dept of Lands and Planning | AQF3A | NTPS APPRENTICE | 0.02 |
| 67 | DLP Dept of Lands and Planning | EO1 | EXEC OFFICER 1 | 8.40 |
| 67 | DLP Dept of Lands and Planning | EO1C | EXEC OFF 1 CNTR | 12.37 |
| 67 | DLP Dept of Lands and Planning | EO2 | EXEC OFF 2 | 4.00 |
| 67 | DLP Dept of Lands and Planning | EO2C | EXEC OFF 2 CNTR | 9.02 |
| 67 | DLP Dept of Lands and Planning | EO3C | EXEC OFF 3 CNTR | 4.90 |
| 67 | DLP Dept of Lands and Planning | EO4C & EO6C | EXEC OFF 4 & 6 CNTR | 8.05 |
| 67 | DLP Dept of Lands and Planning | GOVAM | NTPS AUTO APPRE | 0.32 |
| 67 | DLP Dept of Lands and Planning | GRADT | GRADU TRAINEES | 0.35 |
| 67 | DLP Dept of Lands and Planning | P1 | PROF 1 | 1.67 |
| 67 | DLP Dept of Lands and Planning | P2 | PROF 2 | 5.85 |
| 67 | DLP Dept of Lands and Planning | P3 | PROF 3 | 10.70 |
| 67 | DLP Dept of Lands and Planning | P4 | PROF 4 | 5.05 |
| 67 | DLP Dept of Lands and Planning | ST2 | SENIOR TEACHER2 | 2.22 |
| 67 | DLP Dept of Lands and Planning | T2 | TECH 2 | 2.15 |
| 67 | DLP Dept of Lands and Planning | T3 | TECH 3 | 9.18 |
| 67 | DLP Dept of Lands and Planning | T4 | TECH 4 | 11.47 |
| 67 | DLP Dept of Lands and Planning | T5 | TECH 5 | 11.05 |
| 67 | DLP Dept of Lands and Planning | T6 | TECH 6 | 7.52 |
| 67 | DLP Dept of Lands and Planning | TTO | TRAIN TECH OFF | 0.32 |
| 67 | DLP Dept of Lands and Planning | WILS | WILS | 0.27 |
| 64 | Darwin Bus Service | AO2 | ADMIN OFF 2 | 1.05 |
| 64 | Darwin Bus Service | AO3 | ADMIN OFF 3 | 2.02 |
| 64 | Darwin Bus Service | AO5 | ADMIN OFF 5 | 4.15 |
| 64 | Darwin Bus Service | AO7 | ADMIN OFF 7 | 2.87 |
| 64 | Darwin Bus Service | EO1 | EXEC OFFICER 1 | 5.29 |
| 64 | Darwin Bus Service | GOVA1 | AUTO APPRENTICE | 0.02 |
| 64 | Darwin Bus Service | PH3 | PHYS 3 | 1.50 |
| 64 | Darwin Bus Service | PH3R | PHYS 3 - RDO | 7.00 |
| 64 | Darwin Bus Service | T3 | TECH 3 | 0.52 |
| 64 | Darwin Bus Service | T4 | TECH 4 | 4.25 |
| | | | TOTAL | 194.10 |

ECO4 and ECO6 data has been combined to maintain the privacy of employees at this level.

Attachment Question 42b

42. In relation to NTPS staff as of 1 April 2010:

(b) what is the highest individual amount of accrued leave at each position level;

Q42(b) Recreation Leave Liability Highest Accrued Individual Amount by Classification at 31-03-10

| Org | Gas Org Description | Current Classn | Classification Description | Rec Accrued in Days |
|-----|-------------------------|----------------|----------------------------|---------------------|
| 64 | Darwin Bus Service | AO2 | ADMIN OFF 2 | 28.0 |
| 64 | Darwin Bus Service | AO3 | ADMIN OFF 3 | 46.5 |
| 64 | Darwin Bus Service | AO5 | ADMIN OFF 5 | 65.5 |
| 64 | Darwin Bus Service | AO7 | ADMIN OFF 7 | 78.5 |
| 64 | Darwin Bus Service | EO1 | EXEC OFFICER 1 | 37.6 |
| 64 | Darwin Bus Service | GOVA1 | AUTO APPRENTICE | 2.5 |
| 64 | Darwin Bus Service | PH3 | PHYS 3 | 36.4 |
| 64 | Darwin Bus Service | PH3R | PHYS 3 - RDO | 131.3 |
| 64 | Darwin Bus Service | T3 | TECH 3 | 31.5 |
| 64 | Darwin Bus Service | T4 | TECH 4 | 66.6 |
| 67 | Dept Lands and Planning | AO2 | ADMIN OFF 2 | 78.7 |
| 67 | Dept Lands and Planning | AO3 | ADMIN OFF 3 | 95.5 |
| 67 | Dept Lands and Planning | AO4 | ADMIN OFF 4 | 86.0 |
| 67 | Dept Lands and Planning | AO5 | ADMIN OFF 5 | 79.6 |
| 67 | Dept Lands and Planning | AO5R | ADMIN OFF 5 RDO | 70.9 |
| 67 | Dept Lands and Planning | AO6 | ADMIN OFF 6 | 133.5 |
| 67 | Dept Lands and Planning | AO6R | AO6 - RDO | 31.0 |
| 67 | Dept Lands and Planning | AO7 | ADMIN OFF 7 | 93.2 |
| 67 | Dept Lands and Planning | AO8 | ADMIN OFF 8 | 119.0 |
| 67 | Dept Lands and Planning | AQF3A | NTPS APPRENTICE | 2.5 |
| 67 | Dept Lands and Planning | EO1 | EXEC OFFICER 1 | 101.6 |
| 67 | Dept Lands and Planning | EO1C | EXEC OFF 1 CNTR | 59.6 |
| 67 | Dept Lands and Planning | EO2 | EXEC OFF 2 | 88.5 |
| 67 | Dept Lands and Planning | EO2C | EXEC OFF 2 CNTR | 56.1 |
| 67 | Dept Lands and Planning | EO3C | EXEC OFF 3 CNTR | 52.5 |
| 67 | Dept Lands and Planning | EO4C & EO6C | EXEC OFF 4 & 6 CNTR | 57.0 |
| 67 | Dept Lands and Planning | GOVAM | NTPS AUTO APPRE | 20.5 |
| 67 | Dept Lands and Planning | GRADT | GRADU TRAINEES | 10.8 |
| 67 | Dept Lands and Planning | P1 | PROF 1 | 45.5 |
| 67 | Dept Lands and Planning | P2 | PROF 2 | 73.8 |
| 67 | Dept Lands and Planning | P3 | PROF 3 | 81.5 |
| 67 | Dept Lands and Planning | P4 | PROF 4 | 116.5 |
| 67 | Dept Lands and Planning | ST2 | SENIOR TEACHER2 | 23.5 |
| 67 | Dept Lands and Planning | T2 | TECH 2 | 63.6 |
| 67 | Dept Lands and Planning | T3 | TECH 3 | 67.5 |
| 67 | Dept Lands and Planning | T4 | TECH 4 | 90.3 |
| 67 | Dept Lands and Planning | T5 | TECH 5 | 117.2 |
| 67 | Dept Lands and Planning | T6 | TECH 6 | 70.6 |
| 67 | Dept Lands and Planning | TTO | TRAIN TECH OFF | 32.5 |
| 67 | Dept Lands and Planning | WILS | WILS | 30.0 |
| | | | TOTAL | 2573.4 |

ECO4 and ECO6 data has been combined to maintain the privacy of employees at this level.

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Attachment Question 43a

(a) What is the total amount of accrued leave in the department, broken down by long service leave and recreation leave? What is the financial value of that leave;

Q43(a) Executive contractor long service leave liability and recreation leave details at 31 March 2010

| Gas Org | Gas Org Description | LSL Leave Accrued Months | LSL Leave Accrued Entitlement | Rec Leave Accrued Decimal Days | Rec Leave Accrued Entitlement |
|---------|-------------------------|--------------------------|-------------------------------|--------------------------------|-------------------------------|
| 67 | Dept. Land and Planning | 112.03 | \$ 1,748,987.86 | 820.0 | \$581,333.00 |

Footnote: Actual LSL values used for employees with greater than 10 years of service
 Pro-rata LSL values used for employees with less than 10 years of service
 If no previous credit has been entered, then pro-rata recreation leave will calculate from 1 January last
 For employees who commenced after this date, the commencement date is used in the calculation for recreation leave

 No liability for org 64 Darwin Bus Service

2

3

Attachment Question 43b

(b) what is the highest amount of accrued leave at each employee level?

| Org | Gas Org Description | Current Classn | Classification Description | Rec Accrued in Days |
|-----|-------------------------|----------------|----------------------------|---------------------|
| 67 | Dept Lands and Planning | EO1C | EXEC OFF 1 CNTR | 59.6 |
| 67 | Dept Lands and Planning | EO2C | EXEC OFF 2 CNTR | 56.1 |
| 67 | Dept Lands and Planning | EO3C | EXEC OFF 3 CNTR | 52.5 |
| 67 | Dept Lands and Planning | EO4C & EO6C | EXEC OFF 4 & 6 CNTR | 57.0 |

Footnote: If no previous credit has been entered, then pro-rata recreation leave will calculate from 1 January last. For employees who commenced after this date, the commencement date is used in the calculation. ECO4 and ECO6 data has been combined to maintain the privacy of each employee at these levels

1

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Attachment 43b

(b) what is the highest individual amount of accrued leave at each employee level?

Q42(b) Executive Contractor Long Service Liability Highest Accrued Amount by Classification at 31-03-10

| Gas Org | Gas Org Description | Current Classn | Classification Description | LSL Accrued in Months |
|----------------|----------------------------|-----------------------|-----------------------------------|------------------------------|
| 67 | Dept. Land and Planning | EO1C | EXEC OFF 1 CNTR | 12.37 |
| 67 | Dept. Land and Planning | EO2C | EXEC OFF 2 CNTR | 9.02 |
| 67 | Dept. Land and Planning | EO3C | EXEC OFF 3 CNTR | 4.9 |
| 67 | Dept. Land and Planning | EO4C & EO6C | EXEC OFF 4 & 6 CNTR | 8.05 |

ECO4 and ECO6 data has been combined to maintain the privacy of employees at this level.



Attachment Question 43d

(d) how many days sick leave were taken in 2009, at each employee level?

| State | State Description | Classification | Classification Description | Sick Leave Days Taken |
|-------|--------------------------------|----------------|--|-----------------------|
| / | DLP Dept of Lands and Planning | EO1C | EXECUTIVE OFFICER 1 - EXECUTIVE CONTRACT | 51.19 |
| / | DLP Dept of Lands and Planning | EO2C | EXECUTIVE OFFICER 2 - EXECUTIVE CONTRACT | 23.18 |
| / | DLP Dept of Lands and Planning | EO3C | EXECUTIVE OFFICER 3 - EXECUTIVE CONTRACT | 12.00 |
| / | DLP Dept of Lands and Planning | EO4C & EO6C | EXECUTIVE OFFICER 4 & 6 - EXECUTIVE CONTRACT | 12.78 |

EO4 and EO6 data has been combined to maintain the privacy of each employee at these levels

Attachment Question 44

44. How many people received workers compensation 2009, at what position level and geographic location and how long for each person?

| Location | Level | No. of employees | Time in days |
|--------------|-----------------|------------------|--------------|
| Darwin Urban | AO3 | 1 | 128 |
| | AO4 | 2 | 0 |
| | AO8 | 1 | 0 |
| | Apprentice | 1 | 1 |
| | EO1 | 1 | 0 |
| | P2 | 1 | 5 |
| | P3 | 2 | 2 |
| | PHY3 | 6 | 28 |
| | Ex employee | 1 | 0 |
| | Katherine Urban | AO2 | 1 |
| | | 17 | 164 |

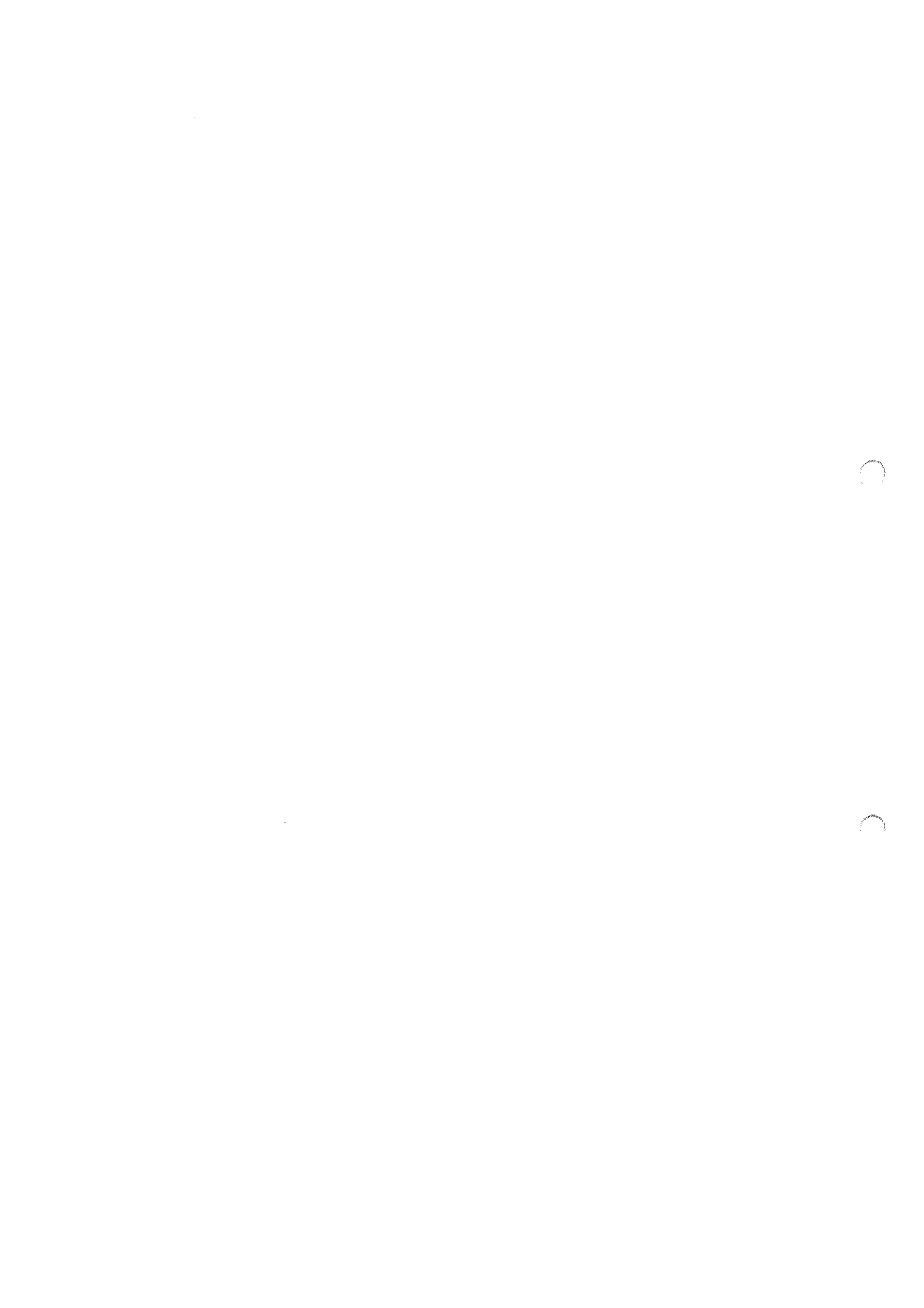
"On compensation" or "receiving compensation" has been interpreted to include anyone who is in receipt of monetary benefits at any time during the period.

People are considered not to be "On compensation" on successful return to previous employment or completion of a proscribed course of treatment. This factor is often difficult to determine statistically, therefore only time for which compensation was paid is included in Time on Compensation (Time). This time is based on days (5) per week. Those people with no time loss are usually "On compensation" for a shorter time or returned to work, even if on partial/restricted duties.

Attachment Question 45

45. As at today (01/04/2010), how many workers are currently on workers compensation? At what level and is there an expected return date?

| Level | Expected return to work |
|-------|---|
| AO2 | Return date unknown |
| AO3 | Already returned (on restricted duties) |
| AO3 | Already returned (on restricted duties) |
| AO4 | Already returned (on restricted hours) |
| Phy3 | Already returned |
| Phy3 | Already returned |
| Phy3 | Return date unknown |
| Phy3 | Return date unknown |
| Phy3 | Already returned (on restricted duties) |
| Phy3 | Already returned |



Attachment Question 46

46. In 2009 how many workers are or were on sick leave or extended leave (excluding recreation leave), longer than 3 weeks, at what level, and for what reason? Are there any still on extended leave?

Leave awaiting approval or awaiting processing are not included in this report

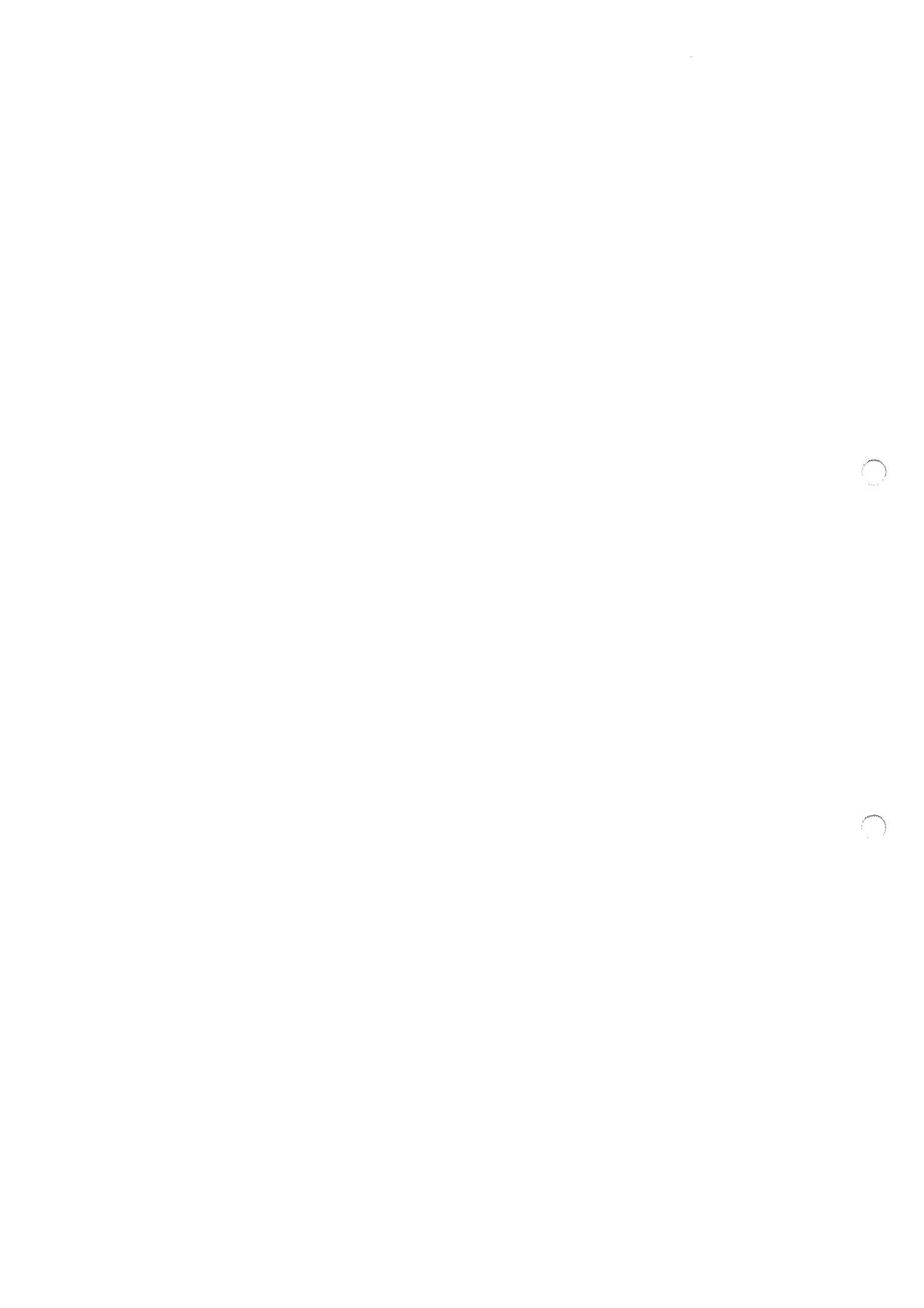
Miscellaneous leave includes (but is not limited to) Maternity Leave, Leave Without Pay, Sick Leave Without Pay, Secondment, Study Leave and extended absences consisting of multiple leave types

| State Id | State | Classn | Classification | Sick | Compo | LSL | Miscellaneous | | Total Staff |
|--------------|--------------------------------|--------|-----------------|----------|----------|----------|---------------|----------|-------------|
| | | | | | | | Paid | Unpaid | |
| / | DLP Dept of Lands and Planning | AO2 | ADMIN OFF 2 | | | | | 3 | 3 |
| / | DLP Dept of Lands and Planning | AO3 | ADMIN OFF 3 | 2 | | | | | 0 |
| / | DLP Dept of Lands and Planning | AO4 | ADMIN OFF 4 | | | | 3 | 1 | 4 |
| / | DLP Dept of Lands and Planning | AO5 | ADMIN OFF 5 | 1 | | | 3 | | 3 |
| / | DLP Dept of Lands and Planning | AO6 | ADMIN OFF 6 | | | 2 | | 1 | 3 |
| / | DLP Dept of Lands and Planning | AO7 | ADMIN OFF 7 | | | 1 | | | 1 |
| / | DLP Dept of Lands and Planning | AO8 | ADMIN OFF 8 | 1 | | | 1 | | 1 |
| / | DLP Dept of Lands and Planning | EO1C | EXEC OFF 1 CNTR | | | 1 | | | 1 |
| / | DLP Dept of Lands and Planning | EO2 | EXEC OFF 2 | | | | 1 | | 1 |
| / | DLP Dept of Lands and Planning | P1 | PROF 1 | | | | 1 | | 1 |
| / | DLP Dept of Lands and Planning | P2 | PROF 2 | | | 1 | 2 | 1 | 4 |
| / | DLP Dept of Lands and Planning | PH3R | PHYS 3 - RDO | | 2 | | 1 | 1 | 4 |
| Total | | | | 4 | 2 | 5 | 12 | 7 | 26 |

Attachment Question 48

Question 48. Do they still have NT public servants who were employed in the 80's and eligible for return flight to Adelaide every 2 years? How many and at what level?

| State Description | Classn | Total |
|----------------------------|--------|-------|
| DLP Lands & Planning | AO2 | 1 |
| | AO3 | 2 |
| | AO4 | 4 |
| | AO5 | 6 |
| | AO6 | 8 |
| | AO7 | 2 |
| | AO8 | 6 |
| | EO1 | 3 |
| | P2 | 2 |
| | P3 | 4 |
| | P4 | 2 |
| | T3 | 3 |
| | T4 | 4 |
| | T5 | 3 |
| T6 | 2 | |
| DLP Lands & Planning Total | | 52 |



Attachment Question 49a

Question 49. In relation to Apprentices and Graduates, in 2009:

(a) how many graduates started with the Department

| State | State Description | Group | Number of Staff |
|-------|--------------------------------|-------------|-----------------|
| / | DLP Dept of Lands and Planning | Apprentices | 2 |
| / | DLP Dept of Lands and Planning | Graduates | 3 |

Numbers listed cover all Apprentices and Graduates that use the following classifications. It does not cover any graduates or Apprentices that may be recorded against other classifications within PIPS (e.g. AO4 / AO5).

Graduates: GRADT

Apprentices: AQF3A, AQ3SA, SBA, AQF3B, AQ3SB, SBA02, AQF3C, AQ3SC, AQF4A, AQ4SA, GOVAM, AQF4B, AQ4SB, GOVA1, AQF4C, AQ4SC, GOVA2

Attachment Question 49b

(b) how many have completed the year?

| State | State Description | Group | Number of Staff |
|-------|--------------------------------|-------------|-----------------|
| / | DLP Dept of Lands and Planning | Apprentices | 2 |
| / | DLP Dept of Lands and Planning | Graduates | 3 |

Numbers listed cover all Apprentices and Graduates that use the following classifications. It does not cover any Graduates or Apprentices that may be recorded against other classifications within PIPS (e.g. AO4 / AO5).

Graduates: GRADT

Apprentices: AQF3A, AQ3SA, SBA, AQF3B, AQ3SB, SBA02, AQF3C, AQ3SC, AQF4A, AQ4SA, GOVAM, AQF4B, AQ4SB, GOVA1,AQF4C, AQ4SC, GOVA2

Attachment Question 49e

(e) how much sick leave has been taken on average by graduates and apprentices

The "Average Sick Days Per Person" calculation is derived from the Total Sick Leave Days divided by the Number of Staff

| State | State Description | Number of Staff | Number of Staff | Total Sick Leave Days | Average Sick Days Per Person |
|-------|--------------------------------|-----------------|-----------------|-----------------------|------------------------------|
| / | DLP Dept of Lands and Planning | Apprentices | 3 | 0.00 | 0.00 |
| / | DLP Dept of Lands and Planning | Graduates | 6 | 3.59 | 0.60 |

Numbers listed cover all Apprentices and Graduates that use the following classifications. It does not cover any Graduates or Apprentices that may be recorded against other classifications within PIPS (e.g. AO4 / AO5).

Graduates: GRADT

Apprentices: AQF3A, AQ3SA, SBA, AQF3B, AQ3SB, SBA02, AQF3C, AQ3SC, AQF4A, AQ4SA, GOVAM, AQF4B, AQ4SB, GOVA1, AQF4C, AQ4SC, GOVA2



Attachment Question 50b - e

49. In relation to Indigenous Employees, in 2009:

- (b) what are the levels of their positions held;
- (c) how many at each level;
- (d) how many are tenured and at what level;
- (e) how many are temporary and at what levels;

| State | State Description | Classn | Classification | Permanent | Temporary | Total Staff |
|-------|--------------------------------|--------|----------------|-----------|-----------|-------------|
| / | DLP Dept of Lands and Planning | AO2 | ADMIN OFF 2 | 0 | 1 | 1 |
| / | DLP Dept of Lands and Planning | AO3 | ADMIN OFF 3 | 1 | 1 | 2 |
| / | DLP Dept of Lands and Planning | AO4 | ADMIN OFF 4 | 1 | 0 | 1 |
| / | DLP Dept of Lands and Planning | AO5 | ADMIN OFF 5 | 1 | 0 | 1 |
| / | DLP Dept of Lands and Planning | AO8 | ADMIN OFF 8 | 1 | 0 | 1 |
| / | DLP Dept of Lands and Planning | P2 | PROF 2 | 2 | 0 | 2 |
| / | DLP Dept of Lands and Planning | PH3R | PHYS 3 - RDO | 0 | 1 | 1 |
| | | | Total | 6 | 3 | 9 |

Footnote: Data was captured for Pay 22 due to Admin Arrangements transfers not actioned until April 2010.

Question 50f

(f) how many are acting up in positions and at what level;

| State | State Description | Actual Classn | Classification Description | Number of Staff |
|--------------|--------------------------------|----------------------|-----------------------------------|------------------------|
| / | DLP Dept of Lands and Planning | AO3 | ADMIN OFF 3 | 1 |
| / | DLP Dept of Lands and Planning | AO8 | ADMIN OFF 8 | 1 |

Footnote: Data was captured for Pay 22 due to Admin Arrangements transfers not actioned until April 2010.



Attachment Question 50i

(i) How much sick leave was taken on average?

The "Average Sick Days Per Person" calculation is derived from the Total Sick Leave Days divided by the Number of Staff

| State | State Description | Number of Staff | Total Sick Leave Days | Average Sick Days Per Person |
|--------------|--------------------------------|------------------------|------------------------------|-------------------------------------|
| / | DLP Dept of Lands and Planning | 9 | 81.68 | 9.08 |

Footnote: Data captured for current employees at 28 April 2010 as Admin Arrangements transfers not actioned until April 2010.

Attachment Question 57

Question 57 : What areas of the Department are commercially insured? Who provides this insurance, when is it due for renewal, and what is the cost of this insurance provision and does it attract any thresholds under which insurance is not provided or any payments on item replacement?

**Darwin Bus Service
Insurance Expense as at 30 April 2010**

| DESCRIPTION | |
|-------------------------------------|---------------|
| Self Insurance Scheme | 1 250 |
| Motor Vehicle Insurance | 17 433 |
| Workers Compensation Insurance | 45 412 |
| TOTAL DBS INSURANCE EXPENSES | 64 094 |

Summary Points:

- The only commercial insurance is Third Party Property Vehicle Insurance
- This policy was originally taken out in October 2009 for six months with TIO via our insurance brokers AON Risk Services Australia Ltd.

- The policy was renewed in April 2010 for 12 months 31/03/2010 to 31/03/ 2011 for \$27,242.75 (excl GST) Rigid Bus Excess \$1,000 Artic Bus Excess \$2,000
- Monthly provision for this insurance is \$2,493.35.

Contact Officer: Wati Xuereb

Telephone:

89247744

CORPORATE

Question 69 - How much was spent on travel in 2009, broken down by

Department of Lands and Planning
Travel Expenses as at 30 April 2010

| OFFICIAL DUTY FARES | TOTAL |
|----------------------------------|----------------|
| Intra Territory Fares | 145 169 |
| Interstate Fares | 140 745 |
| Overseas Fares | 10 463 |
| Air Bus and Boat Charter | 20 226 |
| TOTAL OFFICIAL DUTY FARES | 316 603 |

| ACCOMMODATION | TOTAL |
|----------------------------|----------------|
| Intra Territory | 129 412 |
| Interstate | 40 923 |
| Overseas | |
| TOTAL ACCOMMODATION | 170 336 |

| TRAVELLING ALLOWANCE | TOTAL |
|-----------------------------------|----------------|
| Inter Territory | 94 322 |
| Interstate | 30 859 |
| Overseas | 3 299 |
| TOTAL TRAVELLING ALLOWANCE | 128 480 |

| | |
|------------------------------|----------------|
| TOTAL TRAVEL EXPENSES | 615 418 |
|------------------------------|----------------|

Contact Officer:

89247744

Attachment Question 72

72. List the public events/conferences/forums that were sponsored by the department from 1 January 2009 to 1 April 2010 and what are projected for 2010/11?

| 1 January 2009 – 1 April 2010 | |
|---|-------------------|
| Silver Sponsorship - 2008 Australian Institute of Project Management Awards | \$2,000 |
| Bronze Sponsorship - 2009 Excellence in Building And Construction Awards (Territory Construction Assoc) | \$3,500 |
| 2009 Goyder's Day -140th Anniversary | \$1 813 |
| Platinum Sponsorship – 2009 Hydraulics in Water Engineering Conference | \$15 000 |
| Platinum Sponsorship -2009 Planning Institute of Australia National Congress | \$35 000 |
| Function sponsorship - Roads Australia | \$454 |
| Function sponsorship - Australian Logistics' Council | \$909 |
| 2008 Darwin Boat & Leisure Show | \$10 000 |
| 2009 Barunga song competition prize money | \$3,500 |
| 2009 Alex Newman promoting Road Safety message at the V8's Super cars | \$3,600 |
| 2010 24th AARB Conference | \$2,000 |
| 2009 Darwin Boat and Leisure Show | \$10 000 |
| 2009 Seafood Industry Council Awards | \$4,700 |
| Silver Sponsorship – 2009 Real Estate Institute Industry Awards | \$1,364 |
| 2009 NT Architects Awards | \$4,545 |
| 2009 Royal Australian Institute Architects Awards | \$5,000 |
| Total: | \$ 103 385 |

| Projected 2010/11 | |
|--|------------------|
| Function sponsorship - Roads Australia | \$1,000 |
| Function sponsorship - Australian Logistics' Council | \$1,000 |
| 2010 Darwin Boat and Leisure Show | \$10 000 |
| CDU engineering prize | \$300 |
| Total: | \$ 12 300 |

