

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Agency Administration

Mrs Finocchiaro to the Chief Minister for all agencies falling under the previous Ministry's portfolio responsibilities, listed in Administrative Arrangements Order (No. 2) 2020, as follows:

Part 1

Agencies for Financial Management Act 1995 and Public Sector Employment and Management Act 1993

- Auditor-General's Office
- Department of Corporate and Information Services
- Department of Education
- Department of Environment and Natural Resources
- Department of Health
- Department of Infrastructure, Planning and Logistics
- Department of Local Government, Housing and Community Development
- Department of Primary Industry and Resources
- Department of the Attorney-General and Justice
- Department of the Chief Minister
- Department of the Legislative Assembly
- Department of Tourism, Sport and Culture
- Department of Trade, Business and Innovation
- Department of Treasury and Finance
- Land Development Corporation
- Northern Territory Electoral Commission
- Northern Territory Emergency Service
- Northern Territory Fire and Rescue Service
- Office of the Commissioner for Public Employment
- Office of the Independent Commissioner Against Corruption
- Ombudsman's Office
- Police Civil Employment Unit
- Territory Families

Part 2

Agencies for Financial Management Act 1995 only

- Aboriginal Areas Protection Authority
- Department of Local Government, Housing and Community Development – NT Home Ownership
- Northern Territory Police, Fire and Emergency Services
- Northern Territory Treasury Corporation

AGENCY ADMINISTRATION

Notes:

We submitted these questions and received responses as at 31 March 2020. Now that there have been significant machinery of government changes, in the interests of accountability and completeness, we are asking the same questions for a full year record of actuals.

We understand it will be easier for Agencies to provide a full year response rather than just the final quarter.

If there is to be a Whole of Government response to any of the questions, it would be appreciated if these are referred early to the Minister responsible to enable a response within the same timeframe as the remainder of the questions.

My Office would be very grateful if the question could be inserted at the beginning of each answer. Thank you for doing this last time.

STAFFING

1. Please provide details for the following staffing questions as at 30 June 2020:
 - a) How many staff were employed in the following categories:
 - i. Full time equivalent
 - ii. Permanent part time contract
 - iii. Contract
 - b) Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 30 June 2020, and as a percentage of the Agency total employment as at 30 June 2020 (all classifications);
 - c) Please advise the number of frontline staff as FTE as at 30 June 2020 and as a percentage of the Agency total employment (all classifications).

Answer:

- 1(a) As at 30 June 2020:
 - i. Full Time Equivalent

Agency Total	Pay 26, 2020 (24 June 2020)
Full Time Equivalent (FTE)	580.76

ii. Permanent Part time

FTE	Pay 26, 2020 (24 June 2020)
Permanent Part time	13.25

iii. Contract

FTE	Pay 26, 2020 (24 June 2020)
Contract	120.03

1(b) A whole-of-government response to Question 1(b) will be provided by the Office of the Commissioner for Public Employment.

1 (c) As at 30 June 2020, the number of frontline staff was 367.44 FTE, or 63 per cent of the agency's total employment.

2. Please advise, in each category:

- a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2020
- b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2020

Answer:

2 (a) Refer to the table below.

FTE	Pay 26, 2020 (24 June 2020)
Contracts (Executive and Temporary)	120.03

2 (b) Refer to the table below.

FTE	Pay 26, 2020 (24 June 2020)
AO2	10.97
AO3	15.07
AO4	18.00
AO5	9.60
AO6	11.60
AO7	5.00
GRADT	2.00
P3	1.00
SAO1	5.00
SAO2	1.74
SP1	1.00
SP2	0.80
T5	13.75
T6	1.00
Total	96.53

FTE	Pay 26, 2020 (24 June 2020)
ECO1	11.00
ECO2	9.50
ECO4	2.00
ECO6	1.00
Total	23.50

3. For the full financial year ending 30 June 2020 how many staff:

- a) Resigned
- b) Were made redundant
- c) Were terminated

Answer:

3(a) Refer to the table below.

Reason	1 July 2019 to 30 June 2020
Resigned	67

3(b) Refer to the table below.

Reason	1 July 2019 to 30 June 2020
Redundancy / Retrenchment Voluntary	0

3(c) Refer to the table below.

Reason	1 July 2019 to 30 June 2020
Terminated	2

4. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2020?

Answer:

As at 30 June 2020, 19 employees were classified as 'unattached' and nil employees were categorised as a redeployee.

5. How many staff were categorized as supernumerary for the full financial year ending 30 June 2020?

Answer:

FTE	Pay 26, 2020 (24 June 2020)
Supernumerary	19.60

6. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2020?

Answer:

For the period from 1 July 2019 to 30 June 2020, there were no staff engaged through employment agency arrangements for both the Department of Local Government, Housing and Community Development and NT Home Ownership.

7. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2020?

Answer:

Not applicable.

8. How many positions had Special Measures applied when advertised for the full financial year ending 30 June 2020?

Answer:

Total	1 July 2019 to 30 June 2020
Vacancies advertised under special measures plan	149

9. How many positions that had Special Measures applied, as referred to in the question above, had to be re-advertised due to the initial process not securing suitable candidates?

Answer:

While occasionally recruitment activity does not result in an appointment, the reasons for re-advertising are not systematically recorded and it would be an administrative burden to provide a response.

10. How many grievances have arisen as a direct result of the Special Measures program since 1 July 2019. Of these, how many remain unresolved?

Answer:

A whole of government response to question 10 will be provided by the Office of the Commissioner for Public Employment.

OUTSOURCING

11. For the period beginning 1 July 2019 and ending 30 June 2020, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2020/21? If so, provide details.

Answer:

Department of Local Government, Housing and Community Development

No decisions were made to outsource, contract-out or privatise functions by the Department of Local Government, Housing and Community Development for the period 1 July 2019 to 30 June 2020.

No consideration is being given to outsource, contract-out or privatise in the 2020-21 financial year.

NT Home Ownership

No decisions were made to outsource, contract-out or privatise functions by NT Home Ownership for the period 1 July 2019 to 30 June 2020.

No consideration is being given to outsource, contract-out or privatise in the 2020-21 financial year.

LEGAL EXPENSES

12. What has been the expenditure on legal advice or related expenses for the financial year 2019/20? Provide details on:

- a) The matter(s) (designate which ones are finalised and which ones are ongoing)
- b) The amount paid by matter
- c) The amount paid to each outside legal firm or barrister engaged

Answer:

Department of Local Government, Housing and Community Development

For the financial year to 30 June 2020, the Department of Local Government, Housing and Community Development incurred \$589,431 in legal expenses. Legal expenses include items such as debt recovery, public liability claims and expenses, repossession (eviction) expenses, conveyancing and settlement fees, and other legal expenses.

The following table addresses parts a), b) and c) of the question:

Status	Legal Firm/ Barrister	Amount \$
Finalised	JKW Law Practice	\$3,051
Finalised	JKW Law Practice	\$1,926
Finalised	Australian Government Solicitor	\$17,254
Finalised	Sparke Helmore Lawyers	\$5,096
Finalised	Payment made direct to tenant	\$10,000
Finalised	Joshua Ingrames	\$1,250
Finalised	Joshua Ingrames	\$3,000
Finalised	JKW Law Practice	\$1,184
Finalised	Minter Ellison Lawyers	\$12,610
Finalised	Office of the Parliamentary Counsel	\$700
Finalised	Joshua Ingrames	\$1,500
Finalised	Minter Ellison Lawyers	\$4,605
Ongoing	Australian Credit Management Pty Ltd	\$4,707
Ongoing	Ward Keller Pty Ltd	\$5,643
Ongoing	JKW Law Practice	\$33,820
Ongoing	Minter Ellison Lawyers	\$299,229
Ongoing	JKW Law Practice	\$7,900
Ongoing	JKW Law Practice	\$4,092
Ongoing	Squire Patton Boggs au	\$13,066
Ongoing	KPMG Australia	\$5,610
Ongoing	Matthew Littlejohn	\$6,818
Ongoing	Povey Stirk Lawyers & Notaries	\$102,665
Ongoing	JKW Law Practice	\$23,867
Ongoing	JKW Law Practice	\$6,446
Ongoing	Office of the Parliamentary Counsel	\$450
N/A	Various	\$12,673
	Total	\$589,431

*It should be noted that out of court settlements are not included due to confidentiality.

NT Home Ownership

For the financial year to 30 June 2020, NT Home Ownership paid \$100 399 in legal expenses.

The following table addresses parts a), b) and c) of the question:

Status	Legal Firm/ Barrister	Amount \$
Ongoing	HWL Ebsworth Lawyers	\$64,867
Finalised	HWL Ebsworth Lawyers	\$2,055
Ongoing	HWL Ebsworth Lawyers	\$13,375
Finalised	RTM Darwin	\$298
Finalised	HWL Ebsworth Lawyers	\$1,605
Finalised	HWL Ebsworth Lawyers	\$18,060
Finalised	HWL Ebsworth Lawyers	\$139
	Total	\$100,399

PROCUREMENT / CONSULTANCIES

13. For the period beginning 1 July 2019 and ending 30 June 2020, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:

- a) Purpose
- b) Cost
- c) Person or entity engaged
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
- f) Outcomes or key performance indicators for the report or consultancy
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken

Answer:

- Answers to questions (a), (b), (c) and (d) are provided at Table 1.

- The administrative effort required to respond to questions (e), (f) and (g) is excessive and would result in undue diversion of resources from service delivery.
- For the financial year to 30 June 2020, the Department of Local Government, Housing and Community Development had incurred \$3.129 million in consultant expenses, which included engagement of 64 consultants to provide 131 consultancies.
- NT Home Ownership did not incur any consultancy expenses for the financial year to 30 June 2020.

Table 1: Consultants Expenditure (by Objective)

For the period 1 July 2019 to 30 June 2020:

Objective / Purpose of Consultancy	Consultant Company or Name	State or Territory for Principal place of business	Amount \$
AIS Booking Software Maintenance And Enhancement	Dialog Information Technology	NT	\$236
AIS Booking Software Maintenance And Enhancement	IT Business Solutions	NT	\$4,515
AIS Collateral Powerpoint, Factsheet, Template, Merchandise	Moogie Down Productions	NT	\$4,600
AIS Strategic Planning Workshop	PDMC Pty Ltd	NT	\$4,000
Better Pathways Centre - Planning And Development	AAP Consulting Pty Ltd	NT	\$51,023
Better Pathways Centre - Planning And Development	Bennett Design	NT	\$184,514
Better Pathways Centre - Planning And Development	Byrne Consultants	NT	\$977
Better Pathways Centre - Planning And Development	Constructing Estimating Pty Ltd	NT	\$5,120
Better Pathways Centre - Planning And Development	Elton Consulting Group Pty Ltd	NT	\$43,684
Better Pathways Centre - Planning And Development	Rik Jones	NT	\$2,790
Budget Repair	Ernst & Young	NT	\$271,189
Bushtel Website Design And Development	Dialog Information Technology	NT	\$14,114
Bushtel Website Design And Development	IT Business Solutions	NT	\$58,275
Bushtel Website Design And Development	Nous Group Pty. Ltd.	NT	\$25,000
Conduct SHS Training NT	Australian Institute Of Health & Welfare	ACT	\$2,000
Consultancy - EOI Creation - Galiwinku	ARO Strategic Consulting Pty Ltd	NT	\$5,198
Consultancy - EOI Creation - Galiwinku	Harris Kmon Solutions Pty Ltd	NT	\$726
Consultancy - EOI Creation - Galiwinku	Tech-Eng. Design Pty Ltd	NT	\$6,600

Consultancy - Review Asset - Lot 892 Wurrumiyanga	Capital Engineering Pty Ltd	NT	\$14,163
COVID-19 Expense	Green River Aboriginal Corporation	NT	\$27,523
D18-0023-002 Probity Advise Government Employee Head Leasing Initiative	Merit Partners Pty Ltd	NT	\$5,313
D18-0023-002 Probity Advise Social Housing Head Leasing Initiative	Merit Partners Pty Ltd	NT	\$10,588
Drone Services For Remote Housing Asset Management	Rise Project Consulting Pty Ltd	NT	\$52,502
Employee Ergonomic Assessment	Industry Health Solutions Ptyltd	NT	\$370
Employee Support Counselling Services	EASA Inc	NT	\$583
Evaluation Of Galiwinku Short Stay Accommodation	Danila Dilba Health Service	NT	\$13,531
Hbnt - 3D Drawings	Ecoscience Nt Pty Ltd	NT	\$3,060
Homebuild NT - Architectural Design 2018/19 - Maningrida	Fulcrum Partners (Aust) T/As The Fulcrum Agency	WA	\$14,160
Homebuild NT - Design Guidelines	Fulcrum Partners (Aust) T/As The Fulcrum Agency	WA	\$8,784
Homelessness Service System Review	Ernst & Young	NT	\$13,420
Housing Management Dashboard	SRA Information Technology Pty Ltd	SA	\$125,856
Housing Strategy Development Contract	KPMG Australia	NT	\$99,618
HR Research And Information	Biznorth Pty Ltd	NT	\$682
Independent Review Of Alternative Designs For Homebuild	Aurecon Australia Pty Ltd	NT	\$693
Independent Review Of Alternative Designs For Homebuild	Tech-Eng. Design Pty Ltd	NT	\$1,870
Independent Review Of Alternative Designs For Homebuild NT	Aurecon Australia Pty Ltd	NT	\$25,410
Independent Review Of Alternative Designs For Homebuild NT	Tech-Eng. Design Pty Ltd	NT	\$220
Independent Review Of Alternative Designs For Homebuild NT	WSP Australia Pty Limited	NT	\$275
Initial Advice Laramba Community Housing Claims	Minter Ellison Lawyers	NT	\$9,688
Interpreter Service NT Database Maintenance And Enhancement	IT Business Solutions	NT	\$7,861
Interpreter Service NT Database Maintenance And Enhancement	Konstantine Vatskalis	NT	\$273
Land Rates Mngmt System May20	IT Business Solutions	NT	\$7,000
LTU - Mutitjulu Infrastructure Assessment (P10)	Fyfe Pty Ltd	NT	\$1,120
LTU - Mutitjulu Infrastructure Assessment (P10)	WSP Australia Pty Limited	NT	\$2,199
LTU - Mutitjulu Infrastructure Assessment (P10)	WSP Opus	NT	\$3,504
LTU - Ranku Infrastructure Aseessment (P10)	Fyfe Pty Ltd	NT	\$560

LTU - Ranku Infrastructure Assessment (P10)	WSP Australia Pty Limited	NT	\$818
LTU - Ranku Infrastructure Assessment (P10)	WSP Opus	NT	\$7,127
Merit Selection Process Investigation And Transcripts	CJ Consulting Hr Solutions Pty Ltd	NT	\$12,153
National Social Housing Survey	Australian Institute Of Health & Welfare	ACT	\$14,694
NPRH (AG) - Review RCH Specs And Schedule Of Materials	Best Designs Pty Ltd T/A Platt Consultants	NT	\$5,676
NPRH (AG) - Review RCH Specs And Schedule Of Materials	Ecoscience Nt Pty Ltd	NT	\$10,890
NPRH (AG) - Review RCH Specs And Schedule Of Materials	Tech-Eng. Design Pty Ltd	NT	\$5,060
NPRH (AG) - Review RCH Specs And Schedule Of Materials	WSP Australia Pty Limited	NT	\$675
Preparation And Delivery Of Remote Engagement Essentials Workshops	Engagement Plus Pty Ltd	QLD	\$26,560
Probity Services In Relation To Responsive Repairs And Maintenance And Minor New Works On Public And Social Housing Assets	KPMG Australia	NT	\$1,236
Probity Services In Relation To Responsive Repairs And Maintenance And Minor New Works On Public And Social Housing Assets	Merit Partners Pty Ltd	NT	\$1,575
Procurement And Contracts Management System	Zed Consulting & Associates Pty Ltd	NT	\$26,336
Public Housing Stimulus Project Plan	Turner & Townsend Thinc	NT	\$12,434
Q19-0494 - Procurement Consultancy Services	Merit Partners Pty Ltd	NT	\$118,507
Q19-0891 Consultancy - Remote Contracting Framework Agreement	KPMG Australia	NT	\$23,326
Q19-1307 Homelands Policy And Program Review	KPMG Australia	NT	\$68,182
Quantity Survey - Nt Stimulus Package 11/107 Emery Ave	Rider Levett Bucknall Nt Pty Ltd	NT	\$2,000
Remote Contracting Framework Agreement - KPMG Consultancy	KPMG Australia	NT	\$59,441
Resource Forecasting Model - Service Delivery North	Zed Consulting & Associates Pty Ltd	NT	\$15,520
Review Remote Community Housing	Cardno	NT	\$57,411
RHIP - RTB - Septics S40 Designs & Documentation - Atitjere	Nicholl Constructions	NT	\$12,945
RHIP - RTB - Septics S40 Designs & Documentation - Atitjere	The Trustee For The Ingkerreke Operational Trust	NT	\$10,822
Room To Breath Briefing Central Region	Susan Dugdale And Associates	NT	\$1,006
Room To Breathe Architect Workshop	Tangentyere Design	NT	\$902
RPDO - Room To Breath	Fulcrum Partners (Aust) T/As The Fulcrum Agency	WA	\$5,180
RPDO - Room To Breath	SLR Consulting Pty Ltd	NT	\$2,543
RTB - A18-0078 Review Emp Etc - Ali	Environmental Safety	NT	\$3,237

Curung	Pty Ltd		
RTB - A18-0078 Review Emp Etc - Ali Curung	Outback Safety	NT	\$3,430
RTB - A18-0078 Review Emp Etc - Ali Curung	Stantons International	NT	\$2,376
RTB - A18-0078 Review Emp Etc - Ali Curung	Top End Safety Solutions Pty Ltd	NT	\$2,920
Rtb - Allotment Surveys - Yirrkala	Wallbridge Gilbert Aztec Rfp	NT	\$20,064
RTB - Architectural Services - Ali Curung	GHD Pty Ltd	NT	\$50,057
RTB - Architectural Services - Alpururulam	Susan Dugdale And Associates	NT	\$62,523
RTB - Architectural Services - Ampilatwatja	GHD Pty Ltd	NT	\$17,400
RTB - Architectural Services - Atitjere	Bennett Design Pty Ltd	NT	\$693
RTB - Architectural Services - Epenarra	Best Designs Pty Ltd T/A Platt Consultants	NT	\$37,312
RTB - Architectural Services - Finke	Mode Design Pty Ltd	NT	\$68,331
RTB - Architectural Services - Galiwinku	Mode Design Pty Ltd	NT	\$59,888
RTB - Architectural Services - Hermannsburg	Best Designs Pty Ltd T/A Platt Consultants	NT	\$55,757
RTB - Architectural Services - Imangara	GHD Pty Ltd	NT	\$26,579
RTB - Architectural Services - Imanpa	Bennett Design Pty Ltd	NT	\$693
RTB - Architectural Services - Kaltukatjara	Bennett Design Pty Ltd	NT	\$78,780
RTB - Architectural Services - Laramba	Susan Dugdale And Associates	NT	\$2,200
RTB - Architectural Services - Milingimbi	NBC Consultants	NT	\$40,734
RTB - Architectural Services - Minjilang	Best Designs Pty Ltd T/A Platt Consultants	NT	\$47,165
RTB - Architectural Services - Mt Liebig	Mode Design Pty Ltd	NT	\$20,582
RTB - Architectural Services - Nauiyu	Bennett Design Pty Ltd	NT	\$1,625
RTB - Architectural Services - Nyirripi	Susan Dugdale And Associates	NT	\$2,378
RTB - Architectural Services - Papunya	Tangentyere Design	NT	\$70,900
RTB - Architectural Services - Pirlangimpi	Best Designs Pty Ltd T/A Platt Consultants	NT	\$113,953
RTB - Architectural Services - Ramingining	GHD Pty Ltd	NT	\$3,316
RTB - Architectural Services - Santa Teresa	The Trustee For The Ingkerreke Operational Trust	NT	\$5,218
RTB - Architectural Services - Stage 1 - Angurugu	Fulcrum Partners (Aust) T/As The Fulcrum Agency	WA	\$105,754
RTB - Architectural Services - Standard Details	GHD Pty Ltd	NT	\$46,400
RTB - Architectural Services - Tara	Ri-Con Contractors Pty Ltd	NT	\$7,271
RTB - Architectural Services - Umbakumba	Fulcrum Partners (Aust) T/As The Fulcrum Agency	WA	\$116,017

RTB - Architectural Services - Weemol	GHD Pty Ltd	NT	\$3,700
RTB - Architectural Services - Wurrumiyanga	Best Designs Pty Ltd T/A Platt Consultants	NT	\$73,502
RTB - Architectural Services – Wurrumiyanga	Best Designs Pty Ltd T/A Platt Consultants	NT	\$5,160
RTB - Architectural Services - Yirrkala	GHD Pty Ltd	NT	\$65,799
RTB - Architectural Services - Yuendumu	Susan Dugdale And Associates	NT	\$46,498
RTB - Architectural Services- Ngukurr	NBC Consultants	NT	\$37,012
RTB - Atitjere - Dipl Reviews - A19-0020	CDM Smith Australia Pty Ltd	NT	\$1,403
RTB - Atitjere - Dipl Reviews - A19-0020	Outback Safety	NT	\$946
RTB - Design - Areyonga	Tangentyere Constructions	NT	\$30,800
RTB - Design - Weemol	Binjari Community Aboriginal Corporation	NT	\$3,924
RTB - Design Guidelines	Fulcrum Partners (Aust) T/As The Fulcrum Agency	WA	\$1,890
RTB - Design Services - Tara - Kinship Care	Steve Adler Building Design	NT	\$1,925
RTB - Dispute Settlement	Best Designs Pty Ltd T/A Platt Consultants	NT	\$16,500
RTB - Nturiya - Dipl Reviews - A19-0019	CDM Smith Australia Pty Ltd	NT	\$1,029
RTB - Nturiya - Dipl Reviews - A19-0019	Guard Solutions	NT	\$3,312
RTB - Nturiya - Dipl Reviews - A19-0019	Total Safety Solutions	NT	\$679
RTB - Papunya - Dipl Reviews - A19-0024	CDM Smith Australia Pty Ltd	NT	\$1,216
RTB - Papunya - Dipl Reviews - A19-0024	Outback Safety	NT	\$1,005
RTB - Pmara Jutunta - Dipl Reviews - A19-0019	CDM Smith Australia Pty Ltd	NT	\$888
RTB - Pmara Jutunta - Dipl Reviews - A19-0019	Guard Solutions	NT	\$3,312
RTB - Qs Services	QS Services	NT	\$8,613
RTB - Santa Teresa - Architectural Services	Susan Dugdale And Associates	NT	\$6,122
RTB - Structural Inspections - Gunyangara	GHD Pty Ltd	NT	\$17,747
Rtb - Tc18-0032 Review Emp Etc - Tara	Top End Safety Solutions Pty Ltd	NT	\$5,816
Selection Panel Support - Regional Project Managers X 2	Turning Point Coach	NT	\$4,125
Server Migration Meeting	IT Business Solutions	NT	\$140
Sir Of The Alice Springs Property And Asset Team	Zed Consulting & Associates Pty Ltd	NT	\$29,369
Sir Of The Greater Darwin Property And Asset Team	Zed Consulting & Associates Pty Ltd	NT	\$22,837
Structural Engineer Assessments For NPRHNT (Ag)	WSP Australia Pty Limited	NT	\$21,285
Grand Total			\$3,128,513

14. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the period beginning 1 July 2019 and ending 30 June 2020. Outline the tasks performed.

Answer:

Nil.

15. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?

Answer:

A total of 428 tenders were awarded as 432 contracts to business entities with a principal place of business in the Northern Territory. One of these contracts was awarded under a Standing Offer arrangement from an existing government contract. The following works have been undertaken:

- Stimulus program for repairs, maintenance and minor upgrades to existing houses;
- Room to Breathe upgrade works to existing houses;
- Provision of property and tenancy management to affordable housing dwellings;
- Repairs and maintenance to evaporative air conditioners;
- Asbestos removal and demolition of five dwellings;
- Consultancy services;
- Provision of responsive repairs and maintenance and vacate and planned works to Department assets;
- Supply and delivery of Lions Cakes for senior public housing tenants;
- Public Liability Insurance;
- Drone Services for Remote Housing Asset Management;
- Supply of workplace defibrillators; and
- Provision of furniture removalist services and storage facilities.

16. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the period beginning 1 July 2019 and ending 30 June 2020? Detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.

Answer:

A total of four contracts were awarded to business entities with a principal place of business outside of the Northern Territory. The following works have been undertaken:

- Tennant Creek - Property and Tenancy Management - Affordable Housing Dwellings for a Period of 24 Months:
 - Price, local content, past performance, capacity, scope specific.
- Darwin - Supply and Delivery of a Procurement and Contracts Management System:
 - Price, local content, capacity, scope specific, timeliness.
- Darwin - Panel Contract - Provision of Furniture Removalist Services and Storage Facilities for a Period of 11 Months, noting this is a panel contact arrangement with multiple contractors awarded:
 - Price, local content, capacity, scope specific, timeliness.
- Darwin - Provision of the Human Synergistics Organisational Culture Inventory (OCI):
 - Price, local content, past performance, capacity, scope specific, timeliness, innovation.

17. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period beginning 1 July 2019 and ending 30 June 2020?

Answer:

Total 10.

18. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period beginning 1 July 2019 and ending 30 June 2020?

Answer:

Total five.

19. For each instance identified in the question above, where a public quotation process was not undertaken, including for Certificates of Exemption:

- a) What is the description of the goods and services contracted?
- b) What is the value of the goods and services contracted?
- c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?
- d) Who recommended the course of action in c) above?
- e) Who approved the course of action in c) above?

Answer:

- Nhulunbuy - Birritjimi - Asbestos removal and demolition of five vacant dwellings:
 - a) Demolition of vacant dwellings.
 - b) \$392 012.00.
 - c) Agency Issued Certification of Exemption - Alternative Procurement Method.
 - d) Property Contract Officer.
 - e) Executive Director.

- Alice Springs - Pmara Jutunta and Nturiya - Modifications to Houses - Room to Breathe Program:
 - a) Upgrade to existing houses.
 - b) \$4,295, 292.00.
 - c) Agency Issued Certification of Exemption - Alternative Procurement Method.
 - d) Regional Project Manager.
 - e) Deputy Chief Executive Officer.

- Alice Springs - Atitjere - Modifications to Houses - Room to Breathe Program:
 - a) Upgrade to existing houses.
 - b) \$2,425,838.00.
 - c) Agency Issued Certification of Exemption - Alternative Procurement Method.
 - d) Regional Project Manager.
 - e) Executive Director.

- Katherine - Nauiyu - Modification to Houses and Fencing Works - Room to Breathe Program:
 - a) Upgrade to existing houses.
 - b) \$2,732,703.00.
 - c) Agency Issued Certification of Exemption - Alternative Procurement Method.
 - d) Regional Project Manager.
 - e) Executive Director.

- Arafura Region - Maningrida - Modifications to Houses - Room to Breathe Program
 - a) Upgrades to existing houses.
 - b) \$3,236,234.00.
 - c) Public Procurement Exemption.
 - d) Regional Project Manager.
 - e) Chief Executive Officer.

20. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 30 June 2020.

Answer:

Department of Local Government, Housing and Community Development
 The Department of Local Government, Housing and Community Development held a total of 10 Northern Territory Government Corporate Credit Cards as at 30 June 2020:

Position Title	Position Level
Community Engagement Coordinator	AO7
Regional Business Manager	AO6
Divisional Business Manager	AO6
Strategic Project Officer	AO6
Executive Officer	AO6
Divisional Business Manager	AO6
Tenancy Contract Officer	AO5
Assistant Grants Program Officer	AO5
Housing Officer	AO4
Language Services Officer	AO4

NT Home Ownership

NT Home Ownership held no Northern Territory Government Corporate Credit Cards as at 30 June 2020.

FOCUS GROUPS / POLLING / SURVEYS

21. Please detail expenditure during the period beginning 1 July 2019 and ending 30 June 2020 on opinion polls and focus groups, including costs and entities that conducted the work.

Answer:

Department of Local Government, Housing and Community Development

The Department of Local Government, Housing and Community Development incurred \$54,272.73 in expenditure during the period beginning 1 July 2019 and ending 30 June 2020 on opinion polls and focus groups.

Human Synergetics Australia PTY LTD was contracted for the provision of the Human Synergetics Organisational Culture Inventory (OCI).

The OCI examines how staff of an organisation experience its operational culture. Through the survey, the OCI measures 12 distinctive patterns or styles of behavioural norms and expectations that staff might be expected to adopt.

NT Home Ownership

NT Home Ownership incurred nil expenditure during the period beginning 1 July 2019 and ending 30 June 2020 on opinion polls and focus groups.

22. Please provide copies of the surveys identified in the question above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period beginning 1 July 2019 and ending 30 June 2020.

Answer:

Department of Local Government, Housing and Community Development

A copy of the Organisational Culture Inventory (OCI) cannot be provided as it is the intellectual property of Human Synergistics. The OCI was delivered via independent email to staff from a third party provider. The email included a link where staff were then taken to a webpage to complete the survey.

The cost was \$54,272.73.

No inducements were provided to incentivise participation in the OCI. The survey was promoted via Departmental email to staff, intranet site articles and verbal promotion by management during team meetings.

NT Home Ownership

Nil.

COMMUNICATIONS AND MARKETING

23. Please detail expenditure on advertising and communications during the period beginning 1 July 2019 and ending 30 June 2020.

For each advertisement for which an expense was incurred:

- a) What was the purpose / description of the advertisement?
- b) Who was the advertisement placed with, i.e. media outlet, newspaper, and television station or similar?
- c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?
- d) Were tenders or expressions of interest called? If not, why not?

Answer:

Purpose	Media outlet	Tender or EOI	Expenditure
Advertise request to fill Executive Director Housing Programs and Support Services.	Atomic Search Pty Ltd	Under required threshold	\$530
Apatula Lot 2 subdivision planning notice advert	Department of Infrastructure, Planning and Logistics	Under required threshold	\$1,381
General Gazette giving notice under section 5(1)(a) of the Local Government Grants Commission Act 1986, appoint Kaye Olwyn Thurlow to be a member of the Northern Territory Grants Commission from the date of this instrument to 31 August 2022; and (b) under section 9(1) of the Act, appoint Brian Henry Pedwell to be the deputy of Kaye Olwyn Thurlow.	Office of the Parliamentary Counsel		\$150
TOTAL			\$2,061

No tenders or Expressions of Interest were called as advertising is required to be arranged through Atomic 212 as part of a Northern Territory Government contract. In terms of graphic design and production, no tenders or Expressions of Interest were required as all jobs came under Tier 1 procurement guidelines.

TRAVEL

24. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period beginning 1 July 2019 and ending 30 June 2020 broken down to:

- a) International travel
- b) Interstate travel
- c) Intrastate travel

Answer:

Department of Local Government, Housing and Community Development

For the period 1 July 2019 to 30 June 2020, the Department of Local Government, Housing and Community Development paid \$1,740,882 in travel expenses.

The breakdown of travel costs by international, interstate and intrastate is as follows:

- a) Nil for international travel;
- b) \$89,018 for interstate travel; and
- c) \$1,651,864 for intrastate travel.

NT Home Ownership

For the period 1 July 2019 to 30 June 2020, NT Home Ownership paid \$3,258 in travel expenses.

The breakdown of travel costs by international, interstate and intrastate is as follows:

- a) Nil for international travel;
- b) Nil for interstate travel; and
- c) \$3,258 for intrastate travel.

25. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.

Answer:

Nil.

26. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period beginning 1 July 2019 and ending 30 June 2020.

Answer:

Nil.

HOSPITALITY / FUNCTIONS AND EVENTS

27. Please provide full details of all public service hospitality provided for the period beginning 1 July 2019 and ending 30 June 2020.

In relation to each occasion on which official hospitality was undertaken:

- a) What was the purpose of the hospitality?
- b) How many guests attended?
- c) How many Ministers attended?
- d) How many Ministerial staff attended?
- e) How many MLAs attended?
- f) How many Public Sector employees attended?
- g) What was the total cost incurred?

Answer:

Department of Local Government, Housing and Community Development

The Department of Local Government, Housing and Community Development incurred total hospitality expenditure of \$34 324 from 1 July 2019 to 30 June 2020.

Answers to questions a), b), c), d), e), f) and g) are at Table 1.

Table 1:

Purpose	Attendees			Amount
	Public Sector Employees	Other	Total Attendees	
Chief Minister Awards	27	3	30	\$3,000
Amoonguna BBQ	Various	-	Various	\$896
Community and Stakeholder Engagement	Various	-	Various	\$9,390
Housing Reference Group Meeting	Various	-	Various	\$5,793
Housing Strategy Consultation Workshop	Various	-	Various	\$2,720
Induction Workshop	Various	-	Various	\$891
Interpreters Workshop	Various	-	Various	\$224
Joint Steering Committee	Various	-	Various	\$480
CE Farewell	Various	-	Various	\$608
24 x Various (Welcome/Farewell) Morning Teas across agency	Various	-	Various	\$1,249
NAIDOC Celebration	Various	-	Various	\$288
Recognition of Services Presentation and Staff Appreciation	Various	-	Various	\$1,032
Remote Engagement Coordination Strategy Workshop	Various	-	Various	\$1,322
Staff Training / Development Workshop	Various	-	Various	\$6,242

Social and Affordable Housing Strategic Asset Forum	Various	-	Various	\$189
Total				\$34,324

- No Ministers, Ministerial staff or Members of the Legislative Assembly were provided with hospitality during this period.

NT Home Ownership

NT Home Ownership did not pay any hospitality and entertainment expenses for the period 1 July 2019 to 30 June 2020.

GRANTS AND DONATIONS

28. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period beginning 1 July 2019 and ending 30 June 2020.

Answer:

The Department of Local Government, Housing and Community Development paid no donations for the period.

Table 1: Grants paid for the period 1 July 2019 to 30 June 2020:

Organisation Name	Expenditure Amount \$
Aboriginal Hostels Limited	\$1,751,213.00
Aboriginal Medical Services Alliance Northern Territory Aboriginal Corporation	\$163,405.00
Alice Springs Town Council	\$1,018,814.00
Alice Springs Youth Accommodation & Support Services Inc.	\$1,526,720.00
Anglicare N.T. Ltd.	\$5,094,824.00
Arramwelke Aboriginal Corporation	\$1,003,340.00
Barkly Regional Council	\$6,623,521.00
Bawinanga Aboriginal Corporation	\$2,034,267.00
Belyuen Community Government Council	\$364,931.00
Blatherskite Park Trustees	\$160,000.00
Canteen Creek Owairtilla Aboriginal Corporation	\$278,512.2
Carpentaria Disability Services Ltd	\$290,909.09
CatholicCare NT	\$1,647,896.00
Central Australian Affordable Housing Company Ltd	\$586,518.00
Central Desert Regional Council	\$5,050,004.00
City of Palmerston	\$743,700.00
Coomalie Community Government Council	\$773,752.00

Council For Aboriginal Alcohol Program Services Aboriginal Corporation	\$182,712.00
Darwin Aboriginal And Torres Strait Islander Women's Shelter Corporation	\$282,428.00
Darwin Christian Ministries	\$861,199.00
Darwin City Council	\$1,672,615.00
Demed Aboriginal Corporation	\$1,186,200.00
DRG Industries Pty Ltd	\$421,124.55
East Arnhem Regional Council	\$9,379,203.00
Far Northern Contractors Pty. Ltd.	\$2,020,009.00
FYFE Pty Ltd	\$13,508.65
GEBIE Civil And Construction Pty Ltd	\$645,343.00
HPA Incorporated	\$920,909.09
Ilpurla Aboriginal Corporation	\$128,661.00
Indigenous Essential Services Pty Ltd	\$77,666,000.00
Ingkerreke Outstations Resource Services Aboriginal Corporation	\$4,598,517.00
John Bedwell Management Pty Ltd	\$91,133.59
Kalano Community Association Incorporated	\$728,240.00
Katherine Town Council	\$898,100.00
Larrakia Nation Aboriginal Corporation	\$417,075.00
Laynhapuy Homelands Aboriginal Corporation	\$2,712,737.00
Litchfield Council	\$560,700.00
Local Government Association Of The Northern Territory Inc	\$100,000.00
Mabunji Aboriginal Resource Indigenous Corporation	\$2,018,795.00
MacDonnell Regional Council	\$7,767,392.00
Manungurra Aboriginal Corporation	\$275,483.00
Marngarr Resource Centre Aboriginal Corporation	\$247,008.00
Marthakal Homelands And Resource Centre Aboriginal Corporation	\$1,215,438.00
McMahon Services Australia (NT) Pty Ltd	\$58,201.88
Mental Health Association Of Central Aust Inc	\$457,845.00
Milingimbi And Outstations Progress Resources Aboriginal Corporation	\$796,148.00
Mission Australia	\$3,776,708.00
Monash University	\$15,000.00
Mutitjulu Community Aboriginal Corporation	\$188,230.00
Ngaliwurru-Wuli Aboriginal Corporation	\$1,705,029.00
Ngurratjuta/Pmara Ntjarra Aboriginal Corporation	\$719,812.00
Northern Territory Shelter Incorporated	\$1,012,847.00
Numbulwar Homelands Council Association Inc	\$387,745.00
Power Projects (N.T.) Pty. Ltd.	\$3,781,520.94
Quality Plumbing & Building Contractors Pty Ltd	\$299,110.63
Rirratjingu Mining Pty Ltd	\$5,730
Robbie Robbins Reserve	\$75,000.00
Roper Gulf Regional Council	\$8,131,718.00
Somerville Community Services Inc	\$1,282,639.64

Spray Grass Industries Pty Ltd	\$56,700
St Vincent De Paul Society (NT) Inc	\$1,584,532.00
Tangentyere Council Aboriginal Corporation	\$1,973,292.00
Thangkenharengge Aboriginal Corporation	\$289,374.00
The Trustee For Dinybulu Regional Services Trust	\$733,616.50
The Trustee For Nhulunbuy Public Cemetery Trust	\$10,000.00
Tiwi Islands Regional Council	\$3,536,383.01
Tjuwanpa Outstation Resource Centre (Aboriginal Corporation)	\$864,770.00
Top End Association For Mental Health Inc.	\$320,909.09
Trustee For The Salvation Army (NT) Property Trust	\$896,459.00
Urapuntja Aboriginal Corporation	\$1,641,954.77
Victoria Daly Regional Council	\$3,360,835.00
Wagait Shire Council	\$308,021.00
Warddeken Land Management Limited	\$13,203.00
Warnbi Aboriginal Corporation - Kakadu	\$908,282.00
West Arnhem Regional Council	\$5,435,936.00
West Daly Regional Council	\$3,970,057.00
Yantjarrwu Outstation Resource Centre Aboriginal Corporation	\$889,891.00
Yapa-Kurlangu Ngurrara Aboriginal Corporation	\$292,846.00
Yilli Rreung Housing Aboriginal Corporation	\$1,922,543.00
YWCA Australia	\$1,306,653.00
YWCA National Housing	\$161,419.00
Total Grants Paid	\$199,293,819.10
Capital Grants Non-Cash – to recognise capital grant expenditure of completed works in progress for non-government works.	\$21,857,622.92
Grand Total	\$221,151,442.02

29. Please detail the funds utilised to distribute awards and sponsorships in the period beginning 1 July 2019 and ending 30 June 2020. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2020/21 financial year?

Answer:

Nil.

30. Please detail the amounts paid on grants to non-Government organisations for the period beginning 1 July 2019 and ending 30 June 2020, including to which organisation and the services to be provided?

Answer:

Organisation Name	Service Name	Expenditure Amount \$
Aboriginal Hostels Limited	Accommodation Management Services – Specialist Homelessness Services (NT)	1,751,213.00
Aboriginal Medical Services Alliance Northern Territory Aboriginal Corporation	Peak Body consultation and development grant	163,405.00
Alice Springs Town Council	Special Community Assistance and Local Employment	761,200.00
	Municipal and Essential Services - Town Camps	257,614.00
Alice Springs Youth Accommodation & Support Services Inc.	Accommodation Management Services – Specialist Homelessness Services (NT)	437,501.00
	Equal Remuneration Order - Homelessness Grants (DLGHCD)	18,096.00
	Support Services - Specialist Homelessness Services (NT)	1,071,123.00
Anglicare N.T. Ltd.	Accommodation Management Services – Specialist Homelessness Services (NT)	953,639.00
	Equal Remuneration Order - Homelessness Grants (DLGHCD)	114,545.00
	Support Services - Specialist Homelessness Services (NT)	3,967,990.00
	Interim Service Response – COVID-19	58,650.00
Arramwelke Aboriginal Corporation	Homelands Extra Allowance	120,000.00
	Homelands Jobs	84,500.00
	Housing Maintenance Services	111,210.00
	Municipal and Essential Services - Special Purpose Grant	380,000.00
	Municipal and Essential Services	307,630.00
Barkly Regional Council	Homelands Jobs	54,925.00
	Indigenous Jobs Development Funding	968,000.00
	Local Authority Project Funding	460,880.00
	Municipal and Essential Services - Town Camps	182,520.00
	Municipal and Essential Services	118,082.00

	Northern Territory Operational Subsidy	4,319,644.00
	One Off Grant 2019-20	27,570.00
	Special Community Assistance and Local Employment	491,900.00
Bawinanga Aboriginal Corporation	Homelands Extra Allowance	112,000.00
	Homelands Jobs	253,500.00
	Housing Maintenance Services	321,708.00
	Municipal and Essential Services - Special Purpose Grant	572,918.00
	Municipal and Essential Services	774,141.00
Belyuen Community Government Council	Indigenous Jobs Development Funding	39,000.00
	Northern Territory Operational Subsidy	82,385.00
	One Off Grant 2019-20	143,546.00
	Special Community Assistance and Local Employment	100,000.00
Blatherskite Park Trustees	Reserves and Other Organisations	160,000.00
Canteen Creek Owairtilla Aboriginal Corporation	Homelands Jobs	84,500.00
	Housing Maintenance Services	
	Municipal and Essential Services	194,012.00
Carpentaria Disability Services Ltd	Non-Government Owned Disability Accommodation Stimulus Grant	290,909.09
CatholicCare NT	Equal Remuneration Order - Homelessness Grants (DLGHCD)	37,517.00
	Interim Service Response – COVID-19	25,142.00
	Support Services - Specialist Homelessness Services (NT)	1,585,237.00
Central Australian Affordable	Accommodation Assistance for Social Housing, including Private Rental	243,840.00

Housing Company Ltd	Accommodation Management Services – Specialist Homelessness Services (NT) 2018/2023	342,678.00
Central Desert Regional Council	Homelands Jobs	169,000.00
	Housing Maintenance Services	217,725.00
	Indigenous Jobs Development Funding	679,000.00
	Local Authority Project Funding	545,920.00
	Municipal and Essential Services	523,929.00
	Northern Territory Operational Subsidy	2,544,730.00
	Special Community Assistance and Local Employment	369,700.00
City of Palmerston	Special Community Assistance and Local Employment	743,700.00
Coomalie Community Government Council	Northern Territory Operational Subsidy	645,052.00
	Special Community Assistance and Local Employment	128,700.00
Council For Aboriginal Alcohol Program Services Aboriginal Corporation	Support Services - Specialist Homelessness Services (NT)	182,712.00
Darwin Aboriginal And Torres Strait Islander Women's Shelter Corporation	Accommodation Management Services – Specialist Homelessness Services (NT)	55,235.00
	Equal Remuneration Order - Homelessness Grants (DLGHCD)	6,250.00
	Support Services - Specialist Homelessness Services (NT)	220,943.00
Darwin Christian Ministries	Accommodation Management Services – Specialist Homelessness Services (NT)	861,199.00
Darwin City Council	Special Community Assistance and Local Employment	300,000.00
	Natural Disaster Relief and Recovery Arrangements – Subsidy for Cyclone Marcus 2018	1,372,615.00
Demed Aboriginal Corporation	Homelands Jobs	169,000.00
	Housing Maintenance Services	225,810.00
	Municipal and Essential Services - Special Purpose Grant	248,000.00
	Municipal and Essential Services	543,390.00
DRG industries Pty Ltd	Birritjimi (Wallaby Beach) - MOU	421,124.55
	Indigenous Jobs Development Funding	1,228,000.00

East Arnhem Regional Council	Local Authority Project Funding	1,249,260.00
	Northern Territory Operational Subsidy	6,556,743.00
	Special Community Assistance and Local Employment	345,200.00
Far Northern Contractors Pty. Ltd.	Homelands Extra Allowance	120,000.00
	Homelands Jobs	232,375.00
	Housing Maintenance Services	345,905.42
	Municipal and Essential Services - Special Purpose Grant	468,516.71
	Municipal and Essential Services	853,211.87
FYFE Pty LTD	Ngukurr Subdivision	13,508.65
Gebie Civil And Construction Pty Ltd	Homelands Jobs	84,500.00
	Housing Maintenance Services	152,166.00
	Municipal and Essential Services - Special Purpose Grant	42,500.00
	Municipal and Essential Services	366,177.00
HPA Incorporated	Non-Government Owned Disability Accommodation Stimulus Grant	920,909.09
Ilpurla Aboriginal Corporation	Homelands Jobs	42,250.00
	Housing Maintenance Services	11,628.00
	Municipal and Essential Services - Special Purpose Grant	46,802.00
	Municipal and Essential Services	27,981.00
Indigenous Essential Services Pty Ltd	Indigenous Essential Services	77,666,000.00
Ingkerreke Outstations Resource Services Aboriginal Corporation	Homelands Extra Allowance	414,000.00
	Homelands Jobs	697,125.00
	Housing Maintenance Services	662,584.00
	Municipal and Essential Services - Special Purpose Grant	683,140.00
	Municipal and Essential Services - Town Camps	547,200.00
	Municipal and Essential Services	1,594,468.00
John Bedwell Management Pty Ltd	Birritjimi (Wallaby Beach) - MOU	91,133.59
Kalano Community Association Incorporated	Homelands Jobs	169,000.00
	Housing Maintenance Services	222,420.00
	Municipal and Essential Services - Town Camps	158,400.00

	Municipal and Essential Services	178,420.00
Katherine Town Council	One off Grant 2019-20	120,000.00
	Reserves and Other Organisations 2019-20	139,100.00
	Special Community Assistance and Local Employment	639,000.00
Larrakia Nation Aboriginal Corporation	Support Services - Specialist Homelessness Services (NT)	417,075.00
Laynhapuy Homelands Aboriginal Corporation	Homelands Extra Allowance	448,000.00
	Homelands Jobs	359,125.00
	Housing Maintenance Services	472,360.50
	Municipal and Essential Services - Special Purpose Grant	196,580.00
	Municipal and Essential Services	1,236,671.50
Litchfield Council	Special Community Assistance and Local Employment	560,700.00
Local Government Association Of The Northern Territory Inc	One Off Grant 2019-20	100,000.00
Mabunji Aboriginal Resource Indigenous Corporation	Homelands Extra Allowance	248,000.00
	Homelands Jobs	359,125.00
	Housing Maintenance Services	537,535.00
	Municipal and Essential Services - Town Camps	334,800.00
	Municipal and Essential Services	539,335.00
McMahon Services Australia (NT) Pty Ltd	Provision of Asbestos Removal, Disposal and Remediation Works in Identified Remote Communities of Victoria Daly, West Daly and Central Desert regions.	58,201.88
MacDonnell Regional Council	Homelands Extra Allowance	144,000.00
	Homelands Jobs	295,750.00
	Housing Maintenance Services	274,174.00
	Indigenous Jobs Development Funding	1,335,000.00
	Local Authority Project Funding	571,710.00
	Municipal and Essential Services	659,773.00
	Northern Territory Operational Subsidy	4,109,985.00
	Special Community Assistance and Local Employment	377,000

Manungurra Aboriginal Corporation	Homelands Jobs	42,250.00
	Housing Maintenance Services	42,636.00
	Municipal and Essential Services - Special Purpose Grant	88,000.00
	Municipal and Essential Services	102,597.00
Marngarr Resource Centre Aboriginal Corporation	Homelands Jobs	42,250.00
	Housing Maintenance Services	38,760.00
	Municipal and Essential Services - Special Purpose Grant	72,728.00
	Municipal and Essential Services	93,270.00
Marthakal Homelands And Resource Centre Aboriginal Corporation	Homelands Extra Allowance	117,600.00
	Homelands Jobs	126,750.00
	Housing Maintenance Services	170,544.00
	Municipal and Essential Services - Special Purpose Grant	390,156.00
	Municipal and Essential Services	410,388.00
Mental Health Association Of Central Aust Inc	Equal Remuneration Order - Homelessness Grants (DLGHCD)	8,102.00
	Support Services - Specialist Homelessness Services (NT)	449,743.00
Milingimbi And Outstations Progress Resources Aboriginal Corporation	Homelands Extra Allowance	112,000.00
	Homelands Jobs	126,750.00
	Housing Maintenance Services	119,301.00
	Municipal and Essential Services - Special Purpose Grant	151,000.00
	Municipal and Essential Services	287,097.00
Mission Australia	Accommodation Management Services – Specialist Homelessness Services (NT)	1,186,302.00
	Equal Remuneration Order - Homelessness Grants (DLGHCD)	54,811.00
	Housing for Young People Program - Darwin Region	83,567.00
	Support Services - Specialist Homelessness Services (NT)	2,452,028.00
Monash University	Room to Breathe Research Collaboration	15,000.00
Mutitjulu Community	Homelands Jobs	42,250.00
	Municipal and Essential Services	145,980.00

Aboriginal Corporation		
Ngaliwurru-Wuli Aboriginal Corporation	Homelands Extra Allowance	128,000.00
	Homelands Jobs	274,625.00
	Housing Maintenance Services	193,786.00
	Municipal and Essential Services - Special Purpose Grant	384,384.00
	Municipal and Essential Services	724,234.00
Ngurratjuta/Pmara Ntjarra Aboriginal Corporation	Housing Maintenance Services	160,768.00
	Municipal and Essential Services - Special Purpose Grant	172,178.00
	Municipal and Essential Services	386,866.00
Northern Territory Shelter Incorporated	Equal Remuneration Order - Homelessness Grants (DLGHCD)	8,661.00
	Peak Body Funding	1,004,186.00
Numbulwar Homelands Council Association Inc	Homelands Jobs	84,500.00
	Housing Maintenance Services	69,768.00
	Municipal and Essential Services - Special Purpose Grant	65,591.00
	Municipal and Essential Services	167,886.00
Power Projects (N.T.) Pty. Ltd.	Homelands Extra Allowance	16,000.00
	Homelands Jobs 2018/2023	338,000.00
	Housing Maintenance Services 2018/2023	298,760.00
	Municipal and Essential Services - Special Purpose Grant	244,492.00
	Municipal and Essential Services - Town Camps 2018/2023	189,786.00
	Municipal and Essential Services 2018/2023	694,317.00
	Town Camps - Elliott North Camp - Gurungu	103,140.30
	Town Camps - Elliott South Camp - Wiyugu	397,025.64
	Utopia Homelands Housing Upgrades Program	1,500,000.00
Quality Plumbing & Building	Housing Maintenance Services	150,372.07

Contractors Pty Ltd	Municipal and Essential Services - Town Camps	148,738.56
Rirratjingu Mining Pty Ltd	Birritjimi (Wallaby Beach) - MOU	5,730.36
Robbie Robbins Reserve	Reserves and Other Organisations	75,000.00
Roper Gulf Regional Council	Homelands Extra Allowance	96,000.00
	Homelands Jobs	169,000.00
	Housing Maintenance Services	175,928.00
	Indigenous Jobs Development Funding	1457435.00
	Local Authority Project Funding	849,620.00
	Municipal and Essential Services - Special Purpose Grant	123,669.00
	Municipal and Essential Services - Town Camps	76,800.00
	Municipal and Essential Services	317,926.00
	Northern Territory Operational Subsidy	4,455,940.00
	Reserves and Other Organisations	11,000.00
	Special Community Assistance and Local Employment	398,400.00
Somerville Community Services Inc	Accommodation Management Services – Specialist Homelessness Services (NT)	83,557.00
	Equal Remuneration Order - Homelessness Grants (DLGHCD)	16,499.00
	Non-Government Owned Disability Accommodation Stimulus Grant	236,363.64
	Support Services - Specialist Homelessness Services (NT)	946,220.00
Spray Grass Industries Pty Ltd	Ngukurr Subdivision	56,700
St Vincent De Paul Society (NT) Inc	Accommodation Management Services – Specialist Homelessness Services (NT)	266,311.00
	Equal Remuneration Order - Homelessness Grants (DLGHCD)	10,395.00
	Support Services - Specialist Homelessness Services (NT)	1,307,826.00
	Equal Remuneration Order - Homelessness Grants (DLGHCD)	5,081.00

Tangentyere Council Aboriginal Corporation	Homelands Jobs	253,500.00
	Municipal and Essential Services - Town Camps	453,600.00
	Support Services - Specialist Homelessness Services (NT)	1,261,111.00
Thangkenhareng Aboriginal Corporation	Homelands Extra Allowance	400.00
	Housing Maintenance Services	13,143.00
	Municipal and Essential Services - Special Purpose Grant	92,390.00
	Municipal and Essential Services	183,441.00
The Trustee For Dinybulu Regional Services Trust	Homelands Jobs	169,000.00
	Housing Maintenance Services	105,568.00
	Municipal and Essential Services - Special Purpose Grant	205,000.00
	Municipal and Essential Services	254,048.50
The Trustee For Nhulunbuy Public Cemetery Trust	Reserves and Other Organisations	10,000.00
Tiwi Islands Regional Council	Homelands Jobs	84,500.00
	Housing Maintenance Services	77,595.67
	Indigenous Jobs Development Funding	571,000.00
	Local Authority Project Funding	359,880.00
	Municipal and Essential Services - Special Purpose Grant	111,650.00
	Municipal and Essential Services	297,436.34
	Northern Territory Operational Subsidy	1,500,721.00
	Special Community Assistance and Local Employment	533,600.00
Tjuwanpa Outstation	Homelands Jobs	211,250.00

Resource Centre (Aboriginal Corporation)	Housing Maintenance Services	186,372.00
	Municipal and Essential Services	467,148.00
Top End Association For Mental Health Inc.	Non-Government Owned Disability Accommodation Stimulus Grant	320,909.09
Trustee For The Salvation Army (Nt) Property Trust	Accommodation Management Services – Specialist Homelessness Services (NT)	\$102,599.00
	Equal Remuneration Order - Homelessness Grants (DLGHCD)	\$32,581.00
	Support Services - Specialist Homelessness Services (NT)	\$523,821.00
	The Katherine Doorways Hub	\$136,250.00
	Interim Service Response – COVID-19	\$101,208.00
Urapuntja Aboriginal Corporation	Homelands Extra Allowance	\$384,000.00
	Homelands Jobs	\$169,000.00
	Housing Maintenance Services	\$380,009.10
	Municipal and Essential Services	\$708,945.67
Victoria Daly Regional Council	Homelands Jobs	\$42,250.00
	Housing Maintenance Services	\$42,636.00
	Indigenous Jobs Development Funding	\$673,000.00
	Local Authority Project Funding	\$336,220.00
	Municipal and Essential Services	\$102,597.00
	Northern Territory Operational Subsidy	\$1,628,032.00
	Special Community Assistance and Local Employment	\$536,100.00
Wagait Shire Council	Northern Territory Operational Subsidy	\$208,021.00
	Special Community Assistance and Local Employment	\$100,000.00
Warddeken Land Management Limited	Housing Maintenance Services	\$3,876.00
	Municipal and Essential Services	\$9,327.00
Warnbi Aboriginal Corporation - Kakadu	Homelands Extra Allowance	\$8,000.00
	Homelands Jobs	\$42,250.00
	Housing Maintenance Services	\$221,094.00
	Municipal and Essential Services - Special Purpose Grant	\$150,000.00
	Municipal and Essential Services - Town Camps	\$36,000.00
	Municipal and Essential Services	\$450,938.00

West Arnhem Regional Council	Indigenous Jobs Development Funding	\$760,000.00
	Local Authority Project Funding	\$630,170.00
	Northern Territory Operational Subsidy	\$3,696,266.00
	Special Community Assistance and Local Employment	\$349,500.00
West Daly Regional Council	Homelands Extra Allowance	\$24,000.00
	Homelands Jobs	
	Housing Maintenance Services	\$124,032.00
	Indigenous Jobs Development Funding	\$592,000.00
	Local Authority Project Funding	\$468,340.00
	Municipal and Essential Services - Special Purpose Grant	\$150,800.00
	Municipal and Essential Services	\$493,104.00
	Northern Territory Operational Subsidy	\$1,752,481.00
Special Community Assistance and Local Employment	\$365,300.00	
Yantjarrwu Outstation Resource Centre Aboriginal Corporation	Homelands Jobs	\$169,500.00
	Housing Maintenance Services	\$104,652.00
	Municipal and Essential Services - Special Purpose Grant	\$363,910.00
	Municipal and Essential Services	\$251,829.00
Yapa-Kurlangu Ngurrara Aboriginal Corporation	Homelands Jobs	\$84,500.00
	Housing Maintenance Services	\$32,018.00
	Municipal and Essential Services - Special Purpose Grant	\$99,280.00
	Municipal and Essential Services	\$77,048.00
Yilli Rreung Housing Aboriginal Corporation	Batten Road Short Stay Accommodation - Development of Community Education Materials 2019/20	\$50,000.00
	Batten Road Short Stay Accommodation 2019/20	\$318,000.00
	Homelands Extra Allowance	\$56,000.00

	Homelands Jobs 2018/2023	\$316,875.00
	Housing Maintenance Services 2018/2023	\$411,150.00
	Municipal and Essential Services - Special Purpose Grant	\$127,726.00
	Municipal and Essential Services - Town Camps 2018/2023	\$349,200.00
	Municipal and Essential Services 2018/2023	\$293,592.00
YWCA Australia	Equal Remuneration Order - Homelessness Grants (DLGHCD)	\$18,937.00
	Support Services - Specialist Homelessness Services (NT)	\$1,287,716.00
YWCA National Housing	Accommodation Management Services – Specialist Homelessness Services (NT)	\$158,547.00
	Equal Remuneration Order - Homelessness Grants (DLGHCD)	\$2,872.00
	Total Grants Paid	\$199,293,819.10
	Capital Grants Non-Cash – to recognise capital grant expenditure of completed works in progress for non-government works.	\$21,857,622.92
	Grand Total	\$221,151,442.02

MEDIA MONITORING SERVICES

31. Provide expenditure details on media monitoring services for the period beginning 1 July 2019 and ending 30 June 2020 (including entities engaged and who utilises the service).

Answer:

Isentia provided media monitoring services to the Department of Local Government, Housing and Community Development for the delivery of daily media to the Chief Executive Officer, Deputy Chief Executive Officers and Executive Directors. The daily media is also distributed within the Department as required.

The contract for media monitoring services is managed by the Department of the Chief Minister and Cabinet on behalf of Northern Territory Government agencies.

INFRASTRUCTURE PROJECTS

32. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia to be considered for the Infrastructure Priority List?

Answer:

A whole-of-government response will be provided by the Department of Industry, Tourism and Trade.

33. Please provide details of newly committed projects for the period beginning 1 July 2019 and ending 30 June 2020.

Answer:

A whole-of-government response will be provided by the Department of Infrastructure, Planning and Logistics.

34. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

Answer:

A whole-of-government response will be provided by the Department of Infrastructure, Planning and Logistics.

GOVERNMENT LEASED BUILDINGS

35. What is the total annual power bill of each Government building owned/leased/used by each Department for the period beginning 1 July 2019 and ending 30 June 2020?

Answer:

Department of Local Government, Housing and Community Development

The Department of Local Government, Housing and Community Development pays for electricity separately from the Northern Territory Property Management costs for the offices listed below. The electricity costs below may be for the whole building or a portion.

Government Buildings/Offices	Amount \$
Alice Springs Plaza	\$30,051
Alyangula Office	\$2,210
CASCOM Centre	\$18,138
Galiwin'ku Training Centre	\$743
Highway House	\$10,946
Jabiru Training Centre	\$5,421
RCG Centre	\$158,921
RCG House	\$311,913
Tennant Creek Office	\$52,603

Wadeye Office Space	\$1,309
Grand Total	\$592,255

NT Home Ownership

Power costs for NT Home Ownership are absorbed within the Department of Local Government, Housing and Community Development budget.

36. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period beginning 1 July 2019 and ending 30 June 2020?

Answer:

A whole-of government response to question 36 will be provided by the Department of Corporate and Digital Development.

37. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

Answer:

A whole-of government response to question 37 will be provided by the Department of Corporate and Digital Development.

FEES AND CHARGES

38. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2019/20 financial year and whether any of these fees and charges was increased following the passage of the 2019/20 financial year budget.

Answer:

Department of Local Government, Housing and Community Development

A total of \$96.15 million in Goods and Services revenue was collected in 2019-20. The below table sets out the purpose of this revenue.

Purpose	Revenue Amount
Aboriginal Interpreting Service	\$1,279,722
Interpreting and Translating Services NT	\$85,841
Remote Training Centres	\$40,411
Local Government Rates Revenue	\$2,974,232
Social Housing Head Leasing	\$8,483,987
Rent Revenue (including GEH)	
Arafura	\$10,232,604
Arnhem	\$12,289,986
Big Rivers	\$12,434,910

Greater Darwin	\$22,615,606
Barkly	\$7,389,267
Central Australia	\$16,322,081
Information Act Revenue	\$390
Total	\$96,149,037

NT Home Ownership

NT Home Ownership does not have any statutory or legislative fees and charges.

INTERNAL AUDITS

39. How many internal audits and financial investigations were conducted in the period beginning 1 July 2019 and ending 30 June 2020?

Answer:

As at 30 June 2020, the Department of Local Government, Housing and Community Development conducted 12 internal audits:

- nine of those were completed; and
- three of those remain open at the end of the reporting period.

40. What were the terms of reference or focus for each investigation?

Answer:

Audit / Investigation	Terms of Reference
Government Employee Housing Probity Report – Merit Partners	The primary objective of the review was to provide probity services in relation to the evaluation process of the Request for Proposals – Government Employee Housing Initiative 2019 Tennant Creek (TC19-0013). The focus was to ensure the process is consistent with the Northern Territory Government Procurement Framework and to ensure due diligence in accordance with the Probity Plan including the Assessment Plan, in a fair and equitable manner.
Social Housing Head Leasing 2019 Probity Audit – Merit Partners	The probity audit was undertaken to provide probity services in relation to the oversight and evaluation processes undertaken to assess the Request for Proposals relating to the Social Housing Head Leasing Initiative 2019.
Value for Territory (3) – Merit Partners	The objective of the Value for Territory (VFT) Audit is to assess the adequacy of the Department's procurement controls to ensure compliance with the provisions of the <i>Procurement Act 1995</i> and the Procurement Guidelines and Rules.

Travel Audit 2018 – Internal Governance Team	Assess the Department’s compliance with the requirements of the Northern Territory Travel Policy Framework, dated 1 July 2018, Version 3.1.
Work Health and Safety Compliance Audit.- Merit Partners	The primary objective of the Work Health and Safety Compliance Audit was to assess the Department's compliance with the requirements of the <i>Work Health and Safety (National Uniform Legislation) Act 2011</i> .
Value for Territory (4) – BDO	The objective of the Value for Territory (VFT) Audit was to assess the adequacy of the Department's procurement controls to ensure compliance with the provisions of the <i>Procurement Act 1995</i> and the Procurement Guidelines and Rules.
Travel Audit 2019 – Internal Governance Team	Assess the Department’s compliance with the requirements of the Northern Territory Travel Policy Framework, dated 1 July 2018, Version 3.1.
Procurement Internal Audit Program Review – Merit Partners	The objective of the consultancy is to develop the Department’s Procurement Internal Audit Program. Major risks for the Department relate to non-compliance with the <i>Procurement Act 1995</i> , Procurement Policy and Procurement Rules. The Department has developed internal controls to identify the Department’s non-compliance and a review of these risks and controls identifies opportunities for improvement to ensure that controls are adequate, effective and efficient.
NTHO Internal Audit Activity Review – BDO	Following external auditing by the Auditor-General of the Northern Territory, it was recommended that a performance management system audit is conducted by an external auditor to ensure appropriate independence, assurance and adherence to the principles of competitive neutrality. A performance management systems audit is a type audit activity with the aim of determining whether the performance management systems enable the organisation to assess whether its objectives are being achieved economically, efficiently and effectively.
\$100 Million Stimulus Probity Report – BDO	The internal audit aims to evaluate the design and operating effectiveness of the internal controls established by the Department of Local Government, Housing and Community Development to manage compliance with local procurement rules in its procurement function and making recommendations where opportunities for improvement controls are identified.
Remote Property Tenancy Management Project – Wadeye – KPMG	Provide oversight of the Negotiation Team to ensure any negotiations conducted with the proponent for the delivery of housing maintenance and tenancy management services in the community of Wadeye, are in accordance with:

	<ul style="list-style-type: none"> • The Remote Contracting Framework Agreement (RCFA) with Thamarrurr Development Corporation; and • The probity Terms of Reference for the Remote Property and Tenancy Management Contracts project.
RTA Compliance Review – KPMG	The objectives of the compliance review are to undertake a high level review of the Department’s compliance with the <i>Residential Tenancies Act 1999</i> and develop a Residential Tenancy Management Internal Audit Program.

41. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

Answer:

No fraudulent activity has been detected as a result of the audits/reviews undertaken for the reporting period 1 July 2019 to 30 June 2020. There were no recorded breaches of financial legislation.

Any findings as a result of the audit/review programs conducted have been considered by the Department and are being addressed through its internal audit processes of addressing any recommendations. The Department designs implementation and treatment plans to monitor change and to record progress in an audit log.

BOARDS / ADVISORY BODIES

42. Please detail all boards and advisory bodies in your Agency in 2019/20, also providing the following information:

- a) The Terms of Reference, if changed from last year
- b) The current members and when they were appointed
- c) The total remuneration paid to each Board member during the 2019/20 financial year
- d) The itemised total cost incurred by the Board during the 2019/20 financial year
- e) The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020

Answer:

Under legislation administered by the Department of Local Government, Housing and Community Development, there are three types of local government statutory committees, as well as the Northern Territory Grants Commission.

Local Government Accounting Advisory Committee

a) Terms of Reference

The Local Government Accounting Advisory Committee is established pursuant to Regulation 3 of the *Local Government (Accounting) Regulations 2008*. The Advisory Committee provides advice to the Minister and the Department regarding local government financial management and accounting practices, and advice regarding legislative changes necessary to improve the standards of local government financial management and accounting.

b) Current Members

The Advisory Committee is represented by:

- Mr Mathew Kennon – Chartered Accountants and CPA Australia;
- Mr Derek Mayger – Chartered Accountants and CPA Australia;
- Mr Marc Gardner – Local Government Association of the NT (LGANT);
- Mr Sean Holden – Local Government Association of the NT (LGANT);
- Mr Ramesh Pudasaini – Local Government Association of the NT;
- Ms Silke Maynard – LGANT’s NT Finance Reference Group;
- Ms Maxie Alida Smith – LGANT’s NT Finance Reference Group;
- Ms Meeta Ramkumar – Department of Local Government, Housing and Community Development; and
- Ms Jocelyn Nathanael-Walters – Department of Local Government, Housing and Community Development.

All appointments expire on 30 June 2021.

c) Remuneration

Members of the Local Government Accounting and Advisory Committee are not remunerated.

d) Total Costs Incurred 2019/20

Nil.

e) Number of Times Board has met 1 July 2019 to 30 June 2020

This Board has met twice. This Board will cease under the *Local Government Act 2019*.

Local Government (Administration and Legislation) Advisory Committee

a) Terms of Reference

The Local Government Administration and Legislation Advisory Committee is established pursuant to Regulation 3 of the *Local Government (Administration) Regulations 2008*. The Advisory Committee provides advice to the Minister for Local Government, Housing and Community Development regarding legislative, administrative and operational issues relevant to local government.

b) Current Members

The Advisory Committee is represented by:

- Mr Marc Gardner – Local Government Managers Australia;
- Mr Greg Arnott – Local Government Managers Australia;
- Mr Sean Holden – Local Government Association of the NT;
- Mr Jamie De Brenni – Local Government Association of the NT;
- Mr Hugh King – Department of Local Government, Housing and Community Development;
- Ms Marion Scrymgour – Council Officer;
- Mr Luccio Cercarelli – Council Officer; and
- Ms Diane Hood – Council Officer.

c) Remuneration

Members of the Local Government Administration and Legislation Advisory Committee are not remunerated.

d) Total Cost Incurred 2019/20

Nil.

e) Number of Times Board has met 1 July 2019 to 30 June 2020

Nil. This Board will cease under the *Local Government Act 2019*.

Local Government Disciplinary Committee

a) Terms of Reference

Local Government Disciplinary Committees are established under section 80 of the *Local Government Act 2008*. A disciplinary committee is independent and deals with complaints made against any member of a council, local board, local authority or council committee, for an alleged breach of a council's code of conduct.

A disciplinary committee must be constituted by three members, one from each

of the three classes of eligible members:

- a legal practitioner nominated by the Attorney-General;
- a person nominated by the Minister for Local Government, Housing and Community Development; and
- a person who has been nominated by the Local Government Association of the Northern Territory.

A total of 28 people have been appointed to be eligible to be members of a local government disciplinary committee.

b) Current Members

The below eligible people were appointed for a period of three years from 14 November 2017:

Nominees of the Attorney-General	Nominees of the Minister for Housing and Community Development	Nominees of the Local Government Association of the Northern Territory
Ms Ruth Brebner	Ms Karan Aitken	Mr Peter Clee
Mr Andrew George	Ms Sue Barnes	Ms Jacinta Price
Ms Lyma Nguyen	Mr Brett Beaton	Ms Gaye Lawrence
Mr Joshua Ingrams	Mr Glenn Bernardin	Dr Emma Young
	Ms Kylee Carter	Ms Lynette De Santis
	Ms Sasithorn Clark	
	Ms Cheryl Day	
	Ms Cindy-Lee McDonald	
	Ms Annette Murtagh	
	Dr Grant Parsons	
	Ms Cheryl Wall	

The below eligible people were appointed for a period of three years from 13 November 2018:

Nominee	Council
Mr Peter Pangquee	Alderman City of Darwin
Ms Fay Miller	Mayor Katherine Town Council
Ms Elisabeth Clark	Alderman Katherine Town Council

Mrs Toni Tapp-Coutts	Alderman Katherine Town Council
Mr John Zelley	Alderman Katherine Town Council
Ms Judith MacFarlane	Mayor Roper Gulf Regional Council
Mr Steven Edgington	Mayor Barkly Regional Council
Mr Noel Hayes	Councillor Barkly Regional Council

The Department provides secretariat services to disciplinary committees. When a complaint is received, the Department constitutes a disciplinary committee from the pool of eligible members.

c) Remuneration

This level of information is not appropriate to provide.

d) Total Costs Incurred 2019/20

Since 1 July 2019, the total expenditure for the Local Government Disciplinary Committees is \$9,787.50.

e) Number of Times Board has met 1 July 2019 to 30 June 2020

Disciplinary Committees meet as required for deliberations regarding each complaint.

Northern Territory Grants Commission

a) Terms of Reference

The Northern Territory Grants Commission is an independent body established under section 4 of the *Local Government Grants Commission Act 1986*. The primary role of the Commission is to provide recommendations to the Minister for Local Government, Housing and Community Development in relation to the distribution of the Australian Government's financial assistance general purpose and local road grants to local government councils.

b) Current Members

The Grants Commission consists of four members, with alternative members if required:

- Dr David Ritchie – Independent Chair (appointed on 21 December 2016);
- Ms Fay Miller – Represent Municipal Councils (appointed on 19 February 2020);
- Ms Athina Pascoe-Bell – Alternative Member (appointed on 19 February 2020);
- Ms Kaye Thurlow – Represent Regional and Shire Councils (appointed on 28 June 2019);
- Mr Brian Pedwell – Alternative Member (appointed on 28 June 2019);

- Ms Meeta Ramkumar – Represent the Chief Executive Officer of the Department of Local Government, Housing and Community Development; and
- Ms Jocelyn Nathanael-Walters – Alternative Member.

c) Total Remuneration of Members

This level of information is not appropriate to provide.

d) Total Costs Incurred 2019/20

Total Costs incurred by the Grants Commission for the period 1 July 2019 to 30 June 2020 is \$136,070.95, as follows:

- \$35,128 – Operational expenses, including sitting fees; and
- \$100,942.95 – Administrative salary support provided by the Department of Local Government, Housing and Community Development, including Chair’s Remuneration.

e) Number of Times Board has met 1 July 2019 to 30 June 2020

The Board has met three times.

Reserves under the *Crown Lands Act 1992*

The Minister for Local Government, Housing and Community Development is responsible for section 79 of the *Crown Lands Act 1992*. Section 79 of the *Crown Lands Act 1992* provides for the appointment and powers of trustees for reserves established under the *Crown Lands Act 1992*.

Robbie Robbins Reserve in Litchfield, Blatherskite Park Reserve in Alice Springs, Olive Pink Botanic Garden in Alice Springs, Aileron Racecourse Reserve and Daly Waters Rodeo Reserve are reserves created under the *Crown Lands Act 1992* which are managed by a Board of Trustees.

Robbie Robbins Reserve Board of Trustees

a) Terms of Reference

Robbie Robbins Reserve is managed by a Board of Trustees appointed under section 79 of the *Crown Lands Act 1992*. It is a recreational reserve set up primarily for equestrian and other recreational users in the Darwin area. The Board of Trustees is required to report on the administration of the trust pursuant to section 79(7) of the *Crown Lands Act 1992*.

b) Current Members

Name	Position	Date appointed
John McLaren	Chair	6 January 2010
Marguerate Gayoso	Trustee (Secretary)	31 March 1998
Joan Hassall	Trustee (Treasurer)	25 May 1995

Bruce Bremner	Trustee	15 January 2013
William Josephs	Trustee	28 August 2006

c) Total Remuneration of Members

Trustees of Robbie Robbins Reserve are not remunerated.

d) Total Costs Incurred 2019/20

Operational funding provided by the Department of Local Government, Housing and Community Development is \$75,000.

e) Number of Times Board has met 1 July 2019 to 30 June 2020

This Board has met five times.

Blatherskite Park Reserve Board of Trustees

a) Terms of Reference

Blatherskite Park Reserve is managed by a Board of Trustees appointed under section 79 of the *Crown Lands Act 1992*. It is a recreational reserve also known as the Alice Springs Showgrounds and is used by other community groups for a range of events. The Board of Trustees is required to report on the administration of the trust pursuant to section 79(7) of the *Crown Lands Act 1992*.

b) Current Members

Name	Position	Date appointed
Ms Joanne Doyle	Chair	5 August 2016
Mr Harry Cook	Trustee	8 January 2011
Mrs Mette Spilsbury	Trustee	18 October 2017
Mr Malcolm Crowley	Trustee	8 August 2018
Ms Angeleen Vincent	Trustee	8 August 2018

c) Total Remuneration of Members

Trustees of Blatherskite Park Reserve are not remunerated.

d) Total Costs Incurred 2019/20

Operational funding provided by the Department of Local Government, Housing and Community Development is \$160,000.

e) Number of Times Board has met 1 July 2019 to 30 June 2020

This Board has met 12 times.

Olive Pink Botanic Garden Reserve

a) Terms of Reference

Olive Pink Botanic Garden is managed by a Board of Trustees appointed under section 79 of the *Crown Lands Act 1992*. It is named after the late Miss Olive Pink, a well know anthropologist and environmental campaigner who lived on the site for many years.

The Olive Pink Botanic Garden Board of Trustees is required to report on the administration of the trust pursuant to section 79(7) of the *Crown Lands Act 1992*. The Board of Trustees provides financial statements to the Department of Tourism and Culture as that department provides a grant for the general management of the garden.

The Board of Trustees manages the garden on behalf of the community.

b) Current Members

Name	Position	Date appointed
Ms Francis Kilgariff	Chair	18 Sept 2018
Mr Stephen Morton	Trustee	21 Sept 2011
Ms Sarah Fairhead	Trustee	18 Sept 2018
Mr Scott Pullyblank	Trustee	18 Sept 2018
Ms Robina Pye	Trustee	18 Sept 2018
Mr Peter Renehen	Trustee	18 Sept 2018
Ms Alice De Brenni	Trustee	24 October 2019

c) Total Remuneration of Members

Trustees of Olive Pink Botanic Garden Reserve are not remunerated.

d) Total Costs Incurred 2019/20

Operational funding provided by the Department of Local Government, Housing and Community Development: Nil.

e) Number of Times Board has met 1 July 2019 to 30 June 2020

This Board has met 12 times.

Aileron Racecourse Reserve Board of Trustees

a) Terms of Reference

Aileron Racecourse Reserve is managed by a Board of Trustees appointed under section 79 of the *Crown Lands Act 1992*. It is a recreational reserve used by the Aileron Bush Club for the one annual Bush Weekend, which includes rodeo, gymkhana, camping and other novelty events. The Board of Trustees is required to report on the administration of the trust pursuant to section 79(7) of the *Crown Lands Act 1992*.

b) Current Members

Name	Position	Date appointed
Mr Gregory Dick	Chair	10 August 2005
Mr Gary Dann	Trustee	10 August 2005
Mr Roy Chisholm	Trustee	30 April 2018
Mr James Christian	Trustee	30 April 2018
Mr Matthew McCarthy	Trustee	30 April 2018

c) Total Remuneration of Members

Trustees of Aileron Racecourse Reserve are not remunerated.

d) Total Costs Incurred 2019/20

Operational funding provided by the Department of Local Government, Housing and Community Development: Nil.

e) Number of Times Board has met 1 July 2019 to 30 June 2020

This Board has met once.

Daly Waters Rodeo Reserve

a) Terms of Reference

Daly Waters Rodeo Reserve is managed by a Board of Trustees appointed under section 79 of the *Crown Lands Act 1992*. It is used by the Daly Waters Campdraft, Rodeo and Gymkhana Association for the annual Daly Waters Rodeo. The Board of Trustees is required to report on the administration of the trust pursuant to section 79(7) of the *Crown Lands Act 1992*.

b) Current Members

Name	Position	Date appointed
Mr Raymond Murphy	Chair	1 November 2018
Mrs Kimberly Harries	Trustee	1 November 2018
Mr John Harries	Trustee	1 November 2018
Mr Keith Holzwart	Trustee	1 November 2018

Mrs Amanda Murphy	Trustee	1 November 2018
Mr Thomas Stockwell	Trustee	1 November 2018

c) Total Remuneration of Members

Trustees of Daly Waters Rodeo Reserve are not remunerated.

d) Total Costs Incurred 2019/20

Operational funding provided by the Department of Local Government, Housing and Community Development: Nil.

e) Number of Times Board has met 1 July 2019 to 30 June 2020

This Board has met once.

Public Housing Appeals Board

a) Terms of Reference

The Public Housing Appeals Board is established to provide an informal, independent and effective mechanism for the review of certain decisions made by the Department, to allow for recommendations to be made to the Department in relation to those decisions and, more broadly, in relation to the Department's policies and procedures associated with those decisions.

The Department's Appeals Policy sets out which decisions can and cannot be reviewed by the Board. Appeal hearings will be held as required, consistent with the effective operation of the policy.

Members of the Board, including the Chairperson and Deputy Chairperson, are appointed by the Minister for Local Government, Housing and Community Development for a period of two years and may be reappointed for one or more additional terms of two years.

b) Current Members

Name	Position	Date appointed
Robyn Harrison	Chair	1 July 2018
Robert Kendrick	Deputy Chair	1 July 2018
Diane Davis	Deputy Chair	1 July 2019
Sydney Stirling	Member	1 July 2019
John Duguid	Member	1 July 2018
Vanessa Lethlean	Member	1 July 2019
Trish Hilder	Member	1 July 2018
Tracey Brand	Member	1 July 2019
Robert Perry	Member	1 July 2018
Jeffrey Verinder	Member	1 July 2019

All appointments expire on 30 June 2020.

c) Remuneration

Public Housing Appeals Board Members are remunerated in line with the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2011* which determines remuneration, allowances and expenses.

d) Total Cost Incurred 2019/20

The total cost incurred by the Public Housing Appeals Board since 1 July 2019 is \$2,117.29.

e) Number of Times Board has met 1 July 2019 to 30 June 2020

The Board has met two times.

REVIEWS AND INQUIRIES

43. Details of all reviews and inquiries completed or commenced during the 2019/20 financial year, also providing the following information:

- a) The Terms of Reference
- b) The criteria for selection of all panel members
- c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
- d) The cost of the review/inquiry
- e) How the information was/is accumulated to contribute to the review/inquiry
- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
- g) If not completed when this is expected

Answer:

Seven reviews were undertaken during the 2019-20 financial year:

- Probity Audit of the \$100 Million Stimulus Program;
- Work Health Safety Review Audit;
- Probity Report on Government Employee Housing,
- Probity Report on Social Head Leasing,
- *Residential Tenancies Act 1999* Compliance Review;
- Remote Property and Tenancy Management Project Wadeye Probity Advice; and
- NT Home Ownership Internal Audit Activity Review.

a) The Terms of Reference

Audit/Review	Terms of Reference
Probity Audit of the \$100 Million Stimulus Program	The internal audit aims to evaluate the design and operating effectiveness of the internal controls established by the Department of Local Government, Housing and Community Development to manage the compliance with local procurement rules in its procurement function and making recommendations for improvement where opportunities for improvement in controls are identified.
Work Health Safety Review Audit	The objectives of the internal review are to provide a report which addresses the following: the level of awareness of the Work Health and Safety Management System, the extent of compliance with those policies and procedures, if policies and procedures are being implemented as intended and major risks relating to the Work Health and Safety Management System.
Probity Report on Government Employee Housing	To express an opinion on whether the assessment process has been fair and equitable for the evaluation of proposals received for 23 new dwellings in Tennant Creek to be leased for Government Employee Housing.
Probity Report of Social Head Leasing Initiative	This engagement focussed on whether the probity and accountability of the process to lease an additional 56 dwellings in the Darwin region and 12 dwellings in the Tennant Creek region was consistent with the requirements of the Northern Territory Government Procurement Framework, the Probity Plan, and practice guidelines for ensuring ethical behaviour and fair dealing in this evaluation process.
<i>Residential Tenancies Act 1999</i> Compliance Review	The objectives of the compliance review are to undertake a high level review of the Department's compliance with the RTA and develop a Residential Tenancy Management Internal Audit Program.
Remote Property and Tenancy Management Project Wadeye Probity Advice	Provide oversight of the Negotiation Team to ensure any negotiations conducted with the proponent for the delivery of housing maintenance and tenancy management services in the community of Wadeye, are in accordance with: <ul style="list-style-type: none"> • the Remote Contracting Framework Agreement (RCFA) with Thamarrurr Development Corporation; and • the probity Terms of Reference for the Remote Property and Tenancy Management Contracts project.
NT Home Ownership Internal audit Activity Review	Following external auditing by the Auditor-General of the NT, it was recommended that a performance management system audit is conducted by an external auditor to ensure appropriate independence, assurance and adherence to the principles of

	competitive neutrality. A performance management systems audit is a type audit activity with the aim of determining whether the performance management systems enable the organisation to assess whether its objectives are being achieved economically, efficiently and effectively.
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b) The criteria for selection of all panel members

In 2019, an Audit and Probity services panel contract was awarded by the Department to a number of suppliers for regularly purchased goods, works or services at predetermined rates, terms and conditions. The panel that awarded the contract in 2019 was selected in regards to the size requirements of the panel and staff skills, expertise, experience and qualifications.

c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry

All reviews were conducted by locally represented firms (BDO Darwin and Merit Partners) and the qualifications of staff members is publically available on the respective firms' websites.

d) The cost of the review/inquiry

- The Probity Audit - \$100 Million Stimulus Program was completed and cost \$66,000.
- The Work Health Safety Review was completed by 30 June 2020. The cost was \$26,775.
- The cost of the Probity Report on Government Employee Housing was \$5,313.
- The cost of the Probity Report on the Social Housing Initiative was \$10,587.40.
- The *Residential Tenancies Act 1999* Compliance Review was completed by 30 June 2020 and cost \$17,480.
- The Remote Property Tenancy Management Program at 30 June 2020 is ongoing and is expected to cost \$7,303.
- The Internal Audit Activity Review for NT Home Ownership was ongoing at 30 June 2020 and is expected to cost \$8,992.50.

e) How the information was/is accumulated to contribute to the review/inquiry

Auditors seek information directly from nominated Department of Local Government, Housing and Community Development contacts or interview staff members in regards to legislation, department structure, policies or procedures, business systems or other information as required.

f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly

The following reviews are now completed:

- The Probity Report on the Social Head Leasing Initiative was completed in October 2019 and no audit findings were raised.
- The Probity Report on Government Employee Housing was completed in February 2020 and no audit findings were raised.
- The Work Health Safety Review is completed and recommendations are currently being implemented.
- The Probity Audit of the \$100 Million Stimulus Program was completed by 30 June 2020.
- The *Residential Tenancies Act 1999* Review was completed by 30 June 2020 and the Department is working through the business improvements recommended.

It is not expected that these reports will be tabled in the Legislative Assembly as the services were conducted for the purpose of continual improvement of internal processes relating to compliance, Department structure, policies and procedures, and business systems.

g) If not completed when this is expected

- The Probity Advice for the Remote Property Tenancy Management Program Wadey was received on 15 September 2020.
- The NTHO Internal Audit Activity Review was provided on 27 July 2020.

WORKPLACE HEALTH AND SAFETY

44. Please provide the number, nature and cost of reportable safety issues for the period beginning 1 July 2019 and ending 30 June 2020.

Answer:

For the period 1 July 2019 to 30 June 2020, a total of 224 Work Health and Safety reports were logged through the Figtree System:

Mechanism Group/Nature	2019-20
Slips, Trips and Falls	18
Chemicals and Substances	3
Mental Factors	4
Body Stressing	2
Vehicle Incidents	15
Being hit by an object	16

Hazard Identification	143
Biological Factors	7
Environmental Factors	1
Hitting Objects	6
Other – Pre-existing medical condition and dizziness	9
Sound and Pressure	0
Total	224

The cost of claims for the period 1 July 2019 to 30 June 2020 is \$445,231.73.

45. Please detail the number of stress related matters and claims for the period beginning 1 July 2019 and ending 30 June 2020.

Answer:

For the period 1 July 2019 to 30 June 2020, there was one reported stress related incident.

For the period 1 July 2019 to 30 June 2020, there were two claims for stress related injuries:

REGIONAL OFFICES

46. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2019/20 financial year. What are the locations for which they are responsible?

Answer:

As at 30 June 2020:

Region	FTE	Staffing Cost	Locations Responsible for	Functions
Arafura Region	26.3	\$3,158,802	The Arafura region encompasses areas covered by Maningrida, Gunbalanya, Warruwi, Minjilang, Wurrumiyanga, Milikapiti, Pirlangimpi, Belyuen, Acacia Larrakia	Provide accommodation and tenancy support services for eligible Territorians to access appropriate and safe housing options, working with agencies, communities and service providers to enhance the health and social wellbeing of Territorians. Deliver client-centric housing solutions in partnership with communities

Arnhem Region	24.71	\$2,467,023	The Arnhem region covers Gapuwiyak, Yirrkala, Gunyangara, Galiwin'ku, Milingimbi, Ramingining, Umbakumba, Angurugu, Milyakburra	and service providers including growing the community housing sector and urban asset renewal. Apply effective asset management principles to optimise the life of managed assets. Undertake strategic planning, policy advice and funding to deliver supported accommodation and other essential services in over 70 remote Aboriginal communities and in urban areas. A seven day a week, front line service designed to improve community safety in and around public housing premises.
Barkly Region	19.4	\$1 805 356	The coverage area includes Ali Curung, Ampilatwatja, Tara Alpururulam Wutunugurra Canteen Creek Tennant Creek Township and Community Living Areas (CLAs)	
Big Rivers Region	29.65	\$3,429,750	The coverage area includes the Katherine, Dagaragu, Kalkarindji, Pigeon Hole, Yarralin, Lajamanu Nama, Wadeye, Wudapuli Nauiyu, Nganmariyanga, Peppimenarti, Pine Creek Beswick, Barunga, Weemol, Bulman, Eva Valley/Manyallaluk, Binjari, Jilkminggan, Minyerri, Ngukurr, Numbulwar, Rittarangu, Limmen, Mataranka Amanbidji, Bulla, Kybrook Farm	To build, support and strengthen the local government sector through the provision of support to stakeholders to development capabilities in self-determination and local decision making within an engaged, relevant and effective governance framework. The Aboriginal Interpreter Service provides an efficient, effective and culturally appropriate Aboriginal language technical interpreting service to government, non-government and private sector clients on a 24-hour basis. It plays a major advocacy role in improving the access to effective communication for speakers of Aboriginal languages.
Central Australia Region	62.33	\$5,813 776	The coverage area includes Imanpa, Docker River, Rangerville, Mutitjulu Pmara Jutunta, Nturiya, Wilora, Laramba, Wilowra, Ti Tree Yuendumu, Yuelamu, Nyirripi Atitjere, Engawala Haasts Bluff, Papunya, Mt Liebig, Kintore, Mbunghara Hermannsburg, Areyonga, Wallace Rockhole, Ipolera Titjikala, Santa Teresa, Finke Alice Springs Town Camps	
Total	162.39	\$16,674 706		

