

## LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

### WRITTEN QUESTION

Mr Higgins to the Minister for Tourism, Sport and Culture, for all agencies falling under the Minister's portfolio responsibilities:

#### AGENCY ADMINISTRATION

**Note 1:**

We have submitted similar questions to those below in past years prior to the Estimates Committee Hearings. Although it appears there will not be any Estimates Committee Hearings this year; we are submitting these questions in the interests of accountability and continuity, to enable the comparison of agency information across years.

**Note 2:**

If there is to be a Whole of Government response to any of the questions, it would be appreciated if these are referred early to the Minister responsible to enable a response within the same timeframe as the remainder of the questions.

**Note 3:**

My Office would be very grateful if the question could be inserted at the beginning of each answer.

#### STAFFING

1. Please provide details for the following staffing questions as at 30 June 2019, and as at 31 March 2020:
  - a) How many staff were employed in the following categories:
    - i. Full time equivalent
    - ii. Permanent part time contract
    - iii. Contract
  - b) Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 30 June 2019, as at 31 March 2020, and as a percentage of the Agency total employment as at 31 March 2020 (all classifications);
  - c) Please advise the number of frontline staff as FTE as at 31 March 2020 and as a percentage of the Agency total employment (all classifications).

1(a) The Department of Tourism, Sport and Culture had staff employed in the following categories as at Pay Period 26 (26 June 2019) and Pay Period 19 (18 March 2020).

<b>DTSC - FTE</b>	<b>26 June 2019 (Pay 26)</b>	<b>18 March 2020 (Pay 19)</b>
FTE	451.97	411.73
Permanent Part-Time Contract*	33.77	27.56
Contract	63.79	57.57

\*Figure includes permanent and contract (temporary) part time employees

1(b) A whole-of-government response to Question 1(b) will be provided by the Minister for Public Employment.

1(c) Although many of the Department of Tourism, Sport and Culture roles interface directly with clients / public, we do not distinguish these roles as 'frontline service' delivery.

**2. Please advise, in each category:**

- a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2019 and as at 31 March 2020**
- b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2019 and as at 31 March 2020**

2(a) The Department of Tourism, Sport and Culture had staff on contracts employed in the following categories as at Pay Period 26 (26 June 2019) and Pay Period 19 (18 March 2020).

<b>DTSC - FTE</b>	<b>26 June 2019 (Pay 26)</b>	<b>18 March 2020 (Pay 19)</b>
Executive Contracts	19	16
Temporary Employment Contracts	44.79	41.57

2(b) Executive or temporary contract staff employed by the Department of Tourism, Sport and Culture as at Pay Period 26 (26 June 2019) and Pay Period 19 (18 March 2020).

<b>DTSC - Classification</b>	<b>26 June 2019 (Pay 26) FTE</b>	<b>18 March 2020 (Pay 19) FTE</b>
AO2	3.53	
AO3	5	4
AO4	9	10.94
AO5	2	4.8
AO6	4.6	7.2
AO7	1.4	
GRADT	1	
P2	2	1
PH2	1.06	
PH2R	3.7	1.93
SAO1	3	1
SAO2		0.9
SBA	1.8	
T1R	4.7	5.8
T2R	1	4
T3R		0
T5	1	
EO1C	8	6
EO2C	5	4
EO3C	4	4
EO4C	1	1
EO6C	1	1
<b>Total FTE</b>	<b>63.79</b>	<b>57.57</b>

3. For the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020 how many staff:
- Resigned
  - Were made redundant
  - Were terminated

Department of Tourism, Sport and Culture staff who ceased employment (resigned; redundant or terminated) as at 30 June 2019 and 31 March 2020.

<b>DTSC - Headcount</b>	<b>1 July 2018 – 30 June 2019</b>	<b>1 July 2019 - 31 March 2020</b>
Resigned	71	41
Redundant	2	0
Terminated	1	1

*Excludes employees on casual contracts*

**4. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?**

Department of Tourism, Sport and Culture staff who were unattached or categorized as redeployees for the full financial year ending 30 June 2019 and for the period 1 July 2019 to 31 March 2020.

<b>DTSC - Headcount</b>	<b>1 July 2018 – 30 June 2019</b>	<b>1 July 2019 - 31 March 2020</b>
Unattached	18	17
Redeployee	1	1

**5. How many staff were categorized as supernumerary for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?**

The administrative effort required to provide how many staff were categorized as supernumerary for the Department of Tourism, Sport and Culture for the full financial year ending 30 June 2019 and for the period 1 July 2019 to 31 March 2020 has been determined to be excessive, and would result in undue diversion of resources from service delivery.

**6. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?**

The Department of Tourism, Sport and Culture engaged no staff through employment agency arrangements for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020.

**7. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?**

Not applicable.

**8. How many positions had Special Measures applied when advertised for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?**

The Department of Tourism, Sport and Culture had 32 positions with Special Measures applied when advertising for the full financial year ending 30 June 2019; and 115 positions with Special Measures applied when advertising for the period 1 July 2019 to 31 March 2020.

**9. How many positions that had Special Measures applied, as referred to in the question above, had to be re-advertised due to the initial process not securing suitable candidates?**

No positions that had Special Measures applied by the Department of Tourism, Sport and Culture, including Territory Wildlife Parks, had to be re-advertised due to the initial process not securing suitable candidates for the full financial year ending 30 June 2019.

The Department of Tourism Sport and Culture had to re-advertise 4 positions that had Special Measures applied due to the initial process not securing suitable candidates for the period 1 July 2019 to 31 March 2020.

**10. How many grievances have arisen as a direct result of the Special Measures program since 1 July 2019. Of these, how many remain unresolved?**

A whole of Government response to Question 10 will be provided by the Minister for Public Employment.

## **OUTSOURCING**

**11. For the period beginning 1 July 2019 and ending 31 March 2020, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2020/21? If so, provide details.**

In March 2020, due to COVID-19, the Department of Tourism, Sport and Culture outsourced cleaning for Casuarina Coastal Reserve and Holmes Jungle Nature Park to supplement cleaning conducted by rangers. This commenced in April 2020 with an expected cost over a nine week period of \$12 600.

## LEGAL EXPENSES

12. What has been the expenditure on legal advice or related expenses for the financial year 2019/20? Provide details on:

- a) The matter(s) (designate which ones are finalised and which ones are ongoing)
- b) The amount paid by matter
- c) The amount paid to each outside legal firm or barrister engaged

The administrative effort required to provide a detailed response to these questions has been determined to be excessive, and would result in undue diversion of resources from service delivery. As such, the Department has provided a high level response to expenditure on legal advice and related expenses for the Department for the period 2019-20 (to 31 March 2020) of \$207 463.

Name of Vendor	Type	2019-20 (as at 31 March 2020) \$
Australian Credit Management Pty Ltd	Debt recovery	128
Bowden McCormack Lawyers and Advisers	Other legal service / advice	5 006
CITEC via Department of Attorney-General and justice	Company search	70
Clayton Utz	Contract preparation and review	275
	Other legal service / advice	682
Cozens Johansen Lawyers Pty Ltd	Solicitor fees	270
	Contract preparation and review	4 137
	Other legal service / advice	318
Finlaysons Lawyers	Solicitor fees	2 384
Hunt & Hunt Lawyers	Solicitor fees	3 527
HWL Ebsworth Lawyers	Contract preparation and review	12 021
	Domain name renewal	22 760
	Legal advice re intellectual property and trademarks	54 070
	Other legal services / advice	51 005
JKW Law Practice	Contract preparation and review	32 195
	Solicitor Fees	1 860
Karen Christopher	Contract preparation and review	4 200
	Other legal services / advice	1 295
Kelvin Chia Partnership	Contract preparation and review	4 435

Minter Ellison Lawyers	Other legal services / advice	2 593
Northern Australia Property Consultants	Other legal services / advice	1 200
Office of Parliamentary Counsel	Instrument fees	2 450
Ward Keller Pty Ltd	Debt recovery	582
<b>Grand Total</b>		<b>207 463</b>

## PROCUREMENT / CONSULTANCIES

**13. For the period beginning 1 July 2019 and ending 31 March 2020, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:**

- a) Purpose
- b) Cost
- c) Person or entity engaged
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
- f) Outcomes or key performance indicators for the report or consultancy
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken

Expenditure on reports/consultancies (excluding annual reports) obtained outside the NTPS between 1 July 2019 to 31 March 2020 for the Department of Tourism, Sport and Culture consisted of:

Vendors Name	Principal Business Address	Tabled in LA	Cost \$	Purpose / Outcomes	Tender or EOI invited	Payments (as at 31/03/20)
Carolyn McLennan	Parap NT	No	1 200	Conservation report of the Japanese grave and church artwork located at Warruwi.	Quote – Tier 1	1 200
Domenic Pecorari Pty Ltd	Alice Springs NT	No	2 788	Conservation report for the old projection room at the former Pioneer Walk-In Theatre.	Quote – Tier 1	2 788

Vendors Name	Principal Business Address	Tabled in LA	Cost \$	Purpose / Outcomes	Tender or EOI invited	Payments (as at 31/03/20)
R Gregory & Associates	Alice Springs NT	No	3 925	Research report provided on the old stone building at Old Ambalindum Station.	Quote – Tier 1	3 925
Pacific Aviation Consulting Pty Ltd	Sydney NSW	No*	27 650	Assess the feasibility and sustainability of an additional non-stop air service between Darwin and China.	Select Quote	27 650
AEC Group Pty Ltd	Townsville QLD	Yes	54 269	Cruise Strategy 2020-2025	Yes	40 238
Tilma Group Pty Ltd	Toowoomba South QLD	Yes	50 435	Youth Tourism Strategy.	Yes	28 456
Darwin International Airport Pty Ltd	Darwin NT	No*	8 660	Prepare a business case and route feasibility presentation for Indonesian airlines during an in-market visit.	Quote – Tier 1	8 660
Darwin International Airport Pty Ltd	Darwin NT	No	13 920	Alice Springs International Potential & Market Assessment Report.	Quote – Tier 1	13 920
Ambrose Indigenous Business T/A 48.5 Consulting	Darwin NT	No	11 111	Develop a draft 10 year NT Aboriginal Tourism Strategic Plan.	Quote – Tier 1	11 111
Deloitte	Darwin	No	122 363	Big Rivers Destination Management Plan	Yes	45 891
Deloitte	Darwin NT	Yes	115 735	Delivery of a Central Australia Destination Management Plan	Yes	54 783
Deloitte	Darwin NT	No	13 566	Undertake economic analysis of the Alice Springs Convention Centre	Quote – Tier 1	13 566

\*Report not tabled as it included Commercial –in –Confidence information.



**14. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the period beginning 1 July 2019 and ending 31 March 2020. Outline the tasks performed.**

The Department of Tourism and Culture made no payments to Hawker Britton and/or associated entities for the period beginning 1 July 2019 and ending 31 March 2020, and is not expected to make any payments.

**15. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?**

The Department of Tourism, Sport and Culture awarded 24 contracts and tenders to business entities with their principal place of business in the Northern Territory between 1 July 2019 to 31 March 2020, consisting of:

<b>Business Name</b>	<b>Principal Business Address</b>	<b>Works Undertaken</b>
Ford Dynasty Pty Ltd	Alice Springs NT	Supply of venue and catering for the 2019 - Brolga NT Tourism Awards Gala Event
Targett Holdings Trust & The Trustee For Turnbull Family Trust & WP Mckelvey Family Trust t/a Devil's Marbles Hotel	Wauchope NT	Provision of cleaning and rubbish removal for a period of three months for Karlu Karlu/Devils Marbles Conservation Reserve.
Grace Worldwide (Australia) Pty Ltd	East Arm NT	Provision of storage and distribution of promotional and miscellaneous items for a period of 36 months.
MAC Events Pty Ltd t/as Alice Event Management & Consultancy	Alice Springs NT	InboundNT and Adventure NT Workshops in Alice Springs.
H.D Enterprises Pty Ltd	Darwin NT	Supply and delivery of three quikspray weed units.
Alice Springs Convention Centre	Alice Springs NT	Provision of venue hire and catering for Inbound NT & Adventure NT 2019 Gala Dinner.
Arthur J. Gallagher & Co (Aus) Limited	Darwin NT	Provision of public liability insurance for a period of 12 months.

<b>Business Name</b>	<b>Principal Business Address</b>	<b>Works Undertaken</b>
Desert Technologies Pty Ltd	Alice Springs NT	Housing of customer owned communications equipment and connection to existing antenna system at West Gap.
Deloitte Touche Tohmatsu	Darwin NT	Destination Management Plan for the Big Rivers region.
Voyages Indigenous Tourism Australia Pty Ltd t/as Ayers Rock Resort	Yulara NT	Accommodation and meeting room hire for the 2019 International Managers meeting.
Encore Event Technologies	Alice Springs NT	Provision of theming and production services for the 2019 Brolga NT Tourism Awards.
Sterling NT Pty Ltd	Darwin NT	Provision of cleaning services for Marrara Indoor Stadium and Northern Territory Institute of Sport for a period of 36 months.
Deloitte Touche Tohmatsu	Darwin NT	Delivery of a Central Australia Destination Management Plan for three regions.
Wilson Security Pty Ltd	Berrimah NT	Provision of security services for Leanyer and Palmerston Water Parks for a period of 36 months.
Alice Springs Reptile Centre Pty Ltd	Alice Springs NT	Provision of all hours snake call-out services for Alice Springs for a period of 12 months.
Reedy & Co Pty Ltd	Katherine NT	Provision of all hours snake call-out services for Katherine for a period of 12 months.
Luke Allen	Nightcliff NT	Provision of all hours snake call-out services for Darwin for a period of 12 months.
Darwin Convention Centre	Darwin NT	Provision of venue, catering and audio visual services for the 2020 Northern Territory Sports Awards.
In & Outboard Marine	Winnellie NT	Supply and installation of two new four stroke outboard motors for the Crocodile Management Unit.
HWL Ebsworth Lawyers	Darwin NT	Provision of registered intellectual property portfolio management services for a period of 24 months.
Fusion Exhibition & Hire Services	Darwin NT	Provision of stand build for Asia Pacific Incentives and Meetings Event (AIME).
HD Pumps	Humpty Doo NT	Supply of weed spray unit.

<b>Business Name</b>	<b>Principal Business Address</b>	<b>Works Undertaken</b>
Sterling NT Pty Ltd	Darwin NT	Provision of grounds maintenance for a period of 36 months. Venues include TIO Stadium, Warren Park, Larrakia Parks and Tactile Arts Centre.
Farmworld NT Pty Ltd	Humpty Doo NT	Supply of fire tank for truck.

**16. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the period beginning 1 July 2019 and ending 31 March 2020? Detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.**

Due to the nature of the Department of Tourism, Sport and Culture's activities, the administrative burden to provide a detailed answer to this question has been determined to be excessive. As such, the Department has provided a high level response to contracts and works undertaken.

The Department of Tourism, Sport and Culture awarded nine contracts and tenders to business entities with their principal place of business outside the Northern Territory between 1 July 2019 to 31 March 2020, consisting of:

<b>Vendors Name</b>	<b>Principal Business Address</b>	<b>Works Undertaken</b>
Australian Valuations Pty Ltd as trustee for Hillcrest Holdings Trust	Sydney NSW	Provision of valuation of Museum and Art Gallery of the Northern Territory and Araluen Cultural Precinct cultural, natural science and fine art collections.
Watermark Search International	Sydney NSW	Provision of recruitment services for Executive Director Parks, Wildlife & Heritage.
TransPerfect Translation Pty Ltd	Sydney NSW	Development and implementation of digital content management system integrated advanced translation system for a period of 12 months.
Advanced National Services Pty Ltd	Beenleigh QLD	Provision of cleaning services for a period of 12 months for George Brown Darwin Botanic Gardens.
AEC Group Pty Ltd	Spring Hill QLD	Update to the Northern Territory Cruise Sector Activation Plan.
Tilma Group Pty Ltd	Toowoomba South QLD	Youth and Education Tourism Strategy.

<b>Vendors Name</b>	<b>Principal Business Address</b>	<b>Works Undertaken</b>
Hall & Partners Pty Ltd	Walsh Bay NSW	Provision of tourism market and consumer research for the United Kingdom, Germany and United States of America.
ICS Multimedia Pty Ltd	Hobart TAS	Grants Tracker support and maintenance for a period of six months.
Colmar Brunton Pty Ltd	Adelaide SA	Provision of Tourism NT Stakeholder Satisfaction Survey 2020.

**17. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period beginning 1 July 2019 and ending 31 March 2020?**

The following details are provided for the Department of Tourism, Sport and Culture regarding public quotations undertaken for Tier 3, 4 and 5 procurement activities for the period 1 July 2019 to 31 March 2020:

- There were five Tier 3 procurement activities undertaken as public quotations during this period.
- There was one Tier 4 procurement activity undertaken as public quotations during this period.
- There were no Tier 5 procurement activities undertaken as public quotations during this period.

**18. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period beginning 1 July 2019 and ending 31 March 2020?**

The following details are provided for the Department of Tourism, Sport and Culture regarding contracts and tenders for Tier 3, 4 and 5 procurement activities awarded without a public quotation process for the period 1 July 2019 to 31 March 2020:

- There were two Tier 3 contracts awarded without undertaking a public quotation process during this period.
- There were no Tier 4 contracts awarded without undertaking a public quotation process during this period.
- There were no Tier 5 contracts awarded without undertaking a public quotation process during this period.

**19. For each instance identified in the question above, where a public quotation process was not undertaken, including for Certificates of Exemption:**

- a) What is the description of the goods and services contracted?
- b) What is the value of the goods and services contracted?
- c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?
- d) Who recommended the course of action in c) above?
- e) Who approved the course of action in c) above?

For each identified instance where a public quotation process was not undertaken by the Department of Tourism, Sport and Culture, including for certificates of exemption:

Description	Value Awarded \$	Reason	Action recommended by	Action approved by
Provision of Valuation of Museum and Art Gallery of the Northern Territory (MAGNT) and Araluen Cultural Precinct (ACP) Cultural, Natural Science and Fine Art Collections	93 000	Supplies available from limited or single source	Financial Controller	Chief Financial Officer
Provision of Registered Intellectual Property Portfolio Management Services for a Period of 24 Months	169 950	Supplies available from limited or single source	Manager of Business Services – Tourism NT	Executive Director of Tourism and Events

**20. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2020.**

As at 31 March 2020, the Department of Tourism, Sport and Culture had 153 Corporate Credit Cards as follows:

Position Title	Level	Number
ADMIN ASSISTANT	AO3	1
ADMINISTRATION OFFICER	AO4	1
ADMINISTRATION OFFICER	AO3	3
ADMINISTRATION SUPPORT OFFICER	AO2	1
ADMINISTRATION SUPPORT OFFICER	AO4	1
ARCHIVES ADMINISTRATION OFF	AO3	1
BOARD ADMIN OFFICER	AO4	1

BUDGET OFFICER	AO4	1
BUS ENTERP & TOURISM AWARDS EX	AO6	1
BUSINESS DEV EXEC (SYD)	AO6	1
BUSINESS ENTERPRISE OFFICER	AO6	1
BUSINESS EVENTS OFFICER	AO5	2
CHIEF DISTRICT RANGER	T5	5
ACTING CHIEF EXECUTIVE OFFICER	EO6C	1
CHIEF WILDLIFE RANGER	T4	1
COLLECTION MGMT TECHNICIAN	AO4	1
COMMUNICATIONS OFFICER	AO5	1
COMMUNITY ENGAGEMENT OFFICER	T3	1
COMMUNITY ENGAGEMENT RANGER	T3	1
CONSUMER COMMUNICATIONS MGR	SAO1	1
COORDINATOR SPORT EVENTS	AO6	1
CUSTOMER SERVICE MANAGER	AO5	1
DIR CNTRL AUS&SAVANNAH GULF PK	SAO2	1
DIR INTERNATIONAL MARKETING	SAO2	1
DIR SPORT ASSET MGMT	SAO1	1
DIRECTOR CONVENTION BUREAU	SAO2	1
DIRECTOR PATHWAYS & PERFORMNCE	SAO1	1
DIRECTOR REGIONS SOUTH	SAO2	1
DIRECTOR WILDLIFE OPERATIONS	SAO2	1
DISTIRCT MNGR,DARWIN URBAN PKS	SAO1	1
DISTRICT MNGR,SAVANNAH GULF PK	SAO1	1
DISTRICT MNGR,TOP END PARKS	SAO1	1
EXEC GENERAL MGR INDUSTRY DEVE	EO2C	1
EXEC GENERAL MGR MARKETING	EO2C	1
EXECUTIVE ASSISTANT	AO4	2
EXECUTIVE ASSISTANT	AO5	1
EXECUTIVE ASSISTANT TO THE CEO	AO5	1
EXECUTIVE OFFICER	AO7	1
EXECUTIVE SERVICES OFF (ASP)	AO4	1
EXECUTIVE SERVICES OFF (DRW)	AO3	1
GENERAL MGR AVIATION & STRAT	EO1C	1
GENERAL MGR ENTERPRISE & REGS	EO1C	1
GRANTS & BUSINESS SUPPORT OFFR	AO3	1
HORTICULTURIST	T2R	1
INDUSTRY MARKETING COORDINATOR	AO6	1
INTERNATIONAL PR & MEDIA MGNR	AO7	1
INTERNATIONAL TRADE OPS COORD	AO5	1
LAND ADMINISTRATION OFFICER	AO5	1
MANAGER BUSINESS SERVICES	AO5	1
MANAGER EASTERN MARKETS	SAO1	1
MANAGER HIDDEN VALLEY	AO5	1
MANAGER INTERPRETATION	AO7	1
MANAGER PROGRAM SUPPORT	AO6	1
MANAGER WESTERN MARKETS	SAO1	1

MARKETING CAMPAIGN COORDINATOR	AO5	1
MARKTING&INDU ENGMT EXECU	AO6	1
MNGR COACH & OFFIC	AO7	1
OPERATIONS MANAGER GBDBG	T3R	1
PR COORDINATOR	AO4	1
PROJECTS & INDUSTRY EVENTS EXE	AO6	1
RANGER	P1R	1
RANGER	T1R	9
RANGER	T2R	23
REGIONAL & CLUB DEV OFFICER SO	AO5	1
REGIONAL PLANNING OFFICER STH	AO5	1
SCRN INDSTRY DEVLPMNT MANAGER	AO7	1
SENIOR DISTRICT RANGER	T4	4
SENIOR DISTRICT RANGER	T4R	5
SENIOR RANGER	T4R	1
SENIOR RANGER	T3	1
SENIOR RANGER	P1R	3
SENIOR RANGER	T3R	11
SENIOR WILDLIFE RANGER	T3	3
SNR DIR COMMER & COM PARTNRSHP	EO2	1
SNR DIRECTOR P&W OPERATIONS	EO2C	1
SNR MNGR, COACH & ATHLETE DS	SP1	1
SOCIAL MEDIA COORDINATOR	AO5	1
SPORT & RECREATION SUPPORT OFF	AO3	1
SPORT INTEGRITY OFFICER	AO6	1
PROJECT SUPORT OFFICER	AO5	1
DISTRIBUTION COORDINATOR	AO6	1
OPERATIONAL AND TRADE DEVELOPMENT COORDINATOR	AO4	1
SUPERVISOR WINDOW ON WETLANDS	T2R	1
TDE & MARKET ENGMT EXECU	AO6	1
TRADE & IND MARKETING EXEC	AO6	1
TRADE & INDUSTRY MARKETING MGR	SAO1	1
TRADE & MARKET ENGAGEMENT MGR	SAO1	1
VISITOR SERVICES OFFICER	AO4	1
VOLUNTEER PROGRAMS MANAGER	AO5	1
WILDLIFE RANGER	T2	3
WILDLIFE RANGER	T1	1
WORKSHOP SUPERVISOR	T2R	1
<b>GRAND TOTAL</b>		<b>153</b>

## FOCUS GROUPS / POLLING / SURVEYS

**21. Please detail expenditure during the period beginning 1 July 2019 and ending 31 March 2020 on opinion polls and focus groups, including costs and entities that conducted the work.**

**22. Please provide copies of the surveys identified in the question above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period beginning 1 July 2019 and ending 31 March 2020.**

Due to the administrative burden to provide a detailed answer to this question, it has been determined to be excessive. For the period 1 July 2019 to 31 March 2020 for the Department of Tourism, Sport and Culture, opinion polls, focus groups and surveys consisted of:

Title	Provider	Spend	Form	Incentive
<b>Focus groups and surveys</b>				
NOTE: Focus groups are conducted through regular and bespoke research programs as part of a wider study involving quantitative and qualitative techniques.				
Online Sport Voucher System Feedback	Survey Monkey	\$348 Annual Subscription DSTC  All Included in Annual Subscription	Online survey and feedback collection	No incentive
Online Sport Voucher System Feedback – Activity Provider				
Online Sport Voucher System Feedback – School				
2020 High Performance Officiating Program Development Grant Submission				
Sport and Active Recreation Sector Analysis				
Women in Coaching Forum				
2020 NT Sport Integrity Survey – Participants				
Women in Officiating Forum				
NTIS HPOP Introduction Workshop February 2020				
2020 High Performance Officiating Program - Nomination Form				
2019 Coach Development Program - Review				



NT Peak Sporting Body Sport Integrity Consultation Survey 2019				
Map 2019 Survey				
Birding in the NT 2018-19	Survey Monkey	\$348 Annual Subscription	Online survey	No incentive
Key to NT – Perth Caravan and Camping Show		TNT Strategic Research	Online survey	No incentive
Market Tracking Survey	Instinct and Reason	\$120,000	Online survey and focus groups	Incentives offered for focus groups (cost varies depending on focus group)
Destination Satisfaction Research	Instinct and Reason	\$5,625	Online survey and intercept interviews	Tourism NT prize draw - ten \$100 prepaid Visa cards
Million Dollar Fish Research Economic, Social and Audience study	Deloitte	\$65,693	Desktop research  Operator Survey, Registrants Survey, Top End Locals Survey and Audience Study  1200 online surveys	No incentive
Tourism Industry Monitor – Industry data collection	STR Global	\$8,445	Online survey	No incentive
Quarterly Industry sentiment Poll			Online survey	No incentive
Business Delegate Study – Darwin	Instinct and Reason	\$18,750	Face to face intercept surveys	No incentive
Cruise Study	Instinct and Reason	\$15,308	Face to face intercept surveys	No incentive
<b>Sub-total of surveys</b>		<b>\$234,517</b>		

**NOTE: Data provided in this table excludes expenditure on major national surveys and or research where Tourism NT contributes along with other states and territories, e.g. National Visitor Survey, International Visitor Survey, and Consumer Demand Project.**

## COMMUNICATIONS AND MARKETING

**23. Please detail expenditure on advertising and communications during the period beginning 1 July 2019 and ending 31 March 2020.**

**For each advertisement for which an expense was incurred:**

- a) What was the purpose / description of the advertisement?**
- b) Who was the advertisement placed with, i.e. media outlet, newspaper, and television station or similar?**
- c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?**
- d) Were tenders or expressions of interest called? If not, why not?**

(a)-(d)

Due to the nature of the Department of Tourism, Sport and Culture's activities, the administrative burden to provide a detailed answer to this question has been determined to be excessive. As such, the Department has provided a high-level response to total advertising, marketing and communications spend for the Department beginning 1 July 2019 to 31 March 2020 of \$11.9 million.

An additional \$5.5 million was spent on cooperative tourism marketing campaigns. In total, the spend for advertising, communications and marketing as well as cooperative marketing for the period beginning 1 July 2019 to 31 March 2020 was \$17.4 million.

## TRAVEL

**24. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period beginning 1 July 2019 and ending 31 March 2020 broken down to:**

- a) International travel**
- b) Interstate travel**
- c) Intrastate travel**

As at 31 March 2020, the Department of Tourism, Sport and Culture had incurred \$763 831 in travel costs for 2019-20 as follows:

<b>Expense Type</b>	<b>2019-20 (as at 31 March 2020) \$</b>
International	52 808
Interstate	239 548
Intrastate	471 475
<b>Total</b>	<b>763 831</b>

Expense Type	Territory (as at 31 March 2020) \$	Interstate (as at 31 March 2020) \$	Overseas (as at 31 March 2020) \$	Grand Total (as at 31 March 2020) \$
Accommodation	99 217	77 123	15 399	191 739
Charter	19 880	0	0	19 880
Official Duty Fares	202 471	117 755	32 464	352 690
Travel Allowance	137 380	42 769	4 945	185 094
Car Hire	12 527	1 901	0	14 428
<b>Total</b>	<b>471 475</b>	<b>239 548</b>	<b>52 808</b>	<b>763 831</b>

**25. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.**

During the period 1 July 2019 to 31 March 2020, the Department of Tourism, Sport and Culture undertook 17 international trips. As at 31 March 2020, \$52 808 had been expensed for international travel, comprising:

Name of Traveller	Description of Travel	Destination	Total \$
Odette Smith	Travel to China to participate in two of Tourism Australia's key trade events: the Australia Marketplace China and the Australia Premium Showcase Event.	China	3 153
Kate Dinning	Travel to Macau to represent Tourism NT at the International Media Marketplace.	Macau	3 004
Rebecca McCaig	Travel to Singapore to participate in Asia Business Meet (ABM) and the Meetings, Incentives, Conventions and Exhibitions (MICE) forum in partnership with the Darwin Convention Centre.	Singapore	3 172
Andrew Hopper	Travel to China to attend Reaching South and supplementary meetings in Hong Kong.	China	2 558
Rebecca McCaig	Travel to Shanghai China to participate in Tourism Australia's annual Greater China Showcase and meet with key stakeholders to increase brand awareness and interest in the Northern Territory as a destination for business events.	China	2 666

Julieta Lopez	Attend the Australian Marketplace USA event and contribute to key North American distribution partner meetings.	United States of America	3 211
Rachel Telford	Travel to Shanghai and Shenzhen China to present and receive endorsement of an annual marketing plan, agree on key distribution partners and a time line of activity.	China	4 712
Odette Smith	Travel to Shanghai and Shenzhen China to present and receive endorsement of an annual marketing plan, agree on key distribution partners and a time line of activity.	China	2 962
Andrew Hopper	Travel to Shanghai and Shenzhen China for high level meetings to discuss the cooperative marketing agreement with one of NT's key airlines.	China	4 194
Valerie Smith	Travel to Indonesia for meetings with key airlines to formally present an initial business case regarding new air services between Denpasar (Bali) and Darwin. Engage with the Indonesian Ministry of Tourism to explore potential collaborative opportunities.	Indonesia	2 109
Jennie Hughes	Travel to Singapore to attend The annual Asia TV Forum and Market, with the aim to promote the capabilities and contributions of the Northern Territory's screen industry.	Singapore	3 124
Odette Smith	Travel to India to attend Tourism Australia's Trade Event, Australian Marketplace and meet with key Airline Partners.	India	4 313
Lucy Morris	Travel to United States of America to attend the IMEX USA 2019 Tradeshow in Las Vegas.	United States of America	4 484
Scott Lovett	CANCELLED DUE TO COVID19. Travel to Seattle and Miami to manage an Australian stand at the Seatrade Cruise Global exhibition. Aim to renew the cruise activation plan and advocacy for the delivery of new cruise infrastructure as part of the NT's Tourism Industry Strategy 2030.	United States of America	6 775
Rachel Telford <b>*travel in 2018-19. Cost for fares only.</b>	Jetstar Asia Cooperative Marketing Meeting Singapore.	Singapore	265

Andrew Hopper <b>*travel in 2018-19. Cost for fares only.</b>	Represent Tourism NT at a face-to-face meeting with senior leadership team of Jetstar Asia for the development of a new Jetstar Asia / Tourism NT Cooperative Marketing Agreement on 27 June 2019.	Singapore	269
Lucy Morris <b>*travel in 2018-19. Cost for accommodation only.</b>	Attending International Biolron Congress, IMEX Frankfurt and conducting in-market appointments	United Kingdom and Germany	1 837
			<b>Total 52 808</b>

**26. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period beginning 1 July 2019 and ending 31 March 2020.**

The Department of Tourism, Sport and Culture did not pay for any travel undertaken by the Minister for the period beginning 1 July 2019 and ending 31 March 2020.

**HOSPITALITY / FUNCTIONS AND EVENTS**

**27. Please provide full details of all public service hospitality provided for the period beginning 1 July 2019 and ending 31 March 2020.**

**In relation to each occasion on which official hospitality was undertaken:**

- a) What was the purpose of the hospitality?**
- b) How many guests attended?**
- c) How many Ministers attended?**
- d) How many Ministerial staff attended?**
- e) How many MLAs attended?**
- f) How many Public Sector employees attended?**
- g) What was the total cost incurred?**

Due to the nature of the Department of Tourism, Sport and Culture's activities, the administrative burden to provide a detailed answer to this question has been determined to be excessive. As such, the Department has provided a high-level response to total entertainment and hospitality costs in 2019-20 (1 July 2019 to 31 March 2020) of \$27 423.

The Department of Tourism, Sport and Culture's 2019-20 (1 July 2019 to 31 March 2020) entertainment and hospitality costs were incurred as follows:

	<b>2019-20 (as at 31 March 2020) \$</b>
<b>Employee and Associate FBT</b> - Food and drink provided to employees and their associates (e.g. refreshments at a meeting with NTG staff)	14 146
<b>Non-Employee Non-FBT</b> - Food and drink provided to non-employees / clients	13 277
<b>Total Costs</b>	<b>27 423</b>

## GRANTS AND DONATIONS

### 28. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period beginning 1 July 2019 and ending 31 March 2020.

The Department of Tourism, Sport and Culture paid the following grants and subsidies during the period beginning 1 July 2019 and ending 31 March 2020:

<b>Applicant</b>	<b>Grant</b>	<b>Total (\$)</b>
Charles Darwin University	Perspectives on the Hellenic Diaspora Volume II	5,500
Derek Pugh	History of the Cobourg settlements: Victoria and Fort Wellington	5,200
Karl Herzog	Portrait of Tennant Creek 1970s and 1980s	6,500
Kim Vanessa Scott	Pushing Longshots: Bruce Litchfield, Architect, His Top End Years 1938-1948	1,500
Kirsty Howey	Town Camp History - Infrastructural Legacies	5,470
Matthew Stephen	Jungung / Jack McGinness	3,490
Mike Longton	Gulf Women	6,110
Ptilotus Press Incorporated	Living In Hope: Local publication and national launch	7,000
Robert Neville Alford	The 49th Fighter Group USAAF in Darwin's Defence - A History	4,400
Robyn Frances Higgins	The Real Map Of Batchelor According to Me	4,960
Royal Australian Artillery Association (NT) Incorporated	Publication of Territorian Indigenous Military Service book	3,031
Samantha Disbray	Stories in Pictures: A photographic history of Pintupi-Luritja country	3,400
The Trustee For The Walkatjara Trust	Walkatjara Art interior upgrade	96,490
Durrmu Arts Aboriginal Corporation	Addressing the gender gap by establishing a Men's Space at Durrmu	93,250

Hermannsburg Potters Aboriginal Corporation	Gallery and stockroom extension with visitor toilet	98,695
Hermannsburg Potters Aboriginal Corporation	Installation of fence and sign	8,636
Ikuntji Artists Aboriginal Corporation	Climate control through heat-reflective roof painting at Ikuntji Artists	9,750
Ikuntji Artists Aboriginal Corporation	Upgrade of artist toilet facilities	10,000
Ikuntji Artists Aboriginal Corporation	Visitor accommodation upgrades at Ikuntji Artists	99,181
Katherine Regional Cultural Precinct Ltd	GYRACC Strategic Partnership Program	100,000
Keringke Arts Aboriginal Corporation	Keringke Arts gallery and studio	96,677
Milingimbi Art And Cultural Aboriginal Corporation	Milingimbi Art urgent renovations 2019	100,000
Papunya Tjupi Art Centre Aboriginal Corporation	Papunya Tjupi Tourist Gallery Stage 5: Artist Studio	99,722
Tangentyere Council Aboriginal Corporation	Arts Trail - Art Centre grounds and facility upgrade 2019 #2	99,962
Tangentyere Council Aboriginal Corporation	Installation of fence to act as mural wall to southern boundary	9,000
The Alice Springs Theatre Group Inc.	Totem Theatre: Stage 3 Facilities Upgrade 2019	49,108
Warnayaka Art And Cultural Aboriginal Corporation	Warnayaka Art air conditioning upgrades	7,617
Artback NT Inc.	2020 APAM Strategy	97,650
Artback NT Inc.	Taiwan Indigenous Artists Exchange	50,000
Auspicious Arts Projects Inc.	APAM Gathering at Darwin Festival 2020	14,000
Corrugated Iron Youth Arts Inc. administering grant on behalf of Sandra Therese Thibodeaux	Portrait of a Senior Territorian 2019	28,000
Katherine Regional Cultural Precinct Ltd	GYRACC Strategic Partnership Program	50,000
Off The Leash Inc.	Off The Leash Magazine 2019-2020 (1 year)	25,000
Betty Sweetlove	Stomping Ground 2020	1,800
Bron Field	Gulgong NSW	2,000
Caiti Baker	Caiti Baker in Taiwan	1,500
Ciella Lee Williams	RUPTURED Sydney script development	1,720
Colin Lillie	Colin Lillie Showcase Artist at Folk Alliance International Conference in New Orleans, USA	2,000
Elizabeth Rogers	Culture Business, Sydney	1,605
Hannah Illingworth	Darwin at World Fringe Congress 2020	1,230
Jacqueline Frances Gribbin	Enlighten Festival-Canberra professional development trip	1,435
Jess Ong	Pitching 'ATMOS: Meat' to QLD Touring Showcase	1,000
Lori Uden	Pitch 'ATMOS: Meat' at QLD Touring Showcase	1,000

Maria Kraatz	Alberto Bustos Ceramic arts workshop	2,000
Mary Anne Butler	Jenny Kemp writing workshop	900
Netanela Mizrahi	World Congress of Music Therapy Conference paper presentation	2,000
Philip Watkins	Chief Executive Program	2,000
Vanessa Wright	Attendance at Asian Producers Platform 2019	2,000
Xavia Nou	MONA / Cygnet showcase tour	750
Injalak Arts & Crafts Aboriginal Corporation	Gallery extensions and upgrades	400,000
Mimi Ngurrdalangi Aboriginal Corporation	Gallery extensions and upgrades	1,000,000
Brown's Mart Arts Limited Administering grant on Behalf of Britt Guy	Sweat Season 2020	20,000
Brown's Mart Arts Limited Administering grant on Behalf of Gail Evans	The Final Front Ear	20,000
Brown's Mart Arts Limited Administering grant on Behalf of Tania Maree Lieman	Collide creative development	19,419
Gary Lang NT Dance Company Limited (A Company Limited by Guarantee Under The Corporations Act 2001)	Forbidden	15,600
Kyle Walmsley	Squeaky Wheel creative development - a new sensory theatre work for young people with multiple and complex learning disabilities	1,558
Music NT Inc. Administering Grant on Behalf of Arafura Music Collective	2020 Concert Series	14,855
Music NT Inc. Administering Grant on Behalf of Nicolas Mudinymudiny Dhamarrandji	Garrangali Band Sophomore album launch and promote	13,500
Music NT Inc. Administering Grant on Behalf of Stevie Jean Kyriacou	Album recording project	15,000
Olive Pink Botanic Gardens	Olive Pink Opera Music Ensemble	19,800
Red Hot Arts Central Australia Inc. Administering Grant on Behalf of Wayne Lawrence Eager	Bitumen and Dirt - Wayne Eager - 30 years in the Territory (Catalogue)	12,877
Tracks Inc. Administering Grant on Behalf of Jessica Devereux	Mess of a Mudrā	17,480
Katherine Regional Arts Inc.	Junk Sculpture Festival 2018-2020	30,000
The Darwin Festival Limited	Darwin Festival 2019	500,000
Arnhem Northern And Kimberley Artists Aboriginal Corporation - ANKA	Annual funding	179,550
Artback NT Inc.	Annual funding	137,000
Barkly Regional Arts Inc.	Annual funding	62,050
Brown's Mart Arts Limited	Annual funding	235,800
Brown's Mart Arts Ltd	Annual funding	55,673



Central Australian Territory Craft Inc.	Annual funding	34,750
Corrugated Iron Youth Arts Inc.	Annual funding	69,500
Crafts Council of the Northern Territory	Annual funding	34,750
Darwin Community Arts Inc.	Annual funding	79,450
Darwin Symphony Orchestra Inc.	Annual funding	104,250
Darwin Visual Arts Association Inc.	Annual funding	34,750
Desart Inc.	Annual funding	84,400
Incite Arts Inc.	Annual funding	64,550
Katherine Regional Arts Inc.	Annual funding	64,550
Music NT Inc.	Annual funding	104,250
NT Writers' Centre Inc.	Annual funding	67,000
Red Hot Arts Central Australia Inc.	Annual funding	49,650
Watch This Space Inc.	Annual funding	40,000
Janie Andrews	Exhibition: Garden of Unearthly Delights	8,365
Music NT Inc.	River and Isles music video	10,295
Music NT Inc.	Love and Dreaming	9,000
Papunya Tjupi Art Centre Aboriginal Corp.	Papunya Men's Movement - Art and Cultural Revival	20,000
Jon Davis	Tamworth 2019	1,000
Red Hot Arts Space	2019 Anchor Tenancy - Bath Street Alice Springs	22,500
Red Hot Arts Space	2019 Anchor Tenancy - Bath Street Alice Springs	12,500
Heritage Alice Springs Incorporated	Art Exhibitions at the Residency	55,121
Darwin Performing Arts Centre	Annual funding	675,070
Katherine Regional Cultural Precinct Ltd	Annual funding	496,375
Music NT Inc.	National Indigenous Music Awards (NIMA) 2019	50,000
Artback NT Arts Development And Touring Inc.	Strategic development of a NT based textile design business: Bippidii Boppidii	13,804
Darwin Community Arts Inc.	The Open House (2019/20)   Arts and Disability Professional Development Programs & Exhibition	25,000
Djilpin Arts Aboriginal Corporation	Djarmalak - Come Together	30,000
Guts Dance Central Australia Inc.	GUTS Dance - Strategic Arts Activities 2019/2020	43,594
Katherine Regional Arts Inc.	Access Arts Katherine	24,844
Red Hot Arts Central Australia Inc.	Production support	25,607
Red Hot Arts Central Australia Inc.	Alice Strings World Chamber Orchestra 2020	22,320
Tactile Arts	Tactile Arts business planning	38,359
The University Of Melbourne	Asialink Artists Residency 2017-2019 Year 3	30,000
Darwin Community Arts Inc.	2018 venues and facilities support	74,400
Board of The Museum and Art Gallery of The NT	Annual funding	7,832,000

Alice Springs Town Council	Annual funding	630,708
Alyangula Area School Council Inc.	Annual funding	23,133
Barkly Regional Council	Annual funding	188,935
Central Desert Regional Council	Annual funding	108,277
City Of Darwin	Annual funding	1,467,868
City Of Palmerston	Annual funding	604,783
Coomalie Community Government Council	Annual funding	48,886
East Arnhem Regional Council	Annual funding	380,087
Litchfield Council	Annual funding	407,073
Macdonnell Regional Council	Annual funding	92,771
Roper Gulf Regional Council	Annual funding	162,881
Tiwi Islands Regional Council	Annual funding	93,320
Victoria Daly Regional Council	Annual funding	42,236
West Arnhem Regional Council	Annual funding	127,972
West Daly Regional Council	Annual funding	100,020
Creative Accomplice Pty Ltd	Northern Territory Travelling Film Festival	20,000
Flickerfest Pty Ltd	Flickerfest 2020 NT Tour	6,000
The Sydney Film Festival	Travelling Film Festival funding application 2020	9,500
360 Degree Films Pty Ltd	Career Development Bidy O'Loughlin	5,000
360 Degree Films Pty Ltd	Wild Things career development	5,000
Kalmedia Pty Ltd	Miriam Margolyes Almost Australian - Bidy O'Loughlin	5,000
Kalmedia Pty Ltd	Miriam Margolyes Almost Australian - Josef Egger	5,000
Tamarind Tree Pictures Pty Ltd	Looky Looky Here Comes Cooky	30,000
Alexandra Edmondson	Troppo	10,000
Andre Sawenko	Motor Car Wiru	5,000
Brindle Films Pty Ltd	Night Patrol series development - Stage One	20,000
Brindle Films Pty Ltd	White Blokes	5,000
Caro Macdonald	The Northerners	5,000
Chili Films Pty Ltd	Beating Diabetes: Indigenous Way	5,000
Chili Films Pty Ltd	The Daily Grind	5,000
David Apanah	The Long Punt	10,000
Jonathon Patrick David Saunders	Seed development - Zero-Point Season One script development	4,500
Leslie Colin Simpson	Blackout - 10 episode TV series	5,000
Paw Productions Pty Ltd	Spirit Birds	10,000
Philip Tarl Denson	Outpost feature development	8,000
Sarah Rose Reuben	Uncharted Territory	5,000
Thomas Midena	The Hell Boyz	5,000
360 Degree Films Pty Ltd	Travel Grant AIDC	2,000
Alexandra Edmondson	Adelaide Screen Makers Conference	1,500
Alexandra Edmondson	Travel to Australian International Documentary Conference	1,500
Alexandra Edmondson	Travel to Screen Forever Conference	2,000
Brigid O'Loughlin	Screen Makers Conference 2019	1,700

Brindle Films Pty Ltd	37 South 2019 - Brindle Films	4,000
Brindle Films Pty Ltd	Rachel Clements at MIPCOM 2019	5,000
Brindle Films Pty Ltd	TrishaMortonThomas@C21London2019	5,000
Brindle Films Pty Ltd	TrishaMortonThomas@MIPCOM2019	5,000
Caama Productions Pty Ltd	Travel for N. Lee SBS Road Show	800
Caama Productions Pty Ltd	Travel AIDC N. Lee	2,000
Cartographer's Edge Productions	Screen works 2019: skills development	1,700
Chili Films Pty Ltd	MIFF 37°South Market	2,000
Chili Films Pty Ltd	MIPCOM travel support	5,000
Chili Films Pty Ltd	SPA Screen Forever 2019	4,000
Christopher John Tangey	Darwin International Film Festival	1,574
Courtney Collins	Shady Ladeez pitch to SBS Roadshow Darwin	1,140
Courtney Collins	Ones to Watch induction	1,240
Courtney Collins	2019 Screen Makers Conference	1,733
Courtney Collins	Screen Forever 2019	1,939
Daniel Milne	Daniel Milne - 2019 Screen Makers Conference, Adelaide	1,150
Elizabeth Bridget May	DIFF - Summit	500
Elizabeth Bridget May	MIPCOM 2019	5,000
Elizabeth Bridget May	Screen Forever 2019	2,000
Elizabeth Bridget May	AIDC2020	2,000
Expanded Media	Reality TV Conference pitch meetings and professional development	5,000
Exposure Productions Pty Ltd	MIPCOM 2019	5,000
Global Headquarters Pty Ltd	Travel application - AIDC	3,929
Steph Lady	MIFF 37 South/ Screen Makers Conference Adelaide	1,813
Leslie Simpson	Screen Makers Conference 2019	1,350
Nora & R.D. Productions	SBS Roadshow	1,500
Pendulum Productions Australia Pty Ltd	Screen Makers Conference grant	1,700
Philip Tarl Denson	Screen Forever travel support	1,650
Philip Tarl Denson	Talent USA: LA 2019	2,000
Rebecca Mclean	Skills development	1,990
Sally Maureen Ingleton	Travel grant SPA	2,000
Timothy Shane Mulcahy	AAFTA Awards	2,000
Weave Films Pty Ltd	Australian International Documentary Conference	2,000
Alice Springs Youth And Community Centre Inc.	Annual funding	119,200
Australian Red Cross Society	Annual funding	89,400
Diabetes Association Of The NT Inc.	Annual funding	119,200
Disability Sports Australia Limited	Annual funding	74,500
Gap Youth And Community Centre Aboriginal Corporation	Annual funding	59,600
RDA Alice Springs Inc.	Annual funding	41,200

Riding For The Disabled Alice Springs Inc.	Annual funding	41,500
Riding For The Disabled In The Top End Inc.	Annual funding	79,500
Tangentyere Council Aboriginal Corporation	Annual funding	29,800
The YMCA of the Northern Territory Youth & Community Services Ltd	Annual funding	206,500
Total Recreation NT Inc.	Annual funding	112,000
Deckchair Cinema	Darwin International Film Festival	12,500
Alice Springs Tennis Association Inc.	Junior Development Coaching Clinic	5,000
Alice Springs Touch Association	ASTA Line Marker	1,370
Banks Bulldogs Football Club	IPads and junior playing guernseys	1,100
Darwin Basketball Association Inc.	So you think you can play?	2,500
Darwin Show Jumping Club	Volunteer First Aid training	2,788
Dream Calisthenics Dance Club Inc.	Equipment 2020	500
Southern Districts Football Club	Grass Roots development 2019	500
Waratah Football Club Inc.	Juniors and Volunteers development	1,750
Works Cricket Club Inc.	Equipment	450
Alicia Pegram	Netball	1,300
Allan George Page	Gymnastics	1,300
Anthony Doyle	Rugby League	1,300
Ben Shanahan	Football	1,300
Brad Raymond Fong	NTIS Judo	1,300
Brodie Driscoll-Court	Cricket	1,300
Carol Louise Mackrow	Hockey	1,300
Chantrelle Julie Carey	Hockey	1,300
Chris John McCormick	Cricket	1,300
Conan Robertson	Football	1,300
Darren Leigh Treumer	Cricket NTIS	1,300
Darren Theodore-Smith	Cricket	1,300
David Mundy	Netball	1,300
Esther Rika	Golf	1,300
Glen Jarvis	Hockey	1,300
Helen Julie Davenport	Triathlon	1,300
Jacqueline Sloane	Triathlon NTIS	1,300
Jacquelin Swart	Triathlon	1,300
Jeremy Slee	Tennis	1,300
Jessie Officer Brewster	Athletics	1,300
Jonetani Kaulotu Rika	Golf	1,300
Kassim Wright	Football	1,300
Kate Emma McIntyre	Triathlon	1,300
Kathleen Lodge	Hockey	1,300
Kathryn Brak	Gymnastics	1,300
Kerry Jane Thompson	Netball	1,300

Lauren Wapling	Netball	1,300
Leslee Reif	Triathlon NTIS	1,300
Louis Buntin	Football	1,300
Louise Andrew	Netball	650
Mark John Gepp	Cricket	1,300
Matt Christophers	Netball	1,300
Matthew Sharp	Rugby Union	1,300
Meg Clohesy	Rugby League	1,300
Megan Pickering	Gymnastics	1,300
Michael Fitzgerald	Baseball	1,300
Murali Varatharajan	Cricket	650
Nicole Simmonds	Athletics	1,300
Nicole Thomson	BMX	1,300
Patricia Alexandra Pereira	Football	1,300
Paul Markou	AFL	650
Rebecca Davey	Hockey	1,300
Robert Holmes	Rugby League	1,300
Rodney Greenwood	Rugby League	1,300
Shane Nichols	Rugby League	1,300
Shannon Waters	Rugby League	1,300
Simon Bruce Stothers	Rugby League	1,300
Steven Raymond	AFL	1,300
Terika Lynette Horwood	Netball	1,300
Timothy East	Touch Football	1,300
Tori Krikke	Swimming	1,300
Trevor John Krikke	Swimming	1,300
Urs Alex Marzohl	Football	1,300
Vincent Propsting	Basketball	1,300
Northern Territory Bicycle Motocross Association Inc.	BMX Officiating grant proposal 2019/20	4,000
Northern Territory Cricket Association Inc.	Crossing the Rope	4,000
Northern Territory Rugby Union Inc.	Level 2 Referees 2020	3,000
Northern Territory Softball Association	Officiating Competitions Programs 2020	4,000
Northern Territory Softball Association	Officiating Programs 2020	3,000
Yachting Northern Territory Inc.	Race Officer experience	2,400
Football Federation Northern Territory Inc.	NTIS Pathway Manager	39,375
Northern Territory Cricket Association Inc.	NTIS Pathway Manager	39,375
Northern Territory Rugby Union Inc.	NTIS Pathway Manager	39,375
NT Netball Association Inc.	NTIS Pathway Manager	39,375
Triathlon Association of the Northern Territory	NTIS Pathway Manager	39,375

Arlc NT Ltd	Annual funding	187,100
Australian Bowhunters Association Inc. in NT	Annual funding	34,743
Baseball Northern Territory	Annual funding	84,914
Basketball NT Inc.	Annual funding	111,700
Bowls NT	Annual funding	111,700
Football Federation Northern Territory Inc.	Annual funding	187,100
Golf NT Inc.	Annual funding	187,100
Hockey NT Inc.	Annual funding	187,100
Judo Federation of Australia NT Inc.	Annual funding	35,800
Northern Territory Athletics	Annual funding	111,700
Northern Territory Badminton Association Inc.	Annual funding	35,800
Northern Territory Calisthenics Association Inc.	Annual funding	35,800
Northern Territory Clay Target Association	Annual funding	35,800
Northern Territory Cricket Association Inc.	Annual funding	187,100
Northern Territory Gymnastic Association Inc.	Annual funding	187,100
Northern Territory Rifle Association Incorporated	Annual funding	29,950
Northern Territory Rugby Union Inc.	Annual funding	187,100
Northern Territory Softball Association	Annual funding	111,700
Northern Territory Weightlifting Association Inc.	Annual funding	35,800
NT Netball Association Inc.	Annual funding	187,100
NT Polocrosse Association Inc.	Annual funding	35,800
NT Tenpin Bowling Assn Inc.	Annual funding	35,800
Pistol NT Inc.	Annual funding	35,800
Pony Club Association of the Northern Territory	Annual funding	35,800
Skipping NT	Annual funding	35,800
Squash NT Inc.	Annual funding	111,700
Surf Lifesaving Northern Territory Inc.	Annual funding	111,700
Swimming Northern Territory Incorporated	Annual funding	111,700
Table Tennis NT	Annual funding	35,800
Tennis NT Inc.	Annual funding	187,100
Touch Football Australia Limited	Annual funding	187,100
Triathlon Association of the Northern Territory	Annual funding	111,700
Volleyball Northern Territory Inc.	Annual funding	35,800
NT Show Council Inc.	Annual funding	380,000

Royal Life Saving Society (Australia) NT Branch Inc.	Water Safety Awareness Program	393,150
Brad George	Representing Australia at Ironman World Championships 2019	1,000
Brad George	Taupo 2020 IM70.3 World Championships	1,000
Colin Mcdonald	14th IDBF World Nations Championships	1,000
Darwin Clay Target Club Inc.	Change and replace locks for clubhouse	5,713
Gardens Tennis	Emergency Electrical Upgrade - Replacement of lighting due to vandalism	1,221
Anyinginyi Health Aboriginal Corporation	Remote Sport Program annual funding	89,348
Barkly Regional Council	Remote Sport Program annual funding	202,521
Belyuen Community	Remote Sport Program annual funding	36,001
Belyuen Community Government Council	Remote Sport Program annual funding	79,420
Central Desert Regional Council	Remote Sport Program annual funding	212,449
Coomalie Community Government Council	Remote Sport Program annual funding	44,674
Cricket Australia	Cricket Australia	145,000
East Arnhem Regional Council	Remote Sport Program annual funding	283,927
Macdonnell Regional Council	Remote Sport Program annual funding	501,309
Roper Gulf Regional Council	Remote Sport Program annual funding	248,188
Thamarrurr Youth Indigenous Corporation	Remote Sport Program annual funding	145,934
Tiwi Islands Regional Council	Remote Sport Program annual funding	51,351
Victoria Daly Regional Council	Remote Sport Program annual funding	152,884
Wagait Shire Council	Remote Sport Program annual funding	20,848
Warlpiri Youth Development Aboriginal Corporation	Remote Sport Program annual funding	40,703
West Arnhem Regional Council	Remote Sport Program annual funding	206,383
Australian Sports Medicine Federation Ltd	Annual funding	104,250
Motorsports NT	Annual funding	193,500
Royal Life Saving Society (Australia) NT Branch Inc.	Annual funding	131,000
East Arnhem Regional Council	Infrastructure upgrades - Galiwinku, Milingimbi & Gapuwiyak	200,000
Macdonnell Regional Council	Amoonguna remote oval upgrades	60,000
Macdonnell Regional Council	Mt Liebig Softball Field	75,000
Roper Gulf Regional Council	Ngukurr Oval lighting upgrades	250,000
Roper Gulf Regional Council	Robinson River remote oval upgrades	50,000
Tiwi Islands Regional Council	Remote Community Sports Infrastructure Program - Milikapiti remote oval	30,000
Victoria Daly Shire Council	Naiyu Recreation Hall and football oval upgrades	61,000
West Daly Regional Council	Softball field at Ngangmarriyanga (Palumpa)	75,000
Various	Remote Sport Voucher Scheme	1,122,888
Various	Learn to Swim Voucher	391,200
Various	Sport Voucher Urban	2,089,600

<b>Community Participation in Sports and the Arts Total</b>		<b>31,842,359</b>
Battery Hill Mining Centre	Regional Tourism Organisations and Visitor Information Centre	32,000
Katherine Town Council	Regional Tourism Organisations and Visitor Information Centre	147,423
Tourism Central Australia	Regional Tourism Organisations and Visitor Information Centre	965,837
Tourism Top End	Regional Tourism Organisations and Visitor Information Centre	819,019
Australian Hotels Association	Hospitality Customer Service Pilot	100,000
Beteasy Pty Ltd	Million Dollar Fish Season 5	605,000
Business Enterprise Centre (Darwin Region) Inc.	Industry Support grant	50,000
Developing East Arnhem Limited	Industry Support grant	140,000
Marksie's Stockman's Camp Tucker Night	Brolga Award winner	5,000
Royal Flying Doctor Services Of Australia Central Operation	Brolga Award winner	10,000
Uluru Segway Tours	Brolga Award winner	5,000
Uno Management Services Pty Ltd	Brolga Award winner	1,556
Uno Management Services Pty Ltd	Brolga Award winner	5,000
Various	Tourism Cooperative Marketing	5,377,517
Welcome To Country Ltd	Industry Support grant - Aboriginal	50,000
A Good Rest B & B	Visitor Experience Enhancement Program	9,553
Adelaide River Tours Pty Ltd	Visitor Experience Enhancement Program	2,000
Alice Springs Golf Club Inc.	Visitor Experience Enhancement Program	20,000
Alice Springs Reptile Centre Pty Ltd	Visitor Experience Enhancement Program	10,625
Alice Springs Town Council	Visitor Experience Enhancement Program	4,138
Angkerle Aboriginal Corporation Inc.	Visitor Experience Enhancement Program	11,364
Arafura Helicopters Pty Ltd	Visitor Experience Enhancement Program	3,855
Aurora Alice Springs	Visitor Experience Enhancement Program	20,000
Barramundi Adventures Darwin	Visitor Experience Enhancement Program	15,000
Blimey Charlie Pty Ltd	Visitor Experience Enhancement Program	22,509
Central North Enterprises Pty Ltd	Visitor Experience Enhancement Program	16,304
Cooinda Lodge Kakadu	Visitor Experience Enhancement Program	20,000
Corroboree Park Tavern	Visitor Experience Enhancement Program	5,000
Daly Waters Pub	Visitor Experience Enhancement Program	20,000
Darwin City Hotel	Visitor Experience Enhancement Program	8,018
Dinah Beach Cruising Yacht Association Inc.	Visitor Experience Enhancement Program	6,873
Djilpin Arts Aboriginal Corporation	Visitor Experience Enhancement Program	15,000
Dundee Beach Holiday Park Pty Ltd	Visitor Experience Enhancement Program	20,000
Elkira Court Motel	Visitor Experience Enhancement Program	9,031
Glen Helen Lodge	Visitor Experience Enhancement Program	15,000



Halikos Pty Ltd T/A Novotel Darwin CBD	Visitor Experience Enhancement Program	12,500
Hermannsburg Potter Ab. Corporation	Visitor Experience Enhancement Program	2,825
Julalikari Council Aboriginal Corporation	Visitor Experience Enhancement Program	3,655
Knotts Crossing Resort	Visitor Experience Enhancement Program	12,500
Latitude 23 Art & Food Corporation	Visitor Experience Enhancement Program	20,000
Mercure Alice Springs Resort	Visitor Experience Enhancement Program	15,000
Mercure Darwin Airport Resort	Visitor Experience Enhancement Program	15,000
Mercure Kakadu Crocodile Hotel	Visitor Experience Enhancement Program	7,355
Nancar Hideout	Visitor Experience Enhancement Program	3,750
Oasis Hotel	Visitor Experience Enhancement Program	20,000
Oasis Tourist Park	Visitor Experience Enhancement Program	20,000
Outback Elite Tours	Visitor Experience Enhancement Program	3,148
Outback Motorcycle Adventures	Visitor Experience Enhancement Program	17,500
Paravista Motel	Visitor Experience Enhancement Program	7,500
Pine Tree Motel	Visitor Experience Enhancement Program	20,000
Remote Tours Pty Ltd	Visitor Experience Enhancement Program	3,834
Simone Dann & Carrah Trust Pty Ltd	Visitor Experience Enhancement Program	20,000
Skippers At Dundee Pty Ltd	Visitor Experience Enhancement Program	17,500
Squeakywindmill NT	Visitor Experience Enhancement Program	5,000
Sugarbag Safaris	Visitor Experience Enhancement Program	4,502
Sundance Farm Pty Ltd	Visitor Experience Enhancement Program	20,000
Super Croc Pty Ltd T/A Crocos And Crocosaurus Cove	Visitor Experience Enhancement Program	15,000
Transmetro Corporation Ltd	Visitor Experience Enhancement Program	12,500
Travelodge Mirambeena Resort Darwin	Visitor Experience Enhancement Program	25,000
Tumbling Waters Holiday Park	Visitor Experience Enhancement Program	12,500
Uluru Camel Tours	Visitor Experience Enhancement Program	15,000
Venture North Safaris	Visitor Experience Enhancement Program	5,558
Wayoutback Desert Safaris	Visitor Experience Enhancement Program	5,114
World Expeditions Services Pty Ltd	Visitor Experience Enhancement Program	22,727
Various	Tourism NT Business Events funding	190,475
<b>Tourism and Events Total</b>		<b>9,123,063</b>
Territory Wildlife Parks	Community Service Obligation Territory Wildlife Parks	7,660,000
Central Land Council	Joint Management funding	123,000
Darwin Wildlife Sanctuary	Wildlife Grants	25,000
Northern Land Council	Joint Management funding	122,000
Olive Pink Botanic Garden	Alice Springs Botanic Gardens	200,000
Wildcare Alice Springs Inc.	Wildlife grants	15,000
Wildcare Inc.	Wildlife grants	21,364
National Indigenous Culture Centre Ltd	NICC project funding	67,553
National Trust of Australia (NT)	Operational annual grant	126,000

Mike Gillam	Heritage rates relief rebate	2,409
Domenico Pecorari	Heritage rates relief rebate	4,000
SC Donnelly Family Trust	Heritage rates relief rebate	3,558
Gregory Taylor	Heritage rates relief rebate	2,451
Lynnee Wastell	Heritage rates relief rebate	4,000
Melissa Kate Rundle	Heritage rates relief rebate	2,000
Blackfella Films	Heritage rates relief rebate	8,000
John Kennedy	Heritage grant 2019-2020	15,500
National Trust Of Australia (NT)	Heritage grant 2019-2020	5,218
<b>Parks, Wildlife and Heritage Total</b>		<b>8,407,053</b>
Charles Darwin University	Darwin Harbour 2019/20	10,000
<b>Executive Total</b>		<b>10,000</b>
Darwin Waterfront Corporation	Darwin Waterfront Corporation	16,297,080
Northern Territory Major Events Company Pty Ltd	Northern Territory Major Events Company Pty Ltd	30,169,000
<b>Commercial Organisations Total</b>		<b>46,466,080</b>
<b>DEPARTMENT OF TOURISM, SPORT AND CULTURE - TOTAL</b>		<b>95,848,555</b>

**29. Please detail the funds utilised to distribute awards and sponsorships in the period beginning 1 July 2019 and ending 31 March 2020. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2020/21 financial year?**

The Department of Tourism, Sport and Culture paid the following awards / sponsorships in 2019-20 up to 31 March 2020:

<b>Title of Award/Sponsorship</b>	<b>Managed by Regional Office (Yes/No)</b>	<b>2019-20 (as at 31 March 2020) \$</b>
Territory Natural Resource Management Ranger of Year Award	No	2000
Territory Natural Resource Management Conference Platinum Sponsorship	No	6000
Chief Minister's Northern Territory History Book Awards	No	1000
Northern Territory Literary Awards	No	5100
Hospitality NT – Silver Sponsorship	No	9264
Marketing - Sponsorship	No	84 284
Business Events - Sponsorship	No	10 227
<b>Total (excluding GST)</b>		<b>117 875</b>

The Department of Tourism, Sport and Culture anticipates the following awards and sponsorships in the 2020-21 financial year:

<b>DTSC - Award / Sponsorship</b>	<b>2020-2021 \$</b>
Australian Wildlife Rehabilitation Conference August 2020	2000
Chief Minister's Northern Territory History Book Awards	1000
Northern Territory Literary Awards	5100
Northern Australia Food Futures – Sponsorship	5000
Business Events – Sponsorship	15 000
Business Events - Sponsorship	10 000
Business Events - Sponsorship.	35 000
<b>Total (excluding GST)</b>	<b>73 100</b>

**30. Please detail the amounts paid on grants to non-Government organisations for the period beginning 1 July 2019 and ending 31 March 2020, including to which organisation and the services to be provided?**

Please refer to the answer to Question 28 detailing all recipients from 1 July 2019 to 31 March 2020.

**MEDIA MONITORING SERVICES**

**31. Provide expenditure details on media monitoring services for the period beginning 1 July 2019 and ending 31 March 2020 (including entities engaged and who utilises the service).**

The cost for Whole of Government media monitoring is paid by the Department of the Chief Minister.

The Department of Tourism, Sport and Culture paid \$4 579 to iSentia for the period **1 July 2019 to 31 March 2020** for specific media monitoring services for Tourism NT which monitors local and national media including tourism trade media and transcripts for Heritage.

## INFRASTRUCTURE PROJECTS

### 32. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia to be considered for the Infrastructure Priority List?

A whole-of-government response to Question 32 will be provided by the Minister for Trade and Major Projects.

### 33. Please provide details of newly committed projects for the period beginning 1 July 2019 and ending 31 March 2020.

A whole-of-government response to Question 33 will be provided by the Minister for Infrastructure, Planning and Logistics.

### 34. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

A whole-of-government response to Question 34 will be provided by the Minister for Infrastructure, Planning and Logistics.

## GOVERNMENT LEASED BUILDINGS

### 35. What is the total annual power bill of each Government building owned/leased/used by each Department for the period beginning 1 July 2019 and ending 31 March 2020?

Power costs for the Department of Tourism, Sport and Culture from 1 July 2019 to 31 March 2020 totalled \$1.36 million.

Address of power supply	2019-20 (as at 31 March 2020) \$
Lot 1238, 33 Leichhardt Street Tennant Creek	3 825
Alice Plaza Shopping Centre, Todd Mall, Alice Springs	9 087
Ground Floor & L2 Harbour View, Darwin	30 969
Jape Homemaker Village - Jvh2 Level 1, Millner	14 956
Level 1, 16 Parap Road , Parap	4 080
Lot 0000, Brinkin Terrace, Brinkin	284
Lot 10087, Level 8, The Mall, Darwin City	(2 522)
Lot 10087, Level 8-19 The Mall, Darwin City	30 462
Lot 122, - 58 Stuart Hwy, Mataranka	2 658
Lot 125, Down Stairs 58 Hartley Street, Alice Springs	4 112
Lot 1409, 465 Howard Springs	26 282
Lot 1529, 110 Middle Point Road, Middle Point	21 398

Lot 1786, U1/960 Cox Peninsula Road, Berry Springs	9 262
Lot 1789, 1130 Cox Peninsula Road, Berry Springs	1 475
Lot 1920, 32 Giles Street, Katherine	16 480
Lot 1938, 14 Chardon Street, Katherine	977
Lot 1979, 40 Wallaby Holtze Road, Yarrowonga	3 974
Lot 2260, Buffalo Creek Road, Casuarina	3 823
Lot 2260, Kiosk-143, Buffalo Creek Road, Buffalo Creek	7 360
Lot 2305 O0103 - 41 The Mall, Darwin City	6 756
Lot 247, H 1 - 247 Darken Drive, Alice Springs	1 077
Lot 2581, 370 Bagot Road, Millner	132 168
Lot 261, 35 Pinaroo Crescent, Batchelor	4 976
Lot 2675, T1 - 18 Parsons Street, Alice Springs	8 678
Lot 2788, 1-2788 Hidden Valley Road, Berrimah	7 164
Lot 2788, 2788 Hidden Valley Road, Berrimah	821
Lot 2788, Race Track, 2788 - Berrimah	10 500
Lot 2788, Racet-2788 Hidden Valley Road, Berrimah	24 613
Lot 2788, Shed - 2788 Hidden Valley Road, Berrimah	505
Lot 2788, 2788 Hidden Valley Road, Berrimah	1 018
Lot 2852, Lot - 1554 Anzac Road, Middle Point	16 198
Lot 3096, 40 Abala Road, Marrara	25 217
Lot 35, 6 Gunn Street, Mataranka	3 231
Lot 3629, 1-3629 Edith Falls Road, Katherine	2 188
Lot 3629, 2200 Gorge Road, Katherine	13 960
Lot 3701, 2600 Gorge Road, Katherine	309 545
Lot 4072, 4072 Stuart Highway, Tennant Creek	365
Lot 4109, 105C Abala Road, Marrara	22 225
Lot 4212, 16 University Avenue, Palmerston	919
Lot 46, 30 Gunn Street, Mataranka	856
Lot 5016, 0000 Abala Road, Marrara	1 157
Lot 5103, 1-10 Abala Road, Marrara	70 204
Lot 5103, 3-10 Abala Road, Marrara	12 983
Lot 5443, 00103-9 Cavenagh Street, Darwin	6 793
Lot 5497, 2 - 68 McMinn Street Darwin City	14 059
Lot 5634, Botanic Gardens, 30 Geranium Street	416
Lot 5634, Waterfall, 30 Geranium Street	11 065
Lot 5646, 27 Hartley Street, Alice Springs	5 271
Lot 5702, 21 Geranium Street, The Gardens	18 034
Lot 5787, 103 Boulter Road Berrimah	8 748
Lot 61, 166 Victoria Highway, Timber Creek	13 252
Lot 6148, 12 Parsons Street, Alice Springs	2 304
Lot 6196, C VAN - 171 Hidden Valley Road, Berrimah	17 348
Lot 626, 366 Robinson Road, Borrooloola,	2 289
Lot 635, 10 Harney Court, Borrooloola	1 389
Lot 638, 2 - 638 Stuart Highway, Mataranka	609
Lot 6524, House 1 Gardens Road, The Gardens	599
Lot 6524, House 1 Gardens Road, The Gardens	5 866
Lot 6524, Unit 2 Gardens Road, The Gardens	19 413

Lot 6524, Water Garden, Gardens Road, The Gardens	270
Lot 6625, House 2 A-1620 Larapinta Drive Alice Springs	3 101
Lot 6625, Unit 1-1620 Larapinta Drive Alice Springs	1 086
Lot 6625, Unit 2-1620 Larapinta Drive Alice Springs	1 745
Lot 6625,1620 Larapinta Drive, Alice Springs	5 451
Lot 6625,S 1-1620 Larapinta Drive, Alice Springs	728
Lot 6625,S 2-1620 Larapinta Drive, Alice Springs	2 215
Lot 7042, Leanyer Recreation Park, 310 Vanderlin Drive, Leanyer	100 853
Lot 786, 1-2820 Stuart Highway, Katherine (Cutta Caves)	4 283
Lot 786, 2-2820 Stuart Highway, Katherine (Cutta Caves)	(5 352)
Lot 786, 2820 Stuart Highway, Katherine (Cutta Caves)	639
Lot 7918, 8 - 3 Flint Court, Alice Springs	1 201
Lot 8033, 61 Larapinta Drive, Alice Springs	119 160
Lot 8035, 6 Memorial Avenue, Alice Springs	4 644
Lot 819, Tomato Island	2 871
Lot 8404, Kiosk Tenancy 2,20 University Avenue, Palmerston	2 729
Lot 8404, Water Park, Kiosk Tenancy 3,20 University Avenue, Palmerston	7 888
Lot 8405, Water Park, 6, University Avenue, Palmerston	68 749
Lot 8713,SG1-44 Bath Street, Alice Springs (Masters Games Office)	2 703
Lot 8796, 441 Hibernia Crescent, Brinkin	1 580
Lot 899, Dakota Street, Katherine	553
Lot 9375, BBQs - 0000 Lee Point Road, Wanguri	506
Lot 9375, DB-DSC1,422 Trower Road, Tiwi	4 907
Lot 9399 s4 519 Stuart Highway, Alice Springs	23 077
Lot 9399, S4-519 Stuart Highway, Alice Springs	1 971
Lot 9399, s6 - 519 Stuart Highway Alice Springs	2 038
Lot 941, 87 Herbert Heritage Drive, Alice Springs	7 659
Suite 4,84 Smith Street, Darwin	1 780
Lot 9399 s6 519 Stuart Highway, Alice Springs	1 615
<b>Grand Total</b>	<b>1 364 374</b>

**36. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period beginning 1 July 2019 and ending 31 March 2020?**

A whole-of-government response to Question 36 will be provided by the Minister for Corporate and Information Services.

**37. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?**

A whole-of-government response to Question 37 will be provided by the Minister for Corporate and Information Services.

## FEES AND CHARGES

**38. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2019/20 financial year and whether any of these fees and charges was increased following the passage of the 2019/20 financial year budget.**

Actual revenue for each specific fee and charge is not captured.

Where statutory / legislative fees and charges are linked to revenue units there will be an automatic annual adjustment in line with CPI as prescribed in the *Revenue Units Act 2009*.

No statutory/legislative fees and charges were increased for the Department of Tourism, Sport and Culture following the passage of the 2019/20 financial year budget.

Total goods and services revenue, including statutory/legislative fees and charges for the Department of Tourism, Sport and Culture for the period 1 July 2019 to 31 March 2020, was \$5.96 million. The fees and charges register for the Department of Tourism, Sport and Culture is at Attachment 38A.

## INTERNAL AUDITS

**39. How many internal audits and financial investigations were conducted in the period beginning 1 July 2019 and ending 31 March 2020?**

The following internal audits for the Department of Tourism, Sport and Culture were conducted or in progress during the period beginning 1 July 2019 and ending 31 March 2020:

Internal Audit Title
Cabinet Information Security Measures Annual Compliance Check
Official Travel
Value for Territory Procurement

**40. What were the terms of reference or focus for each investigation?**

The focus for each internal audit was:

Internal Audit Title	Focus
Cabinet Information Security Measures Annual Compliance Check	Assess the Department's compliance with the required Cabinet information security measures.
Official Travel	Review the Department's official travel against the whole-of-government Travel Policy Framework.
Value for Territory Procurement	Assess the Department's compliance against the Northern Territory Government's Procurement Rules, Governance Policy and Buy Local Plan.

**41. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.**

The outcome for each internal audit was:

<b>Internal Audit Title</b>	<b>Focus</b>	<b>Outcome</b>
Cabinet Information Security Measures Annual Compliance Check	Assess the Department's compliance with the required Cabinet information security measures.	The annual compliance check identified no material weaknesses in controls. One minor internal breach was identified, which has now been rectified.
Official Travel	Review the Department's official travel against the whole-of-government Travel Policy Framework.	This internal audit is in progress and will be completed by 30 June 2020.
Value for Territory Procurement	Assess the Department's compliance against the Northern Territory Government's Procurement Rules, Governance Policy and Buy Local Plan.	The internal audit identified two procurement contracts requiring improvement with performance reporting and/or contract management. The Department's Audit and Risk Management Committee will monitor progress of addressing the audit recommendations.

**BOARDS / ADVISORY BODIES**

**42. Please detail all boards and advisory bodies in your Agency in 2019/20, also providing the following information:**

- a) The Terms of Reference, if changed from last year
- b) The current members and when they were appointed
- c) The total remuneration paid to each Board member during the 2019/20 financial year
- d) The itemised total cost incurred by the Board during the 2019/20 financial year
- e) The number of times the Board met during the period beginning 1 July 2019 and ending 31 March 2020



Board/Advisory Bodies	Terms of Reference (if changed – to be attached)	Current members and date of appointment	Total cost incurred by the Board (1 July 2019 to 31 March 2020)	Number of meetings (1 July 2019 to 31 March 2020)
Aboriginal Advisory Group		Inactive currently.		
Aboriginal Tourism Advisory Council	No change	<p>Ms Helen Martin (Chair)</p> <p>Mr Graham Kenyon</p> <p>Mr Paul Ah Chee Ngala</p> <p>Mr Victor Cooper</p> <p>Ms Dorothea Randall</p> <p>Ms Jane Runyu-Fordimail</p> <p>Ms Maree Meredith</p> <p>All members were re-appointed on 12/03/20 until 30/6/20.</p>	\$78 864	2 meetings
Adelaide River Joint Management Committee	No change	<p><u>Appointed 11/9/18</u></p> <p>Mr David Kenyon</p> <p>Mr Joe Browne</p> <p>Mr Tarizma Kenyon</p> <p>Ms Christine Jenner</p> <p>Ms Jennifer Talbot</p> <p>Ms Pamela Talbot</p> <p>Mr Edward Talbot</p> <p>Ms Julie Heran</p> <p><u>Appt – May 2017</u></p> <p>Mr Greg Williams</p> <p><u>Appointed – 16/12/19</u></p> <p>Mr William Browne (Replacement for Phillip Browne – Appointed December 2019)</p> <p>Mr Phillip Browne (Deceased)</p> <p>Ms Joan Kenyon (Deceased) – No replacement to date</p>	\$1089	1 meeting

Arafura Games 2021 Advisory Committee	See attached 42A	Mr Tim Watsford (Chair) Mr Andrew Hopper Mr Glen Hingley Mr Josh Sattler Mr Sam Burke Ms Judith O'Hearn OAM Ms Anita Palm Ms Kate Worden MLA Ms Kate Walker Ms Louise Partos Ms Natalie Bell Ms Nicole Brown All of the above appointed on 13/9/19 Ms Karen Sheldon appointed on 16/04/20.	Nil	2 meetings
Araluen Cultural Precinct Community Reference Group	No change	Process to appoint members is underway. Did not operate at all from 01/07/19 to 31/03/20	\$0	Nil
Arts Trail Regional Stimulus Grants Panel	No change	Mr Andrew Jacka Mr Michael Wells Ms Thisbe Purich Ms Angela Hill Ms Helen Martin The above were appointed 12/07/17	\$2017	1 meeting
Barranyi (North Island) National Park Local Management Committee	No change	Ms Stephanie Jupiter (Chair) 01/09/17 Mr Andrew Scott Peckham – 17/07/19 Mr Graham Friday – 13/08/18 Mr Ross Friday – 13/08/18 Ms Lesley Garner – 05/09/17 Ms Linda Kaye Owens – 17/07/19 Ms Mavis Timothy – 13/08/18 Ms Roxanne Jupiter – 13/08/18 Ms Sarah Kerin – 17/07/19	\$0	Nil
Chamber's Pillar Historic Reserve Joint Management Committee	No change	Committee members are identified at the commencement of each meeting <sup>1</sup> .	\$0	Nil

Cobourg Peninsula Sanctuary and Marine Park Board	No change	Mr Solomon Cooper (Chair) – 05/07/17 Mr Jimmy Cooper - 23/03/16 Mr Lincoln Wilson – 11/03/2020 Mr Robert (Jr) Cunningham Mr Ronald Lami Lami - 05/07/17 Ms Leanne Paige – 11/03/20 Ms Neva McCartney – 11/03/20	\$157	Nil
Conservation Land Corporation	No change	Dr Kenneth Johnson (Chair) – 24/08/14 Mr Bart Irwin – 24/09/17 Ms Sally Ann Egan – 26/02/20	\$1990	Nil
Djukbinj National Park Local Management Committee	No change	No membership details can be included. This Board did not meet.	\$0	Nil
East MacDonnell Joint Management Committee	No change	Committee members are only identified at the commencement of each meeting.	\$0	Nil
Finke Gorge National Park Joint Management Committee	No change	Committee members are identified at the commencement of each meeting. Conrad Ratara Elfrieda McLean Melvin Robinya June Campbell Louise Abbott Kristen Hay Wayne Gaskon (has since resigned)	\$2904	1 meeting
Giwining / Flora River Nature Park Joint Management Committee	No change	Committee members are identified at the commencement of each meeting.  Ms Marie Allen (Chair) Mr Bill Harney Mr Roderick Harney Mr Ted Croker Jnr Ms Florie Smiler Ms Sally Winberr Ms Sarah Kerin	\$958	1 meeting

Heritage Council Northern Territory	New Terms of Reference February 2020 See attached 42B	Mr Allan McGill (Chair) – 07/05/20 Ms Patricia Angus – 07/05/20 Dr Sue Jean Stanton – 15/08/19 Mr Alex Nelson – 16/10/17 Mr Allan Garraway – 16/10/17 Mr Eddie Webber – 05/12/17 Ms Allison Bitar – 16/10/17 Ms Karen Martin-Stone – 16/10/17 Ms Toni Coutts – 11/03/20 Dr Ilka Schacht – 07/05/20	\$31 365	3 meetings
Iytwelepenty / Davenport Ranges National Park Joint Management Committee	No change	Committee members are identified at the commencement of each meeting.	\$152	Nil
Judbarra / Gregory National Park Joint Management Committee	No change	Committee members are identified at the commencement of each meeting. Mr Larry Johns (Chair) Mr Basil Murrimal Mr Chris Griffith Mr Kevin Bishop Mr Reggie Ryan Ms Cerise Young Ms Crystella Roberts Ms Katie Roy Ms Lorraine Johns Ms Marcella Jones Ms Mayarthur Campbell Ms Mona Anzac Ms Sarah Kerin	\$15 482	1 meeting
Karlu Karlu (Devils Marbles) Conservation Reserve Joint Management Committee	No change	Committee members are only identified at the commencement of each meeting.	\$409	Nil
NT Library Community Reference Group		This committee is ceased - membership expired 14/08/19.		

Mary River National Park Joint Management Committee	No Change	Northern Land Council to hold consultations with Native Title Holders to determine Membership.	\$0	Nil
National Aboriginal Art Gallery Reference Group	No change	Dr Gerard Vaughan (Chair) Ms Franchesca Cubillo Mr Benedict Kngwarraye Stevens Mr Frank Howarth Mr John Mawurndjul Mr Luke Scholes Mr Malcolm Jagmarra Maloney Mr Phillip Watkins Mr Robert Campbell Ms Elliot Rich Ms Freja Carmichael Ms Margo Neale Ms Rhoda Roberts The above were appointed 30/12/17	\$3046	Nil
Nitmiluk (Katherine Gorge) National Park Board	No change	Mrs Lisa Mumbin (Chair) – 17/07/17 Mr Ryan Barrawei – 07/04/20 Mr Alister Andrews – 17/07/17 Mr Jake Quinlivan – 07/06/18 Mr Mark Crummy – 01/03/19 Mr Ossie Daylight – 25/06/17 Mr Raymond Fordimail – 11/05/18 Mr Robert Friel – 25/06/17 Mr Tony Walla – 11/05/18 Ms Jane Runyu-Fordimail – 11/05/18 Ms Melissa Rogers – 15/11/18 Ms Sarah Kerin – 01/03/19	\$31 378	3 meetings

Northern Territory Arts Grants Panel	No change	<p>Mr Liam Campbell  Mr Darren Lynch  Mr Gary Lang  Mr Paolo Fabriz  Mr Phillip Eaton  Mr Tim Newth AM  Mr William Grose  Ms Amina McConvell  Ms Anna Weekes  Ms Catherine Satour  Ms Elliot Rich  Ms Francesca Cubillo  Ms Jaqueline Gribbin  Ms Jayne Nankivell  Ms Jeanette Button  Ms Kathy Burns  Ms Liesl Rockchild  Ms Michelle Culpitt  Ms Nadine Lee  Ms Noeletta McKenzie  Ms Pip McManus  Ms Ruth Elvin  Ms Tara Lecky  Ms Thisby Purich</p> <p>The above were appointed 19/10/2016</p> <p>Mr Richard Starr  Mr James Mangohig  Mr Jonathon Saunders  Mr Sean Pardy  Mr Warren H Williams  Ms Adelaide Wood  Ms Belinda Carlson  Ms Clare Armitage  Ms Frankie Snowdon  Ms Gaia Osborne  Ms Leah Sanderson  Ms Marlene Chisholm  Ms Mary Anne Butler  Ms Polly Banks</p> <p>The above were appointed 11/11/19</p>	\$3182	2 meetings
Northern Territory History Grants Committee	No change	<p>Dr David Bridgman  Mr Jared Archibald  Mrs Judy Boland</p> <p>All members were appointed on 23/11/18, expiring 31/12/21</p>	\$0	1 meeting

NT Sports Awards Selection Committee	See attached 42C	Ms Pippa Tessmann 18/11/16 (Chair) since 11/11/19 Mr Grey Morris18/11/16 Mr Ian Butterworth11/11/19 Mr Michael McGregor 13/07/17 Mrs Judith O'Hearn (Green) 18/11/16 Ms Nicole Simmonds 23/08/17	\$922	1 meeting
NT Water Safety Advisory Council	No change	Ms Daphne Read (Chair) – since 2003 Mr David Ciaravolo Mr Shane McCorkell Mr Srinivas Srishailam Ms Robyn Henderson Ms Fiona Villaflor Ms Floss Roberts – since 2006 Ms Joanne Flanagan Ms Kate Robertson Ms Marg Girdham Ms Robin Knox Ms Vanda Stewart Mr Jeffrey McLaughlin Mr Sam Edwards Mr Stephen Gazzola Ms Elizabeth Larsen Ms Fiona Campbell Ms Karen Ruzsicska Ms Louise Johnson Ms Samantha Farrow Senior Constable Romolo (Romy) Dalla Costa Sergeant John Pini Varying appointment dates	Nil	3 meetings
Oral History Advisory Committee		This Committee has been abolished.		

Rainbow Valley Joint Management Committee	No change	Committee members are only identified at the commencement of each meeting. Syd Kenny Mary Le Rossignol Gary Armstrong (proxy for Mavis Armstrong) Ursula Nichaloff Desmond Jack Eric Braedon Shaun Johnson Doug Taylor (proxy for John Henry Taylor) Michael Rawnsley Absent: Mavis Armstrong John Henry Taylor	\$2183	1 meeting
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Screen Grants Assessment Panel (previously Screen Territory Advisory Panel)	No change	<p>Mr Andrew Hyde  Mr Darren Dale  Mr Matthew Deaner  Mr Mike Jones  Mr Neil Peplow  Mr Nick Lee  Mr Shane Krause  Mr Shane Mulcahy  Mr Shayne Armstrong  Mr Simon Manzie  Mr Steven McGregor  Ms Alex Kelly  Ms Aurora Scheelings  Ms Beck Cole  Ms Danielle Maclean  Ms Greer Simpkin  Ms Julia Overton  Ms Mary Anne Butler  Ms Megan Simpson-Huberman  Ms Meredith Garlick  Ms Rachel Clements  Ms Susan Mackinnon  Ms Trisha Morton-Thomas  Ms Vicki Madden</p> <p>The above were appointed 16/02/17</p> <p>Mr Alan Hardy  Mr Greg Haddrick  Mr Timothy Parish  Ms Clea Frost  Ms Cristina Pozzan  Ms Dena Curtis  Ms Anna Grieve  Ms Gillian Moody  Ms Tanith Glynn-Maloney  Ms Julia Redwood  Ms Karena Slaninka  Ms Jeni McMahon</p> <p>The above were appointed 01/08/17</p>	\$37 392	13 meetings
Screen Industry Advisory Council	No change	<p>Ms Karen Green (Chair)  Mr Andrew Hyde  Ms Danielle McLean  Ms Rachel Clements  Ms Tiffany Manzie</p> <p>The above were appointed 26/03/19</p>	\$3417	3 meetings

Strehlow Research Centre Board	No change	Mr Michael Liddle (Chair) Mr Michael Sitzler  The above were appointed 01/01/2016  Mr Cleophas (Lofty) Katarinja appointed 29/10/18  Mr Phillip Gordon appointed 23/05/14 Professor Barry Judd appointed 24/01/18	\$0	2 meetings
Tjoritja / West MacDonnell National Park Joint Management Committee	No change	Committee members are only identified at the commencement of each meeting.	\$0	Nil
Tnorala Local Management Committee	No change	Committee members are only identified at the commencement of each meeting.  Awaiting Tnorala Land Corporation to formally appoint new committee.  Proposed new committee (20/08/19): Bevan Malbunka (Chair) Alias Malbunka Maxine Malbunka Tristam Malbunka Kristen Hay Park representative (to be confirmed)	\$488	1 meeting
Tourism NT Board of Commissioners	Minor editing changes to the TNT Board Charter (when reviewed) See attached 42D.	Mr Michael Bridge (Chair) 01/03/17 Mr Denis Pierce 01/03/17 Mr Mick Burns 01/03/17 Mr Robert Jennings 03/09/2019 Ms Helen Martin 01/03/17 Ms Patricia Angus 01/03/17	\$254 585	4 meetings.
Watarrka National Park Joint Management Committee		Committee members are only identified at the commencement of each meeting.	\$0	Nil

Women in Sport Advisory Committee	No change	Disbanded 1/11/19  Former members: Louise Morrison (Chair) Alexandra Billeter Brittany Ward Ewa Finch Shahni Wellington Sheralee Taylor Sue Kendrick Sue Marshall Suzi Hullick  All members appointed 01/11/17	\$0	Nil
Yeperenye / Emily and Jessie Gaps Nature Park Joint Management Committee	No change	Committee members are only identified at the commencement of each meeting. Joe Alice Elaine Ross Noella Ross James Oliver Marina Alice Andrew Alice (proxy for Theo Alice) Mark Alice Benita Alice Martin Krieg (proxy for Kristen Hay)	\$1885	1 meeting

<sup>1</sup> The following applies to all Joint Management Committees. Membership is established in the Joint Management plan developed for each Joint Managed Park.

The following boards are not part of the Department of Tourism, Sport and Culture but fall within the minister's portfolio:

Board of the Museum and Art Gallery of the Northern Territory	No change	Hon Clare Martin (Chair) Mr James Paspaley Mr Philip Watkins Ms Franchesca Cubillo  The above were appointed 01/09/18  Hon Dr Tricia Kavanagh appointed 01/07/17  Mr Allan Garraway appointed 05/08/16  Mr Stephen Morton appointed 15/11/18	\$0	5 meetings
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Darwin Waterfront Corporation Board	See attached 42E	<p>Ms Tracey Louise Hayes (Chair) appointed 01/07/18</p> <p>Dr Jacqueline Anne Jennings appointed 01/07/18</p> <p>Mr Alastair Shields (as CEO of the Darwin Waterfront Corporation since 30/03/17)</p> <p>Mr Andrew Kirkman appointed 30/03/17</p> <p>Mr Charles Hungerford Burkitt appointed 01/07/18</p> <p>Mr Kelvin John Costello appointed 01/07/18</p> <p>Ms Anne Tan appointed 30/03/17</p> <p>All members are appointed to 30/06/2021.</p>	\$189 750	4 meetings
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Northern Territory Major Events Company Board	No change	<p>Mr Alistair Feehan (Chair) appointed 14/11/13</p> <p>Mr Andrew Hopper appointed 27/03/15</p> <p>Mr Andy Bruyn appointed 9/12/02</p> <p>Mr Michael Bridge appointed 14/01/13</p> <p>Mr Scott Lovett appointed 14/11/13</p> <p>Mr Timothy Watsford appointed 28/09/18</p>	\$53 160	3 Board meetings, 1 x finance, risk and audit committee meeting, 1x marketing committee meeting
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## **REVIEWS AND INQUIRIES**

**43. Details of all reviews and inquiries completed or commenced during the 2019/20 financial year, also providing the following information:**

- a) The Terms of Reference**
- b) The criteria for selection of all panel members**
- c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry**
- d) The cost of the review/inquiry**
- e) How the information was/is accumulated to contribute to the review/inquiry**
- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly**
- g) If not completed when this is expected**

The Department of Tourism, Sport and Culture did not conduct any reviews or inquiries during the period 1 July 2019 to 31 March 2020.

## **WORKPLACE HEALTH AND SAFETY**

**44. Please provide the number, nature and cost of reportable safety issues for the period beginning 1 July 2019 and ending 31 March 2020.**

The Department of Tourism, Sport and Culture had one reportable safety issue for the period 1 July 2019 to 31 March 2020.

*\* Figures sourced from whole of government Work Health and Safety Database – FigTree. Financial data for claims is not captured in FigTree so costs associated with the reportable safety issue are unable to be provided.*

**45. Please detail the number of stress related matters and claims for the period beginning 1 July 2019 and ending 31 March 2020.**

The Department of Tourism, Sport and Culture had one stress related matter and claim for the period 1 July 2019 and ending 31 March 2020.

*\* Does not include claims carried over into the reporting period.*

## REGIONAL OFFICES

**46. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2019/20 financial year. What are the locations for which they are responsible?**

The administrative effort required to provide expenditure on staff located in regional offices and outcomes achieved in the 2019-19 financial year has been determined to be excessive, and would result in undue diversion of resources from service delivery. As such the Department has provided a response incorporating region, number of staff and broad functions.

The Department of Tourism, Sport and Culture had the following staff located in regional offices as at Pay Period 19 (18 March 2020):

<b>DTSC - Region</b>	<b>Staff (FTE as at 18/03/20)</b>	<b>Broad functions</b>
Adelaide River	3.93	Park Conservation and Management
Alice Springs	68.91	Park Conservation, Arts Administration, Theatre Management, Business/Executive Management, Park Management, Tourism Management, Tourism Administration, Event Management, Heritage, Sports and Recreation Administration
Batchelor	2.8	Park Conservation
Borrooloola	1	Park Conservation
Bullita	2	Park Conservation
Coburg (Thunder Rock) Gumeragi	3	Park Conservation
Edith Falls	3	Park Conservation
Finke River Gorge	2	Park Conservation
Katherine	19.54	Park Conservation and Business Management
Keep River	3	Park Conservation
Kings Canyon	4	Park Conservation
Mataranka	3	Park Conservation
Nathan River	2	Park Conservation
Ormiston Gorge	6.5	Park Conservation
Tennant Creek	2	Park Conservation
Timber Creek	5	Park Conservation
Wildman River	1	Park Conservation
Woolanig (Litchfield Park)	3	Park Conservation
<b>Total</b>	<b>135.68</b>	

## Attachments

### Attachment 38A

DEPARTMENT OF TOURISM, SPORT AND CULTURE						
REGISTER OF FEES AND CHARGES						
Div	Fee Description	Converted to Revenue Units	Basis of Fee: Legislation, Regulation, Gazettal, Admin	Legislative or Regulation - Act and Section References	Fees and Charges Jan 2020 (Excluding GST)	
					Revenue Unit Value: 1 unit = \$1.21	
					Revenue Units (if applicable)	\$\$
PWCNT	<b>ENTRY TO GUIDED TOUR OF ALICE SPRINGS TELEGRAPH STATION HISTORICAL RESERVE (Concession Agreement)</b>					
PWCNT	Per Adult	No	Admin	Territory Parks and Wildlife Conservation Act Sect 116	-	14.09
PWCNT	Per Child	No	Admin		-	NA
PWCNT	Per Child (U/12)	No	Admin		-	5.91
PWCNT	Per Child (U/16)	No	Admin		-	8.64
PWCNT	Student	No	Admin		-	7.91
PWCNT	Senior / Concession Card Holder	No	Admin		-	11.36
PWCNT	Group Booking (per person)	No	Admin		-	
PWCNT	Family (2 Adults, 4 Children)	No	Admin		-	35.45
PWCNT	Locals	No	Admin			Free
PWCNT	<b>HUNTING PERMITS</b>				-	
PWCNT	Pig Hunting Permit - 1 year permit	No	Gazettal	Territory Parks and Wildlife Conservation Act, Section 117	-	10.00
PWCNT	Pig Hunting Permit - 5 year permit	No	Gazettal	Territory Parks and Wildlife Conservation Act, Section 117	-	40.00
PWCNT	Waterfowl Hunting Permit - 1 year permit	No	Gazettal	Territory Parks and Wildlife Conservation Act, Section 117	-	20.00
PWCNT	Waterfowl Hunting Permit - 5 year permit	No	Gazettal	Territory Parks and Wildlife Conservation Act, Section 117	-	80.00
PWCNT	Permit to take protected wildlife for commercial purposes	No	Legislation	Territory Parks and Wildlife Conservation Act Sect 43 and 116	-	NIL - subject to royalties
PWCNT	Permit to use park or reserve for purpose of taking animals specified in permit	No	Legislation	Territory Parks and Wildlife Conservation Act Sect 43 and 116		15.00
PWCNT	Annual fees to sell and apply for hire any goods or services or to conduct a tour/safari or excursion (Application	No	Regulations	Territory Parks and Wildlife Conservation Act By-law 13 Section 5	-	Subject to negotiation of Agreement

	fee to conduct business in a National Park)					
PWCNT	Replacement fee for hunting permit card	No	Admin		-	20.00
PWCNT	Crocodile Team Filming Fees - half day	No	Admin		-	1,500.00
PWCNT	Crocodile Team Filming Fees - full day	No	Admin		-	3,000.00
PWCNT	<b>CROCODILE PRODUCT TAGS</b>				-	
PWCNT	Product tag	No	Legislation	EPBC Act and Management Plans	-	0.40
PWCNT	CITIES tag	No	Legislation	EPBC Act	-	1.50
PWCNT	<b>FILMING AND PHOTOGRAPHIC CHARGES - COMMERCIAL AGENCIES ONLY</b>				-	
PWCNT	Application fee for Motion/Video Filming in parks and Still Photography	No	Regulations	Territory Parks and Wildlife Conservation Act By-law 13 Section 5	-	55.00
PWCNT	Application fee for Still Photography in parks	No	Regulations	Territory Parks and Wildlife Conservation Act By-law 13 Section 6	-	55.00
PWCNT	<b>BOTANIC GARDENS - GARDENS EVENTS</b>				-	
PWCNT	Site Fee wedding ceremony, meetings, functions - half day - up to 6 hours	No	Admin		-	-
PWCNT	Site Fee Corporate functions and receptions for 1-2 days	No	Admin		-	-
PWCNT	Site Fee Major events	No	Admin		-	-
PWCNT						
PWCNT	<b>GEORGE BROWN BOTANIC GARDENS - GARDENS EVENTS</b>					
PWCNT	Site Fee - Private Event - Celebrations organised by private customers attended by invited guests only .eg.Wedding Ceremony: For up to a 12 hour period	No	Admin		-	450.00
PWCNT	Site Fee - Commercial Corporate - Up to 250 people	No	Admin		-	1,000.00
PWCNT	Site Fee - Commercial Corporate - Between 250 to 500 people	No	Admin		-	2,000.00
PWCNT	Site Fee - Commercial Corporate - 500+ people	No	Admin		-	3,000.00
PWCNT	Site Fee - Community (NFPs, Public Interest groups, education institutions)	No	Admin		-	On negotiation - no set fee
PWCNT	Private Event - Wedding Ceremony, Parties, Reunions For up to a 12 hour period	No	Admin		-	350.00



PWCNT	Commercial/Corporate Event Up to 250 Attendees per 12 hour period	No	Admin		-	500.00
PWCNT	Commercial/Corporate Event 250- 500 Attendees per 12 hour period	No	Admin		-	1,000.00
PWCNT	Commercial/Corporate Event 500+ Attendees per 12 hour period	No	Admin		-	2,500.00
PWCNT	Community Event	No	Admin		-	On negotiation - no set fee
PWCNT	Horticulturist (if required) at any given event per staff member per half day	No	Admin		-	220.00
PWCNT	<b>GEORGE BROWN BOTANIC GARDENS - Visitor and Event Center</b>					
PWCNT	Site Fee - Commercial Events - Galas, Fairs, Concerts, Performances, Exhibitions	No	Admin		-	1,000.00
PWCNT	Site Fee - Corporate Events - Training, Meeting/Seminars, Conferences, Workshops, Awards Ceremonies, Trade Shows: Up to 50 people	No	Admin		-	750.00
PWCNT	Site Fee - Corporate Events - Training, Meeting/Seminars, Conferences, Workshops, Awards Ceremonies, Trade Shows: 50+ people	No	Admin		-	1,000.00
PWCNT	Site Fee - Private Events - Weddings, Parties, Reunions: Up to 50 people	No	Admin		-	750.00
PWCNT	Site Fee - Private Events - Weddings, Parties, Reunions: 50+ people	No	Admin		-	1,000.00
PWCNT	Site Fee - Community Events	No	Admin		-	On negotiation - no set fee
PWCNT	Commercial Events - Galas, Fairs, Concerts, Performances, Exhibitions : 0 to 4 hours	No	Admin		-	850.00
PWCNT	Commercial Events - Galas, Fairs, Concerts, Performances, Exhibitions : 4 to 8 hours	No	Admin		-	1,000.00
PWCNT	Commercial Events - Galas, Fairs, Concerts, Performances, Exhibitions : Over 8 hours	No	Admin		-	1,500.00
PWCNT	Corporate Events - 0 to 4 hours Up to 50 people	No	Admin		-	500.00
PWCNT	Corporate Events - 0 to 4 hours 50+ people	No	Admin		-	750.00
PWCNT	Corporate Events - 4 to 8 hours	No	Admin		-	850.00

PWCNT	Corporate Events - Over 8 hours	No	Admin		-	1,500.00
PWCNT	Private Event - Weddings, Parties, Reunions: 0 to 4 hours Up to 50 people	No	Admin		-	500.00
PWCNT	Private Event - Weddings, Parties, Reunions: 0 to 4 hours 50+ people	No	Admin		-	750.00
PWCNT	Private Event - Weddings, Parties, Reunions: 4 to 8 hours	No	Admin		-	850.00
PWCNT	Private Event - Weddings, Parties, Reunions: Over 8 hours	No	Admin		-	1,500.00
PWCNT	Community Events	No	Admin		-	On negotiation - no set fee
PWCNT	<b>EVENTS FEES - Parks and Reserves (excluding TWP, ASDP and GBDBG)</b>				-	
PWCNT	Commercial / corporate event - up to 20 attendees	No	Admin	Power to charge under BL13A. Fee Schedule defined in the Events in Parks Policy and Guidelines	-	On negotiation - no set fee
PWCNT	Commercial / corporate event - 21 to 99 attendees	No	Admin	Power to charge under BL13A. Fee Schedule defined in the Events in Parks Policy and Guidelines	-	On negotiation - no set fee
PWCNT	Commercial / corporate event - 100 to 499 attendees	No	Admin	Power to charge under BL13A. Fee Schedule defined in the Events in Parks Policy and Guidelines	-	On negotiation - no set fee
PWCNT	Commercial / corporate event - 500 + attendees	No	Admin	Power to charge under BL13A. Fee Schedule defined in the Events in Parks Policy and Guidelines	-	On negotiation - no set fee
PWCNT	<b>COMMERCIAL ACTIVITY - Parks and Reserves (excluding TWP, ASDP and GBDBG)</b>				-	
PWCNT	Application fee for permit to operate business or commercial activities in Park or Reserve	No	Admin	Power to charge under BL13	-	300.00
PWCNT	<b>CAMPING FEES</b>				-	
PWCNT	Camping Fees - Gurig National Park - No charge for u/16's	No	Legislation	Cobourg Peninsula Aboriginal Land and Sanctuary (Entry and Camping) By Law 2(g)	-	-
PWCNT	Transit fee Gurig National Park	No	Legislation	Aboriginal Land Rights Act, Sect 6 and 33	-	11.00
PWCNT	Vehicle Access - vehicle/week (covers up to 5 adults)	No	Legislation	Cobourg Peninsula Aboriginal Land and Sanctuary (Entry and Camping) By Law 5	-	232.10
PWCNT	Air/Sea Access per adult per night if camping	No	Legislation	Cobourg Peninsula Aboriginal Land and Sanctuary (Entry and Camping) By Law 5	-	15.00
PWCNT	Additional adults (+5) / person	No	Legislation	Cobourg Peninsula Aboriginal Land and Sanctuary (Entry and Camping) By Law 5	-	9.90

PWCNT	Camping Fees - Category A - Adult	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	6.00
PWCNT	Camping Fees - Category A - Child	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	3.00
PWCNT	Camping Fees - Category A - Family	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	14.00
PWCNT	Camping Fees - Category B - Adult	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	3.00
PWCNT	Camping Fees - Category B - Child	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	1.50
PWCNT	Camping Fees - Category B - Family	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	7.00
PWCNT	Camping Fees - Category C - Adult	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	3.00
PWCNT	Camping Fees - Category C - Child	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	1.50
PWCNT	Camping Fees - Category C - Family	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	7.00
PWCNT	Camping Fees - Category D (camping area managed commercially under a permit under by-law 13)	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 13,	-	To be determined based on Permit Agreement
PWCNT	Bush Camping - Permit Required - Adult	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 8,	-	3.00
PWCNT	Bush Camping - Permit Required - Child	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 8,	-	1.50
PWCNT	Bush Camping - Permit Required - Family	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 8,	-	7.00
PWCNT	Walking Track Camping Fees Jatbula - adult (max 15pp)	No	Admin		-	3.00
PWCNT	Walking Track Camping Fees Jatbula - child	No	Admin		-	1.50
PWCNT	Walking Track Camping Fees - Larapinta	No	Admin		-	-
PWCNT	Walking Track Camping Fees - Tabletop	No	Admin		-	3.00
PWCNT	School Campground Areas - Category C under By- Law - Litchfield - Adult	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	3.00

PWCNT	School Campground Areas - Category C under By- Law - Litchfield - Child	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	1.50
PWCNT	School Campground Areas - Ormiston - Concessionare Agreement	No	Legislation		-	Concessinaire
PWCNT	School Campground Areas - Category C Under By-Law - Simpsons Gap - Adult	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	3.00
PWCNT	School Campground Areas - Category C Under By-Law - Simpsons Gap - Child	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	1.50
PWCNT	School Campground Areas - Category C Under By-Law - Simpsons Gap - (under 5)	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	N/A
PWCNT	<b>GUIDES - PARK MANAGEMENT</b>				-	
PWCNT	Tour Operator Permits	No	Admin	Territory Parks and Wildlife Conservation Act Sect 117, By-law 13,	-	4 or less visits \$100 5 or more visits \$500 3-year permit \$1500 5-year permit \$2500
PWCNT	Provision of Specialist Guide	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	400 per day or 50 per hour
PWCNT	Guided Tours < 3 hours - Adults	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	2.00
PWCNT	Guided Tours < 3 hours - Children	No	Legislation	Territory Parks and Wildlife Conservation Act, By-law 10, Schedule 3 -Fee stated	-	1.00
PWCNT	Guided Bushwalking Tours	No	Admin	Territory Parks and Wildlife Conservation Act Sect 117, By-law 13,	-	Annual fee or %
PWCNT	Guided Mountain Bike Tours	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Guided Spotlighting Tours	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Mobile Kiosk Sales	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Guided Cave Tours	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Restricted Area Guided Walking Tours	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %

PWCNT	Restricted Area Guided Vehicle Tours	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Ballooning Tours	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Parachute Landings	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Non-motorised Canoe Hire	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Guided Boat Tours	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Dinghy Hire	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Guided Abseiling / Rock Climbing	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Guided Horse / Camel Rides	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Exclusive Use Campsites	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Management of Wangi Centre (food and beverage / Art Shop)	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Operation of Entry Station and Gift Shop	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Operation of Historic Precinct	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Guided Cultural Tours	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Scenic Helicopter Flights	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Helifishing Tours	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Mobile Shaved Ice Van	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Segway Tours	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Operation of Eva's Café	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Tented (Safari) Camp	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual fee or %
PWCNT	Camp Ground Management (Category D Camp areas managed commercially)	No	Admin	Territory Parks and Wildlife Conservation Act, By-law 13,	-	Annual Fee or %
PWCNT	<b>Nitmiluk National Park Concession Agreements</b>				-	
PWCNT	Catered Cruises Launch Food Beverage	No	Legislation	Nitmiluk (katherine Gorge) National Park Act Sect 27, TPWC Act Sect	-	%

PWCNT	Launch Tours	-	No	Legislation	Nitmiluk (katherine Gorge) National Park Act Sect 27, TPWC Act Sect	-	%
PWCNT	Ferry Service	-	No	Legislation	Nitmiluk (katherine Gorge) National Park Act Sect 27, TPWC Act Sect	-	%
PWCNT	Canoe Hire	-	No	Legislation	Nitmiluk (katherine Gorge) National Park Act Sect 27, TPWC Act Sect	-	%
PWCNT	Power Boats	-	No	Legislation	Nitmiluk (katherine Gorge) National Park Act Sect 27, TPWC Act Sect	-	%
PWCNT	Caravan Park, Campground, Kiosk	-	No	Legislation	Nitmiluk (katherine Gorge) National Park Act Sect 27, TPWC Act Sect	-	%
PWCNT	Helicopter Tours	-	No	Legislation	Nitmiluk (katherine Gorge) National Park Act Sect 27, TPWC Act Sect	-	%
PWCNT	Guided Walking Tours	-	No	Legislation	Nitmiluk (katherine Gorge) National Park Act Sect 27, TPWC Act Sect	-	%
PWCNT	Operation of Cicada Lodge	-	No	Admin		-	%
PWCNT	Potable water - caravan park, house 1, house 2, house 3, House 4, House 5, workshop	-	No	Admin		-	\$0.68 per unit consumed
PWCNT	Potable water - Nitmiluk Centre	-	No	Admin		-	\$0.452 per unit consumed
PWCNT	Non-potable water - caravan park	-	No	Admin		-	\$0.21 per unit consumed
PWCNT	<b>Garig Gunak Barlu National Park Agreements</b>	-				-	
PWCNT	Operation of Seven Spirit Bay (includes payment for Annual Rent, Airstrip Usage, Park Entry, Turnover Rent)	-	No	Admin		-	Fees and %
PWCNT	Marine Park	-	No	Admin		-	Fees
PWCNT	Tented Camp, Guided Vehicle, Fishing and Victoria Settlement Tours	-	No	Admin		-	Annual Fee plus fees
PWCNT	<b>Mary River National Park Agreements</b>	-				-	
PWCNT	Lease Area	-	No	Admin		-	Fees
PWCNT	Commercial Activities (Home Billabong Cruise, Leichardt Point	-	No	Admin		-	%

	Sundowners, Walking Tours, Fishing Tours)					
PWCNT	Airboat Tours	No	Admin		-	%
PWCNT	Mary River Rockhole Tour	No	Admin		-	%
PWCNT	Guided Boat Tours	No	Admin		-	%
PWCNT	<b>WILDLIFE ROYALTIES</b>				-	
PWCNT	<b>Animals</b>				-	
PWCNT	Anseranas semipalmata / egg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	0.45
PWCNT	Crocodylus johnstoni / egg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	1.15
PWCNT	Crocodylus johnstoni / hatchling	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	Crocodylus johnstoni / adult 1.5m	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13.00
PWCNT	Crocodylus johnstoni / adult > 1.5m	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13.00
PWCNT	Crocodylus porosus / egg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	1.40
PWCNT	Crocodylus porosus / hatchling	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.60
PWCNT	Crocodylus porosus / adult < 2m	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	28	33.00
PWCNT	Crocodylus porosus / adult > 2m	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	46	55.00
PWCNT	<b>Plant Seeds</b>				-	
PWCNT	Abrus precatorius / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13.00
PWCNT	Acacia acradenia / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	13	15.00
PWCNT	Acacia argyrea / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.00

PWCNT	Acacia aulacocarpa / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16.00
PWCNT	Acacia auriculiformis / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	28	33.00
PWCNT	Acacia colei / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	Acacia cowleana / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	Acacia dictyophleba / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.60
PWCNT	Acacia difficilis / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13.00
PWCNT	Acacia dimidiata / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13.00
PWCNT	Acacia dunnii / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	Acacia gonocarpa / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	17	20.00
PWCNT	Acacia gonoclada / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.60
PWCNT	Acacia hammondii / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.60
PWCNT	Acacia hemignosta / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	Acacia holosericea / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	6.9
PWCNT	Acacia kempeana / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	6.9
PWCNT	Acacia latescens / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75



PWCNT	Acacia lysiphloia / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.6
PWCNT	Acacia melleodora / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.6
PWCNT	Acacia monticola / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	9.2
PWCNT	Acacia mountfordiae / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	Acacia multisiliqua / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	Acacia nuperrima / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	43	52
PWCNT	Acacia oncinocarpa / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	Acacia platycarpa / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	6.9
PWCNT	Acacia plectocarpa / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	9.2
PWCNT	Acacia retivenea / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	9.2
PWCNT	Acacia shirleyi / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	17	20
PWCNT	Acacia simsii / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.6
PWCNT	Acacia torulosa / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.6
PWCNT	Acacia tropica / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	23	27
PWCNT	Acacia tumida / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75

PWCNT	<i>Acacia umbellata</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Acacia victoriae</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Acacia wickhamii</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	17	20
PWCNT	<i>Adenanthera pavonia</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Albizia lebeck</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Alphitonia excelsa</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Asteromyrtus symphyocarpa</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16
PWCNT	<i>Astrebla</i> sp. / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	1.15
PWCNT	<i>Atalaya hemiglauca</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Atriplex nummularia</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Banksia dentata</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.6
PWCNT	<i>Bombax ceiba</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Brachychiton diversifolius</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	12	14
PWCNT	<i>Brachychiton megaphyllus</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	17	20
PWCNT	<i>Brachychiton paradoxus</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	17	20

PWCNT	<i>Buchanania obovata</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	17	20
PWCNT	<i>Callitris intratropica</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Canarium australianum</i> / 100 seeds	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Carpentaria acuminata</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	1.4
PWCNT	<i>Cassia artemisioides</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	6.9
PWCNT	<i>Cassia desolata</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	6.9
PWCNT	<i>Cassia glutinosa</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.6
PWCNT	<i>Cassia notabilis</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Cassia oligophylla</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	6.9
PWCNT	<i>Cassia sturtii</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.6
PWCNT	<i>Casuarina equisetifolia</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.6
PWCNT	<i>Clianthus formosus</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Cochlospermum fraseri</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Cycas angulata</i> R.Br. / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	2.3
PWCNT	<i>Cycas armstrongii</i> Miq. / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	1.15

PWCNT	<i>Cycas brunnea</i> / 100 seeds	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Cycas calcicola</i> Maconochie / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Cycas canalis</i> subsp. <i>canalis</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	2.3
PWCNT	<i>Cycas canalis</i> subsp. <i>carinata</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	2.3
PWCNT	<i>Cycas conferta</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	2.3
PWCNT	<i>Cycas maconochieana</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	2.3
PWCNT	<i>Cycas pruinosa</i> Maconochie / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	2.3
PWCNT	<i>Dodonaea platyptera</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Enchylaena tomentosa</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Erythrophleum chlorostachys</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	9.2
PWCNT	<i>Eucalyptus alba</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16
PWCNT	<i>Eucalyptus apodophylla</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Eucalyptus argillacea</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Eucalyptus aspera</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Eucalyptus bigalerita</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13

PWCNT	<i>Eucalyptus bleeseri</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	17	20
PWCNT	<i>Eucalyptus brevifolia</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Eucalyptus camaldulensis</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16
PWCNT	<i>Eucalyptus chlorophylla</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Eucalyptus clavigera</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16
PWCNT	<i>Eucalyptus confertiflora</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16
PWCNT	<i>Eucalyptus dichromophloia</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16
PWCNT	<i>Eucalyptus ferruginea</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16
PWCNT	<i>Eucalyptus foelscheana</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	15	18
PWCNT	<i>Eucalyptus grandifolia</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16
PWCNT	<i>Eucalyptus herbertiana</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Eucalyptus latifolia</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	15	18
PWCNT	<i>Eucalyptus leucophloia</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Eucalyptus microtheca</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.6
PWCNT	<i>Eucalyptus miniata</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	17	20

PWCNT	<i>Eucalyptus nesophila</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	13	15
PWCNT	<i>Eucalyptus normantonensis</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16
PWCNT	<i>Eucalyptus pachyphylla</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	10.35
PWCNT	<i>Eucalyptus papuana</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16
PWCNT	<i>Eucalyptus patellaris</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Eucalyptus phoenicea</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	17	20
PWCNT	<i>Eucalyptus polycarpa</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	23	27
PWCNT	<i>Eucalyptus pruinosa</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	17	20
PWCNT	<i>Eucalyptus ptychocarpa</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	23	27
PWCNT	<i>Eucalyptus setosa</i> (red) / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	37	44
PWCNT	<i>Eucalyptus tectifera</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16
PWCNT	<i>Eucalyptus terminalis</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16
PWCNT	<i>Eucalyptus tetradonta</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Eucalyptus tintinnans</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Euodia elleryana</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75

PWCNT	<i>Gossypium sturtianum</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	23	27
PWCNT	<i>Grevillea decurrens</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	34	41
PWCNT	<i>Grevillea dryandri</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	43	52
PWCNT	<i>Grevillea formosa</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	43	52
PWCNT	<i>Grevillea goodii</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	34	41
PWCNT	<i>Grevillea mimosoides</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	34	41
PWCNT	<i>Grevillea parallela</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	34	41
PWCNT	<i>Grevillea pteridifolia</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	34	41
PWCNT	<i>Grevillea refracta</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	43	52
PWCNT	<i>Grevillea striata</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	34	41
PWCNT	<i>Grevillea wickhamii</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	43	52
PWCNT	<i>Gyrocarpus americanus</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Hakea arborescens</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	34	41
PWCNT	<i>Ipomea brasiliensis</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Leptospermum parviflorum</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13

PWCNT	<i>Livistona benthamii</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	2.85
PWCNT	<i>Livistona humilis</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	1.7
PWCNT	<i>Livistona inermis</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	3.45
PWCNT	<i>Livistona rigida</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	2.85
PWCNT	<i>Macrozamia macdonnellii</i> / 100 seeds	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Melaleuca argentea</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16
PWCNT	<i>Melaleuca bracteata</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Melaleuca dealbata</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Melaleuca leucadendra</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Melaleuca minutifolia</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Melaleuca nervosa</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	17	20
PWCNT	<i>Melaleuca viridiflora</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Owenia vernicosa</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.6
PWCNT	<i>Pandanus spiralis</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.6
PWCNT	<i>Petalostigma pubescens</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	14	16



PWCNT	<i>Pongamia pinnata</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Ptilotus exaltatus</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.6
PWCNT	<i>Sesbania cannabina</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	4.3
PWCNT	<i>Syzygium armstrongii</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Syzygium eucalyptoides</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Syzygium minutiflorum</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Syzygium suborbiculare</i> / 100 seeds	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	2.85
PWCNT	<i>Terminalia arostrata</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	4.6
PWCNT	<i>Terminalia canescens</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.6
PWCNT	<i>Terminalia carpentariae</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Terminalia ferdinandiana</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Terminalia platyphylla</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Terminalia platyptera</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Terminalia seriocarpa</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<i>Terminalia volucris</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	8.6

PWCNT	<i>Triodia wiseana</i> / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	3.45
PWCNT	<i>Xanthostemon paradoxus</i> / kg	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	28	33
PWCNT	<b>Whole Plants</b>					
PWCNT	<i>Acacia auriculiformis</i> / tree	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	9.2
PWCNT	<i>Bambusa arnhemica</i> / stem	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	0.55
PWCNT	<i>Erythroleum chlorostachys</i> / tree	Yes	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	11	13
PWCNT	<i>Eucalyptus bigalerita</i> / tree	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	9.2
PWCNT	<i>Eucalyptus confertiflora</i> / tree	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	9.2
PWCNT	<i>Eucalyptus ferruginea</i> / tree	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	9.2
PWCNT	<i>Eucalyptus grandiflora</i> / tree	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	9.2
PWCNT	<i>Eucalyptus miniata</i> / tree	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	9.2
PWCNT	<i>Eucalyptus papuana</i> / tree	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	9.2
PWCNT	<i>Eucalyptus polycarpa</i> / tree	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	9.2
PWCNT	<i>Eucalyptus tetradonta</i> / tree	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	9.2
PWCNT	<i>Melaleuca leucadendra</i> / tree	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	9.2
PWCNT	<b>Didgeridoos</b>					
PWCNT	All species / stick	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	1.15

PWCNT	<b>Leaves</b>					
PWCNT	Cycas armstrongii Miq. / 100	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	3.45
PWCNT	Cycas maconochieana / 100	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	3.45
PWCNT	<b>Fruits</b>					
PWCNT	Terminalia ferdinandiana / kg	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	1.15
PWCNT	<b>Firewood</b>					
PWCNT	Acacia aneura (mulga) / tonne	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	Acacia estrophiolata (ironwood) / tonne	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	Eucalyptus camaldulensis (redgum) / tonne	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	5.75
PWCNT	<b>Boomerangs</b>					
PWCNT	Acacia aneura (mulga) / stick	No	Gazettal	Territory Wildlife Parks and Wildlife Regulations, Regulation 6 (schedule 2) - Fee stated	-	1.15
PWCNT	<b>SALEABLE ITEMS</b>					
PWCNT	Notice of sale receipt books for vendors selling wildlife	No	Admin		-	20
PWCNT	Larapinta Trail Map Display Poster Flat Map Edition 4 Retail	No	Admin			9.09
PWCNT	Larapinta Trail Map Display Poster Flat Map Edition 4 Wholesale	No	Admin			6.82
PWCNT	Larapinta Trail Map Display Poster Flat Map Edition 5 Retail	No	Admin			9.09
PWCNT	Larapinta Trail Map Display Poster Flat Map Edition 5 Wholesale	No	Admin			6.82
PWCNT	Larapinta Trail Map Pack Edition 4 Retail	No	Admin			34.55
PWCNT	Larapinta Trail Map Pack Edition 4 Wholesale	No	Admin			25.91
PWCNT	Larapinta Trail Map Pack Edition 4 Retail from 01Mar19 discounted	No	Admin			18.18
PWCNT	Larapinta Trail Map Pack Edition 4 Retail from 01Mar19 discounted	No	Admin			13.64
PWCNT	Larapinta Trail Map Pack Edition 5 Retail from 01Mar19	No	Admin			35.45

PWCNT	Larapinta Trail Map Pack Edition 5 Wholesale from 01Mar19	No	Admin			26.59
PWCNT	Larapinta trail pack postage - Australia registerd post	No	Admin			7.27
PWCNT	Larapinta trail pack postage - Australia express post	No	Admin			10.91
PWCNT	Larapinta trail map postage - Australia standard post	No	Admin			9.09
PWCNT	Larapinta trail bulk postage 3kg pack standard parcel post	No	Admin			13.63
PWCNT	Larapinta trail bulk postage 5kg pack standard parcel post	No	Admin			16.36
PWCNT	Larapinta trail pack postage - overseas registered	No	Admin			28
PWCNT	Litchfield NP Map	No	Admin		-	4.55
PWCNT	Animal/Plant Books	No	Admin		-	4.95
PWCNT	Snake Poster	No	Admin		-	6.36
PWCNT	Frogs of the NT 1986	No	Admin		-	5
PWCNT	Historical Photos of NT Telegraph Stations	No	Admin		-	9.05
PWCNT	Mangrove Plant Identikit	No	Admin		-	9.05
PWCNT	Vascular Plants of Ashmore & Cartier Islands 1997	No	Admin		-	10.00
PWCNT	Explore Australia's Northern Territory by Frank Alcorta	No	Admin		-	10.00
PWCNT	No.14 Mudburra Ethnobotany, Aboriginal Plant Use from Kulumindini (Elliot)	No	Admin		-	12.00
PWCNT	No. 18 Gurindji Ethnobotany, Aboriginal Plant Use, Daguragu, Northern Australia 1994	No	Admin		-	12.00
PWCNT	No.15 Mangarrayi Ethnobotany, Aboriginal Plant use from the Elsey Area Northern Australia	No	Admin		-	13.64
PWCNT	No. 17 Key to Grasses of the NT	No	Admin		-	13.64
PWCNT	No.16 Ngaryniman Ethnobotany and Aboriginal Plant Use from Kulumindini (Elliot) 1992	No	Admin		-	13.64
PWCNT	No. 9 Arid Zone Eucalypts of the NT	No	Admin		-	14.95
PWCNT	No.19 Sudanese Ethnobotany, Knowledge from Ciamis and Tasikmalaya West Jave Indonesia	No	Admin		-	18.00
PWCNT	Warray Plants and Animals No. 33	No	Admin		-	18.18
PWCNT	Mangroves of the NT	No	Admin		-	18.18
PWCNT	Lost from our Landscape	No	Admin		-	22.68

PWCNT	No.30 Wagiman Plants & Animals 2006	No	Admin		-	24.55
PWCNT	Flora of the Darwin Region (Volume2)	No	Admin		-	27.95
					-	
ARTS	<b>Araluen Cultural Precinct (ACP)</b>				-	
ARTS	Equipment Hire - TV & DVD - per day	No	Admin		-	\$50.00
ARTS	Equipment Hire - TV & DVD - per 3 days - 1 week	No	Admin		-	\$150.00
ARTS	Equipment Hire - TV & DVD - per month	No	Admin		-	\$450.00
ARTS	Equipment Hire - Data Projector - per day	No	Admin		-	\$100.00
ARTS	Equipment Hire - Data Projector - per 3 days - 1 week	No	Admin		-	\$300.00
ARTS	Equipment Hire - Data Projector - per month	No	Admin		-	\$900.00
ARTS	Hire Charge - Witchetty's as Function Space - Commercial - full day	No	Admin		-	\$422.73
ARTS	Hire Charge - Witchetty's as Function Space - Community - full day	No	Admin		-	\$313.64
ARTS	Extra cleaning/resetting if required - Witchetty's as a function space - per hour or part thereof	No	Admin		-	\$50.00
ARTS	Hire charge - Araluen Arts centre foyer for functions - per hour Community	No	Admin		-	\$0.00
ARTS	Hire charge - Araluen Arts centre foyer for functions - per hour - Commercial	No	Admin		-	\$0.00
ARTS	Hire charge - Araluen Arts centre foyer for functions - per function in combination with Witchetty's Hire - Community	No	Admin		-	\$181.82
ARTS	Hire charge - Araluen Arts centre foyer for functions - per function in combination with Witchetty's Hire - Commercial	No	Admin		-	\$272.73
ARTS	Hire charge - Araluen Arts centre foyer for functions - per function half day - Community	No	Admin		-	\$181.82
ARTS	Hire charge - Araluen Arts centre foyer for functions - per function half day - Commercial	No	Admin		-	\$272.73
ARTS	Hire charge - Araluen Arts centre foyer for functions - per function full day - Community	No	Admin		-	\$313.64

ARTS	Hire charge - Araluen Arts centre foyer for functions - per function full day - Commercial	No	Admin			\$422.73
ARTS	Circus Lawns - self contained - Community	No	Admin			\$227.27
ARTS	Circus Lawns - self contained - Commercial	No	Admin			\$318.18
ARTS	Circus Lawns - with Theatre / toilets - Community	No	Admin			\$800.00
ARTS	Circus Lawns - with Theatre / toilets - Commercial	No	Admin			\$1,000.00
ARTS	Circus Lawns - standing charge per day/part day - Community	No	Admin			\$200.00
ARTS	Circus Lawns - standing charge per day/part day - Commercial	No	Admin			\$200.00
ARTS	Folk Cottage accomodation per day including telephone (3 day minimum hire)	No	Admin			\$100.00
ARTS	Folk Cottage accomodation Per week including telephone	No	Admin			\$500.00
ARTS	Folk Cottage accomodation Per month including telephone	No	Admin			\$1,636.36
ARTS	Araluen Homestead per day including telephone (3 day minimum hire)	No	Admin			\$150.00
ARTS	Araluen Homestead per week including telephone	No	Admin			\$600.00
ARTS	Araluen Homestead per month including telephone	No	Admin			\$2,000.00
ARTS	Theatre Standing Charge - per day - Community	No	Admin			\$454.55
ARTS	Theatre Standing Charge - per day - Commerical	No	Admin			\$454.55
ARTS	Hire Charge - Araluen Theatre - Commercial - full day	No	Admin			\$1,045.45
ARTS	Hire Charge - Araluen Theatre - Community - full day	No	Admin			\$818.18
ARTS	Hire Charge - Araluen Theatre - bleacher seating - Commercaill	No	Admin			\$800.00
ARTS	Hire Charge - Araluen Theatre - bleacher seating - Community	No	Admin			\$600.00
ARTS	Commercial Rehearsal: Stage Only (with work lights only) - Full Day	No	Admin			\$545.45
ARTS	Commercial Rehearsal: Stage Only (with work lights only) - 5 hour session (during opening hours)	No	Admin			\$313.64

ARTS	Community Rehearsal: Stage Only (with work lights only) - Full Day	No	Admin		-	\$418.18
ARTS	Community Rehearsal: Stage Only (with work lights only) - 5 hour session (during opening hours)	No	Admin		-	\$209.09
ARTS	Commercial Film Screenings - 4 hour session	No	Admin		-	\$450.00
ARTS	Community Film Screenings - 4 hour session	No	Admin		-	\$350.00
ARTS	Community Bump In Days - Full day inclusive of theatre standing charges	No	Admin		-	\$418.19
ARTS	Commerical Bump In Days - Full day inclusive of theatre standing charges	No	Admin		-	\$618.19
ARTS	Head Technician - per normal hour - Commercial	No	Admin		-	\$52.73
ARTS	Head Technician - per normal hour - Community	No	Admin		-	\$52.73
ARTS	Head Technician - per overtime hour Sunday's & Public Holiday's - Commercial	No	Admin		-	\$102.73
ARTS	Head Technician - per overtime hour Sunday's & Public Holiday's -Community	No	Admin		-	\$102.73
ARTS	Additional Technicians - per normal hour - Commercial	No	Admin		-	\$42.73
ARTS	Additional Technicians - per normal hour - Community	No	Admin		-	\$42.73
ARTS	Additional Technicians - per overtime hour Sunday's & Public Holidays-Commercial	No	Admin		-	\$81.82
ARTS	Additional Technicians - per overtime hour Sunday's & Public Holidays-Community	No	Admin		-	\$81.82
ARTS	Door Person - Backstage - per 4 hs session - Mon- Fri - Commercial	No	Admin		-	\$120.00
ARTS	Door Person - Backstage - per 4 hs session - Mon- Fri - Community	No	Admin		-	\$120.00
ARTS	Door Person - Backstage - per 4 hs session - Sat - Commercial	No	Admin		-	\$145.45
ARTS	Door Person - Backstage - per 4 hs session - Sat - Community	No	Admin		-	\$145.45
ARTS	Door Person - Backstage - per 4 hs	No	Admin		-	\$207.27

	session - Sun - Commercial					
ARTS	Door Person - Backstage - per 4 hs session - Sun - Community	No	Admin			\$207.27
ARTS	Publicity officer/Artwork - per hour-Commercial	No	Admin		-	\$45.45
ARTS	Publicity officer/Artwork - per hour-Community	No	Admin		-	\$45.45
ARTS	Front of House Manager / Ticket Seller- per 4 hr session - Monday - Friday-Commercial	No	Admin		-	\$140.00
ARTS	Front of House Manager / Ticket Seller- per 4 hr session - Monday - Friday-Community	No	Admin		-	\$140.00
ARTS	Front of House Manager / Ticket Seller - per 4 hr session - Saturday-Commercial	No	Admin		-	\$178.18
ARTS	Front of House Manager / Ticket Seller - per 4 hr session - Saturday-Community	No	Admin		-	\$178.18
ARTS	Front of House Manager / Ticket Seller - per 4 hr session - Sunday-Commercial	No	Admin		-	\$225.45
ARTS	Front of House Manager / Ticket Seller - per 4 hr session - Sunday-Community	No	Admin		-	\$225.45
ARTS	Cleaning Fees - per hour-Commercial	No	Admin		-	\$60.00
ARTS	Cleaning Fees - per hour-Community	No	Admin		-	\$60.00
ARTS	Ushers - per usher per 4 hr session Monday - Friday-Commercial	No	Admin		-	\$120.00
ARTS	Ushers - per usher per 4 hr session Monday - Friday-Community	No	Admin		-	\$120.00
ARTS	Ushers - per usher per 4 hr session - Saturday-Commercial	No	Admin		-	\$145.45
ARTS	Ushers - per usher per 4 hr session - Saturday-Community	No	Admin		-	\$145.45
ARTS	Ushers - per usher per 4 hr session - Sunday-Commercial	No	Admin		-	\$207.27
ARTS	Ushers - per usher per 4 hr session - Sunday-Community	No	Admin		-	\$207.27
ARTS	Programs & Merchandising - per seller unless provided by hirer - Mon-Fri-Commercial	No	Admin		-	120.00 plus 10% commission on sales



ARTS	Programs & Merchandising - per seller unless provided by hirer - Mon-Fri-Community	No	Admin		-	120.00 plus 10% commission on sales
ARTS	Programs & Merchandising - per seller unless provided by hirer - Sat-Commercial	No	Admin		-	145.46 plus 10% commission on sales
ARTS	Programs & Merchandising - per seller unless provided by hirer - Sat-Community	No	Admin		-	145.46 plus 10% commission on merchandise
ARTS	Programs & Merchandising - per seller unless provided by hirer - Sun-Commercial	No	Admin		-	225.45 plus 10% commission on sales
ARTS	Programs & Merchandising - per seller unless provided by hirer - Sun-Community	No	Admin		-	225.45 plus 10% commission on sales
ARTS	Piano Hire - Concert Grand plus tuning at cost where required-Commercial	No	Admin		-	\$150.00
ARTS	Piano Hire - Concert Grand plus tuning at cost where required-Community	No	Admin		-	\$150.00
ARTS	Piano Hire - Other Pianos - each - plus tuning at cost where required-Commercial	No	Admin		-	\$90.00
ARTS	Piano Hire - Other Pianos - each - plus tuning at cost where required-Community	No	Admin		-	\$90.00
ARTS	Data Projector - Per Day - Commercial	No	Admin		-	\$500.00
ARTS	Data Projector - Per Day - Community	No	Admin		-	\$350.00
ARTS	Ticket Printing/Event Creation per performance	No	Admin		-	\$50.00
ARTS	Ticket Printing/Event Creation/Administration Fee per performance - External Events	No	Admin		-	\$136.36
ARTS	TICKETING/BOOKING COSTS Credit Card Fee (including handling)	No	Admin		-	2.00%
ARTS	Booking Fee - per ticket (1st 20 comps free) \$0-\$20.00 - commercial	No	Admin		-	\$2.73
ARTS	Booking Fee - per ticket (1st 20 comps free) \$0-\$50.00 - community	No	Admin		-	\$2.73
ARTS	Booking Fee - per ticket (1st 20 comps free) \$20-\$50 - commercial	No	Admin		-	\$4.55
ARTS	Booking Fee - per ticket (1st 20 comps free) \$50.01 & above -commercial	No	Admin		-	\$5.45

ARTS	Booking Fee - per ticket (1st 20 comps free) \$50.01 & above -community	No	Admin			\$5.45
ARTS	Hire Charge - Witchetty's - Commercial - week	No	Admin		-	\$954.55
ARTS	Hire Charge - Witchetty's - Community - week	No	Admin		-	\$636.36
ARTS	Extra cleaning/resetting if required - Witchetty's as a gallery - per hour or part thereof	No	Admin		-	\$51.82
ARTS	Galleries - Large per week - Commercial	No	Admin		-	\$1,890.91
ARTS	Galleries - Large per week - Community	No	Admin		-	\$954.55
ARTS	Galleries - Sitzler or half gallery - Commercial	No	Admin		-	\$945.45
ARTS	Galleries - Sitzler or half gallery - Community	No	Admin		-	\$472.73
ARTS	Galleries - For events - per day - Commercial	No	Admin		-	\$636.36
ARTS	Galleries - For events - per day - Community	No	Admin		-	\$318.18
ARTS	Exhib Charges - Commisison on sales	No	Admin		-	40%
ARTS	Exhib Charges - Administration Fee / Exhibition Sales	No	Admin		-	10%
ARTS	Exhib Charges - Invitation Printing - 1000 and mailing of 800, with the exhibitor paying 50% of the overall total cost	No	Admin		-	\$713.63
ARTS	Exhib Charges - Invitation Printing - 750 and mailing of 650, with the exhibitor paying 50% of the overall total cost	No	Admin		-	\$600.00
ARTS	Exhib Charges - Invitation Printing - 500 and mailing of 500, with the exhibitor paying 50% of the overall total cost	No	Admin		-	\$477.27
ARTS	Credit Point - For ushers in Araluen Theatre	No	Admin		-	\$20 p/hour, min 4hrs
ARTS	Arthouse Cinema Ticket Fees - Adults	No	Admin		-	\$15.45
ARTS	Arthouse Cinema Ticket Fees - Concessions / Children	No	Admin		-	\$12.73
ARTS	Entry Charge - Alice Springs Cultural Precinct - Adult	No	Admin		-	\$7.27
ARTS	Entry Charge - Alice Springs Cultural Precinct - Concession/child	No	Admin		-	\$5.45
ARTS	Entry Charge - Alice Springs Cultural Precinct - Family	No	Admin		-	\$18.18
ARTS	Entry Charge - Alice Springs Cultural	No	Admin		-	\$5.45

	Precinct - Tour groups					
ARTS	Entry Charge - Alice Springs Cultural Precinct - Tour groups -concession	No	Admin			\$3.64
ARTS	Entry Charge - Alice Springs Cultural Precinct - Youth Hostel	No	Admin			\$3.64
ARTS	<b>NT Library</b>					
ARTS	Photocopying (Black & White)	No	Admin			N/A
ARTS	Photocopying (Colour)	No	Admin			N/A
ARTS	Picture NT digital prints	No	Admin			N/A
ARTS	Picture NT digital prints Express	No	Admin			N/A
ARTS	Picture NT E-Mail per image	No	Admin			N/A
ARTS	Picture NT plus CD ROM	No	Admin			N/A
ARTS	Interlibrary loans standard service	No	Admin			N/A
ARTS	Interlibrary loans fast track service	No	Admin			N/A
ARTS	<b>NT COMMUNITY LIBRARY TAMINMIN</b>					
ARTS	A4 Photocopying (Black & White) per page	No	Admin			N/A
ARTS	A4 Photocopying (Colour) per page	No	Admin			N/A
ARTS	A3 Photocopying (Black & White) per page	No	Admin			N/A
ARTS	A3 Photocopying (Colour) per page	No	Admin			N/A
ARTS	Faxing first page	No	Admin			N/A
ARTS	Faxing extra pages	No	Admin			N/A
ARTS	Laminating A4	No	Admin			N/A
ARTS	Laminating A3	No	Admin			N/A
ARTS	<b>NT COMMUNITY LIBRARY NHULUNBUY</b>					
ARTS	A4 Photocopying (Black & White) per page	No	Admin			N/A
ARTS	A4 Photocopying (Colour) per page	No	Admin			N/A
ARTS	A3 Photocopying (Black & White) per page	No	Admin			N/A
ARTS	A3 Photocopying (Colour) per page	No	Admin			N/A
ARTS	Faxing first page	No	Admin			N/A
ARTS	Faxing extra pages	No	Admin			N/A
ARTS	Faxing Interstate	No	Admin			N/A
ARTS	Faxing additional pages	No	Admin			N/A
ARTS	Laminating A4	No	Admin			N/A
ARTS	Laminating A3	No	Admin			N/A
ARTS	<b>NT ARCHIVES SERVICE</b>					
ARTS	Photocopying black and white	No	Admin			\$0.45
ARTS	Photocopying colour	No	Admin			\$0.91

ARTS	Photocopying reproduction in PDF format	No	Admin		-	\$0.91
ARTS	Digitised images per image or page	No	Admin		-	\$13.64
ARTS	Digitised images per image or page - extra CD	No	Admin			\$10.00
ARTS	Maps and Plans larger than A3 format	No	Admin			Based on quote as outsourced
ARTS	Copying film on DVD, per 15 minutes of footage	No	Admin		-	\$13.64
ARTS	Copying film on DVD, per 15 minutes of footage - Extra DVD	No	Admin			\$10.00
ARTS	Reproduction Oral History Sound Recordings per 15 minutes extract *	No	Admin		-	\$13.64
ARTS	Reproduction Oral History Sound Recordings per 15 minutes extract - Extra CD	No	Admin		-	\$10.00
SPORTS	<b>Marrara Indoor Stadium</b>					
SPORTS	<u>Stadium Hire</u>				-	
SPORTS	Non Commercial Hourly Rate	No	Admin	Not legislation based	-	\$99.64
SPORTS	Non Commercial Daily Rate	No	Admin	Not legislation based	-	\$1,706.14
SPORTS	Commercial Hourly Rate	No	Admin	Not legislation based	-	\$144.11
SPORTS	Commercial Daily Rate	No	Admin	Not legislation based	-	\$2,736.41
SPORTS	Meeting Room Hourly Rate	No	Admin	Not legislation based	-	\$18.13
SPORTS	Total Stadium Grounds Daily Rate	No	Admin	Not legislation based	-	Included in stadium hire
SPORTS	Stadium Grounds Segmented	No	Admin	Not legislation based	-	Included in stadium hire
SPORTS	Stadium Grounds Hire Daily Rate	No	Admin		-	\$554.55
SPORTS	Stadium Hire- Schools Only rate hourly between 0900 and 1500 only	No	Admin		-	\$74.26
SPORTS	Verandah Bar up to 4 hours	No	Admin	Not legislation based	-	N/A
SPORTS	Verandah Bar over 4 hours	No	Admin	Not legislation based	-	N/A
SPORTS	<u>Equipment Hire - (Individual break down unavailable)</u>				-	
SPORTS	Carpet per roll	No	Admin	Not legislation based	-	N/A
SPORTS	Chairs each	No	Admin	Not legislation based	-	N/A
SPORTS	Panels Stage and Dance per panel	No	Admin	Not legislation based	-	N/A
SPORTS	Boxing Ring	No	Admin	Not legislation based	-	N/A
SPORTS	Trestle Tables	No	Admin	Not legislation based	-	N/A
SPORTS	Projector	No	Admin	Not legislation based	-	N/A
SPORTS					-	
SPORTS	<b>Hidden Valley Motor Sports Complex</b>				-	
SPORTS	Track - Private Practice (per 4 Hour	No	Admin		-	\$103.00

	session as per Hire Agreement)					
SPORTS	Track - Club	No	Admin	Not legislation based	-	
SPORTS	Track - Club Event (per event) as per Hire Agreement - per day	No	Admin		-	\$524.35
SPORTS	Race Track- Not for Profit Community Group	No	Admin	Not legislation based	-	N/A
SPORTS	Race Track- Not for Profit Community Group per Hour	No	Admin		-	\$113.74
SPORTS	Race Track- Not for Profit Community Group per Day	No	Admin		-	\$559.00
SPORTS	Race Track – Corporate, no spectators	No	Admin	Not legislation based	-	N/A
SPORTS	Race Track – Corporate, no spectators per Hour	No	Admin		-	\$250.72
SPORTS	Race Track – Corporate, no spectators per Day	No	Admin		-	\$1,380.49
SPORTS	Entire race complex – Corporate, no spectators per Day	No	Admin	Not legislation based	-	\$3,764.24
SPORTS	Entire Race complex – Event with spectators Negotiable - Per Day (Min)	No	Admin	Not legislation based	-	\$3,423.11
SPORTS	Garage/Pit Hire	No	Admin	Not legislation based	-	N/A
SPORTS	Garage/Pit Hire per Day	No	Admin		-	\$65.62
SPORTS	Pit Paddock	No	Admin	Not legislation based	-	N/A
SPORTS	Pit Paddock per Hour	No	Admin		-	\$90.41
SPORTS	Pit Paddock per Day	No	Admin		-	\$376.68
SPORTS	Large Meeting Room	No	Admin	Not legislation based	-	N/A
SPORTS	Large Meeting Room per hour	No	Admin		-	\$39.37
SPORTS	Large Meeting Room per day	No	Admin		-	\$284.84
SPORTS	Small Meeting Room per hour	No	Admin		-	\$19.16
SPORTS	Small Meeting Room per Day	No	Admin		-	\$113.74
SPORTS	CAMS Event fee	No	Admin	Not legislation based	-	\$515.00
SPORTS	Bike Training Track full day	No	Admin		-	\$93.64
SPORTS	Bike Training Track half day	No	Admin		-	\$46.81
SPORTS	VIP Centre Commerical Daily Per Day	No	Admin		-	\$702.27
SPORTS	VIP Centre Non Commerical Per Day	No	Admin		-	\$234.09
		No	Admin			

## **Attachment 42A**

### **ARAFURA GAMES 2021**

#### **Advisory Committee Terms of Reference**

## **1. Background**

The Arafura Games began as the Arafura Sports Festival in 1991 with 1500 athletes competing in seven sports. From 1998 it was known as the Arafura Games and was held every two years. The Games fostered goodwill between sporting neighbours and shared sporting and cultural knowledge within the Asia-Pacific region. After an eight year hiatus the Northern Territory Government brought back the Arafura Games in 2019 and has announced the Games will return 14-22 May 2021.

Northern Territory Major Events Company (NTMEC) is the delivery partner for the Arafura Games and will work in continued collaboration with other Government departments and key external stakeholders to ensure the 2021 Games are a success. The Advisory Committee is established to provide strategic advice and support in the planning and delivery of Arafura Games 2021 (AG2021). It is the intention of the Advisory Committee to maintain some level of consistency from Games to Games and also inject new people, ideas and skillsets. The Advisory Committee will be dissolved after each edition of the Arafura Games and re-established for the next edition.

## **2. Objectives**

The objectives of the Advisory Committee are to:

- Advise NTMEC of important matters relating to the planning and execution of the Games
- Advocate for the Games within personal and professional sphere of influence
- Engage key stakeholders in the Territory, nationally and internationally to ensure they are informed and supportive of the Games
- Advise opportunities more broadly to leverage the Games for the benefit of Darwin and the Territory
- Promote the Northern Territory's multi-cultural and business communities through the Games
- Identify potential issues and risks that may directly or indirectly effect the planning or delivery of the Games
- Provide recommendations particularly regarding the 2021 sport program and the Arts and Culture program including Opening and Closing Celebration events
- Utilise sport diplomacy and advocacy opportunities from the Games for the benefit of Darwin and the Territory

### 3.Scope

The scope of the Advisory Committee is limited to matters relating to the planning, execution, debrief and transfer of knowledge from AG2021.

Ministerial briefs and recommendations will be the responsibility of NTMEC.

The Advisory Committee may make recommendations which may or may not be adopted by NTMEC. The Committee will not incur expenses or make executive decisions regarding the Games without discussion with NTMEC and the Chair of the Advisory Committee.

### 4.Authority

The Minister and General Manager of NTMEC authorise the Advisory Committee, within the scope of its role and responsibilities, to liaise with relevant internal and external entities, and have access to relevant information and records to support its function.

In fulfilling its role the Advisory Committee ensures compliance with all relevant legislation.

### 5. Governance

#### 5.1 Meetings

The Advisory Committee will meet six times between October 2019 and May 2021 and more often if required. Meetings will be held in a Darwin City location. The first meeting regarding the AG2021 will take place in October 2019.

NTMEC will manage the agenda for each meeting and ensure each member of the Advisory Committee has the opportunity to provide input. Minutes will be recorded and action items followed up by NTMEC and distributed accordingly.

#### 5.2 Secretariat

NTMEC will be responsible for the secretariat function regarding all AG2021 matters.

#### 5.3 Correspondence

Correspondence to members will be written, electronic and verbal. Materials to be considered at a meeting will be distributed to members prior to meetings. Issues to be considered may be raised on the day of the meeting.

## 5.4 Conflicts of Interest

All members must declare real and perceived conflicts of interest and exclude themselves from activities and recommendations where real or perceived conflict may appear to impinge on their objectivity.

## 5.5. Confidentiality

Members and observers have access to highly sensitive and confidential information. All members and observers must:

- Use sensitive and confidential information obtained through the meeting for the purposes of the Advisory Committee only
- Not seek to gain advantage or cause disadvantage through inappropriate use of sensitive and confidential information, and
- Not disclose sensitive or confidential information unless authorised by the Chair, or as required to do so by law.

Members and observers who are not NTPS employees or contract officers must complete a Confidentiality deed and comply with all conditions of this deed.

## 6. Membership

Membership will be skills based, culturally diverse, and drawn from both internal and external organisations. Members will be appointed by the Minister for the Arafura Games in consultation with NTMEC. Members will be selected based on the skills and knowledge they can bring to the Committee in the following areas:

- Business / private enterprise
- Arts and Culture
- Sport
- Education
- International Relations
- Media and Marketing / public relations
- Tourism
- Larrakia Nation
- Local Government

The Chair shall be the General Manager of NTMEC.



The Advisory Committee may from time to time invite other people to attend committee meetings, such as subject matter experts however they will not be considered members of the Committee.

Resignations from the Advisory Committee must be tendered in writing to the General Manager of NTMEC.

Membership of the Advisory Committee may be terminated if the member fails to uphold their responsibilities as a member of the Advisory Committee or uses information gained through their role in the Committee to gain personal benefit or for purposes not associated with the Advisory Committee.

## 7. Responsibilities

- Promote long term engagement and mutual beneficial relationships with key local, national and international partners
- Give advice responsibly and to the best of their knowledge and ability that will assist in achieving the objectives of the Games
- Facilitate in a timely manner tasks that are requested by the Minister of the Arafura Games managed through NTMEC
- Behave in a manner that respects the views and interests of other members, and
- Act as an advocate within the Northern Territory and international communities to encourage cooperation and participation in the Games.

The Chair is responsible for:

- Leading and directing activities of the Advisory Committee
- Setting the meeting agenda
- Conducting meetings and other business
- Ensuring the efficient and effective operation of the Advisory Committee and objectives are conducted within timeframes

## 8. Measures of Success

An independent evaluation report shows:

- Territory businesses report increased business activity as a result of the Games
- Visitor expenditure alone returns at a minimum a neutral dollar-for-dollar value on Government investment
- Feedback from Games participants is overall positive
- Territorians volunteer to support the Games and through surveys indicate their ongoing support for future Games.

- Increased community satisfaction is expressed with support for the Government to continue investing in the Games

## 9. Reporting

The Advisory Committee will provide copies of meeting minutes if requested.

Attachment 42B

# NT Heritage Council Terms of Reference

## PURPOSE

This Terms of Reference (TOR) outlines the roles and responsibilities of the Heritage Council (the Council) in administering the Northern Territory of Australia *Heritage Act 2011* (the Act).

## FUNCTIONS OF THE COUNCIL

The Minister for Tourism, Sport and Culture is responsible for Northern Territory

Government policy, as it relates to this portfolio. The Council is responsible for the provision of advice to the Northern Territory Government, through the Minister, on matters affecting the Territory's cultural and natural heritage.

The Council is a statutory body responsible for a range of provisions under the Act. The functions of the Council, outlined in section 125 of the Act, are:

- (a) to assess the heritage significance of places and objects;
- (b) to recommend to the Minister the declaration of places and objects to be heritage places and objects;
- (c) to recommend to the Minister the revocation of the declaration for heritage places and objects;
- (d) to advise the Minister on the conservation, use and management of heritage places and objects;
- (e) to advise the Minister about the carrying out of work on a heritage place or object and to decide applications for work approvals other than applications for major work;
- (f) to promote, as it considers appropriate, the public use and enjoyment of heritage places and objects in a way that is consistent with the conservation of the heritage significance of the places and objects;
- (g) to facilitate public education and programs about the Territory's cultural and natural heritage;
- (h) to advise the Minister on financial incentives or concessions for heritage agreements (either in general or on particular agreements);

- (i) to advise the Minister on matters affecting the Territory's cultural and natural heritage; and
- (j) to perform other functions conferred under this or another Act or as directed by the Minister.

Section 126 of the Act states that the Council has the powers necessary to perform these functions.

Section 127 of the Act states that the Council may delegate any of its powers to the Chief Executive Officer of the Department.

The Council also provides advice to the Department about who should receive funding under the NT Heritage Grants Program. The Department is responsible for the general administration of the NT Heritage Grants Program, including applicable Guidelines. The Department passes Council's advice to the Minister, who makes a final decision on who is to receive funding.

## MEMBERSHIP OF THE COUNCIL

The Act sets out the membership of the Council and how it is appointed.

Nominations for the Council will be sought by public advertisement, or in another way the Minister considers appropriate.

The Act sets out the period of appointment for members, and the circumstances under which a member may cease to hold office.

Members of the Council are remunerated in accordance with determinations made under the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*.

Members may elect not to be remunerated.

## Role of the Chairperson

The Minister appoints the Chairperson of the Council. The role of the Chairperson of the Council is to:

- facilitate the Council's meeting arrangements which may include, but is not limited to, setting meeting dates and developing the agendas for meetings;
- be responsible for the induction of members to the Council, advising members of their roles and responsibilities on an ongoing basis, and ensuring members adhere to the requirements outlined in the *Northern Territory Government Boards Handbook* (the NTG Board Handbook);
- conduct meetings in a way that facilitates the flow of information and discussion, and ensures the effective operation of the Council;
- liaise with and report to the Minister;
- be responsible for reviewing the performance of the Council; and  act as the primary media spokesperson for the Council.

The Chairperson must be conversant with the business of the Department, and with the business of other Government agencies which are relevant to the Council's activities.

Council members are responsible for electing a Deputy Chairperson. If the Chairperson is absent from a meeting, the Deputy Chairperson must act in the role of Chairperson. If both the Chairperson and Deputy Chairperson are absent from a meeting, the members present must elect a member to chair the meeting.

## Role and Conduct of Council Members

As stated in 2.0, it is the role of Council Members collectively to advise the Minister about a range of matters relating to the conservation of the Territory's cultural and natural heritage. In delivering their responsibilities, members of the Council (including the Chairperson) must abide by the laws of the Northern Territory, applicable common law (i.e. the law established by the Courts) and accepted principles of good governance. All Council members must adhere to the NTG Board Handbook which supports the work of all NTG Boards and Committees. The NTG Board Handbook provides practical advice to Board members in relation to their duties and responsibilities, the legislation that affects them, and their relationship with Government and other stakeholders.

All Members of the Council must take reasonable steps to ensure they are properly briefed about the business of the Council in order to make informed decisions. If a Council member has a dissenting view on a particular decision, and the member requests that this view is recorded, it must be recorded accurately in the minutes of the meeting. Members are collectively responsible for Council decisions and should support and adhere to those decisions.

## GOVERNANCE

The Council is accountable to the Minister for Tourism, Sport and Culture.

Council members should adhere to principles of good governance including:

- **Accountability** - being answerable for decisions and having meaningful mechanisms in place to ensure the Council adheres to all applicable standards;
- **Transparency/openness** - having clear roles and responsibilities and clear procedures for making decisions and exercising power;
- **Integrity** - acting impartially, ethically and in the interests of the Council, and not misusing information acquired through a position of trust;
- **Stewardship** - using every opportunity to enhance the value of the public assets and institutions that have been entrusted to care;
- **Efficiency** - ensuring the best use of resources to further the aims of the Council, with a commitment to evidence-based strategies for improvement; and
- **Leadership** - achieving a commitment to good governance through effective leadership.

The Council's approach to governance will enable the effective delivery of outcomes and the achievement of high levels of performance, in a manner consistent with applicable legal and policy obligations.

## CONDUCT OF BUSINESS

The Act sets out the key aspects of how the Council conducts its business, which include the following:

- the Council must meet at least four times a year;
- the quorum of the Council consists of six (6) members; and
- members with a direct or indirect interest in a matter before the Council must disclose the nature of that interest and must not take part in the decision-making process, unless the Council resolves otherwise.

### Secretariat Support

The Department's Heritage Branch, managed by the Director Heritage Branch, has Departmental responsibility for the administration of the Act, and related programs and policies. The Heritage Branch provides secretariat support to the Council which includes:

- making arrangements for meetings of the Council;
- preparation and distribution of agenda papers for meetings;
- ensuring that proper records are kept of each meeting and of all decisions made by the Council;
- preparation of assessment reports, and a range of other reports as required, or as requested by Council;
- preparation of correspondence for the Chairperson;
- preparation of policies; and
- assistance in reporting requirements, including preparation of the Annual Report.

More broadly, the Heritage Branch works with the community to conserve the unique cultural and natural heritage of the Northern Territory by:

- maintaining the NT Heritage Register and other databases, and providing accurate and timely advice to stakeholders;
- undertaking compliance and enforcement actions under the Act;
- managing the Conservation Program for Government-owned Heritage Assets;
- assisting in the maintenance of privately-owned heritage assets under the NT Heritage Grants Program;
- providing a range of incentives to owners under the Heritage Incentives Scheme, including rates relief and free advice;
- ensuring maritime heritage is conserved and interpreted;
- managing human skeletal remains in accordance with the Protocol for Reported Finds of Skeletal Remains;
- developing appropriate policies and guidelines, in order to provide a consistent and transparent framework for heritage management in the NT; and
- liaising with other heritage organisations within the Territory and at a national level.

As a rule, interactions between the Council and Departmental staff regarding Council business should occur between the Council Chairperson and the Director Heritage Branch. The Chairperson and Director are encouraged to maintain regular contact and to work collaboratively to resolve issues on the Council's agenda.

Enquiries in relation to matters such as meeting arrangements can occur between any Council member, and the Heritage Branch staff member responsible for secretariat services.

Council members, including the Chairperson, cannot direct any Departmental staff member, or commit resources, without the consent of the Director Heritage Branch.

## Policy and Strategy

Section 136(4) of the Act allows the Council, subject to other provisions of the Act, to decide its own procedures.

Policies are prepared by the Department to guide the work of the Council. Once endorsed by the Council, the policies must be adhered to by all Council members. Policies may be reviewed and revised. Any revisions will require further consultation with the Council.

Existing Council policies are listed in section 13.

The Council prepares a Strategic Plan to support the delivery of its responsibilities through the identification of priority tasks and the planning of their implementation. The

Department will seek to incorporate the priorities of the Council into the strategic planning priorities of the Department, subject to available resources.

The Director Heritage Branch, will keep the Council informed about staffing and resource changes, particularly where any such changes have a bearing on the work of the Council.

## FINANCIAL MATTERS

Funding for the administration of the Act and related policies and programs (including the level of support provided to the Heritage Council) is determined by the annual Budget cycle of the Northern Territory Government.

The Heritage Branch administers the Council's budget. At the start of each financial year, the

Director, Heritage Branch will advise the Council, the budget allocation for the Council. The Director Heritage Branch has the delegation to approve expenditure related to Council matters.

Members will be paid sitting fees consistent with determinations made under the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*.

## LEGAL MATTERS

The Northern Territory Government obtains legal advice from the Solicitor for the Northern

Territory (SFNT). The Council may request legal advice at any given time, to assist with

Council decision-making. The Department will pass on the request for legal advice to the SFNT, and will provide a full copy of the written advice received from the SFNT to the Council.

Such advice will be marked 'Subject to Legal Professional Privilege - Strictly Private and Confidential'. Heritage Council members must not disclose the legal advice to any other person.

The Department may, on occasion, request and receive legal advice from the SFNT in relation to the operation of the *Heritage Act 2011*, the activities of the Council or other matters which may be commercial-in-confidence. As a rule, the Council will not be provided with copies of such advice, which will be considered to be subject to Legal Professional Privilege, with the Department being the client.

## CONFIDENTIALITY

All Council members and other attendees at Council meetings will keep all information presented (whether written or oral) or discussed at meetings confidential, and only use and disclose such information in the proper discharge of their duties as members of the Council.

## CONFLICT OF INTEREST

Members of the Council should avoid actual, potential or perceived conflicts between their duties to the Council and their personal interests or their duties to others.

Under section 137(1) of the Act, Council members have a responsibility to disclose any direct or indirect interest they may have in a matter being considered or about to be considered by the Council at a Council meeting as soon as practicable after the relevant facts come to the member's knowledge. Any such disclosures must be recorded in the Council's minutes (section 137(2)) and considered by the Council for the purposes of determining whether the member can take part in any deliberation or decision of the Council relating to that matter (section 137(3) and (4)).

In practice, disclosures of interest are to be managed as follows:

- Council members are required to make prior declarations of interest through the completion of a Declaration of Personal Interests form;
- If, during the performance of a Council member's responsibilities, a conflict of interest arises, or appears likely to arise, the member will immediately notify the Chairperson of the conflict of interest and the action proposed to resolve or deal with the conflict; and
- The Chairperson will ensure that the conflict of interest disclosure is placed on the agenda, as soon as practicable, for the next Council

meeting for discussion and a resolution by the Council as to whether the member is able to take part in the Council's decision making process relating to that matter.

Council members must not take part in any deliberation or decision of the Council, or form part of the quorum of the Council in its decision making process in relation to the matter, whilst the member has that interest, unless the Council resolves otherwise (section 137(3) and (4)).

## ADVOCACY

The Council has a role in promoting the public use and enjoyment of heritage places and objects, and advising the Minister on a range of matters. However the Council cannot make public comments or submissions in relation to proposed land use, legislative reviews, policy, or any similar matters. If Council members wish to contribute to discussion about such matters, and the Council reaches a consensus on its position, then the Council may write to the Minister in relation to the issue.

If individual Council members have concerns they wish to express, or wish to make a submission or a public comment about such matters, they may do so, subject to the following:

- Council members are to comply with their obligations in respect to disclosure of interests, as discussed in section 9 above;
- In making any submission or public comment about a matter, Council members must make explicitly clear that they are doing so as a private individual and not in their capacity as a Council member and that, on the whole, their interest and conduct in respect to the matter does not bring them into conflict with their responsibilities as a Council member. For instance, Council members must not make inappropriate or unauthorised disclosure of confidential information provided to them as a member of Council when making a submission or public comment about a matter.

## REPORTING

The Chair is responsible for regular reporting to the Minister with regard to the Council's operation and issues arising at Council meetings. The Chair will provide a written Communique to the Minister following every Council meeting. The Minister and the Chairperson of the Council can request to meet with each other at their discretion.

The Council is required to report to the Minister on the Act's administration for the year, within 3 months of the end of each financial year.

The Department assists in the preparation of this annual report, for endorsement by the Council. The report may include the following information:

- the *Heritage Act* and the role of Council;
- the Council membership;
- when meetings are held;



- places and objects nominated, assessed, and declared;
- work approvals;
- NT Heritage Grants Program; and  Policy and strategy.

The Council is required to report on the following measures of success, outlined as Key Performance Indicators (KPIs) in the Heritage Council's Annual Report:

KPI	Comment	Measure
Meetings held	S134(2) requires the Council to meet at least four times a year	Number of meetings held in the financial year.
Assessments completed within statutory timeframes	S23(1)(a) of the Act sets an assessment period for 6 months for a place or object nominated for assessment; and the same applies under s23(1)(c), if the Minister has requested an assessment.	% of assessments the Council completes within the statutory time period.
Applications for minor work processed within statutory timeframes	S74(1)(b) requires the Council to make a decision on an application for minor work within 14 days of receiving it	% of decisions made (in relation to minor work) within statutory timeframes
Applications for major work processed within statutory timeframes	S73(2) requires the Council to give advice to the Department about an application for major work within 30 days of being requested to do so.	% of times Council provides advice (in relation to major work) within statutory timeframes

## REVIEW

A periodic review of the Terms of Reference should be undertaken by the Council, in collaboration with the Heritage Branch.

## RELEVANT DOCUMENTS AND LEGISLATION

*Heritage Act 2011*. The Northern Territory of Australia.

*Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*. The Northern Territory of Australia.

*Northern Territory Government Boards Handbook* – a guide for members and administrators of Northern Territory Government boards and committees. May 2019. Department of the Chief Minister.

*NT Government Statutory Bodies Classified for Remuneration Purposes.* February 2019. Department of the Chief Minister.

*Heritage Council Policy – Nominations.* April 2019. Department of Tourism, Sport and Culture.

*Heritage Council Policy - Applying Heritage Assessment Criteria.* April 2019. Department of Tourism, Sport and Culture.

*Heritage Council Policy – Public Consultation.* April 2019. Department of Tourism, Sport and Culture.

*Heritage Council Policy – Applications to carry out work.* April 2019. Department of Tourism, Sport and Culture.

*Heritage Council Policy – Meeting Procedures and Conduct.* April 2019. Department of Tourism, Sport and Culture.

*Heritage Council Policy – Making Public Statements.* April 2019. Department of Tourism, Sport and Culture.

## **Attachment 42C**

### **NORTHERN TERRITORY SPORTS AWARDS**

#### **SELECTION PANEL**

#### **TERMS OF REFERENCE**

## **Introduction**

The Northern Territory Sports Awards (NTSA) Selection Panel (the Panel) will meet once a year to assess nominated and non-nominated category submissions for the NTSA to determine relevant category finalists, winners and inductees.

## **The Role of the Panel**

1. To assess submissions for the NTSA each year.
2. To advise the Department of Tourism, Sport and Culture (the Department) and Minister of relevant category finalists, winners and inductees.
3. To identify and advise the Department of any issues with the NTSA submission and assessment processes.

## **Advice Provided by the Panel**

- The Panel will provide the best and most balanced advice possible.

- As the Panel is tasked primarily with assessing nominations, the Minister retains the right to reject all or part of any advice provided regarding the NTSA.

## Membership Guidelines

- Panel members will be invited by the Minister to serve in a voluntary capacity.
- The Department provides recommendations of new members, including biographies, to the Minister who provides approval to invite members.
- Members are considered to have a good understanding of and interest in local, national and international sport.
- Members are canvassed from across the NT to ensure appropriate regional representation and a balanced mix of gender, culture and abilities reflective of the sporting community.
- Upon appointment to the Panel, members are sent a Letter of Confidentiality from the NTSA Chairperson. The letter must be signed by the member and returned to the Department official assigned the Panel secretariat function (the Panel Secretary).
- Each member will receive two tickets to the NTSA function which they have assessed submissions for. If required, transport and accommodation will be provided, at the Department's expense, for the member only.

## Membership Structure

- The Panel will comprise of six members appointed by the Minister for a term of three years.
- One of the six members will be appointed to the role of Chairperson by the Minister.
- The structure and membership of the Panel will be reviewed as required by the Minister.

## Tenure

Panel members can be appointed for a maximum of two successive terms (six years in a row).

A position on the Panel becomes vacant if:

- A member completes the maximum term of their appointment;
- A member resigns by way of letter of resignation addressed to the Chairperson;
- The Minister, for any reason at any time, removes a member.

When a vacancy occurs an alternate candidate will be invited by the Minister to join the Panel.

## The Chairperson

The Minister will appoint a member of the Panel to be Chairperson until such time as the member's term expires or the Minister, for any reason, appoints another member to the role.

If the Chairperson is unable to participate in the annual assessment process, the Department delegate will appoint a replacement Chair from remaining panel members.

## Code of Conduct and Panel Member Responsibilities

### ***Responsibilities of the Panel:***

- Attend the annual NTSA panel meeting (up to 2 meetings may be held per year).
- If unable to attend the meeting, the Panel member must ensure assessment scores and relevant comments on all award categories are sent to the Panel Secretary prior to the start of the meeting.
- Contribute to discussion and deliberation when determining finalists, winners and inductees.
- Work co-operatively with other members.
- Adhere to the guidelines of the Panel.

### ***Responsibilities of the Chair:***

- Act as spokesperson for the Panel.
- Be aware of the different knowledge, skill and experience levels of members and endeavour to give equitable time to all.
- Work with members towards achieving the responsibilities of the Panel.
- Facilitate participation of all members.
- Act as a guide through the agenda and annual assessment process.
- Ensure discussion on each award category, and any other issue, is relevant and in order.
- Maintain order and direction.
- Adhere to operating selection process guidelines.

## Personal and Professional Behaviour

- Panel members will undertake their role using due care, honesty and integrity.
- Members will always perform the functions associated with membership diligently, impartially and conscientiously to the best of their ability. Communication will be open and constructive.
- Members will behave in a way that does not directly or indirectly lead to dishonest or improper use of their position on the Panel.
- Members will not use any information to which they have access to gain an improper advantage, or in a way that may disadvantage the NTSA or the NT Government and its interests.

## Public Comment

- Panel members will not make comment on behalf of the Panel.
- All enquiries regarding nominations, the nomination process and the selection process are to be reviewed by the Chairperson. The Chairperson is to provide an appropriate response to any/all enquiries within 2 business days.

## Conflict of Interest

- Panel members will consciously avoid any conflict of interest and will not allow personal interest to conflict with their role as a member.
- Where a conflict of interest arises, a member shall declare such conflict. The Chairperson will decide whether the member should withdraw from the meeting while the matter is discussed. This declaration can occur before the meeting for a determination by the Chairperson.

## Confidentiality

- Panel members will, from time to time, have access to confidential information. All comments and scoring in regard to individual nominations must remain confidential and must not be disclosed.
- Members agree to be bound by this protocol both during the term of the membership and following the completion of their term of office.
- Should a member or group of members breach confidentiality the NT Government reserves the right to take legal action to restrain the member or group of members from compromising the integrity of the Panel.

## Key Performance Indicators

- All key dates in the selection process timeline are met and no delays in the selection process occur.
- Finalists, winners and inductees for each award category are determined.

## Evaluation and Review

The Department will coordinate a review every three years of the Terms of Reference for, and role of, the Panel.

## General Operating Guidelines

1. Nominations open in October and close at the end of January.
2. Late nominations will be considered up to one week after the closing date.
3. Panel members will receive all nominations in all categories two weeks after the closing date.
4. Members will be given a minimum of two weeks to review all nominations before the selection panel meeting.
5. Members are required to read the selection process document and the criteria for each award.
6. Members will be provided with an assessment spreadsheet for each category which can be used to assist with decision-making. The member can make comments and ratings for each nominee against the criteria, however, the comments and ratings are for the member's reference only.
7. Members should select the top three nominees for each award category, preferably in order (i.e. 1<sup>st</sup> = 3 votes, 2<sup>nd</sup> = 2 votes, 3<sup>rd</sup> = 1 votes). This information will be required at the selection panel meeting.
8. Panel members are encouraged to conduct additional research on nominees.
9. When reading the nominations members are encouraged to keep the award criteria in mind.
10. The selection criteria are broad and there will be additional issues for members to consider which are not prescriptive. Members may have questions or be unsure of certain matters. Members are encouraged to raise and discuss any questions or concerns at the selection meeting.
11. For nominated categories, the candidates should be assessed on the merits of results and outcomes achieved in the previous calendar year (i.e. 1 January to 31 December) only. Many of the nominees may have years of achievements in the nominated award categories. While that is appropriate to assess for the nonnominated awards, please be sure to only assess the relevant calendar year achievements for the nominated categories.
12. Each category will be discussed individually. Members provide their 3, 2 and 1 votes which are recorded on the whiteboard by the Panel Secretary.
13. Members then participate in discussion about the nominees and vote again, if required, through a process of elimination until a clear winner and

- 2 other finalists (runners-up) are identified. Each member should be prepared to openly discuss and debate nominees and not be immediately swayed by a consensus position.
14. The Chairperson will have an additional casting vote should a tie in votes occur.
  15. A member will be excluded from voting on any particular award if a conflict of interest is declared in that category.
  16. All decisions of the Panel remain confidential and all papers must be left in the room at the conclusion of the meeting.
  17. If, for any reason, a selected winner is deemed ineligible by reason of further referee checks or dis-endorsement by their sport, the Chairperson will be consulted prior to the back-up nominee being promoted.
  18. The selection of an award recipient reflects the nominations received and information available to the Panel at the time. The Panel reserves the right to withdraw an award if further information, or the recipients conduct, is likely to bring the award into disrepute.

## Brief History

The NTSA are held every year in late March/early April to recognise the outstanding achievements of athletes, teams, coaches, officials and volunteers during the previous calendar year.

The NTSA were first started in 1973 by the NT Sportsman's Association before the NT Government took over in the late 1980s.

The Non-Nominated Award Categories include:

- **NT Hall of Champions** - retired athletes who represented the NT achieving high levels of performance at national and/or international standards whilst portraying the highest standards of integrity and sportsmanship (one inductee);
- **NT Roll of Honour** - recognising service to sport in the NT by coaches, administrators and umpires (one inductee); and
- **Steve Abala Role Model 'The Administrator's Medal'** - presented to a superb athlete in any sporting field whose sporting career has been strongly connected to the NT and who is considered an ideal role model for our NT youngsters to aspire to emulate (one inductee).

The Nominated Awards Categories are:

1. **NT Local Performance of the Year**
2. **NT Volunteer of the Year**
3. **NT Official of the Year**
4. **Eric Johnston Coach of the Year**
5. **NT Team of the Year**
6. **NT Masters Sportsman of the Year**

7. NT News NT Junior Sportsperson of the Year
8. NT Sportsperson of the Year

## Attachment 42D

### TOURISM NT

#### CHARTER ~ BOARD OF COMMISSIONERS

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This charter sets out the role and responsibilities of the Commissioners of Tourism NT, collectively referred to as the Board of Commissioners (the Board), and various procedural matters. It is not an 'all inclusive' document and should be read in conjunction with the *Tourism NT Act 2012* (the *Act*).

## ROLE

The primary role of the Board is to provide strategic direction to Tourism NT and strategic advice to the Minister. It provides leadership and vision through strategy formulation and policy development whilst meeting its legislative, financial and governance obligations.

## STATUTORY FRAMEWORK

Tourism NT is a Commission established pursuant to Sections 5 and 11 of the *Act*. It comprises the Chief Executive Officer and at least six other Commissioners appointed by the Minister.

### Enabling Legislation

Sections 7, 8 and 9 of the *Act* determine the functions and powers of the Commission which are subject to ministerial control. The functions of Tourism NT are:-

- to market the Territory as a desirable visitor destination;
- to encourage and facilitate the sustainable growth of the tourism industry in the Territory; □ to advise the Minister on all matters relating to tourism in the Territory; and □ any other functions conferred on it by this or any other Act.

As a statutory authority, the Board assumes a public trust and confidence by virtue of its role in the public administration. It has a fiduciary responsibility for the expenditure of taxpayers' money and the custody and control of public assets.

### Other Legislation

In addition to its enabling legislation, the Board must ensure compliance with obligations placed upon it by other legislation including, but not limited to:-

- *Financial Management Act 1995*



- *Procurement Act 1995*
- *Audit Act 1995*
- *Public Sector Employment and Management Act 1993*
- *Information Act 2002*
- *Ombudsman Act 2009*
- *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*
- *Work Health Administration Act 2011*
- *Work Health and Safety (National Uniform Legislation) Act 2011*
- *Anti-Discrimination Act 1992*
- *Competition and Consumer Act 2010 (Cth)*
- *Trade Marks Act 1995 (Cth)*
- *Copyright Act 1968 (Cth)*
- *Copyright Amendment (Digital Agenda) Act 2000 (Cth)*
- NB: As a public authority, Tourism NT is exempt from the *Corporations Act 2001 (Cth)*.

## RESPONSIBILITIES

### General

The Board is accountable to the Minister for the overall performance of Tourism NT. Essential responsibilities include:-

- Strategic Direction – setting the strategies, goals, action plans, policies and performance targets to meet stakeholder expectations;
- Resources – allocate to management the resources to achieve the strategic direction including budget, staff, systems and tools;
- Performance – monitor performance against strategies and plans, including taking action to leverage opportunities or address weaknesses within the external operating environment;
- Compliance – ensure there are adequate processes in place to comply with statutory obligations, legal and accounting requirements and government policy and practices;
- Risk – ensure that the risks to which the organisation is exposed are clearly identified and that suitable processes are in place to manage or mitigate those risks;
- Accountability – report progress to stakeholders, most notably the Northern Territory Government, and members of the NT tourism industry and broader community; and
- Conduct – set the tone for organisational behaviour by acting ethically, modelling the correct values, adhering to the Code of Conduct and requiring management and staff to do the same.

In fulfilling these responsibilities, the Board must remain independent and manage the interests of all stakeholders and the wider public interest.

## Chairperson

In addition to the above, the Chairperson is responsible for:-

- leading and directing the activities of the Board;
- setting the Board agenda;
- conducting Board meetings and other business;
- ensuring the efficient and effective operation of the Board;
- liaising with and reporting to the Minister;
- inducting and supporting Board Commissioners;
- reviewing individual Commissioners' performance; and
- working with the Chief Executive Officer to oversee the performance of the organisation.

## Chief Executive Officer

The Chief Executive Officer or nominated delegate is the primary link between the Board and the organisation and responsible for:-

- managing the day-to-day operations of Tourism NT including operational, administrative and marketing functions;
- implementing the strategic direction, performance, risk and compliance initiatives set by the Board and other decisions;
- communicating Board decisions, policies and priorities to staff and presenting organisational reports, submissions and budgets to the Board; and  employment and management of staff.

## Board Secretary

The Board Secretary provides administrative support to the Board and is relied upon to follow correct procedures and to advise the Board on public sector regulations, accountability standards and legislative requirements. The Board Secretary will be an appropriately experienced staff member of Tourism NT responsible for:-

- preparing the agenda in consultation with the Chairperson and Chief Executive Officer;
- compiling supporting documentation and distributing meeting papers to Commissioners;
- recording minutes of meetings of the Board and retaining appropriate records of the Board's activities;
- if required, arranging for members of Tourism NT's management team, advisors or observers to attend a meeting of the Board; and
- keeping abreast of, and informing Commissioners, of any changes to legislative requirements or governance expectations.

## COMMITTEES

The Board may establish committees as a mechanism by which to enhance its effectiveness through further detailed oversight and supervision of areas of special risk critical to the success of Tourism NT.

A committee established by the Board will be chaired by a Commissioner, other than the Chairperson or Chief Executive Officer, and have a written mandate outlining its role, composition, responsibilities, meeting and reporting requirements.

In keeping with best practice, the Board will establish a Finance, Risk and Audit Committee (FRAC). The charter for the FRAC will be published on Tourism NT's corporate website.

## ACCESS TO INDEPENDENT ADVICE

The Board may obtain independent professional advice to assist it in the proper exercise of its powers and responsibilities.

A Commissioner may obtain independent professional advice to assist him or her in the proper exercise of powers and discharge of duties as a Board member, provided that the Commissioner has obtained prior approval from the Chairperson, or if the Commissioner is the Chairperson, prior approval from the Board.

The Chairperson may agree that the cost of a Commissioner's independent advice be paid by Tourism NT. If the Commissioner is the Chair, the Chair must seek agreement from the Board for such cost to be paid by Tourism NT.

If a Commissioner obtains independent advice which is paid for by Tourism NT they must provide to the Board as soon as practicable a copy of the written advice received, subject to confidentiality and privilege considerations.

## LIABILITY AND INDEMNITY

In accordance with section 29 of the *Act*, a Commissioner is not civilly or criminally liable for an act done or omitted to be done in good faith. Legal opinion provided to Tourism NT considers section 29 provides sufficient protection from liability and it is not necessary to purchase additional insurance such as Directors and Officers insurance. Nonetheless, Commissioners need to understand the risks and liabilities associated with their role and need to exercise a reasonable degree of care, skill and diligence in carrying out their responsibilities.

The Board may give consideration to purchasing personal injury insurance for Commissioners not covered by government workers compensation arrangements, particularly where members are required to undertake significant travel as part of their role.

## APPOINTMENT AND CESSATION OF COMMISSIONERS

The Minister may appoint a person as a Commissioner of Tourism NT in accordance with Sections 11(2), 13 and 14 of the *Act*. The Minister may also terminate the appointment of a Commissioner pursuant to Section 18 of the *Act*.

An appointed Commissioner holds office for a term not exceeding two years, after which he or she may be eligible for reappointment. A Commissioner may resign his or her appointment by giving written notice to the Minister.

### Leave of Absence

A Commissioner may be granted leave of absence for health, work or some other valid reason which impacts his or her capacity to participate fully as a member of the Board. Commissioners seeking a leave of absence must, as soon as practicably possible, submit a written request to the Chairperson outlining the reasons for and duration of the planned absence and any other relevant information.

In deciding whether to grant a leave of absence, the Chairperson may consult with the Minister and will consider the:-

- circumstances surrounding the request;
- Commissioner's remaining length of tenure; and
- overall performance and extent of the Commissioner's contribution to the Board since being appointed.

The Chairperson will confirm in writing whether a request for leave of absence has been granted. At each meeting of the Board for which a Commissioner who has been granted leave of absence is not in attendance, it must be recorded in the minutes that a leave of absence has been granted.

## DELEGATIONS

The Board may delegate any of its powers or functions in accordance with Section 10 of the *Act*.

A copy of each delegation will be provided to the person holding the delegated power. The Board Secretary will retain a copy of each delegation.

The Board will review and, if required, update or revoke delegations annually.

## BEHAVIOUR

### Code of Conduct

Commissioners will subscribe to the Board of Commissioners' Code of Conduct (the Code), which articulates expectations regarding personal and professional behaviour. On appointment, or reappointment, each

Commissioner must provide a signed declaration of commitment to abiding by the Code. Failure to comply with the Code may result in the Minister terminating the appointment of a Commissioner.

## Conflict of Interest

At each Board meeting the Chairperson will seek declarations of interests from all Commissioners present. If a Commissioner has a personal interest in a matter being considered by Tourism NT, he or she must disclose it in accordance with sections 25 and 26 of the *Act*. Disclosure of personal interests must be recorded in the minutes of the meeting.

If a Commissioner has a personal interest in a matter that requires disclosure he or she must absent him or herself from the meeting for the duration of discussion regarding the relevant agenda item and not take part in any deliberation or decision regarding the matter.

## Confidentiality

All deliberations, decisions and activities of the Board are confidential unless expressly stated otherwise by the Chairperson or his or her delegate. The penalty for unauthorised disclosure of confidential information is detailed in section 30 of the *Act*.

## MEETINGS

Sections 20 to 24 of the *Act* detail Tourism NT's obligations regarding meetings.

The specific time, place and duration for each meeting will be decided by the Board. Meetings may be face to face, teleconference or via videoconference.

## Board Agenda and Papers

In consultation with the Chairperson and the Chief Executive Officer, the Board Secretary will prepare the agenda for a meeting setting out the matters to be discussed and referencing all relevant reports and submissions relating to each agenda item.

The Board Secretary will aim to distribute the agenda and related papers to each Commissioner at least seven days before the date of the scheduled board meeting.

Unless otherwise determined by the Chairperson, at each board meeting the:-

- Chief Executive Officer will report on any major matter affecting the operations of Tourism NT including a summary of the salient issues arising from the report; and
- Chief Financial Officer will provide a Summary Financial Report detailing the performance of Tourism NT against its budget and reporting on any

abnormal items or matters which should be drawn to the attention of the Board.

- Chairpersons of the Board Committees are to submit a report on activities and findings to the Board, together with any recommended action.

Matters requiring decisions of the Board should be submitted to the Board in writing through the Board Secretary, setting out:-

- the subject matter;
- policy implications for the Northern Territory Government;
- advice on any legal requirements;
- the need for consideration of competition policy issues where exclusive arrangements are being proposed;
- a clear recommendation on the course the Board should take;
- confirmation that any proposed expenditure is within budget and that accountability arrangements are adequate;
- current and future funding and resource implications including staff;
- any consultation process that has been undertaken;
- proposed implementation timetable and next steps; and
- performance measures that will apply if the initiative is adopted.

The staff member of Tourism NT responsible for the matter may be required to brief the Board and answer any questions.

## Chairing Meetings

The Chairperson must preside at all meetings at which he or she is present. If the Chairperson is not present at a meeting the Chairperson and CEO (or delegate) will agree on another member present to preside.

## Quorum

A quorum for a board meeting is constituted by a majority (i.e. more than half) of Commissioners.

If a Commissioner is required to remove him or herself from deliberations of the Board due a personal interest, the remaining members constitute a quorum for the purpose of any deliberation or decision at that meeting for that matter only.

## Resolutions

A resolution of the Board is to be determined by the majority vote of the Commissioners present at a meeting. The Chairperson has a deliberative and casting vote.

The Board may also pass a resolution without a board meeting being held if all the Commissioners entitled to vote on the resolution sign a document containing a statement that they are in favour. Email signatures are accepted for this purpose. Separate copies of a document may be used for signing if the wording of the resolution and statement is identical in each copy. The resolution is passed when the last of the Commissioners sign. The Board

Secretary must keep a record of resolutions passed in accordance with this process.

## Records

The Board Secretary will prepare minutes of meetings of the Board and retain appropriate records of all Board activities.

## Attendance by Observers

The Chairperson may invite relevant persons to interact with the Board at its meeting as an observer.

This may include that the observer:-

- be provided with some, or all, Board papers on the day of, or prior to, a Board meeting; and
- where considered appropriate by the Chairperson, participate in all or part of the discussions of the Board including responding to questions.

The Chairperson must not permit the observer to seek amendments to any board papers, vote at the meeting or influence the decision making of the Board unless the Board specifically invites an observer to do so.

## EVALUATING BOARD PERFORMANCE

Good governance requires the performance of the Board to be evaluated at least annually. Whilst the Minister is responsible the appointment of Commissioners, it is incumbent upon the Chairperson to assess the performance and conduct of the Board. This includes reviewing individual Commissioner's performance, other than that of the Chief Executive Officer whose performance is subject to the application of the *Public Sector Employment and Management Act*.

The biennial stakeholder engagement survey contains specific questions around Board performance.

## PUBLICATION AND REVIEW OF CHARTER

This Charter is available on Tourism NT's website at [www.tourismnt.com.au](http://www.tourismnt.com.au). The Board will review this Charter annually to ensure it remains consistent with the Board's objectives and responsibilities.

Approved

Michael Bridge

Chairperson

15/11/19

Next Review: November 2020