

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mr Higgins to the Chief Minister:

Department of the Chief Minister Annual Report Employee Profile

It is noted that during 2017-18 there was an FTE increase of 36.17.

- 1. Please provide a breakdown of all positions by Output and by Business Unit, including the level, title and purpose of the position, marking the positions that make up the increase of 36.17.**

As part of this question, please show which positions are only intended to be temporary and for how long.

Providing the requested information would take significant resources, as the purpose of each role is different and is related to the job description for particular roles at the various levels. **Attachment A** provides a breakdown of all roles at various levels, as at 30 June 2018.

There are a number of reasons for the increase of 36.17 FTE, noting this was at a point in time of 30 June 2018. These include:

- a. 13.22 in Advice and Coordination – 4 additional positions to support the implementation of alcohol reform; 3 additional officers in the Regional Network; 7 additional officers in key policy areas to support Aboriginal Affairs, City Deals and Early Childhood.
- b. 16.22 in Government Business Support – the transfer in of 11 positions from the Department of the Attorney-General and Justice for the Office of the Parliamentary Counsel as a machinery of government change; 2 positions double counted as individuals were on paid maternity and long service leave; an additional 0.5 FTE in Office of the Leader of the Opposition; 3 additional staff in Government House.
- c. 6.73 in Corporate and Governance – an increase in graduate positions from 3 to 8 (additional 5 FTE) and 2 additional corporate support roles.

2. Please explain why additional staff were required to respond to regional issues and progress local decision making.

To ensure communities can fulfil their aspirations to move away from 'government led' service delivery towards Aboriginal-controlled service delivery where appropriate and possible, three additional staff were funded. These staff will focus on high level coordination across the public service and capacity building within identified communities under the Local Decision Making policy. Taking this approach is also consistent with the recommendations of the Royal Commission into the Protection & Detention of Children in the Northern Territory highlighting the need for communities to be involved in decision making wherever possible recognising that often the right solution is a local solution.

Attachment A

Output Group	Business Unit	Level	Position Title	2017-18 FTE
Advice and Coordination	Aboriginal Land Strategic Policy Unit	AO4	Admin Support Officer	1.00
		AO7	Research Officer	1.00
		EO2C	Executive Director	1.00
		SAO1	Senior Policy Officer	1.00
		SAO2	Director	1.50
FTE Total				5.50
Alcohol Review Implementation		AO6	Policy/Research Officer	1.20
		EO1C	Director Communications	1.00
		EO2C	Executive Director	1.00
		SAO1	Senior Policy/Project Officer	1.00
FTE Total				4.20
Regional Network		AO6	Regional Network Support Officer	1.00
		EO2	Director LDM	1.00
		EO3C	Executive Director	0.50
		SAO1	Senior Project Officer LDM	1.82
		SAO2	Senior Project Officer	1.00
Barkly Regional Office		AO4	Executive Assistant	1.00
		AO6	Regional Development Officer	1.00
		EO1C	Executive Director Barkly	1.00
Big Rivers/Katherine Regional Office		AO4	Executive Assistant	1.00
		AO6	Regional Development Officer	2.00
		AO6	Regional Development Officer	1.00
		EO2C	Executive Director Big Rivers	1.00
		SAO1	Regional Coordinator	1.00
Central Australia Regional Office		AO5	Executive Assistant	1.00
		AO6	Regional Development Officer	2.00
		EO3C	Executive Director Central Australia	1.00
		SAO1	Regional Coordinator	1.00
		SAO1	Regional Coordinator	1.00
East Arnhem Regional Office		AO6	Regional Development Officer	2.50
		EO2C	Executive Director East Arnhem	1.00
		SAO1	Regional Coordinator	1.00
		SAO2	Regional Coordinator (Groote)	1.00
Jabiru Regional Office		AO6	Regional Development Officer	1.00
		EO1C	Regional Executive Director (Jabiru)	1.00
Palmerston Regional Office		AO6	Regional Development Officer	1.00
		EO1C	Regional Coordinator	1.00
Top End Regional Office		AO2	Administrative Support Officer	1.00
		EO2C	Executive Director	1.00
Wadeye Regional Office		AO6	Regional Development Officer	1.00
		EO1C	Regional Director	1.00
FTE Total				33.82

Output Group	Business Unit	Level	Position Title	2017-18 FTE
	City Deals	EO1C	Director, Cities	1.00
		EO3C	Executive Director	0.50
		SAO1	City Revitalisation Manager	1.00
	FTE Total			2.50
	Strategic Communications & Engagement	AO4	Administration Officer	0.97
		AO5	Communications Officer	1.50
		AO5	Communications Off-Regional	1.00
		AO5	Graphic designer	1.00
		AO6	Communications Consultant	2.00
		AO6	Web Coordinator	1.00
		AO7	Executive Officer	1.00
		AO7	Senior Communications Consultant	1.00
		AO7	Senior Communications Consultant	1.00
		EO2C	Executive Director	1.00
		SAO1	Communications & Engagement Manager	1.00
		SAO1	Communications Manager	1.00
		SAO1	Regional Communications Manager	1.00
	NT Masterbrand Project	AO6	Communications consultant	1.00
	FTE Total			15.47
	Economic & Environment Policy	AO3	Project Support Officer	1.00
		AO4	Administration Officer	1.00
		AO4	Project Support Officer	1.00
		AO5	Policy Officer	1.00
		AO5	Research Officer	1.00
		AO6	Policy Officer	0.00
		AO7	Senior Policy Officer	2.00
		AO7	Senior Policy Officer	0.90
		EO1C	Director Environment Policy	1.00
		EO1C	Director Economic Policy	0.80
		EO2C	Executive Director	1.00
		SAO1	Principal Policy Officer	1.00
		SAO2	Acting Director Economic Policy	1.00
		EO1C	Director Data Policy	1.00
	FTE Total			13.70
	Hydraulic Fracturing Implementation team	AO5	Project Support Officer	1.00
		EO2	Director	1.00
		EO2C	Executive Director	1.00
		SAO1	Principal Project Officer	1.00
		SAO2	Director Communications	1.00
	FTE Total			5.00
	Independent Commissioner Against Corruption	AO6	Policy Officer	1.00
		EO2C	Executive Director	1.00
	FTE Total			2.00

Output Group	Business Unit	Level	Position Title	2017-18 FTE
	Royal Commissions & Enquiries	A05	Project Officer	1.00
		SA01	Senior Policy Officer	1.00
	Political Donations Inquiry	P3	Senior Legal Officer	1.00
	Electoral Reform	SA01	Principal Policy Officer	1.00
	FTE Total			4.00
	Office of Aboriginal Affairs	A04	Executive Assistant	1.00
		A05	Project Support Officer	1.00
		A06	Senior Project Officer	1.00
		A07	Leadership & Engage North	1.00
		EO1C	Director Policy	1.00
		EO2C	Executive Director	1.00
		SA02	Director, Projects	1.00
	First Circles	A07	Leadership & Engage South	1.00
		A07	Snr Project & Research Off	1.00
		SA01	Manager Leadership & Engagement	1.00
		SA01	Senior Policy Officer	0.70
		SA02	Director Leadership & Engagement	1.00
	FTE Total			11.70
	Social Policy Coordination	A04	Executive Assistant	1.00
		A06	Policy Officer	1.00
		A07	Senior Policy Officer	1.00
		EO1C	Director Early Childhood	1.00
		SA01	Principal Policy Officer	1.00
		EO2C	Executive Director Policy and Projects	0.60
		SA01	Principal Policy Officer	1.00
		EO2C	Executive Director	1.00
		A05	Policy Officer	1.00
		A06	Policy Officer	1.00
		A07	Senior Policy Officer	1.00
		EO1C	Director	0.50
		SA01	Senior Policy Officer	1.00
		SA02	Director Partnerships	1.00
	FTE Total			13.10
	Strategic & Federal Policy	A04	Administration Officer	1.00
		A07	Senior Policy Officer	1.00
		EO1C	Director Strategic Coordination	2.00
		EO2C	Executive Director	1.00
		SA01	Principal Policy Officer	1.00
		SA02	Director Intergovernmental	1.00
		SA02	Director Projects	1.00
	FTE Total			8.00
Advice and Coordination TOTAL				118.99

Output Group	Business Unit	Level	Position Title	2017-18 FTE		
Corporate and Governance	Corporate Services	AO1	Courier	1.00		
		AO2	Office Services & Fleet Support Officer	1.00		
		AO3	Office Services & Fleet Support Officer	1.70		
		AO3	Records Retention/Disposal Officer	1.00		
		AO4	Human Resource/Payroll Officer	1.00		
		AO4	IT Support & Communications Officer	1.00		
		AO4	Administrative Support Officer	3.23		
		AO4	Travel Compliance Officer	2.50		
		AO5	Finance Officer	0.83		
		AO5	Human Resource Advisor	1.00		
		AO5	IT Support Coordinator	1.00		
		AO5	Senior Payroll / HR Officer	1.00		
		AO6	Senior Budget Analyst	1.00		
		AO6	Senior Finance Analyst	1.00		
		AO6	Small Systems Manager	1.00		
		AO6	Senior Records Officer	1.00		
		AO6	Systems Administrator	1.00		
		AO7	Snr Human Resource Consultant	2.50		
		AO7	Records Manager	1.00		
		AQF4A	Aboriginal Trainee	2.00		
		EO2C	Executive Director	1.00		
		GRADT	Graduates	9.00		
		SAO1	Manager Business Support	1.00		
		SAO1	Manager Corporate Governance	0.90		
		SAO1	Principal Consultant, Workforce Development	1.00		
		EO1C	Chief Financial Officer	1.00		
		SAO2	Director Policy, Projects & Information Governance	1.00		
		FTE Total				41.66
		Office of the Chief Executive		AO5	Executive Assistant	2.00
				AO6	Senior Executive Assistant	1.00
EO5C	Deputy Chief Executive Officer			2.00		
EO6C	Chief Executive			1.00		
SAO1	Executive Officer			1.45		
FTE Total				7.45		
Corporate and Governance TOTAL				49.11		

Output Group	Business Unit	Level	Position Title	2017-18 FTE
Government Business Support	Cabinet Office	A04	Executive Information Coordinator	1.00
		A05	Cabinet & Ministerial Liaison Officer	1.00
		A05	Exco Officer	1.00
		A06	Senior Ministerial Liaison Officer	1.00
		A07	Senior Project Officer	1.00
		A07	Senior Cabinet & Ministerial Officer	2.50
		EO1C	Director Executive Council & Secretariat	1.00
		EO2C	Executive Director	1.00
		EO2C	Executive Director	1.00
		SAO1	Manager Ministerial Business	2.00
FTE Total				12.50
Govt. House - Building Maintenance		PH3R	Transport Officer/General Assistant	1.00
		T2	Horticulturist	2.00
		T3	Maintenance Officer	1.00
		T3	Senior Horticulturist	0.95
Govt. House - Household Admin		A06	House Manager	2.00
		PH3R	Steward	2.50
		PH6R	Chef	1.00
Govt House/Administrator		A03	Functions Admin Officer	1.00
		A04	Functions Admin Officer	1.00
		A04	Program Officer Internal	1.00
		A05	Executive Secretary	1.00
		A06	Research Officer	1.00
		A06	Community Engagement Manager	0.97
		A07	Deputy Official Secretary/Business Manager	2.00
		EO1C	Official Secretary	1.00
FTE Total				19.42
Office of the Parliamentary Counsel		A04	Legislation Officer	1.00
		A04	Legislation Officer	1.00
		EO1C	Principal Parliamentary Counsel	1.00
		EO3C	Deputy Chief Parliamentary Counsel	1.00
		EO5C	Chief Parliamentary Counsel	1.00
		P2	Parliamentary Counsel	2.00
		P2	Senior Parliamentary Counsel	0.50
		P3	Parliamentary Counsel	1.00
		SAO1	Manager Legislation & Corporate Services	1.00
		SP1	Senior Parliamentary Counsel	1.00
		SP2	Senior Parliamentary Counsel	0.80
FTE Total				11.30
Protocol NT		A04	Event Services Officer	1.00
		A05	Protocol Officer	3.00
		EO1C	Director Protocol NT	1.00

Output Group	Business Unit	Level	Position Title	2017-18 FTE
	Protocol NT - VIP Fleet	CD	VIP Fleet Manager	1.00
		VIPD	VIP Driver	4.00
	FTE Total			10.00
	Office of the Chief Minister/Ministers	AO3	Administration Support Officer	1.00
		AO4	Executive Assistant	8.80
		AO5	Project Support Officer	7.00
		AO6	Senior Project Support Officer	2.50
		AO7	Executive Officer	5.60
		EO1C	Principal Advisors/Chiefs of Staff	12.00
		EO2C	Deputy Chief of Staff	2.50
		EO3C	Chief of Staff	1.00
		SAO1	Advisors	16.40
		SAO2	Advisors	23.30
	FTE Total			80.10
	Corporate and Central Registry	AO3	Administration Support Officer	0.65
		AO4	Support Officer	4.44
		AO5	Support Officer	3.00
		AO6	Manager Central Registry	2.00
		SAO2	Director Corporate Services/Central Registry	3.00
	FTE Total			13.09
	Leader of the Opposition	AO3	Administration Support Officer	1.00
		AO6	Senior Project Support Officer	1.00
		AO7	Executive Officer	1.50
		EO1C	Chief of Staff	1.00
		SAO1	Advisor	5.00
		SAO2	Advisor	1.00
	FTE Total			10.50
	Security & Emergency Recovery	AO6	Project Officer	0.50
		EO1C	Director Emergency Recovery	1.00
		EO2C	Executive Director	1.00
		SAO2	Assistant Director Security	1.00
	PFAS Management	AO6	Project Officer	0.95
		EO1C	Director PFAS	1.00
	Countering Violent Extremism	SAO1	NT Countering Violent Extremism Coordinator	1.00
	NDRP Management	AO5	Secretariat & Project Officer	1.00
	TC Response Recovery	AO7	TEMC Project Officer	1.00
	FTE Total			8.45
Government Business Support TOTAL				165.36
GRAND TOTAL				333.46