# Estimates Committee 2010 <br> Questions Taken On Notice 

( 11/06/2010 to 18/06/2010 )
Date:
11/06/2010
Subject: Staff separations
From:Mr Terry Mills to Speaker Jane Aagaard Department of the Legislative Assembly

## 2-1

Question: I will say the whole question; parts of it have been answered. How many staff the department have as full-time equivalent (FTE) and in actual numbers of staff? What are their classifications or levels? What was the rate of staff separation at each level?"

Madam SPEAKER: So, I answered the first two parts of that question, so if I can just take on notice the part relating to the separations, Leader of the Opposition.

Mr MILLS: Okay, happy with that.

## Answer:

Answered On: 15/06/2010
Answer: AO8-2
AO7-1
AO6 - 1
AO4 - 3
AO3-1

TOTAL - 8

| Index Reference: 2.3 | Responsible Officer : Vicki Long |
| :--- | :--- |
|  | Agency Staff |
| OUTPUT | NON-OUTPUT SPECIFIC BUDGET RELATED |

BUDGET PAPER 3 - STAFFING FIGURES

|  | $\mathbf{2 0 0 9 - 1 0}$ | 2010-11 |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Full Time Personnel (FTE) | 25 | 25 |  |  |  |
| Members | 25 | 25 |  |  |  |
| Electorate Officers | 43.5 | 48.5 |  |  |  |
| Agency Staff (refer below for details) | $\mathbf{9 3 . 5}$ | $\mathbf{9 8 . 5}$ |  |  |  |
| Total Full Time Personnel |  |  |  |  |  |
| Casuals recorded as Full Time <br> Equivalents (FTEs) |  |  |  |  |  |
| Casual Hansard / Tour Guides | .5 | 1.5 |  |  |  |
| Casual And Relief EO's | 3 | 4 |  |  |  |
| Total | $\mathbf{3 . 5}$ | $\mathbf{5 . 5}$ |  |  |  |
| Total Agency Personnel <br> (As Per BP3 2010-11) |  |  |  | $\mathbf{9 7}$ | $\mathbf{1 0 4}$ |

## NOTES:

1. The 2010-11 budget papers reflect 104 FTEs. 2009-10 FTEs were 97.
2. The Department actual staffing numbers are currently 48.5 staff.
3. In addition, the Department employs casual staff for electorate offices, Hansard and Parliament House tours.
4. Changes in personnel include:

- establishment of a committee support unit for the Council of Territory Cooperation (4 full time staff);
- increase in hours from part time to full time for the Committees Admin Assistant
- introduction of a temporary part time project officer to coordinate the $41^{\text {st }}$ Conference of Presiding Officers and Clerks of Australia and the Pacific
- increase in provision in RTD for EO support for Member for Stuart


## LA Staffing Establishment

| Position Title |  | 2009-10 | 2010-11 |
| :---: | :---: | :---: | :---: |
| Speaker's Office |  |  |  |
| Executive Officer to the Speaker | AO6 | 1 | 1 |
| Speaker's Personal Assistant | AO4 | 1 | 1 |
| Clerk's Office |  |  |  |
| Clerk | ECO5 | 1 | 1 |
| Deputy Clerk | ECO2 | 1 | 1 |
| Executive Officer - Clerks Office | AO8 | 1 | 1 |
| Office Manager - Clerks Office | A06 | 1 | 1 |
| Executive Secretary to the Deputy Clerk | AO4 | 1 | 1 |
| Project Officer | A07 | 0 | . 5 |
| Table Office |  |  |  |
| Clerk Assistant | EO1 | 1 | 1 |
| Table Office Manager | AO5 | 1 | 1 |
| Parliamentary Officer | AO2 | 1 | 1 |
| Hansard |  |  |  |
| Editor of Debates | AO6 | 1 | 1 |
| Hansard Clerk | AO5 | 1 | 1 |
| Assistant Editor of Debates | AO5 | 1 | 1 |
| Committee Support |  |  |  |
| Committee Secretary | AO8 | 2 | 2 |
| Research Officers | A07 | 2 | 2 |
| Administrative / Research Assistant | AO4 | 2 | 2 |
| Administration Assistant | AO2 | . 5 | 1 |
| Parliamentary Relations And Education Unit |  |  |  |
| Parliamentary Relations and Education Unit Director | AO7 | 1 | 1 |
| Parliamentary Relations and Education Unit Officer | AO5 | 0 | 1 |
| Parliamentary Relations and Education Unit Officer | AO4 | 1 | 1 |
| Parliamentary Relations and Education Unit Assistant | AO2 | 1 | 0 |
| Parliamentary Services |  |  |  |
| Director Parliamentary Services | ECO1 | 1 | 1 |
| Chief Finance Officer | AO8 | 1 | 1 |
| Human Resources Manager | AO6 | 1 | 1 |
| Travel / Vehicles Officer | AO4 | 1 | 1 |
| Finance Manager | AO6 | 1 | 1 |
| Office Services Manager | AO5 | 1 | 1 |
| Finance Officer | AO4 | 1 | 1 |
| Administrative Support Officer | AO3 | 1 | 1 |
| Office Services Assistant | AO3 | 1 | 1 |
| Registry Officer | AO2 | 1 | 1 |


| Position Title |  | 2009-10 | 2010-11 |
| :---: | :---: | :---: | :---: |
| Building Management |  |  |  |
| Director, Property and Building Management | E01 | 1 | 1 |
| Building Services Manager | AO5 | 1 | 1 |
| Building Services Assistant | AO3 | 1 | 1 |
| Technical Services Manager | T5 | 1 | 1 |
| Maintenance Officer | AO3 | 1 | 1 |
| Security Services |  |  |  |
| Director Security | AO8 | 1 | 1 |
| Security Supervisor | AO4 | 1 | 1 |
| Subtotal |  | 39.5 | 40.5 |
| Statehood Steering Committee Secretariat |  |  |  |
| Executive Officer, Statehood Steering Committee | ECO2 | 1 | 1 |
| Community Liaison Officer | AO6 | 1 | 1 |
| Administration / Research Officer | AO4 | 1 | 1 |
| Communication/Project Officer | AO8 | 1 | 0 |
| Project Officer Events | A06 | 0 | 1 |
| Council of Territory Cooperation Committee Secretariat |  |  |  |
| Executive Officer, Council of Territory Cooperation | ECO2 | 0 | 1 |
| Principal Project/Research Officer | AO8 | 0 | 1 |
| Research Officer | AO6 | 0 | 1 |
| Administration Officer | AO4 | 0 | 1 |
| Total Legislative Assembly Staff |  | 43.5 | 48.5 |

