

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mrs Finocchiaro to the Attorney-General and Minister for Justice, Minister for Aboriginal Affairs and Treaty, Minister for Local Government, Minister for Arts, Culture and Heritage – for all agencies falling under the Attorney-General’s and Ministers’ portfolios.

AGENCY ADMINISTRATION

Notes:

- The following questions can be answered from existing Agency data as at 31 March 2024.
- You have previously referred questions requiring a Whole of Government response to the Minister responsible at a time that enables a response within the same timeframe as the remainder of the questions.
- Further, you have previously inserted the question at the beginning of each answer.
- My Office would appreciate these practices being continued.

STAFFING

1. (a) Please advise the number of staff employed in the following categories as at 31 March 2024:

Category	FTE	Head Count (Paid)	NT-based	Located outside NT
1. Ongoing Full Time	1119.89	1146	1145	1
2. Ongoing Part Time	38.12	51	50	1
3. Fixed Term Full Time	291.42	300	300	0
4. Fixed Term Part Time	10.59	17	15	2
5. Casual Contract	16.27	42	42	0
6. Executive Contract	54.50	56	56	0
Total	1530.79	1612	1608	4

**(b) Please provide, for each of the six categories above:
the relevant position classifications and the number of staff
employed against each classification.**

Category	Classification	FTE
1. Ongoing Full Time		
	Administrative Officer 2	4.00
	Administrative Officer 3	69.92
	Administrative Officer 4	74.03
	Administrative Officer 5	118.24
	Administrative Officer 6	76.97
	Administrative Officer 6 Rostered	6.00
	Administrative Officer 7	75.31
	Senior Administrative Officer 1	38.00
	Senior Administrative Officer 2	18.50
	Superintendent	1
	Deputy Superintendent	9.00
	Principal Industries Officer	1.00
	Chief Correctional Officer	37.00
	Chief Industries Officer	23.00
	Senior Correctional Officer	74.77
	Senior Industries Officer	37.00
	Correctional Officer First Class	151.50
	Correctional Officer	178.15
	Trainee Correctional Officer	5.00
	Chief Justice	1.00
	Associate Judge	1.00
	Judge	4.00
	Chief Justice Local Court	1.00
	Deputy Chief Justice Local Court	2.00
	Judge Local Court	11.00
	Coroner	1.00
	Director Public Prosecutions	1.00
	Solicitor General	1.00
	Executive Officer 2	1.00
	Graduate ¹	2.00
	Professional 1	1.00
	Professional 2	22.00
	Professional 3	31.50
	Senior Professional 1	15.00
	Senior Professional 2	18.00
	Technical 4	1.00
	Technical 5	6.00
	Technical 6	1.00
Total		1119.89

1. One ongoing NTPS employee undertaking Graduate program.

Category	Classification	FTE	
2. Ongoing Part Time	Administrative Officer 2	0.68	
	Administrative Officer 3	3.10	
	Administrative Office 3 Rostered	1.77	
	Administrative Officer 4	4.96	
	Administrative Officer 5	3.70	
	Administrative Officer 6	6.28	
	Administrative Officer 7	3.18	
	Senior Administrative Officer 1	2.23	
	Senior Administrative Officer 2	1.75	
	Professional 3	2.08	
	Senior Professional 1	4.57	
	Senior Professional 2	3.40	
	Correctional Officer First Class	0.42	
	Total		38.12

Category	Classification	FTE
3. Fixed Term Full Time	Administrative Officer 2	2.86
	Administrative Officer 3	36.95
	Administrative Officer 4	33.50
	Administrative Officer 5	30.10
	Administrative Officer 6	8.00
	Administrative Officer 7	3.00
	Senior Administrative Officer 1	3.00
	Senior Administrative Officer 2	2.00
	Apprentice	0.90
	Graduate	3.00
	President	1.00
	Judge Local Court (acting)	3.00
	Judge (acting)	3.00
	Professional 1	2.00
	Professional 2	23.47
	Professional 3	7.00
	Senior Professional 1	3.00
	Technical 5	1.00
	Correctional Officer	29.32
	Trainee Correctional Officer	95.32
Total		291.42

Category	Classification	FTE
4. Fixed Term Part Time	Administrative Officer 3	1.20
	Administrative Officer 3 Rostered	0.69
	Administrative Officer 4	2.22
	Administrative Officer 5	0.68
	Administrative Officer 6	0.24
	Administrative Officer 7	2.40
	Professional 2	0.76
	Professional 3	0.80
	Senior Professional 1	0.80
	School Based Apprentice	0.80
	Total	

Category	Classification	FTE
5. Casual Contract	Administrative Officer 2	5.97
	Administrative Officer 3	10.30
Total		16.27

Category	Classification	FTE
6. Executive Contract	Executive Office 1 Contract	30.64
	Executive Office 2 Contract	15.86
	Executive Office 3 Contract	4.00
	Executive Office 4 Contract	2.00
	Executive Office 6 Contract	2.00
Total		54.50

(c) Where there is a difference between FTE and Headcount (Actual), please provide an explanation for the difference, including any reasons for use of part-time and casual positions within the overall workforce profile.

Full Time Equivalent (FTE) = the proportion of an employee's salary payment to that of an equivalent full-time employee in any given fortnight.

Paid Headcount = Headcount is the count of physical people, so a part-time person would count as one.

The NT Government provides opportunities for employees to balance the demands of work with the needs of family and general health and wellbeing. Flexible work practices are used in the Northern Territory Public Service to attract and retain employees. Flexible work arrangements can include flexibility in relation to an employee's hours of work, or mode of employment such as part-time, and leave.

2. Please advise the number of staff held against the following categories as at 31 March 2024:

Category	Number
Resigned	148
Made Redundant	0
Terminated	8
Unattached	64 ¹
Classified Redeployee	0
Supernumerary	214 ²

1. May include supernumerary employees listed below

2. Excludes casuals, board members and statutory office holders and may include unattached officers listed above.

3. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 31 March 2024.

A whole of government response to sub-question 3 will be provided by the Office of the Commissioner for Public Employment.

4. (a) Please advise the number of Frontline staff as FTE as at 31 March 2024 and as a percentage of the Agency total employment.

Category	Number	% of Total Staff
Frontline	1189.64	77.71%

(b) Please advise how the Agency determines which staff fall under the category of Frontline.

Frontline staff are identified within the agency as those whose principal or primary position function is providing direct service to the public, for example court orderlies, prison officers, case workers and front counter staff.

The Personnel Integrated Payroll system (PIPS) has an appropriation field attached to each position that enables frontline positions to be established and identified.

5. Please advise how many staff have been engaged through labour hire, employment agency arrangements and/or consultancy contracts, for what purpose, for what duration and at what cost as at 31 March 2024. Please use the table format presented below for your response.

For the period 1 July 2023 to 31 March 2024 no staff were engaged through labour hire or employment agency arrangements.

The administrative effort required to respond to this question in relation to consultancy contracts would be too time-consuming and would result in undue diversion of resources from service delivery.

6. Please advise how many locums have been employed, for what purpose, for what duration and at what cost as at 31 March 2024. Please use the table format presented below for your response.

Nil.

7. (a) How many positions were advertised during the period 1 July 2023 to 31 March 2024?

	1 July 2023 to 31 March 2024
Positions advertised	342

- (b) Of the total number advertised in 7(a), how many positions had Special Measures applied?

	1 July 2023 to 31 March 2024
Positions advertised with Special Measures applied	222

- (c) Please break down the levels of positions that had Special Measures applied.

Classification Level	Total Positions Advertised
Administrative Officer 3	62
Administrative Officer 3 - Rostered	1
Administrative Officer 3, Administrative Officer 4	1
Administrative Officer 4	24
Administrative Officer 5	27
Administrative Officer 5, Administrative Officer 6	6
Administrative Officer 5, Professional 1	1
Administrative Officer 6	21
Administrative Officer Class 6 - Rostered	1
Administrative Officer 6, Professional 2, Technical 5	1
Administrative Officer 7	21
Chief Correctional Officer	1
Correctional Officer	1
Deputy Superintendent	1
Executive Contract Officer 2	1

Classification Level	Total Positions Advertised
Executive Contract Officer 3	2
Executive Contract Officer 4	1
Professional 1, Professional 2	1
Professional 2	4
Professional 2, Professional 3	4
Professional 3	11
Senior Administrative Officer 1	13
Senior Administrative Officer 2	6
Senior Professional Officer 1	4
Senior Professional Officer 2	3
Technical 5	1
Trainee Correctional Officer	2
Total	222

Note: Answers provided are based on the number of RTF's (request to fills) advertised and not positions, as multiple positions can be advertised under one RTF.

(d) How many positions that had Special Measures applied were not able to be filled against these requirements during this period and required contract or backfilling arrangements?

Most NT Government agencies have implemented special measures arrangements across the whole agency or for some roles. The process for positions that are advertised with special measures is to consider special measures applicants first; if no special measures applicants apply, or no special measures applicants are considered suitable, recruitment panels may assess all other applicants' suitability for the role.

OUTSOURCING

8. (a) For the period 1 July 2023 to 31 March 2024, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency.

No contracting or privatising of functions traditionally carried out by the department have been contracted out or privatised during the period 1 July 2023 to 31 March 2024.

(b) Is consideration being given to outsource, contract-out or privatise in financial year 2024/25? If so, provide details.

At this time no consideration is being given to outsource, contract out or privatise in 2024-25.

LEGAL EXPENSES

9. What has been the expenditure on legal advice or related expenses for the period 1 July 2023 to 31 March 2024? Provide details on:

a) The matter(s) (designate which are finalised and which ongoing)

The scope of the question is too broad and encompasses a very large number of matters handled by legal firms, government lawyers, including prosecutions and advice given by the Solicitor-General. Providing details in relation to some legal matters has the potential to prejudice the interests of the Territory and other parties.

b) The amount paid by matter

As above.

c) The amount paid to each outside legal firm or barrister engaged

From 1 July 2023 to 31 March 2024 the Department of the Attorney-General and Justice paid the following amounts to outside legal firms or barristers:

Vendor Name	Total \$
Alexander Brown	15,196.75
Alice Springs Family Law	16,030.00
Arafura Legal	1,363.64
Benjamin Alan Pierce	40,000.00
Benjamin Fernandez	30,400.00
Beth Wild	5,000.00
Cameron Ford	14,200.00
Caroline Heske	500.00
Centre Legal NT	56,908.95
David Alexander Mclure	11,200.00
Devers List Pty Ltd	9,261.36
Dr James Renwick	14,771.67
Duncan McConnel SC	30,230.00
Finlaysons	24,600.00
Foley's List Pty Ltd	8,240.00
Georgia Huxley	11,250.00
Giles O'Brien-Hartcher	18,300.00
Hall & Wilcox	85,987.50
Hamish Baddeley	3,430.00
Helena Blundell Barrister At Law	77,646.02
Henry Cooper	2,090.91
Hollingsworth Legal	3,090.00
Hubber Legal	7,457.50
Hutton McCarthy	167,840.00
HWL Ebsworth Lawyers	26,550.00
Ian Read SC	16,801.00
Jonathan Martyn Bortoli	2,290.00

Vendor Name	Total \$
Joshua Ingrames	38,970.00
Jude Lawyers	39,343.64
K E Roussos And Associates, Barristers And Solicitors	642.00
Kirsten Edwards	31,740.00
Linda Mae Barnes	11,460.00
Lisa Papadinas	450.00
Maley Barristers & Solicitors	14,850.00
Maria Walz Legal	186,175.00
Mark Thomas Barrister	1,650.00
Mary Chalmers Barrister	14,000.00
Moray & Agnew	59,931.50
Nicholas Goodfellow	6,554.55
Parnell's Barristers Pty Ltd	18,281.82
Patrick Coleridge	45,624.99
Patterson Commercial Services Pty Ltd	23,809.09
Paul Howard Crean	30,750.00
Peggy Dwyer	228,750.00
Piper Ellis Lawyers Pty Ltd	5,190.00
Povey Stirk Lawyers & Notaries	12,685.52
Ruth Morley Legal Services	2,740.51
Sally Ozolins	78,136.44
Sarah Love	48,000.00
Stephen Robson	14,000.00
Territory Criminal Lawyers Pty Ltd	3,000.00
Thomas Clelland	1,818.18
Trevor Moses	3,181.82
Ward Keller Pty Ltd	1,630.00
YPol Lawyers Pty Ltd	15,347.01
Total from 1 July 2023 to 31 March 2024	1,639,347.37

PROCUREMENT / CONSULTANCIES

10. For the period 1 July 2023 to 31 March 2024, please detail expenditure on each report and consultancy (excluding annual reports) that have been obtained from outside the NTPS. For each report/consultancy detail:

- a) Purpose
- b) Cost
- c) Person or entity engaged
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
- f) Outcomes or key performance indicators for the report or consultancy
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken

(a) Purpose	(b) Awarded Value	(c) Person or entity	(d) Territory Enterprise	(d) If not TE, provide address	(e) Report Tabled	(f) Outcome	(g) Whether tenders or expressions of interest were invited prior
Consultancy - Redevelop the Operational Staffing Rosters for the Darwin and Alice Springs Correctional Centres	\$163,680.00	Shiftwork Solutions Pty Ltd	No	QLD	No	Develop Operational Staffing Rosters for the Darwin and Alice Springs Correctional Centres	Select invitation
Darwin - Consultancy - develop a strategy to implement the proposed reforms and actions on the outcome of the Territory wide campaign against racism report	\$60,000.00	Hollinsworth, David	No	QLD	No	Provide a strategy to implement the proposed reforms and actions on the outcome of the Territory wide campaign against racism report	Select invitation
Darwin - Provision of assistance in the preparation of the Department of Attorney-General and Justice's 2024 Budget Submission	\$18,000.00	Evans Insight	No	NT	No	Assistance with the preparation of the Department of Attorney-General and Justice's 2024 Budget Submission	Select invitation
Request for Services Under Panel Contract AGC21-0265 - Audit of Financial Management of the North Australian Aboriginal Justice Agency (NAAJA)	\$211,750.00	Ernst & Young	Yes	NT	No	Audit of Financial Management of the North Australian Aboriginal Justice Agency (NAAJA)	Purchase off existing contract

11. Please advise the number of contracts awarded to business entities with a principal place of business in the NT and outside the NT for the period 1 July 2023 to 31 March 2024 as follows:

Number in the NT	Number outside of the NT
25	35

12. For each of the contracts awarded to business entities with a principal place of business outside of the Northern Territory, please advise the selection criteria on the applicable contract or tender.

Contract	Business Entity	Address
Supply and Delivery of Specialised Dry Dog Food for Darwin and Alice Springs Correctional Dog Unit for a Period of 36 Months	ROYAL CANIN AUSTRALIA PTY LTD	VIC
Consultancy - Redevelop the Operational Staffing Rosters for the Darwin and Alice Springs Correctional Centres	SHIFTWORK SOLUTIONS PTY LTD	QLD
Darwin - Consultancy - develop a strategy to implement the proposed reforms and actions on the outcome of the Territory wide campaign against racism report	HOLLINSWORTH, DAVID	QLD
Darwin - Provision of Legal Services	BURNNARD, AMANDA	VIC
Darwin - Provision of Legal Services	MCLURE, DAVID ALEXANDER	NSW
Darwin - Provision of Legal Services	PAPAS, NICHOLAS	VIC
Darwin - Provision of Legal Services	O'LEARY, DAMIAN FRANCIS	SA
Darwin - Provision of Mediation Services	ALLSOP, JAMES	NSW
Alice Springs - Provision of Legal Services	COLERIDGE, PATRICK	VIC
Darwin - Provision of Legal Services	TAGGART, COBEY IRENE	WA
Darwin - Provision of Legal Services	MCLURE, DAVID ALEXANDER	NSW
Darwin - Provision of Legal Services	HUME, DAVID CHARLES	NSW
Darwin - Provision of Legal Services	MCLURE, DAVID ALEXANDER	NSW
Darwin - Provision of Preparation of the Department of Attorney-General and Justice's 2024 Budget Submission	EVANS INSIGHT	NT
Darwin - Provision of Legal Services	AUGHTERSON, EDMUND PAUL	QLD
Darwin - Provision of Legal Services	BICK, PETER JEFFREY	VIC
Darwin - Provision of Legal Services	KRUSE, RUDI WILHELM	VIC
Darwin - Provision of Legal Service	O'LEARY, DAMIAN FRANCIS	SA
Darwin - Provision of Legal Services	HARDY, FIONA ANNE	NSW
Alice Springs - Provision of Legal Services	Maria Walz Legal	NSW
Alice Springs - Provision of Legal Services	DWYER, PEGGY LOUISE	NSW

Contract	Business Entity	Address
Alice Springs - Provision of Legal Services	Maria Walz Legal	NSW
Alice Springs - Provision of Legal Services	HUXLEY, GEORGIA ELIZABETH	NSW
Darwin - Provision of Expert Witness Services	STEAD, JEFFERY JOHN	VIC
Darwin - Provision of Legal Services	JACOBI, CHAD	SA
Darwin - Provision of Legal Services	ROBERTS, MARK ALEXANDER	SA
Darwin - Provision of Legal Services	WRIGHT, STEPHEN JAMES	WA
Darwin - Provision of Legal Services	MCLURE, DAVID ALEXANDER	NSW
Darwin - Provision of Legal Services	PAPAS, NICHOLAS	VIC
Darwin - Provision of Expert Witness Services	STEAD, JEFFERY JOHN	VIC
Darwin - Provision of Legal Services	HARDY, FIONA ANNE	NSW
Darwin - Provision of Legal Services	GRACE, NOAH DAVID	VIC
Darwin - Provision of Expert Witness Services	ELLIOTT, CRAIG NORMAN	NSW
Provision of Library Subscription Services ¹	THOMSON REUTERS (PROFESSIONAL) AUSTRALIA LIMITED	NSW
Provision of Library Subscription Services ¹	LEXISNEXIS	NSW

13. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public tenders were advertised during the period 1 July 2023 to 31 March 2024?

Between 1 July 2023 and 31 March 2024, no public tenders were advertised.

14. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public tender process during the period 1 July 2023 to 31 March 2024?

Between 1 July 2023 and 31 March 2024, there were three Tier 4 procurement activities without undertaking a public quotation process.

Tier	No. of Procurement Activities
Tier 3	0
Tier 4	3
Tier 5	0
Total	3

15. For each instance identified in the question above, where a public quotation process was not undertaken, including for those with a Certificate of Exemption:

- a) What is the description of the goods and services contracted?
- b) What is the value of the goods and services contracted?
- c) What was the reason for not using the public tender process or for requiring a Certificate of Exemption?
- d) Who recommended the course of action in c) above?
- e) Who approved the course of action in c) above?

(a) Description of Goods and Services	(b) Awarded value	(c) Reason for Exemption	(d) Who recommended course of action	(e) Approved by
Provision of Library Subscription Services - Thomson Reuters for a Period of 60 Months	\$1,983,863.52	Direct Contracting - Limited suppliers due to technical requirements	N/A	CEO
Provision of Library Subscription Services - LexisNexis for a Period of 60 Months	\$3,195,692.26	Direct Contracting - Limited suppliers due to technical requirements	N/A	CEO
Prisoner Education and Training in NT Correctional Services (NTCS)	\$3,400,000.00	Exempt from Procurement Act - Charles Darwin University Partnership Agreement	N/A	CEO

16. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2024.

As at 31 March 2024, the department held 93 corporate credit cards.

POSITION	LEVEL
Administration and Project Support Officer	AO3
Administration Officer Barkly Work Camp	AO3
Administration Officer – NT Community Corrections Tennant Creek	AO3
Administration Support Officer Alice Springs	AO3
Administration Support Officer Casuarina	AO3
Administration Support Officer Katherine	AO3
Administration Support Officer	AO3
Administration Officer	AO3
Administration Officer	AO3
Assistant Prisoner Monies Business Officer	AO3
Audit and Investigations Officer	AO7
Bulk Recruitment Officer	AO6
Barkly Work Camp Support Officer	AO2
Chief Industries Officer	CIO
Chief Industries Officer	CIO
Community Probation and Parole Officer Timber Creek	AO3
Community Probation and Parole Officer	AO3
Consumer Affairs Support Officer	AO3

POSITION	LEVEL
Coordinator Support and Reintegration	AO6
Coroners Clerk	AO5
Deputy Registrar Katherine	AO5
Director Aboriginal Justice Unit	EO2C
Executive Assistant	AO4
Executive Assistant - Correctional Services	AO4
Executive Assistant - Correctional Services	AO4
Executive Assistant - Correctional Services	AO4
Executive Assistant - NT Civil and Administrative Tribunal	AO4
Executive Assistant - Solicitor for the NT	AO4
Executive Assistant - Solicitor for the NT	AO5
Executive Officer / Chambers Manager	AO5
Executive Operations Liaison Officer	AO4
Executive Support Officer - Consumer Affairs	AO3
Family Violence Programme Facilitator - Correctional Services	AO5
Family Violence Programme Facilitator - Correctional Services	AO5
Finance Support Officer - Correctional Services	AO3
Frontline Services Officer - Director of Public Prosecutions	AO3
Group Coordinator	AO6
Information Coordination Officer - Correctional Services	AO6
Investigation and Conciliation Officer	AO6
Jury Manager	AO4
Justice Services Officer	AO4
Legal Practice Coordinator	AO5
Legal Services Grants Project Officer	AO5
Manager Aboriginal Engagement	AO7
Manager Prisoner Monies and Business Support – Correctional Services	AO6
Manager Strategic and Business Support Services – Correctional Services	SAO1
Office Administrator - Registrar General	AO4
Office Coordinator - Office of the Children's Commissioner	AO6
Travel Clerk – Director of Public Prosecutions	AO4
Office Manager - Director of Public Prosecutions	AO5
Operations Officer - NT Civil and Administrative and Tribunal	AO4
Parole Board Administrator - Correctional Services	AO4
Parole Board Administrator – Correctional Services	AO4
Personal Secretary - KELLY, J – Justice Services	AO4
Personal Secretary -SOUTHWOOD J – Justice Services	AO4
Personal Secretary -SOUTHWOOD J – Justice Services	AO4
Prisoner Employment Officer – Correctional Services	AO5
Probation and Parole Support Officer – Correctional Services	AO3
Probation and Parole Support Officer Correctional Services	AO3
Probation and Parole Support Officer – Correctional Services	AO3
Probation and Parole Support Officer – Correctional Services	AO3
Probation and Parole Officer – Correctional Services	AO5
Project Manager – Correctional Services	AO7
Project Officer – Correctional Services	AO4
Project Officer – Aboriginal Justice Unit	AO5

POSITION	LEVEL
Reintegration Officer – Correctional Services	AO6
Remote Services Registrar – Justice Services	AO6
Research Officer – Coroner’s Office	AO6
Secretary - BLOKLAND J - Justice Services	AO4
Secretary- BARR J - Justice Services	AO4
Senior Project Officer Custodial Operations – Correctional Services	AO5
Senior Executive Assistant	AO5
Senior Executive Assistant	AO5
Senior Executive Assistant	AO5
Senior Industries Officer - Correctional Services	SIOR
Senior Business Support Officer - Finance	AO5
Senior Court Officer - Justice Services	AO4
Senior Deputy Registrar General	SAO2
Special Superintendent - Correctional Services	SUPP
Statutory Appointments Officer - Justice Services	AO5
Administration Officer - Crimes Victims Services Unit	AO3
Trust Officer - Public Trustee	AO4
Executive Assistant - NT Civil and Administrative and Tribunal	AO4
Senior Warrants Clerk - Correctional Services	AO5
Administration Manager - Community Justice Centre	AO7
Supreme Court Registry Manager	AO6
Administration Support Officer -Tennant Creek	AO3
Trainee Probation and Parole Officer - Correctional Services	AO5
Travel Clerk - Director of Public Prosecutions	AO4
Tribunal Manager – NT Civil and Administrative and Tribunal	AO7
Trust Officer – Public Trustee	AO4
Warrant Clerk – Correctional Services	AO3
Youth Justice Registrar – Justice Services	AO6

FOCUS GROUPS / POLLING / SURVEYS

For the period 1 July 2023 to 31 March 2024:

- 17. Please detail expenditure on opinion polls and focus groups, including costs and entities that conducted the work.**

Nil.

- 18. Detail all surveys undertaken in relation to the focus groups and opinion polls above, including their form, the cost and the inducements that were provided to incentivise participation.**

The Department of the Attorney-General and Justice did not undertake any surveys during the period 1 July 2023 to 31 March 2024.

The department does undertake internal employee sensing surveys from time to time. These surveys are carried out using an electronic survey tool with an annual subscription of \$384. No incentives or inducements were offered.

19. Please provide copies of each survey and the results of each survey.

Not applicable.

COMMUNICATIONS AND MARKETING

20. Please detail expenditure on advertising and communications during the period 1 July 2023 to 31 March 2024.

For each advertisement for which an expense was incurred:

a) What was the purpose / description of the advertisement?

Please refer to the table below for details.

b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station, digital platform; or other?

The amount of administrative effort required to respond to this question is excessive and would result in undue diversion of resources from service delivery.

c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?

Advertising and communication activity	Total Paid \$
Costs related to logo development and design for the Anti-Discrimination Commissioner	3,200.00
Marketing and promotional costs relating to the Safety Campaigns by NT WorkSafe (Electrical Safety, Territory Day, Safe Work Month, Asbestos Awareness)	5,173.58
Costs related to recruitment advertising campaigns	7,083.42
Costs related to public notices	7,112.68
Promotional merchandise for the Office of the Children’s Commissioner and the Health and Community Services Complaints Commission	17,740.32
TOTAL	\$40,310.00

d) Were tenders or expressions of interest called? If not, why not?

Tier one and two requirements are observed at the time services are procured.

e) Did the agency enter into any separate arrangements for advertising placements or advertorials? If so, please provide details of expenditure and media outlet.

The whole of government media contracts were used to place advertising and advertorials.

TRAVEL

21. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority during the period 1 July 2023 to 31 March 2024 broken down to:

a) International Travel

International travel – the Department of the Attorney-General and Justice incurred total expenditure of \$60,977.30 for the period 1 July 2023 to 31 March 2024.

b) Interstate Travel

Interstate travel – the Department of the Attorney-General and Justice incurred total expenditure of \$495,937.68 for the period 1 July 2023 to 31 March 2024.

c) Intrastate Travel

Intrastate travel – the Department of the Attorney-General and Justice incurred total expenditure of \$4,147,012.16 for the period 1 July 2023 to 31 March 2024.

Notes:

- Reported travel expenditure includes travel related costs of airfare, accommodation, meals, travel allowance, car rental and incidentals.
- Reported travel expenditure includes all official travel, judicial travel (other than recreation leave entitlements), escort travel, and client and witness travel. Consistent with prior periods, travel related to recruitment and relocation, employee entitlements and training is excluded.

22. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.

Travel from date	Travel to date	Destination	Reason for Travel	Total Travel Cost to 31/03/2024
30/08/2023	5/09/2023	Fukuoka Japan	4th Lawasia Human Rights Conference	19,057.44
22/09/2023	26/09/2023	Auckland, New Zealand	Work and Live in Australia Expo	3,374.02
22/09/2023	26/09/2023	Auckland, New Zealand	Work and Live in Australia Expo	2,494.34
22/09/2023	26/09/2023	Auckland, New Zealand	Work and Live in Australia Expo	3,396.61
22/09/2023	26/09/2023	Auckland, New Zealand	Work and Live in Australia Expo	3,677.50
3/10/2023	9/10/2023	Auckland, New Zealand	25th Annual Australasian Judicial Officers Association Colloquium	7,047.58
3/10/2023	8/10/2024	Auckland, New Zealand	25th Annual Australasian Judicial Officers Association Colloquium	7,290.04
23/11/2023	29/11/2023	Baengaluru, India	36th Lawasia Conference	3,304.56
6/05/2024	10/05/2024	Hawkes Bay, New Zealand	Correctional Services Administrator Council conference	3,622.72
23/06/2024	30/06/2024	Bali, Indonesia	Criminal Lawyers Association NT 19th Biennial Criminal Law Conference	5,716.18
23/06/2024	30/06/2024	Bali, Indonesia	Criminal Lawyers Association NT 19th Biennial Criminal Law Conference	3,261.25
23/06/2024	30/06/2024	Bali, Indonesia	Criminal Lawyers Association NT 19th Biennial Criminal Law Conference	520.00
23/06/2024	30/06/2024	Bali, Indonesia	Criminal Lawyers Association NT 19th Biennial Criminal Law Conference	1,816.64
23/06/2024	30/06/2024	Bali, Indonesia	Criminal Lawyers Association NT 19th Biennial Criminal Law Conference	998.61
23/06/2024	30/06/2024	Bali, Indonesia	Criminal Lawyers Association NT 19th Biennial Criminal Law Conference	4,654.43
23/06/2024	30/06/2024	Bali, Indonesia	Criminal Lawyers Association NT 19th Biennial Criminal Law Conference	1,125.70
23/06/2024	30/06/2024	Bali, Indonesia	Criminal Lawyers Association NT 19th Biennial Criminal Law Conference	4,220.00
23/06/2024	30/06/2024	Bali, Indonesia	Criminal Lawyers Association NT 19th Biennial Criminal Law Conference	960.81
23/06/2024	30/06/2024	Bali, Indonesia	Criminal Lawyers Association NT 19th Biennial Criminal Law Conference	938.73
23/06/2024	30/06/2024	Bali, Indonesia	Criminal Lawyers Association NT 19th Biennial Criminal Law Conference	1,603.28
Refunds received and adjustments for travel paid for in previous year but not taken				-18,103.14

23. Please provide itemised details and costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period 1 July 2023 to 31 March 2024.

The Department of the Attorney-General and Justice has not paid for any travel undertaken by the Minister during the period 1 July 2023 to 31 March 2024.

HOSPITALITY / FUNCTIONS AND EVENTS

24. Please provide full details of all official hospitality provided for the period 1 July 2023 to 31 March 2024.

In relation to each occasion where official hospitality was provided:

- a) What was the purpose of the hospitality?
- b) How many guests attended?
- c) How many Ministers attended?
- d) How many Ministerial staff attended?
- e) How many MLAs attended?
- f) How many Public Sector employees attended?
- g) What was the total cost incurred?

Output Group	Total Paid \$
Correctional Services	21,705.62
Justice Services	16,219.07
Director of Public Prosecutions	1,282.70
Independent Offices	1,517.28
Legal Services	6,462.08
NT WorkSafe	1,431.91
Whole of Department	1,744.88
Total	50,363.54

The administrative effort required to respond to this question would be too time-consuming and would result in undue diversion of resources from service delivery.

Broadly, expenditure on hospitality during 1 July 2023 and 31 March 2024 related to catering for official programs, for example advisory boards and the Family Violence Program, meetings and key organisational and cultural events (NAIDOC Week, Corrections Day, Opening of the Legal Year, graduation ceremonies and Supreme Court Ceremonial Sitings).

GRANTS, SPONSORSHIPS, DONATIONS AND INCENTIVES

25. Please detail expenditure on grants, sponsorships, donations and incentives paid by your Agency (including the recipient of each payment) during the period 1 July 2023 to 31 March 2024, including agency budget totals to administer such programs.

The Department of the Attorney-General and Justice's budget and expenditure on grants for the period 1 July 2023 to 31 March 2024 is below:

Grant Recipient	Total Paid \$
Anglicare NT	796,000.00
Anindilyakwa Royalties Aboriginal Corporation	1,300,000.00
Australian Pro Bono Centre	1,040.00
Catholic Care NT	449,000.00
Central Australian Women's Legal Service Inc. *	2,578,678.53
Centre for Appropriate Technology Limited	116,023.00
Darwin Community Legal Service Inc. *	1,215,525.82
Darwin Prisoners Aid Association Incorporated	6,550.00
Drug and Alcohol Services Australia Ltd	2,360,000.00
Kalano Community Association Aboriginal Corporation	243,750.00
Katherine Women's Information and Legal Service Incorporated *	544,683.79
Mission Australia *	411,000.00
North Australian Aboriginal Justice Agency Ltd *	13,873,548.00
NT Legal Aid Commission *	17,108,567.00
Prison Fellowship Australia	50,000.00
The Trustee for the Salvation Army (NT) Property Trust	3,300,000.00
Top End Woman's Legal Service Inc. *	944,265.13
Victims of Crime NT Inc.	626,000.00
Uncommitted grants	
TOTAL GRANTS	45,924,631.27

(*) This includes Commonwealth funding received through various programs.

The Department of the Attorney-General and Justice's budget and expenditure on sponsorships, donations and incentives for the period 1 July 2023 to 31 March 2024 is below:

Donation/Incentive Recipient	Details	Total Paid
Rotary Club of Darwin South	Northern Territory Human Rights Awards 2023	5,000.00

Charles Darwin University	First Nations Pre-Law Program Sponsorship	900.00
Charles Darwin University	Outstanding Achievement in Equity Law Award	500.00
Charles Darwin University	Constitutional Law Award	350.00
Total funds		6,750.00

26. Please detail the funds utilised to distribute awards and sponsorships in the period 1 July 2023 to 31 March 2024, and to what activities. Please list details of any contract periods as part of any arrangement.

Between 1 July 2023 and 31 March 2024, expenditure for awards and sponsorships were:

Donation/Incentive Recipient	Details	Total Paid
Rotary Club of Darwin South	Northern Territory Human Rights Awards 2023	5,000.00
Charles Darwin University	First Nations Pre-Law Program Sponsorship	900.00
Charles Darwin University	Outstanding Achievement in Equity Law Award	500.00
Charles Darwin University	Constitutional Law Award	350.00
Total funds		6,750.00

27. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2024/25 financial year?

Northern Territory Correctional Services provided 'in kind' sponsorship through the use of Community Work Parties to assist in the set-up and clean-up of the Finke Desert Race, the Garma Festival and other community events.

Details of anticipated awards and sponsorships for the 2024-25 financial year are unknown at the time of preparing this brief.

28. Please detail the amounts paid on grants, donations and incentives to non-Government organisations for the period 1 July 2023 to 31 March 2024, including to which organisation and the services to be provided?

Grant Recipient	Total Paid \$	Grant Funded For
Anglicare NT	338,000.00	Chaplaincy Services and Reintegration Services
Anglicare NT	458,000.00	Pre and Post Release Supported Accommodation
Anindilyakwa Royalties Aboriginal Corporation	1,300,000.00	Groote Eylandt Alternative to Custody Project Funding
Australian Pro Bono Centre	1,040.00	Pro Bono Centre Support
Catholic Care NT	375,000.00	Counselling Services to Victims of Crime
Catholic Care NT	74,000.00	Elders Visiting Program
Central Australian Women's Legal Service Inc.	427,000.00	Domestic and Family Violence Legal Assistance
Central Australian Women's Legal Service Inc.*	2,151,678.53	National Legal Partnership Assistance
Centre for Appropriate Technology Limited	116,023.00	Alice Springs Alternative to Custody Project Funding
Darwin Community Legal Service Inc. *	655,517.82	National Legal Partnership Assistance
Darwin Community Legal Service Inc. *	560,008.00	Tenants Advisory Service
Darwin Prisoners Aid Association Incorporated	6,550.00	Prison Support Service
Drug and Alcohol Services Australia Ltd	1,360,000.00	Alice Springs Alternative to Custody Project Funding
Drug and Alcohol Services Australia Ltd	1,000,000.00	Groote Eylandt Alternative to Custody Project Funding
Kalano Community Association Aboriginal Corporation	243,750.00	Alcohol and Other Drugs Treatment Support Program
Katherine Women's Information and Legal Service Incorporated *	544,683.79	National Legal Partnership Assistance
Mission Australia *	300,000.00	Pre/Post Release Supported Accommodation
Mission Australia	111,000.00	Elders Visiting Program
North Australian Aboriginal Justice Agency Ltd *	13,873,548.00	National Legal Partnership Assistance
Prison Fellowship Australia	50,000.00	Prison Support Services

Grant Recipient	Total Paid \$	Grant Funded For
The Trustee for the Salvation Army (NT) Property Trust	3,300,000.00	Bail Support Accommodation
Top End Woman's Legal Service Inc. *	944,265.13	National Legal Partnership Assistance
Victims of Crime NT Inc.	626,000.00	Victims of Crime Support Services
TOTAL GRANTS	28,816,064.27	

(*) This includes Commonwealth funding received through various programs.

MEDIA MONITORING SERVICES

29. Provide expenditure details on media monitoring services for the period 1 July 2023 to 31 March 2024 (including entities engaged and who utilises the service).

A whole-of-government response will be provided to sub-question 29 by the Department of the Chief Minister and Cabinet.

INFRASTRUCTURE PROJECTS

30. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia or Northern Australia Infrastructure Facility (NAIF) to be considered for the Infrastructure Priority List?

A whole-of-government response to sub-question 30 will be provided by the Department of Infrastructure, Planning and Logistics.

31. Please provide details of newly committed projects for the period 1 July 2023 to 31 March 2024.

A whole-of-government response to sub-question 31 will be provided by the Department of Infrastructure, Planning and Logistics.

32. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

A whole-of-government response to sub-question 32 will be provided by the Department of Infrastructure, Planning and Logistics.

GOVERNMENT LEASED BUILDINGS

33. What is the total annual power bill of each Government building owned/leased/used by each Department for the period 1 July 2023 to 31 March 2024?

The Department of the Attorney-General and Justice spent the following amounts on power for Government owned or leased buildings used between 1 July 2023 and 31 March 2024:

Government Building or Location	Total Paid \$
Alice Springs Plaza	1,481.92
Alice Springs Correctional Centre	644,846.42
Alice Springs Court House	189,977.08
Alyangula Court	6,811.95
Barkly Work Camp, Tennant Creek	71,483.27
Cascom Centre – Stage 1, 2B and 5, Casuarina	36,089.15
Centrepont Building, Alice Springs	19,638.73
Lot 3029 Taylor Street, Groote Eylandt	716.11
Katherine Terrace	4,820.46
Lot 1323 Westal Street, Nhulunbuy	2,204.49
Herbarium, Palmerston	8,568.41
33 Leichardt Street Tennant Creek	5,069.39
Lot 834 Wurrumiyanga, Wadeye	2,323.74
Darwin Central	6,702.31
Darwin Corporate Park	14,823.85
Darwin Correctional Centre	2,625,225.83
Darwin Local Court	387,799.83
Darwin Supreme Court	464,745.39
Datjala Work Camp	101,706.18
Heritage House, Darwin	30,565.52
Jabiru Court House	2,597.04
Katherine Court House	47,128.78
Katherine Terrace	1,961.45
Nhulunbuy Court House	7,605.85
NT House, Darwin	10,160.25
Jaliston House, Alice Springs	8,809.71
Old Admiralty House Tower, Darwin	58,287.70
Raymond Terrace Katherine East	1,693.07
Westpoint Complex, Alice Springs	4,925.79
Winnellie storage facility, Darwin	4,051.18
TCG Centre, Darwin	10,082.88
Total Expenditure	4,782,903.73

34. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period 1 July 2023 to 31 March 2024?

A whole-of-government response to sub-question 34 will be provided by the Department of Corporate and Digital Development.

35. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

A whole-of-government response to sub-question 35 will be provided by the Department of Corporate and Digital Development.

FEES AND CHARGES

36. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2023/24 financial year and whether any of these fees and charges were increased following the passage of the 2023/24 financial year budget.

Revenue raised from fees and charges levied by the Department of the Attorney-General and Justice for the period 1 July 2023 to 31 March 2024 was \$14,560,455.59.

Description	Amount
Application For Decision Fees	270.00
Bailiff Fees	1,987.52
Court and Tribunal Application Fees	83,939.00
Court and Tribunal Filing Fees	358,629.00
Court and Tribunal Search Fees	207,731.96
Court Fees	29,928.00
Crime Victims Assistance Revenue	136,235.64
Fines Recovery Unit Enforcement Fees	1,780,439.49
General Registry Search Fees	29,950.16
Insurance Contributions - NT Worksafe	3,250,156.75
Land Title Office Development Levy	137,980.00
Land Title Office Lodgement Fees	2,379,151.57
Marriages	75,136.63
Photocopying Fees (Revenue)	2,342.99
Probate	356,794.79
Public Trustee Commissions	447,243.49
Public Trustee Levy	196,784.43
Public Trustee Management Fees	307,254.99

Description	Amount
Registrar-General Land Titles Office Searches	1,801,608.00
Registrar-General Validation/Data	36,943.47
Registrar-General Application Fees	579,559.67
Requests under the <i>Information Act 2002</i>	7,157.70
Supreme Court Hearing Fees	6,947.50
Taxation of Costs Fee	18,949.31
Victims of Crime Assistance Scheme Levies	2,319,938.53
Wills	7,395.00
Total	14,560,455.59

Fees and charges were not increased following the passage of the 2023-24 financial year budget.

INTERNAL AUDITS

37. How many internal audits and financial investigations were conducted in the period 1 July 2023 to 31 March 2024?

Four internal audits were fully completed from 1 July 2023 to 31 March 2024.

38. What were the terms of reference or focus for each investigation?

Internal audit/investigation	Terms of Reference or focus
Hospitality and entertainment expenses internal audit	Compliance with policy and processes
Travel allowance calculation for the judiciary internal audit	Compliance with legislation
Value for Territory procurement internal audit	Compliance with Procurement rules
Cabinet information security internal audit	Compliance with Cabinet information security processes

39. Please provide details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

Audit	Details
Hospitality and entertainment expenses internal audit	<ul style="list-style-type: none"> ○ inconsistencies were noted between policies/adopted practices. ○ Weaknesses in approval and acquittals. <p>No evidence of fraud was found.</p>

Travel allowance calculation for the judiciary internal audit	<ul style="list-style-type: none"> ○ Inconsistency with travel allowance calculation method. <p>No evidence of fraud was found.</p>
Value for Territory procurement internal audit	<ul style="list-style-type: none"> ○ Non-compliance with some procurement rules, mainly in the planning and contract management stage of the procurement lifecycle. <p>No evidence of fraud was found.</p>
Cabinet information security internal audit	<ul style="list-style-type: none"> ○ Two breaches were detected, with the responsible business unit taking measures to reduce the risk of future breaches occurring. <p>No evidence of fraud was found.</p>

40. How many agencies have been referred to existing bodies e.g. Auditor-General/Independent Commission Against Corruption (ICAC) and how many have been resolved? Please detail the agency referred to, the date of referral and the date resolved, including those with multiple referrals.

Agency is not privy to details of referrals made to Independent Statutory Officers.

BOARDS / ADVISORY BODIES

41. Please detail all boards and advisory bodies in your Agency in 2023/24, also providing the following information:

- a) The Terms of Reference, if changed from last year**
- b) The current members and when they were appointed**
- c) The total remuneration paid to each Board member during the 2023/24 financial year**
- d) The itemised total cost incurred by the Board during the 2023/24 financial year**

41(a) Terms of Reference	41(b) current members and when they were appointed (as at 31/3/2024)		41(d) Itemised total cost \$
Child Deaths Review and Prevention Committee			
To assist in prevention and reduction of child deaths in the NT by maintaining a Child Deaths Register,	Adjunct Professor Yolonda Jodi Adams	12-Mar-24	\$5189.00
	Dr Luke John Butcher	12-Mar-24	
	Dr Gagan Deep Garg	23-Nov-23	
	Ms Amanda Lee-Anne Hubber	7-June-22	
	Ms Nicole Rae Hucks	23-Nov-22	
	Ms Jeanette Elizabeth Kerr	24-Arp-21	

41(a) Terms of Reference	41(b) current members and when they were appointed (as at 31/3/2024)		41(d) Itemised total cost \$
conducting or sponsoring research about child deaths, and developing policy to deal with child deaths, diseases and accidents.	Ms Chrissy Jane McConnel	10-July-23	
	Dr Robert Michaelis Parker	3-Feb-23	
	Dr Kathryn Victoria Roberts	23-May-23	
	Mr Gary William Robinson	3-Feb-23	
	Commander Sachin Sharma	1-Mar-24	
	Dr Marianne Tiemensma	7-May-22	
Crime Victims Advisory Committee			
To advise the Minister on matters affecting the interests or rights of victims of crime.	Ms Julianna Marshall	10-Nov-23	\$5054.40
	Judge Elisabeth Helen Armitage	3-Feb-24	
	Ms Alicia Boothby	9-Feb-22	
	Ms Alexandra Mary Craig	20-May-22	
	Ms Melinda Fleming	3-Feb-24	
	Ms Jayne Rebecca Lloyd	20-May-22	
	Ms Samantha Overall	18-Dec-23	
	Ms Kathryn White	Ex-officio	
Health and Community Services Complaints Review Committee			
The Committee is established to: (a) review the conduct of a complaint to determine whether the procedures and processes for responding to the complaint were followed and, as it thinks fit, to make recommendations to the Commissioner in respect of the conduct of the complaint; (b) monitor the operation of this Act and make recommendations to the Commissioner in respect of any aspect of the procedures and	Mr Mark Anthony Coffey PSM	31-Oct-22	\$2830.00
	Mr Michael John Fallon	12-May-23	
	Ms Suzi Anastasia Kapetas	31-Oct-22	
	Ms Carley Ann Plume	12-May-23	
	Mr Patrick Huia Stephensen	31-Oct-22	

41(a) Terms of Reference	41(b) current members and when they were appointed (as at 31/3/2024)		41(d) Itemised total cost \$
processes for responding to complaints; (c) advise the Commissioner and the Minister, as appropriate, on the operation of this Act and the Regulations.			
Judicial Commission			
To deal with complaint about the behaviour or mental capacity of Northern Territory judicial officers and member of the Northern Territory Civil and Administrative Tribunal.	Chief Justice Michael Grant	Ex-officio	\$200,484.85
	Mr Richard Henschke	Ex-officio	
	Chief Judge Elizabeth Morris	Ex-officio	
	Mr Mark Gerard O'Reilly	Ex-officio	
	Mr Sabaratnam Prathapan	17-Aug-21	
	Ms Susan Rose Korner	30-Nov-23	
Legal Practitioners Disciplinary Tribunal			
To hear complaints against legal practitioners in the NT.	Mr Jasminder Anand	17-Dec-22	\$25,029.00
	Ms Nardine Rosemary Collier	28-July-21	
	Mr David Kenneth Eldridge	28-July-21	
	Ms Heather Julie King	17-Dec-22	
	Mr Tomasz Roman Korecki	28-July-21	
	Ms Zaklina (Jaquie) Bernadette Palavra	28-Mar-22	
	Mr Alastair John Shields	25-Mar-22	
	Mr Craig Anthony Smyth	29-Apr-22	
	Ms Jodi Marie Truman	28-Mar-22	
Legal Practitioners' Admission Board of the Northern Territory			
This Board is established pursuant to section 650 of the <i>Legal Profession Act 2006</i> . The purpose of the Board is to report on applications for admission to	Mr David Baldry	1-Oct-23	Nil
	Dr Alan Berman	1-Oct-23	
	Mr Richard Henschke	1-Oct-23	
	Associate Judge Vince Luppino	Ex-officio	
	Mr Dante Mavec	1-Oct-23	
	Ms Erin McAuley	1-Oct-23	
	Ms Freya Mulvey	1-Oct-23	

41(a) Terms of Reference	41(b) current members and when they were appointed (as at 31/3/2024)		41(d) Itemised total cost \$
practice as a legal practitioner.			
Legal Practitioners' Funds Management Committee			
To manage the Legal Practitioners Fidelity Fund established under section 385 of the <i>Legal Profession Act 2006</i> . To advise the Attorney General on payments from the Fidelity Fund to maintain various legal profession bodies, community legal centres, and public purposes.	Mr Richard Henschke	Ex-officio	Nil
	Ms Caitlin Perry	31-Jan-23	
	Mr Alessandro (Alex) Pollon	16-Dec-22	
	Mr Kelvin Strange	Ex-officio	
	Ms Leonique Swart	31-Aug-22	
Nominal Insurer			
The purpose of this Insurer is to protect injured workers whose employer does not have workers compensation insurance, and to protect employers and injured workers where insurers default in the payment of compensation under workers compensation insurance.	Ms Kerry Lee-Anne Barnaart	17-Nov-23	Nil
	Mr Colin Chilcott	17-Nov-23	
	Mr William Robert Nayler	17-Nov-23	
	Mr Bevan Stephen Pratt	17-Nov-23	
	Ms Sally Jane Tye	17-Nov-23	
Northern Territory Law Reform Committee			
Recommend Law Reform Measures to the Attorney-General. The objectives of the	Mr Ron Levy	Aug-15	Nil
	Mr Nikolai Chistrup SC	Ex-officio	
	Ms Gemma Lake	Ex-officio	
	The Hon Chansey Paech MLA	Ex-officio	
	Professor Leslie McCrimmon	Nov-10	

41(a) Terms of Reference	41(b) current members and when they were appointed (as at 31/3/2024)		41(d) Itemised total cost \$
<p>NT Law Reform Committee are:</p> <p>(a) to make recommendations for the reform or review of law or legal procedure in the NT that the Committee considers to be necessary or expedient; (b) to receive and consider proposals from any source for review of the law in the NT; (c) upon the request or reference of the Attorney-General to consider and report on the reform or review of the law or legal procedure in the NT; (d) to consult and cooperate with the Law Society of the NT, other law reform agencies and to encourage the participation of interested individuals and organisations from the community in matters relating to the reform of the law of the NT; and (e) to prepare and publish such reports, papers or minutes as the</p>	Chief Judge Elizabeth Morris	Nov-19	
	Mr Peter Shoyer	Oct-12	
	Ms Julianna Marshall	Nov-20	
	Mr Richard Henschke	Nov-23	
	Mr Kelvin Strange	Mar-20	
	Ms Sally Sievers	Aug-18	
	Ms Ros Harrison	Sep-18	
	Mr Russell Goldflam	Feb-15	
	Mr Richard Bryson	Aug-14	
	Mr Jonathan Parry	Nov-23	

41(a) Terms of Reference	41(b) current members and when they were appointed (as at 31/3/2024)		41(d) Itemised total cost \$
Committee may determine. The object of a report is to make recommendations which render more efficient the administration of justice and ensure that the law meets the needs of the society.			
Northern Territory Legal Aid Commission			
The Legal Aid Commission is an independent statutory body corporate whose purpose is to manage the provision of legal aid services to the Northern Territory community.	Mr Joshua Emil Bach	2-Feb-24	\$1916.60
	Ms Tessa Louise Czislawski	9-Nov-23	
	Ms Elizabeth Mary McDonald Farquhar	11-Oct-21	
	Ms Annmarie Clare Lumsden	Ex-officio	
	Mr Duncan Charles McConnel	28-Oct-22	
	Dr Ali Osman Nur	12-Aug-22	
	Ms Vanessa Jane Sutcliffe	31-Oct-23	
Northern Territory Civil and Administrative Tribunal			
Northern Territory Civil and Administrative Tribunal Act (NTCAT) is established under Part 2 of the <i>Northern Territory Civil and Administrative Tribunal Act 2014</i> . Section 10 of the Act prescribes the objectives of NTCAT. The primary role of NTCAT is to provide a forum for reviewing a	Mr David Graham Alderman	15-May-23	\$785,000.00
	Mr David Richard Baldry	15-May-23	
	Mr Richard Hugh Bruxner	5-Apr-22	
	Ms Katrina Joanna Budrikis	7-Dec-23	
	Dr Randall Sydney Chin	7-Dec-23	
	Ms Claudia Monique Giselle Espenschied	23-Feb-22	
	Ms Mary Elizabeth Frost	28-Sep-22	
	Ms Teresa Mary Garrone	10-Aug-22	
	Ms Sally May Gearin	23-Feb-22	
	Mr Richard Grant Giles	23-Feb-22	
	Mr Russell Raymond Goldflam	15-May-23	
	Prof James L.M. Greenwood	10-Aug-22	
	Mr Kenneth John Grime	15-May-23	
	Mr Benjamin Robert Grimes	10-Aug-22	
	Mr Michael McKillop Grove	23-Feb-22	
	Ms Marion Isobel Guppy	25-Aug-21	
Ms Lesley Hastwell	15-May-23		

41(a) Terms of Reference	41(b) current members and when they were appointed (as at 31/3/2024)		41(d) Itemised total cost \$
<p>wide range of administrative decisions and for resolving certain civil disputes, such as residential tenancy matters and small claims up to an amount of \$25,000. NTCAT also exercises jurisdiction in relation to the regulation of particular professions and the protection of civil rights, for example by appointing guardians for vulnerable adults.</p>	Ms Jill Diane Huck	15-May-23	
	Mr Joshua Craig Ingrames	10-Aug-22	
	Mr Barry Gavin Jenkins	23-Feb-22	
	Mr Julian Quentin Johnson	10-Aug-22	
	Ms Suzi Anastasia Kapetas	10-Aug-22	
	Ms Frances Mary Kilgariff	10-Aug-22	
	Mrs Patricia Diane Kurnoth	10-Aug-22	
	Ms Megan Louise Lawton	10-Aug-22	
	Mr Ron Michael David Levy	15-May-23	
	Ms Kathleen Gail Luppino	15-May-23	
	Mr Andrew Peter Macrides	30-Sept-19	
	Mr Marcus David Mancer	23-Oct-19	
	Ms Jodie Alva Mather	10-Aug-22	
	Professor Leslie Alexander McCrimmon	15-May-23	
	Ms Miriam Ruth McDonald	25-Aug-21	
	Ms Ingrid Magdalene Meier	2-Mar-23	
	Ms Samantha Julie Miles	23-Feb-22	
	Ms Linda Ann Morgan	23-Feb-22	
	Dr Monika Ruth Moy	25-Aug-21	
	Dr Peter John O'Brien	10-Aug-22	
	Mr Mark Gerard O'Reilly	5-Oct-22	
	Ms Elizabeth Ann Perrella	23-Feb-22	
	Mr Robert Frederick Perry	15-May-23	
	Ms Alison Tryphena Phylis	10-Aug-22	
	Mr Ian Leonard Read	23-Feb-22	
	Dr Steven Howard Roberston	11-May-23	
	Mr George Michael Roussos	15-May-23	
	Mr Paul Hubert Rysavy	15-May-23	
Mr Adam Sattar	25-Aug-21		
Mr Gregory John Shanahan	23-Feb-22		
Dr Diane Louise Szarkowicz	15-May-23		
Ms Elizabeth Veel	25-Aug-21		
Dr Arnold Clyde Waugh	10-Aug-22		
Dr Donald Lewis Zoellner	10-Aug-22		
Parole Board of the Northern Territory			
<p>To make decisions relating to the release of prisoners to parole, including prisoners serving a life sentence for</p>	Mr Nigel James Browne	2-Mar-23	\$177,971.39
	Professor Mitchell Keith Byrne	4-Apr-22	
	Mr Ross Phillip Coburn	30-Nov-23	
	Mr Mark Anthony Coffey	15-May-23	
	Ms Melinda Jane Fleming	2-Mar-23	
	Ms Rowena Jane Friend	4-Apr-22	
	Ms Diane Hood	2-Mar-23	

41(a) Terms of Reference	41(b) current members and when they were appointed (as at 31/3/2024)		41(d) Itemised total cost \$
the crime of murder.	Superintendent Gavin Kennedy	Ex-officio	
	Ms Frances Mary Kilgariff	17-July-23	
	Ms Patricia Jane Lloyd	15-May-23	
	Ms Susan Louise Lowry	11-Feb-22	
	Superintendent David Moore	Ex-officio	
	Dr Leonard George Notaras	29-June-22	
	Mr Peter John Pangquee	27-July-23	
	Ms Jo-Anne Kay Sivyer	15-Oct-22	
	Ms Carole Margaret Taylor	3-Aug-22	
	Commissioner Matthew Varley	Ex-officio	
	Mr Rex Stephen Wild	8-Oct-22	
Public Trustee Investment Board			
To control and authorise investment of money in the Common Fund of the Public Trustee (refer to sections 12 to 13 of the <i>Public Trustee Act 1979</i>).	Mr Alex Pollon	28-Oct-14	Nil
	Ms Beth Susanne Walker	Ex-Officio	
	Mr David Winter	3-May-19	
Scheme Monitoring Committee			
To monitor the viability and performance of the NT Workers Compensation Scheme, monitor premium rates offered for workers compensation in the NT, and consider the report on the effectiveness of the premiums offered by insurers in encouraging safe working practices and in penalising employers who do not ensure the	Ms Kathryn Joan Cannon	10-Aug-22	\$447.09
	Mr Noel Kevin Catchpole	10-Aug-22	
	Ms Peggy Siew Meng Cheong	Ex-officio	
	Mr Colin Chilcott	10-Aug-22	
	Mr Brett Shane Hagan	10-Aug-22	
	Mr Llewellyn Edward Jones	10-Aug-22	
	Mr George Michael Roussos	10-Aug-22	
	Ms Catherine Louise Spurr	10-Aug-22	

41(a) Terms of Reference	41(b) current members and when they were appointed (as at 31/3/2024)		41(d) Itemised total cost \$
maintenance of safe working practices.			
Work Health and Safety Advisory Council			
To keep under review the operation of the <i>Work Health and Safety (National Uniform Legislation) Act 2011</i> ; to make recommendations to the Minister on possible changes to: the administration of this Act; or standards of work health and safety in the NT; at the request of the Minister, to investigate and report to the Minister on matters relating to work health and safety; to perform any other advisory functions relating to work health and safety as the Minister directs.	Ms Sandra Christine Alp	10-Aug-22	\$437.80
	Ms Peggy Siew Meng Cheong	Ex-officio	
	Mr Mark Davies	10-Aug-22	
	Mr Richard John Finch	10-Aug-22	
	Mr Lucas George Edward Hemsley	10-Aug-22	
	Ms Stephanie Jo-Anne Hudson	18-Oct-23	
	Mr Paul McHugh	10-Aug-22	
	Mr Phillip Tonks	10-Aug-22	
	Mr Lloyd Scott Pumpa	10-Aug-22	
Workers Rehabilitation And Compensation Advisory Council			
To keep the operation of the <i>Return to Work Act 1986</i> under review; make recommendations to the Minister on	Ms Peggy Siew Meng Cheong	Ex-officio	\$421.13
	Mr Colin Chilcott	5-Apr-23	
	Ms Erina Catherine Early	5-Apr-23	
	Mr Brett Shane Hagan	5-Apr-23	
	Mr Llewellyn Edward Jones	5-Apr-23	
	Mr Robert William Moffat	5-Apr-23	
	Ms Catherine Louise Spurr	5-Apr-23	

41(a) Terms of Reference	41(b) current members and when they were appointed (as at 31/3/2024)		41(d) Itemised total cost \$
possible improvements to the administration of this Act, or the statutory scheme for the rehabilitation and compensation on injured workers in the Northern Territory; carry out investigations, at the request of the Minister, into questions about the rehabilitation and compensation of injured workers and to report to the Minister on the results of the investigations; and, perform any other advisory functions relating to workers rehabilitation and compensation as Minister directs.	Dr Bernard John Westley	5-Apr-23	
	Ms Chrystalla Maria Yiannitsaros	5-Apr-23	

42. The number of times the Board met during the period 1 July 2023 to 31 March 2024.

Name of Board	Number of times Board met during 1 July 2023 to 31 March 2024
Child Deaths Review and Prevention Committee	4
Crime Victims Advisory Committee	4
Health and Community Services Complaints Review Committee	1
Judicial Commission	10
Legal Practitioners' Admission Board of the NT	2
Legal Practitioners Disciplinary Tribunal	3

Legal Practitioners' Funds Management Committee	6
Nominal Insurer	2
Northern Territory Civil and Administrative Tribunal	160
Northern Territory Law Reform Committee	3
Northern Territory Legal Aid Commission	6
Parole Board of the Northern Territory	31
Public Trustee Investment Board	3
Scheme Monitoring Committee	1
Work Health and Safety Advisory Council	3
Workers Rehabilitation and Compensation Advisory Council	3

REVIEWS AND INQUIRIES

43. Details of all reviews and inquiries completed or commenced during the 2023/24 financial year, also providing the following information:

- a) **The Terms of Reference**
- b) **The criteria for selection of all panel members**
- c) **The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry**
- d) **The cost of the review/inquiry**
- e) **How the information was/is accumulated to contribute to the review/inquiry**
- f) **If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly**
- g) **If not completed when this is expected**

Two reviews were completed during the 2023-24 financial year as detailed below:

Review the *Bail Act 1982*, *Sentencing Act 1995*, *Juries Act 1962* and *Parole Act 1971*

- a) To conduct a review of the *Bail Act 1982* (NT), *Sentencing Act 1995* (NT), *Juries Act 1962* (NT) and *Parole Act 1971* (NT) to address, resolve and to provide reports that recommends legislative reforms that are found to be unfair, discriminatory or detrimental to Aboriginal people:
 - A report identifying where and how the application of certain legislative provisions directly or indirectly leads to discriminatory, unfair and detrimental outcomes to Aboriginal people and identifying legislative and policy reforms.

- An evidence-based, criminological assessment, using existing data sources to validate identified issues. Where there are gaps in data, these gaps should be identified.
 - Perspectives and data should be NT-wide, or applicable to the whole of NT.
 - Stakeholder engagement needs to be targeted to complement existing data. Stakeholder engagement will primarily focus on two groups: 1) professionals with extensive practice experience directly relevant to the issues in consideration; and 2) Aboriginal people and groups who can provide insight into the impacts on Aboriginal Territorians.
 - The report should include consideration of victim, offender and community perspectives, including through a gender lens.
 - The report should consider relevant International Conventions that Australia has ratified or is a signatory to.
- b) Under the Aboriginal Justice Agreement (AJA) a tender process was adopted. The criteria for selection for all panel members was relevant knowledge of the subject matter and experience in procurement.
- c) The Aboriginal Resource Development Services (ARDS) in partnership with Social Ventures Australia (SVA) provided best value for the Territory and has been operating for 50 years in the NT with 98 per cent of the total workforce based in the NT, and 50 per cent Aboriginal. One consultant identifies as a First Nations man for the consultancy project. ARDS have conducted legal analysis and legislative reviews such as the *Interpretation Act 1978* (NT), *Criminal Code* (NT), *Evidence Act 1939* and mandatory reporting of harm against children. ARDS project lead holds a strong reputation in the NT legal profession as a criminal lawyer and community legal educator. SVA allocated two lawyers.
- d) The contract value for the review was \$119 460 GST inclusive.
- e) The information that contributed to the review was derived through:
- Initial meetings with the Aboriginal Justice Unit to refine and finalise scope, work plan and stakeholder engagement and to identify key documents.
 - Completing a high-level review of relevant documents, defining key concepts informing the scope of works being definitions of 'Aboriginal Territorians' and 'unfair, discriminatory or detrimental' and seeking approval through the Aboriginal Justice Unit (AJU).
 - Developing a list of key issues to be addressed in the report and relevant data and draft report structure for approval.
 - Analysing data with reference to identified issues, preparing interview guides and undertaking stakeholder engagement.

- Synthesise qualitative and quantitative findings, drawing preliminary conclusions for discussion with AJU, and reflecting on any changes necessary to the draft report structure.
 - Drafting the report, based on desktop research, data analysis and consultation findings and providing to the AJU for feedback.
- f) The AJU received a draft report considered by the AJA Executive Action Committee and key stakeholders in August 2023. Further feedback is being sought and will be consolidated to provide to ARDS to finalise the report.
- g) The final report has not been received at this stage.

Review of psychosocial hazards in the Crime Victims Services Unit workplace

- a) To conduct an assessment of the psychosocial hazards in the Crime Victims Services Unit (CVSU) workplace, providing a high-level report with an overview and a summary of the consultation process, identified hazards and recommendations.
- b) There was no panel. Due to the specialist nature of the work a procurement exemption was requested from the Chief Executive Officer of the Department under section 6.2.2 E6.2 of the Procurement Rules to use direct contracting to engage a provider recommended by the Executive Director, NT WorkSafe.
- c) The provider undertaking the review is based in the NT and has extensive experience in working with Work Health and Safety requirements. This includes ten years running their Territory business and 12 years working in senior roles within NT WorkSafe prior to that.
- d) The review cost a total of \$19 800.
- e) The information that contributed to the review was derived through:
- Initial meetings with the Director of CVSU to provide context for the review, particular issues to be considered and the consultation process.
 - Completing an on-site audit of the CVSU including a review of the current situation and physical office environment and undertaking consultation with several employees.
 - Completion of a survey provided to all employees at CVSU.
 - One-on-one phone discussions facilitated for those employees who requested it.
- f) The report was completed on 20 November 2023 and a psychosocial management plan has been drafted in response to the recommendations. The report has not been tabled in the Legislative Assembly.
- g) The final report has been received.

WORKPLACE HEALTH AND SAFETY

44. Please provide the number, nature and cost of reportable safety issues for the period 1 July 2023 to 31 March 2024.

For the period 1 July 2023 to 31 March 2024, there were:

- No notifiable incidents reported to NT WorkSafe under section 35 of the *Work Health and Safety (National Uniform Legislation) Act 2011*.
- 162 total incidents reported that led to or could have led to a physical or psychological injury, illness or disease, or where property and / or equipment was damaged.

45. Please detail the number of stress related matters and claims for the period 1 July 2023 to 31 March 2024.

From 1 July 2023 to 31 March 2024 there were 7 stress related claims received by the Department of the Attorney-General and Justice.

Note: Data sourced from Gallagher Bassett report March 2024.

REGIONAL OFFICES

46. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2023/24 financial year. What are the locations for which they are responsible?

The table below outlines staff located by regional offices and function as at Pay 20 2023-24.

Region	Output	Functions	Paid Employees
Barkly	Justice Services	Courts and Registry services	2
	Correctional Services	Custodial Operations, Administration, Probation and Parole and other Community Corrections Services	27
	Barkly Total		29
Big Rivers	Justice Services	Courts and Registry services	8
	Director of Public Prosecutions	Witness Assistance and Prosecution Services	4
	Correctional Services	Custodial Operations, Administration, Probation and Parole and other Community Corrections Services	24
	NT WorkSafe	WHS Advisory Services	2
	Big Rivers Total		38

Region	Output	Functions	Paid Employees
Central Australia	Anti-Discrimination Commission	Community Visitor Program Management	1
	Consumer Affairs	Client Services	1
	Justice Services	Courts and Registry services	27
	Director of Public Prosecutions	Witness Assistance and Prosecution Services	22
	NT Correctional Services	Custodial Operations, Administration, Probation and Parole and other Community Corrections Services	265
	NT WorkSafe	WHS Advisory Services	2
	Public Guardian and Trustee	Adult Guardianship Services	5
	Registrar-General	Client and Registry Services	2
	Solicitor for the NT	Legal Advice and Litigation Services	1
	Central Total		
East Arnhem	Correctional Services	Custodial Operations, Administration, Probation and Parole and other Community Corrections Services	17
East Arnhem Total			17
Top End	Correctional Services	Custodial Operations, Administration, Probation and Parole and other Community Corrections Services	5
	Top End Total		5
Grand Total			415