

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Agency Administration

Mrs Finocchiaro to the Chief Minister for all agencies falling under the previous Ministry's portfolio responsibilities, listed in Administrative Arrangements Order (No. 2) 2020, as follows:

Part 1

Agencies for Financial Management Act 1995 and Public Sector Employment and Management Act 1993

- Auditor-General's Office
- Department of Corporate and Information Services
- Department of Education
- Department of Environment and Natural Resources
- Department of Health
- Department of Infrastructure, Planning and Logistics
- Department of Local Government, Housing and Community Development
- **Department of Primary Industry and Resources**
- Department of the Attorney-General and Justice
- Department of the Chief Minister
- Department of the Legislative Assembly
- Department of Tourism, Sport and Culture
- Department of Trade,
Business and Innovation
- Department of Treasury and Finance
- Land Development Corporation
- Northern Territory Electoral Commission
- Northern Territory Emergency Service
- Northern Territory Fire and Rescue Service
- Office of the Commissioner for Public Employment
- Office of the Independent Commissioner Against Corruption
- Ombudsman's Office
- Police Civil Employment Unit
- Territory Families

Part 2

Agencies for Financial Management Act 1995 only

- Aboriginal Areas Protection Authority
- Department of Local Government, Housing and Community Development – NT Home Ownership
- Northern Territory Police, Fire and Emergency Services
- Northern Territory Treasury Corporation

AGENCY ADMINISTRATION

Notes:

We submitted these questions and received responses as at 31 March 2020. Now that there have been significant machinery of government changes, in the interests of accountability and completeness, we are asking the same questions for a full year record of actuals.

We understand it will be easier for Agencies to provide a full year response rather than just the final quarter.

If there is to be a Whole of Government response to any of the questions, it would be appreciated if these are referred early to the Minister responsible to enable a response within the same timeframe as the remainder of the questions.

My Office would be very grateful if the question could be inserted at the beginning of each answer. Thank you for doing this last time.

The below responses are for the former Department of Primary Industry and Resources.

STAFFING

1. Please provide details for the following staffing questions as at 30 June 2020:

a) How many staff were employed in the following categories:
i. Full time equivalent

	Pay 26, 2020 (24 June 2020)
Department of Primary Industry and Resources	423.73
Total	423.73

ii. Permanent part time contract

	Pay 26, 2020 (24 June 2020)
Department of Primary Industry and Resources	20.50
Total	20.50

iii. Contract

	Pay 26, 2020 (24 June 2020)
Department of Primary Industry and Resources	115.69
Total	115.69

b) Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 30 June 2020, and as a percentage of the Agency total employment as at 30 June 2020 (all classifications);

A whole-of-government response to Question 1(b) will be provided by the Office of the Commissioner for Public Employment.

c) Please advise the number of frontline staff as FTE as at 30 June 2020 and as a percentage of the Agency total employment (all classifications).

Although many of our roles interface directly with clients/public, we do not distinguish these roles as 'frontline service' delivery.

2. Please advise, in each category:

- a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2020

	Pay 26, 2020 (24 June 2020)
Department of Primary Industry and Resources	115.69
Total	115.69

- b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2020

Area	Classification	Pay 26, 2020 (24 June 2020)
Department of Primary Industry and Resources	AO1	1.00
	AO2	1.00
	AO3	5.00
	AO4	3.00
	AO5	3.10
	AO6	5.99
	AO7	4.00
	AQF3A	1.00
	GRADT	1.00
	P1	9.00
	P2	10.90
	P3	3.95
	SAO1	3.00
	SAO2	1.00
	SP1	2.90
	SP2	2.95
	T4	4.00
	T2	21.00
	T2R	1.00
	T3	12.00
T4	0.90	
Total		97.69

Area	Classification	Pay 26, 2020 (24 June 2020)
Department of Primary Industry and Resources	ECO1	5.00
	ECO2	6.00
	ECO3	4.00
	ECO4	2.00
	ECO5	1.00
Total		18.00

3. For the full financial year ending 30 June 2020 how many staff:

- a) Resigned

	1 July 2019 to 30 June 2020
Department of Primary Industry and Resources	40
Total	40

b) Were made redundant

	1 July 2019 to 30 June 2020
Department of Primary Industry and Resources	3
Total	3

c) Were terminated

	1 July 2019 to 30 June 2020
Department of Primary Industry and Resources	0
Total	0

4. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2020?

As at 30 June 2020, 14 employees were classified as 'unattached' and two employees were categorised as redeployees.

5. How many staff were categorized as supernumerary for the full financial year ending 30 June 2020?

	Pay 26, 2020 (24 June 2020)
Department of Primary Industry and Resources	60.13
Total	60.13

6. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2020?

During the reporting period, there was no engagement through any employment agency for the department.

7. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2020?

This question will be answered by the Minister for Health.

8. How many positions had Special Measures applied when advertised for the full financial year ending 30 June 2020?

	1 July 2019 to 30 June 2020
Vacancies advertised under special measures plan	97
Total	97

9. How many positions that had Special Measures applied, as referred to in the question above, had to be re-advertised due to the initial process not securing suitable candidates?

While occasionally recruitment activity does not result in an appointment, the reasons for re-advertising are not systematically recorded and it would be an administrative burden to provide a response.

10. How many grievances have arisen as a direct result of the Special Measures program since 1 July 2019. Of these, how many remain unresolved?

A whole-of-government response to Question 10 will be provided by the Office of the Commissioner for Public Employment.

OUTSOURCING

11. For the period beginning 1 July 2019 and ending 30 June 2020, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2020/21? If so, provide details.

In 2020-21, Biosecurity and Animal Welfare has plans to temporarily contract out bee hive maintenance due to the incumbent being provided a development opportunity in another branch. The total amount of expenditure will be \$10 000 in 2020-21 and it is not expected to be ongoing.

In 2020-21, Biosecurity and Animal Welfare may consider contracting out some science-based positions if recruitment activities do not result in suitable candidates. This will only be considered for specialised positions where training will not deliver the necessary skills, knowledge and experience.

In 2019-20, the Mines division engaged human resources and recruiting consultants for the completion of recruitment selection reports and Job Analysis Questionnaires (JAQs) of a total just under \$14 000. This assisted in ensuring the recruitment action were completed within set timeframes and provided experienced advice with the JAQs streamlining the process and time to complete them.

The division is likely to use the services in the 2020-21 financial year to the same extent to assist with the change management process recruitment actions as an outcome to the process.

LEGAL EXPENSES

12. What has been the expenditure on legal advice or related expenses for the financial year 2019/20? Provide details on:

- a) The matter(s) (designate which ones are finalised and which ones are ongoing)
- b) The amount paid by matter
- c) The amount paid to each outside legal firm or barrister engaged

Answers a) and b)

The scope of the question is too broad and encompasses a very large number of matters handled by private legal firms, government lawyers, including prosecutions and advice given by the Office of Parliamentary Counsel. The administrative effort required to respond to the questions as they are currently posed is excessive and would result in undue diversion of resources from service delivery. In addition, providing details in relation to some legal matters has the potential to prejudice the interests of the Territory and other parties.

Answer c): The amount of \$82 664.85 (GST exclusive) was the total spent on legal advice provided by four private legal firms for the reporting period of 1 July 2019 to 30 June 2020.

Supplier	Value (GST excl.)	Description
Jonathan Bortoli Barrister	\$8750	Animal Welfare prosecutions
Joshua Ingrames Barrister	\$12 159.09	Referral of Freedom Of Information complaint – NT Civil and Administrative Tribunal
Minter Ellison	\$11 943.60	Legal advice for matters related to the <i>Petroleum Act 1984</i>
Minter Ellison	\$4098.64	Legal advice on potential maintenance contract dispute
Minter Ellison	\$21 811.71	Legal services in relation to claims for compensation for alleged financial losses
Murphy & Associates Barristers and Solicitors	\$18 231.81	Animal Welfare prosecutions
Stephen Lloyd SC Barrister	\$5670	Legal advice on potential grant of auxiliary mineral lease

PROCUREMENT / CONSULTANCIES

13. For the period beginning 1 July 2019 and ending 30 June 2020, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:

- a) Purpose
- b) Cost
- c) Person or entity engaged
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
- f) Outcomes or key performance indicators for the report or consultancy
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken

Please note: (f) was not answered due to undue diversion of resources from service delivery.

Division	Purpose (a)	Cost (\$) (b)	Person Or Entity (c)	Principal Place of Business (d)	LA Report Tabled (e)	Tender or EOI invited (g)
Corporate Services		15,611.60				
	Development of a strategic engagement plan to address the People Matter Survey results for the DPIR	4 620	Rucksack Communications	WA	No	No - Tier 1 procurement
	DPIR Board of Management Evaluation	8 636.36	Hill Professional Services	NT	No	No - Tier 1 procurement
	Conducting 360 Degree Feedback and Executive Coaching for Senior Executive Contract Officer	260.24	L H & P Gouldson Partnership	ACT	No	No - Tier 1 procurement
	10 individual profiles and team profiles (young leaders).	1 900	The Northern Australia Institute Pty Limited	NT	No	No - Tier 1 procurement
	Develop an Executive Contract level job description	195	HEJ HR Services	NT	No	No - Tier 1 procurement
Fisheries		232 265.44				
	Dissection of sharks. Identification of parasites, data analysis and interpretation of results	11 705.52	Dr Di Barton	NSW	No	No - Tier 1 procurement
	NT Fisheries compliance review	7 274.04	Futurecatch Consulting	ACT	No	No - Tier 1 procurement
	NT Trawl Survey for Tropical Snapper	8 530	Fishwell Consulting Pty Ltd	VIC	No	No - Tier 1 procurement

Division	Purpose (a)	Cost (\$) (b)	Person Or Entity (c)	Principal Place of Business (d)	LA Report Tabled (e)	Tender or EOI invited (g)
	Provision of NT Recreational Fishing Telephone and Diary Survey for a period of 36 months (14 June 2018 to 13 June 2021)	153 434.93	Kewagama Research	QLD	No	No - Single Select
	Review of NT Pearling Compliance Plan	3 000	C-Aid Consultants	QLD	No	No - Tier 1 procurement
	Blue Mud Bay negotiations meeting and Discussion - Darwin August 2019, October 2019, January 2020, March 2020	10 492.77	P J Neville & Associates	QLD	No	No - Tier 1 procurement
	Blue Mud Bay negotiations meeting and Discussion - Consultant Accommodation	178.18	Palms City Resort	NT	No	No - Tier 1 procurement
	K2 consulting	3 300	Sourcecode ANZ Pty Ltd	NSW	No	No - Tier 1 procurement
	NT Offshore net and line Ecological Risk Assessment	1 500	Colin Simpfendorfer	TAS	No	No - Tier 1 procurement
	NT Offshore net and line Ecological Risk Assessment	1 600	Sea Sense Australia Pty Ltd	NT	No	No - Tier 1 procurement
	NT Offshore net and line Ecological Risk Assessment	850	Stick Figure Fish	QLD	No	No - Tier 1 procurement
	NT Spanish Mackerel Ecological Risk Assessment	400	Sea Sense Australia Pty Ltd	NT	No	No - Tier 1 procurement
	Fisheries Research and Development Corporation (FRDC) mud crab modelling project - assessment of environmental and fisheries factors causing fluctuations in the western Gulf of Carpentaria Mud Crab fishery region	30 000	Sea Sense Australia Pty Ltd	NT	No	No - Tier 1 procurement
Biosecurity and Animal Welfare		35,615.08				
	Develop Job Application Questionnaire for the Director Infrastructure, Major Projects & Emergency Management and Facilities Coordinator positions	1 265	CJ Consulting HR Solutions Pty Ltd	NT	No	No - Tier 1 procurement
	Citrus Canker Owner Reimbursement Cost Assessment	6 162.73	The Hall Family Trust T/A Vadaka Pty Ltd	QLD	No	No - Tier 1 procurement
	Provision of odour detection dog to detect browsing ant for post treatment surveillance (June 2019, October 2019)	28 187.35	Department of Agriculture and Fisheries	QLD	No	No - Direct Contracting
NT Geological Survey		25,694				
	Provision of consultancy services for drill core facility radiation safety management.	24 444	ECOZ Pty Ltd T/A ECOZ Environmental Services	NT	No	Yes - Tier 2 procurement

Division	Purpose (a)	Cost (\$) (b)	Person Or Entity (c)	Principal Place of Business (d)	LA Report Tabled (e)	Tender or EOI invited (g)
	Aboriginal Traditional Owners who have provided land access assistance and sacred site avoidance support for Geoscience Australia (GA) Exploring for the Future (EFTF) program in collaboration with the NTGS	1 250	Aboriginal Traditional Owners	NT	N	No - Tier 1 procurement
Mines Division		2 617 174.73				
	Probity Services - in relation to Services for Independent Monitor MacArthur River Mine	10 202.50	Merit Partners Pty Ltd	NT	No	No - Tier 1 procurement
	Review of mine safety regulatory activities in the NT	27,240.17	Simon Luigi John Ridge	WA	No	No - Tier 2 Single Select
	Freedom of Information Services	4 215	Information Consultants Pty Ltd	NSW	No	No - Tier 1 procurement
	Baseline Flora and Fauna Survey - Rum Jungle Project Stage 2A	131 651.27	ECOZ Pty Ltd T/A ECOZ Environmental Services	NT	No	Yes - Tier 3 Request for Quotation
	Detailed Engineering Design - Rum Jungle Stage 2A	1 635 411.22	SLR Consulting Pty Ltd	NSW	No	Yes - Tier 4 Tender
	Former Rum Jungle Mine Site Rehabilitation - provide expert advice and input on Geochemical matters to progress rehabilitation design	31 762.64	Dr Jones Environmental Excellence	QLD	No	No - Certificate of Exemption issued – Tier 4 procurement
	Geomorphological and Water Quality Consultancy Services - Rum Jungle Stage 2A	55 484.22	Hydrobiology Qld Pty Ltd	QLD	No	No - Tier 3 Single Select
	Historic and Cultural Heritage Consultancy	58 316.62	Martin-Stone, Karen T/A In Depth Archaeology & Heritage Con	NT	No	No - Tier 2 Single Select
	Provision of Contaminated Sites Auditor for Rum Jungle Mine	49 081.73	AECOM Australia Pty Ltd	QLD	No	Yes - Tier 2 procurement
	Risk Assessment/Risk Register for Rum Jungle Project Environmental Impact and Risk	24 104.22	GHD Pty Ltd	NSW	No	Yes - Tier 3 Request for Quotation
	Rum Jungle - Traditional Land Owners Consultations	31 531.84	Northern Land Council (Operational Account)	NT	No	No - Tier 1 procurement (3 separate transactions)
	Rum Jungle 2A Radiological Hazard Assessment / Radiation Management	145 545.57	ECOZ Pty Ltd T/A ECOZ Environmental Services	NT	No	Yes - Tier 3 Request for Quotation
	Rum Jungle Baseline Air Noise and Vibration Impact Assessment Project	52 432.40	GHD Pty Ltd	NSW	No	Yes - Tier 3 Request for Quotation
	Rum Jungle Contamination Assessment Stage 2A	23 903	GHD Pty Ltd	NSW	No	Yes - Tier 3 Request for Quotation

Division	Purpose (a)	Cost (\$) (b)	Person Or Entity (c)	Principal Place of Business (d)	LA Report Tabled (e)	Tender or EOI invited (g)
	Rum Jungle Creek South - Archaeological Survey and Report	5 139.66	Martin-Stone, Karen T/A In Depth Archaeology & Heritage Con	NT	No	No - Tier 1 procurement
	Rum Jungle Creek South Rehabilitation Design - resubmit drawings due to design and scope changes	6 000	GHD Pty Ltd	NSW	No	No - Tier 1 procurement
	Rum Jungle Creek South Tender Review Project optimisation	6 000	Red Earth Engineering Pty Ltd	QLD	No	No - Tier 1 procurement
	Rum Jungle Environmental Impact Statement Chapter Production	14 160	Project Environmental Solutions	SA	No	No - Tier 1 procurement
	Socio-Economic Impact Assessment and Stakeholder Support – Rum Jungle Project Stage 2A	92 301	GHD Pty Ltd	NSW	No	No -Tier 3 Single Select
	Visual Amenity Assessment - Rum Jungle Stage 2A	26 374.75	SLR Consulting Pty Ltd	NSW	No	Yes - Tier 2 procurement
	McArthur River Mine independent monitor services	147 446.04	Advisian Pty Ltd	QLD	No	Yes - Tier 4 public tender
	Contextualise Traditional Owners place in the Draft Environmental Impact Statement for Rum Jungle rehabilitation project stage 3	600	Helen Bishop	NT	No	No - Tier 1 procurement
	Independent review of Rum Jungle Creek South radiological dose report	2 700	Trevlyn Radiation and Environment Pty Ltd	NT	No	No - Tier 1 procurement
	Independent review of Rum Jungle Mine main pit backfill design	12 800	Red Earth Engineering Pty Ltd	QLD	No	No - Tier 1 procurement
	Rum Jungle Stage 2A Water Environmental Impact Statement Update Groundwater and Site Conceptual Models	14 770.88	Robertson Geo-consultants Inc.	Canada	No	No - Tier 3 Single Select
	Traditional Owner employment and opportunity plan	8 000	Circle Advisory Pty Ltd	WA		No - Tier 1 procurement
Energy Division		22 450				
	Develop and supply a job analysis questionnaire, job evaluation report and job description for Business Manager, Energy Division	1 300	HEJ HR Services	NT	No	No - Tier 1 procurement
	Legislative drafting-Preparation of Petroleum Regulations 2020	21 150	Dennis, Richard	SA	No	Yes - Tier 2 Single Select
TOTAL		2 948 810.85				
Output Appropriation		308 943.71				
Externally Funded		2 639 867.14				
TOTAL		2 948 810.85				

14. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the period beginning 1 July 2019 and ending 30 June 2020. Outline the tasks performed.

For the period 1 July 2020 to 30 June 2020 there was no expenses paid to Hawker Britton Group Pty Ltd and/or associates.

15. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?

During the reporting period, 18 contracts and tenders were awarded to Territory Enterprises with an additional two (2) panel contract consisted of a mix of enterprises including a total of five (5) Territory Enterprises. Listed below are the details of the contracts and tenders awarded to Territory Enterprises:

Tender No.	Contractor Name	Title of Requisition
Q19-0296	S.C.F Group Pty Ltd	Lease of Two (2) Shipping Containers for Temporary Storage of Drill Core at Darwin Core Facility for a Period of 36 Months
Q20-0088	ML Global Pty Ltd	Darwin - Provision of Security Services for Berrimah Farm Science Precinct, Farrell Crescent Core Store and Fisheries Building for a Period of 36 Months
Q19-0499	Solidarity Cleaning Services Pty Ltd as Trustee for The Yap Family Trust	Provision of Cleaning Services for Berrimah Agricultural Lab & John England Buildings at the Berrimah Farm Science Precinct for a Period of 12 Months
19-2142	Vanderfield Northwest Pty Ltd	Darwin - Supply, deliver and fit fertiliser feed system to existing John Deere Maximerge 1700 Precision Planter.
Q20-0039	Charles Darwin University	Darwin - Development and Supply of an Artificial Scent Lure for Xanthomonas Citri Subsp. Citri (XCC), the Bacteria that Causes Citrus Canker Disease
20-0732	Guardian Offshore Au Pty Ltd	Darwin - Provision of Deployment of Bombora Artificial Reefs
20-0637	Hatch Solutions	Consultancy - Functional Review for the NT Citrus Canker Eradication Program
Q19-0489	Wilson Security Pty Ltd	Katherine - Provision of Security Patrols at the Katherine Research Station for a Period of 12 Months
D19-0056	Aldebaran Contracting Pty Ltd	Darwin - Rum Jungle Creek South - Cover System Maintenance Works
19-1962	Image Offset	Darwin - Supply of Printing and Mail out Services - For Citrus Canker
Q19-0477	Zippy Cleaning & Maintenance Services Pty Ltd As The Trustee For Zippy Unit Trust	Alice Springs - Provision of Cleaning Services for the Arid Zone Research Institute (AZRI) for a Period of 12 Months
20-0597	Darwin	Darwin - Supply of Core Containment Tray
20-0551	Bikes Top End Pty Ltd	Darwin - Supply of a Side by Side All-Terrain Vehicle
19-2177	Airpower	Darwin - Supply and Deliver a Variable Chamber Round Hay Baler.
20-0373	Coolalinga Guns & Ammo Pty Ltd	Darwin - Supply and Delivery of 4 Springfield M1A rifles with 4 optics and 4 magazines
Q20-0172	Darwin Dive Company Pty Ltd	Darwin - Provision of in Water Inspections and/or Vessel Seawater Systems Treatments for Aquatic Pests for a Period of 12 Months
Q19-0125	Smith-Root, Inc.	Darwin - Supply and Delivery of Electrofishing Vessel
Q19-0561	Esri Australia Pty Ltd	Consultancy - Review of Northern Territory Geological Survey Geology Map Production
D19-0128	<ul style="list-style-type: none"> • Fletcher's Plumbing & Gas Fitting Pty Ltd • Marianne Haverkort 	Darwin - Disposal By Sale - Horses - Animal Welfare Branch
Q19-0168	<ul style="list-style-type: none"> • PAWS Darwin • RSPCA Darwin Regional Branch Inc • David Bruce Richardson 	Darwin and Alice Springs - Panel Contract for Provision of Kennelling, Boarding and Agistment Services for the Animal Welfare Authority for a Period of 36 Months

16. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the period beginning 1 July 2019 and ending 30 June 2020? Detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.

During the reporting period, 17 contracts and tenders were awarded to business entities with a principal place of business outside the Northern Territory. Listed below are the non-Territory Enterprises:

Contractor State	Contractor City	Contractor Name	Title Of Requisition
NSW	Sydney	Deloitte Risk Advisory Pty Limited	Consultancy - Assessments of Owner Reimbursement Costs for the Citrus Canker Eradication Program for a Period of 3 Months
NSW	North Ryde	Oracle Corporation Australia Pty Limited	Darwin - Purchase One Extra Oracle Software Update Licence and Support for a Period of 12 Months
NSW	North Tumbulgum	Geognostics Australia Pty Ltd	Provision of SEEBASE Product Update: Whole of Northern Territory
QLD	Cairns	CATCHLOG HOLDINGS PTY. LTD.	Darwin - Licence for Electronic Logbook Software for NT Fisheries for a Period of 24 Months - with 12 Month Extension Option
QLD	Brisbane	Advisian Pty Ltd	Darwin - Consultancy - McArthur River Mine - Independent Monitor Services for a Period of 36 Months
QLD	St Lucia	THE UNIVERSITY OF QUEENSLAND	Tennant Creek - Provision of Rover Field Synthesis
QLD	Townsville City	CSIRO	Darwin - Supply of Reseach Grade GPS cattle collar
QLD	Sippy Downs	University of Sunshine Coast	Darwin - Consultancy - Provision of Assistance with East Arnhem Land And Groote Eylandt Indigenous Forestry Development for a Period of 12 Months
SA	Adelaide	AYRTON CONSULTING	Consultancy - Drafting the Petroleum Regulations Act 2020
SA	Thebarton	GENEWORKS PTY. LTD.	Darwin - Supply and Delivery of Loop-mediated Isothermal Amplification Instruments (Genie II and Genie III),
VIC	Black Rock	Smart Paddock Pty Ltd	Katherine - Supply Delivery and Installation of GPS Trackers
VIC	Chadstone	QIAGEN PTY LTD	Darwin - Supply and Delivery of Rotor-Gene Q Real Time PCR Cyclers
British Columbia	Vancouver	Robertson GeoConsultants Inc.	Consultancy - Former Redbank Mine Independent Review
WA	Subiaco	GEOSOFT AUSTRALIA PTY LTD	Renewal and Upgrade of GeoSoft Montaj Licence Maintenance for a Period of 12 Months
WA	The Vines	SIMON RIDGE	Consultancy - Review of Mine Safety Regulatory Activities in the Northern Territory
New Taipei City	Xindian District	Mobile Action Technology Inc	Supply and Delivery of GPS Tracking Devices for Cattle Research Projects
Quebec	Westmount	Mira Geoscience	Provision of SKUA-GOCAD software suite - Academic annual renewal

17. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period beginning 1 July 2019 and ending 30 June 2020?

During the reporting period, seven public quotations and/or tenders were undertaken.

18. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period beginning 1 July 2019 and ending 30 June 2020?

During the reporting period, two contracts or tenders were awarded without undertaking a public quotation process due to supplies being available from limited or single source.

19. For each instance identified in the question above, where a public quotation process was not undertaken, including for Certificates of Exemption:

- a) What is the description of the goods and services contracted?
- b) What is the value of the goods and services contracted?
- c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?
- d) Who recommended the course of action in c) above? Not Applicable
- e) Who approved the course of action in c) above?

Title Of Requisition /Description of Goods and Services Contracted	Contract Value (\$)	Select Justification Reason	Delegate Approval
Darwin - Supply and Delivery of Electrofishing Vessel	138 499	Supplies available from limited or single source	Executive Director Fisheries
Provision of SEEBASE Product Update: Whole of Northern Territory	339 000	Supplies available from limited or single source	Executive Director NT Geological Survey

20. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 30 June 2020.

As at 30 June 2020, the Department of Primary Industry and Resources had 172 Corporate Credit Cards as follows:

Level	Position Title
AO3	Library Technician
AO3	Licensing Officer
AO3	Aboriginal Development Support Officer
AO3	Library Technician
AO3	Finance Officer
AO3	Finance Services Officer
AO3	Logbook Coordinator
AO3	Financial Services Support Officer
AO3	Administration Officer
AO3	Administration Officer
AO4	Client & Corporate Support Officer
AO4	Administrative Officer
AO4	Senior Finance Officer
AO4	Administrative Officer
AO4	Project Officer
AO4	Administrative Officer
AO4	Business Support Officer

Level	Position Title
A04	Administration Officer
A05	Marine Ranger Coordinator
A05	Animal Welfare Inspector
A05	Aquatic Resource Management Officer
A05	Aquatic Resource Manager
A05	Project Officer
A05	Biosecurity Senior Administrator
A05	Senior Executive Assistant
A05	Works Programming Officer
A05	Publications & Publishing Officer
A05	Animal Welfare Inspector
A05	Aquatic Resource Management Officer
A06	Manager Business Services
A06	Executive Officer
A06	Executive Officer
A06	Regional Executive Officer
A06	Executive Officer Primary Industries
A06	Senior Animal Welfare Inspector
A06	Land Access Senior Project Officer
A06	Senior Project Officer
A06	Registrar Vet Board
A06	Senior Administration Officer
A06	Business Manager Energy
A06	Biosecurity Officer
A06	Recreational Fishing Survey Manager
A07	Pearling Industry Management Officer
A07	Aquatic Resource Manager Recreational Fishing
A07	Indigenous Development Officer
A07	Manager Aquatic Resource Management
A07	Manager Marine Rangers And Aquatic Biosecurity Support
A07	Industry Development Officer
A07	Indigenous Development Officer
A07	Senior Business Manager
A07	Market Development Officer
E01C	Chief Plant Health Officer
E01C	Chief Veterinary Officer
E02C	Director Mining Operations
E02C	Executive Director Biosecurity & Animal Welfare
E02C	Senior Director Petroleum Operations
E03C	Executive Director Fisheries
E03C	Executive Director Geoscience
E03C	Executive Director Agriculture
E03C	Executive Director Mines
E04C	Deputy Chief Executive
E05C	Chief Executive

Level	Position Title
P1	Pastoral Research Officer
P1	Rangeland Research Officer
P1	Molecular Scientist
P1	Horticulture Officer
P1	Livestock Biosecurity Officer
P1	Pastoral Production Officer
P1	Beef Cattle Research Officer
P2	Fisheries Research Scientist
P2	Manager Douglas Daly Research Farm
P2	Veterinary Officer
P2	Aquaculture Research Scientist
P2	Senior Plant Pathologist
P2	Quality Manager Berrimah Vet Lab
P2	Entomologist
P2	Research Horticulture
P2	Field Pathologist
P2	Aquaculture Research Scientist
P2	Mining Officer
P2	Policy Officer
P2	Librarian
P3	Senior Agronomist
P3	Senior Research Scientist
P3	Senior Research Scientist
P3	Library Manager Berrimah Farm
P3	Senior Horticulturist
P3	Senior Rangeland Scientist
SAO1	Executive Officer
SAO1	Manager - Market Development
SAO1	Program Leader Aquaculture
SAO1	Manager Governance & Securities
SAO1	Manager Indigenous Engagement
SAO1	Agribusiness Development Officer
SAO2	Director Infrastructure Major Project & Emergency Management
SAO2	Director Regional Geoscience
SAO2	Senior Livestock Scientist
SAO2	Assistant Director Strategy & Innovations
SP1	Manager Quality Systems
SP1	Principal Research Scientist
SP1	Regional Veterinary Officer
SP1	Principal Livestock Researcher
SP1	Principal Entomologist
SP1	NT Rangeland Program Manager
SP1	Manager Basin Geoscience
SP1	Manager Mining Team Alice Springs
SP1	Senior Environment Advisor

Level	Position Title
SP1	Senior Research Agronomist Divers
SP1	Principal Molecular Scientist
SP1	Senior Petroleum Engineer
SP1	Manager Basement Geoscience
SP1	Manager Mining Team 1
SP2	Principal Vet Virologist
SP2	Principal Plant Biosecurity Officer
SP2	Program Leader Research & Field
SP2	Senior Agriculture Policy And Analysis
SP2	Director Research Support
SP2	Manager Mining Team
T1	Technical Officer
T2	Technical Officer
T2	Technical Officer
T2	Technical Officer
T2	Technical Officer
T2	Surveillance Officer
T2	Aquaculture Technician
T2	Aquaculture Technician
T2R	Technical Officer Douglas Daly Research Farm
T3	Pastoral Technical Officer
T3	Technical Officer
T3	Animal Biosecurity Officer
T3	Technical Officer
T3	Pastoral Technical Officer
T3	Fisheries Research Technician
T3	Aboriginal Fishing Mentor
T3	Plant Biosecurity Officer Katherine
T3	Technical Officer
T3	Assistant Manager Core Facilities
T3	Aboriginal Fishing Mentor
T3	Assistant Farm Manager
T3	Senior Technical Officer
T3	Plant Biosecurity Officer Alice Springs
T3	Technical Officer
T3	Assistant Station Manager
T3	Fisheries Research Technician
T3	Senior Aquaculture Technician
T3	Senior Aquaculture Technician
T4	Facility Manager Old Man Plains
T4	Senior Technical Officer
T4	Facility Manager-Coastal Plains Research
T4	Senior Technical Officer
T4	Facility Manager-Arid Zone Research Farm
T4	Apiary & Croc Technician

Level	Position Title
T4	Regional Livestock Biosecurity Officer
T4	Regional Livestock Biosecurity Officer
T4	Facility Manager - Victoria River Research Station
T4	Technical Officer
T4	Technologist
T4	Operations Officer
T4	Manager Core Facilities
T4	Regional Livestock Biosecurity Officer
T4	Regional Livestock Biosecurity Officer
T4	Senior Technical Officer Aquatic Biosecurity
T4	Primary Produce Processing Officer
T4	Technical Officer
T5	Senior Technical Officer
T5	Team Leader Biosecurity Officer
T5	Regional Farm Manager Katherine
T5	Darwin Aquaculture Centre Manager
T5	Principal Livestock Regulatory
T5	Regional Farm Manager Darwin
T6	Technical Manager
T6	Manager Environment Monitoring Unit

FOCUS GROUPS / POLLING / SURVEYS

- 21. Please detail expenditure during the period beginning 1 July 2019 and ending 30 June 2020 on opinion polls and focus groups, including costs and entities that conducted the work.**

The Department of Primary Industry and Resources had no expenditure on focus groups or polling surveys for the reporting period of 1 July 2019 to 30 June 2020.

- 22. Please provide copies of the surveys identified in the question above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period beginning 1 July 2019 and ending 30 June 2020.**

The Department of Primary Industry and Resources had no expenditure on focus groups or polling surveys for the reporting period of 1 July 2019 to 30 June 2020.

COMMUNICATIONS AND MARKETING

23. Please detail expenditure on advertising and communications during the period beginning 1 July 2019 and ending 30 June 2020.

For each advertisement for which an expense was incurred:

- a) What was the purpose / description of the advertisement?
- b) Who was the advertisement placed with, i.e. media outlet, newspaper, and television station or similar?
- c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?
- d) Were tenders or expressions of interest called? If not, why not?

Answers (a) to (c): Details of each advertisement and communications expenditure are listed below.

ADVERTISING¹

APPROPRIATED FUNDS

(a) Purpose/Description	(b) Media outlet	(c) Total cost (ex GST)
Mineral and energy title advertising ²	Newspaper	\$145 591.95
Biosecurity - African swine fever	Newspaper Signage, Radio Television, Facebook	\$59 098.72
Animal welfare	Facebook	\$200.00
Animal welfare grants	Newspaper, Facebook	\$199.82
Recreational fisheries	Newspaper	\$4384.50
Bereavement	Newspaper	\$2641.75
Code of Practice - Onshore petroleum activities	Newspaper	\$561.15
Vet Board	Newspaper	\$940.47
Katherine phone list	Newspaper	\$95.45
Livestock sale	Facebook	\$100.00
NT Cattlemen's Association Year Book	Magazine	\$1099.99
Total Appropriated Funds (i)		\$214 913.80

EXTERNAL FUNDING

(a) Purpose/Description	(b) Media outlet	(c) Total cost (ex GST)
Rum jungle mine rehabilitation project draft environmental impact statement	Newspaper	\$10 243.74
Citrus canker response	Newspaper, Facebook	\$52 031.80
Total External Funding (ii)		\$62 275.54
Total Advertising Expenditure (i) + (ii)		\$277 189.34

1. All advertising is booked through the whole of government contract

2. All titles advertising includes full cost recovery from industry and is not booked through the whole of government contract.

Answer (d): There were no tenders or expression of interest called for advertising expenses. All expenses were within a Tier 1 or Tier 2 threshold which only required quotations or they were procured under the whole-of-government advertising contract.

COMMUNICATIONS AND MARKETING

APPROPRIATED FUNDS

(a) Purpose/description	(c) Total cost (ex GST)
Resources week	\$6727.47
Regional show circuit	\$891.18
Annual Geoscience Exploration Seminar (AGES) conference and booth	\$3446.29
North American Prospect Expo (NAPE) summit week	\$24 839.96
African Swine Fever printing, translating and banners	\$21 049.60
Australia Minerals promotional events	\$31 348.42
Recreational fisheries	\$9049.90
Mines USB promotion - fossicking	\$3241.82
NT Cattlemen's Association conference poster printing and display equipment hire	\$452.69
NTGS Gabfest 2020 photoshoot	\$680.00
Modern cotton campaign	\$6848.58
Plant industries pull-up banners	\$510.00
Annual standardised communication video clips	\$899.00
Australia's explorers' way book	\$2650.00
Ehrlichiosis awareness campaign	\$444.09
Fisheries protected species guide	\$5789.00
Old Man Plains Research Station field day stickers	\$50.00
Plant health publication	\$1652.00
Citrus canker minor marketing	\$525.00
Total Appropriated Funds (i)	\$121 095.00

EXTERNAL FUNDING

(a) Purpose/Description	(c) Total cost (ex GST)
Citrus canker response marketing, engagement and communications	\$44 786.00
Citrus canker regional show circuit	\$2277.60
Fisheries video clips	\$6225.46
Rural women's awards	\$830.00
Aquatic biosecurity videos	\$200.00
Plant health minor marketing	\$265.00
Total External Funding (li)	\$54 584.06
Total Communications And Marketing Expenditure (i) + (li)	\$175 679.06

TRAVEL

24. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period beginning 1 July 2019 and ending 30 June 2020 broken down to:

- a) International travel
- b) Interstate travel
- c) Intrastate travel

Total cost of travel for the reporting period of 1 July 2019 to 30 June 2020 as recorded in the Government Accounting System (GAS) is outlined in the table below.

Location of travel	Appropriated Funds GST Exc	External Funds GST Exc	Total Cost GST Exc
International	\$113 922.16	\$27 420.41	\$141 342.57
Interstate	\$231 868.52	\$60 735.93	\$292 604.45
Intrastate	\$410 558.57	\$122 428.75	\$532 987.32
Other Travel Costs*	\$51 300.31	\$6188.92	\$57 489.23
Total	\$807 649.56	\$216 774.01	\$1 024 423.57

*includes Bus, Train, Air/Boat charters and booking fees

25. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.

Please note that data is per the Travel Request Information Processing System (TRIPS) and includes all acquitted travel that commenced during the reporting period of 1 July 2019 and 30 June 2020.

*TRIPS travel cost will not match the Government Accounting System (GAS) due to timing of expenses paid in GAS, and the accuracy of data input into the TRIPS system.

Appropriated Funds					
Position	Travel Cost*	Travel From	Travel To	Destination	Reason for Travel
Chief Executive Officer	\$1573.56	8/07/2019	8/07/2019	Dili, Timor-Leste	To attend the Timor-Leste and Northern Territory Ministerial Forum in Dili on 8 July 2019, to represent the Northern Territory in discussions about cooperation in agriculture, minerals, biosecurity and aquaculture.
Executive Director Agriculture Market Development Manager	\$5853.06	26/08/2019	30/08/2019	Lampung, Indonesia	To demonstrate the NT Government and industry's ongoing support for the live export trade; gain an up to date appreciation of the status of the industry in Indonesia; and to meet with importers and potential investors in the NT primary industry sector.
Deputy Chief Executive Officer	\$10 698.67	6/10/2019	12/10/2019	Osaka Tokyo, Japan	To accompany Minister Kirby's attendance at the Australian-Japan Joint Business Conference (AJJBC) in Osaka; communicate the NT Government's ongoing support for gas development, promote the NT as a preferred destination for mineral and petroleum exploration and development investment; maintain and strengthen the relationship with INPEX and accept their invitation to inspect the LNG import facility in Japan.
Director Regional Geoscience	\$7487.26	12/10/2019	23/10/2019	Beijing China, Tokyo Japan Seoul South Korea	To represent the NT Government in the Australia Minerals North Asia Promotion program to promote resource investment opportunities to Chinese, Japanese and South Korean companies and investors.
Executive Director NT Geological Survey Executive Director Fisheries Director Agribusiness Development	\$10 114.43	19/10/2019	27/10/2019	Beijing, Jinan, Shenzhen, Guangzhou, China	To participate in the Reaching South to the Territory (Reaching South) event in Shenzhen on 23 to 27 October 2019. The purpose of the Reaching South event was to inform Chinese delegates on agribusiness trade and investment opportunities with a focus on fisheries, aquaculture, mangoes, beef and trade logistics. The Executive Director NT Geological Survey also participated in a resource industry delegation in Jinan and Beijing prior to the event (19 to 22 October 2019).
Chief Executive Officer Director Agribusiness Development	\$9447.97	1/11/2019	5/11/2019	Jakarta, Lampung, Denpasar, Indonesia	To support Minister Kirby on his inaugural visit to Indonesia to strengthen the trade and investment relationship between the NT Government and the Government of Indonesia. To demonstrate the NT Government and industry's ongoing support for the live export trade; gain an up to date appreciation of the status of the industry in Indonesia; meet with importers and potential investors in the NT primary industry sector; and participate in the Indonesian-Australia Business Council Conference.

Appropriated Funds					
Position	Travel Cost*	Travel From	Travel To	Destination	Reason for Travel
Chief Executive Officer Director Regional Geoscience Senior Director Petroleum Operations	\$48 618.67	31/01/2020	10/02/2020	Houston, Texas	To participate in Australia Petroleum promotion and investment activities in Houston to: <ul style="list-style-type: none"> promote investment opportunities through a dedicated business seminar and participation at North American Prospect Expo; and meet with the Railroad Commission of Texas, North Dakota Department of Mineral Resources and Halliburton (currently contracted to perform fracturing operations in the NT) to discuss the USA shale industry and the challenges being faced.
Executive Director NT Geological Survey Executive Director Mines Division	\$29 816.70	25/02/2020	07/03/2020	New York City USA, Toronto, Canada	To represent the Northern Territory at the Prospectors and Developers Association of Canada convention in Toronto, Canada, and attend investment meetings in New York, USA to promote the NT's potential for minerals exploration and development.

External Funding					
Position	Travel Cost*	Travel From	Travel To	Destination	Reason for Travel
Plant Industry Development Research Leader	\$2635.98	14/07/2019	20/07/2019	Ho Chi Minh City, Vietnam	To commence contracted research for the Australian Centre for International Agricultural Research project "Improving smallholder farm incomes through strategic market development in mango supply chain in Southern Vietnam".
Senior Livestock Scientist Principal Pastures Agronomist	\$10 020.74	28/07/2019	10/08/2019	Balikpapan, Pekanbaru, Palembang, Indonesia	To train Palm Cow project supervisors and field officers in the use of the CommCare application, field test the application-based field data collection instrument, enrol study cattle and record baseline household and cattle data.
Principal Veterinary Officer Virology Technician	\$5235.44	16/10/2019	23/10/2019	Dili, Timor-Leste	To monitor the operation of the cattle sentinel herd, and establish a new small ruminant sentinel herd to improve Australia's off shore disease intelligence.
Senior Livestock Scientist	\$3411.33	20/10/2019	26/10/2019	Jakarta, Indonesia	To attend data management workshop for the Palm Cow project and attend the Integrated Cow and Oil Palm Production conference.
Research Scientist	\$420.21	2/11/2019	9/11/2019	Penang, Malaysia	To participate in the Crawford Fund Masterclass in Agricultural Research Leadership and Management. As the NT award winner, airfares and accommodation funded by Researchers in Agriculture for International Development.
Senior Livestock Scientist	\$5286.08	25/01/2020	5/02/2020	Jakarta, Lampung, Indonesia	To deliver presentation titled "Optimising livestock production from the natural environment" at the 2020 NT Cattlemen's Association Indonesia Australia Pastoral Program Alumni function and attend Palm Cow meetings.

26. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period beginning 1 July 2019 and ending 30 June 2020.

There were no expenses paid by the Department of Primary Industry and Resources for travel undertaken by the Minister for the reporting period of 1 July 2019 to 30 June 2020.

HOSPITALITY / FUNCTIONS AND EVENTS

27. Please provide full details of all public service hospitality provided for the period beginning 1 July 2019 and ending 30 June 2020.

In relation to each occasion on which official hospitality was undertaken:

- a) What was the purpose of the hospitality?
- b) How many guests attended?
- c) How many Ministers attended?
- d) How many Ministerial staff attended?
- e) How many MLAs attended?
- f) How many Public Sector employees attended?
- g) What was the total cost incurred?

Due to the nature of the Department of Primary Industry and Resources' activities, the administrative burden to provide a detailed answer to this question has been determined to be excessive. As such, a high-level response to total entertainment and hospitality costs in 2019-20 (1 July 2019 to 30 June 2020) is \$16 399, and outlined below.

	2019-20 (as at 30 June 2020)
Employee and Associate FBT - Food and drink provided to employees and their associates (e.g. refreshments at a meeting with NT Government staff)	\$11 329
Non-Employee Non-FBT - Food and drink provided to non-employees / clients	\$5070
Total Costs	\$16 399

GRANTS AND DONATIONS

28. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period beginning 1 July 2019 and ending 30 June 2020.

Output / Output Group / Recipient Name	Aboriginal Marine Ranger	Animal Welfare Fund	Other Grants	Earth Sciences / Mining / Petroleum Scholarships	Geophysics & Drilling Collaboration Program	Industry Development Grant	On-Farm Emergency Water Infrastructure Rebate	Recreational Fishing	Sponsorship	Strategic Grants	Grand Total
Agriculture											
Research Farms											
Australian Stock Horse Society NT Branch Inc – Timber Creek Campdraft									\$1000		\$1000
Plant Industries Development											
NT Farmers Association Incorporated						\$199 453				\$481 000	\$680 453
Nightcliff Orchid Society – sponsor annual show									\$150		\$150
Royal Agricultural Society of The Northern Territory Inc - 2020 Darwin show									\$1020		\$1020
The Douglas Daly Community Development Association Inc. – Campdraft Sponsorship									\$454.55		\$454.55
NT Farmers Association – 2019 NT Food Futures Roadshow									\$1500		\$1500
Livestock Industries Development											
NT Buffalo Industry Council Incorporated						\$85 000					\$85 000
Agribusiness Development											
On-Farm Emergency Water Infrastructure Rebate Scheme ¹							\$1 943 011.15				\$1 943 011.15
Biosecurity & Animal Welfare											
Biosecurity & Animal Welfare											
Alice Springs Town Council		\$8000									\$8 000
Animal Management In Rural & Remote Indigenous Communities		\$45 000									\$45 000
Ark Aid Incorporated		\$9500									\$9500
Darwin Wildlife Sanctuary		\$8500									\$8500
Friends Of Nina's Ark Inc		\$4450									\$4450
Nhulunbuy Pets And Wildlife Shelter Incorporated		\$20 000									\$20 000
Paws Darwin		\$15 000									\$15 000

Output / Output Group / Recipient Name	Aboriginal Marine Ranger	Animal Welfare Fund	Other Grants	Earth Sciences / Mining / Petroleum Scholarships	Geophysics & Drilling Collaboration Program	Industry Development Grant	On-Farm Emergency Water Infrastructure Rebate	Recreational Fishing	Sponsorship	Strategic Grants	Grand Total
RSPCA Darwin Regional Branch Inc		\$35 000									\$35 000
Top End Rehoming Group Inc		\$15 000									\$15 000
Wildcare Incorporated		\$9900									\$9900
AusTurtle Incorporated		\$8650									\$8650
Northern Australia Biosecurity Capability Program – Nursery and Garden Industry Australia Ltd ²			\$27 272.73								\$27 272.73
Fisheries											
Fisheries											
Amateur Fishermen's Association of the NT						\$185 000		\$79 576.82		\$30 000	\$294 576.82
Anindilyakwa Land Council	\$60 000										\$60 000
Bawinanga Aboriginal Corporation	\$60 000										\$60 000
Mabunji Aboriginal Resource Indigenous Corporation	\$60 000										\$60 000
Marthakal Homeland Resource Centre	\$60 000										\$60 000
Northern Land Council	\$120 000										\$120 000
Thamarrurr Development Corporation Ltd	\$60 000										\$60 000
Northern Land Council – Progression of Blue-Mud-Bay 'Heads of Agreement Initiatives'			\$510 000								\$510 000
Darwin Game Fishing Club Inc								\$5000			\$5000
Katherine Game Fishing Club Inc.								\$14 000			\$14 000
Palmerston Game Fishing Club Inc								\$19 836			\$19 836
NT Seafood Council – NT Seafood Awards									\$2200		\$2200
NT Seafood Council (AOTA) ³						\$180 000					\$180 000
NT Guided Fishing Industry Association Inc (AOTA) ³						\$82 000					\$82 000
Mining Services											
Mines											
Minerals Council of Australia (NT) - Annual Gala Dinner Support Partner									\$8000		\$8000
Resource Industry Development											

Output / Output Group / Recipient Name	Aboriginal Marine Ranger	Animal Welfare Fund	Other Grants	Earth Sciences / Mining / Petroleum Scholarships	Geophysics & Drilling Collaboration Program	Industry Development Grant	On-Farm Emergency Water Infrastructure Rebate	Recreational Fishing	Sponsorship	Strategic Grants	Grand Total
Geological Survey and Industry Development Services											
Geophysics and Drilling Collaboration program					\$677 093.96						\$677 093.96
Jason O'Meara				\$12 000							\$12 000
Petroleum Exploration Society of Australia Ltd									\$227.27		\$227.27
Charles Darwin University Foundation – CDU prize 2020									\$250		\$250
Grand Total	\$420 000	\$179 000	\$537 272.73	\$12 000	\$677 093.96	\$731 453.00	\$1 943 011.15	\$118 412.82	\$14 801.82	\$511 000	\$5 144 045.48

2. Commonwealth Appropriation – National Partnership funding
3. Externally funded
4. Paid from Accountable Officer's Trust Account (AOTA)

- 29. Please detail the funds utilised to distribute awards and sponsorships in the period beginning 1 July 2019 and ending 30 June 2020. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2020/21 financial year?**

Please refer to question 28 - grant expenditure table. No awards or sponsorships were managed by Regional Offices during the period 1 July 2019 to 30 June 2020.

Anticipated sponsorships for the 2020-21 financial year is unknown at this stage as requests for sponsorship are assessed on a case by case basis.

- 30. Please detail the amounts paid on grants to non-Government organisations for the period beginning 1 July 2019 and ending 30 June 2020, including to which organisation and the services to be provided?**

Refer to answer outlined in question 28 - grant expenditure table.

MEDIA MONITORING SERVICES

- 31. Provide expenditure details on media monitoring services for the period beginning 1 July 2019 and ending 30 June 2020 (including entities engaged and who utilises the service).**

The Department of Primary Industry and Resources media monitoring services are being provided by Isentia under a whole-of-government contract managed by the Department of the Chief Minister and Cabinet. The Department of Primary Industry and Resources contribution towards the contract for these services for the reporting period of 1 July 2019 to 30 June 2020 was \$10 000.

INFRASTRUCTURE PROJECTS

- 32. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia to be considered for the Infrastructure Priority List?**

A whole-of-government response to Question 32 will be provided by the Department of Industry, Tourism and Trade.

- 33. Please provide details of newly committed projects for the period beginning 1 July 2019 and ending 30 June 2020.**

A whole-of-government response to Question 33 will be provided by the Department of Infrastructure, Planning and Logistics.

- 34. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.**

A whole-of-government response to Question 34 will be provided by the Department of Infrastructure, Planning and Logistics.

GOVERNMENT LEASED BUILDINGS

- 35. What is the total annual power bill of each Government building owned/leased/used by each Department for the period beginning 1 July 2019 and ending 30 June 2020?**

The total power bill for each building owned/leased/used for the reporting period of 1 July 2019 to 30 June 2020 is outlined in the table below.

Building/Location	Appropriated Funding	External Funding	Total
35 Export Drive, East Arm		\$7561.57	\$7561.57
7 Casey Street, East Arm		\$21 195.04	\$21 195.04
Alice Springs Core Store	\$7076.34		\$7076.34
Arid Zone Research Institute ⁽¹⁾	\$71 761.37		\$71 761.37
Barkly House	\$16 331.23		\$16 331.23
Beatrice Hill Research Station	\$22 170.41		\$22 170.41
Berrimah Research Farm	\$636 819.41		\$636 819.41
Centrepoint Paspalis Building (Levels 2, 3, 4 and 5)	\$35 950.13	\$350.94	\$36 301.07
Coastal Plains Research Station	\$26 901.02	\$463.49	\$27 364.51
Darwin Aquaculture Centre ⁽¹⁾	\$177 875.17	\$9533.00	\$187 408.17
Darwin Core Store	\$37 341.68		\$37 341.68
Depot, Brown Street, Tennant Creek	\$289.29		\$289.29
Fisheries - 33 Vaughan Street	\$31 780.36		\$31 780.36
Katherine Research Station	\$133 299.66		\$133 299.66
Katherine Trucking Yards	\$632.03		\$632.03
Ti Tree Research Station	\$353.60		\$353.60
Total	\$1 198 581.70	\$39 104.04	\$1 237 685.74

⁽¹⁾ Total power bill of the building the department paid during the period, which does not take into account the cost recoveries from other government agencies.

36. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period beginning 1 July 2019 and ending 30 June 2020?

A whole-of-government response to Question 36 will be provided by the Department of Corporate and Digital Development.

37. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

A whole-of-government response to Question 37 will be provided by the Department of Corporate and Digital Development.

FEES AND CHARGES

38. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2019/20 financial year and whether any of these fees and charges was increased following the passage of the 2019/20 financial year budget.

The tables below provides details on the statutory or legislative fees and charges levied by the department during the period of 1 July 2019 to 30 June 2020.

Cabinet approved an increase of exploration permit annual rental fees to recover 100% of the cost of delivering regulatory services under the *Petroleum Act 1984*, as well as, an increase of retention and production licences application fees to recover 100% of the cost to deliver this regulatory service. The fee increase is effective from 1 January 2020.

Agency Fees from Regulatory Services	Revenue Raised (excl. of GST)
Fisheries Licence Fees and Levies ¹	\$417 040
Biosecurity Plant and Animal Fees	\$891 415
Application, Advertising and Dealing Fees (Licences/Titles)	\$869 932
Mining Remediation Levy ¹	\$9 123 516
Agency Fees and Charges Total	\$11 301 903

¹ Monies held in the Accountable Officer's Trust Account (AOTA)

Income Administered for the Central Holding Authority	Revenue Raised (excl. of GST)
Fees and Regulatory Services	
Mining Remediation Levy	\$4 450 000
	\$4 450 000
Royalties and Rent	
Mining Rents	\$6 823 004
Petroleum Rents On-Shore	\$1 910 074
Pipeline Annual Rent	\$1 176 376
	\$9 909 454
Income Administered for Central Holding Authority Total	\$14 359 454

INTERNAL AUDITS

39. How many internal audits and financial investigations were conducted in the period beginning 1 July 2019 and ending 30 June 2020?

The following audits for the Department of Primary Industry and Resources were conducted during the reporting period of 1 July 2019 to 30 June 2020:

Internal Audit Title
Value for Territory Audit Tier One
Value for Territory Audit Tier Two and above

40. What were the terms of reference or focus for each investigation?

The focus for each audit was:

Internal Audit Title	Terms of Reference of Focus	Auditor
Value for Territory Audit Tier One	The Value of Territory Assurance program requires the department to test its compliance with the <i>Procurement Act 1995</i> , Procurement Regulations, Procurement Governance Policy and Rules and the Buy Local Plan.	Internal departmental officers

Internal Audit Title	Terms of Reference of Focus	Auditor
Value for Territory Audit Tier Two and above	The Value of Territory Assurance program requires the department to test its compliance with the <i>Procurement Act 1995</i> , Procurement Regulations, Procurement Governance Policy and Rules and the Buy Local Plan.	External Auditor: BDO Darwin Cost: \$4545.45

41. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

Nil for the Department of Primary Industry and Resources.

BOARDS / ADVISORY BODIES

42. Please detail all boards and advisory bodies in your Agency in 2019/20, also providing the following information:

- a) The Terms of Reference, if changed from last year
- b) The current members and when they were appointed
- c) The total remuneration paid to each Board member during the 2019/20 financial year
- d) The itemised total cost incurred by the Board during the 2019/20 financial year
- e) The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020

Boards and Committees
Alice Springs Pastoral Industry Advisory Committee
Animal Welfare Advisory Committee
Aquarium Fishery Management Advisory Committee
Barkly Research Advisory Committee
Barramundi Fishery Management Advisory Committee
Coastal Line Fishery Management Advisory Committee
Katherine Pastoral Industry Advisory Committee
Mining Board / Mining Advisory Committee
Northern Territory Fishing Industry Research & Development Fund Advisory Committee
Northern Territory Mines and Cattle Interaction Working Group
Northern Territory Mud Crab Fishery Management Advisory Committee
Northern Territory Pearling Industry Advisory Committee
Offshore Snapper Fisheries Advisory Committee
Offshore Net and Line Advisory Group
Recreational Fishing Advisory Committee
Veterinary Board of the Northern Territory
Zoonosis and Environmental Pathogens Committee

Alice Springs Pastoral Industry Advisory Committee

- a) **The Terms of Reference, if changed from last year:** No change to last year's Terms of Reference
- b) **The current members and when they were appointed:**

Name	Appointed
Mrs Nicole Hayes (Chair)	March 2016
Miss Sheri Fogarty	May 2018
Mr Alastair Bayly	March 2012
Mr Andy Hayes	March 2016
Mr Chris Materne	Ex-Officio (ongoing)
Mr James Christian	May 2018
Mr Lance Cramer	March 2008
Mr Ross Stanes	March 2016
Ms Joanne Bloomfield	May 2018
Ms Sarah Cook	May 2018

- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** Nil
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** Two meetings occurred from 1 July 2019 to 30 June 2020.

Animal Welfare Advisory Committee

- a) **The Terms of Reference, if changed from last year:**

1. Definitions

Act means the Animal Welfare Act 2

Animal means as animal, as defined under the Act

Animal Welfare describes both the physical and emotional well-being of animals. Any attempt to evaluate welfare must take into account the scientific evidence available conferring the feelings of the animal that can be derived from their structure and functions and also from their behaviour. However, animal welfare is also a social construct in that it relies on societal values and human judgement and perception of an animal's experience.

AWAC means the Animal Welfare Advisory Committee in the Northern Territory

Committee means the Animal Welfare Advisory Committee in the Northern Territory

Department means the Department of Primary Industry and Resources

Minister means the Minister for Primary Industry and Resources

Member means a person appointed to the Committee by the Minister

Observer means a person who attends from time to time but who is not a member of the Committee

2. Membership

2.1 The Committee

For section 69(2) of the Act, the Advisory Committee is constituted by the following members:

- One person appointed by RSPCA Darwin Regional Branch Inc;
- One person appointed by the Australian Veterinary Association;
- One person appointed by the Local Government Association of the Northern Territory;
- One person appointed by the Agency responsible for administering this provision
- If the Agency mentioned in paragraph (d) is not primarily responsible for primary industry – one person appointed by that Agency;
- One person appointed by the Northern Territory Cattlemen's Association;
- One person appointed by the Charles Darwin University;
- One person appointed by the Parks and Wildlife Commission of the Northern Territory;
- One person appointed by each additional nominated by the Minister by *Gazette* notice;
- Any other person appointed by the Minister.

2.1.1 With the approval of the committee other persons with the relevant experience including AW or DPIR Officers, may be requested to attend a meeting to provide additional expertise to the Committee. These persons are bound by these Terms of Reference but do not have voting rights.

2.2 Nomination and selection of members

2.2.1. The Minister will select and invite the selected nominees in writing to join the Committee. Membership will be confirmed by the written acceptance of the offer by the nominee.

2.2.2. Not less six months to the expiry of the term of an appointment of a Committee member, the Minister will call for nominations for the next term of appointment.

3.3 Membership vacancy

3.3.1 A vacancy on the Committee occurs if a Member

- dies; or
- resigns membership by instrument in writing addressed to the Minister; or
- is removed by the Minister; or
- fails to attend three consecutive meetings of the Committee, where leave has not been granted by the Committee; or
- becomes mentally incapacitated; or
- is convicted in NT of an offence under the *Animal Welfare Act* or of a similar or equivalent offence in another jurisdiction;
- is convicted in NT of an offence that is punishable by imprisonment for 12 months or a similar offence in another jurisdiction.

3.3.2. The Minister may remove a Member from the office without notice at any time.

3.3.3. In the event of a vacancy on the Committee, the Department will nominate a replacement for the approval by the Minister consistent with 3.1.1.

3.3.4. Committee vacancies will be filled in accordance with clause 3.2

4. Term of office

4.1. Term

4.1.1. Unless otherwise determined by the Minister, the term of office of the Committee and each Member will be three years.

4.1.2. An outgoing Member may be re-nominated with no limit on the number of terms a Member may serve on the Committee.

4.1.3. For the inaugural membership of the Committee, the term of office for three members determined by the Minister will be for two years.

5. Responsibilities

5.1. Responsibilities of the chair

5.1.1. The responsibilities of the Chair are to:

- provide leadership and direction to the Committee;
- effectively organise and direct the Committee's business to enable the Committee to meet the Terms of Reference;
- ensure participation by Members in debate and facilitate discussion within meetings and out of session
- undertake to resolve conflicts of interest and grievances within the Committee;
- be available to the Minister to provide advice on animal welfare issues and the role of the Committee in developing advice for the Minister;
- comply with requests from the Minister, and
- comply with any relevant legislative, industrial, policy and administrative requirements of the Department.

5.2. Responsibilities of Members

5.2.1. The responsibilities of all Members are to:

- Declare any conflicts of interest in compliance with Section 6.4
- Attend and actively participate in meetings
- Ensure that the focus of all contributions is towards enabling the Committee to meet the Terms of Reference 3
- Make the necessary commitment of time to ensure they have sufficient information to participate in matters for consideration by the committee, including time required out of session
- Treat other Members of the Committee fairly and consistently, with proper regard for their rights and obligations;

- Comply with requests from the Minister; and
- Comply with any relevant legislative, industrial, policy and administrative requirements of the Department

5.3 Confidentiality

- 5.3.1 All correspondence, deliberations, decisions and advice of the Committee are confidential.
- 5.3.2 It is the responsibility of each Member and Observers to ensure that they protect this confidentiality at all times.
- 5.3.3 If any doubt, Members and Observers must seek the advice of the Chair.
- 5.3.4 Former Members or Observers of the Committee will not, without the express approval of the Minister, expose any document or other information obtained while a Member or Observer.

5.4. Conflict of interest

- 5.4.1. Where a Member or Observer has any direct or indirect interest in any matter of business before the Committee, which may be construed as providing personal financial or other gain to the Member or Observer; or furthering the interests of personal relationships, political activities, or personal beliefs of that Member or Observer; that interest must be declared to the Committee.
- 5.4.2. Where a Member or Observer so declares a conflict of interest, the Chair may:
- request the Committee to determine how the declaration of conflict of interest should be dealt with;
 - refuse the Member or Observer the right to speak to the business;
 - refuse the Member the right to vote on that business; or
 - require the Member or Observer to withdraw from a meeting for the period of discussion and resolution of that business.
- 5.4.3. All declared conflict of interests, and the decisions of the Chair under Clause
- 5.4.4. Must be recorded in the minutes of the meeting.

5.5. Grievances

- 5.5.1. Members should initially attempt to resolve the grievance themselves by discussing the problem, and its impact upon them directly with the person involved.
- 5.5.2. If action under clause 6.5.1 is unsuccessful, Members should raise their grievance with the Chair who will record the grievance and the actions taken.
- 5.5.3. Where the Chair is unable to resolve the issue within 30 days, the Chair may refer the grievance to the Minister for resolution.
- 5.5.4. When resolving grievances, consideration must be given to the Terms of Reference of the Committee and the relevant legislative, industrial, policy and administrative requirements of the Department.

6. Business operations

6.1. General meetings

- 6.1.1. Subject to any directions by the Minister, and necessary amendment due to reasonable causes, formal general meetings of the Committee will be conducted at a time and venue to be determined and advised by the Committee. It is expected that the Committee will avail itself of accessible communication tools to enable it to fulfil its functions.
- 6.1.2. Not less than two meetings are to be held each calendar year.
- 6.1.3. In the absence of the Chair at any meeting of the Committee, the Members present will appoint one of the attending Members to preside at that meeting.
- 6.1.4. Members may not nominate proxies to attend meetings in their absence.

6.2. Special meetings

- 6.2.1. The Minister may direct, or the Committee may elect to conduct special meetings, if circumstances or the nature of business is urgent or extraordinary.

6.3. Meeting agenda

- 6.3.1. The Chair should cause to be circulated not less than one week prior to a general meeting, an agenda setting out the business before the Committee.

6.4. Conduct of meetings

- 6.4.1. Meetings will be conducted in accordance with accepted procedures and in accordance with rulings of the Chair.

6.5. Meeting minutes

- 6.5.1. Minutes of the meeting specifying each item of business discussed; summarising essential items of discussion; and recording the decisions reached or advice resolved will be circulated to Members as soon as practicable after each meeting. The minutes will be confirmed at the subsequent meeting of the Committee.
- 6.5.2. A summary of the major issues discussed at each meeting will be sent by the Chair to the Minister, on behalf of the Committee, as soon as practicable after each meeting.

6.6. Quorum

- 6.6.1. A quorum of the Committee is four (4) Members and the Chair.
- 6.6.2. In the absence of a quorum, Members may conduct discussions and develop positions

6.7. Voting

- 6.7.1. Items of business considered by the Committee will normally be determined by consensus.
- 6.7.2. Significant dissention or disagreement and alternative points of view will be represented in any advice provided to the Minister, if requested. However if agreement is not possible, or an issue needs to be determined by voting, the Committee's decision will be that which receives the majority of votes of the Members present and voting.
- 6.7.3. The Chair of the meeting does not have the right to vote.
- 6.7.4. No other person at a meeting, other than a Member, has the right to vote.

6.8. Correspondence

- 6.8.1. The Committee is to be made aware of correspondence, both received and sent by Committee, at the general meetings.
- 6.8.2. Members of the Committee should communicate issues to the Committee by completing the "Issue Pro-forma", or by submitting issues to the Committee's Executive Officer.
- 6.8.3. Correspondence conveying the Committee's advice to the Minister or the Department will be completed as soon as practicable after the meeting at which that advice was resolved.

7. Financial arrangements

7.1. Funding:

- 7.1.1. The Committee and its activities in providing advice to the Minister will be funded by the Department.

7.2. Expenses

- 7.2.2. Members will be paid in accordance with the sitting fee schedule.

8. Secretariat servicing

- 8.1 The Department will provide secretariat and executive support services to the Committee, and will in consultation with the Chair:
 - organise meetings;
 - prepare meeting agenda;
 - prepare and circulate any background, discussion or options papers for Committee meetings;
 - prepare meeting minutes; and
 - Maintain files and records of meetings.
 - Compile responses from Members

b) The current members and when they were appointed:

Name	Appointed
Dr Stephen Cutter (Chair)	2004
Dr Alexandra Hesford	2011
Dr Brooke Rankmore	2018
Mr Peter Phillips	2020
Ms Romey Carey	2019
Mr Keith Christensen	2011
Mr Peter King	2020

- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide..
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** Nil
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** One meeting occurred from 1 July 2019 to 30 June 2020.

Aquarium Fishery Management Advisory Committee

- a) **The Terms of Reference, if changed from last year:** No change to last year’s Terms of Reference
- b) **The current members and when they were appointed:**

Name
Mr Rik Buckworth (Chair)
Mr Anthony Simms
Mr Daniel Kimberley
Mr David Wilson
Mr Jaime Beard
Mr Jason Fowler (resigned 26 May 2020)
Mr Ryan Donnelly
Ms Roxsean Edwards

- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** \$913.76
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** One meeting occurred from 1 July 2019 to 30 June 2020.

Barkly Research Advisory Committee

- a) **The Terms of Reference, if changed from last year:** No change to last year’s Terms of Reference
- b) **The current members and when they were appointed:**

Name	Appointed
Mr Ben McGlynn (Chair)	2018
Miss Jane Douglas	Ex-Officio (Ongoing)
Mr Michael Johnson	2018
Mr Peter Raleigh	2018
Ms Katherine Warby	2020
Ms Mary Vaughan	2020
Mr Nathan Mura	2020
Mr Chris Keane	Resigned 2019

- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** Nil
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** One meeting occurred from 1 July 2019 to 30 June 2020.

Barramundi Fishery Management Advisory Committee

- a) **The Terms of Reference, if changed from last year:** No change to last year's Terms of Reference
- b) **The current members and when they were appointed:** The Committee is currently not active; currently in the process of reactivating it.
- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** Nil
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** No meeting occurred from 1 July 2019 to 30 June 2020.

Coastal Line Fishery Management Advisory Committee

- a) **The Terms of Reference, if changed from last year:** No change to last year's Terms of Reference
- b) **The current members and when they were appointed:**

Name	Appointed
Mr Cameron Dixon (Chair)	June 2017
Mr Andrew Tipungwuti	February 2019
Mr David Ciaravolo	June 2017
Mr Denis Sten	June 2017
Mr Grant Rubock	June 2017
Mr John Christopherson	June 2017
Mr John Harrison	June 2017
Mr Lloyd Beck	June 2017
Sargent Sergeant Paul Faustmann	June 2017

- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** \$5808.89
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** Two meetings occurred from 1 July 2019 to 30 June 2020.

Katherine Pastoral Industry Advisory Committee

- a) **The Terms of Reference, if changed from last year:** No change to last year's Terms of Reference
- b) **The current members and when they were appointed:**

Name	Appointed
Mr Jay Mohr-Bell (Chair)	January 2012
Mr Alan Andrews	January 2016
Mr James Beale	May 2018
Mr Keith Holzwart	Prior 2007
Mr Sam McBean	May 2018
Mr Steve Petty	Prior 2007
Mr Will Evans	NTLEA representative
Ms Helen Armstrong	April 2009
Ms Alison Haines	CDU representative
Ms Lisa Dyer	January 2013

- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** \$652.00
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** Two meetings occurred from 1 July 2019 to 30 June 2020.

Mining Board / Mining Advisory Committee

- a) **The Terms of Reference, if changed from last year:** No change to last year's Terms of Reference
- b) **The current members and when they were appointed:** The Committee was not operating in the reporting period.
- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** Nil
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** No meetings occurred from 1 July 2019 to 30 June 2020.

Northern Territory Fishing Industry Research and Development Fund Advisory Committee

- a) **The Terms of Reference, if changed from last year:** Not Applicable
- b) **The current members and when they were appointed:** No members currently appointed.
- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** Nil
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** No meetings occurred from 1 July 2019 to 30 June 2020.

Northern Territory Mud Crab Fishery Management Advisory Committee

- a) **The Terms of Reference, if changed from last year:** No change to last year's Terms of Reference
- b) **The current members and when they were appointed:**

Name
Mr Bryan McDonald
Mr Chris Calogeras
Mr David Ciaravolo
Mr John Christophersen
Mr Lloyd Beck
Mr Rohan Soulsby
Mr Sherwood Thorbjornsen
Sergeant Andrew Hocking

- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** \$3073.94
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** One meeting occurred from 1 July 2019 to 30 June 2020.

Northern Territory Pearling Industry Advisory Committee

- a) **The Terms of Reference, if changed from last year:** No change to last year's Terms of Reference
- b) **The current members and when they were appointed:**

Name
Mr Ian Curnow (Chair)
Mr Allan Garraway
Mr Glenn Schipp
Mr James Paspaley
Mr Mark Garraway
Mr Murray Barton
Mr Sascha Engelter
Mr Tony Thiel

- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** Nil
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** One meeting occurred from 1 July 2019 to 30 June 2020.

Northern Territory Mines and Cattle Interaction Working Group

- a) **The Terms of Reference, if changed from last year:** No change to last year's Terms of Reference
- b) **The current members and when they were appointed:** This Working Group has not met. No formal arrangement.
- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** Nil
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** No meetings occurred from 1 July 2019 to 30 June 2020.

Offshore Snapper Fisheries Advisory Committee

- a) **The Terms of Reference, if changed from last year:** No change to last year's Terms of Reference
- b) **The current members and when they were appointed:**

Name	Appointed
Mr Brett McCallum (Chair)	May 2018
Mr Adrian Meder	May 2018
Mr Brian Tipungwuti	May 2018
Mr Clayton Nelson	May 2018
Mr David Ciaravolo	May 2018
Mr Dennis Sten	May 2018
Mr Horst Fischer	May 2018
Mr John Christophersen	May 2018
Mr Rob Fish	May 2018
Mr William Passey	May 2018
Ms Katherine Winchester (Permanent observer)	May 2018

- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** \$5983.73
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** One meeting occurred from 1 July 2019 to 30 June 2020.

Offshore Net and Line Advisory Group

- a) **The Terms of Reference, if changed from last year:** No change to last year's Terms of Reference
- b) **The current members and when they were appointed:**

Name
One independent chair
Four industry members/observers
Three public interest (two x environmental, retail) members
Four professional representatives (NLC, NTSC, AFANT, NTFGIA)
Three NTPS (compliance, manager, scientist)

- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** \$3122.48
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** One meeting occurred from 1 July 2019 to 30 June 2020.

Recreational Fishing Advisory Committee

- a) **The Terms of Reference, if changed from last year:**

Purpose:

The purpose of the RFAC is to provide high level strategic advice to Government regarding future directions for recreational fishing development in the Northern Territory. That will include (but not be limited to) advice regarding:

- delivery of priority objectives in the Recreational Fishing Development Plan 2012-2022;
- Significant issues affecting the future of recreational fishing in the Northern Territory (for example the development of Marine Protected Areas)
- Significant matters of public policy that may impact or benefit the future of recreational fishing in the Northern Territory (for example the development of Marine Protected Areas)
- Any other matter referred to them for consideration by the Minister for Fisheries.

Membership:

The Minister will appoint an independent Chair to oversee the operation of RFAC, reviewed annually (or sooner at the discretion of the Minister).

Having regard to appropriate diversity and equal opportunity, up to eleven members (not inclusive of the Chair) may be appointed to the RFAC, with:

- Provision for the president (or nominated committee member) from each of the Amateur Fishermen's Association of the Northern Territory and the Northern Territory Guided Fishing Industry Association. Provision for up to nine additional members who, collectively, cover the broad diversity of recreational fishing interests across all aspects of the activity in the Northern Territory (including from regional and remote areas).

The Minister may also direct the Department of Primary Industries and Resources (DPIR) to nominate an *ex-officio* member to the RFAC, that member being an appropriate member from the Fisheries Division, to ensure high level expertise is available to the committee in discharge of duties under this Terms of Reference.

DPIR will furnish the RFAC with an appropriate level of Secretariat support.

Membership will be granted by Ministerial appointment. Terms of membership will be for a maximum of three years. Membership terms may be of 1-3 years duration to ensure continuity of core membership. Ideally the turnover of members at any one time should be between 3-5 members. Attendance by proxy representatives is to be approved prior to meetings by the Chair. Members who do not attend three consecutive meetings may have their membership reviewed.

A Quorum will exist if half plus one of the RFAC members are available to meet on a scheduled day.

The Minister may nominate an observer to attend the meetings of the RFAC at any time. The Executive Officers of both AFANT and the NTGFIA will be appointed as permanent observers. Any other observers and/or other experts may be invited to attend meetings from time-to-time with the approval of the Chair.

Procedures and meeting arrangements

1. Schedule of meetings

- a) Generally, two meetings will be held each year with additional meetings scheduled on an as-needs-be basis.
- b) The Minister may opt to schedule additional or specific meetings at any time, or seek advice from the committee out-of-session, if advice of an urgent or specific nature is required
- c) Meetings will typically be held in Darwin but may be held regionally where appropriate.
- d) A schedule of forward meeting dates for the next calendar year will be prepared and agreed by the Committee at the last scheduled meeting each year.

2. Meeting preparations

- a) A draft agenda is to be prepared by the Secretary and forwarded to members three weeks prior to meetings for any additional input and making clear the location and timing of the upcoming meeting.
- b) Agenda item background papers may be prepared with the Chair's approval and forwarded to the Secretary to enable distribution to members two weeks prior to meetings.
- c) Where members nominate agenda items but do not provide an agenda paper, the Chair may instruct the member to prepare a background paper on the issue to ensure all members are able to fully consider the matter in advance of the meeting at which discussion is scheduled.

3. Conduct of meetings

- a) Final agendas that clearly stipulate required outcomes from each item will be prepared and are to be accepted as first order of business at meetings.
- b) Matters addressed are to be resolved by consensus and where agreement cannot be reached, the respective views of various members will be recorded.
- c) Members will operate by an appropriately endorsed set of rules/norms formulated and adopted at the first meeting of the RFAC and reviewed every three years or on instruction of the Minister.
- d) Resolutions will be made on matters considered and recorded for agreement by members. Where possible, this is to be completed during the course of the meeting. Where this is not possible, a draft resolution is to be forwarded to all members within ten working days. Urgent matters will be decided at meetings, or where this is not possible, by direct contact with members.
- e) A maximum of four observers may attend meetings but observers will not be permitted to address the meeting. Approval for their attendance must be requested in advance and will be subject to the Chair's discretion. Observers may be asked to leave the meeting at any time.

4. Minutes/reporting

- a) A Chair's Summary of discussions will be prepared immediately after each meeting of the RFAC and provided to the Minister as a reasonable communique within 5 days of the meeting date, and subsequent to endorsement by members. Once approved by the Minister the communique should be made publicly available.
- b) Formal Minutes of each meeting will be prepared by the Secretary and forwarded to members within ten working days after each meeting. Members should respond with suggested amendments or additions, or agreement, within a further ten working days of receipt.
- c) Reporting will operate on exception; lack of response to either of the above will be taken as support.
- d) Final minutes will be formally accepted at the next meeting.
- e) At the completion of each financial year, the RFAC will provide an annual report of activity to the Minister, including a statement of accounts against use of public funds to provide for operation of the committee.

b) The current members and when they were appointed:

Name	Appointed
Mr Richard Stevens	May 2016
Mr Alex Julius	May 2016
Mr Dick Perry	May 2016
Mr Mark Spain	May 2016
Mr Rohan Short	May 2016
Mr Ronald Voukolos	May 2016
Mr Scott Hallett	May 2016
Mr Steve Thomas	May 2016
Mr Warren de With	May 2016
Ms Kirsten Noble	May 2016
Ms Roxsean Edwards - AFANT and NTGIA Eos	May 2016

- c) The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) The itemised total cost incurred by the Board during the 2019-20 financial year:** \$3646.69
- e) The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** One meeting occurred from 1 July 2019 to 30 June 2020.

Veterinary Board of the Northern Territory

a) The Terms of Reference, if changed from last year: Not Applicable

b) The current members and when they were appointed:

Name	Appointed
Dr Susanne Fitzpatrick (Chair)	2020
Dr Ian Martin Gurry	2018
Ms Marion Irene Davey	2019
Dr Megan Pickering	2020
Dr Sarah VanDerstelt	2018

- c) The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) The itemised total cost incurred by the Board during the 2019-20 financial year:** \$4790.37¹
- e) The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** Four meetings occurred from 1 July 2019 to 30 June 2020.

¹ The 31 March 2020 figure for the cost incurred by the Veterinary Board of the NT was reported incorrectly, and as such the total should have stated \$3 850.37.

Zoonosis and Environmental Pathogens Committee

- a) **The Terms of Reference, if changed from last year:** No change to last year's Terms of Reference
- b) **The current members and when they were appointed:** No formal appointments. Position based in agencies, and invited guests to meetings.

Name
Department of Health
Head of Surveillance CDC
Director CDC
Snr Medical Entomologist
Operations Manager Entomology
Principal Medical Advisor
Enteric Epidemiologist
Chief Health Officer
Supervising Pathologist
ABL Project Officer CDC
Department of Industry, Tourism and Trade
Chief Veterinary Officer
Principal Veterinary Virologist and OIC BVL
Senior Veterinary Pathologist

- c) **The total remuneration paid to each Board member during the 2019-20 financial year:** This level of information is not appropriate to provide.
- d) **The itemised total cost incurred by the Board during the 2019-20 financial year:** Nil
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 30 June 2020:** No meetings occurred from 1 July 2019 to 30 June 2020.

REVIEWS AND INQUIRIES

43. Details of all reviews and inquiries completed or commenced during the 2019/20 financial year, also providing the following information:

- a) The Terms of Reference
- b) The criteria for selection of all panel members
- c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
- d) The cost of the review/inquiry
- e) How the information was/is accumulated to contribute to the review/inquiry
- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
- g) If not completed when this is expected

Title	Mine Safety Regulatory Activities in the Northern Territory
(a) Terms of Reference	<p>The purpose of the review is to examine the current arrangements within NT Government for the regulation of mine safety in the Northern Territory.</p> <p>The review should:</p> <ul style="list-style-type: none"> • describe the current mine safety regulatory framework, which includes the <i>Work Health and Safety (National Uniform Legislation) Act 2012</i> and the <i>Mining Management Act 2001</i>; • identify gaps or overlaps in the existing framework; • recommend options for improvements within the current regulatory framework that includes implementation, resourcing and increased coordination between agencies; • identify other regulatory models that may be effective in the Northern Territory; and • develop a consultation model for government as part of the assessment of options put forward. Consultation to include the mining industry, relevant union bodies, and other organisations as required
(b) Criterial	Consultant who has considerable experience in the area of mine safety and who previously held the statutory role of State Mining Engineer
(c) Person undertaking review	<p>State Residence: Western Australia</p> <p>Qualification: 45 years in mining and regulatory activities. Previously held the statutory role of State Mining Engineer Western Australia, Principal OH&S Inspector Mines/Inspector of Mines Western Australia</p>
(d) Cost of Review	\$27 240.17
(e) Contribution	The report summarises the regulatory roles with respect to mine safety in the two key agencies, and provides options on how the regulatory framework can be improved
(f) Current Status	Not Completed
(g) Expected Completion	January 2021

WORKPLACE HEALTH AND SAFETY

44. Please provide the number, nature and cost of reportable safety issues for the period beginning 1 July 2019 and ending 30 June 2020.

Nature	Number	Cost
Serious Laceration	1	\$568.99
Total		\$568.99

- Costs for workers compensations (included cost incurred by incidents) are paid by Gallagher Bassett from December 2017. The agency is paying an annual premium to Gallagher Bassett.

45. Please detail the number of stress related matters and claims for the period beginning 1 July 2019 and ending 30 June 2020.

The Department of Primary Industry and Resources had one stress-related matter and claim for the reporting period of 1 July 2019 to 30 June 2020.

REGIONAL OFFICES

46. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2019/20 financial year. What are the locations for which they are responsible?

The administrative effort required to provide all outcomes achieved in the 2019-20 financial year has been determined to be excessive, and would result in undue diversion of resources from service delivery. As such the department has provided a response incorporating region, number of staff, expenditure and broad functions. The Department of Primary Industry and Resources had the following staff located in regional offices as at Pay Period 26 (24 June 2020):

Location	Output Group	Functions	Staff Numbers	Appropriated Funding (\$)	External Funding (\$)	Total (\$)
Alice Springs	Agribusiness Development	Facilitate the development of new agribusinesses in the Territory and support industry partners with information and services to mitigate investment risk, build capacity and develop new export markets for Territory produce. Australian Government funding is provided for the On-Farm Emergency Water Infrastructure Rebate Scheme.	0.92	72.43	2 098 478.05	2 098 550.48
Alice Springs	Research Farms	Provide specialist facilities, land and people to facilitate the delivery of research, development and extension programs that underpin the development of environmentally sound agricultural production systems.	4.5	678 088.90	0	678 088.90
Alice Springs	Plant & Industries Development	Undertake research, development and extension programs in partnership with industry to secure sustainable and profitable development across the agriculture, horticulture and forestry sectors. Provide support for the development of Aboriginal-led forest enterprises.	2.3	250 779.96	0	250 779.96
Alice Springs	Livestock Industries Development	Undertake research, development and extension programs, in partnership with industry, to secure sustainable and profitable development across the Territory cattle and buffalo industries. Provide support for the development of Aboriginal-led pastoral enterprises.	4.32	481 630.54	0	481 630.54

Location	Output Group	Functions	Staff Numbers	Appropriated Funding (\$)	External Funding (\$)	Total (\$)
Alice Springs	Biosecurity & Animal Welfare	<p>Underpin and enhance market access for agricultural products and support sustainable economic development within the Territory by excluding, eradicating and effectively managing plant pest and animal disease risks to the economy.</p> <p>Effective chemical management and investigation of residues in agricultural production to protect food safety and enhance consumer confidence in Territory produce.</p> <p>Work with stakeholders to respond to animal cruelty complaints and ensure best practice animal welfare standards are adhered to within the Territory.</p> <p>Provide research, extension and diagnostic functions including detection and response to new incursions, advice on treatment and control options to stakeholders as well as pest and disease management research.</p> <p>Provide water testing services for government and private sector clients.</p>	6.88	914 010.25	0	914 010.25
Alice Springs	Mining Operations Management	Advance development of the NT's mineral resources in accordance with best-practice environment standards. Regulate mining activities under the <i>Mining Management Act 2001</i> and administer rehabilitation securities.	4	349 506.27	0	349 506.27

Location	Output Group	Functions	Staff Numbers	Appropriated Funding (\$)	External Funding (\$)	Total (\$)
Alice Springs	Resource Industry Development	Support resource exploration through the acquisition, management and delivery of geoscience information to industry. Promote pre-competitive data and exploration opportunities and facilitate development to increase the Territory's competitiveness in growing the mineral and petroleum industries. Manage statutory industry reporting of exploration and production, and provide access to reports and drill core samples.	10.9	1 768 540.29	0	1 768 540.29
Alice Springs	Corporate Services	Provide a range of corporate and governance services to support the agency's functions.	3.31	754 023.68	0	754 023.68
				5 196 652.32	2 098 478.05	7 295 130.37

Location	Output Group	Functions	Staff Numbers	Appropriated Funding (\$)	External Funding (\$)	Total (\$)
Katherine	Research Farms	Provide specialist facilities, land and people to facilitate the delivery of research, development and extension programs that underpin the development of environmentally sound agricultural production systems.	8.5	1 417 077.18	0	1 417 077.18
Katherine	Livestock Industries Development	Undertake research, development and extension programs, in partnership with industry, to secure sustainable and profitable development across the Territory cattle and buffalo industries. Provide support for the development of Aboriginal-led pastoral enterprises.	6	883 668.56	352 440.17	1 236 108.73
Katherine	Plant and Industries Development	Undertake research, development and extension programs in partnership with industry to secure sustainable and profitable development across the agriculture, horticulture and forestry sectors. Provide support for the development of Aboriginal-led forest enterprises.	6.5	569 380.67	90 197.42	659 578.09

Location	Output Group	Functions	Staff Numbers	Appropriated Funding (\$)	External Funding (\$)	Total (\$)
Katherine	Biosecurity & Animal Welfare	<p>Underpin and enhance market access for agricultural products and support sustainable economic development within the Territory by excluding, eradicating and effectively managing plant pest and animal disease risks to the economy.</p> <p>Effective chemical management and investigation of residues in agricultural production to protect food safety and enhance consumer confidence in Territory produce.</p> <p>Work with stakeholders to respond to animal cruelty complaints and ensure best practice animal welfare standards are adhered to within the Territory.</p> <p>Provide research, extension and diagnostic functions including detection and response to new incursions, advice on treatment and control options to stakeholders as well as pest and disease management research.</p> <p>Provide water testing services for government and private sector clients.</p>	4.2	725 265.47	0	725 265.47
Katherine	Corporate Services	Provide a range of corporate and governance services to support the agency's functions.	2	505 527.52	0	505 527.52
				4 100 919.40	442 637.59	4 543 556.99

Location	Output Group	Functions	Staff Numbers	Appropriated Funding (\$)	External Funding (\$)	Total (\$)
Tennant Creek	Biosecurity & Animal Welfare	<p>Underpin and enhance market access for agricultural products and support sustainable economic development within the Territory by excluding, eradicating and effectively managing plant pest and animal disease risks to the economy.</p> <p>Effective chemical management and investigation of residues in agricultural production to protect food safety and enhance consumer confidence in Territory produce.</p> <p>Work with stakeholders to respond to animal cruelty complaints and ensure best practice animal welfare standards are adhered to within the Territory.</p> <p>Provide research, extension and diagnostic functions including detection and response to new incursions, advice on treatment and control options to stakeholders as well as pest and disease management research.</p> <p>Provide water testing services for government and private sector clients.</p>	1.9	381 896.51	0	381 896.51
Tennant Creek	Livestock Industries Development	Undertake research, development and extension programs, in partnership with industry, to secure sustainable and profitable development across the Territory cattle and buffalo industries. Provide support for the development of Aboriginal-led pastoral enterprises.	2	209 195.68		209 195.68
Tennant Creek	Corporate Services	Provide a range of corporate and governance services to support the agency's functions.	1	117 339.20	0	117 339.20
				708 431.39	0	708 431.39