

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mrs Finocchiaro to the Minister for Health, for all agencies falling under the Minister's portfolio responsibilities:

AGENCY ADMINISTRATION

Note 1:

We have submitted similar questions to those below in past years prior to the Estimates Committee Hearings. Although it appears there will not be any Estimates Committee Hearings this year; we are submitting these questions in the interests of accountability and continuity, to enable the comparison of agency information across years.

Note 2:

If there is to be a Whole of Government response to any of the questions, it would be appreciated if these are referred early to the Minister responsible to enable a response within the same timeframe as the remainder of the questions.

Note 3:

My Office would be very grateful if the question could be inserted at the beginning of each answer.

STAFFING

1. **Please provide details for the following staffing questions as at 30 June 2019, and as at 31 March 2020:**
 - a) **How many staff were employed in the following categories:**
 - i. **Full time equivalent**
 - ii. **Permanent part time contract**
 - iii. **Contract**
 - b) **Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 30 June 2019, as at 31 March 2020, and as a percentage of the Agency total employment as at 31 March 2020 (all classifications);**
 - c) **Please advise the number of frontline staff as FTE as at 31 March 2020 and as a percentage of the Agency total employment (all classifications).**

1(a)(i) Full time equivalent

Agency Name	30 June 2019 Pay period 26	31 March 2020 Pay period 19
Department of Health	846.84	526.68
Top End Health Service	4612.25	4729.05
Central Australia Health Service	1866.25	1889.09
Total FTE	7325.34	7144.82

(a)(ii) Permanent part time contract

Agency Name	30 June 2019 Pay period 26	31 March 2020 Pay period 19
Department of Health	46.04	26.77
Top End Health Service	440.34	461.74
Central Australia Health Service	144.83	129.70
Total FTE	631.21	618.21

(a)(iii) Contract

Agency Name	30 June 2019 Pay period 26	31 March 2020 Pay period 19
Department of Health	233.57	176.57
Top End Health Service	1685.73	1645.45
Central Australia Health Service	650.65	661.80
Total FTE	2569.95	2483.82

Please note in relation to the response for 1(a):

- The calculation of paid FTE is based on the comparison between what employees are expected to receive and the salary actually paid for the fortnight.
- Values provided in Question 1(a)(ii) Permanent part time contract, and Question 1(a)(iii) Contract, are included in the response to Question 1(a)(i) Full Time Equivalent.

1(b)

A whole-of-government response to Question 1(b) will be provided by the Minister for Public Employment.

1(c) Frontline staff

Agency Name	30 June 2019 Pay period 26	31 March 2020 Pay period 19
Department of Health	345.51	231.99
Top End Health Service	3483.06	3597.89
Central Australia Health Service	1366.99	1388.53
Total FTE	5195.56	5218.41
Total Agency by FTE	7325.34	7144.82
% Frontline of Total FTE	70.93 %	73.04 %

2. Please advise, in each category:
- a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2019 and as at 31 March 2020
- b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2019 and as at 31 March 2020

2(a)

Agency Name	30 June 2019 Pay period 26 Executive	30 June 2019 Pay period 26 Temporary	31 March 2020 Pay period 19 Executive	31 March 2020 Pay period 19 Temporary
Department of Health	24.90	208.67	17.75	158.82
Top End Health Service	13.00	1672.73	11.00	1634.45
Central Australia Health Service	5.00	645.65	4.50	657.30
Total FTE	42.90	2527.05	33.25	2450.57

2(b)

Classification Stream	Classification Level	30 June 2019 Pay period 26	31 March 2020 Pay period 19
Administrative	AO1	0.54	0.54
Administrative	AO2	82.22	66.98
Administrative	AO3	92.42	84.01
Administrative	AO4	51.16	47.48
Administrative	AO492	3.65	2.7
Administrative	AO496	1	1
Administrative	AO5	20.56	25.46
Administrative	AO6	22.04	19
Administrative	AO7	13.12	14.2
Administrative	ICS	0	0
Administrative	SAO1	9.62	8
Administrative	SAO2	6	2.8
Administrative	SBA	4.52	9.19
Administrative	TNC	10.4	11.33
Administrative	Sub Total	317.25	292.69
Apprentices	AQ3SA	0.77	0
Apprentices	AQ4SA	1.47	0.6
Apprentices	AQF3A	0	0.79
Apprentices	Sub Total	2.24	1.39
Executive	EO1C	12.25	9.25
Executive	EO2C	19.65	14
Executive	EO3C	5	5
Executive	EO4C	4	3

Executive	EO5C	1	1
Executive	EO6C	1	1
Executive	Sub Total	42.9	33.25
ATSI Health Practitioners	AHP1	0	2.31
ATSI Health Practitioners	AHP2	0	1
ATSI Health Practitioners	AHP4	0	1
ATSI Health Practitioners	ATP23	6.78	5.25
ATSI Health Practitioners	ATP3	1	0.8
ATSI Health Practitioners	ATP4	8.5	5.8
ATSI Health Practitioners	ATP5	4.6	5.86
ATSI Health Practitioners	ATP6	0	1
ATSI Health Practitioners	Sub Total	20.88	23.02
Nursing	N1	3.63	2.18
Nursing	N1F	0	
Nursing	N1R	8	5.74
Nursing	N2	193.04	174.17
Nursing	N2F	0	
Nursing	N2R	195.84	157.21
Nursing	N2RF	0	
Nursing	N3	6.47	8.96
Nursing	N3R	19.83	24.59
Nursing	N4	21.38	18.65
Nursing	N4R	83.46	76.75
Nursing	N5	10.79	10.34
Nursing	N5R	39.08	38.39
Nursing	N6	2	4
Nursing	N6R	5	4
Nursing	N7	1	1
Nursing	N8	1	1
Nursing	Sub Total	590.52	526.98
Medical	CMO	0.42	
Medical	DEN	4	1
Medical	DM	1	
Medical	FEL	11.8	13.3
Medical	HMO	5.39	4.76
Medical	MA	1	1
Medical	RDM	1	2
Medical	REG	179.35	187.43
Medical	RG	11.64	9.38
Medical	RGT	12.15	13.08
Medical	RMA	5.66	4.9
Medical	RMO	188.89	184.3
Medical	RMP	12.29	10.32
Medical	RREG	13.53	8.07
Medical	SC	119.58	122.59

Medical	SD	2	1.6
Medical	SHMO	14.65	13
Medical	SPHM	4.49	0.75
Medical	SREG	59.02	60.54
Medical	SRG	7.25	8.91
Medical	SRMO	36.96	25.5
Medical	SRMP	25.47	20.7
Medical	SRREG	1	2.6
Medical	SSA	1	1
Medical	SSC	108.67	114.98
Medical	SSPH	0	3
Medical	Sub Total	828.21	814.71
Physical	PH2	17.27	13.09
Physical	PH2R	36.4	49.81
Physical	PH3	24.52	27.15
Physical	PH3R	99.22	104.93
Physical	PH4	0.62	0.72
Physical	PH4R	2	5.52
Physical	PH5	18.84	39.52
Physical	PH7R	2	1
Physical	Sub Total	200.87	241.74
Professional	P1	44.45	45.9
Professional	P1T	1	1
Professional	P2	113.33	88.69
Professional	P3	30.92	28.98
Professional	SP1	7.98	6.9
Professional	SP2	1.6	1.54
Professional Total	Sub Total	199.28	173.01
Technical	T1	19.67	14.45
Technical	T1R	0	4
Technical	T2	38.15	34.36
Technical	T2R	1	
Technical	T3	5	4.89
Technical	T4	3.9	1
Technical	T6	0	1
Technical	Sub Total	67.72	59.7
Total NT Health	Total	2269.87	2166.49

3. For the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020 how many staff:

- a) Resigned
- b) Were made redundant
- c) Were terminated

	At 30 June 2019	01 July 2019 to 31 March 2020
3(a) Resigned	1092	866
3(b) Made Redundant	30	17
3(c) Were terminated	25	13

4. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?

	At 30 June 2019	1 July 2019 to 31 March 2020
Unattached*	1326	986
Categorised as redeployees^	30	17

*Definition of unattached – any FTE who is an ongoing employee (Employment Status = P) but does not have a nominal position.

^Definition of redeployee – any employee who is declared surplus to the requirements of the Agency (S41 Public Sector Employment and Management Act 1993)

5. How many staff were categorized as supernumerary for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?

	As at 30 June 2019	From 1 July 2019 to 31 March 2020
Categorised as SUPN	1774.51	1802.86

Note: Definition of supernumerary – position has not been established in PIPS therefore the employee can only be held against it temporarily.

6. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?

To calculate the staff numbers and the duration of employment is too administratively onerous due to the viability of arrangements for agency staff. To undertake this task would result in undue diversion of resources from service delivery.

In the Department of Health, labour hire was used to meet short-term skill-specific service delivery requirements. Across the Top End Health Service and Central Australia Health Service, labour hire provided for medical and nursing staff across Hospitals, Mental Health and Primary Health Care services. Total costs are included in the below table:

Agency Name	1 July 2018 – 30 June 2019	1 July 2019 – 31 March 2020
Department of Health	\$1,150,478	\$925,718
Top End Health Service	\$39,135,285	\$20,340,598
Central Australia Health Service	\$21,491,188	\$16,622,464

* Labour hire costs includes nursing, medical, specialist medical, rotators and other labour hire.

Note: A review of the methodology of data collection was undertaken and inadequacies were identified compared with last year's response to this question. As a result of this, data collection methodology has been improved to provide better interrogation of data results.

7. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?

Providing a FTE figure for locums is administratively excessively time consuming to collate.

Locums were employed during the two reporting periods for varying periods ranging from one week to six months across a range of regions, program areas and professions for various reasons, including covering long service leave, emergency personal leave, professional development including sabbaticals, temporary transfers, vacant positions and holiday periods (Christmas and New Year).

There are continued efforts by the Top End and Central Australia Health Services to attract, recruit and retain a suitably qualified health/medical workforce to reduce the need for locums

Agency Name	Full financial year ending 30 June 2019	1 July 2019 to 31 March 2020
Top End Health Service	\$12.6 million	\$9.2 million
Central Australia Health Service	\$6.68 million	\$5.45 million

*Note: data includes Labour Hire Medical, and excludes Visiting Medical Officers

8. **How many positions had Special Measures applied when advertised for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?**

	1 July 2018 to 30 June 2019	1 July 2019 to 31 March 2020
Positions advertised with Special Measures applied*	1239	900

Note: NT Health has a mandatory special measures plan in place for all positions advertised.

9. **How many positions that had Special Measures applied, as referred to in the question above, had to be re-advertised due to the initial process not securing suitable candidates?**

To calculate the number of positions that were re-advertised due to the initial process not securing a suitable candidate is too administratively onerous due to the variability of information captured by the eRecruit system. To undertake this task would result in undue diversion of resources from service delivery.

10. **How many grievances have arisen as a direct result of the Special Measures program since 1 July 2019? Of these, how many remain unresolved?**

A whole-of-government response to Question 10 will be provided by the Minister for Public Employment

OUTSOURCING

11. **For the period beginning 1 July 2019 and ending 31 March 2020, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2020/21? If so, provide details.**

For the reporting period 1 July 2019 to 31 March 2020:

Alice Springs Hospital and Central Australia Mental Health Services

Alice Springs Hospital and Central Australia Mental Health Services outsourced services related to clinical report writing, clinical supervision and Human Resource and Probity consultancy services, which is expected to continue in 2020-21.

Katherine Hospital – Computed Topography (CT) Service

A Computed Topography (CT) service in Katherine is operated by a private diagnostic firm out of Katherine Hospital. This allows services to be provided within the hospital where they were previously conducted at an external site by the service provider.

Katherine Hospital – Renal Dialysis

Renal Dialysis is provided by private provider *Fresenius*, on a price per treatment arrangement in a purpose built facility off Katherine Hospital. This has been in place since 2014, with a seven year service agreement which is expected to go back out to tender in early 2021.

Clinical Coding, Auditing and Education at Royal Darwin Hospital

A contract was awarded for Clinical Coding, Auditing and Education at Royal Darwin Hospital in 2019-20. These services were provided on site at RDH in 2019-20, however in response to the COVID-19 border closures a new contract has been awarded to facilitate remote service delivery to ensure the continuation of the program in 2020-21.

Top End Mental Health Service

Since May 2017, Top End Mental Health Service has operated a five bed supported accommodation facility in Darwin. Other mental health supported accommodation services in the Top End are operated within the local sector and Top End Mental Health Service is currently working with the Department of Health in order to transition the service to the NGO sector.

Cleaning

A contract was awarded in August 2018 for ongoing high access cleaning and external windows cleaning at Palmerston Regional Hospital due to the specialised equipment required to complete these tasks. It was not economically viable to purchase equipment and recruit staff to perform this specialised cleaning. There have been 2 high cleans and cleaning of external windows at PRH since the contract was awarded (31 March 2019 and 2 October 2019). This is expected to continue in 2020-21.

Patient Inter-Hospital Road Transport Service between PRH and RDH

A contract for the provision of Patient Inter-Hospital Road Transport Service between Royal Darwin Hospital and Palmerston Regional Hospital was executed with CareFlight Limited on 28 March 2018 for 3 years (with two, 12-month extension options). The vehicles and equipment required are specialised and the transfers are time critical, requiring suitably qualified Patient Transport Officers to be available 24 hours 7 days a week. This contract continues in 2020-21.

LEGAL EXPENSES

- 12. What has been the expenditure on legal advice or related expenses for the financial year 2019/20? Provide details on:**
- a) The matter(s) (designate which ones are finalised and which ones are ongoing)**
 - b) The amount paid by matter**
 - c) The amount paid to each outside legal firm or barrister engaged**

12 (a) & (b) The scope of the question is too broad and encompasses a very large number of matters handled by private legal firms, government lawyers, including prosecutions and advice given by the Office of the Parliamentary Counsel. Providing details in relation to some legal matters has the potential to prejudice the interests of the Territory and other parties.

12 (c)

NT Health	Intrastate Solicitor	Interstate Solicitor	Intrastate Barrister	Interstate Barrister	Total
	\$27 326	\$32 321	\$38 407	\$198 566	\$296 620

PROCUREMENT / CONSULTANCIES

13. For the period beginning 1 July 2019 and ending 31 March 2020, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:

- a) Purpose**
- b) Cost**
- c) Person or entity engaged**
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)**
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy**
- f) Outcomes or key performance indicators for the report or consultancy**
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken**

For the period 1 July 2019 to 31 March 2020:

- a) Refer to table Below
- b) Refer to table below
- c) Refer to table below
- d) Refer to table below
- e) Nil
- f) The amount of administrative effort required to respond is excessive and would result in undue diversion of resources from service delivery.
- g) Refer to table below

CENTRAL AUSTRALIA HEALTH SERVICE

Purpose (a)	Cost (b)	Person or Entity (c)	Principal Place of Business (d)	Tender or Quote Invited (g)
Provision of Infection Control Space Planner to Include Gap Analysis, Report and an Audit of 10 Store Rooms	\$2,998	Intraspace Pty Ltd	Melbourne, Vic	Y
Provision of Commercial Consultancy Services, Probity Conflicts and General Commercial Advice	\$7,525	The Trustee for Jaksa Family Trust Discretionary Trading Trust	Unley SA	Y
TOTAL	\$10,523			

TOP END HEALTH SERVICE

Purpose (a)	Cost (b)	Person or Entity (c)	Principal Place of Business (d)	Tender or Quote Invited (g)
Reviews of Rapid Assessment and planning unit in RPU and Hospital in the Home - Lorraine Brennan Centre and Royal Darwin Hospital.	\$58,187	Deloitte	Melbourne, Vic	Y
Change Management consulting	\$8,400	Lisa Houghton	Nightcliff, NT	Y
RDPH Cyclotron Whole of Life Costing. To include operations at 3 days a week, general operating costs for the facility, initial and ongoing licencing costs, ongoing staff training, qualification, validation and documentation for a Cyclotron facility and decommissioning costs for the facility.	\$113,307	Paxton Partners	Melbourne, Vic	Y
Technical assistance in the development of the scope of requirements for tender D19-0075, Interstate Jet transfers.	\$5,720	Techsafe Aviation Pty Ltd	Brisbane Airport, QLD	Y
HR investigation East Arnhem	\$17,445	CJ Consulting	Darwin	N
Review and advice on governance arrangements, policies	\$29,500	The Alpha Curcis Group	Langwarrin, Vic	Y

and procedures in line with Australian Commission on Safety & Quality in Health Care standard 1.				
TOTAL	\$232,559			

DEPARTMENT OF HEALTH

Purpose (a)	Cost (b)	Person or Entity (c)	Principal Place of Business (d)	Tender or Quote Invited (g)
Provision of Clinical Leadership, Planning and Strategic Advice	\$91,409	Australis Health Advisory	Mosman Park, WA	Y
Review of Work Practices and Restrictive Duty Arrangements for Surgeons, Obstetricians and Gynaecologists in NT Health	\$29,746	David AK Waters	Geelong, Vic	Y
Consultancy to Assist with Organisational Change and Realignment of Strategic Focus and governance	\$46,725	JC Consult	Darwin	Y
Provision of National Disability Insurance Scheme (NDIS) and Northern Territory Government (NTG) Workers Screening Capability	\$32,577	KPMG, Australia	Darwin	Y
NT Maternal Early Childhood Sustained Home - Visiting (MECSH) Evaluation	\$454,545	Menzies School of Health and Research	Darwin	Y
Provision of Consultancy to Assist with NT Health Reform Initiatives	\$15,000	Lisa J Byrne	South Perth, WA	Y
Provision of Workforce Planning and Medical Advisor to METC	\$29,418	Australis Health Advisory	Mosman Park, WA	Y
Innovation and Research Team Organisational Review	\$2,550	Raelene Helen Burke	Darwin, NT,	N
Provision of Aboriginal Health Practitioners Structure Review	\$10,000	Mercer Consulting	Adelaide SA	N

Provision of Advice for NT Health Sepsis Kills Program	\$11,417	Clinical Excellence Commission	Haymarket, NSW	N
Provision of NT Health Hospital Cost Review	\$77,506	Paxton Partners	Richmond, Vic	Y
Consultancy for Travel and Logistics Review - Phase One Statement of Requirements	\$75,700	Paxton Partners	Richmond, Vic	Y
Evaluate Alcohol Action Initiatives Program	\$37,636	Ian Crundall	Winnellie, NT	Y
Review of People Organisation and Culture Structure	\$1,762	Raelene Helen Burke	Darwin, NT,	N
Total	\$915,991			

14. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the period beginning 1 July 2019 and ending 31 March 2020. Outline the tasks performed.

There was no expenditure in NT Health for Hawker Britton or associated entities for the period beginning 1 July 2019 and ending 31 March 2020.

15. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?

36 contracts and tenders were awarded to businesses identified as Territory Enterprises for the period 1 July 2019 to 31 March 2020. This includes procurements with an estimated value of \$15 000 (GST inclusive) or more.

The amount of administrative effort required to provide detailed descriptions of work being undertaken under each contract is excessive and would result in undue diversion of resources from service delivery.

16. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the period beginning 1 July 2019 and ending 31 March 2020? Detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.

66 contracts were awarded to businesses identified as non-Territory Enterprises for the period beginning 1 July 2019 and ending 31 March 2020. This includes procurements with an estimated value of \$15 000 (GST inclusive) or more.

The amount of administrative effort required to provide detailed descriptions of work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender is excessive and

would result in undue diversion of resources from service delivery.

- 17. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period beginning 1 July 2019 and ending 31 March 2020?**

During the reporting period from 1 July 2019 to 31 March 2020, **16** public quotations were approved as follows:

Tier	No. of Quotations
Tier 3 (\$100,000 - \$500,000)	4
Tier 4 (\$500,000 - \$5,000,000)	10
Tier 5 (\$5,000,000 +)	2
Total	16

- 18. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period beginning 1 July 2019 and ending 31 March 2020?**

During the reporting period from 1 July 2019 to 31 March 2020, **13** Certificates of Exemption were approved as follows:

Tier	No. of Quotations
Tier 3 (\$100,000 - \$500,000)	4
Tier 4 (\$500,000 - \$5,000,000)	8
Tier 5 (\$5,000,000 +)	1
Total	13

- 19. For each instance identified in the question above, where a public quotation process was not undertaken, including for Certificates of Exemption:**
- What is the description of the goods and services contracted?**
 - What is the value of the goods and services contracted?**
 - What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?**
 - Who recommended the course of action in c) above?**
 - Who approved the course of action in c) above?**
- Please see below table
 - Please see below table
 - Please see below table
 - Nil
 - Please see below table

Description of Goods and Services (a)	Total contract value (b)	Reason for Exemption (c)	Position title for delegate (e)
A19-0010 Alice Springs - Lease - Department of Health Residential Accommodation. (Tier 5)	\$18,640,000	Other	Chief Procurement Officer
D18-0312 Provision of Supply, Servicing and Consumables for an Immunohistochemistry platform for a Period of 60 Months (Tier 4)	\$1,125,102	This is a Sole Supply Situation as Roche are the only provider for this service and equipment.	Director Supply Chain Management, Contracting and Grants Governance
D19-0204 All Centres - Consultancy - National Hospital Cost Data Collection (NHCDC) Costing Services for a Period of 24 Months (Tier 4)	\$318,797 *	Standardisation of supplies Supplier setup the NT costing system and is intimately familiar with the nuances of NT data and what is required to use this data for costing. Supplier is well placed to efficiently implement these changes.	Chief Procurement Officer
D19-0105 All Centres - Supply and Delivery of Consumables to suit the Diabetes Control Analyser (DCA) Vantage for a Period of 36 Months (Tier 4)	\$572,957	Supplies available from limited or single source A public process is not considered appropriate because consumables required must suit the DCA Point of Care analysers that are situated in remote health centres.	Director Supply Chain Management, Contracting and Grants Governance
D19-0087 Darwin - Supply of Molecular Testing System, Maintenance and Consumables for a Period of 36 Months (Tier 4)	\$518,854	Standardisation of supplies or single source Upgrade to the existing equipment. Ongoing Maintenance and consumables	Chief Procurement Officer
D19-0180 All Centres - Provision of NT Health Open Disclosures Program for a Period of 24 Months (Tier 4)	\$114,188 *	Supplies available from limited or single source Limited providers of this material due to the unique subject matter. Expertise required to deliver a suitable product	Director Supply Chain Management, Contracting and Grants Governance
D19-0197 All Centres - Supply and Delivery of	\$1,611,497	Standardisation - Supplies available from limited or single source	Director Supply Chain Management,

Abbott i-STAT Analysers and Consumables for a Period of 36 Months (<i>Tier 4</i>)		Standardisation will assist with operator familiarity of the equipment, reduce operator-training costs for staff, standardisation of all required consumables, and allow for the coordination of routine servicing and maintenance.	Contracting and Grants Governance
A19-0003 All Centres - Supply and Delivery of Zoll Defibrillators and Consumables for a Period of 36 Months (<i>Tier 4</i>)	\$1,452,644	This is a Sole Supply Situation as ZOLL are the only provider for this service and equipment.	Director Supply Chain Management, Contracting and Grants Governance
D19-0166 Top End Health Service (TEHS) - Provision of Executive Leadership Development Program for a Period of 12 Months (<i>Tier 4</i>)	\$495,000 *	Supplies available from limited or single source. Across Government Contract D16-0047 for Accredited and Non Accredited training for Executive Leadership, panel members cannot deliver the requirement in its entirety. The requirement is of a specialist nature with providers having to demonstrate success in improving executive performance in a health setting.	Chief Procurement Officer
Q19-0353 Alice Springs Hospital - Supply, Delivery, Installation and Commissioning of Vivid IQ Ultrasound (<i>Tier 3</i>)	\$119,240	Standardisation of supplies	Chief Procurement Officer
Q19-0486 Alice Springs - Supply Delivery Installation and Commissioning of two (2) Dual Basin Pass Through Endoscope Reprocessor (<i>Tier 3</i>)	\$267,093	Standardisation of supplies Medivators endoscopic reprocessor is compatible with the existing equipment	Chief Procurement Officer
Q19-0544 Alice Springs - Supply Delivery Installation and Commissioning of One Laparoscopic Surgery Imaging Equipment / Tower and Two Sterilisable Cameras (<i>Tier 3</i>)	\$138,906	Standardisation of supplies Existing equipment in place at the Alice Springs Hospital and procuring another Olympus tower, will standardise the equipment, and create cost efficiencies as staff are trained and familiar with its use and all accessories are interchangeable	A/Director Strategic Procurement

Q19-0538 Alice Springs - Supply Delivery and Installation of one Photocoagulation Laser and Accessories (Tier 3)	\$92,309 **	Standardisation of supplies The preference is to maintain standardisation of equipment across the DoH.	A/Director Strategic Procurement
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*Three Procurements underwent a Tier 4 process as there are no appropriate conditions of contract available in the Tier 3 Request for Quotation suite

**One Procurement underwent a Tier 3 process as there are no appropriate conditions of contract available in the Tier 2 Request for Quotation suite. This Procurement underwent a Tier 3 process however it was awarded for a value below \$100 000.

20. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2020.

A total of 103 corporate credit cards are held across NT Health. Refer to the table below for details of corporate credit cardholders by NT Health entity, classification code and position title.

NTG Corporate Credit Cardholders with their Classification code as at 31 March 2020			
Entity	Classification Code	Position	Total
Department of Health	AO2	Administrative Officer	1
	AO3	Personal Assistant	1
	AO4	Administrative Officer	3
		Business Support Officer	1
		Executive Assistant	1
		Ministerial Liaison Officer	1
		Research Officer	1
		Workforce Development Officer	1
	AO5	Executive Officer	1
	AO6	System Administrator	1
		Executive Assistant	1
	AO7	Logistics Officer	1
		Stakeholder Engagement Manager	1
	N7	Nursing Director	1
	P3	Resource Management Librarian	1
	SAO1	Executive Officer	1
Manager Supply Chain Reform		1	
SAO2	General Manager	1	
SP1	Library Director	1	
SP2	Director Disaster Response	1	
SSC	Medical Director	1	
Department of Health Total			23
Top End Health Service	AO2	Administrative Officer	3
	AO3	Administrative Officer	13
		Divisional Support Officer	1

		Communications Officer	1
		Recruitment Officer	1
		Records Officer	1
		Purchasing Officer	3
	A04	Business Support Officer	3
		Data Manager	1
		District Supply Manager	1
		Executive Assistant	1
		Grants Administration Officer	1
		Logistics Officer	1
		Officer Manager	1
		Procurement Officer	1
		Project Support Officer	1
		Recruitment Officer	1
		Staff Accommodation Manager	1
		Supply Manager	1
		Team Leader	2
	A05	Acquisitions Officer	1
		Executive Officer	1
		Finance Officer	2
		Manager	1
		Operations Coordinator	1
		Project Support Officer	1
	A06	Executive Officer	2
		Resource Coordinator	1
		Team Leader	1
	A07	Workforce Consultant	1
	P3	Librarian	1
	SP1	Library Director	1
	T4	Technical Officer	1
Top End Health Service Total			54
Central Australia Health Service	A02	Administrative Officer	2
	A03	Accounts Officer	1
		Administrative Officer	5
		Executive Assistant	1
	A04	Administrative Officer	2
		Administrative Supervisor	1
		Business Support Officer	1
		Executive Assistant	1
		Inventory manager	1
		Procurement Officer	1
		Team Leader	1
	A05	Administration Coordinator	3
Operations Manager		1	
A06	Business Manager	1	
A07	Supply Manager	1	
P3	Librarian	1	
SP1	Director Library	1	
T2	Therapy Assistant	1	
Central Australia Health Service Total			26
Total NT Health NTG Corporate Credit Card			103

FOCUS GROUPS / POLLING / SURVEYS

- 21. Please detail expenditure during the period beginning 1 July 2019 and ending 31 March 2020 on opinion polls and focus groups, including costs and entities that conducted the work.**

Nil

- 22. Please provide copies of the surveys identified in the question above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period beginning 1 July 2019 and ending 31 March 2020**

Nil

COMMUNICATIONS AND MARKETING

- 23. Please detail expenditure on advertising and communications during the period beginning 1 July 2019 and ending 31 March 2020. For each advertisement for which an expense was incurred:**
- a) What was the purpose / description of the advertisement?**
 - b) Who was the advertisement placed with, i.e. media outlet, newspaper, and television station or similar?**
 - c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?**
 - d) Were tenders or expressions of interest called? If not, why not?**

23(a) to (c)

A response has not been provided to the questions as the task is too administratively onerous and to do so and would result in undue diversion of resources from service delivery. A partial response is therefore provided per below.

Total expenditure on advertising and communications for the period 1 July 2019 and ending 31 March 2020 for NT Health was \$445 830.60.

During this period a number of marketing campaigns were run including COVID-19 health messages and Melioidosis.

(d) Tenders or expressions of interest were not called for projects included in the expenditure reported for the period 1 July 2019 to 31 March 2020 as all projects were within Tier 1 procurement guidelines.

TRAVEL

24. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period beginning 1 July 2019 and ending 31 March 2020 broken down to:
- a) International travel
 - b) Interstate travel
 - c) Intrastate travel

a) International travel

\$19 293 - Department of Health and Top End Health Service, *excluding* training related expenses.

\$337 589- funded by the Australian Government for the Department of Health National Critical Care and Trauma Response Centre (NCCTRC), *including* training related expenses.

No international travel was undertaken by Central Australia Health Service staff during the reporting period.

b) Interstate travel

\$688 370 - Department of Health (including NCCTRC), Top End Health Service and Central Australia Health Service, *excluding* training related expenses.

c) Intrastate travel

\$3 556 928 - Department of Health (including NCCTRC), Top End Health Service and Central Australia Health Service, *excluding* training related expenses.

During the period 1 July 2019 to 31 March 2020, a total of \$814 215 was expended on training related costs across Department of Health (including NCCTRC), Top End Health Service and Central Australia Health Service, noting that these costs include international, interstate and intrastate travel related costs.

Total expenditure for travel is provided only, with the amount of administrative effort required to provide itemised details of travel related costs too onerous, and would result in undue diversion of resources from service delivery.

25. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.

International Travel – Department of Health and Top End Health Service – NT Government Funded

(excluding training related expenses and excluding National Critical Care and Trauma Response Centre which is provided separately)

Date from	Date to	Traveller	Destination	Reason for Travel	Total travel cost to 31/03/2020
08/07/2019	08/07/2019	Chief Executive	Dili	Attend Timor-Leste and NT Ministerial Forum	1457.55
14/07/2019	19/07/2019	Executive Director, Strategy Policy and Planning	Singapore	Undertake the ANZSOG Designing Public Policies and Programs Module	564.92
19/08/2019	24/08/2019	Chief Operating Officer, Top End Health Service	Christchurch, New Zealand	Scoping visit of the Canterbury Health System and the West Coast District Health Board	2383.67
20/08/2019	24/08/2019	Director Ambulatory Service	Christchurch, New Zealand	Scoping visit of the Canterbury Health System and the West Coast District Health Board	1450.80
20/08/2019	24/08/2019	Director of Nursing, Royal Darwin and Palmerston Hospitals	Christchurch, New Zealand	Scoping visit of the Canterbury Health System and the West Coast District Health Board	1335.94
29/09/2019	26/10/2019	Epidemiologist	Dili	Surveillance Training, Research Opportunities and National Guidelines for Communicable disease control	886.06
23/10/2019	27/10/2019	Chief Executive	China	Reaching South	3173.35
23/10/2019	23/10/2019	Director Executive Services	China	Reaching South	2425.44
23/11/2019	30/11/2019	Executive Director, Strategy Policy and Planning	Wellington, New Zealand	Attend intensive study block ANZSOG	1964.91
13/12/2019	11/01/2020	Epidemiologist	Dili	Assist in the STRONG Timor-	673.66

				Leste project	
01/02/2020	05/02/2020	Chief Operating Officer, Top End Health Service	Wellington, New Zealand	ANZSOG Deputy Chief Executive Officers, Leaders Program	2,865.26
06/03/2020	07/03/2020	Epidemiologist	Dili	Surveillance training and research opportunity for National Guidelines for communicable disease control	111.66
				TOTAL	\$19,293.22

International Travel – National Critical Care and Trauma Response Centre – Australian Government Funded

(Including training related travel costs)

Date from	Date to	Traveller	Destination	Reason for Travel	Total travel cost to 31/03/2020
18/07/2019	29/07/2019	International Participant	Darwin	EMTCC Training	4,215.08
19/07/2019	28/07/2019	International Participant	Darwin	EMTCC Training	5,289.88
19/07/2019	28/07/2019	International Participant	Darwin	EMTCC Training	5,035.90
19/07/2019	27/07/2019	International Participant	Darwin	EMTCC Training	3,039.45
19/07/2019	29/07/2019	International Faculty	Darwin	EMTCC Training	5,982.54
20/07/2019	30/07/2019	International Participant	Darwin	EMTCC Training	3,612.28
20/07/2019	28/07/2019	International Participant	Darwin	EMTCC Training	4,014.01
20/07/2019	27/07/2019	International Participant	Darwin	EMTCC Training	2,369.48
20/07/2019	27/07/2019	International Participant	Darwin	EMTCC Training	3,026.60
20/07/2019	27/07/2019	International Participant	Darwin	EMTCC Training	2,220.00
20/07/2019	27/07/2019	International Participant	Darwin	EMTCC Training	2,773.87
20/07/2019	27/07/2019	International Participant	Darwin	EMTCC Training	2,521.83
20/07/2019	27/07/2019	International Participant	Darwin	EMTCC Training	2,598.74
20/07/2019	27/07/2019	International Participant	Darwin	EMTCC Training	4,163.07
20/07/2019	27/07/2019	International Participant	Darwin	EMTCC Training	2,315.00
24/07/2019	29/07/2019	International Faculty	Darwin	EMTCC Training	2,399.53

10/08/2019	15/08/2019	International Participant	Darwin	AUSMAT TM Refresher Course	2,423.53
27/08/2019	30/08/2019	Director Nursing	Auckland	HIG Learning Set CS06	1,899.32
27/08/2019	28/08/2019	International Faculty	Fiji	MiMMS Fiji	620.68
27/08/2019	28/08/2019	International Faculty	Fiji	MiMMS Fiji	477.68
27/08/2019	28/08/2019	International Faculty	Fiji	MiMMS Fiji	549.68
27/08/2019	28/08/2019	International Faculty	Fiji	MiMMS Fiji	513.68
27/08/2019	28/08/2019	International Faculty	Fiji	MiMMS Fiji	477.68
28/08/2019	28/08/2019	International Faculty	Nadi	MiMMS Fiji	113.00
31/08/2019	08/09/2019	AUSMAT Logistician, NTPFES	Auckland	Logistics Training to NZMAT	1,569.04
20/09/2019	28/09/2019	International Faculty	Darwin	AUSMAT STCR	2,391.94
21/09/2019	01/10/2019	Director, Disaster Response & Preparedness, NCCTRC	Barbados	WHO verification of Barbados EMT	9,215.89
21/09/2019	01/10/2019	Executive Director NCCTRC	Barbados	WHO verification of Barbados EMT	26,087.73
21/09/2019	27/09/2019	Pharmacist, NCCTRC	Abu Dhabi	International Pharmaceutical Federation Congress	3,821.49
21/09/2019	28/09/2019	International Faculty	Darwin	AUSMAT STCR	2,520.49
22/09/2019	29/09/2019	International Faculty	Darwin	AUSMAT STCR	2,115.80
22/09/2019	29/09/2019	International Participant	Darwin	AUSMAT STCR	3,257.38
22/09/2019	29/09/2019	International Participant	Darwin	AUSMAT STCR	3,108.48
22/09/2019	28/09/2019	International Participant	Darwin	AUSMAT STCR	3,220.33
27/09/2019	04/10/2019	International Faculty	Vanuatu	MiMMS ADV	5,063.15
27/09/2019	04/10/2019	International Faculty	Vanuatu	MiMMS ADV	4,491.35
28/09/2019	04/10/2019	AUSMAT Doctor, DoH	Vanuatu	MiMMS ADV	4,581.89
28/09/2019	04/10/2019	Director Nursing NCCTRC	Vanuatu	MiMMS ADV	4,581.89
28/09/2019	04/10/2019	Nurse Education Consultant NCCTRC	Vanuatu	MiMMS ADV	4,581.89
28/09/2019	05/10/2019	International Faculty	Vanuatu	MiMMS ADV	3,476.74
28/09/2019	05/10/2019	International Faculty	Vanuatu	MiMMS ADV	2,222.40
28/09/2019	03/10/2019	International Participant	Vanuatu	MiMMS ADV	250.00

28/09/2019	03/10/2019	International Participant	Vanuatu	MiMMS ADV	250.00
28/09/2019	03/10/2019	International Participant	Vanuatu	MiMMS ADV	400.00
28/09/2019	03/10/2019	International Participant	Vanuatu	MiMMS ADV	400.00
28/09/2019	28/09/2019	International Faculty	Vanuatu	MiMMS ADV	250.00
29/09/2019	03/10/2019	International Participant	Vanuatu	MiMMS ADV	250.00
30/09/2019	03/10/2019	International Participant	Vanuatu	MiMMS ADV	300.00
11/10/2019	17/10/2019	International Participant	Darwin	HMiMMS Training	2,478.95
12/10/2019	17/10/2019	International Participant	Darwin	HMiMMS Training	2,780.65
13/11/2019	14/11/2019	AUSMAT Logistician, NTPFES	Samoa	Deployment	858.72
13/11/2019	14/11/2019	AUSMAT Logistician, NTPFES	Samoa	Deployment	1,027.72
15/11/2019	25/11/2019	International Participant	Darwin	EMT workshop	4,008.10
15/11/2019	25/11/2019	International Participant	Darwin	EMT workshop	4,008.10
15/11/2019	25/11/2019	International Participant	Darwin	EMT workshop	4,008.10
15/11/2019	25/11/2019	International Participant	Darwin	EMT workshop	4,008.10
16/11/2019	23/11/2019	International Faculty	Solomon Islands	MiMMS ADV	4,877.02
17/11/2019	23/11/2019	Medical Director NCCTRC	Solomon Islands	MiMMS ADV	5,010.46
17/11/2019	23/11/2019	AUSMAT Doctor, DoH	Solomon Islands	MiMMS ADV	3,712.94
17/11/2019	23/11/2019	Nurse Education Consultant NCCTRC	Solomon Islands	MiMMS ADV	3,675.74
17/11/2019	22/11/2019	Education Manager, NCCTRC	Solomon Islands	MiMMS ADV	2,505.07
17/11/2019	24/11/2019	International Participant	Darwin	Commonwealth EMT workshop	2,649.48
17/11/2019	24/11/2019	International Participant	Darwin	Commonwealth EMT workshop	2,665.78
17/11/2019	23/11/2019	International Faculty	Solomon Islands	MiMMS ADV	4,417.74
17/11/2019	23/11/2019	International Faculty	Solomon Islands	MiMMS ADV	4,417.74
17/11/2019	23/11/2019	International Faculty	Solomon Islands	MiMMS ADV	4,123.34
24/11/2019	29/11/2019	Director, Disaster Response & Preparedness, NCCTRC	Thailand	ASEAN ACMM AHEIC	938.83
24/11/2019	30/11/2019	Director Medical Disaster NCCTRC	Thailand	ASEAN ACMM Health Emergencies Impact Assessment course	567.31
25/11/2019	30/11/2019	Director Nursing NCCTRC	Thailand	ASEAN ACMM AHEIC	1,097.04

9/12/2019	13/12/2019	Director Nursing NCCTRC	Thailand	RCG UN-CMCoord fifth annual session	3,005.51
14/12/2019	19/12/2019	AUSMAT Logistician, NTPFES	Thailand	AUSMAT INSARAG Asia Pacific Regional Earthquake response exercise	3,761.16
14/12/2019	19/12/2019	Interstate AUSMAT member	Thailand	INSARAG Asia Pacific Regional Earthquake response exercise	2,351.95
14/12/2019	18/12/2019	Interstate AUSMAT member	Thailand	INSARAG Asia Pacific Regional Earthquake response exercise	2,602.81
14/12/2019	19/12/2019	Interstate AUSMAT member	Thailand	INSARAG Asia Pacific Regional Earthquake response exercise	2,089.96
31/01/2020	19/02/2020	Trauma Nurse, NCCTRC	Darwin	Deployment Coronavirus	363.55
31/01/2020	24/02/2020	AUSMAT Logistician, NTPFES	Darwin	Deployment Coronavirus	363.55
31/01/2020	19/02/2020	Interstate AUSMAT member	Darwin	Deployment Coronavirus	575.46
31/01/2020	19/02/2020	Interstate AUSMAT member	Darwin	Deployment Coronavirus	509.46
31/01/2020	19/02/2020	Interstate AUSMAT member	Darwin	Deployment Coronavirus	465.47
31/01/2020	19/02/2020	Interstate AUSMAT member	Darwin	Deployment Coronavirus	445.47
31/01/2020	17/02/2020	Interstate AUSMAT member	Darwin	Deployment Coronavirus	344.96
31/01/2020	19/02/2020	Interstate AUSMAT member	Darwin	Deployment Coronavirus	344.96
01/02/2020	09/02/2020	Director, Disaster Response & Preparedness, NCCTRC	Geneva	Humanitarian Networks and Partnership week	19,421.64
01/02/2020	19/02/2020	Interstate AUSMAT member	Darwin	Deployment Coronavirus	625.31
04/02/2020	08/02/2020	International Participant	Darwin	Foundation Supervisor Workshop	1,237.96
05/02/2020	06/02/2020	Research Coordinator NCCTRC	Timor	Coronavirus	1,808.00
05/02/2020	06/02/2020	AUSMAT Logistician, NTPFES	Timor	Coronavirus	1,808.00
05/02/2020	11/02/2020	Executive Director NCCTRC	Geneva	Humanitarian Networks and Partnership week	20,050.36

08/02/2020	02/05/2020	Interstate Faculty	Samoa	Recovery process post Deployment - measles outbreak.	6,900.00
08/02/2020	26/03/2020	Interstate Faculty	Samoa	Recovery process post Deployment - measles outbreak.	4,539.80
17/02/2020	20/02/2020	Interstate AUSMAT member	Japan	AUSMAT Tokyo Deployment	1,009.87
17/02/2020	20/02/2020	Interstate AUSMAT member	Japan	AUSMAT Tokyo Deployment	2,065.51
17/02/2020	20/02/2020	Interstate AUSMAT member	Japan	AUSMAT Tokyo Deployment	901.23
17/02/2020	20/02/2020	Interstate AUSMAT member	Japan	AUSMAT Tokyo Deployment	901.23
17/02/2020	20/02/2020	Interstate AUSMAT member	Japan	AUSMAT Tokyo Deployment	920.62
17/02/2020	20/02/2020	Interstate AUSMAT member	Japan	AUSMAT Tokyo Deployment	901.23
17/02/2020	20/02/2020	Interstate AUSMAT member	Japan	AUSMAT Tokyo Deployment	843.42
17/02/2020	20/02/2020	Interstate AUSMAT member	Japan	AUSMAT Tokyo Deployment	881.32
17/02/2020	25/02/2020	Interstate AUSMAT member	Japan	AUSMAT Tokyo Deployment	1,503.55
17/02/2020	20/02/2020	Interstate AUSMAT member	Japan	AUSMAT Tokyo Deployment	881.32
17/02/2020	20/02/2020	Interstate AUSMAT member	Japan	AUSMAT Tokyo Deployment	672.48
18/02/2020	20/02/2020	Interstate AUSMAT member	Japan	AUSMAT Tokyo Deployment	683.50
18/02/2020	20/02/2020	Education Manager, NCCTRC	Japan	AUSMAT Tokyo Deployment	1,566.87

18/02/2020	20/02/2020	Interstate AUSMAT member	Japan	AUSMAT Tokyo Deployment	1,566.87
18/02/2020	20/02/2020	Interstate AUSMAT member	Japan	AUSMAT Tokyo Deployment	1,566.87
18/02/2020	20/02/2020	AUSMAT Logistician, NTPFES	Japan	AUSMAT Tokyo Deployment	1,566.87
20/02/2020	20/02/2020	Interstate AUSMAT member	Darwin	Deployment Coronavirus	1,419.28
24/02/2020	28/02/2020	Interstate Faculty	Port Moresby	MIMMS	3,418.74
24/02/2020	28/02/2020	Nurse Education Consultant NCCTRC	Port Moresby	MIMMS	3,338.70
24/02/2020	28/02/2020	Director of Trauma NCCTRC	Port Moresby	MIMMS	2,942.09
24/02/2020	28/02/2020	International Faculty	Port Moresby	MIMMS	2,969.96
24/02/2020	28/02/2020	International Faculty	Port Moresby	MIMMS	2,969.96
24/02/2020	28/02/2020	International Faculty	Port Moresby	MIMMS	2,969.96
24/02/2020	28/02/2020	International Faculty	Port Moresby	MIMMS	3,183.16
24/02/2020	28/02/2020	International Faculty	Port Moresby	MIMMS	2,464.12
25/02/2020	01/03/2020	Medical Director NCCTRC	Fiji	Scoping visit	4,967.93
				TOTAL	\$337,589.32

- 26. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period beginning 1 July 2019 and ending 31 March 2020.**

Nil.

HOSPITALITY / FUNCTIONS AND EVENTS

- 27. Please provide full details of all public service hospitality provided for the period beginning 1 July 2019 and ending 31 March 2020. In relation to each occasion on which official hospitality was undertaken:**

- a) What was the purpose of the hospitality?**
- b) How many guests attended?**
- c) How many Ministers attended?**
- d) How many Ministerial staff attended?**
- e) How many MLAs attended?**
- f) How many Public Sector employees attended?**
- g) What was the total cost incurred?**

- a) Refer table A below for details.
- b) Administrative effort required to respond is excessive and would result in undue administrative diversion of resources from service delivery.
- c) 22 July 2019 - Welcome Dinner WHO EMT Coordination Cell Training Workshop – Minister Fyles
20 August 2019 - NT Disability Services and Inclusion Awards Launch – Minister Fyles
26 August 2019 - Palmerston Regional Hospital 1 year Anniversary – Minister Fyles
30 August 2019 - NT Health Workforce Strategy 2019-2022 Launch – Minister Fyles
13 September 2019 - Aboriginal and Torres Strait Islander Excellence Awards – Minister Fyles
21 October 2019 - Top End Health Service BreastScreenNT 25th Anniversary – Minister Fyles
2 November 2019 - NT Disability Services and Inclusion Awards – Minister Fyles
12 November 2019 - Pirlangimpi Renal Room Opening – Minister Fyles
19 November 2019 - Leading the Way Middle Managers Graduation – Minister Fyles
4 December 2019 - Workshop - Benefits and opportunities of an NT system for the collection and coordination of information on suicide and self-harm – Minister Fyles
24 February 2020 - Top End Health Service Allied Health Leadership Lunch and Learn – Minister Fyles
5 March 2020 - 2019 NT Health Excellence Awards – Minister Fyles
- d) In most cases one staff member attended, depending on the nature of the event.
- e) 24 October 2019 – Central Australia Health Service BreastScreenNT 25th Anniversary – Member for Braitling
31 July 2019 – Gapuwiyak Health Centre Handover – Member for Arnhem
- f) Administrative effort required to respond is excessive and would result in undue administrative diversion of resources from service delivery.
- g) \$135 401. Refer to Table A for details.

Table A – detailing purpose of hospitality and total cost incurred for the period beginning 1 July 2019 and ending 31 March 2020:

Purpose of hospitality	Department of Health	Top End Health Service	Central Australia Health Service	Total cost incurred
Awards	2 232	2 885	0	5 117
Meetings/seminars/conferences	32 564	14 689	1 206	48 459
Presentations	9 339	438	3 687	13 464
Training	44 024	620	10 432	55 076
Workshops	9 339	3 839	107	13 285
Grand total	97 498	22 471	15 432	135 401

GRANTS AND DONATIONS

28. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period beginning 1 July 2019 and ending 31 March 2020.

The Chief Nurse and Midwifery Office administer three studies assistance grants, which are awarded to individuals following successful completion of study in the area of nursing and midwifery. The Department of Health Aboriginal Workforce Development offers scholarships to students studying Certificate IV Aboriginal and/or Torres Strait Islander Primary Health Care (Practice). For privacy reasons the recipient details will not be provided however the below table outlines grants allocated during the period 1 July 2019 to 31 March 2020.

In addition, the Department of Health administered a grant to the Central Australia Remote Health Development Services for the provision of a Certificate II Aboriginal and Torres Strait Islander Primary Health Care. The grant payment below was the final instalment registered for the reporting period.

Grant/Scholarship	Number Awarded	Total Value
Mental Health Education Studies Assistance Grant	4	\$11 729
Nursing and Midwifery Studies Assistance Grant	19	\$8309
Nurse Practitioner Scholarships	2	\$5846
Central Australian Remote Health Development Services	1	\$9350
Aboriginal and Torres Strait Islander Health Practitioner Scholarships <i>Note: These scholarships will be managed under the GrantsNT System for scholarships issued for 2021 onwards.</i>	4	\$5500
Total	30	\$40 734

29. Please detail the funds utilised to distribute awards and sponsorships in the period beginning 1 July 2019 and ending 31 March 2020. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2020/21 financial year?

Department of Health

Awards/Sponsorship	Regional office	1 July 2019 to 31 March 2020	2020-21 Estimate
Northern Territory Disability Services Awards	Darwin	\$30 000	\$30 000
Young Achievers Awards – Young Carers Award	Darwin	\$12 820	\$12 820
Aboriginal Medical Services Alliance NT (AMSANT) – Our Health Our Way Conference (sponsorship)	Darwin	\$2 750	nil
NT Aboriginal and Torres Strait islander Health Worker and Practitioner Excellence Awards	Darwin	\$37 530	\$35 000
Sponsorship of Top End Health Service Nursing and Allied Health Research Symposium (Translate Research in to Practice Award)	Darwin	\$250	\$250
NT Health Excellence Awards	Darwin	\$29 743	\$30 000
Total		\$113 093	\$98 070

Central Australia Health Service

Awards	1 July 2019 to 31 March 2020	2020-21 Estimate
Central Australia Health Service Recognition of Service Milestone Awards	\$1345	\$2000
TOTAL	\$1345	\$2000

Top End Health Service

Awards	1 July 2019 to 31 March 2020	2020-21 Estimate
Junior Doctor Research Awards	\$10 000	\$10 000
TOTAL	\$10 000	\$10 000

30. Please detail the amounts paid on grants to non-Government organisations for the period beginning 1 July 2019 and ending 31 March 2020, including to which organisation and the services to be provided?

Refer to table below:

SUM OF DISBURSEMENTS 1 JULY 2019 – 31 MARCH 2020		
ORGANISATION	SERVICE	DISBURSEMENTS 1/7/2019 – 31/03/2020
ABORIGINAL HOSTELS LIMITED	ALYERRE RENAL HOSTEL	425,676.00
ABORIGINAL MEDICAL SERVICES ALLIANCE NORTHERN TERRITORY ABORIGINAL CORPORATION	HEALTHY UNDER 5 KIDS PARTNERING WITH FAMILIES PROGRAM IMPLEMENTATION INTO COMMUNICARE	50,000.00
	MANAGED ALCOHOL PROGRAM PROJECT	75,000.00
	NT ABORIGINAL HEALTH AND WELLBEING	562,500.00
AFL NORTHERN TERRITORY LIMITED	AOD YOUTH DIVERSION - AFL FOR EVERYONE	18,000.00
	GOVE AFL CHAMPIONS	18,000.00
	WADEYE MAGIC FOOTBALL ACADEMY	9,000.00
ALICE SPRINGS TOWN COUNCIL	YOUTH SKATE PARK FESTIVAL	6,000.00
AMITY COMMUNITY SERVICES INC	COUNSELLING, INFORMATION AND EDUCATION	372,953.00
ANGLICARE N.T. LTD.	NORTHERN TERRITORY HOUSING ACCOMMODATION SUPPORT INITIATIVE (NT HASI)	682,188.75
ANYINGINYI HEALTH ABORIGINAL CORPORATION	NT MATERNAL EARLY CHILDHOOD SUSTAINED HOME-VISITING (MECSH) PROGRAM 2018-2023	450,000.00
	REMOTE ALCOHOL & OTHER DRUGS WORKFORCE PROGRAM	304,509.75
ARID LANDS ENVIRONMENT CENTRE INC	AAI 213- MERNE MURDE – GOOD FOOD GARDENS PROJECT	40,000.00
ARLPWE ARTISTS ABORIGINAL CORPORATION	COMMUNITY CULTURAL EDUCATION SITE AND AOD DIVERSION - MURAL ART PROJECT	5,000.00
ARRUWURRA ADMIN SERVICES PTY LTD	CULTURAL CONNECTIVITY PROJECT	30,000.00
ARTBACK NT INCORPORATED	2018 AND 2019 MALANDARRI FESTIVAL	3,000.00
	AAI 216 – BORROLOOLA AND ROBINSON RIVER TREE OF LIFE WOMEN'S HEALING CAMPS	18,000.00
	AAI 217 – BORROLOOLA AND ROBINSON RIVER TREE OF LIFE MEN'S HEALING CAMPS	18,000.00
ARTHRITIS FOUNDATION OF THE NORTHERN TERRITORY INC	ARTHRITIS AND OSTEOPOROSIS NT 2017 - 2022	68,005.00
ASSOCIATION OF ALCOHOL AND OTHER DRUG AGENCIES NT INCORPORATED	ASSOCIATION OF ALCOHOL AND OTHER DRUGS AGENCIES NT INC. PEAK BODY 2019 - 2024	85,121.00
	YOUTH FORUMS AND PROJECT COORDINATOR	171,000.00
ASTHMA FOUNDATION NT INC	ASTHMA INFORMATION, EDUCATION AND SUPPORT	235,756.50
ATYENHENGE-ATHERRE ABORIGINAL CORPORATION	BUSH FITNESS - PROMOTING HEALTH LIFESTYLES	20,000.00
	YOUNG MEN AND WOMEN CULTURE CAMPS	30,000.00
AUSTRALIAN BREASTFEEDING ASSOCIATION	BREASTFEEDING EDUCATION AND SUPPORT	22,242.00
AUSTRALIAN SPORTS MEDICINE FEDERATION LTD	SAFETALKS FOR SPORTS TRAINERS 2019/2020	1,000.00
BARKLY REGION ALCOHOL AND DRUG ABUSE ADVISORY GROUP ABORIGINAL CORPORATION	CONTINUING CARE CO-ORDINATOR SERVICE	112,500.00
	PINANGKARI	17,500.00

	RESIDENTIAL REHABILITATION TREATMENT SERVICE	737,116.00
	TENNANT CREEK SOBERING UP SHELTER VARIATION TO EXTEND OPENING HOURS	624,763.00
BARKLY REGIONAL COUNCIL	ABORIGINAL ENVIRONMENTAL HEALTH PROGRAM	76,597.50
	ALI CURUNG SAFE HOUSE - AOD EDUCATION AND KITCHEN REFURBISHMENT	7,272.72
	BARKLY YOUTH SCHOOL HOLIDAY PROGRAM	45,454.55
	ELLIOTT SAFE HOUSE SUPPORT: DELIVERY OF A FOETAL ALCOHOL SPECTRUM DISORDERS (FASD) AND DOMESTIC VIOLENCE (DV) EDUCATION PROGRAM	5,454.53
	ELLIOTT SPORTS EQUIPMENT	2,727.27
	MULTIMEDIA AND MUSIC WORKSHOPS	20,000.00
	PLAYGROUND ALPURRURULAM	20,000.00
	PLAYGROUND EQUIPMENT FOR ELLIOTT NORTH CAMP	8,181.83
	SAFE HOUSE FOR STRONG WOMEN	30,000.00
BATCHELOR INSTITUTE OF INDIGENOUS TERTIARY EDUCATION	AOD WELLBEING PROGRAM - ESTABLISHING BININJ MENTORS	11,800.00
BELYUEN COMMUNITY GOVERNMENT COUNCIL	BELYUEN CULTURAL ART AND KNOWLEDGE DIGITAL RESOURCES	18,000.00
BEYOND BLUE LIMITED	NT CONTRIBUTION TO BEYOND BLUE 2019 - 2024	42,910.00
BINJARI COMMUNITY ABORIGINAL CORPORATION	BINJARI FOOTY AT BARUNGA FESTIVAL	9,000.00
BORROLOOLA SCHOOL COUNCIL	BORROLOOLA JUNO CENTRE CATTLE PROGRAM	30,000.00
BRIAN DALLISTON	DALY REGION BIKE BUILDING WORKSHOPS	40,000.00
	WURRUMIYANGA BIKE BUILDING WORKSHOP	8,000.00
BUSHMOB ABORIGINAL CORPORATION	OUTREACH - BUSH ADVENTURE THERAPY PROGRAM	320,135.25
	TRAUMA INFORMED CARE SERVICES	95,747.25
	VOLATILE SUBSTANCE ABUSE / ALCOHOL AND OTHER DRUGS TREATMENT SERVICES FOR YOUNG PEOPLE	997,008.75
CANCER COUNCIL OF THE NORTHERN TERRITORY INCORPORATED	CANCER INFORMATION, EDUCATION, SUPPORT, AND OSTOMY SERVICE	248,585.00
	COMMUNITY BREAST CARE NURSE	14,343.00
	SMOKING JUST DON'T START PROGRAM	20,000.00
CANTEEN CREEK OWAITILLA ABORIGINAL CORPORATION	CANTEEN CREEK - AT RISK RESPONSE GROUP AND HARM MINIMISATION DIVERSION PROGRAM	10,000.00
CARERS NT LIMITED	CARE SUPPORT ADVOCACY & INFORMATION SERVICE	78,091.75
	CARERS WEEK 2019 - 2024	20,000.00
CATHOLICCARE NT	A HEALING JOURNEY - WADEYE WOMEN'S GROUP	2,000.00
	COUNSELLING INFORMATION & EDUCATION_URBAN	1,527.28
	COUNSELLING, INFORMATION & EDUCATION_TIWISLAND	252,147.00
	COUNSELLING, INFORMATION & EDUCATION_URBAN	219,317.00
	COUNSELLING, INFORMATION & EDUCATION_WADEYE	126,074.00
	JABIRU YOUNG WOMEN'S TRADITIONAL WEAVING WORKSHOPS	8,000.00
	MILIKAPITI COMMUNITY HEALTH INDICATOR TV DISPLAYS	9,090.91
CENTRAL AUSTRALIAN ABORIGINAL CONGRESS ABORIGINAL CORPORATION	ALTERNATIVES TO CUSTODY AND ALCOHOL AND OTHER DRUGS IN-REACH PROGRAM	141,994.00

	CONTINUING CARE AND CO-ORDINATION SERVICE	310,000.00
	REMOTE PRIMARY HEALTH CARE SERVICES	690,538.00
	RIGHT TRACKS PROGRAM	200,000.00
	SEXUAL HEALTH AND BLOOD BORNE VIRUS PROGRAM	185,773.00
	SOCIAL AND EMOTIONAL WELLBEING LTYENTYE APURTE	43,536.00
	SOCIAL AND EMOTIONAL WELLBEING SUPPORT WORKER ALICE SPRINGS	105,846.00
	UNDER 5'S PROGRAM	164,708.50
CENTRAL AUSTRALIAN REMOTE HEALTH DEVELOPMENT SERVICES LIMITED	CERTIFICATE 1 SKILLS FOR WORK AND VOCATIONAL PATHWAYS	8,500.00
	PROFESSIONAL DEVELOPMENT OF ABORIGINAL HEALTH PRACTITIONER WORKFORCE	236,109.00
CHARLES DARWIN UNIVERSITY	DEVELOPMENT AND DELIVERY MASTER OF PUBLIC HEALTH - AEROMEDICAL RETRIEVAL	48,701.00
CHILDBIRTH EDUCATION ASSOCIATION (ALICE SPRINGS) INCORPORATED	ANTENATAL EDUCATION AND PARENTAL SUPPORT FOR UP TO 18 MONTHS POST BIRTH 2018-2022	46,392.00
CHILDBIRTH EDUCATION ASSOCIATION DARWIN INC	CHILDBIRTH EDUCATION, INFORMATION AND SUPPORT 2017-2022	32,416.00
CLARK, MAYETA	AOD COMMUNITY SHORT FILM PROJECT	10,000.00
COME TALK WITH ME NT INCORPORATED	WORLD SUICIDE PREVENTION DAY WEEK EVENT	4,000.00
CORRUGATED IRON YOUTH ARTS INC	AOD DEMAND REDUCTION - DEADLY HOLIDAY FUN FOR DEADLY YOUNGBALAS	10,000.00
	BUSH CREW PERFORMING ARTS PROGRAM	35,000.00
	URBAN CREW PERFORMING ARTS PROGRAM	45,000.00
COUNCIL FOR ABORIGINAL ALCOHOL PROGRAM SERVICES ABORIGINAL CORPORATION	VSU CONSULTANCY PROGRAM	22,250.00
	YOUTH VSA AND AOD RESIDENTIAL REHABILITATION SERVICE	606,294.00
DANILA DILBA BILURU BUTJI BINNILUTLUM HEALTH SERVICE ABORIGINAL CORPORATION	BAGOT COMMUNITY PRIMARY HEALTH CARE SERVICE	369,315.00
	CONTINUING CARE CO-ORDINATOR SERVICE	300,000.00
	DANILA DILBA BILURU BUTJI BINNILUTLUM HEALTH SERVICE ABORIGINAL CORPORATION - REMOTE ALCOHOL AND OTHER DRUGS WORKFORCE PROGRAM	79,509.75
	MOBILE PRIMARY HEALTH CARE SERVICE	373,120.50
	REMOTE ALCOHOL & OTHER DRUGS WORKFORCE 2018-2022	225,000.00
	YOUTH AOD CARNIVAL	18,502.00
DARWIN COMMUNITY LEGAL SERVICE INC	DISABILITY ADVOCACY	66,747.75
DARWIN OFF-ROAD CYCLISTS (DORC) INCORPORATED	FITOUT TRAILER FOR RAISING AWARENESS AND SOCIAL EVENTS	2,000.00
DEEWIN KIRIM ABORIGINAL CORPORATION	JUNIOR RANGER PROGRAM - GETTING KIDS ON COUNTRY	20,000.00
	WELLBEING THROUGH STOCKMEN AND HORSE BREAKING PROGRAM	27,000.00
DESERT KNOWLEDGE AUSTRALIA	CODES FOR LIFE - STARTING THE GAME	2,000.00
DIABETES ASSOCIATION OF THE NT INC	HEALTHY LIVING NT 2017-2022	658,019.00
DISABILITY ADVOCACY SERVICE INC	ADVOCACY AND REFERRAL SERVICE	58,921.50
DRUG AND ALCOHOL SERVICES AUSTRALIA LTD	LAJAMANU STRONG MEN WORKSHOP	1,000.00
	LAJAMANU STRONG WOMEN WORKSHOP	1,000.00
	REPAIRS, MAINTENANCE AND ONGOING MAINTENANCE	11,250.00

	SOBERING UP SHELTER SERVICE	723,462.00
	VSA & AOD RESIDENTIAL REHABILITATION TREATMENT SERVICE	893,955.00
DURRMU ARTS ABORIGINAL CORPORATION	PEPPIMENARTI MEN'S BARK HARVEYING ART PROJECT	22,500.00
EASA INC	COUNSELLING, INFORMATION AND EDUCATION	161,706.00
EAST ARNHAM REGIONAL COUNCIL	3-ON-3 BASKETBALL COMPETITIONS	20,000.00
	NHULUNBUY SOBERING UP SHELTER SERVICE	198,401.00
EASTERN HEALTH	TURNING POINT TELEPHONE INFORMATION SERVICE	58,007.00
ELLIOTT SCHOOL	AAI 285 – SENSORY AND EDIBLE GARDEN PROJECT	7,500.00
EMMA LUPIN	AAI 259 - BUSH MEDICINE KNOWLEDGE PRESERVATION PROJECT	15,000.00
FAMILY PLANNING WELFARE ASSN OF NT INC	EARLY MEDICAL TERMINATION OF PREGNANCY SERVICES IN THE TOP END	22,730.00
	SEXUAL AND REPRODUCTIVE HEALTH SERVICE AND DELIVERY OF UNIT HLTAW027 - PROVIDE INFORMATION STRATEGIES IN SEXUAL HEALTH TO WOMEN (WELL WOMEN'S SCREENING UNIT)	619,827.00
FIRST PEOPLES DISABILITY NETWORK (AUSTRALIA) LIMITED	CO-CREATING THE TENNANT CREEK ARCHIVE OF HOPE, STRENGTH AND RESILIENCE: WOMENS' STORIES 2019/2020	10,000.00
FLINDERS UNIVERSITY	CAHREC (CENTRAL AUSTRALIAN HUMAN RESEARCH ETHICS COMMITTEE) - ADMINISTRATIVE SUPPORT	17,659.00
	INTERNATIONAL CENTRE FOR POINT-OF-CARE TESTING (ICPOCT) PROVISION TO NT POCT PROGRAM	249,055.00
FORSTER FOUNDATION FOR DRUG REHABILITATION	RESIDENTIAL REHABILITATION TREATMENT SERVICES	832,857.00
FOUNDATION OF REHABILITATION WITH ABORIGINAL ALCOHOL RELATED DIFFICULTIES ABORIGINAL CORPORATION	AOD PREGNANCY SUPPORT PROGRAM	338,000.00
	CONTINUING CARE CO-ORDINATOR SERVICE	150,000.00
	RAP TO RECOVERY	17,500.00
	RESIDENTIAL REHABILITATION TREATMENT SERVICES	829,685.00
GOLDEN GLOW CORPORATION (NT) PTY. LTD.	MENTAL HEALTH SUPPORTED ACCOMMODATION FACILITY (FITZER DRIVE)	791,733.50
GREEN RIVER ABORIGINAL CORPORATION	CHANCE TO BREATHE - NAUIYU YOUTH CAMP	10,000.00
	MUMS AND BUBS SWIMMING PROGRAM	13,500.00
GROW	GROW PEER SUPPORT PROGRAM	159,223.00
GUNBALANYA COMMUNITY SCHOOL	AAI 186 - GUNBALANYA INDIGENOUS HIP HOP PROJECTS - MUSIC, VIDEO AND DANCE WORKSHOPS	20,000.00
	AAI 266 – GUNBALANYA HEALTHY MESSAGES – MULTIMEDIA PROJECT	8,000.00
GURINDJI ABORIGINAL CORPORATION RNTBC	KALKARINGI GRIEF LOSS AND TRAUMA TRAINING	18,000.00
	YOUTH ENGAGEMENT KALKARINGI	13,000.00
HEALTH NETWORK NORTHERN TERRITORY LTD	REFUGEE HEALTH PROGRAM	176,324.00
HOLYOAKE ALICE SPRINGS INC	COUNSELLING, INFORMATION AND EDUCATION	490,749.00
	TRAUMA INFORMED CARE SERVICE	95,748.00
INDIGENIST PTY LTD	INDIGENOUS LGBTQI INCLUSIVE PRACTICES IN MENTAL HEALTH AND SUICIDE PREVENTION WORKSHOPS	40,000.00
INTEGRATED DISABILITY ACTION INC	PEAK CONSUMER REPRESENTATIVE AND INFORMATION AND ADVOCACY	102,007.75
JAWOYN ASSOCIATION ABORIGINAL CORPORATION	STRONGBALA WUMIN BUSH CAMPS	20,000.00

JILAMARA ARTS AND CRAFTS ASSOCIATION	MILIKAPITI MEN'S INTERGENERATIONAL CULTURAL MENTOR PROJECT	18,000.00
JILKMINGGAN SCHOOL	AOD HARM AND DEMAND REDUCTION - HIGHLIGHTING HEALTHY LIFESTYLES THROUGH ALCOHOL-FREE YOUTH AND FAMILY ACTIVITIES	8,000.00
	THE BIG WALK	8,000.00
JULALIKARI COUNCIL ABORIGINAL CORPORATION	COMMUNITY ENGAGEMENT IDENTIFYING PERSONAL AND COMMUNITY STRENGTHS THROUGH ARTS	20,000.00
KALANO COMMUNITY ASSOCIATION ABORIGINAL CORPORATION	CONTINUING CARE AND CO-ORDINATION SERVICE	150,000.00
	VENNDALE RESIDENTIAL REHABILITATION TREATMENT SERVICE	425,321.00
KAREN SHELDON GROUP PTY LTD	AAI 254 - GOVE PENINSULA RSA TRAINING FOR SENIOR SCHOOL STUDENTS	20,000.00
KATHERINE ISOLATED CHILDREN'S SERVICE INC	AAI 239 GET GROG SMART – REINFORCING AOD EDUCATION FOR YOUNG PEOPLE	9,000.00
KATHERINE REGIONAL ABORIGINAL HEALTH & RELATED SERVICES ABORIGINAL CORPORATION	KATHERINE INDIVIDUAL SUPPORT PROGRAM	146,195.07
KATHERINE REGIONAL CULTURAL PRECINCT LTD	WUGULARR PANDANUS CULTURE CAMPS	3,000.00
KATHERINE TOWN COUNCIL	MOSQUITO MONITORING PROGRAM	10,213.00
KATHERINE WEST HEALTH BOARD ABORIGINAL CORPORATION	CHILD HEALTH INITIATIVE- HEALTHY UNDER 5 KIDS PARTNERING WITH FAMILIES PROGRAM	208,633.00
	NT MATERNAL EARLY CHILDHOOD SUSTAINED HOME-VISITING (MECSH) PROGRAM 2017-2022	412,500.00
	PRIMARY HEALTH CARE IN THE KATHERINE WEST REGION	2,988,028.00
	REMOTE ALCOHOL AND OTHER DRUG WORKFORCE 2017-2022	225,000.00
	SEXUAL HEALTH AND BLOOD BORNE VIRUS PROGRAM	111,762.00
KEEPENCE, PETER RONALD	AAI 152 BINIJI FATHERS PHOTOGRAPHY PROJECT	7,000.00
KIDSAFE NT INCORPORATED	KIDSAFE NT INC 2017-2022	99,317.00
KRISTELLA TRAINING PTY LTD	DEMAND AND HARM REDUCTION – DRIVING TOWARDS WORK	9,000.00
LARRAKIA NATION ABORIGINAL CORPORATION	HEALTHY ENGAGEMENT AND ASSISTANCE IN THE LONG GRASS (HEAL) PROGRAM	350,285.00
LAYNHAPUY HOMELANDS ABORIGINAL CORPORATION	HEALTHY HOMES PROGRAM	30,000.00
	LAYNHAPUY HOMELANDS PRIMARY HEALTH CARE SERVICE 2018-2023	100,061.00
	UNDERSTANDING YOUTH AOD INTERVENTIONS – YARNING TOGETHER	50,000.00
LIFE EDUCATION NT INCORPORATED	KALKARINGI AOD DEMAND REDUCTION HEALTHY HAROLD LIFE EDUCATION	15,000.00
	KALKARINGI MEN'S DAY FESTIVAL	13,000.00
	KALKARINGI WOMEN OF THE WORLD FESTIVAL	13,000.00
	KALKARINGI YOUNG WOMEN'S HEALTH FORUMS	8,000.00
	LAJAMANU AOD DEMAND REDUCTION HEALTHY HAROLD LIFE EDUCATION	15,000.00
	LAJAMANU YOUNG WOMEN'S HEALTH FORUMS	8,000.00
	YOUTH ENGAGEMENT WEEKENDS AT BINJARI AND KYBROOK FARM	25,000.00
LIFELINE AUSTRALIA	LIFELINE CRISIS SUPPORT SERVICES	76,599.00
LIFELINE CENTRAL AUSTRALIA INC	CENTRAL AUSTRALIAN SUICIDE INTERVENTION AND AWARENESS TRAINING	328,784.00
MACDONNELL REGIONAL COUNCIL	BUILDING STRONGER AND SAFER COMMUNITIES WORKSHOPS	30,000.00

	ENGAGEMENT AND EDUCATION PROGRAM	66,090.00
	HEALTHY COMMUNITIES PROGRAM	70,000.00
	TITJIKALA AND APUTULA COMMUNITY CREATING YARNING FORUMS	5,000.00
MALA'LA HEALTH SERVICE ABORIGINAL CORPORATION	AOD COMMUNITY HEALTH & WELLBEING EXERCISE CENTRE	27,000.00
	MANAGEMENT OF THE MORGUE AT MANINGRIDA	1,090.00
	MANINGRIDA YOUTH AOD EDUCATION ON COUNTRY	13,500.00
	PRIMARY HEALTH CARE IN THE MANINGRIDA REGION	364,502.00
	REMOTE ALCOHOL AND OTHER DRUGS WORKFORCE PROGRAM	79,509.75
	YOUTH CULTURE CAMPS	18,000.00
MATES IN CONSTRUCTION (QLD & NT) LTD	SUICIDE PREVENTION AND MENTAL HEALTH AWARENESS PROGRAM	60,000.00
MENTAL HEALTH ASSOCIATION OF CENTRAL AUST INC	MENTAL HEALTH AND LIFE PROMOTIONS	454,311.00
	PATHWAYS TO RECOVERY PROGRAM	599,642.32
	THE MEN'S YARNING CIRCLE 2019-2020	6,100.00
MENTAL HEALTH AUSTRALIA LTD	NATIONAL MENTAL HEALTH CONSUMER AND CARER FORUMS	52,349.25
MENTAL ILLNESS FELLOWSHIP OF AUSTRALIA (NT)	MENTAL HEALTH CARER SUPPORT AND EDUCATION ALICE SPRINGS	84,812.00
	MENTAL HEALTH CARER SUPPORT AND EDUCATION DARWIN	122,388.66
	MI PLACE	160,289.32
MENZIES SCHOOL OF HEALTH RESEARCH	FATHER FRANK FLYNN FELLOWSHIP	82,278.00
	HEARING FOR LEARNING INITIATIVE	450,000.00
	MENZIES SCHOOL OF HEALTH RESEARCH	3,531,522.00
MISSION AUSTRALIA	AAI 214 – BINJARI TREE OF LIFE HEALING CAMPS	14,000.00
	DARWIN SOBERING UP SHELTER VARIATION TO EXTEND OPENING HOURS	1,012,698.00
	KATHERINE SOBERING UP SHELTER	473,112.00
	RESIDENTIAL REHABILITATION TREATMENT SERVICE	1,943,052.00
MIWATJ HEALTH ABORIGINAL CORPORATION	ALCOHOL AND OTHER DRUGS FUNDING TO ENHANCE MIWATJ'S EXISTING 'SEWB' PROGRAM	196,875.00
	FETAL ALCOHOL SPECTRUM DISORDER (FASD) REGIONAL COORDINATOR - NHULUNBUY	80,000.00
	GUNYANGARA DIRRAMU MALA CAMP 2019/2020	5,000.00
	MANAGEMENT OF THE MORGUE AT GALIWINKU	9,000.00
	MIWATJ ENVIRONMENTAL HEALTH PROGRAM - GALIWINKU AND NHULUNBUY	94,000.00
	NT MATERNAL EARLY CHILDHOOD SUSTAINED HOME-VISITING (MECSH) PROGRAM 2017-2022	1,185,000.00
	PRIMARY HEALTH CARE - LAKE EVELLA AND RAMINGINING HEALTH CENTRES, OUTREACH SERVICES AND STRONG WOMEN WORKERS PROGRAM - NTG AND COMMONWEALTH FUNDING	3,717,303.00
	PRIMARY HEALTH CARE PLAN - YIRKALA, GALIWINKU, MARNGAR AND MILINGIMBI	3,458,067.00
	REMOTE ALCOHOL AND OTHER DRUGS WORKFORCE FUNDING TO ENHANCE MIWATJ'S EXISTING 'SEWB' PROGRAM	225,000.00
	REMOTE ALCOHOL AND OTHER DRUGS WORKFORCE PROGRAM - KAVA WORKER IN EAST ARNHAM REGION	79,509.75

	SOCIAL AND EMOTIONAL WELL-BEING PROGRAMS, MENTAL HEALTH AND AOD SERVICES / VOLATILE SUBSTANCE ABUSE WORKERS	140,625.00
	YIRRKALA DIRRAMU MALA CAMP 2019/2020	5,000.00
MUNGOORBADA ABORIGINAL CORPORATION	ALCOHOL RISK MINIMISATION AND RESTORATIVE JUSTICE TRAINING BORROLOOLA AND ROBINSON RIVER	20,000.00
	LEATHER WORKSHOP BORROLOOLA AND ROBINSON RIVER	13,000.00
NATIONAL DISABILITY SERVICES LIMITED	DISABILITY SERVICE AWARDS	30,000.00
	NATIONAL DISABILITY SERVICES NT (NDS NT) PEAK BODY OPERATIONS	128,707.50
NGAANYATJARRA PITJANTJATJARA YANKUNYTJATJARA WOMEN'S COUNCIL ABORIGINAL CORPORATION	AAI 211 - SOUTHERN NT SOFTBALL CHAMPIONSHIPS	15,000.00
NGUKURR ART ABORIGINAL CORPORATION	NGUKURR AND URAPUNGA AOD DIVERSION MUSIC PROJECT	18,000.00
NHULUNBUY HIGH SCHOOL COUNCIL INC	MENTAL HEALTH FIRST AID TRAINING	20,000.00
NORTHERN TERRITORY AIDS AND HEPATITIS COUNCIL INC	DARWIN AND ALICE SPRINGS SEXUAL HEALTH & BLOOD BORNE VIRUS PROGRAM CORE FUNDING	920,627.00
	NEEDLE AND SYRINGE PROGRAM AND HEPATITIS C GRANT FUNDING	360,155.00
NORTHERN TERRITORY MENTAL HEALTH COALITION	MENTAL HEALTH AND RELATED SERVICES ACT CARER AND CONSUMER GUIDES REVIEW	72,045.00
	NORTHERN TERRITORY MENTAL HEALTH COALITION PEAK BODY	310,520.00
NORTHERN TERRITORY RUGBY UNION INC	HAND UP PROJECT 2019/2020	7,600.00
OZ HELP FOUNDATION LTD	SUICIDE PREVENTION ACTION PLAN - TRADIES TUNE UP PROGRAM	26,631.00
PENSIONERS WORKSHOP ASSOCIATION INCORPORATED	VOLUNTARY WORKSHOP AND ACTIVITY CENTRE FOR SENIORS CITIZENS	2,806.00
PEPPIMENARTI ASSOCIATION INCORPORATED	PRIMARY HEALTH CARE IN PEPPIMENARTI AND SURROUNDING OUTSTATIONS	796,821.00
PEPPIMENARTI SCHOOL COUNCIL	MEDIA PROJECT 2019	20,000.00
PINTUPI HOMELANDS HEALTH SERVICE ABORIGINAL CORPORATION	CONNECTING THE COMMUNITY, DEVELOPMENT & IMPLEMENTATION OF COMMUNITY MENTAL HEALTH STRATEGY CMHS	3,500.00
PIONEER FOOTBALL CLUB INCORPORATED	RESILIENCE CAMP - STRONG HEARTS, STRONG MINDS 2019/2020	10,000.00
PIPELINE TALENT PTY LTD	UNDERSTANDING YOUTH AOD INTERVENTIONS IN REMOTE COMMUNITIES - YARNING CIRCLES FOR TOP END; AND CA AND BARKLY COMMUNITIES	20,000.00
RED DUST HEALING PTY LTD	AOD HARM AND DEMAND REDUCTION: FAMILY HEALING	15,000.00
RED LILY HEALTH BOARD (ABORIGINAL CORPORATION)	COOKING CLASSES: DEVELOPMENT OF FORUM FOR COMMUNITY FEEDBACK AND DYNAMIC INPUT LOCAL ISSUES 2019-20	4,480.00
	EMOTIONAL WELLBEING PROMOTION THROUGH THE HONOURING OF YOUNG WOMEN PHOTO PORTRAITS	10,000.00
	JABIRU AOD MESSAGING FILMS	70,000.00
REELING VETERANS INCORPORATED	FISHING TRIP TO CORRESPOND WITH VETERAN'S HEALTH WEEK 2019/2020	3,500.00
RETURNED SERVICES LEAGUE OF AUSTRALIA (SA BRANCH) DARWIN SUB BRANCH	PTSD AND SUICIDE AWARENESS AT BILLEROY HOUSE	4,500.00
RIRRATJING ABORIGINAL CORPORATION	HEALTHY BODIES, HEALTHY MINDS 2019/2020	8,500.00
ROPER GULF REGIONAL COUNCIL	BORROLOOLA RECONNECTING YOUTH TO SCHOOL THROUGH NUTRITIOUS COOKING PROGRAM	5,909.09
	CONSTRUCTION OF PLAYGROUND EQUIPMENT IN BORROLOOLA NT	20,000.00

	MANGARRAYI MINDS ALIVE MUSICAL THERAPY FOR ENTIRE COMMUNITY	5,500.00
	YOUTH ENGAGEMENT AND EDUCATION	44,286.00
ROTARY CLUB OF LITCHFIELD/PALMERSTON	ROTARY LITCHFIELD/PALMERSTON SUICIDE PREVENTION AWARENESS CAMPAIGN FOR MALES 40+	3,500.00
ROYAL FLYING DOCTOR SERVICE OF AUSTRALIA CENTRAL OPERATIONS	RFDS AERO MEDICAL SERVICES CENTRAL AUSTRALIA	3,421,627.00
RUBY GAEA DARWIN CENTRE AGAINST SEXUAL VIOLENCE INC	COUNSELLING, SUPPORT & EDUCATION SERVICES	317,297.00
SKINNYFISH MUSIC PTY LTD	MILIKAPITI SONG WRITING WORKSHOPS	10,000.00
ST JOHN AMBULANCE AUSTRALIA NT INC	ADDITIONAL EMERGENCY MEDICAL DESPATCHER- 1 X FTE	87,975.00
	ADDITIONAL KATHERINE CREW 12/7	760,371.00
	AMBULANCE SERVICE BASE FUNDING - CAPITAL	2,165,400.00
	AMBULANCE SERVICE BASE FUNDING - OPERATIONAL	20,576,925.00
	AMBULANCE SERVICE GROWTH FUNDING - OPERATIONAL	1,040,475.00
	ECC DUTY MANAGER - COMMS CENTRE	385,031.00
	ICU CRU ADDITION	655,593.00
	PTS COVERAGE INCREASE - ALICE SPRINGS	296,175.00
	PURCHASE ADDITIONAL KATHERINE AMBULANCE	186,000.00
SUDDEN INFANT DEATH ASSOCIATION OF THE NORTHERN TERRITORY	PARENTAL BEREAVEMENT SUPPORT 2018-2020	92,049.00
SUDHA COUTINHO	AOD HARM AND DEMAND REDUCTION: MENTAL HEALTH FIRST AID	30,000.00
	TIWI COMMUNITY RESILIENCE ARCHIVE	72,000.00
SUNRISE HEALTH SERVICE ABORIGINAL CORPORATION	AOD EDUCATION - STRONG BALA HEALTHY BALA: BUSH CAMPS COMBINING CULTURAL ACTIVITIES AND AOD EDUCATION FOR INDIGENOUS MEN	12,727.27
	CHILD HEALTH INITIATIVE- HEALTHY UNDER 5 KIDS PARTNERING WITH FAMILIES PROGRAM	257,784.00
	NT MATERNAL EARLY CHILDHOOD SUSTAINED HOME-VISITING (MECSH) PROGRAM 2017-2022	412,500.00
	PRIMARY HEALTH CARE IN THE KATHERINE EAST REGION	3,107,169.00
	REMOTE ALCOHOL AND OTHER DRUGS WORKFORCE FUNDING TO ENHANCE MIWATJ'S EXISTING 'SEWB' PROGRAM	238,529.25
	SEXUAL HEALTH AND BLOOD BORNE VIRUS PROGRAM	111,762.00
	WOMEN AND ALCOHOL WORKSHOP - TALK FEST	1,000.00
TANGENTYERE COUNCIL ABORIGINAL CORPORATION	INARLENGE TOWN CAMP STREET SPORTS PROGRAM	5,947.00
	INDIVIDUAL SUPPORT PROGRAM	845,000.00
	KARNTTE TECH TACTICS	7,857.00
	MEN CAN GET SUPPORT PROJECT 2019-2020	10,000.00
	MPWETYERRE AFTER SCHOOL HOURS PROGRAM	10,000.00
TANYAH NASIR CONSULTING SERVICES	EMPOWERMENT THROUGH INDIGENOUS LEADERSHIP TRAINING BORROLOOLA AND ROBINSON RIVER	3,000.00
	RISE UP 2 LEAD - WOMENS WORKSHOP - TIWI ISLANDS	14,000.00
	RISE UP PROGRAM - DALY REGION	54,000.00
THAMARRURR DEVELOPMENT CORPORATION LTD	ABORIGINAL MEN'S HEALTH AND WELLNESS CAMPS 2019/2020	10,000.00
	HEALTHY HOMES PROGRAM	60,000.00

THE CENTRAL AUSTRALIAN ABORIGINAL ALCOHOL PROGRAMMES UNIT ABORIGINAL CORPORATION	AOD PREGNANCY SUPPORT & CARE PROGRAM	370,311.00
	MENS RESIDENTIAL REHABILITATION	630,348.00
	OUTREACH REFERRAL PROGRAM	133,465.00
	WOMENS RESIDENTIAL REHABILITATION	187,500.00
THE DARWIN FESTIVAL LIMITED	MAN WITH THE IRON NECK	5,000.00
THE HUB OF RESPECT INC	MAD YOUTH PROGRAM	18,000.00
THE TRUSTEE FOR ANTI-CANCER FOUNDATION OF SOUTH AUSTRALIA	QUITLINE NORTHERN TERRITORY	59,187.00
THE TRUSTEE FOR CARTER TRUST	WADEYE YOUTH FIRST AID AND 4X4 DRIVER TRAINING	1,000.00
THE YMCA OF THE NORTHERN TERRITORY YOUTH & COMMUNITY SERVICES LTD	AAI 243: AOD DEMAND AND HARM REDUCTION: YOUTH CAFÉ THE BARUNGA WAY	25,000.00
	ALICE SPRINGS - MYND-PUMP: SUPPORTING YOUNG PEOPLE TO CREATE CONNECTIONS AND BE ACTIVE	10,000.00
	KATHERINE - MYND-PUMP: SUPPORTING YOUNG PEOPLE TO CREATE CONNECTIONS AND BE ACTIVE	10,000.00
TIM BRENTON CONSULTANCY PTY LTD	AOD DEMAND AND HARM REDUCTION: TRAINING ROCK AND WATER FACILITATORS	25,000.00
TIWI DESIGNS ABORIGINAL CORPORATION	COMMUNITY TRADITIONAL HUNTING CLUB (TIWI ISLANDS)	8,000.00
	FASD & POST-NATAL DEPRESSION RESOURCES	18,000.00
TIWI ISLANDS REGIONAL COUNCIL	WURRUMIYANGA WOMEN'S SAFE HOUSE PARENTING WORKSHOPS	10,000.00
TOP END ASSOCIATION FOR MENTAL HEALTH INC.	PAPAYA SUB ACUTE	865,368.00
	RECOVERY ASSISTANCE PROGRAM (RAP)	598,691.00
	THE MANSE	588,373.00
TOP END MENTAL HEALTH CONSUMER ORGANISATION INC	DROP IN SUPPORT SERVICE	142,500.00
	TEMHCO - 12 MONTH TRIAL - ACCESS TO THERAPEUTIC SUPPORT SERVICES	65,164.00
TOTAL RECREATION NT INC	YOUTH ENGAGEMENT THROUGH SPORT	20,000.00
TRUSTEE FOR THE SALVATION ARMY (NT) PROPERTY TRUST	MENTAL HEALTH SUPPORTED ACCOMMODATION	60,463.66
	RESIDENTIAL REHABILITATION TREATMENT SERVICE	911,925.00
	THERAPEUTIC DRUMMING AND ART THERAPY	4,250.00
VICTORIA DALY REGIONAL COUNCIL	KEEPING CULTURE STRONG IN NAUIYU	7,500.00
	LAJAMANU YOUNG REMOTE DRIVER EDUCATION	15,000.00
WALTJA TJUTANGKU Palyapayi Corp	WALTJA-TJUTANGKU TJUNGKUNGU KANYINTJAKU TJANANYA/COMING TOGETHER LOOKING AFTER THEM - PAPUNYA	10,000.00
WANTA ABORIGINAL CORPORATION	AAI 185 – KALKARINDJI DIVERSIONARY DRIVER EDUCATION	20,000.00
	KALKARINGI MAKE THE CHANGE INDIGENOUS HIP HOP PROGRAM	40,000.00
	KALKARINGI YOUTH DIVERSION CAMPS	15,000.00
	KALKARINGI YOUTH ENGAGEMENT, EMPOWERMENT, LEADERSHIP AND MENTORING	60,000.00
	KALKARINGI, DAGURAGU AND YARRALIN YOUTH SUPPORT WORKER	10,000.00
	AAI 236 LAJAMANU GRIEF LOSS AND TRAUMA TRAINING	18,000.00
WARLPIRI YOUTH DEVELOPMENT ABORIGINAL CORPORATION	AAI 237 – LAJAMANU YOUTH CULTURE CAMPS	12,000.00
	MT THEO ENGAGEMENT AND EDUCATION PROGRAM	17,451.00

WEST DALY REGIONAL COUNCIL	SCREEN PRINTING WORKSHOPS FOR T-SHIRTS AND DILLY BAGS	19,382.93
WUGULARR SCHOOL COUNCIL INC	AOD DEMAND REDUCTION: WEEKEND DIVERSION ACTIVITIES	5,000.00
	AOD EARLY INTERVENTION: CULTURE CAMPS AND ONGOING SUPPORT FOR CHILDREN AT RISK	10,000.00
WURLI-WURLINJANG ABORIGINAL CORPORATION	BINJARI MAKE THE CHANGE INDIGENOUS HIP HOP PROGRAM	11,363.64
	BINJARI PRIMARY HEALTH CARE SERVICE PLAN	36,740.00
	KATHERINE INDIVIDUAL SUPPORT PROGRAM	137,500.00
	REMOTE ALCOHOL & OTHER DRUGS WORKFORCE PROGRAM 2018-2022	225,000.00
	SEXUAL HEALTH AND BLOOD BORNE VIRUS PROGRAM	53,233.50
	WURLI WURLINJANG ABORIGINAL CORPORATION HEALTH SERVICE	677,516.00
YALU MARNGGITHINYARAW INDIGENOUS CORPORATION	FOOTBALL LEADERS - 2019-2020	9,750.00
	GALIWINKU YOUNG GIRLS AND WOMEN'S MENTAL HEALTH YARNING CIRCLES WORKSHOPS 2019-2020	9,490.00
YANTJARRWU OUTSTATION RESOURCE CENTRE ABORIGINAL CORPORATION	WUDIKAPILDYERR COMMUNITY HARMONY SPACE AND PLAYGROUND	36,000.00
YUGUL MANGI DEVELOPMENT ABORIGINAL CORPORATION	2017 YUGUL MANGI FESTIVAL	4,590.91
	2018 AND 2019 YUGUL MANGI FESTIVALS	20,000.00
	AAI 200 – YOUTH COOKING AND NUTRITION PROGRAM NGUKURR AND URAPUNGA	18,000.00
	AOD DIVERSION - NGUKURR AND URAPUNGA MEN'S FOOTBALL AT BARUNGA FESTIVAL	1,000.00
	AOD DIVERSION - NGUKURR AND URAPUNGA WOMEN'S BASKETBALL AND SOFTBALL AT BARUNGA FESTIVAL	1,000.00
	NGUKURR AND URAPUNGA ALCOHOL RISK, MINIMISATION AND RESTORATIVE JUSTICE TRAINING	23,000.00
	NGUKURR AND URAPUNGA AOD DIVERSION BUSH TUCKER PROJECT	18,000.00
	NGUKURR AND URAPUNGA AOD HARM REDUCTION GRIEF LOSS AND TRAUMA TRAINING	18,000.00
	NGUKURR EMPOWERMENT THROUGH INDIGENOUS LEADERSHIP TRAINING	12,000.00
	NGUKURR INTENSIVE YOUTH ENGAGEMENT PROGRAM AND CAMP	30,000.00
	NGUKURR YOUTH AOD ALTERNATIVE TREATMENT	3,000.00

MEDIA MONITORING SERVICES

- 31. Provide expenditure details on media monitoring services for the period beginning 1 July 2019 and ending 31 March 2020 (including entities engaged and who utilises the service).**

Media Monitoring expenses for the period of time beginning 1 July 2019 and ending 31 March 2020 were \$21 064.49. Isentia media monitoring services is accessed by the media teams within the Department of Health for the purpose of media monitoring.

INFRASTRUCTURE PROJECTS

32. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia to be considered for the Infrastructure Priority List?

A whole-of-government response to Question 32 will be provided by the Minister for Trade and Major Projects

33. Please provide details of newly committed projects for the period beginning 1 July 2019 and ending 31 March 2020.

A whole-of-government response to Questions 33 and 34 will be provided by the Minister for Infrastructure, Planning and Logistics

34. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

A whole-of-government response to Questions 33 and 34 will be provided by the Minister for Infrastructure, Planning and Logistics

GOVERNMENT LEASED BUILDINGS

35. What is the total annual power bill of each Government building owned/leased/used by each Department for the period beginning 1 July 2019 and ending 31 March 2020?

Reporting period	Power bill costings for each Government Building owned/leased/used by NT Health			
	Department of Health	Top End Health Service	Central Australia Health Service	Total power bill
1 July 2019 to 31 March 2020	\$570,591	\$8,605,599	\$ 3,385,025	\$12,561,214

Refer to below tables for breakdown of power costs for each Government Buildings

Department of Health Power Costs 1 July 2019 – 31 March 2020	
5 Leichhardt Terrace	21,995.41
87 Mitchell Street	67,319.01
5 First Street	140,910.91
Schwarz Crescent; 25 South Terrace; 17 Scaturchio Street	11,766.84
161 Woods Terrace; 1892 Stuart Highway; 28 Hibiscus Street	58,513.42
7 Hong Street	343.94
52 Erumba Street	272.62
19 Darwent Street; 34 Narrows Road; 4 Fig Street	2798.25
5 Kintore Street, Katherine	1515.8
258 Trower Road, Casuarina Plaza, Casuarina	110,139.02

S5 - 17 Scaturchio Street	1379.59
41 Todd Mall	15,971.01
S7 - 17 Scaturchio Street	5756.8
3 Damaso Place, Darwin	1415.35
175 Bees Creek Road	127,631.24
172 Beed Creek Road	2861.35
Total Power Costs - Department of Health	\$570,590.56

Top End Health Service Power Costs 1 July 2019 to 31 March 2020	
56 Chesterfield Circuit	1823.59
6 College Road	25,493.39
105 Rocklands; 213 Taylor Road; 25 Lepanto Street; 6/9 Scaturchio; 693 Puti Drive; 182 Dick Ward Drive; 2 Caryota Court	4,688,181.10
695 Puti Drive; 743 Nguiu Street	412.09
1/42 O Shea Terrace; 3 Healey Court	2306.00
15/1 Bogart Drive – Administration	304.40
11 Clarke Crescent; 4/1 Bogart Drive; 5/1 Bogart Drive; 6/1 Bogart Drive; 14/1 Bogart Drive; 4735 Gorge Road; 5/23A Forth Street –	9602.04
2/14 Mott Crescent	1496.88
1/185 Giles Street; 2/185 Giles Street	478,688.47
7/14 Sergison Circuit	579.98
3/42 Katherine Terrace	1776.09
1/9 Scaturchio; 2/9 Scaturchio; 5/9 Scaturchio	23,213.13
1 Cassia Street; 1 Lillipilli Close; 3 Lacebark; 9 Lacebark; 10 Lacebark; 10 Matthew Flinders; 2 Matthew Flinders; 3 Melaleuka Close; 4 Melaleuka Close; 11 Melaleuka Close; 12/2 Bottlebrush ; 14 Mimosa Street; 16 Casuarina; 2 Tamarind Street; 21 Chesterfield Court; 24 Whitewood Road; 37 Jasper Street; 25 Jasper Street; 33 Providence; 4 Nandina Street; 12/2 Bottlebrush Close; 5 Sandlewood; 67 Pandora Close; 7 Beagle Street; 12/2 Eugenia	25,036.75
Gove District Hospital	734,585.10
20/37 Kalymnos Drive	1179.56
3 Gurd Street; 6/3 Gurd Street; 5/3 Gurd Street; 4/3 Gurd Street; 3/3 Gurd Street; 7/3 Gurd Street; 1/3 Nylander Street	282,464.41
9 Scaturchio Street; 4/9 Scaturchio Street; 2/9 Scaturchio Street -	16,074.57
S/2 Caryota Court	10,358.05
7A/3 Gurd Street	2142.57
East Arnhem Outreach Urban	733.67
Entomology Public Health Darwin	7064.93
Sexual Health East Arnhem	7049.35
Mental Health East Arnhem	978.18
12 Ross Smith Avenue; 47/5 Brewery Place; 14/5 Brewery Place; 2/20 Marina Boulevard	34,204.56
S7/266 Trower Road	13,646.94
2 Chung Wah Terrace	15,489.54
Community Allied Health - Katherine	10,000.50
Community Allied Health - Darwin	10,997.01
8 Hardy Street; 10 Hardy Street; 21 Becker Street; 23 Becker Street	9810.30
11 Mardango Crescent; 6 Flynn Crescent; 12 Flynn Crescent; 16 Flynn Crescent; 17 Flynn Crescent; 27 Pinaroo Crescent	23,856.98

1/9 Garawa Street; 2/9 Garawa Street; 11 Garawa Street; 9 Sayle Street; 10 Sayle Street; 1/557 Mulholland Street; 2/557 Mulholland Street; 1/75 Mulholland Street; 2/75 Mulholland Street; 14 Mulholland Street; 17 Mulholland Street; 1/6 Mulholland Street; 2/6 Mulholland Street; 2/25 Jose Street; 6/25 Jose Street; 2/358 Robinson Road; 3/358 Robinson Road; 3 Harney Court; 4 Harney Court; 4/46 Anyula Street -	51,121.54
32 Baxter Terrace; 2/20 Baxter Terrace; 33 Millar Street; 4 Phillip Street; 5 Phillip Street	20,325.92
96 Erickson Crescent; 159 Erickson Crescent; 252 Belyuen Road	7464.83
266 Trower Road	6229.04
30 Tivendale Road	134,839.30
F1/213 Taylor Road; F2/213 Taylor Road; S/2 Caryota Court	1,101,591.71
3/428 Maningrida Road	1340.93
Primary Health Care East Arnhem	4791.00
Primary Health Care East Arnhem	4791.00
2/855 Puti Drive; 2/742 Nguiu Street; 3/742 Nguiu Street; 3/855 Puti Drive; 698 Puti Drive	6703.64
A/360 Milikapiti Street; 2/172 Milikapiti Street; 332 Milikapiti Street	1670.21
2/743 Nguiu Street	385.91
2/701 Puti Drive	1574.78
Top End Management IAHP	1154.97
1/115 Nauiyu Nambiyu Road; 2/115 Nauiyu Nambiyu Road; 70/97 Nauiyu Nambiyu Road	4643.09
630 Wadeye Road	352.35
33 Nganmariyanga Street	1204.86
1/557 Wadeye Street; 2/557 Wadeye Street	8681.72
527 Kunbarlanjnja Street; 1/598 Kunbarlanjnja Street	2847.3
1/663 Maningrida Street; 2A/438 Maningrida Street	5239.87
A/694 Nguiu Street	486.04
189 Numbalwar Street; 3009 Carpentaria Court	3636.14
1/9 Scaturchio Street	2592.84
2/695 Puti Drive; 2/743 Nguiu Street	
197 Barunga Road - Katherine; 480 Maningrida Ro	3695.67
224 Minjilang Street; 120 Minjilang Street; 179 Minjilang Street; 232 Minjilang Street	26,975.22
1/695 Nguiu Street; 2/695 Nguiu Street; 739 Nguiu Street; 699 Nguiu Street; A/694 Nguiu Street; B/694 Nguiu Street; 2/743 Nguiu Street; 1/701 Puti Drive; 737 Puti Drive	64,391.15
213 Pirlangimpi Street; 238 Pirlangimpi Street; 280 Pirlangimpi Street; 161 Gapuwiyak Street	13,798.64
171 Milikapiti Street; 1/172 Milikapiti Street; 398 Milikapiti Street	35,573.29
126 Nauiyu Nambiyu Road; 70/97 Nauiyu Nambiyu Road	25,612.84
70 Robinson River Road; 82 Robinson River Road; 44 Robinson River Road; 113 Robinson River Road; 83 Robinson River Road; 84 Robinson River Road; 81 Robinson River Road	25,807.94
72 Warruwi Street; 138 Warruwi Street; 50 Warruwi Street; 142 Warruwi Street	21,250.17
332 Balamurra Street	7873.09
697 Airport Road -	914.11
1/428 Maningrida Street; 634 Wadeye Road; 3/742 Nguiu Street	2822.11
5 Bishop Street	1021.00
1/442 Maningrida Street; 2/442 Maningrida Street; 615 Maningrida Street; 586 Maningrida Street; 464 Maningrida Street; 2/428 Maningrida Street; 1B/438 Maningrida Street; 2B/438 Maningrida Street; 1A/438 Maningrida Street; 659 Maningrida Street	76,872.82

1Kinjo Place; 1/12 Kinjo Place; 2 Kinjo Place; 1 Auld Place; 14 McGorrerey Place; 2019 Flinders Street; 4 Frew Place	104,415.13
528 Wadeye Street; 2/566 Wadeye Street; 565 Wadeye Street; 631 Wadeye Street; 2/558 Wadeye Street; 490 Wadeye Street; B/504 Cemetery Road; A/504 Cemetery Road; 601 Nguluyguy Street	65,114.97
180 Milikapiti Street	245.44
3022 Ayawarra Crescent, Alyangula	47,085.40
369 Angurugu Street; 2/545 Angurugu Street; 2/3024 Arnhem Crescent; 6/3024 Arnhem Crescent; 3030 Arnhem Crescent; 5/3024 Arnhem Crescent; 369 Angurugu Street	17,239.03
81 Ngwunga Street; 287 Alyarrangka Crescent	21,183.89
141 Numbulwar Street; 170 Numbulwar Street; 200 Numbulwar Street; 177 Numbulwar Street; 192 Numbulwar Street; 141 Numbulwar Street -	16,697.91
A/123 Dhurrulnc Road	1812.38
B/86 Milyakburra Street; 6 Milyakburra Street	6628.20
2/704 Kunbarllanjja Street; 1/404 Kunbarllanjja Street; 2/598 Kunbarllanjja Street; 1/599 Kunbarllanjja Street; 528 Kunbarllanjja Street; 534 Kunbarllanjja Street; 503 Kunbarllanjja Street	30,056.23
Katherine Hangar; Gove Hangar	18,173.83
1/695 Puti Drive; 1/855 Puti Drive; 699 Nguui Street	2234.85
247 Bougainvillea Drive; 256 Muninga Street; 48 Taylor Street	9064.84
532 Kunbarllanjja Street; 7 Carrington Place; 741 Nguui Street; 702 Nguui Street; 8 Broad Place; A/698 Maningrida	12,147.96
Primary Health Care - East Arnhem	10,642.48
S2/3 Wanguri Place; S5/3 Wanguri Place	3035.93
33 Nganmariyanga Street; 77 Nganmariyanga Street	14,447.58
96 Gapuwiyak Street ; A/186 Gapuwiyak Street; 188 Gapuwiyak Street; 2/161 Gapuwiyak Street; B/186 Gapuwiyak Street;166 Gapuwiyak Street; 1/161 Gapuwiyak Street; 152 Gapuwiyak Street; 167 Gapuwiyak Street; 163 Gapuwiyak Street	10,288.30
4 Thring Place	914.68
41 Kinchela Road; 67 Civic Drive; 9 Dianella Place; 3 Paddy Place	2842.03
743 Nguui Street	1160.75
557 Wadeye Street; 198 Pirlangimipi; 172 Milikapiti; 855 Puti Drive; 746 Nguui Street	2015.46
628 Wadeye Street - Wadeye	3013.36
1/115 Nauiyu; 2/115 Nauiyu; 514 Wadeye Street; 632 Wadeye Street; 1/566 Wadeye Street; 633 Wadeye Street; 1B/505 Cemetery Road; 1A/505 Cemetery Road; 2/557 Wadeye Street; 1/558 Wadeye Street; 630 Wadeye Street; 628 Wadeye Street; 2/514 Wadeye Street; 1A/505 Cemetery Road; 627 Wadeye Street -	11,244.80
698 Puti Drive	990.26
10 Civic Drive; 3 Roper Place ; 527 Kunbarllanjja Street	1056.23
663 Maningrida Road	884.35
701 Puti Drive	581.19
545 Angurugu Street	7257.67
517 Wadeye Street	913.36
119 Ramingining Street; 223 Ramingining Street; 198 Ramingining Street; 161 Ramingining Street; 160 Ramingining Street; 251 Ramingining Street; 1/257 Gayirrgining Street; 2/257 Gayirrgining Street	4335.39
598 Kunbarllanjja Street	295.05
1/9 Scaturchio Street	4440.70
10 Civic Drive; 3 Roper Place	3301.19

614 Maningrida Road	624.46
Primary Health Care	5748.08
74 Nganmariyanga Street	1342.47
1/663 Maningrida Road; 2A/438 Maningrida Road; 698 Maningrida Road	1341.69
85 Milyakburra Street; 3037 Poinciana Street	1515.60
Gove Dental	39,438.74
Total Power Costs - Top End Health Services	\$8,605,599.03

Central Australia Health Service Power Costs 1 July 2019 – 31 March 2020	
7 Hese Street; 159 Fourth Street; 22 Lake Nash Street	7447.34
44 Railway Terrace	8820.84
1/45 Schmidt Street; 2/45 Schmidt Street; 3/45 Schmidt Street; 5/45 Schmidt Street	503,245.74
1/45 Schmidt Street	69.32
1 Wilson Street; 1/13A Leichhardt Street; 2/29 Leichhardt Street; 3/29 Leichhardt Street; 5/29 Leichhardt Street; 2/7 Leichhardt Street; 28 Leichhardt Street; 42 Schmidt Street; 1/45 Schmidt Street; 2/45 Schmidt Street; 3/41 Schmidt Street; 4/43 Schmidt Street; 19 Thompson Street; 3/781 Paterson Street; 6/781 Paterson Street; 9/781 Paterson Street; 15 Griggs Street; 1/83 Ambrose Street	17,723.35
Urban Management	46,247.37
31 Finke Road; 34 Finke Road; 77 Finke Road	12,706.43
Old Gaol Alice Springs	1636.21
2/1 Skinner Street; 3/1 Skinner Street; 13/1 Skinner Street; 4/1 Skinner Street; 5/1 Skinner Street; 7/1 Skinner Street; 8/1 Skinner Street; 9/1 Skinner Street; 10/1 Skinner Street; 11/1 Skinner Street; 15/1 Skinner Street; 17 Gap Road; 4/8 Gnoilya Street	28,856.22
6/1 Skinner Street; 12/1 Skinner Street	427.41
10 Flynn Drive Alice Springs	118,818.47
15 Gosse Crescent; 46 Gosse Crescent; 6 Perentie Road; 8 Perentie Road; 16 Perentie Road; 19 Perentie Road; 6 Winmati Street; 4 Kurkara Crescent; 233 Yulara Drive	23,087.61
93 Imanpa Road; 68 Imanpa Road; 15 Imanpa Road; 85 Imanpa Road	15,488.29
Environmental Health Alice Springs	303.00
7 Hong Street	23,955.58
Oral Services Flynn Drive	500.00
S6/172 Paterson Street	608.42
15/26 Nicker Crescent; 15 Leichhardt; 3/36 Chewings Street; 31/43 Kurrabung; 7/8 Stuart Terrace; 8/8 Stuart Terrace; 8 Bowman Close; 9/24 Taylor Street	2705.74
12 Gregory Terrace	6679.69
12 Blackmore Road; 23 Staunton Street; 172 Paterson Street – Tennant Creek	4033.93
15 South Terrace	6742.55
Adult Allied Health Team Alice Springs	9105.30
Childrens Development Team Alice Springs	9289.90
Alice Plaza	6948.38
1/55 Stuart Highway	33,962.67

52 Spicer Crescent	152.83
67 North Stuart Highway	43,474.99
2/8 Gnoilya Street; 1/8 Gnoilya Street; 3/8 Gnoilya Street; 3/8 Gnoilya Street; 9/8 Stuart Terrace; 3/4 Bloomfield Street; 4/4 Bloomfield Street; 5/4 Bloomfield Street; 6/4 Bloomfield Street	2775.25
72 Haasts Bluff Road; 62 Haasts Bluff Road; 78 Haasts Bluff Road; 79 Haasts Bluff Road	12,419.82
78 Maryvale Road; 12 Maryvale Road; 62 Maryvale Road; 53 Maryvale Road	14,033.40
30 Fourth Street; 2A Neutral Junction	5273.85
1/123 Fifth Street; 100 Fifth Street; 126 Alakenh Street; 159 Fourth Street; 250 Ali Curung Street; 252 Ali Curung Street	18,261.91
16 Bray Street; 17 Bray Street; 18 Buchanan Street; 30 Buchanan Street; 6 Mcrae Street; 8 Mcrae Street; 9 Vicary Street	41331.58
2/6 Gap Road	1,972,757.84
56 Canteen Creek; 90 Canteen Creek; 117 Canteen Creek; 10 Canteen Creek	19,172.01
40 Epenarra Road; 45 Epenarra Road; 26 Epenarra Road; 42 Epenarra Road	10,153.15
22 Turner Street; 50 Webb Street; 51 Webb Street	4622.84
68 Wallace Rockhole	2488.54
9 Arrunge Crescent; 10 Arrunge Crescent; 73 Arrunge Crescent; 9 Arrunge Crescent; 10 Arrunge Crescent; 67 Newmatey Street	17,418.58
1 Plenty Highway; 2 Plenty Highway; 8 Plenty Highway; 10 Plenty Highway; 114 Harts Range Road; 60 Sphene Street; 142 Nyirripi Road	16,964.49
146 Hermannsburg Road; 1/41 Hermannsburg Road; 36 Hermannsburg Road; 195 Hermannsburg Road; 40 Hermannsburg Road; 2/195 Hermannsburg Road; 315 Raberaba Circuit	26,871.74
1 Luritija Road; 3 Luritija Road; 5 Luritija Road	11,835.55
17 Pitjara Street; 123 Pitjara Street; 131 Pitjara Street; 15 Pitjara Street; 21 Lake Nash Street	20,158.03
76 Mt Liebig Road; 106 Mt Liebig Road; 107 Mt Liebig Road; 20 Mt Liebig Road	12,713.69
1001 Napperby Village; 74 Ayerrer Street; 84 Staff Street; 108 108 Mt Liebig Road	14,351.66
2/152 Nyirripi Road; 73 Nyirripi Road; 274 Nyirripi Road; 68 Nyirripi Road; 139 Yurrkaru Corner; 142 Karku Road; 73 Ngapiri Avenue; 74 Ngapiri Avenue; 68 Ngapiri Avenue	18,207.63
224 Papunya Road; 266 Papunya Road; 302 Papunya Road; 228 Papunya Road	32,093.00
107 Docker River Road; 226 Docker River Road; 219 Docker River Road; 112 Docker River Road	31,519.27
14 Palmer Street; 17 Palmer Street; 2/4 Palmer Street; 20 Palmer Street; 9 Palmer Street; 25 Anmatjere Street; 78 Pmara Jutunta Road; 79 Pmara Jutunta Road; 7 Hese Street	27,534.97
131 Willowra Road; 132 Willowra Road; 15 Yatijarra; 50 Lander River Road	24,094.94
612 Park Street; 433 Conniston; 477 Ti Tree Crescent; 1/570 Ti Tree Crescent; 2/570 Ti Tree Crescent; 1/614 First Street; 2/614 First Street; 1/613 First Street; 2/613 First Street; 2/658 Burkuma; 2/433 Conniston Road; 434 Conniston Road; 2/432 Conniston Road; 431 Tanami Road; 521 Tanami Road; 601 Second Street; 602 Second Street	61,607.35
Bonya Clinic/Housing	10,564.40
Finance Services Eurilpa House	2580.53
Oral Services Tennant Creek	300.00

Infrastructure - Eurilpa House	44.70
4 Iris Street	1266.08
3/5 Leichhardt Street	13,483.70
3/44 Ambrose Street; 6 Leichhardt Street; 24/7 Blain Street	2642.29
South End Alice Plaza	626.67
1/31 Stuart Highway	360.64
1 Vicary Street	1457.06
Total Power Costs - Central Australia Health Service	\$3,385,024.74

36. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period beginning 1 July 2019 and ending 31 March 2020?

A whole-of-government response will be provided by the Minister for Corporate and Information Services.

37. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

A whole-of-government response will be provided by the Minister for Corporate and Information Services.

FEES AND CHARGES

38. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2019/20 financial year and whether any of these fees and charges was increased following the passage of the 2019/20 financial year budget.

Fees and Charges	NT/Commonwealth Legislation	Revenue to 31 March 2020	Increased in 2019-20
Medicare benefits from primary care referred and private patients	<i>Health Insurance Act (Cth)</i>	\$9.6 million	Yes, subject to Commonwealth changes
Chemotherapy Medicines for day-admitted or non-admitted chemotherapy patients	<i>National Health Act (Cth)</i>	\$11 million	Yes, subject to Commonwealth changes
Public hospital services to Medicare ineligible and compensable patients	<i>Medical Services Act (NT)</i>	\$12.4 million	Yes, increase aligned with costs of delivering services
Inpatient medical treatment and medical evacuations provided to eligible road users injured in an accident	<i>Motor Accidents Compensation Act (NT)</i>	\$5.8 million	No increases
Nursing home type patients, same day procedures and overnight	<i>Health Insurance Act (Cth)</i>	\$5.2 million	Yes, subject to Commonwealth changes

accommodation for patients who elect to use their private health insurance			
Treatment of eligible persons in Territory public hospitals	<i>Veterans Entitlement Act; Military Rehabilitation and Compensation Act (Cth) Safety Rehabilitation and Compensation Act and the Australian Participants in British Nuclear Test (Treatment) Act.</i>	\$2.9 million	Yes, subject to Commonwealth changes
Public health licence fees	<i>Public Health Act and NT Food Act (NT)</i>	\$0.2 million	Yes, the licence fee has increased across all categories, i.e. Food premises, health premises and waste water.
Radiation application and licence fees	<i>Radiation Protection Act (NT)</i>	\$52 406	Yes, the licence fees have increased from \$118 to \$121.
Medicine and poisons control licences	<i>Medicines, Poisons and the Therapeutic Foods Act (NT)</i>	\$23 695	Yes, the licence fees have increased across all categories, i.e. Retail, wholesale, pest management technician, poisons authorisations and private hospitals.
Freedom of information requests	<i>Information Act (NT)</i>	\$3 369	No increases
TOTAL		\$47.18 million	

INTERNAL AUDITS

39. How many internal audits and financial investigations were conducted in the period beginning 1 July 2019 and ending 31 March 2020?

Six internal audits and zero financial investigations.

40. What were the terms of reference or focus for each investigation?

Nil – zero financial investigations completed

41. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

1. Non-compliance with Northern Territory Government and the Department of Health Policies and procedures.
2. Non-compliance with Procurement Rules of the Northern Territory.

BOARDS / ADVISORY BODIES

42. Please detail all boards and advisory bodies in your Agency in 2019/20, also providing the following information:

- a) **The Terms of Reference, if changed from last year**
- b) **The current members and when they were appointed**
- c) **The total remuneration paid to each Board member during the 2019/20 financial year**
- d) **The itemised total cost incurred by the Board during the 2019/20 financial year**
- e) **The number of times the Board met during the period beginning 1 July 2019 and ending 31 March 2020**

Health Advisory Committee - Central Australia Health Service (Statutory)

- a) There has been no changes to the Terms of Reference from 2019
- b) Refer to table below
- c) See below
- d) Total cost to 31 March 2020 - \$16 329
- e) Two meetings held during the period 1 July 2019 to 31 March 2020

Name	Surname	Position	Commenced
Ms Catherine	Liddle	Chair	31 October 2017
Ms Sarah	Brown	Member	1 November 2019
Ms Lyn	Byers	Member	1 November 2019
Dr Samuel	Heard	Member	31 October 2017
Ms Linda	Keating	Member	1 November 2019
Dr Patricia	Miller	Member	10 December 2019
Mr Phillip	Walcott	Member	1 November 2019
Mr Darrin	Whatley	Member	31 October 2017

Health Advisory Committee – Top End Health Service (Statutory)

- a) There has been no changes to the Terms of Reference from 2019
- b) Refer to table below
- c) See below
- d) Total cost to 31 March 2020 - \$48 398
- e) Three meetings held during the period 1 July 2019 to 31 March 2020

Name	Surname	Position	Commenced
Jill	Huck	Chair	31 October 2017
Bilawara	Lee	Member	31 October 2017
June	Walley	Member	31 October 2019
Donna	MacMahon	Member	31 October 2017
Natalie	Merida	Member	31 October 2019
Sue	Moran	Member	31 October 2017
Ali	Nur	Member	31 October 2017
Jan	Jewell	Member	31 October 2019
Yvonne	Falckh	Member	31 October 2019
Sacha	King	Member	31 October 2019
Helen	Bowden	Member	1 January 2020

Clinical Senate (Non-Statutory)

- a) There has been no changes to the Terms of Reference from 2019
- b) Refer to the table below
- c) See below
- d) Total cost to 31 March 2020 - \$53 652
- e) Two Clinical Senate meetings held during the period 1 July 2019 to 31 March 2020

Name	Surname	Position	Commenced
Dr Stephen	Gourley	Chair	November 2017
Associate Professor Robyn	Aitken	Member	November 2018
Patrick	AhKit	Member	November 2018
Maricar	Alcedo	Member	November 2017
Kathleen	Arthurs	Member	November 2017
Diana	Baseley	Member	November 2017
Associate Professor (Adjunct) Dr John	Boffa	Member	November 2017
Dr Adam	Brownhill	Member	November 2017
Dr Paul	Burgess	Member	November 2017
Dr Chris	Clohesy	Member	November 2018
Professor Alan	Cass	Deputy Chair	November 2017
Dr Tamsin	Cockayne	Member	November 2017

Jade	Gooding	Member	November 2017
Dr Samuel	Goodwin	Member	November 2017
Associate Professor Sue	Hawes	Member	November 2017
Cassandra	Holland	Member	November 2017
Dr Hugh	Heggie	Member	November 2017
Jill	Huck	Member	November 2017
Associate Professor Nadarajah	Kangaharan	Member	November 2017
Associate Professor Louise	Maple-Brown	Member	November 2017
Professor Len	Notaras AM	Member	November 2017
Lynette	O'Bree	Member	November 2018
Amanda	O'Keefe	Member	November 2018
Dr Charles	Pain	Member	November 2017
Associate Professor Didier	Palmer OAM	Member	November 2017
Associate Professor Robert	Parker	Member	November 2017
Bhavini	Patel	Member	November 2017
Dr Odette	Phillips	Member	November 2017
Howard	Punchard	Member	November 2017
Iris	Raye	Member	November 2017
Dr Kate	Raymond	Member	November 2017
Rhiannon	Robinson	Member	November 2017
Dr Kush	Shrestha	Member	November 2017
Tobias	Speare	Member	November 2017
Associate Professor Dianne	Stephens OAM	Member	November 2017
Dr Penelope	Stewart	Member	November 2017
Kylee	St George	Member	November 2017
Eva	Williams	Member	January 2018
Heather	Malcolm	Member	October 2019
Catherine	Liddle	Member	September 2019
Angela	Wilson	Member	December 2019
Alexis	Jackson	Member	December 2019
Andrew	Chea	Member	December 2019

Scheduled Substance Clinical Advisory Committee (Statutory)

- a) There has been no changes to the Terms of Reference from 2019
- b) Refer to table below
- c) See below

- d) Total cost to 31 March 2020 - \$13 698
 e) Three meetings held during the period 1 July 2019 to 31 March 2020

Name	Surname	Position	Commenced
Dr Shahin	Alam	Member	1 June 2018
Mr Chris	Andreou	Member	1 June 2018
Ms Carol	Bartee	Member	1 June 2018
Ms Ana	Benn	Member	August 2018
Ms Helen	Bowden	Member	1 June 2018
Dr David	Chapman	Member	1 June 2018
Dr Gavin	Chin	Member	1 June 2018
Dr Chris	Clohesy	Member	August 2018
Dr Jennifer	Delima	Member	1 June 2018
Dr Howard	Flavell	Member	1 June 2018
Ms Maria	Giacon	Member	1 June 2018
Ms Lisa	Hall	Alternate Chair	1 June 2018
Ms Susan	Johnston	Member	1 June 2018
Mr Samuel	Keitaanpaa	Member	1 June 2018
Mr Peter	Kern	Alternate Chair	1 June 2018
Mr Charlie	Pedlingham	Member	1 June 2018
Dr Tim	Semple	Member	1 June 2018
Ms Helgi	Stone	Chair	1 June 2018
Dr Christine	Watson	Member	1 June 2018

Pharmacy Premises Committee (Statutory)

- a) There has been no changes to the Terms of Reference from 2019
 b) Refer to table below
 c) See below
 d) Total cost to 31 March 2020 - \$2 456
 e) Three meetings held during the period 1 July 2019 to 31 March 2020

Name	Surname	Position	Commenced
Bradley	Coleman	Chair	3 May 2019
Sophie	Higgins	Member	3 May 2019
Alan	Penaluna	Member	3 May 2019
Andrew	Tooms	Member	3 May 2019

Approved Procedure and Quality Assurance Committee (Statutory)

- a) There has been no changes to the Terms of Reference from 2019
- b) Refer to table below
- c) See below
- d) Total cost to 31 March 2020 - \$304
- e) Three meetings held during the period 1 July 2019 to 31 March 2020

Name	Surname	Position	Commenced
Cecelia	Gore	Chair	October 2018
Klarin	Sivyer	Member	January 2020
Robert	Parker	Member	2003
Marcus	Tabbart	Member	December 2013
Peter	Thornton	Member	January 2013
Sherrilee	Portlock	Member	October 2018
Richard	Campion	Member	October 2018
Adele	Northwood	Member	October 2018
Leah	Magee	Member	October 2018
Claudia	Manu-Preston	Member	2013
Tracey	Myles	Member	2017
Linda	Zagorskis	Member	2017
Tracey	Myles	Member (Nominated Consumer position)	2017
Linda	Zagorksis	Member (Nominated Carer position)	2017
Rushan	Fernando	Secretariat	October 2018

Disability Advisory Committee (Non-Statutory)

- a) Refer to Attachment A
- b) Refer to table below
- c) See below
- d) Total cost to 31 March 2020 - \$7310
- e) No meetings held during the period 1 July 2019 to 31 March 2020 due to COVID-19

Name	Surname	Position	Commenced
Valda	Shannon	Chair	3 December 2019
Chris	Blackham-Davidson	Member	3 December 2019
Jameson	Casson	Member	3 December 2019
Lily	Reid	Member	3 December 2019
Marlene	Karkadu	Member	3 December 2019
Joel	Walker	Member	3 December 2019
Kate	Jessica-Ranford	Member	3 December 2019
Christos	Timotheou	Member	3 December 2019
Christine	Cumaiyo	Member	3 December 2019

Gwilym	Conran	Member	3 December 2019
Henbury School	Student Representative	Member	3 December 2019
Acacia Hills School	Student Representative	Member	3 December 2019

Community Visitor Program - Royal Darwin Hospital (Non-Statutory)

- a) *Mental Health and Related Services Act* section 110
- b) Refer to table below
- c) See below
- d) Costs are incurred by the Department of Attorney-General and Justice
- e) One meeting/visit held during the period 1 July 2019 to 31 March 2020.

Name	Surname	Position	Commenced
Dr Sarah	Giles	Chair	05 December 2019
Bronwyn	Haack	Member	09 March 2018
Samantha	Bowden	Member	5 December 2019

Community Visitor Program – Alice Springs Hospital (Non-Statutory)

- a) *Mental Health and Related Services Act* section 110
- b) Refer to table below
- c) See below
- d) Costs are incurred by the Department of Attorney-General and Justice
- e) No meetings/visits held during the period 1 July 2019 to 31 March 2020.

Name	Surname	Position	Commenced
Stephen	Karpeles	Chair	05 September 2019
Emma	Williams	Member	05 June 2018
Appointment pending		Member	

Community Visitor Program - Secure Care Facility Alice Springs (Non-Statutory)

- a) *Disability Services Act* section 60
- b) Refer to table below
- c) See below
- d) Costs are incurred by the Department of Attorney-General and Justice
- e) No meetings/visits held during the period 1 July 2019 to 31 March 2020.

Name	Surname	Position	Commenced
Kim	McRae	Chair	27 October 2019
Stephen	Karpeles	Member	05 September 2019
Dr Sarah	Giles	Member	05 December 2019

REVIEWS AND INQUIRIES

43. Details of all reviews and inquiries completed or commenced during the 2019/20 financial year, also providing the following information:
- The Terms of Reference
 - The criteria for selection of all panel members
 - The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
 - The cost of the review/inquiry
 - How the information was/is accumulated to contribute to the review/inquiry
 - If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
 - If not completed when this is expected

Nil.

WORKPLACE HEALTH AND SAFETY

44. Please provide the number, nature and cost of reportable safety issues for the period beginning 1 July 2019 and ending 31 March 2020.

Total number of staff reported incidents 1 July 2019 – 31 March 2020 was 728 broken down by mechanism per below. The amount of administrative effort required to report on costings is excessive and would result in undue diversion of resources from service delivery.

Mechanism Group	
Mental Stress Factors	154
Being Hit by Objects	291
Slips, Trips and Falls	92
Body Stress	76
Biological Factors	55
Environmental Factors	15
Chemicals and Substances	17
Sound and Pressure	3
Motor Vehicle Incidents	2
Safety Other	23
TOTAL	728

Note: Reporting is required for organisational purposes only; these are not all reportable to NT Worksafe.

45. Please detail the number of stress related matters and claims for the period beginning 1 July 2019 and ending 31 March 2020.

A total of 19 stress related claims were received from NT Health employees during the period 1 July 2019 - 31 March 2020.

REGIONAL OFFICES

46. **Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2019/20 financial year. What are the locations for which they are responsible?**

The below response addresses Department of Health regional office staff. The administrative effort to respond in relation to regional office staff across Top End and Central Australia Health Services is excessive and would result in undue diversion of resources from service delivery.

Department of Health - Office of Disability

The Office of Disability in the Department of Health, supports Territorians with a disability, including those that are not eligible for the NDIS, through whole of government disability policy and program development, including: ongoing contribution to the implementation of the National Disability Insurance Scheme (NDIS) in the NT and monitoring and reporting against the NDIS; grant funding to organisations for the provision of peak body operations; advocacy and information services, and awards programs; secretariat support to the NT Disability Advisory Committee; NT Companion Card; and provision of forensic disability services.

Regional Centres

Alice Springs Forensic Disability Unit

Number of Positions – 45

Staff Expenditure - \$4 948 638

Department of Health - Mental Health, Alcohol and Other Drugs Branch

The workforce are located in major regional centres and regularly travel to remote communities. Staff coordinate the delivery of community driven alcohol harm minimisation projects called Alcohol Action Initiatives (AAI). AAIs contribute to the reduction of alcohol related harm through investment in community activities that tackle the social determinants of health. There are currently 285 AAI projects underway across 42 remote NT communities. Staff travel regularly to communities, in addition, to phone and email consultations, with community members and service providers.

Regional Centres

Katherine

Number of Staff - 2

Alice Springs/Central Australia

Number of Staff – 2

Total Staff Expenditure 2019-20 (Katherine and Alice Springs/Central Australia)
- \$554 642

Department of Health - Library Services

The Department of Health Library Services provide key functions that support the development, management and access of library collections, building NT Health staff capacity in information literacy, research support and the provision of learning spaces. Library Services develop and maintain online subject guides ensuring ongoing access to local and online resources for regional staff whilst assisting non-government organisations and medical students with library services and access to resources.

Regional Centres

Katherine

Number of staff – 0.54 FTE
Personnel Expenditure - \$35 691

Alice Springs

Number of staff – 1 FTE
Personnel Expenditure - \$86 524

Department of Health – Territory Pathology

Territory Pathology assists healthcare staff diagnose and manage their patients. Approximately 1.8 million pathology assays are performed on public patients in the NT each year at six sites including Darwin. Pathology results can be time critical and 24/7 access to services is required for some assays. The pathology disciplines include chemical pathology, haematology and blood banking, and microbiology. Point of Care molecular testing for COVID and other infectious agents is now available in Territory Pathology regional and remote facilities. Pathology requests for other disciplines, including anatomical pathology, forensic pathology, immunology and genetics are referred to Darwin or interstate for testing.

Regional Centres

Gove/East Arnhem

Number of Staff 2
Staff Expenditure \$222 497

Katherine

Number of Staff 6
Staff Expenditure \$678 014

Alice Springs/Central Australia

Number of Staff 30.5
Staff Expenditure \$3 399 725

Tennant Creek/Barkly

Number of Staff 2.0
Staff Expenditure \$290 327

Northern Territory Disability Advisory Committee

TERMS OF REFERENCE



Document title	No
Contact details	Department of Health
Approved by	
Date approved	
Document review	Annually
TRM number	NA

Acronyms	Full form
NT	Northern Territory
NDIS	National Disability Insurance Scheme
DAC	Disability Advisory Committee
NDS	National Disability Strategy
CALD	Culturally and Linguistically Diverse
UNCRPD	United Nations Convention on the Rights of Persons with Disabilities
OoD	Office of Disability

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1. Background

1.1. Where have we come from?

On the 1 July 2019, the Northern Territory completed transition to the National Disability Insurance Scheme (NDIS). The NT's transition to the NDIS was supported by the previous Ministerial Advisory Council on Disability Reform and was one of the largest reforms of its kind to occur in Australia. The reform involved the transition of responsibility for the funding and provision of disability services from the states and territories to the Commonwealth Government's National Disability Insurance Agency, and a "doubling of funding" for the specialised support needs of people with disability.

1.2. Where are we now?

Post 1 July 2019, the NT Government continues to support Territorians with a disability, including those that are not eligible for the NDIS, through:

- whole of government disability policy and program development;
- ongoing support to the implementation of the NDIS in the NT through an annual funding contribution of \$103.6 million;
- monitoring and reporting against the NDIS;
- provision of Community Allied Health Services for those Territorians who are not eligible for the NDIS but who have mild to moderate functional impairments;
- provision of forensic disability services; and
- grant funding to organisations for the provision of peak body operations, advocacy and information services, and awards programs;

The Minister for Disabilities leads the NT Government in its work to meet its obligations to people with disability and is supported by the Office of Disability in this role. Following the reform, the Minister for Disabilities is keen to take the opportunity to reset the framework and direction for the NT in its actions to build an inclusive community that upholds and reflects the principles of the United Nations Convention on the Rights of Persons with Disabilities. Key to achieving this will be a refreshed focus on the NT Government's commitment to the implementation of the National Disability Strategy (NDS) and the development of a NT Disability Strategy and Implementation Plan. The NDS aims to ensure opportunities for people with disability to fulfil their potential as equal citizens and provides the key priorities and actions for governments to progress towards this goal. The NT Disability Strategy will support the implementation of the NDS in the NT.

1.3. Why do we need a Disability Advisory Committee?

Engagement of people with disability and other stakeholders is critical to establishing the NT Disability Strategy; and will ensure that the future direction is reflective of the aspirations of people with disability in the Territory.

A new NT Disability Advisory Committee (DAC) is needed to advise the Minister for Disabilities on issues of importance to people with disability in the NT. The DAC will inform and guide planning and decision-making where a government response is required to drive change. The membership of the DAC will be asked to focus on issues which are relevant and important to people with disability in the NT, which are not already being addressed at a national level.

In order to support key work to develop the NT Disability Strategy, the work of the DAC will be focused on the six key policy areas of the NDS:

- inclusive and accessible communities;
- rights protection, justice and legislation;
- economic security;
- personal and community support;
- learning and skills; and
- health and wellbeing.

1.4. Who do we need on the Disability Advisory Committee?

The United Nations Convention on the Rights of Persons with Disabilities identifies people with disabilities as those who have long-term physical, mental, intellectual or sensory impairments which in interaction with various barriers may hinder their full and effective participation in society on an equal basis with others.

The NT is unique in Australia for its demographics, diverse languages and cultures, and remoteness. In order that the DAC has the capacity to effectively undertake its role, members will represent the diversity of Territorians with disability, the regions that make-up the NT, and have lived experience and or expertise in key policy areas that are a priority for the NT.

A DAC that is representative of people with disability in the Territory requires proportional representation from each of the key stakeholder groups identified in the *Data Snapshot* below.

Data Snapshot

- 52.1% of active NDIS participants and approximately 65% of clients of Department of Health Community Allied Health Services for people with mild to moderate disability identify as Aboriginal and/or Torres Strait Islander.¹
- 100% of all the Department of Health's Forensic Disability Unit clients are Aboriginal people with disability.²
- 28% of active NDIS participants in the NT with an approved plan identify as coming from a culturally and linguistically diverse background (CALD).¹
- 46% of active NDIS participants in the NT are youth between the ages of 0-18, 39% of these being below 14 or younger.¹
- 24% of all active NDIS participants with an approved plan have intellectual disability as a primary disability, 22% have autism as a primary disability (this cohort is predominantly recorded within the 0-14 age group). Other disabilities which are highly represented in the NT are acquired brain injury (ABI) (8%), cerebral palsy (8%) and psychosocial disability (6%).¹

¹ NDIS Quarterly Reports NT Dashboard Report, 30 June 2019

² Office of Disability. 31 August 2019

Aboriginal and Torres Strait Islander people, here on referred to as Aboriginal people, represent 27 per cent of Territorians and more than half of people with disability in the Territory. The NT is unique in Australia, in that Aboriginal people form the majority of clients of a number of key services across the NT, including those provided by the health and justice systems, and the majority of the population in remote and very remote areas. Seventy three per cent of the Aboriginal population live outside of Darwin, Palmerston and Alice Springs and as a result experience multiple barriers to equitable access to services, including cultural and geographic.³

The NT covers 1.421 million km², an area much larger than New South Wales, Victoria, Tasmania and the Australian Capital Territory combined. Language and culture are diverse in the Territory with over 200 Aboriginal languages spoken. In order to reflect the diversity in place and culture, representation on the DAC will be sought from a range of regions and reflect the high proportion of the population that live in remote and very remote areas.

People from culturally and linguistically diverse (CALD) backgrounds represent a quarter of people with disability accessing NDIS specialist disability services in the NT. This is reflective of the NT population, 23.9 per cent of people in the NT have both parents born overseas and approximately 42 per cent of people speak a language other than English at home, noting that this includes those people who speak Aboriginal languages.⁴

Youth (0-17 years) form nearly half of the NT population accessing specialist disability services and the majority of clients accessing NT services for people with mild to moderate disability. Children and young people (0-25 years old) also form a significant number of the NT general population.

Data Snapshot

- The median age of Territorians is 32.
- 40% of the children and young people in the NT are Aboriginal.
- Children and young people (0-25) make-up approximately 32% of the NT non-Indigenous population, and 50% of the NT Aboriginal population⁵.

The issues and priorities for young people are often specific to their age group. Key issues for young people include exit around education and life transition points from home to school and school to post school options and employment. Young people are the target group for specialist and community allied health early intervention supports to help improve the development of children and reduce the needs for supports later in life. These age groups experience a high prevalence of disabilities such as Autism and Foetal Alcohol Syndrome.

³ ABS, June 2016 Census, 3238055001DO008_201609 Estimates of Aboriginal and Torres Strait Islander Australians, June 2016, Table 1

⁴ ABS, 2016 Census QuickStats, Northern Territory

https://quickstats.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/7?opendocument

⁵ ABS, 3238.0.55.001 – Estimates of Aboriginal and Torres Strait Islander Australian, June 2016 – Table 7.

2. Terms of Reference

2.1. Role

The NT Disability Advisory Committee (DAC) is a non-statutory advisory group to the Minister for Disabilities. The DAC will:

- Represent the diversity of people with disability in the NT and their interests and provide advice to the Minister for Disabilities on issues affecting them;
- Provide advice on improving the representation of Aboriginal and Torres Strait Islander people (here on referred to as Aboriginal people) with disability in the NT and nationally and provide advice to support positive outcomes for Aboriginal people with disability;
- Establish collaborative relationships with people with disability, their families and other unpaid carers, organisations, government agencies and the wider community;
- Provide advice on strategies that raise community awareness of the rights of people with disability including the United Nations Convention on the Rights of Persons with Disabilities and the National Disability Strategy and the role of government and community in promoting these rights;
- Provide advice on engagement strategies, materials and activities undertaken by the Office of Disability (OoD) and participate in these activities;
- Provide advice on issues related to the access and delivery of mainstream services to people with disability in the NT;
- Alert the Minister for Disabilities to emerging issues, potential risks and opportunities related to the ongoing implementation of the National Disability Insurance Scheme; and
- Participate in the review of the terms of reference for the DAC and provide advice to support the Minister for Disabilities in ensuring the effectiveness of the DAC in undertaking its role.

2.2 Authority to Act

The DAC is established as a non-statutory advisory body. The DAC does not have any delegated powers to act on behalf of, or commit, the Minister for Disabilities or the Northern Territory Government to any actions.

The DAC is not a legal entity in its own right and does not have any NT public sector financial, procurement, contracting or human-resource delegations.

2.3 Membership

2.3.1 Structure

The DAC will comprise up to 12 members, including the Chair and Vice Chair, plus ex-officio members.

The Minister for Disabilities has the discretion to appoint additional members, including ex-officio members, and to invite experts to advise the group on particular issues.

Opportunity for emerging leaders will be provided on request to the OoD on a temporary basis. This may include people with disability who are interested in representing the views of people with disability in the future.

2.4. Chair

The DAC will have a Chair and Vice Chair. In the temporary absence of the Chair, the Vice-Chair is to act in the position of Chair.

Role of the Chair

The Chair will:

- represent the DAC including in any public context;
- facilitate orderly and constructive discussions between members on matters within the Terms of Reference;
- liaise with the OoD and DAC Secretariat;
- assist members to work together as a group by:
 - facilitating discussion;
 - ensuring all members have equal opportunity to contribute ideas, opinions and concerns;
 - drawing participation from all members;
- maintain a positive and constructive atmosphere at meetings by encouraging courtesy, respect and openness;
- seek to resolve conflict within the group and provide feedback as necessary to group members on expressed opinions or actions;
- liaise with the DAC Secretariat to develop meeting agendas and ensure that any action required is appropriately assigned and progressed; and
- work with the DAC Secretariat to inform the Minister for Disabilities about the priorities and work of the DAC through meetings and correspondence.

The Chair may also conduct business between meetings on behalf of the DAC. The Chair may delegate this to other members, as required.

Composition and Representation

The DAC is to represent the diversity of people with disability in the NT.

Membership is to be established with consideration of the following:

- No less than 60% of members will have a disability;
- No less than 50% of members will identify as Aboriginal;
- No less than 20% of members will identify as having a Culturally and Linguistically Diverse (CALD) background;
- No less than 50% of members will be young people and children, noting that children may be represented by carers and family;

- No less than 30% of members will reside in a remote area or have a connection to or lived experience in a remote area (remote for this purpose being outside of the Greater Darwin Area, Alice Springs and Katherine);
- No more than 40% of members will be from the Greater Darwin Area;
- Carers of people with disability; and
- Equitable gender representation.

Members of the DAC are to have expertise and/or lived experience in regards to interactions of people with disability with key government service systems, including but not limited to:

- the NT Justice System;
- the NT Health System;
- the NT Education System; and
- the National Disability Insurance Scheme.

Ex-Officio

A representative of the OoD, being the Director of the OoD or a delegate, will be an ex-officio member of the DAC.

Temporary ex-officio members may be appointed from government agencies where their membership will support the DAC in progressing whole of government initiatives to support people with disability.

Terms of Appointment

Individual community members, including the positions of Chair and Vice Chair are appointed by the Minister for Disabilities.

Appointments of incoming members are staggered, to ensure corporate knowledge is not lost and will be for a term of one, two or three years, with the option to extend up to a maximum of six years membership.

Remuneration

While not statutory appointments, remuneration of members will be consistent with the NT *Assembly Members and Statutory Officers (Remuneration and Other Entitlements Act) 2006* Statutory Bodies Classification Structure.

Members will be reimbursed at the rate for a Class C – Advisory and Review Body – Level C3 Ministerial Assistance (LC3) for attendance at meetings. The daily rate at the point of drafting this Terms of Reference is:

- Chair person: \$304
- Other member: \$228

Expenses associated with attendance at meetings, such as travel costs, accommodation and meals, will be funded by the DAC Secretariat.

Members will seek agreement in advance, through the DAC Secretariat, for any out-of-session expenses.

Operation

Meetings

The DAC meets three times a calendar year with at least one meeting a year conducted face to face. Meetings are to ensure equitable opportunity for members to participate by ensuring each member's specific access requirements are met. This may require additional flexibility and adjustments to the operation of meetings.

A draft agenda will be developed prior to each meeting by the DAC Secretariat in consultation with the Chair. In developing the agenda, consideration will be given to any direction provided by the Minister for Disabilities. The agenda and papers are to be circulated to members no less than one week prior to the meeting.

Meetings are to be facilitated by the Chair, or in their absence, the Vice-Chair. Where the Vice-Chair is also not present, a member nominated by the Chair will temporarily act as the Chair.

Whenever possible, decisions of the DAC are to be made by consensus. If consensus cannot be reached, decisions will be made by a majority vote of those members present. The advice provided to the Minister for Disabilities will include the diverse range of opinions of members.

A member who abstains from voting, or does not agree with the majority ruling, can request to have their concerns noted in the minutes of the meeting.

Quorum

In order for recommendations to be made at a meeting, there is to be a quorum of no less than half the total current number of members plus one.

Leave of absence and apologies

If a member is unable to attend a meeting, they must submit an apology to the DAC Secretariat.

Apologies will be noted in the minutes of the meeting.

Members may apply to the Chair, through the DAC Secretariat, for a leave of absence from their DAC responsibilities for up to four months. For a period of absence of longer than four months from DAC responsibilities, the request must be submitted through the DAC Secretariat to the Minister for Disabilities for agreement.

If a member fails to attend three consecutive meetings without leave from the Chair, their term may be cancelled and the place may be opened to a new member.

Carers and professional support staff

DAC members may, as required, have carers or professional support staff (here on referred to as support person) assist them to undertake and participate in activities relevant to their membership and this Terms of Reference.

Travel and accommodation expenses related to supporting a member undertake the responsibilities of their position will be funded by the DAC Secretariat.

The role of the support person is to:

- Assist the member to participate to their full capacity in all activities of the DAC and to support the member to act for themselves;
- Assist the DAC Secretariat to understand the supports and adjustments the member may need;
- Assist in the supported decision making of members:
 - Ensuring the member knows they have a decision to make;
 - Explaining information;
 - Assisting in ensuring information is in an understandable format;
 - Helping the member to identify and explore relevant options;
 - Helping the member to weigh up the decision, including thinking about the good and bad things that could happen as a consequence of the decision; and
 - Making sure people (members, Chair) listen and understand once the decision is made.
- The support person may not attend as a proxy to the member, nor may they vote on a matter on behalf of the member.

Secretariat Support

Secretariat support will be provided by the OoD, within the Department of Health. The DAC Secretariat is responsible for:

- Ensuring accessibility and inclusivity to all aspects of DAC operations for each member of the DAC, including meetings, correspondence, communication, technology, the built environment and other arrangements related to members' participation in meetings, including but not limited to travel, accommodation and attendance options;
- Developing agendas in consultation with the Chair and the Minister;
- Distributing the agenda and meeting papers in appropriate formats;
- Support the DAC in development of a work-plan and subsequent implementation, monitoring and reporting;
- Taking minutes and distributing them to DAC members within two weeks of meetings;
- Monitoring action items arising from DAC business and assisting in their implementation, including liaising between the DAC, government agencies and other representative groups;
- Reporting on the business of the DAC (see reporting);
- Arranging venues and refreshments for meetings; and
- Arranging remuneration for members.

Reporting

Following each meeting, the DAC Secretariat will:

- Compile the minutes on the discussions, actions and recommendations of the DAC, including an update on progress against the DAC work-plan;
- Provide the draft minutes to the Chair for approval to circulate to members within two weeks from the date the meeting was held. Draft minutes will be approved as final at the next DAC meeting;
- Provide the draft and DAC approved minutes to the Minister for Disabilities for noting; and
- Arrange for DAC communique to be circulated and published on the Internet.

Official Business and Representation of Disability Advisory Committee Views

The Chair may represent the DAC at meetings and forums when attending on behalf of the DAC. The Chair or delegated members must represent the views of the DAC in the public domain.

All significant correspondence of the DAC must be approved by the Chair and the Minister for Disabilities. Formal speeches and papers that are delivered by a member on behalf of the DAC must be approved by the Chair and the Minister for Disabilities prior to being presented publically.

Any information to be released to the media on behalf of the DAC must first be approved by the Chair and the Minister for Disabilities.

Members representing the DAC will report back to the DAC on official activities.

Code of Conduct

DAC members are expected to conduct themselves in accordance with the *Northern Territory Public Sector Principles and Code of Conduct*.

Confidentiality

Unless otherwise indicated, all papers and minutes are confidential and the DAC will determine what papers are marked for release at the end of each meeting, or in subsequent meetings. Members may be provided with other confidential material which they should treat with the care and discretion and cannot disclose to anyone outside the DAC.

Conflict of interest

A conflict of interest may occur where a member has a direct financial, or other interest, in items for consideration by the DAC.

A member must disclose to the Chair any situation that may lead to a conflict of interest, a potential conflict of interest, or a potential perceived conflict of interest. The Chair will decide if the member needs to be excluded from discussion related to the item where conflict of interest may exist.

The Minister for Disabilities has the discretion to suspend or terminate a member's appointment if there is an identified conflict of interest.

Resigning from the Disability Advisory Committee

Members may resign from the DAC at any time. All resignations must be provided in writing to the Minister for Disabilities with a copy provided to the Chair. The appointment of replacement members is at the Minister's discretion.

Termination and dissolution

The Minister for Disabilities retains the discretion to terminate a member's appointment to the DAC for serious breaches of attendance or the Northern Territory Public Sector Principles and Code of Conduct, and/or an identified conflict of interest.

The Minister for Disabilities may dissolve the DAC at any time by notice in writing to members.

Review of the Terms of Reference

The Terms of Reference will be reviewed annually. The Terms of Reference may also be varied by the Minister for Disabilities as required, where this will support the operation of the DAC.