

# LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

## WRITTEN QUESTION 328

Mr Mills to Chief Minister, in relation to the portfolio areas within the Department of the Chief Minister.

### Department of the Chief Minister

#### HR Questions:

**1. What is the NTG FTE Cap for your Agency**

FTE Cap is 268 for the Department and Ministerial Offices.

**2. At Pay day 20, 28 March 2012, what is the current FTE staffing of the department, by level?**

As at 28 March 2011, FTE staffing for the Department and Ministerial is 269.36.

Classification	Classification Description	FTE
AO1	ADMIN OFFICER 1	3.08
AO2	ADMIN OFF 2	6.28
AO3	ADMIN OFF 3	13.80
AO4	ADMIN OFF 4	36.20
AO5	ADMIN OFF 5	22.31
AO6	ADMIN OFF 6	26.33
AO7	ADMIN OFF 7	26.89
AQF3A	NTPS APPRENTICE	2.00
EO1C	EXEC OFF 1 CNTR	32.92
EO2C	EXEC OFF 2 CNTR	12.00
EO2	EXEC OFF 2	2.00
EO3C	EXEC OFF 3 CNTR	4.50
EO4C	EXEC OFF 4 CNTR	3.00
EO5C	EXEC OFF 5 CNTR	2.00
EO6C	EXEC OFF 6 CNTR	2.00
GRADT	GRADU TRAINEES	1.00
CD	CHIEF DRIVER	1.00
P2	PROF 2	2.50
PH3	PHYS 3	0.53
PH3R	PHYS 3 - RDO	3.00
PH4R	PHYS 4 - RDO	1.00
PH6R	PHYS 6 - RDO	1.00
PH7	PHYS 7	1.00
SAO1	SNR ADMIN OFF 1	31.90
SAO2	SNR ADMIN OFF 2	19.12

Classification	Classification Description	FTE
SP1	SR PROF OFF 1	2.00
SP2	SR PROF OFF 2	2.00
VIP	VIP DRIVER	4.00
T2	TECH 2	2.00
T3	TECH 3	1.00
T4	TECH 4	1.00
<b>Total</b>		<b>269.36</b>

3. **Is this figure in line with the NTG FTE Cap.**  
- **If not, please explain**

The Department's FTE Cap is 268, as at 28 March 2012 the FTE was 269.36.

4. **At Pay day 20, 28 March 2012, how many funded permanent positions are there in your department.**

There are 158 permanent positions in the Department as at 30 March 2011.

5. **At Pay day 20, 28 March 2012, how many of these positions were nominally filled and how many were filled by persons acting in positions or are temporary appointments.**  
- **Please separate by permanent/temporary/acting by level**

#### DEPARTMENT

In the Department as at 28 March 2012 there are:

- 87 permanent employees held in nominal positions
- 26 permanent employees acting in temporary positions
- 73 temporary employment contracts

Note: This includes Graduate Trainees, Apprentices, WILS (Workplace Integrated Learning Scholarship) and Casual employees who are all employed on temporary contracts that are not held against actual positions. Data extracted from BOXI report provided by DBE.

Classification	Classification Description	Permanent Employees Held in Nominal Positions	Permanent Employees Acting in Temporary Positions	Temporary Employment Contracts
AO1	ADMIN OFF 1	2	1	0
AO2	ADMIN OFF 2	1	0	2
AO3	ADMIN OFF 3	5	1	5
AO4	ADMIN OFF 4	14	3	5
AO5	ADMIN OFF 5	10	2	3
AO6	ADMIN OFF 6	13	5	4
AO7	ADMIN OFF 7	9	7	7

<b>Classification</b>	<b>Classification Description</b>	<b>Permanent Employees Held in Nominal Positions</b>	<b>Permanent Employees Acting in Temporary Positions</b>	<b>Temporary Employment Contracts</b>
AQF3A	NTPS APPRENTICE	0	0	2
CD	CHIEF DRIVER	1	0	0
EO1C	EXEC OFF 1 CNTR	0	0	17
EO2C	EXEC OFF 2 CNTR	0	0	11
EO3C	EXEC OFF 3 CNTR	0	0	5
EO4C	EXEC OFF 4 CNTR	0	0	3
EO5C	EXEC OFF 5 CNTR	0	0	2
EO6C	EXEC OFF 6 CNTR	0	0	1
GRADT	GRADU TRAINEES	0	0	1
P2	PROF 2	1	0	2
PH3	PHYS 3	1	0	0
PH3R	PHYS 3 - RDO	3	0	0
PH4R	PHYS 4 - RDO	1	0	0
PH6R	PHYS 6 - RDO	1	0	0
PH7	PHYS 7	0	1	0
SAO1	SNR ADMIN OFF 1	8	3	1
SAO2	SNR ADMIN OFF 2	7	2	0
SP1	SR PROF OFF 1	2	0	0
SP2	SR PROF OFF 2	2	0	0
T2	TECH 2	1	0	1
T3	TECH 3	1	0	0
T4	TECH 4	1	0	0
VIPD	VIP DRIVER	4	0	0
WILS	WILS	0	0	1
<b>Department Total</b>		<b>87</b>	<b>26</b>	<b>73</b>

### **MINISTERIAL**

- 30 permanent employees acting in temporary positions
- 75 temporary employment contracts

Note: Data extracted from BOXI report provided by DBE.

Classification	Classification Description	Permanent Employees Held in Nominal Positions	Permanent Employees Acting in Temporary Positions	Temporary Employment Contracts
AO1	ADMIN OFFICER 1	0	0	1
AO2	ADMIN OFF 2	0	0	4
AO3	ADMIN OFF 3	0	0	4
AO4	ADMIN OFF 4	0	5	12
AO5	ADMIN OFF 5	0	3	5
AO6	ADMIN OFF 6	0	2	5
AO7	ADMIN OFF 7	0	4	3
EO1C	EXEC OFF 1 CNTR	0	3	14
EO2	EXEC OFF 2	0	1	1
EO2C	EXEC OFF 2 CNTR	0	0	1
EO6C	EXEC OFF 6 CNTR	0	0	1
SAO1	SNR ADMIN OFF 1	0	8	15
SAO2	SNR ADMIN OFF 2	0	4	9
<b>Ministerial Staff Total</b>		<b>0</b>	<b>30</b>	<b>75</b>

**6. In the period 01 July 2011 to 31 March 2012, what was the turnover rate of staff in the Agency.**

The turnover rate of staff for the Department is 52.50% from 1 July 2011 to 28 March 2012.

Note: Data extracted from BOXI report provided by DBE.

**7. What is the rate per level.**

For Department staff from 1 July 2011 to 31 March 2012:

Classification	Classification Description	Turnover Rate (%)
AO1	ADMINISTRATIVE OFFICER 1	234.83
AO2	ADMINISTRATIVE OFFICER 2	317.66
AO3	ADMINISTRATIVE OFFICER 3	120.82
AO4	ADMINISTRATIVE OFFICER 4	66.57
AO5	ADMINISTRATIVE OFFICER 5	36.24
AO6	ADMINISTRATIVE OFFICER 6	31.66
AO7	ADMINISTRATIVE OFFICER 7	36.33
AQF3A	NTPS APPRENTICESHIP AQF3 LEVEL A	173.63
CD	CHIEF DRIVER	0.00
EO1C	EXECUTIVE OFFICER 1 - EXECUTIVE CONTRACT	15.23
EO2	EXECUTIVE OFFICER 2	40.82

<b>Classification</b>	<b>Classification Description</b>	<b>Turnover Rate (%)</b>
EO2C	EXECUTIVE OFFICER 2 - EXECUTIVE CONTRACT	15.98
EO3	EXECUTIVE OFFICER 3	153.85
EO3C	EXECUTIVE OFFICER 3 - EXECUTIVE CONTRACT	23.67
EO4C	EXECUTIVE OFFICER 4 - EXECUTIVE CONTRACT	78.43
EO5C	EXECUTIVE OFFICER 5 - EXECUTIVE CONTRACT	0.00
EO6C	EXECUTIVE OFFICER 6 - EXECUTIVE CONTRACT	48.78
GRADT	GRADUATE TRAINEES	147.82
ICS	INDIGENOUS CADETSHIP SUPPORT	0.00
P2	PROFESSIONAL 2	0.00
P3	PROFESSIONAL 3	0.00
PH2	PHYSICAL 2	700.04
PH2R	PHYSICAL 2 - RDO	0.00
PH3	PHYSICAL 3	0.00
PH3R	PHYSICAL 3 - RDO	0.00
PH4R	PHYSICAL 4 - RDO	0.00
PH5R	PHYSICAL 5 - RDO	0.00
PH6R	PHYSICAL 6 - RDO	0.00
SAO1	SENIOR ADMINISTRATIVE OFFICER 1	18.71
SAO1S	SENIOR PORT ADMIN OFFICER 1	0.00
SAO2	SENIOR ADMINISTRATIVE OFFICER 2	34.71
SP1	SENIOR PROFESSIONAL OFFICER 1	0.00
SP2	SENIOR PROFESSIONAL OFFICER 2	40.00
T2	TECHNICAL 2	70.37
T3	TECHNICAL 3	0.00
T4	TECHNICAL 4	0.00
VIPD	VIP DRIVER	26.32
WILS	WILS	0.00
<b>Department Total</b>		<b>52.50</b>

**8. At Pay day 20, 28 March 2012, how many funded positions are vacant in the Agency.**

As at Pay day 20, 28 March 2012, 8 funded positions were vacant in the Agency.

Note: Data extracted from the PIPS database.

**9. How long, in total days, have funded positions been vacant since 01 July 2011.**

Funded positions have been vacant for 2047 total working days between 1 July 2011 and 31 March 2012.

Note: Data extracted from the PIPS database.

**10. At Pay day 20, 28 March 2012, how many staff are currently employed on a temporary contract.**

73 Departmental staff are employed on temporary contracts.

Note: Data extracted from BOXI report provided by DBE

**11. In the period 01 July 2011 to 31 March 2012, how many temporary contracts have been extended, broken down by level and the number of times extended.**

Classification	Extended Once	Ext. Twice	Ext. X3	Ext. X4	Ext. X5	Ext. X6	Ext. X7	Ext. X8	Ext. X9	Total
AO1	1	-	-	-	-	-	-	-	-	1
AO2	4	-	1	-	-	-	-	-	-	5
AO3	4	2	-	-	-	-	-	-	-	6
AO4	6	1	-	-	-	-	-	-	-	7
AO5	1	-	-	-	-	-	-	-	-	1
AO6	5	-	1	-	-	-	-	-	-	6
AO7	1	-	-	-	-	-	-	-	-	1
ICS	1	-	-	-	-	-	-	-	-	1
P2	1	-	-	-	-	-	-	-	-	1
<b>Department Total</b>	<b>24</b>	<b>3</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>29</b>

**12. In the period 01 July 2011 to 31 March 2012, how many positions have been advertised by “expression of interest”.**

18 positions were advertised by “expression of interest” in the period 01 July 2011 to 31 March 2012.

Note: Data extracted from BOXI report provided by DBE.

**13. At 31 March 2012, In relation to all vacant positions, what is the breakdown of recruitment actions by:**

- Selection process commenced and
- Selection process (including position advertising) not commenced

Of the 8 vacant positions at 31 March 2012:

- 3 have commenced selection process; and
- 5 have not commenced selection process.

14. In the period 01 July 2011 to 31 March 2012, per position level, what is the average length of time taken for recruitment from advertising to successful applicant.

Period 1 July 2011 to 31 March 2012 for the Department:

Classification	Average Days to Fill
AO3	54.33
AO4	58.88
AO7	36.00
ECO1	36.00
SAO1	42.67
SP2	61.00
T2	61.00
<b>Average for Department</b>	<b>53.11</b>

Note: This does not include vacancies advertised by "expression of interest". Data extracted from BOXI report provided by DBE.

15. In the period 01 July 2011 to 31 March 2012, what is the number of positions that have been filled by the recruitment of an existing public servant, and how many from the general public.

For the Department, from 01 July to 31 March 2012:

- 11 positions were filled by recruitment of an existing public servant
- 9 positions were filled by the general public
- 2 staff did not disclose prior employment status

Note: This does not include vacancies advertised by "expression of interest". Data extracted from BOXI report provided by DBE.

16. In the period 01 July 2011 to 31 March 2012, how many positions have been reclassified in the department. What are the level of those positions.

No positions were reclassified in the Department between 01 July 2011 and 31 March 2012.

Note: Data extracted from BOXI report provided by DBE.

17. At Pay day 20, 28 March 2012, how many permanent supernumerary unattached employees do you have in your agency. What levels are they.

There are 9 unattached employees in the Department as at 28 March 2012:

- 1 x AO3
- 3 x AO5
- 1 x AO6
- 2 x AO7
- 2 x SAO2

**18. In the period 01 July 2011 to 31 March 2012, how many unattached employees have successfully gained nominal positions within the Agency or gained employment in another Agency.**

As at 31 March 2012:

- 1 unattached employee has gained a nominal position within the Agency;
- 1 unattached employee has gained a nominal position in another Agency;
- 3 unattached employees have gained employment with Ministerial; and
- 4 unattached employees have gained temporary employment in other Departments.

**19. In the period 01 July 2011 to 31 March 2012, how many unattached employees resigned.**

2 unattached employees have resigned during the period 01 July 2011 to 31 March 2012.

**20. At Pay day 20, 28 March 2012, what is the average length of stay of staff in the department. Please break this down by position level.**

As at 28 May 2012 the average length of stay of Departmental staff is:

Classification	Classification Description	Average length of Service in Years
AO1	ADMINISTRATIVE OFFICER 1	8.85
AO2	ADMINISTRATIVE OFFICER 2	0.23
AO3	ADMINISTRATIVE OFFICER 3	0.92
AO4	ADMINISTRATIVE OFFICER 4	2.97
AO5	ADMINISTRATIVE OFFICER 5	6.17
AO6	ADMINISTRATIVE OFFICER 6	5.44
AO7	ADMINISTRATIVE OFFICER 7	2.96
AQF3A	NTPS APPRENTICESHIP AQF3 LEVEL A	0.13
CD	CHIEF DRIVER	24.96
EO1C	EXECUTIVE OFFICER 1 - EXECUTIVE CONTRACT	0.61
EO2C	EXECUTIVE OFFICER 2 - EXECUTIVE CONTRACT	0.5
EO3C	EXECUTIVE OFFICER 3 - EXECUTIVE CONTRACT	1.35
EO4C	EXECUTIVE OFFICER 4 - EXECUTIVE CONTRACT	0.5
EO5C	EXECUTIVE OFFICER 5 - EXECUTIVE CONTRACT	0.5
EO6C	EXECUTIVE OFFICER 6 - EXECUTIVE CONTRACT	0.5
GRADT	GRADUATE TRAINEES	0.17
P2	PROFESSIONAL 2	0.6
PH3	PHYSICAL 3	5.38



Classification	Classification Description	Average length of Service in Years
PH3R	PHYSICAL 3 - RDO	4.69
PH4R	PHYSICAL 4 - RDO	3.35
PH6R	PHYSICAL 6 - RDO	3.24
PH7	PHYSICAL 7	6.40
SAO1	SENIOR ADMINISTRATIVE OFFICER 1	3.65
SAO2	SENIOR ADMINISTRATIVE OFFICER 2	2.85
SP1	SENIOR PROFESSIONAL OFFICER 1	3.12
SP2	SENIOR PROFESSIONAL OFFICER 2	4.58
T2	TECHNICAL 2	1.71
T3	TECHNICAL 3	17.01
T4	TECHNICAL 4	7.61
VIPD	VIP DRIVER	15.84

**21. In the period 01 July 2011 to 31 March 2012, how much has been spent to date on advertising employee positions, and can you provide a breakdown of these costs.**

For the period 1 July 2011 to 31 March 2012 there was a total of \$13,082 spent on recruitment advertising.

Departmental	\$11,875
Ministerial	\$ 1,207

**22. In relation to Apprentices and Graduates, who commenced during the 2011 calendar year:**

- **How many graduates started with the department**
- **How many have completed the year**
- **How many how won nominal positions**
- **How many have left the NTG, and**
- **What was the length of time each stayed within the NTG before leaving.**

4 Graduates, 2 Apprentices and 1 Indigenous Cadet commenced within the Department in the 2011 calendar year.

3 Graduates, 1 Apprentice and the Indigenous Cadet completed the year with the Department. The fourth Graduate finished in early December.

Nil. However, the 2 Graduates remaining in the NT have fixed term (temporary) positions in the NTG, as does the Apprentice and Indigenous Cadet.

2 Graduates have left the NTG (both moved Interstate), 1 Apprentice left the NTG to study full time at Charles Darwin University (CDU).

The 2 Graduates who left the NTG completed their one year program and did not stay in the NTG following the program. The 1 Apprentice who left the NTG, completed seven months of the apprenticeship before leaving to study full time at CDU.

**23. At Pay day 20, 28 March 2012, In relation to Indigenous Employees:**

- How many employees do you have in your department that recognise themselves as indigenous.
- What are the levels of their positions held.
- How many at each level.
- How many are tenured and at what level.
- How many are temporary and at what levels.
- How many are acting up in positions and at what level.
- How many were still employed at 31/12/2011.
- How many have left the NTG.

Breakdown of Department and Ministerial Indigenous employees as at 28 March 2012.

Classification	Classification Description	All Indigenous Staff	Indigenous Permanent Staff	Indigenous Temporary Staff	Indigenous Staff on HDA
AO3	ADMIN OFF 3	1	0	1	0
AO4	ADMIN OFF 4	6	3	3	1
AO5	ADMIN OFF 5	1	0	1	0
SAO1	SNR ADMIN OFF 1	1	0	1	0
SAO2	SNR ADMIN OFF 2	1	0	1	0
<b>Total</b>		10	3	7	1

<b>Indigenous Employees commenced in 2011</b>	<b>Indigenous Staff commenced in 2011 and still employed at 31/12/11</b>	<b>Indigenous Staff commenced and ceased in 2011</b>
7	3	4

Note: Data extracted from PIPS and BOXI reports provided by DBE.

**24. In relation to NTPS staff as at 31 March 2012:**

- What is the total amount of accrued leave in the department, broken down by level, long service leave and recreation leave
- What is the financial value of that leave.
- What is the highest individual amount of accrued leave at each position level.
- What is the current total of sick leave entitlement of employees in the department.
- How many days sick leave were taken between 01 July 2011 and 31 March 2012, at each employee level.

At Pay Day 20, 28 March 2012:

**Long Service Leave – Department**

<b>Classification</b>	<b>NTPS Staff Accrued Long Service Leave (Months)</b>	<b>NTPS Staff Accrued Long Service Leave (\$Value)</b>	<b>Highest Individual Amount Accrued (Months)</b>
AO1	5.81	15,708.50	2.87
AO2	0.92	3,656.53	0.90
AO3	3.87	16,264.06	1.30
AO4	29.44	149,929.71	3.40
AO5	22.21	129,010.77	5.65
AO6	39.63	253,019.49	4.70
AO7	48.78	330,719.93	5.65
AQF3A	0.04	95.06	0.02
CD	4.20	18,865.70	4.20
GRADT	0.05	257.97	0.05
P2	4.02	24,141.97	3.62
PH3	1.60	3,083.24	1.60
PH3R	4.19	16,173.45	2.20
PH4R	2.87	11,666.51	2.87
PH6R	0.95	4,313.07	0.95
PH7	1.90	8,002.16	1.90
SAO1	26.64	219,765.87	5.50
SAO2	22.09	210,069.20	4.32
SP1	4.72	35,656.86	3.67
SP2	4.22	41,026.31	2.60
T2	0.97	4,100.55	0.82
T3	0.90	5,016.54	0.90
T4	2.27	13,959.77	2.27
VIPD	12.47	43,948.29	6.97
WILS	0.05	172.20	0.05
<b>Department Staff</b>	<b>244.81</b>	<b>\$1,558,623.71</b>	<b>6.97</b>

**Recreation Leave – Department**

<b>Classification</b>	<b>NTPS Staff Accrued Recreation Leave (Days)</b>	<b>NTPS Staff Accrued Recreation Leave (\$Value)</b>	<b>Highest Individual Amount Accrued (Days)</b>
AO1	95.95	13,994.17	46.60
AO2	13.83	2,486.50	11.33
AO3	188.52	37,193.29	57.00
AO4	715.64	167,146.83	81.09
AO5	512.49	137,784.94	92.04
AO6	734.02	223,980.75	70.35
AO7	816.21	277,745.39	107.28
AQF3A	5.00	437.40	2.50
CD	65.54	20,597.92	65.54
GRADT	5.00	1,186.87	5.00
P2	60.10	16,410.42	43.99
PH3	41.00	3,679.14	41.00
PH3R	129.62	22,969.92	51.55
PH4R	62.08	11,589.53	62.08
PH6R	57.26	11,960.72	57.26
PH7	47.87	10,412.99	47.87
SAO1	504.13	193,775.63	71.30
SAO2	346.99	152,284.50	90.88
SP1	63.45	24,191.20	35.50
SP2	65.18	29,059.96	37.13
T2	64.58	12,472.19	49.11
T3	34.48	8,762.17	34.48
T4	32.50	9,174.84	32.50
VIPD	169.88	50,339.10	56.45
WILS	7.76	1,229.36	7.76
<b>Department</b>	<b>4,839.08</b>	<b>1,440,865.73</b>	<b>107.28</b>

## Sick Leave – Department

Classification	Classification Description	Number of Staff	Total Sick Leave Entitlements in weeks
AO1	ADMIN OFFICER 1	3	50.34
AO2	ADMIN OFF 2	3	0.81
AO3	ADMIN OFF 3	11	21.25
AO4	ADMIN OFF 4	22	208.86
AO5	ADMIN OFF 5	15	251.29
AO6	ADMIN OFF 6	22	356.58
AO7	ADMIN OFF 7	23	471.46
AQF3A	NTPS APPRENTICE	2	2.65
CD	CHIEF DRIVER	1	66.00
GRADT	GRADU TRAINEES	1	0.20
P2	PROF 2	3	6.38
PH3	PHYS 3	1	11.00
PH3R	PHYS 3 - RDO	3	15.29
PH4R	PHYS 4 - RDO	1	14.20
PH6R	PHYS 6 - RDO	1	5.00
PH7	PHYS 7	1	14.76
SAO1	SNR ADMIN OFF 1	12	241.82
SAO2	SNR ADMIN OFF 2	8	209.42
SP1	SR PROF OFF 1	2	35.37
SP2	SR PROF OFF 2	2	52.84
T2	TECH 2	2	7.62
T3	TECH 3	1	35.02
T4	TECH 4	1	23.92
VIPD	VIP DRIVER	4	144.52
WILS	WK INT LRN SCHP	1	1.05
<b>TOTAL (Department of the Chief Minister)</b>		<b>146</b>	<b>2,247.65</b>

## Sick Leave Taken – Department

Classification	Classification Description	Number of Staff	NTPS Staff Days Sick Leave Taken
AO1	ADMIN OFFICER 1	3	13.90
AO2	ADMIN OFF 2	4	7.59
AO3	ADMIN OFF 3	17	76.89
AO4	ADMIN OFF 4	26	169.86
AO5	ADMIN OFF 5	14	55.02
AO6	ADMIN OFF 6	22	86.75
AO7	ADMIN OFF 7	16	84.00
AQF3A	NTPS APPRENTICE	4	16.02
EO3	EXEC OFF 3	1	27.59
GRADT	GRADU TRAINEES	2	12.00
P2	PROF 2	2	5.00
PH2R	PHYS 2 - RDO	2	22.60
PH3	PHYS 3	1	8.00
PH3R	PHYS 3 - RDO	2	10.57
PH4R	PHYS 4 - RDO	1	11.63
PH5R	PHYS 5 - RDO	1	2.31
PH6R	PHYS 6 - RDO	1	6.00
PH7	PHYS 7	1	0.34
SAO1	SNR ADMIN OFF 1	12	74.59
SAO2	SNR ADMIN OFF 2	7	32.56
SP1	SR PROF OFF 1	2	1.34
SP2	SR PROF OFF 2	3	9.00
T2	TECH 2	1	3.13
T3	TECH 3	1	2.00
<b>Department Staff</b>		<b>146</b>	<b>738.69</b>

### Long Service Leave – Ministerial

Classification	NTPS Staff Accrued Long Service Leave (Months)	NTPS Staff Accrued Long Service Leave (\$Value)	Highest Individual Amount Accrued (Months)
AO1	0.05	90.00	0.05
AO2	0.20	732.77	0.10
AO3	0.22	929.80	0.12
AO4	27.63	137,575.47	3.10
AO5	14.09	78,273.37	3.22
AO6	17.13	88,536.60	10.30
AO7	18.23	110,690.13	8.57
EO2	3.20	24,793.63	2.73
EO3	0.65	4,361.95	0.65
SAO1	32.45	223,226.88	4.67
SAO2	33.45	275,941.89	9.98
<b>Ministerial Staff</b>	<b>147.30</b>	<b>945,152.49</b>	<b>10.30</b>

### Recreation Leave – Ministerial

Classification	NTPS Staff Accrued Recreation Leave (Days)	NTPS Staff Accrued Recreation Leave (\$Value)	Highest Individual Amount Accrued (Days)
AO1	0.00		0.00
AO2	17.54	2,956.75	7.54
AO3	19.26	3,667.37	12.32
AO4	583.81	137,926.65	91.69
AO5	240.73	62,950.26	57.91
AO6	205.72	61,118.79	103.50
AO7	246.94	84,478.36	95.00
EO2	66.04	38,183.92	50.73
EO3	-9.00	-4,572.68	-9.00
SAO1	799.17	311,345.04	124.47
SAO2	691.81	306,135.48	109.50
<b>Ministerial Staff</b>	<b>2,862.02</b>	<b>1,004,189.94</b>	<b>124.47</b>

### Sick Leave – Ministerial

Classification	Classification Description	Number of Staff	Total Sick Leave Entitlements in weeks
AO1	ADMIN OFFICER 1	1	0.74
AO2	ADMIN OFF 2	3	0.86
AO3	ADMIN OFF 3	3	1.51
AO4	ADMIN OFF 4	17	142.84
AO5	ADMIN OFF 5	9	80.67
AO6	ADMIN OFF 6	7	108.88
AO7	ADMIN OFF 7	7	108.06
EO2	EXEC OFF 2	2	39.13
EO3	EXEC OFF 3	1	33.88
SAO1	SNR ADMIN OFF 1	23	254.28
SAO2	SNR ADMIN OFF 2	13	312.00
<b>Ministerial Staff</b>		<b>86</b>	<b>1,082.86</b>

### Sick Leave Taken – Ministerial

Classification	Classification Description	Number of Staff	NTPS Staff Days Sick Leave Taken
AO1	ADMIN OFFICER 1	1	2.00
AO2	ADMIN OFF 2	5	20.22
AO3	ADMIN OFF 3	6	30.16
AO4	ADMIN OFF 4	15	152.87
AO5	ADMIN OFF 5	7	60.20
AO6	ADMIN OFF 6	5	12.91
AO7	ADMIN OFF 7	4	18.85
EO2	EXEC OFF 2	1	1.46
SAO1	SNR ADMIN OFF 1	7	66.59
SAO2	SNR ADMIN OFF 2	6	22.46
<b>Ministerial Staff</b>		<b>57</b>	<b>387.72</b>



25. In relation to Contract (ECO1 and above) staff as of 31 March 2012:

- What is the total amount of accrued leave in the department, broken down by level, long service leave and recreation leave.
- What is the financial value of that leave.
- What is the highest individual amount of accrued leave at each employee level.
- What is the current total of sick leave entitlement of employees in the department.
- How many days sick leave were taken between 01 July 2011 and 31 March 2012, at each employee level.

At Payday 20, 28 March 2012:

**Long Service Leave – Department**

<b>Classification</b>	<b>Contract Staff Accrued Long Service Leave (Months)</b>	<b>Contract Staff Accrued Long Service Leave (\$Value)</b>	<b>Highest Individual Amount Accrued (Months)</b>
EO1C	65.65	941,884.19	12.02
EO2C	24.63	424,707.19	5.81
EO3C	17.06	299,045.62	5.35
EO4C	8.99	185,599.77	4.67
EO5C	7.29	161,821.35	6.87
EO6C	5.89	230,783.30	5.89
<b>Department ECO's</b>	<b>129.51</b>	<b>2,243,841.42</b>	<b>12.02</b>

**Recreation Leave – Department**

<b>Classification</b>	<b>Contract Staff Accrued Recreation Leave (Days)</b>	<b>Contract Staff Accrued Recreation Leave (\$Value)</b>	<b>Highest Individual Amount Accrued (Days)</b>
EO1C	734.06	\$470,482.27	110.44
EO2C	297.77	\$233,208.25	61.95
EO3C	235.89	\$196,017.31	78.40
EO4C	111.44	\$108,051.02	59.79
EO5C	114.79	\$118,925.92	88.99
EO6C	90.18	\$162,511.51	90.18
<b>Department ECO's</b>	<b>1,584.13</b>	<b>\$1,289,196.28</b>	<b>110.44</b>

**Sick Leave – Department**

<b>Classification</b>	<b>Classification Description</b>	<b>Number of Staff</b>	<b>Executive Contract Staff Sick Leave Entitlements in weeks</b>
EO1C	EXEC OFF 1 CNTR	17	620.97
EO2C	EXEC OFF 2 CNTR	11	243.67
EO3C	EXEC OFF 3 CNTR	5	117.32
EO4C	EXEC OFF 4 CNTR	3	119.18
EO5C	EXEC OFF 5 CNTR	2	83.91
EO6C	EXEC OFF 6 CNTR	1	94.87
<b>Department ECO's</b>		<b>39</b>	<b>1,279.91</b>

**Sick Leave Taken – Department**

<b>Classification</b>	<b>Classification Description</b>	<b>Number of Staff</b>	<b>Executive Contract Staff Sick Leave Entitlements in weeks</b>
EO1C	EXEC OFF 1 CNTR	10	104.92
EO2C	EXEC OFF 2 CNTR	7	23.18
EO3C	EXEC OFF 3 CNTR	3	126.18
EO4C	EXEC OFF 4 CNTR	3	15.32
EO5C	EXEC OFF 5 CNTR	2	9.48
EO6C	EXEC OFF 6 CNTR	1	1.46
<b>Department ECO's</b>		<b>26</b>	<b>280.54</b>

**Long Service Leave – Ministerial**

<b>Classification</b>	<b>Contract Staff Accrued Long Service Leave (Months)</b>	<b>Contract Staff Accrued Long Service Leave (\$Value)</b>	<b>Highest Individual Amount Accrued (Months)</b>
EO1C	43.35	\$606,485.87	7.45
EO2C	4.07	\$68,630.47	4.07
EO6C	5.65	\$139,485.78	5.65
<b>Ministerial ECO's</b>		<b>\$814,602.12</b>	<b>7.45</b>

**Recreation Leave – Ministerial**

<b>Classification</b>	<b>Contract Staff Accrued Recreation Leave (Days)</b>	<b>Contract Staff Accrued Recreation Leave (\$Value)</b>	<b>Highest Individual Amount Accrued (Days)</b>
EO1C	708.92	\$518,312.39	115.22
EO2C	29.84	\$23,121.41	29.84
EO6C	13.68	\$15,542.61	13.68
<b>Ministerial ECO's</b>	<b>752.44</b>	<b>\$556,976.41</b>	<b>115.22</b>

**Sick Leave – Ministerial**

<b>Classification</b>	<b>Classification Description</b>	<b>Number of Staff</b>	<b>Executive Contract Staff Sick Leave Entitlements in weeks</b>
EO1C	EXEC OFF 1 CNTR	17	327.61
EO2C	EXEC OFF 2 CNTR	1	22.66
EO6C	EXEC OFF 6 CNTR	1	102.27
<b>Ministerial ECO's</b>		<b>19</b>	<b>452.53</b>

**Sick Leave Taken – Ministerial**

<b>Classification</b>	<b>Classification Description</b>	<b>Number of Staff</b>	<b>Executive Contract Staff Days Sick Leave Taken</b>
EO1C	EXEC OFF 1 CNTR	9	25.54
<b>Ministerial ECO's</b>		<b>9</b>	<b>25.54</b>

26. In the period 01 July 2011 to 31 March 2012, how many employees have utilised section 52.8 Cash-out of Leave – (Recreation Leave), under the NTPS 2010-2013 Enterprise Agreement.

- Break down by level and amount of leave

**Cash Out Recreation Leave – Department**

Classification	Classification Description	Number of Staff	Leave Days
AO4	ADMIN OFF 4	2	30
AO5	ADMIN OFF 5	1	30
AO6	ADMIN OFF 6	5	50
SAO1	SENIOR ADMIN OFF 1	1	40
SAO2	SENIOR ADMIN OFF 2	1	20
ECO2	EXEC OFF 2 CNTR	2	40
<b>Total</b>		<b>13</b>	<b>210</b>

**Cash Out Recreation Leave – Ministerial**

Classification	Classification Description	Number of Staff	Leave Days
AO4	ADMIN OFF 4	1	10
AO6	ADMIN OFF 6	1	20
SAO1	SENIOR ADMIN OFF 1	1	10
SAO2	SENIOR ADMIN OFF 2	1	10
EO1C	EXEC OFF 1 CNTR	2	30
SAO2	SENIOR ADMIN OFF 2	1	20
<b>Total</b>		<b>7</b>	<b>100</b>

27. In the period 01 July 2011 to 31 March 2012, how many employees have utilised section 55.3 (b) Long Service Leave cash out of 10 years, under the NTPS 2010-2013 Enterprise Agreement.

- Break down by level and amount of leave

2 Employees have utilised section 55.3 (b) Long Service Leave cash out of 10 years, under the NTPS 2010 – 2013 Enterprise Agreement.

**Department**

Classification	Classification Description	Number of Staff	Leave
SAO1	SENIOR ADMIN OFF 1	1	1 Mth 28 Days
<b>Department Staff</b>		<b>1</b>	<b>1 Mth 28 Days</b>

## Ministerial

Classification	Classification Description	Number of Staff	Leave
EO2	EXEC OFF 2	1	3 Mths
<b>Department Staff</b>		<b>1</b>	<b>3 Mths</b>

28. During the period 01 July 2011 to 31 March 2012, did the CEO direct any employee under section 52.7 Excess Leave of the NTPS 2010-2013 Enterprise Agreement to take leave.

- Break down by level and the amount of leave taken

Nil

29. During the period 01 July 2011 to 31 March 2012, did the CEO direct any employee under section 55.3 (a) Long Service Leave to take leave.

- Break down by level and the amount of leave

Nil

30. At Pay day 20, 28 March 2012, how many workers were on workers compensation. At what level and is there an expected return date.

1 at AO6 level and expected to return on 2 August 2012.

31. From 01 July 2011 to 31 March 2012, how many people received workers compensation, at what position level and geographic location and how long for each person.

Nil received workers compensation.

32. At Pay day 20, 28 March 2012, how many workers were on sick leave or extended leave (excluding recreation leave), longer than 3 weeks, at what level, and for what reason.

## Department

Classification	Classification Description	Sick	Compo	LSL	Miscellaneous Paid	Miscellaneous Unpaid	Total Staff
AO4	ADMIN OFFICER 4	-	-	-	-	1	1
AO6	ADMIN OFFICER 6	-	-	-	-	2	2
AO7	ADMIN OFFICER 7	-	-	1	-	1	2
EO3C	EXEC OFF 3 - CNTR	1	-	-	-	-	1
P2	PROFESSIONAL 2	-	-	-	-	1	1
SAO1	SENIOR ADMIN OFF 1	-	-	1	-	1	2
SAO2	SENIOR ADMIN OFF 2	-	-	-	-	1	1
WILS	WILS	-	-	-	-	1	1
<b>Department Staff</b>		<b>1</b>	<b>-</b>	<b>2</b>	<b>-</b>	<b>8</b>	<b>11</b>

### Ministerial

Classification	Classification Description	Sick	Compo	LSL	Miscellaneous		Total Staff
					Paid	Unpaid	
AO5	ADMIN OFFICER 5	-	-	-	-	1	1
AO6	ADMIN OFFICER 6	-	-	-	-	1	1
EO3	EXEC OFF 3	-	-	-	-	1	1
SAO1	SENIOR ADMIN OFF 1	-	-	-	-	1	1
<b>Ministerial Staff</b>		-	-	-	-	<b>4</b>	<b>4</b>

33. At Pay day 20, 28 March 2012, were there any NTPS public servants who were employed in the 80's and eligible for return flight to Adelaide every 2 years. How many and at what level.

### Department

Classification	Classification Description	Employees Eligible for Airfares
AO3	ADMINISTRATIVE OFFICER 3	1
AO4	ADMINISTRATIVE OFFICER 4	1
AO5	ADMINISTRATIVE OFFICER 5	3
AO6	ADMINISTRATIVE OFFICER 6	3
AO7	ADMINISTRATIVE OFFICER 7	2
PH2R	PHYSICAL 2 - RDO	1
SAO1	SENIOR ADMINISTRATIVE OFFICER 1	1
<b>Department</b>		<b>12</b>

34. How many complaints have been made in the Department in relation to workplace bullying and harassment.

Nil

**In relation to each output group within the Department**

**35. From 01 July 2011 to 31 March 2012, how much has been spent on relocation cost for commencement of employment and either completion or termination of employment (removalists, airfares, accommodation and allowances) in the Department.**

For the period 1 July 2011 to 31 March 2012 there was a total of \$45,128 spent on relocation expenses, with the following breakup:

Recruitment Fares	\$ 9,657
Removal and Storage	\$23,769
Relocation Allowance	\$ 7,312
Recruitment Accommodation	\$ 2,034
Recruitment Expenses Other	\$ 2,356

**36. Please provide a breakdown per business unit.**

<b>Social Policy</b> Recruitment Expenses Other	\$ 1,595
<b>Asian Relations</b> Recruitment Expenses Other	\$ 41
<b>Government Ministry</b> Recruitment Fares Relocation Allowance Recruitment Accommodation Removal and Storage Expense	\$ 5,168 \$ 684 \$ 2,958 \$10,040
<b>Leader of the Opposition</b> Removal and Storage Recruitment Fares	\$ 9,296 \$ 3,365
<b>Parliamentary Counsel</b> Recruitment Fares Relocation Allowance Recruitment Expenses Other	\$ 544 \$ 4,354 \$ 720
<b>Agency Overhead Southern Region</b> Recruitment Accommodation	\$ 1,350
<b>Human Resources</b> Recruitment Fares Removal and Storage	\$ 580 \$ 4,433

**37. How much is budgeted for relocation and other appointment and termination expenses in 2011/12.**

A total budget for relocation and other appointment and termination expenses for 2011/12 is \$75,000.

**38. How much was spent on travel from 01 July 2011 to 31 March 2012, broken down by intrastate, interstate and international fares, accommodation and other expenses.**

For the period 1 July 2011 to 31 March 2012 there was a total of \$1,925,294 spent on travel expenditure.

<b>Travel Category</b>	<b>Intrastate</b>	<b>Interstate</b>	<b>Overseas</b>	<b>Total</b>
<i>Accommodation</i>	91,588	149,072	113,108	<b>353,768</b>
<i>Airfares</i>	460,226	525,168	473,783	<b>1,459,177</b>
<i>Travel Allowance</i>	70,792	26,159	15,398	<b>112,349</b>
<b>Total</b>	<b>622,606</b>	<b>700,399</b>	<b>602,289</b>	<b>1,925,294</b>

**39. How much was spent on vehicles by the Department from 01 July 2011 to 31 March 2012.**

For the period 1 July 2011 to 31 March 2012 there was a total of \$973,213 spent on vehicles which includes leasing, car rental, cabcharge and fuel expenditure.

**40. How many vehicles does the Department have responsibility for.**

As at 31 March 2012 the Department of the Chief Minister has responsibility for 98 vehicles.

**41. What is the change, if any, in these vehicle numbers from the previous year.**

From 31 March 2011, the Department of the Chief Minister increased its vehicle fleet by 7.

**42. What proportion of those vehicles meet the emission standard of 5.5 out of 10 under the Commonwealth Government's Green Vehicle Guide.**

92% of the Department of the Chief Minister's passenger vehicle fleet meet the 5.5 out of 10 emission standard.

**43. How many vehicles are home garaged.**

88 vehicles are home garaged.

**44. What position levels have vehicles attached or are allowed to home garage.**

All Executive Contract Officers have a vehicle as part of their employment contract. Non Executive Contract Officers may be allocated a vehicle based on business needs, subject to the approval of the Chief Executive for Departmental Staff and the Chief of Staff for Ministerial Staff.



**45. How many credit cards have been issued to department staff.**

<b>Output Group</b>	<b>Number of Cards</b>
Policy Advice and Public Sector Coordination	5
Territory Development	14
Government Business Support	17
Community Support	0
Corporate Support	13
<b>Total</b>	<b>49</b>

**46. How many repayment transactions (and the value) for personal items and services are outstanding.**

There were no outstanding repayments for transactions relating to personal items and services.

**47. How many reports of the improper use of Information Technology have been made.**

Nil.

**48. How many reports resulted in formal disciplinary action.**

Nil.

**49. How many staff are considered 'Essential' in your Agency, for the purposes of an Emergency eg- Cyclone**  
**- Break down by level**

Due to the Department of the Chief Minister's role, there are a number of officers that are assigned with responsibility for whole of government support and coordination in the event of an emergency. In line with the Department's internal cyclone guidelines, particular staff are also assigned with specific responsibilities at different stages of the response and recovery phases. Dependent on the size and nature of an emergency event, additional staff may also be assigned with specific duties to assist in whole of government or internal coordination activities. For an emergency event such as a cyclone, ten staff drawn from Strategic Communications (4), the Security and Emergency Recovery Unit (4), the Deputy and Chief Executives are considered essential during the emergency response phase. This may increase further during a protracted, complex emergency recovery.

**Marketing:**

**50. From 01 July 2011 to 31 March 2012, how much was spent by the Department on advertising and marketing programs.**

For the period 1 July 2010 to 31 March 2011 there was a total spend of \$1,406,205 on advertising and marketing, with \$455,507 spent on four major advertising programs.

**51. What was each of those programs and what was the cost of each of those programs.**

Supporting Territorians	\$ 163,363
Secure NT	\$ 66,345
Buy Territory	\$ 222,120
Alice Springs Community Action Plan	\$ 3,679
Other DCM advertising and marketing activities	\$ 950,698
<b>Total</b>	<b>\$1,406,205</b>

**Insurance:**

**52. From 01 July 2011 to 31 March 2012, how much was spent on insurance expenses; further broken down by worker and employee insurances, physical plant and equipment insurances and other insurances.**

For the period of 1 July 2011 to 31 March 2012 there was a total of \$3,816 spent on employee insurance and \$3,786 spent on other insurance.

**53. What areas of the department are self-insured. What areas are commercially insured. If there are areas that are commercially insured, who provides this insurance, when is it due for renewal and what is the cost of this insurance provision and does it attract any thresholds under which insurance is not provided or any payments on item replacement.**

The NT Government applies a self insurance policy for its general government sector insurable risks. The self insurance policy covers property and assets, workers compensation, public liability and professional indemnity related liabilities.

With the Treasurer's approval, agencies may procure commercial insurance cover where a net benefit can be demonstrated.

With the exception of workers compensation cover, government businesses and corporations, such as the Power and Water Corporation, are excluded from the self insurance framework, and are required to purchase appropriate commercial insurance cover.

The Northern Territory does not purchase reinsurance cover for natural disasters or other insurable risks under the self insurance policy. Instead, the Northern Territory makes provision in the Budget for disaster related events, complemented by the Natural Disaster Recovery and Relief Arrangements (NDRRA) with the Commonwealth to provide assistance for natural disaster events that are outside of the Northern Territory's control and where commercial insurance is not readily available or affordable.

The Northern Territory is currently reviewing its natural disaster insurance arrangements, following changes to the NDRRA announced by the Commonwealth in March 2011.

Any whole of government insurance policy related questions should be referred to the Treasurer.

The Department of the Chief Minister has the following insurance exceptions:

Insurance Type	Cost \$	Area Insured	Insured with	Renewal
Health Insurance	3,786	Indonesian Customs Officers (not NTG employees)	Bupa and MBF	6 months cover per secondment
Overseas Travel Insurance	3,816	Whole of Department	Marsh Pty Ltd	30 June 2012

**54. What provision has been made for disaster or major catastrophe insurance.**

Treasurer's Advance is available to agencies in the event disaster costs exceed budget during the year.

The Northern Territory does not purchase reinsurance cover for natural disasters or other insurable risks under the self insurance policy. Instead, the Northern Territory makes provision in the Budget for disaster related events, complemented by the NDRRA with the Commonwealth to provide assistance for natural disaster events that are outside of the Northern Territory's control and where commercial insurance is not readily available or affordable.

Any whole of government insurance policy related questions should be referred to the Treasurer.

**Climate Change:**

**55. From 01 July 2011 to 31 March 2012, how many tonnes of CO2 did the department emit.**

**Greening the Fleet**

The Department's vehicle fleet emitted 293 tonnes of CO<sup>2</sup> from 1 July 2011 to 31 March 2012.

**Building Energy Efficiency**

For 2010-11 the Department's preliminary building energy consumption was 2,819 giga joules corresponding to 606 tonnes of CO<sup>2</sup> emissions. The building energy consumption figures are calculated by the Department of Lands and Planning using methodology from the Australian Government's Department of Climate Change. The methodology comes from the Online System for Comprehensive Active Reporting (OSCAR).

**56. From 1 July 2011 to 31 March 2012, what programs and strategies were introduced to reduce CO2 emissions across the department?**

The Department of the Chief Minister has either introduced or continued the following programs and strategies to reduce CO<sup>2</sup> emissions:

1. Worked with the building owner to upgrade air-conditioning and lighting at NT House.
2. Worked with employees to minimise after-hours usage of air-conditioning and lighting.
3. Maintained the Department's Sustainability Committee, which raises awareness of energy usage and sustainability issues within the Department.

4. Continued the expansion of waste recycling with co-mingled recycling bins placed on each level of NT House.
5. Encouraged employees to adopt energy efficient practices with green hints and tips circulated in visible areas within NT House and via the Department's intranet.
6. Continued the rationalisation of standalone printers, faxes and photocopiers, including greater use of multi-function devices.
7. Encouraged Executive Contract Officers to select fuel efficient vehicles appropriate to their level, in line with the whole of government Greening the Fleet strategy.
8. Coordinated the whole of government TelePresence facility, a national secure videoconferencing network, which reduces interstate travel and greenhouse emissions, with the assistance of the Australian Government.
9. Commenced a pilot of the whole of government introduction of Lync 2010, a desktop communication and videoconferencing system, to further reduce employee travel.
10. Participated in Earth Hour 2012.

**57. Has a target for departmental CO2 emissions been set for the coming financial year?**

- **If yes, what % reduction is that from the previous year?**
- **If no, why has a target not been set?**

**Greening the Fleet**

The Department is working towards the reduction target set in the Northern Territory Greening the Fleet Strategy that aims to reduce emissions from the NT Government's passenger and light commercial fleet by 20% by 2014 and 50% by 2020.

**Building Energy Efficiency**

The targets in the NT Government Energy Smart Buildings Policy have now been superseded by the 2009 NTG Climate Change Policy, which sets a reduction target of 33% in building energy intensity by 2020 from the 2004/05 base year.

**Utilities:**

**58. From 01 July 2011 to 31 March 2012, what was the cost of power and water to the department.**

For the period 1 July 2011 to 31 March 2012 there was a total of \$180,473 spent on power and water for the department:

Electricity	\$134,050
Water/Sewerage	<u>\$ 45,839</u>
TOTAL	<u>\$180,473</u>

Actual power figures are only reflecting eight months of the year to date costs, this is due to March invoices not being accrued.

**59. What is the projected cost for power and water to the department for the 2012-2013 financial year.**

The projected cost for power and water to the department for the 2012-13 financial year (ie 12 months) is approximately \$274,830.

Power	\$212,000
Water	<u>\$ 62,830</u>
TOTAL	<u>\$274,830</u>

**Public Events:**

**60. From 01 July 2011 to 31 March 2012, list the public events/conferences/forums that were sponsored by the department. What are projected for the 2012-13 financial year.**

Grant Recipient	Purpose	Amount \$
Liberian Community in the Northern Territory Inc	Flag Day Celebration	1,500
Filipino Australian Association of the NT	2011 Barrio Fiesta	15,000
Greek Orthodox Community of Northern Australia Inc	Greek Glenti	40,000
Latino NT Association Inc	Assistance for event	6,000
United Nations Association of Australia Northern Territory	Unity Short Films Festival	1,050
Africa Australia Friendship Association	2011 Annual Dinner	4,200
Balai Indonesia Inc	Persona Indonesia	17,000
Mabuhay Multicultural Association Inc	Philippine Independence Day Celebration 2011	2,000
Indian Cultural Society Inc	Shayari/Gazal Night	2,000
Indian Cultural Society Inc	Diwali	6,000
Multicultural Council of the NT	Top End Nepali Concert	1,200
Buddhist Society of the NT Inc	End of Rains	2,000
Australia Indonesian Cultural Centre	Indonesian Cultural Evening	5,000
Congolese Community in NT Inc	Independence Day	1,800
Congolese Community in NT Inc	Congolese Festival	3,000
Congolese Community in NT Inc	New Year Celebrations 2012	1,000
Multicultural Council of the NT	Recon Dinner/Dance	2,000
Multicultural Council of the NT	Polish Music Recital	1,500
Indian Cultural Society Inc	India on Mindil 2012	40,000
United Nations Association of Australia Northern Territory	Human Rights Day Breakfast	500
Millner Primary School Council	Harmony Day	1,000
Sri Lanka Australia Friendship Association	Harmony Day	800
Nhulunbuy High School	Harmony Day	1,000
Latino NT Association Inc	2012 Carnival Party	5,000
Fiji Association of the NT	Fiji Day 2012	4,500
Fiji Association of the NT	Harmony Day	1,000
Fiji Association of the NT	Fijis Hot7s	1,000
Corrugated Iron Youth Arts	Cultural Performance - Project Sahows in the Banyan	3,000
Dravidians United Inc	Bollywood Bling Din	1,500
Multicultural Community Services of Central Australia Inc	Harmony Day	1,000

Grant Recipient	Purpose	Amount \$
The Italian Sports and Social Club Inc	Harmony Day	1,000
Australian Japanese Association of NT Inc	Harmony Day	1,000
Darwin Community Arts Inc	Harmony Day	4,000
Latino NT Association Inc	Darwin Waterfront Soiree	1,000
Jingili Primary School Council Inc	Harmony Day	800
Humpty Doo Primary School Council Inc	Harmony Day	800
Rince Na H'Eireann Darwin Irish Dance Association Inc	Harmony Day Soiree	500
Sanderson Middle School Council Inc	Harmony Day	800
Australia Indonesian Cultural Centre	Harmony Day Food and Culture Festival	1,000
Congolese Community in NT Inc	Harmony Day	1,000
Balai Bahasa Indonesia Australia	Story Telling and a Film Festival	900
Balai Indonesia Inc	Harmony Day	2,000
Arid Lands Environment Centre	Harmony Day	1,000
Multicultural Council of the NT	Harmony Day	533
Palmerston Senior College	Harmony Day	1,000
Nemarluk School Council	Harmony Day	800
Nakara School Council Inc	Harmony Day	800
Gray School Council Inc	Harmony Day	700
Batchelor Area School Council Inc	Harmony Day	800
Wulagi School Council	Harmony Day	800
Multicultural Council of the NT	Harmony Day	780
Moil Primary School Council	Harmony Day	800
Fiji Association of the NT	Linguistic Awards Assistance	7,500
Department of Housing, Local Government and Regional Services	A Balanced Housing Market Conference 2010	10,000
Football Federation	Timor Cup Soccer	9,799
Chamber of Commerce NT	National Export Awards	6,596
South Australian Motor Sport Board	2011 World Solar Car Challenge	150,000
Darwin Patchworkers and Quilters Inc	2011 Quilt Exhibition	2,000
Dinah Beach Cruising Yacht Association Inc	Darwin to Ambon Race July 2011	10,000
Special Children's Christmas Party	Special Children's Xmas 2011	5,000
Nixon's X-ing Campdraft Association	Nixon's X-ing Campdraft 2011	2,000
Total Recreation	5Th 2011 Dance Celebrities Ball	3,000
Council for Aboriginal Alcohol Program Service Inc	NAIDOC 3-10 July Gold Sponsor	10,000
Henley-On-Todd Incorporated	Henley on Todd Regatta 2011	5,000
Darwin Lions Beer Can Regatta Association Inc	Beer Can Regatta	12,500
Adelaide River Show Society	Camp Draft 2011	3,000
Rotary Club of Stuart Alice Springs	Assistance Staging Territory Dinner	2,000
Rotary Club of Darwin North	Sponsorship 2011 Rodeo	25,000
IPAA Young Professionals	IPAA Young Professionals Network	2,000
Christmas in Darwin Association	Carols by Candlelight Christmas	8,000
Darwin Greyhound Association	Sponsorship	2,727
Cruising Yacht Association NT	Darwin to Dili Yacht Race	10,000
Starlight Children's Foundation Australia	Sponsorship 2012 Darwin Star Ball	5,000
Returned & Services League of Australia (South Australia Branch)	Anzac Day Ceremonies	5,000
Darwin City Council	70th Anniversary Bombing of Darwin	100,000
Portuguese Timorese Association	Timor Cup	5,000
Yuliana Pascoe	Yuliana in Concert	1,000
United Nations Youth Association NT	2011 Youth Conference	2,000
Rotary Club of Darwin Inc	Australian Golfing Fellowship of Rotarians Tournament	5,000
Media Entertainment and Arts Alliance	2011 NT Media Awards	4,000
Fred's Pass Management Board	Fred's Pass Show	25,000

Grant Recipient	Purpose	Amount \$
Guide Dogs	Quiz Night	1,000
Menzies School of Health Research	Rioli Fund Annual Dinner 2012	5,000
Alice Springs Town Council	Family Picnic 100 Years	4,000
Darwin Festival Association Inc	100 Portraits of 100 Territorians	22,300
Top End Aboriginal Bush Broadcasting Association	Outbush Pitchas - Film Tour	4,921
Royal Agricultural Society of the NT Inc	60Th Royal Show String Band	5,000
Tiwi Islands Shire Council	100 Years at Nguiu Celebration	5,000
Desert Sport Foundation	Sports History Expo	5,000
Darwin Chorale	NT Anthem Performance	10,000
Berry Springs Recreation Reserve Inc	Mango Festival 311011	1,898
Australia Day Council	Australia Day Regional Grant	39,000
Agentur Pty Ltd	5th Indigenous Economic Development Forum	15,000
Department of Housing, Local Government and Regional Services	A Balanced Housing Market Conference 2010	10,000
Various recipients	Alice Springs Community Action Plan - Youth Summer Holiday Program	33,857
NT Major Events Company	Support of annual major events including V8 Supercars, Bass In The Grass, Alice Springs Masters Games, Australian Superbikes	3,976,000
<b>TOTAL</b>		<b>4,771,461.00</b>

Projection for 2012/13 - It would be expected that a similar number of public events/conferences/forums will be funded in 2012/13.

**61. What is the level of sponsorship provided in terms of financial support or in kind support.**

The level of sponsorship provided in terms of financial support or in kind support is provided in question 60.

**Advertising:**

**62. What is the department's budget for advertising for the 2011-2012 financial year.**

Advertising is a component of both Marketing and Promotion, Tenders and Recruitment. The total budget for Advertising for 2011/12 is \$825,000.

Marketing and Promotion	\$728,000
Tenders	\$ 41,000
Recruitment	\$ 56,000
<b>TOTAL</b>	<b>\$825,000</b>

**63. How much is year to date expenditure. Please breakdown into newspaper, radio and TV.**

Total of \$546,660 was spent on Advertising, breakup as follows:

Newspapers	\$140,306
Radio	\$ 69,726
Television	\$245,835
Other	\$ 90,793

## Advertising:

### 64. What advertising campaigns have been undertaken or will be undertaken by the department in 2011-2012 financial year.

An advertising campaign can be defined as something that utilises two or more advertising mediums.

The following advertising campaigns have been undertaken or will be undertaken during the 2011/12 financial year:

- Supporting Territorians – TV, radio, web and print
- Secure NT – radio, web and print
- Buy Territory – TV, radio, web and print
- Alice Springs Community Action Plan – print (second stage)

### 65. From 01 July 2011 to 31 March 2012, how many consultancies were let in the year, at what cost, how many were NT firms and how many interstate and what was the value of those intra-territory and those interstate.

For the period from 1 July 2011 to 31 March 2012 there were no new consultancies issued for advertising.

There are 8 service contracts issued relating to Advertising and Marketing and Promotion during the period 1 July 2011 to 31 March 2012, all were local suppliers (intra-territory):

Project	Supplier	Total Spend to 31/3/12 \$
Territory Quarterly Magazine	ADZU	5,930
	Jojogoose	23,418
	Ms Samantha McCue	7,512
Office of the Chief Ministers Website	Community Engine	5,100
3D animation Television Commercial, future growth of Darwin and Palmerston	TV Works	59,808
Development of marketing Campaign - Supporting Territory Families Campaign	Sprout Creative (NT)	44,792
Development and Consolidation of the Northern Territory Government Brand Strategy.	Michel Warren Munday	111,180
Alice Springs Community Action Plan Consultations	Michael Warren Munday	\$63,660

As at 31 March 2012 there were two consultancies let for marketing related work.

- **Alice Springs Community Action Plan Consultations**  
Michels Warren Munday – NT Firm  
Value: \$63,660
- **NTG Branding and Consolidation Project**  
Michels Warren Munday – NT Firm  
Value: \$111,180