

Committee: *EW notes*Paper No: *3.5* Date: *10/6/12*Signed: *Elferink*Signed: *[Signature]***2014 Estimates Committee****Response to Written Question on Notice**

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

1. Details on progress of all CLP election commitments, including all commitments and policy announcements made to Territorians in CLP election policy documents, summary snapshots, media releases and announcements, costings and savings documents, media advertisements and other printed material.

Answer

The details on progress of all election commitments and policy announcements administered by the Department of Correctional Services are outlined below.

- Establishment of additional Prisoner Work Parties**

The Community Support Work Program (CSWP) has been in place since 1986 and undertakes valuable work activities outside the correctional centres.

There are now eight permanent prisoner work parties operating from the Darwin Correctional Centre (DCC), six operating from the Alice Springs Correctional Centres (ASCC) which include the two additional work parties aimed at providing community work to regional and remote areas and one from the Barkly Work Camp (BWC).

One of the DCC work parties is structured for female prisoners only. Up to eight low security female prisoners take part on a daily basis and are supervised by a female supervisor. This is in accordance with recommendation 17 of the Ombudsman's Women in Prison report.

CSWP activities and supervised community based work projects are only undertaken for Government organisations, non-profit or sporting organisations and senior citizens, where the Superintendent is satisfied there is a genuine need for assistance.

Funding for the CSWP work parties covers operational costs, management, work party staff, vehicles, equipment and other prisoner on costs.

- **Youth Boot Camps**

The Government has provided \$1 million in funding in 2012-13 to support the implementation of pilot youth boot camp program in the Northern Territory.

Two types of boot camps have been considered:

- an Early Intervention Youth Boot Camp Program targeting young people at risk of entering a criminal trajectory; and
- A Youth Boot Camp Program for Sentenced Juveniles targeting young people subject to orders under the *Youth Justice Act 2012*.

Early Intervention Youth Boot Camps were piloted and evaluated in the second half of 2013.

Tangentyere Council Incorporated in Alice Springs and Operation Flinders Foundation from South Australia (SA) will provide early intervention youth boot camp programs to Northern Territory Youth.

Tangentyere Council Incorporated will provide a boot camp program for 40 at risk youth in 2014. The camp component of the program will be delivered at Walkabout Bore 350 kilometres south of Alice Springs. The first camp will take place on 11 June 2014.

2014 dates for the Tangentyere camps:

- 11 or 12 June to 20 or 21 June;
- 23 June to 1 August (12-14 year old girls);
- 27 August to 3 September; and
- 8 to 15 October.

Operation Flinders Foundation will also provide a program for 40 at risk youth in 2014. The camp component of the program will be delivered from its property at Yankannina Station Flinders Ranges in SA. Negotiations on a site from which Operation Flinders can commence its Territory Operation are progressing with an announcement on this expected in the second half of 2014.

Operation Flinders' dates will be confirmed shortly.

- **Joint Farming Venture**

Funding of \$2.45 million was allocated in 2013-14 for a joint farming initiative that would allow prisoners to be trained in facets of horticulture thereby leading to post-release employment and avenues for reparation.

Negotiations resulted in the project becoming financially unviable and the Treasurer approved for the funds to be redirected to establish a 50 bed regional work camp at Nhulunbuy.

- **Funding of the Alice Springs Youth Detention Centre**

Government funded the shortfall in funding for the operation of the Alice Springs Youth Detention Centre (ASYDC) for \$0.67 million in 2012-13 ongoing. Previous funding did not adequately provide for the full costs of staffing and operation of the ASYDC on 24 hours per day, every day of the year basis.

- **Establishment of the Commissioning Team for the DCP**

Government committed \$0.457 million in 2012-13 for the establishment of a Commissioning Team for the Darwin Correctional Precinct (DCP). The Commissioning team was established at Palmerston Community Corrections office.

The date for completion under the NT Secure Facilities PPP Project Deed is 30 June 2014. However, at this time, construction is approximately four weeks behind schedule. Consequently, the opening of the new prison has been delayed for up to one or two months which may also extend the period of time the Commissioning team is required to operate.

- **Increased Prisoner Capacity at DCC**

Funding was received for a self-help project to manage an increase of prisoner numbers from 795 to 857 at DCC. DCC is now operating at the maximum capacity of 857. Any overflow of prisoners above 857 will be kept in the Police Watch House.

- **Upgrade of kitchen facilities at DCC**

Government committed \$0.12 million in Minor New Works for the upgrade of kitchen facilities at the DCC to cater for the current prisoner number capacity. Works are complete.

- **Expansion of the NT Parole Board**

Additional funding of \$0.41 million in 2012-13 and \$0.34 million ongoing from 2013-14 was allocated for the administrative costs associated with the increase in sitting days of the Parole Board.

The rising number of prisoner sentenced to terms of imprisonment has markedly increased the workload of the Parole Board. Over the past year, the number of cases has expanded from an average of 40 cases per meeting to an average of 70 cases.

In December 2013, a Bill was passed to amend the *Parole of Prisoners Act* to increase membership of the Parole Board. Seven new members were appointed by the Administrator of the Northern Territory in March 2014 for a period of three years. The Parole Board commenced two meetings per month at the end of April 2014.

- **QuickSmart Numeracy and Literacy**

The purpose of education and training in the correctional centres is to focus sentenced prisoners on developing skills that will help them improve their prospects of employment and reintegration upon release.

At the end of 2011, the Department of Correctional Services (NTDCS) partnered with the University of New England to trial the QuickSmart Accelerated Literacy and Numeracy program in the Darwin and Alice Springs correctional centres. This specialised program involves training prisoners as tutors to deliver sessions to prisoners, assisted by the co-ordination of staff lecturers.

The QuickSmart program has been funded from within existing resources.

There has been a concentrated focus on delivering the QuickSmart program to prisoners which is reflected in the figures during 2013-2014 with 313 sessions delivered in comparison to 73 sessions being delivered during 2012-2013.

In 2014, NTDCS is working with the University of New England to offer prisoners the new QuickStart program to assist in the development of foundational literacy and numeracy skills.

- **Commissioning of the DCP**

Commissioning of the DCP is a significant investment with the Government committing \$5.389 million in 2013-14 and \$0.430 in 2014-15 to fund a project team responsible for developing the new operating model for the correctional centre and undertaking all operational and commissioning preparations for its use.

As advised above, the date for completion under the NT Secure Facilities PPP Project Deed is 30 June 2014. However, at this time, construction is approximately four weeks behind schedule. Consequently, the opening of the new prison has been delayed for up to one or two months. An announcement was made in Question Time in Parliamentary on 8 May 2014.

The project is currently 94% complete by cost and 91% complete by time. \$466 million has been spent on site. Local industry participation remains strong with 78% of the total works contracted to local suppliers (3% above contract terms) and approximately 420 construction workers on site each day.

- **Sentenced to a Job (Work Not Play Policy)**

NTDCS is working to ensure that adult correctional centres are providing appropriate work-readiness skills, literacy and numeracy education, and employment opportunities for as many prisoners as possible.

Government has committed \$4.5 million in 2013-14 for the enhancement of prison industries and construction of a pre-release centre work camp at the Batchelor Institute of Indigenous Tertiary Education subject to successful negotiations. Funding includes \$0.1 million in capital.

In less than 12 months, the Sentenced to a Job program numbers have more than doubled and the trend is continuing. This result has been achieved with negligible impact on the departmental budget or expenditure. This is demonstrated in the graph of employment numbers, showing the increasing trend line.

Over the last 12 months in Darwin alone there have been 120 prisoners employed through the program with 35 different employers, for nearly 37,000 man hours.

The Sentenced to a Job program is offering employers an alternative source for local labour that does not rely on the requirement for a visa. It also provides local employers with the advantage of staff that are reliable, drug and alcohol free and willing to work.

- **Introduce Work Not Play policy for young people**

Work not Play is the Government's commitment to increasing young people's positive engagement with their community through work experience, vocational training,

apprenticeships and employment.

Work not Play will engage young people who are either in, or at risk of entering, the youth justice system with opportunities to learn skills and identify potential career pathways. For those young people in detention and still of the obligatory school age (under 15 – Year 10 attainment), these opportunities will be accessible after school hours during the week and on the weekends.

Young people between the ages of 15 and 17 who are sentenced to detention will be engaged in further education, an approved training course, employment or a combination of these.

Young people on community orders between the ages of 15 and 17 are supported to engage in education, training or employment opportunities through referrals to relevant organisations, and are frequently subject to conditions mandating their participation in a particular program.

Young people between the ages of 15 and 17 who have been identified as at-risk of entering the youth justice system will be actively engaged to undertake work experience, vocational training, apprenticeships and employment as part of early intervention and prevention measures.

The NT Government has already established strong partnerships with business across the Territory for Sentenced to a Job and we will be looking to these partners to assist us identify opportunities for young people.

- **Secure Mental Health Facility (John Bens Unit)**

Government has committed \$2.3 million in 2014-15 ongoing for the operation of a secure mental health facility (John Bens Unit) at the new Darwin Correctional Precinct as a safe secure environment for supervised persons* managed by the Department of Correctional Services (NTDCS) (*supervised persons by definition of Part IIA Criminal Code). The facility will replace the current arrangements in the Alice Springs Correctional Centre.

- **Community Employment Partnerships**

NTDCS will explore new partnerships with Nhulunbuy, Groote Eylandt and Tiwi Islands to develop potential joint ventures to establish community based correctional facilities that will allow prisoners to serve the end of their sentence in their community. NTDCS is currently in negotiations for the establishment of a permanent work camp in Nhulunbuy.

- **Youth Justice Framework**

A comprehensive integrated Youth Justice Framework (the framework) is being drafted to identify a comprehensive and coordinated response to divert children and young people from the youth justice system (the system). The framework will adopt the Principles of the Youth Justice Act and encompass a therapeutic response to young people, promoting pro-social development and rehabilitation.

- **Police watch houses, court cell supervision**

In December 2013, NTDCS took over in-custody and in-court security of the Darwin Magistrates Court. NTDCS is currently developing options for Government regarding the custody management of courts, watch houses and prisoner escorts across the Territory.

- **Correctional Industries Program**

NTDCS has established a Correctional Industries Unit to expand correctional industries operations by exploring new opportunities and develop private sector partnerships. Correctional industry programs assist prisoners to gain real life familiarity with employment and build work-related skills.

The table following provides the financial commitment for each election commitment or policy announcement.

Commitment		2012-13 Budget \$,000	2013-14 Budget \$,000	2014-15 Budget \$,000
2012 Mini-Budget				
1.	Additional Prisoner Work Parties	448	500	
2.	Youth Boot Camps	1,000	2,000	
3.	Joint Farming Venture	0	2,450	
4.	A/S Juvenile Detention Centre funding	670	670	
5.	Establish DCP Commissioning Team	457	0	
6.	Increased Prisoner Capacity at DCC	1,800	2,400	
7.	Upgrade of kitchen facilities at DCC	120	0	
8.	Expansion of the NT Parole Board	409	342	
9.	QuickSmart Literacy and Numeracy	0	0	
2013 May Budget				
10.	Commissioning of the DCP		5,389	
11.	Work Not Play for Adult Offenders		4,586	
2014 May Budget				
12.	Secure Mental Health Facility (John Bens Unit)			2,300
13.	Funding for the Darwin Correctional Precinct			0
14.	Community Employment Partnerships			0
15.	Youth Justice Framework			0
16.	Police watch houses, Court cell supervision			0
17.	Correctional Industries Program			0
Totals		4,904	8,362	2,300

* As at 31 March 2013

** Funding for Boot Camps provided in 2012 Mini-Budget.

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Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

2. Explanations on all variations and discrepancies between CLP election commitments and the decisions and policies of Government since 1 July 2013.

Answer

The only variation relates to the Joint Farming Venture initiative. Funding of \$2.45 million was allocated in 2013-14 for a joint farming initiative that would allow prisoners to be trained in facets of horticulture thereby leading to post-release employment and avenues for reparation.

Negotiations resulted in the project becoming financially unviable and the Treasurer approved the funds be redirected to establish a 50 bed regional work camp at Nhulunbuy.

2014 Estimates Committee

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Agency	Department of Correctional Services

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From	Ms Delia Lawrie, Leader of the Opposition

Question

3. Progress on all commitments and policy announcements made within Government press releases and media statements made since 1 July 2013.

Answer

Please refer to question 1.

2014 Estimates Committee

Response to Written Question on Notice

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Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

4. Explanations on all variations and discrepancies between commitment and policy announcements made within government press releases and the actual implementation of Government policy and funding decisions.

Answer

Please refer to question 2.

2014 Estimates Committee

Response to Written Question on Notice

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Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

5. Progress on the implementation of all signed written contracts with Territory communities.

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

6. Details on staff movements and all costs resulting from all Administrative Arrangements changes since 1 July 2013.

Answer

Please refer to the response from the Office of the Commissioner for Public Employment to this question.

There have been no staff movements or costs incurred by the Department of Correctional Services due to Administrative Arrangements changes since 1 July 2013.

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Response to Written Question on Notice

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Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

7. Details on staff movements and payouts and all costs including ministerial office relocation costs resulting from portfolio reshuffles since 1 July 2013.

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

8. Details and costs on all Government advertising and communications since 1 July 2013.

Answer

There have been no significant media campaigns launched during the reporting period.

Media & Communications activities have centred on implementing the Darwin Correctional Precinct communications plan and the Sentenced to a Job program, which account for the majority of the spend on advertising and informational brochures and leaflets.

Advertising on radio involved the No Smoking and Healthy Lifestyles campaign.

Unexpected website improvement and maintenance was needed following the launch of the NTDCS Intranet with significant fixes having to be provided by the developer over and above the original design.

Northern Territory Department of Correctional Services and Northern Territory Correctional Industries (NTCI) brand redevelopment was undertaken with results to be implemented over the next financial year.

The costs of all advertising and communications undertaken by the Department of Correctional Services since 1 July 2013 are detailed in the table following.

Advertising and Marketing activities	2013-2014 (as at 31 March 2014) \$
Advertising	
Newspapers	3,047.68
Radio	3,636.36
Outdoor (Banners)	8,168.84
Sub-total	14,852.88
Marketing	
Events & Exhibitions	4,502.63
Brochures / Leaflets (includes design/print)	13,827.13
Promotional Merchandise	8,046.32
Multi-Media (DVD's, CD's)	1,442.00
Newsletters	671.00
Consultation & Planning	6,875.00
Marketing Websites	15,792.56
Media Monitoring	2,911.64
Sub-total	54,068.28
Total	68,921.16

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From	Ms Delia Lawrie, Leader of the Opposition

Question

9. Full details on all government advertising in breach of the Public Information Act as identified by the Auditor General since 1 July 2013.

Answer

The Auditor General will respond to this question.

Correctional Services is unaware of any advertising in breach of the *Public Information Act* as identified by the Auditor General since 1 July 2013.

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Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

10. Full breakdown of all ministerial office expenditure since 1 July 2013.

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

12. A full list of all personnel who have left the Northern Territory Public Sector and then returned since 1 July 2013 including payout and settlement details.

Answer

Please refer to the response from the Office of the Commissioner for Public Employment for this question.

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Response to Written Question on Notice

Minister	The Hon. John Elferink
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Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

11. A full list of all forced redundancies across all agencies including an explanation for each redundancy on why it was necessary to breach the CLP's election commitment that no public servant would be sacked.

Answer

Please refer to the response from the Office of the Commissioner for Public Employment for this question.

There have been no forced redundancies in Correctional Services.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

13. Details on all Government tenders, contracts and grants awarded or granted since 1 July 2013 including whether the recipient is a member of the Country Liberal Party. This includes full location details for companies and organisations.

Answer

The details of government tenders and contracts awarded or granted through the Department of Correctional Services from 1 July 2013 to 31 March 2014 are outlined below.

Purpose	Organisation	Amount (\$)
ASCC - Supply and deliver LPG for a period of 36 months	Westfarmers Kleenheat Gas P/L	583,640
Provision of a waste collection and disposal service for a period of 12 months	Toxfree Solutions Ltd	79,963
Phase two - Grants Management Framework & Service Model Project	Da Capo Solutions	49,414
ASCC - Supply & deliver fresh meat for a period of 36 months	Blaine Pty Ltd	1,345,815
Consultancy - Support for the implementation of Electronic Monitoring	Kevin William Ellis	49,999
ASCC & DCC - Supply and deliver cell mattresses, pillows, blankets and towels for a period of 12 months	Slumbercorp Australia Pty Ltd	130,933
Process review, analysis, design and stakeholder management: Offender Management Model	Dolphin	49,665
Facilitate workshop and provide advice for the NTDCS Organisational Structure Review.	Leaders and Searle	30,520
ASCC - Supply and deliver H Block industries shed	Alice Sheds & Structures	46,440

Purpose	Organisation	Amount (\$)
Barkly Work Camp - Supply, deliver and install an additional security pole and additional CCTV and equipment	ASSS Pty Ltd	37,593
Advice and services for the Australasian Parole Authorities Conference.	Agentur Event Management	35,790
Provision of Business Analyst advice for the identification and documentation of current and future business processes relating to electronic monitoring.	Fujitsu Australia Limited	49,875
Provision of ICT Services to investigate, penetrate and assess security system vulnerabilities within the New Darwin Correctional Precinct (DCP).	CQR	26,770
Supply of software including ongoing support, maintenance and upgrades for a period of 36 months	Pronto Software Limited	736,644
TOTAL		3,253,061

The details of all grants awarded or granted through the Department of Correctional Services from 1 July 2013 to 31 March 2014 is outlined below.

Purpose	Organisation	Amount (as at 31 March 2014) \$,000
Chaplaincy	The Synod of the Diocese of the NT Inc (Anglicare NT)	120
Supported Accommodation Programs	Barkly Region Alcohol and Drug Abuse Advisory Group	151
	The Synod of the Diocese of the NT Inc (Anglicare NT)	75
Community Work Initiatives	Katherine Women's Crisis Centre	5
	Ngaliwurru-Wuli Association	14
	Parks and Wildlife Commission of the NT	3
	The Gathering Inc	34
	The Historical Society Of Katherine Inc	48
	The Synod of the Diocese of the NT Inc (Anglicare NT)	20
Correctional Centre Grants	Prison Fellowship Australia	5
Youth Justice	Australian Red Cross Society	54
	Barkly Youth Services	209
	East Arnhem Shire Council	79
	Groote Eylandt & Milyakburra Youth Development Unit Inc	80
	Macdonnell Shire Council	73
	Ngaanyatjarra Pitjantjatjara Yankunytjatjara Women's Council	94
	Relationships Australia Northern Territory Inc	301
	Roper Gulf Shire Council	161
	The Synod of the Diocese of the NT Inc (Anglicare NT)	101
	Tiwi Islands Shire Council	165
	Young Men's Christian Association Katherine Inc	100
	Young Women's Christian Association Inc	404
Total		2,295

The details of grants to Non-Government organisations granted through the Department of Correctional Services since 1 July 2013 is outlined below:

NGO Grant Recipients as @ 31 March 2014	2013-14 as at 31 March 2014 \$000
Chaplaincy	
The Synod of the Diocese of the NT Inc (Anglicare NT)	120
Supported Accommodation Programs	
Barkly Region Alcohol and Drug Abuse Advisory Group	151
The Synod of the Diocese of the NT Inc (Anglicare NT)	75
Community Work Initiatives	
Katherine Women's Crisis Centre	5
Ngaliwurru-Wuli Association	14
The Gathering Inc	34
The Historical Society Of Katherine Inc	48
The Synod of the Diocese of the NT Inc (Anglicare NT)	20
Correctional Centre Grants	
Prison Fellowship Australia	5
Youth Justice	
Australian Red Cross Society	54
Barkly Youth Services	209
Groote Eylandt & Milyakburra Youth Development Unit Inc	80
Ngaanyatjarra Pitjantjatjara Yankunytjatjara Women's Council	94
Relationships Australia Northern Territory Inc	301
The Synod of the Diocese of the NT Inc (Anglicare NT)	101
Young Men's Christian Association Katherine Inc	100
Young Women's Christian Association Inc	404
Total	1,814

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Response to Written Question on Notice

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Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

14 Details on the procurement processes undertaken and the employment contracts for the employment within the Northern Territory public sector since 1 July 2013 of all former CLP and Liberal party candidates and members of parliament at Territory or Federal level.

Answer

Details will not be provided however government procurement and *Public Sector Employment and Management Act* employment processes have been followed. A response has already been provided about procurement contracts in written question 13.

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Response to Written Question on Notice

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Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

15. Full details and costs of all ministerial travel including accommodation, hospitality and flight details including flight travel class since 1 July 2013.

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

16. Full details, costs and invitation lists for all ministerial hospitality since 1 July 2013.

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

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Portfolio	Correctional Services
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Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

17. Full details, costs and invitation lists for all public service hospitality provided since 1 July 2013.

Answer

The Department of Correctional Services has expended \$144,081.50 on hospitality from 1 July 2013 to 31 March 2014. The full hospitality costs for some functions have been included although members of the public, stakeholders or representatives on committees may also have attended the event. Details of the hospitality expenditure are outlined below. Hospitality expenditure includes duty meals for Prison Officers in accordance with their employment entitlements.

Division	Purpose	\$
Office of the Commissioner	Appreciation Dinner for Professor Pegg	233.05
	Chief Minister's Awards Dinner	1,200.00
	Commissioner hosting morning tea at Head Office	325.00
	Electronic Monitoring Conference	52.27
	Electronic Monitoring Workshop – working lunch provided	390.91
	Executive Directors' Workshop - Realign Department	125.45
	Lunch for Panel Members while conducting interviews	45.00
	Morning tea in for appreciation for staff involved in Estimates	422.74
	Morning Tea with Electronic Monitoring contractor	33.61
	Strategic Intent Launch	56.98
Community Corrections	Business Planning Workshop with Community Corrections Management Team	420.00
	NTDCS Executive Team meet and greet at Casuarina Community Corrections	67.05

Division	Purpose	\$
Community Corrections (con't)	Parole Board all day workshop	307.76
	Parole Board end of year function dinner 2013	1,883.46
	Parole Board farewell dinner to retiring members	1,318.11
	Parole Board Meeting in Alice Springs	379.55
	Staff development day Katherine Community Corrections	165.00
Reform Initiatives and Engagement	Brief Community Corrections on Electronic Monitoring	71.78
	Electronic Monitoring presentation	97.73
	Farewell morning tea for Communications staff leaving department	137.60
Offender Services, Programs and Indigenous Affairs	DCP Industry Function	5,728.46
	Employer recognition for participating in Sentence to a Job Initiative	531.87
	Industry event to attract potential employers to Sentence to a Job program	562.56
	Quit Smoking Training Session	426.80
	Recognition for employees involved in the Sentence to a Job program	409.09
	Women's Family Violence Program Katherine meeting	407.87
	Band Performance - Prisoner Education	3,525.00
Custodial Operations	Community Work Parties Meals	2,338.99
	Escort Meals Provided ASCC	3,834.00
	Escort Meals Provided BWC	643.00
	Escort Meals Provided DCC	2,706.11
	Funeral Function	178.00
	Meals for Dance Group	300.00
	Meals for Visiting Elders	22.20
	Memorial Day BBQ	875.00
	NAIDOC Celebration	287.00
	Prison Officer Meals ASCC	12,613.10
	Prison Officer Meals DCC	84,599.02
Darwin Correctional Precinct	DCP Information Forum	813.70
	DCP Presentation	2,378.18
	DCP Project Regroup workshop	368.18
Youth Justice	Community/industry forum presenting The Pillars of Justice - Youth Justice Framework	2,727.28
	Youth Boot Camps staff/industry appreciation afternoon tea	28.10
	Youth Justice Advisory Committee Meeting	285.00
	Youth Justice Framework Cross Agency and NGO consultation	2,094.87
	Youth Justice Framework Meeting	61.02
People Business and Strategic Services	Working lunch for staff in consultation to ensure software product will meet business needs of NTDCS	320.00
	Meat Industry Consultation for future DCP procurement	136.36
	POIT 70/13 Graduation Dinner 21/11/13	3,494.55
	POIT 72/13 Graduation Dinner 24/07/13	1,273.45
	POIT 73/13 Graduation Dinner 03/11/13	1,143.64
	Refreshments for Graduation Parade 72/13	323.97
	Refreshments for Graduation Parade 73/13	912.08
TOTAL		144,081.50

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From	Ms Delia Lawrie, Leader of the Opposition

Question

18. Full details and costs of all interstate or international public service travel including accommodation, hospitality and flight details including flight travel class since 1 July 2013.

Answer

The Department of Correctional Services has expended \$183,556 on interstate travel and \$4,288 on international travel, being a total of \$187,844 between the period 1 July 2013 to 31 March 2014.

The breakdown of costs for all international travel appears below.

Division	2013-14 (as at 31 March 2014) \$	2013-14 Estimate \$
Office of the Commissioner	2,889	2,889
Offender Programs, Services and Indigenous Affairs	1,399	1,399
TOTALS	4,288	4,288

Program	International Travel Trip Details	Location
Office of the Commissioner	Attend 2013 International Corrections and Prisons Association Conference.	Colorado Springs, USA
Offender Services, Programs and Indigenous Affairs	Attend Reintegration Puzzle Conference.	Auckland, NZ
Offender Services, Programs and Indigenous Affairs	Attend and presentation at the Oceania Tobacco Control Conference.	Auckland, NZ

The Commissioner travelled by Business Class to Colorado Springs, all other international travel undertaken by economy class.

The breakdown of all interstate travel appears below.

Division	Travelling Allowance (\$)	Accom (\$)	Airfares (\$)	Total (\$)
Office of the Commissioner	2,060	3,874	16,250	22,184
Custodial Operations	8,554	17,529	43,490	69,573
Community Corrections	3,711	5,212	9,390	18,313
Youth Justice	2,228	1,443	6,571	10,241
Offender Services, Programs and Indigenous Affairs	8,129	6,356	15,339	29,824
Reform Initiatives, Communications and Community Engagement	917	1,554	2,589	5,059
Major Projects and Infrastructure	1,632	4,446	4,335	10,412
People, Business and Strategic Services	3,351	7,940	6,659	17,950
Total	30,582	48,353	104,622	183,556

Details of the travel undertaken are in the table following. All travel was undertaken by economy class with the exception of:

- one trip to Canberra where a business class seat was the only available;
- travel to Perth for the chair of the Parole Board who is entitled to business class fares through his appointment as a Judge.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

19. A breakdown of all water and other natural asset allocation granted by the Northern Territory Government since 26 August 2012 broken down by those granted to CLP members and others.

Answer

The Department of Land Resource Management will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

20. Details on all policy items, strategies, actual, estimates, budgets, forecasts, agency outputs and funding decisions contained within the May 2014 budget.

Answer

Details can be found in the 2014-15 Budget Paper No. 3. Specific questions will be addressed through the Estimates hearing process.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

21. Details on all financial and economic data contained within Operating Statements, Balance Sheets, Cash Flow Statements in the May 2014 budget.

Answer

Details can be found in the 2014-15 Budget Paper No. 3. Specific questions will be addressed through the Estimates hearing process.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

22. Full details including impact statements and implementation plans on all agency savings the May 2014 budget.

Answer

The Department of Correctional Services has not yet finalised its considerations as to how to achieve the targeted savings. The Department of Correctional Services has formed a working group of staff representatives to progress savings initiatives and to identify improvements and efficiencies into the future.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

23. Details on all information and data contained within the fiscal strategy, updated fiscal outlook, risks to the updated financial projections, expenses and capital investment, intergovernmental revenue and territory taxes and royalties.

Answer

The Department of Department of Treasury and Finance will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

24. Full details on all information and data contained within the capital works program and estimated capital expenditure across all Government agencies and corporations.

Answer

Details can be found in the 2014-15 Budget Paper No. 4. Specific questions will be addressed through the Estimates hearing process.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

25. Full details of all revenue measures including new taxes and tax increases including levies and charges in Budget 2014. Details to include risk impact statements, community and industry consultation plans, economic modelling and revenue projections.

Answer:

Not applicable.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

26. Full details on the operational impacts across all Government entities as a result of all Government decisions and policies.

Answer

Refer to Questions 1 and 3. Specific questions will be addressed through the Estimates hearing process.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

27. Full details on the operational impacts across all Government entities as a result of the Government's savings measures.

Answer

Refer to Questions 1 and 3. Specific questions will be addressed through the Estimates hearing process.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

28. Details on the operational impacts across Non-Government agencies as a result of all Government funding, decisions and policies.

Answer

Non-Government organisations (NGO) are external to the Budget. This question should be posed to the relevant NGOs.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

29. Full details on the impacts across all Government entities as a result of all increases in Government and Government corporation charges, prices and tariffs since August 26 2012.

Answer:

No significant impact has been noted and additional costs, if any, have been managed from within existing resources.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

30. Full details on all information and data contained within the two most recent Reports on Government Services.

Answer

Reports are publicly available. Specific questions will be addressed through the Estimates hearing process.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

31. Full details on all information and data contained within all Annual Reports produced by all Government entities across the last two financial years.

Answer

Reports are publicly available. Specific questions will be addressed through the Estimates hearing process.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

32. Full details on all information and data contained within any report produced by a Statutory Authority of the Northern Territory Government within the last five years and full details on any and all actions of all Government entities in response to the report or related to the report.

Answer

The data requested is too broad in scope and too expensive to collate. Specific questions will be addressed through the Estimates hearing process.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

33. Full details on all information and data contained within any report commissioned by the Northern Territory Government and produced within the last five years and full details on any and all actions of all Government entities in response to the report or related to the report.

Answer

The data requested is too broad in scope and too expensive to collate. Specific questions will be addressed through the Estimates hearing process.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

34. Full details on all information, data and forecasts contained within reports produced in the last two years in relation to the Northern Territory from Deloitte Access Economics, CommSec, Sensis, Australian Property Monitors, Housing Industry Association, Property Council, Master Builders Association and ANZ including the response from Government entities to these reports.

Answer

The data requested is too broad in scope and too expensive to collate. Specific questions will be addressed through the Estimates hearing process.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

35. Full details and all information and data produced by the Australian Bureau of Statistics in relation to the Northern Territory in the last two years, including the response of Government entities to these reports.

Answer

The data requested is too broad in scope and too expensive to collate. Specific questions will be addressed through the Estimates hearing process.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

36. Details on all reports and data published on Northern Territory Government websites.

Answer

The data requested is too broad in scope and too expensive to collate. Specific questions will be addressed through the Estimates hearing process.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

37. What is the total annual power bill of each government building owned/leased/used by each department?

Answer

Please refer to the response from the Department of Corporate and Information Services for this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

38. What is the detailed breakdown of Corporate and Governance output of each department?

Answer

Please refer to 2014-15 Budget Paper No. 3.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

39. What is the total itemised cost to date for each Minister on overseas travel in 2013/14?
What was the itinerary for each overseas trip undertaken by Ministers in 2013/14?

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

40. For each overseas trip:
- What was the purpose of the travel?
 - How many advisers accompanied the Minister?
 - How many Members of the Legislative Assembly accompanied the Minister?
 - How many public sector employees or statutory officers accompanied the Minister?
 - How many independent media representatives accompanied the Minister?
 - How many private citizens accompanied the Minister?

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

41. What is the total itemised cost to date for each Government Agency or Authority on overseas travel in 2013/14?

Answer

Please refer to question 18.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

42. For each overseas trip:
- What was the purpose of the travel?
 - How many public sector employees or statutory officers travelled overseas?
 - How many Members of the Legislative Assembly travelled with the Agency/Authority?
 - What was the itinerary for the travel?

Answer

Please refer to question 18.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

43. Were any external consultants or advisers contracted by Ministers in 2013/14? If so, for each Minister:

- a. How many external advisers or consultants were contracted?
- b. Which consultants were contracted?
- c. What was the cost of each consultancy?
- d. What was the purpose of each consultancy?
- e. Were tenders or expressions of interest invited?
- f. If not, why not?

Answer

Please refer to question 14.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

44. Were any external consultants or advisers contracted by Government Agencies or Authorities in 2013/14? If so,

- a. How many external advisers or consultants were contracted?
- b. Which consultants were contracted?
- c. What was the cost of each consultancy?
- d. What was the purpose of each consultancy?
- e. Were tenders or expressions of interest invited?
- f. If not, why not?

Answer

Please refer to question 14.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

45. What is the total itemised cost to date for each Minister on official hospitality in 2013/14?

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

- 46.(a) In relation to each occasion on which official hospitality was undertaken:
- What was the purpose of the hospitality?
 - How many guests attended?
 - How many Ministers attended?
 - What was the total cost incurred?

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

46.(b) What is the total itemised cost to date for each Government Agency or Authority on official hospitality in 2013/14?

Answer

Please refer to question 17.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

47. In relation to each occasion on which official hospitality was undertaken:
- What was the purpose of the hospitality?
 - How many guests attended?
 - How many Ministers attended?
 - How many public sector employees attended?
 - What was the total cost incurred?

Answer

Please refer to question 17.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

48. Were any gifts received by Ministers in 2013/14? If so, for each Minister:
- What gifts were received?
 - What is the estimated value of each gift received?

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

49. What is the total itemised cost to date for each Minister on advertising in 2013/14?

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

50. For each advertisement:
- What was the purpose / description of the advertisement?
 - Who was the advertisement placed with?
 - What was the production cost?
 - What was the design cost?
 - Were tenders or expressions of interest called? If not, why not?

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

51. What is the total itemised cost to date for each Government Agency or Authority on advertising in 2013/14?

Answer

Please refer to question 8.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

52. For each advertisement:
- What was the purpose / description of the advertisement?
 - Who was the advertisement placed with?
 - What was the production cost?
 - What was the design cost?

Answer

Please refer to question 8.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

53. Has any Minister or Ministerial Adviser engaged in formal or informal communications with L and B MacFarlane (or their representatives) concerning any matter in relation to a water extraction license? If so:
- Which Ministers and Ministerial Advisers have engaged in the communications?
 - What was the substance of the communications?
 - When did the communications take place?

Answer

This question should be referred to the Office of the Chief Minister.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

54. Has any Minister or Ministerial Adviser engaged in formal or informal communications with Peter Maley (or his representatives) concerning any matter in relation to a water extraction license? If so:

- a. Which Ministers and Ministerial Advisers have engaged in the communications?
- b. What was the substance of the communications?
- c. When did the communications take place?

Answer

This question should be referred to the Office of the Chief Minister.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

55. What are the details by project of revoted capital works in all Department and Government Authorities?

Answer

Please refer to question 24.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

56. By classification and level, how many permanent employees are currently employed in Government Agencies and Statutory Authorities?

Answer

The Department of Correctional Services full time equivalent (FTE) staffing numbers for permanent staff as at Pay 20 of 2013-14, by classification and level is detailed in the table below.

DESIGNATION	Permanent FTE for Pay 20 of 2013-14
Administrative Officer 2	3.00
Administrative Officer 3	31.90
Administrative Officer 3 rostered shift	21.18
Administrative Officer 4	44.81
Administrative Officer 4 rostered shift	4.00
Administrative Officer 5	58.17
Administrative Officer 5 rostered shift	2.89
Administrative Officer 6	39.50
Administrative Officer 7	28.53
Senior Administrative Officer 1	24.65
Senior Administrative Officer 2	9.00
Chief Industries Officer	17.00
Chief Prison Officer	33.00

DESIGNATION	Permanent FTE for Pay 20 of 2013-14
Chief Superintendent	1.00
Deputy Superintendent	7.00
Principal Industries Officer	2.00
Prison Officer First Class	78.60
Prison Officer In Training	2.82
Prison Officer	186.17
Senior Industries Officer	42.13
Senior Prison Officer	70.13
Executive Officer 2	1.00
Lecturer Prison Education	7.28
Professional 2	10.00
Professional 3	6.00
Senior Professional 1	8.00
Senior Professional 2	1.00
Technical 4	3.00
Technical 6	2.00
Total	745.76

Please note:

The FTE (full-time equivalent) calculation is based on the salary actually paid for the fortnight (FTE gross salary). One FTE is based on an employee working full time hours (36.75). An employee working part time or on leave with half pay will be represented as a fraction of this. An employee on leave without pay will not be included in this calculation.

A permanent staff member is one employed on an ongoing basis within the NTPS. This may include employees on temporary transfers to the department from another NTPS agency where they hold a permanent position.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

57. By classification and level, how many temporary employees are currently employed in Government Agencies and Statutory Authorities?

Answer

The Department of Correctional Services full time equivalent (FTE) staffing numbers for temporary employees as at Pay 20 of 2013-14, by classification and level is detailed in the table below.

DESIGNATION	Casual FTE for Pay 20 of 2013-14	Temporary FTE for Pay 20 of 2013-14
Administrative Officer 2		7.60
Administrative Officer 3		15.84
Administrative Officer 3 rostered shift	16.63	8.86
Administrative Officer 4		23.98
Administrative Officer 4 rostered shift		6.00
Administrative Officer 5		6.00
Administrative Officer 6		7.60
Administrative Officer 7		3.40
Senior Administrative Officer 1		2.00
Senior Administrative Officer 2		1.00

DESIGNATION	Casual FTE for Pay 20 of 2013-14	Temporary FTE for Pay 20 of 2013-14
Chief Industries Officer		2.00
Prison Officer In Training		68.78
Prison Officer		12.31
Senior Industries Officer		4.00
Executive Officer 1 Contract		9.00
Executive Officer 2 Contract		6.00
Executive Officer 5 Contract		1.00
Home Detention Officer	6.33	
Head Lecturer Prison Education 3		1.00
Lecturer Prison Education		2.00
Professional 3		2.00
Technical 4	1.00	2.00
Total	23.96	192.37

Note:

The FTE (full-time equivalent) calculation is based on the salary actually paid for the fortnight (FTE gross salary). One FTE is based on an employee working full time hours (36.75). An employee working part time, casual hours or on leave with half pay will be represented as a fraction of this. An employee on leave without pay will not be included in this calculation.

A temporary staff member is one employed for a fixed period of time specified in their contract of employment.

A casual staff member is one employed on a temporary arrangement to work as and when required from time to time.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

58. How many NT Government Statutory Boards are there in the Northern Territory?

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

59. For each Statutory Board:
- Who are the current members and when were they appointed?
 - What was the total remuneration paid to Board members in 2013/14?
 - What was the itemised total cost incurred by the Board in 2013/14?
 - How many times did the Board meet in 2013/14?

Answer:

The Department of Correctional Services supports two Statutory Boards/Committees, the Parole Board and the Youth Justice Advisory Committee.

The current members and date of appointment of the Parole Board and the Youth Justice Advisory Committee are outlined below.

Statutory Board	Member name	Date of appointment
Parole Board of the NT	Alasdair McGregor	27 June 2013
	Andrew Pusterla	January 2013
	John Garrard Flynn	11 February 2013
	Ken Middlebrook	1 June 2008
	Dr Len Notaras	16 June 2013
	Mark McAdie	31 July 2013
	Paul Hubert Rysavy	24 May 2013
	Selina Holtze	24 October 2013
	Justice Stephen Southwood	12 August 2010
	Susan Lowry	11 February 2013

	Eric Houget-Poole	16 March 2014
	John Brears	16 March 2014
	Mark Anthony Coffey	16 March 2014
	Harold Howard	16 March 2014
	Patricia Jane Lloyd	16 March 2014
	Kthryn Crawley	16 March 2014
	Susan Crane	16 March 2014
Youth Justice Advisory Council	Brent Warren	12 February 2013
	Katie Murphy	23 March 2012
	Luke Twyford	23 November 2013
	Shahleena Musk	08 February 2014
	Keith Williams	12 March 2012
	Sean Parnell	12 March 2012
	Karina Gray	12 March 2012
	Bernie Wilson	27 May 2013
	Kevin Kadirgamar	12 March 2012
	Stewart Willey	12 March 2012

The total remuneration paid to the Parole Board and the Youth Justice Advisory Committee members from 1 July 2013 to 31 March 2014, along with the number of times the Board and the Committee met, are outlined below.

Statutory Board	Total Member Remuneration	Number of Board Meetings 1 July 2013 to 31 March 2014
Parole Board	\$26,370	12
Youth Justice Advisory Committee	\$6,829	3

The total itemised costs incurred by the Parole Board and Youth Justice Advisory Committee, from 1 July 2013 to 31 March 2014, are outlined below.

Statutory Board	Item	Cost (\$)
Parole Board	Travel & Accommodation	31,537
	IT	115,014
	Training & Professional Development	10,819
	Sitting fees	26,370
	Advertising	10,084
	Publications	2,941
	General administration costs	5,602
	Entertainment and hospitality	2,530
	TOTAL	204,897

Statutory Board	Item	Cost (\$)
Youth Justice Advisory Committee	Travel	7,930
	Accommodation	2,449
	Taxi Fares	102
	Board Committee Exp - Other	368
	IT	48
	Sitting Fees	6,830
	Consultants	2,188
	Stationery	60
	Credit Card surcharge	18
	Consumables and general expenses	18
	Hospitality	285
	TOTAL	20,295

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

60. What was the total expenditure on grants to non-Government organisations in 2013/14?

Answer

Please refer to question 13.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

61. What is the total estimated allocation for grants to non-Government organisations in 2014/15?

Answer

Details can be found in the 2014-15 Budget Paper No. 3.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

62. Would you provide whole of Government tables showing:
- a. The amount granted to each non-Government organisation in 2013/14?
 - b. The estimated grant to each non-Government organisation in 2014/15?

Answer

Please refer to question 13 for the answer to part a.

Grant funding for 2014-15 is not yet allocated.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

63. Please list all reviews currently being undertaken by the agency, estimated date of release of report and costs incurred to date.

Answer:

There are no reviews currently being undertaken by the Department of Correctional Services.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

64. For each Government Agency and Authority how many Certificates of Exemption were issued in 2013/14?

Answer:

One Certificate of Exemption was issued between 1 July 2013 and 31 March 2014 for procurement activities undertaken by the Department of Correctional Services.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

65. For each Certificate of Exemption:
- What is the description of the goods and services contracted?
 - What is the value of the goods and services contracted?
 - Why was the Certificate of Exemption required?
 - Who recommended the Certificate of Exemption?
 - Who approved the Certificate of exemption?

Answer:

For the Certificate of Exemption (C of E) approved between 1 July 2013 and 31 March 2014:

- The description of the goods and services contracted was "Supply of (Pronto) software including ongoing support, maintenance and upgrades for a period of 36 months";
- The value of the goods and services contracted is: \$736,644.00;
- The C of E was required as Pronto is a proprietary software package, was the product of choice as it is recognised as 'best of breed', is used and proven in other correctional centres in other jurisdictions, and was required for the new Darwin Correctional Precinct to provide prisoner money management and complete inventory and commercial financial management for Correctional Industries;
- Ken Middlebrook, Commissioner, Northern Territory Correctional Services recommended the C of E; and
- The Hon. John Elferink, Minister for Correctional Services, approved the C of E.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

66. To each Minister Re: Fundraising:

- a. Have you held any CLP fundraising events in your Ministerial office suite?
- b. If so, how many times has your official office been used for fundraising activities in the past year?
- c. What dates did you hold these fundraisers?
- d. Did you pay the Parliament for the use of the offices in this way?
- e. Did the CLP pay for the alcohol or did the taxpayer?

Answer:

In response to this question the Minister for Correctional Services advises:

- a. No.
- b. Zero.
- c. Not applicable.
- d. Not applicable.
- e. Not applicable.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

67. To each Minister in regards to Travel:
- How many trips overseas have you taken in the past 12 months?
 - How many staff accompanied you?
 - Who accompanied you?
 - How much was the travelling allowance?
 - What class of air travel did you take?
 - Did you use your Ministerial phone while overseas?
 - What was the total cost of phone calls from overseas?
 - Did your staff use their Government issued phones?
 - What was the total cost of their phone calls from overseas?
 - Did your spouse accompany you on any trips?
 - Did your children accompany you on any trips?

Answer

The Office of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

68. To each Minister in regards Cars:
- How much did you spend on your taxpayer funded petrol card last financial year?
 - How much was your lease?
 - Was any damage incurred to your car in the last financial year?
 - If so what was the cost?
 - Was the accident reported to police?
 - Did police attend?
 - Who was in the wrong?
 - Were any charges laid?

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

69. To each Minister regarding Credit Cards:
- Do you have a Ministerial credit card?
 - How much has been spent on the credit card in the past 12 months?
 - What do you use it for?
 - How much has been spent on entertainment?

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

70. To each Minister regarding Alcohol:
- How much has your office spent on alcohol in the past 12 months?
 - What type of alcohol is purchased?
 - Are spirits purchased?
 - Is the alcohol used for official functions or for personal use?
 - Who is entitled to access the office alcohol?

Answer

The Department of the Chief Minister will respond to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

71. For each agency please provide an itemised breakdown for spending associated with promoting the budget for the 2012 mini budget, the 2013 budget and the 2014 budget.

Answer

Please refer to the response provided by the Department of Treasury and Finance to this question.

2014 Estimates Committee

Response to Written Question on Notice

Minister	The Hon. John Elferink
Portfolio	Correctional Services
Agency	Department of Correctional Services

Question Reference	172
From	Ms Delia Lawrie, Leader of the Opposition

Question

72. For each agency please provide a breakdown of public service staffing levels by FTE, total numbers and by employment level for 13/14 and projected for 14/15.

Answer

Refer to questions 56 and 57 for 2013-14. Detail for 2014-15 is not known, but not expected to be substantially different to 2013-14.

QON 172 - Q 18. Details of interstate travel - NT Department of Correctional Services

Division	Reason For Travel
Office of the Commissioner	Presentation at the Corrections Leadership Conference at Brish Farm Academy NSW
	Corrections Consortium Meeting at Griffith Uni & Meetings with QLD Corrections
	Attending the Gateway Review - Gate 3 Readiness for Market.
	Attendance at CSAC Conf in Canberra, Corrective Services NSW Industries.
	Attending the ASIO Workshop in Sydney from 16.02.2014 - 22.02.2014
	Attending CSMC on behalf of the Minister
	Boot camp research
	Attending the Australian Corrections Intelligence Conference at Brush Farm Corrective Services Academy NSW
Custodial Operations	Acceptance Testing for DCP Security Systems - Honeywell Brisbane
	Factory Acceptance Testing for DCP Security Systems.
	Factory Acceptance Testing for DCP Security Systems.
	PADD training
	Travelling to NSW Corrections facilities to observe and learn about thier Cook-Chill process
	Emu Plains female prison and women and children program.
	Review and compare op practices in QLD and NSW for the DCP.
	Meeting with contractor regarding Business Systems for DCP
	Learn how to move to a purpose built design centre from QLD
	Attend PMIS Functional Brief and Reporting Meeting
	Lessons learnt from Gatton to assist in the business process supporting two correctional facilities the same staffing model- particular attention will be placed on Prisoner Property, Money, Stores, kitchen, information management and visitors including mail.; ; Communication strategy used for Prisoners and visitors. To assist the NT review of Offender Management Services specifically Business process and information management (IOMS) (Business Systems and Serviceshave th lead) how the offender programs, industries and education use QLD IOMS to record the informat required for reporting and establish a benchmark regarding offender mangement services. Site v Brisbane Correctional Facility regarding Reception business process. Sydney - FAT for Biometric
	NT review of Offender Management Services specifically Business process and information management (IOMS) system
	Travelling to NSW Corrections facilities to observe and learn about thier Cook-Chill process
	Attending the ASIO Workshop in Sydney
	Prisoner purchasing systems, hardware and software project
	Interview for Dep Supt position
	Relocation to assume duties as Dep Superintendent of DCP
	Inspect Courts and Police Watch Houses
	Meetings at ASCC and Meetings with potential customers in Melbourne
	Escort for Prisoner XX following medical treatment in Adelaide.
	Prisoner escort to Adelaide (Prisoner XX)
	Medical Escort Prisoner XX
	Escort Asp - Ade 09/12 to 10/12
	Prisoner Escort to Adelaide
	Prisoner Escort to Adelaide
	Medical Escort Prisoner XX
	Prisoner Escort Asp-Ade 30/11 to 01/12
	Medical transfer of prisoner XX
	Transfer of prisoners XX & XX to Adelaide Corrections
Division	Reason For Travel

Custodial Operations	Working at Nhulunbuy Work Camp
	Transfer of prisoners XX & XX to Adelaide Corrections
	To attend the Australian Correctional Leadership Program course
	Transfer of prisoner XX from Adelaide to Darwin
	K9 decoy course
	Attendance at Tidy Towns Awards
	Dog Squad training with Brisbane Correctional Services
	Licensys Factory Visit
	Prisoner Transfer
	Prisoner Transfer
	Dog Squad training assesment.
	Dog Squad partner visit
	Dog Squad Training
	Dog Squad Training
	k9 Decoy course
	3 month Dog Training Course - Home Visit
	Agreed Flight Home to visit family while away on 3 month dog course. Original return booking with Qantas being placed into credit and to be used as return flight home once course complete
	ACEA 2013 Conference - The Learning Prison Correctional Education in the 21st Century
	ACEA 2013 Conference - The Learning Prison Correctional Education in the 21st Century
	Nhulunbuy Shift Change
	Shift Swap at Nhulunbuy MWC
	Staff Shift Change for Nhulunbuy MWC
	Staff Shift Change for Nhulunbuy MWC
	Transfer of prisoner XX from Adelaide to Darwin
	Course attendance - Australian Correctional Leadership Program
Community Corrections	Attend meeting for Electronic Monitoring.
	Deliver motivational interviewing training in Darwin
	Undertake specialist certificate in criminology.
	Undertake Specialist Certificate of Criminology.
	Australasian Paroling Authorities Conference (APAC) in Perth
	Australasian Paroling Authorities Conference (APAC) in Perth.
	Travel to Birsbane, Queensland - Serious Sex Offender Model
	Australasian Paroling Authorities Conference (APAC) in Perth
	Australasian Paroling Authorities Conference (APAC) in Perth.
	Trip to attend PPO Core training
	Trip to Darwin to attend Motivational Interviewing training
	Travel for fill General Manager's role.
	Provide support to the KCCO
Youth Justice	Course attendance - Australian Correctional Leadership Program
	Attend AJJA meeting in Adelaide
	To visit operation Flinders
	Youth Camps Research
	Op Flinders Boot Camp participation
	Attendance at ANZATSA Conference
Division	Reason For Travel
Offender Programs, Services and Indigenous Affairs	CORRECTIONAL SERVICES HEALTHCARE SUMMIT 2013

	ANZSOG travel
	Attend Men's Leadership and Governance Workshop
	Training provider Paul Gibney Ph.D. on being a therapist
	Deliver 3 Predictor Model Training to WA Corrections
	Supervisor Training Accreditation Workshop
	Attend National Working Party for the Treatment of Sexual Offenders conference.
	Men in Therapy: New perspectives and creative interventions for male depression, anger and relationship issues
	Victoria Police Sex Offenders registry Asia Pacific conference
	Attend CSAC Senior Officers Working Group on Indigenous Affairs
	Travel to Sydney
	Travel to Sydney
	Attend the CIAA Conference
	travel to Alice Springs and Sydney
	Deliver 3 Predictor Model Training to WA Corrections
	Training with QLD Corrective Services to assist in the development of the NTDCS SSMU.
	Training with QLD Corrective Services to assist in the development of the NTDCS SSMU.
Program Initiatives, Communications and Community Engagement	
	Electronic Monitoring
	Electronic Monitoring
Major Projects and Infrastructure	
	Attending the Australian Institute of Project Management National Conference 2013 in Perth
	Demonstration and validation of Honeywell Facilities Maintenance System and Abatement Calculations
	Prisoner Movement Information System demonstration and testing.
	Demonstration and validation of Honeywell Facilities Maintenance System and Abatement Calculations
People, Business and Strategic Services	
	Business case of the Melbourne technical solution - G4S.
	To investigate the appropriateness of PRONTO as an ERP for NTDCS and establish an application architecture for DCP
	Systems Integration and Functionality Workshop between the Technical Service Providers who are building new systems at DCP.
	Security Systems Reposting Workshop
	Discussions with builders and subcontractors about business systems within DCP
	Discussion about music kiosk/PRONTO
	Discussions with builders and subcontractors about business systems within DCP
	Meeting with contractor regarding Business Systems for DCP
	Perform and gain further information the business case of the Melbourne technical solution - G4S
	To establish the project status of the Prisoner purchasing systems, hardware and software
Division	Reason For Travel
People, Business and Strategic Services	
	Attendance at Interplan National Conference & Security Systems Reposting Workshop
	To investigate the appropriateness of PRONTO as an ERP for NTDCS and establish application architecture for DCP.
	Systems Integration and Functionality Workshop with Technical Service Providers who are building new systems at DCP.