



# LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

No. 27

## WRITTEN QUESTION

Ms Uibo to the Minister for Public Service:

**Office of the Commissioner of Public Employment Administration**

### **STAFFING**

1.
  - (a) Please advise the number of staff employed in the following categories as of 9 December 2024:
  - (b) Please provide, for each of the six categories above:
  - (c) the relevant position classifications and the number of staff employed against each classification.
  - (d) Where there is a difference between FTE and Headcount (Actual), please provide an explanation for the difference, including any reasons for the use of part-time and casual positions within the overall workforce profile.

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as the Office of the Commissioner for Public Employment (OCPE) is an output within the Department.

2. **Please advise the number of staff held against the following categories as of 9 December 2024:**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

**3. Please advise the number of staff identifying as Aboriginal and Torres Strait Islander as of 9 December 2024.**

OCPE have provided a whole of government response to Question 3. The data provided is based on Pay 13 of 2024-25.

Category	Number
Aboriginal and Torres Strait Islander	2786

Agency Description	Total
Dept of Lands, Planning and Environment	22
NT Electoral Commission	2
Dept of Corporate and Digital Development	80
Independent Commissioner Against Corruption	0
Jacana Energy	2
Auditor General's Office	0
Ombudsman's Office	1
Aboriginal Areas Protection Authority	4
Dept of Children and Families	149
Dept Housing, Local Gov & Community Dev	186
Department of Agriculture and Fisheries	19
Dept of Legislative Assembly	9
Dept of the Chief Minister and Cabinet	38
Territory Generation	9
Department of Education and Training	862
NT Police	294
Dept of Health	625
Fire & Emergency Services	27
Attorney General's Department	50
Department of Tourism & Hospitality	68
Department of Mines & Energy	20
Power and Water Corporation	68
Dep of Trade, Business & Asian Relations	12
Dept. of People, Sport and Culture	15
Dept Logistics & Infrastructure	59
Dept of Corrections	163
Dept of Treasury and Finance	1
Land Development Corporation	1
<b>Total Whole of Government</b>	<b>2786</b>

4. (a) Please advise the number of Frontline staff as FTE as of 9 December 2024 and as a percentage of the Agency's total employment.
- (b) Please advise how the Agency determines which staff fall under the category of Frontline.

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

5. Please advise how many staff have been engaged through labour hire, employment agency arrangements and/or consultancy contracts, for what purpose, for what duration and at what cost as of 9 December 2024. Please use the table format presented below for your response.

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

6. Please advise how many locums have been employed, for what purpose, duration, and at what cost as of 9 December 2024. Please use the table format presented below for your response.

Not Applicable.

7. (a) How many positions were advertised during the period 24 August 2024 to 9 December 2024?
- (b) Of the total number advertised in 7(a), how many positions had Special Measures applied?
- (c) Please break down the levels of positions that had Special Measures applied.
- (d) How many positions that had Special Measures applied were not able to be filled against these requirements during this period and required contract or backfilling arrangements?

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **OUTSOURCING**

8. (a) For the period 24 August 2024 to 9 December 2024, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency.
- (b) Is consideration being given to outsource, contract-out or privatise in financial year 2025/26? If so, provide details.

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **LEGAL EXPENSES**

- 9. What has been the expenditure on legal advice or related expenses for the period 24 August 2024 to 9 December 2024? Provide details on:**
- (a) The matter(s) (designate which are finalised and which are ongoing)**
  - (b) The amount paid by matter**
  - (c) The amount paid to each outside legal firm or barrister engaged**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **PROCUREMENT / CONSULTANCIES**

- 10. From 24 August 2024 to 9 December 2024, please detail expenditure on each report and consultancy (excluding annual reports) obtained from outside the NTPS. For each report/consultancy detail:**
- (a) Purpose**
  - (b) Cost**
  - (c) Person or entity engaged**
  - (d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)**
  - (e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy**
  - (f) Outcomes or key performance indicators for the report or consultancy**
  - (g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 11. Please advise the number of contracts awarded to business entities with a principal place of business in the NT and outside the NT for the period 24 August 2024 to 9 December 2024 as follows:**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 12. For each of the contracts awarded to business entities with a principal place of business outside of the Northern Territory, please advise the selection criteria on the applicable contract or tender.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 13. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public tenders were advertised during the period 24 August 2024 to 9 December 2024?**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 14. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public tender process during the period 24 August 2024 to 9 December 2024?**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 15. For each instance identified in the question above, where a public quotation process was not undertaken, including for those with a Certificate of Exemption:**

- (a) What is the description of the goods and services contracted?**
- (b) What is the value of the goods and services contracted?**
- (c) What was the reason for not using the public tender process or for requiring a Certificate of Exemption?**
- (d) Who recommended the course of action in c) above?**
- (e) Who approved the course of action in c) above?**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 16. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for purchasing goods and/or services as of 9 December 2024.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **FOCUS GROUPS / POLLING / SURVEYS**

For the period 24 August 2024 to 9 December 2024:

- 17. Please detail expenditure on opinion polls and focus groups, including costs and entities that conducted the work.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 18. Detail all surveys undertaken in relation to the focus groups and opinion polls above, including their form, the cost and the inducements that were provided to incentivise participation.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 19. Please provide copies of each survey and the results of each survey.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **COMMUNICATIONS AND MARKETING**

- 20. Please detail expenditure on advertising and communications during the period 24 August 2024 to 9 December 2024.**

**For each advertisement for which an expense was incurred:**

- (a) What was the purpose/description of the advertisement?**
- (b) Who was the advertisement placed with, i.e., media outlet, newspaper, television station, digital platform, or other?**
- (c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?**
- (d) Were tenders or expressions of interest called? If not, why not?**
- (e) Did the agency enter into any separate arrangements for advertising placements or advertorials? If so, please provide details of expenditures and media outlets.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **TRAVEL**

- 21. Please provide the total expenditure and itemised details of travel, including, but not limited to, travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority during the period 24 August 2024 to 9 December 2024 broken down to:**
- (a) International Travel**
  - (b) Interstate Travel**
  - (c) Intrastate Travel**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 22. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 23. Please provide itemised details and costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period 24 August 2024 to 9 December 2024.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **HOSPITALITY / FUNCTIONS AND EVENTS**

- 24. Please provide full details of all official hospitality provided for the period 24 August 2024 to 9 December 2024.**

**In relation to each occasion where official hospitality was provided:**

- (a) What was the purpose of the hospitality?**
- (b) How many guests attended?**
- (c) How many Ministers attended?**
- (d) How many Ministerial staff attended?**
- (e) How many MLAs attended?**
- (f) How many Public Sector employees attended?**
- (g) What was the total cost incurred?**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **GRANTS, SPONSORSHIPS, DONATIONS AND INCENTIVES**

- 25. Please detail expenditure on grants, sponsorships, donations and incentives paid by your Agency (including the recipient of each payment) during the period 24 August 2024 to 9 December 2024, including agency budget totals to administer such programs.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 26. Please detail the funds utilised to distribute awards and sponsorships in the period 24 August 2024 to 9 December 2024, and to what activities. Please list details of any contract periods as part of any arrangement.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 27. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2025/26 financial year?**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 28. Please detail the amounts paid on grants, donations and incentives to non-Government organisations for the period 24 August 2024 to 9 December 2024, including to which organisation and the services to be provided?**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **MEDIA MONITORING SERVICES**

- 29. Provide expenditure details on media monitoring services for the period 24 August 2024 to 9 December 2024 (including entities engaged and who utilises the service).**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **INFRASTRUCTURE PROJECTS**

- 30. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia or Northern Australia Infrastructure Facility (NAIF) to be considered for the Infrastructure Priority List?**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 31. Please provide details of newly committed projects for the period 24 August 2024 to 9 December 2024.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.



- 32. Please provide details of contracts awarded to interstate firms, the purpose of the contract, the cost, and why a territory firm was not chosen.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **GOVERNMENT LEASED BUILDINGS**

- 33. What is the total annual power bill of each Government building owned/leased/used by each Department for the period 24 August 2024 to 9 December 2024?**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 34. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period 24 August 2024 to 9 December 2024?**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

- 35. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **FEES AND CHARGES**

- 36. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2024/25 financial year and whether any of these fees and charges were increased following the 2024 election.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **INTERNAL AUDITS**

- 37. How many internal audits and financial investigations were conducted in the period 24 August 2024 to 9 December 2024?**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

**38. What were the terms of reference or focus for each investigation?**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

**39. Please provide details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

**40. How many agencies have been referred to existing bodies, e.g. Auditor-General/Independent Commission Against Corruption (ICAC), and how?**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

**41. How many have been resolved? Please detail the agency referred to, the date of referral and the date resolved, including those with multiple referrals.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

**BOARDS / ADVISORY BODIES**

**42. Please detail all boards and advisory bodies in your Agency in 2024/25, also providing the following information:**

- (a) The Terms of Reference, if changed since the election.**
- (b) The current members and when they were appointed**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

**43. The number of times the Board met during the period 24 August 2024 to 9 December 2024.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **REVIEWS AND INQUIRIES**

**44. Details of all reviews and inquiries completed or commenced since 24 August 2024, also providing the following information:**

- (a) The Terms of Reference**
- (b) The criteria for selection of all panel members**
- (c) The composition, qualifications and state or Territory of residence of the persons undertaking the review/inquiry**
- (d) The cost of the review/inquiry**
- (e) How the information was/is accumulated to contribute to the review/inquiry**
- (f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly**
- (g) If not completed when this is expected**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **WORKPLACE HEALTH AND SAFETY**

**45. Please provide the number, nature and cost of reportable safety issues for the period 24 August 2024 to 9 December 2024.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

**46. Please detail the number of stress-related matters and claims for the period 24 August 2024 to 9 December 2024.**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.

## **REGIONAL OFFICES**

**47. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved since 24 August 2024. What are the locations for which they are responsible?**

Refer to the Department of the Chief Minister and Cabinet who have responded to written question 11, as OCPE is an output within the Department.