



# LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

No. 19

## WRITTEN QUESTION

Ms Uibo to the Minister for Logistics and Infrastructure:

### Department of Logistics and Infrastructure Administration

#### STAFFING

1. (a) Please advise the number of staff employed in the following categories as of 9 December 2024:

Category	FTE	Head Count (Actual)	NT-based	Located outside NT
1. Ongoing Full Time	608.21	622	622	0
2. Ongoing Part Time	20.02	27	27	0
3. Fixed Term Full Time	68.67	72	72	0
4. Fixed Term Part Time	4.79	7	7	0
5. Casual Contract	0.00	0	0	0
6. Executive Contract	32.90	33	33	0

**(b) Please provide, for each of the six categories above:  
the relevant position classifications and the number of staff  
employed against each classification.**

<b>Category</b>	<b>Classification</b>	<b>FTE</b>	<b>Head Count (Paid)</b>	<b>NT- based</b>	<b>Located outside NT</b>
1. Ongoing Full Time	AO2	3.00	3	3	0
	AO3	30.17	32	32	0
	AO4	43.40	46	46	0
	AO5	41.40	42	42	0
	AO5R	14.00	14	14	0
	AO6	61.94	63	63	0
	AO6R	3.00	3	3	0
	AO7	54.21	55	55	0
	EO2	5.00	5	5	0
	P1	1.90	2	2	0
	P2	7.99	8	8	0
	P3	15.94	16	16	0
	PH4R	0.50	1	1	0
	PH5R	1.00	1	1	0
	PH6R	1.00	1	1	0
	SAO1	84.94	86	86	0
	SAO1X	1.00	1	1	0
	SAO2	61.60	63	63	0
	SP1	16.00	16	16	0
	SP2	10.50	11	11	0
	T1	1.00	1	1	0
	T2	5.00	5	5	0
	T3	6.33	7	7	0
	T4	32.41	33	33	0
	T5	64.98	67	67	0
	T6	40.00	40	40	0
<b>Total</b>		<b>608.21</b>	<b>622</b>	<b>622</b>	<b>0</b>

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
2. Ongoing Part Time	AO3	1.25	2	2	0
	AO4	1.72	2	2	0
	AO5	3.40	4	4	0
	AO6	2.20	3	3	0
	AO7	1.54	2	2	0
	P2	0.69	1	1	0
	SAO1	2.49	3	3	0
	SAO2	1.40	2	2	0
	SP1	0.90	1	1	0
	SP2	0.50	1	1	0
	T3	1.29	2	2	0
	T4	1.21	2	2	0
	T5	1.43	2	2	0
<b>Total</b>		<b>20.02</b>	<b>27</b>	<b>27</b>	<b>0</b>

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
3. Fixed Term Full Time	AO2	6.44	8	8	0
	AO3	22.93	24	24	0
	AO4	6.00	6	6	0
	AO5	2.00	2	2	0
	AO6	3.00	3	3	0
	AO7	1.00	1	1	0
	AQF3A	0.70	1	1	0
	COSE	0.00	0	0	0
	GRADT	4.00	4	4	0
	P1	3.00	3	3	0
	P2	1.00	1	1	0
	SAO1	2.80	3	3	0
	SAO2	1.00	1	1	0
	SP1	1.00	1	1	0
	T1	5.80	6	6	0
	T2	1.00	1	1	0
	T3	1.00	1	1	0
	T4	2.00	2	2	0
	T5	3.00	3	3	0
	T6	1.00	1	1	0
<b>Total</b>		<b>68.67</b>	<b>72</b>	<b>72</b>	<b>0</b>

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
4. Fixed Term Part Time	AO3	0.56	1	1	0
	AO6	0.90	1	1	0
	P3	0.54	1	1	0
	T1	0.60	1	1	0
	T3	0.60	1	1	0
	T4	0.79	1	1	0
	T5	0.80	1	1	0
<b>Total</b>		<b>4.79</b>	<b>7</b>	<b>7</b>	<b>0</b>

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
6. Executive Contract	EO1C	9.00	9	9	0
	EO2C	14.90	15	15	0
	EO3C	1.00	1	1	0
	EO4C	6.00	6	6	0
	EO5C	1.00	1	1	0
	EO6C	1.00	1	1	0
<b>Total</b>		<b>32.90</b>	<b>33</b>	<b>33</b>	<b>0</b>

**(c) Where there is a difference between FTE and Headcount (Actual), please provide an explanation for the difference, including any reasons for the use of part-time and casual positions within the overall workforce profile.**

Department of Logistics and Infrastructure supports flexible work arrangements to balance the needs of family and work through the Department's culture and wellbeing program. Flexible work practices are used in the Northern Territory Public Service to attract and retain employees. Flexible work arrangements that include working from home, part time and variation to hours of work.

**2. Please advise the number of staff held against the following categories as of 9 December 2024:**

Category	Number
Resigned	20
Made Redundant	0
Terminated	1
Unattached	73
Classified Redeployee	0
Supernumerary	108

The Agency records staffing data in accordance with established workforce processes.

A review of these categories over the past eight years will examine workforce management trends and decisions made under the previous government. This analysis will ensure transparency and accountability in how staffing was handled during that time.

**3. Please advise the number of staff identifying as Aboriginal and Torres Strait Islander as of 9 December 2024.**

A whole-of-government response to Question 3 will be provided by the Office of the Commissioner for Public Employment.

**4. (a) Please advise the number of Frontline staff as FTE as of 9 December 2024 and as a percentage of the Agency's total employment.**

Category	Number	%age of Total Staff

The Agency records staffing information in accordance with established internal classification frameworks.

To ensure accuracy and accountability, a review is underway to assess how these classifications were applied under the previous government. This will provide a clearer picture of workforce decisions and their impact on staffing and resource management.

5. Please advise how many staff have been engaged through labour hire, employment agency arrangements and/or consultancy contracts, for what purpose, for what duration and at what cost as of 9 December 2024. Please use the table format presented below for your response.

Number Engaged	Labour Hire / Employment Agency / Consultancy	Purpose	Duration	Cost
33	Hays Recruitment	To attract and recruit to hard to fill positions.	Between Jan 2024 until 9 December 2024	\$119,270

The Machinery of Government changes were not finalised during the requested period of 24 August to 9 December 2024. The administrative effort required to respond to these questions is considered too onerous due to the manual manipulation of data required and would result in undue diversion of resources from service delivery.

6. Please advise how many locums have been employed, for what purpose, duration, and at what cost as of 9 December 2024. Please use the table format presented below for your response.

Not applicable

7. (a) How many positions were advertised during the period 24 August 2024 to 9 December 2024?

24 August 2024 to 9 December 2024	
Positions advertised	126

- (b) Of the total number advertised in 7(a), how many positions had Special Measures applied?

24 August 2024 to 9 December 2024	
Positions advertised with Special Measures applied	126

**(c) Please break down the levels of positions that had Special Measures applied.**

<b>Classification level</b>	<b>Total Positions Advertised</b>
Administrative Officer 3	10
Administrative Officer 4	15
Administrative Officer 5	11
Administrative Officer 6	15
Administrative Officer 6, Administrative Officer 7	1
Administrative Officer 6, Technical 5	3
Administrative Officer 7	6
Administrative Officer 7, Technical 6	3
Executive Contract Officer 1	1
Executive Contract Officer 2	2
Professional 1, Professional 2	1
Professional 2	2
Professional 3	8
Professional 3, Senior Professional Officer 1	1
Senior Administrative Officer 1	11
Senior Administrative Officer 2	7
Senior Administrative Officer 2, Senior Professional Officer 2	1
Senior Professional Officer 1	1
Senior Professional Officer 1, Senior Professional Officer 2	1
Senior Professional Officer 2	1
Technical 3	1
Technical 3, Technical 4	2
Technical 4	7
Technical 5	12
Technical 5, Technical 6	1
Technical 6	2
<b>Total</b>	<b>126</b>

**(d) How many positions that had Special Measures applied were not able to be filled against these requirements during this period and required contract or backfilling arrangements?**

Most NT Government agencies have implemented special measures arrangements across the whole agency or for some roles. The process for positions that are advertised with special measures is to consider special measures applicants first; if no special measures applicants apply, or no special measures applicants are considered suitable, recruitment panels may assess all other applicants' suitability for the role.

## **OUTSOURCING**

- 8. (a) For the period 24 August 2024 to 9 December 2024, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency.**

Nil.

- (b) Is consideration being given to outsource, contract-out or privatise in financial year 2025/26? If so, provide details.**

Nil.

## **LEGAL EXPENSES**

- 9. What has been the expenditure on legal advice or related expenses for the period 24 August 2024 to 9 December 2024? Provide details on:**
- a) The matter(s) (designate which are finalised and which are ongoing)**
  - b) The amount paid by matter**
  - c) The amount paid to each outside legal firm or barrister engaged**

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## **PROCUREMENT / CONSULTANCIES**

- 10. From 24 August 2024 to 9 December 2024, please detail expenditure on each report and consultancy (excluding annual reports) obtained from outside the NTPS. For each report/consultancy detail:**
- a) Purpose**
  - b) Cost**
  - c) Person or entity engaged**
  - d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)**
  - e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy**
  - f) Outcomes or key performance indicators for the report or consultancy**



- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken**

The Machinery of Government changes were not finalised during the requested period of 24 August to 9 December 2024. The administrative effort required to respond to these questions is considered too onerous due to the manual manipulation of data required and would result in undue diversion of resources from service delivery.

- 11. Please advise the number of contracts awarded to business entities with a principal place of business in the NT and outside the NT for the period 24 August 2024 to 9 December 2024 as follows:**

Request for Public Tenders/Quotes are published online at tender release

- 12. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public tenders were advertised during the period 24 August 2024 to 9 December 2024?**

Tier 3, 4, and 5 Request for Public Tenders/Quotes are published online at tender release

- 13. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public tender process during the period 24 August 2024 to 9 December 2024?**

See above

- 14. For each instance identified in the question above, where a public quotation process was not undertaken, including for those with a Certificate of Exemption:**
- a) What is the description of the goods and services contracted?**
  - b) What is the value of the goods and services contracted?**
  - c) What was the reason for not using the public tender process or for requiring a Certificate of Exemption?**
  - d) Who recommended the course of action in c) above?**
  - e) Who approved the course of action in c) above?**

See above

**15. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for purchasing goods and/or services as of December 2024.**

The total number of NTG Corporate Credit Cards held within the Department of Logistics and Infrastructure as at 9 December 2024 is 24.

Following is a list of NTG Corporate Credit Card cardholders within the Department including their position titles and levels as at 9 December 2024:

**DLI - Summary of NTG Corporate Credit Card Holders as at 9 December 2024**

<b>Position Levels</b>	<b>Designation</b>	<b>Total</b>
AO4	Administrative Officer 4	7
AO5	Administrative Officer 5	7
AO6	Administrative Officer 6	6
AO7	Administrative Officer 7	3
SAO1	Senior Administrative Officer 1	1
	<b>Total Number of Corporate Credit Cardholders</b>	<b>24</b>

<b>DLI - Detail of NTG Corporate Credit Card Holders as at 9 December 2024</b>		
<b>Position Levels</b>	<b>Position Titles</b>	<b>Total</b>
AO4	Business Services Officer	2
AO4	Community Engagement Logistics Officer	1
AO4	Community Engagement Officer	1
AO4	Executive Administration Officer	1
AO4	Executive Information Coordinator	1
AO4	Purchasing And Supplies Officer	1
	<b>AO4 Total</b>	<b>7</b>
AO5	Accounting Officer	1
AO5	Business Analyst Transport Safety & Services	1
AO5	Executive Information Coordinator	2
AO5	Project Support Officer	1
AO5	Senior Executive Assistant	1
AO5	Senior Executive Assistant To CEO	1
	<b>AO5 Total</b>	<b>7</b>
AO6	Business Manager	2
AO6	Civil Contracts Manager	1
AO6	Executive Support & Information Coordinator	1
AO6	Executive Officer	1
AO6	Office Manager	1

<b>AO6 Total</b>		<b>6</b>
AO7	Business Manager Southern Region	1
AO7	Contracts Officer	1
AO7	Senior Communications Officer	1
<b>AO7 Total</b>		<b>3</b>
SAO1	Finance Manager	1
<b>SAO1 Total</b>		<b>1</b>
<b>Total Number of Corporate Credit Cardholders</b>		<b>24</b>

## **FOCUS GROUPS / POLLING / SURVEYS**

**For the period 24 August 2024 to 9 December 2024:**

**16. Please detail expenditure on opinion polls and focus groups, including costs and entities that conducted the work.**

No focus groups / polling or surveys occurred during this period.

**17. Detail all surveys undertaken in relation to the focus groups and opinion polls above, including their form, the cost and the inducements that were provided to incentivise participation.**

No focus groups / polling or surveys occurred during this period.

**18. Please provide copies of each survey and the results of each survey.**

No focus groups / polling or surveys occurred during this period.

## **COMMUNICATIONS AND MARKETING**

**19. Please detail expenditure on advertising and communications during the period 24 August 2024 to 9 December 2024.**

**For each advertisement for which an expense was incurred:**

**a) What was the purpose/description of the advertisement?**

The purpose / descriptions of the advertisements were:

- Project delivery notifications (print and online advertisements, flyers and brochures).
- Procurement advice (tender release and award).
- Public safety and targeted community campaigns such as the Motor Vehicle Registry (MVR) Cost of Living campaign, taxi ballot, motorcycle protective gear campaign, marine safety and abandoned vessels.

- Community engagement.
- Recruitment advertising.

**b) Who was the advertisement placed with, i.e., media outlet, newspaper, television station, digital platform, or other?**

The advertisements were placed with the following media outlets through the NT Government media booking agency Atomic 212.

Print	Radio	Television	Digital/Other
NT News	Mix 104.9 FM Radio Darwin	Channel 9 – Darwin	Seek
Sunday Territorian	Hot 100 (8HOT) Darwin	Channel 7 – Darwin	Facebook
Alice Springs Centralian Advocate	Territory FM Darwin/Tennant/ Katherine	Imparja Television Pty Ltd	YouTube

**c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?**

Total The Machinery of Government changes were not finalised during the requested period of 24 August to 9 December 2024. The administrative effort required to respond to these questions is considered too onerous due to the manual manipulation of data required and would result in undue diversion of resources from service delivery.

**d) Were tenders or expressions of interest called? If not, why not?**

Tenders or expressions of interest were not included as it is mandatory to use D17-0375 panel contract for advertising in the Northern Territory

**e) Did the agency enter into any separate arrangements for advertising placements or advertorials? If so, please provide details of expenditures and media outlets.**

No.

## TRAVEL

**20. Please provide the total expenditure and itemised details of travel, including, but not limited to, travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority during the period 24 August 2024 to 9 December 2024 broken down to:**

- a) International Travel**
- b) Interstate Travel**
- c) Intrastate Travel**

The Machinery of Government changes were not finalised during the requested period of 24 August to 9 December 2024. The administrative effort required to respond to these questions is considered too onerous due to the manual manipulation of data required and would result in undue diversion of resources from service delivery.

**21. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.**

Travel from date	Travel to date	Traveller	Destination	Reason for Travel	Total Travel Cost from 24/08/2024 to 09/12/2024
16/11/2024	21/11/2024	Chandan Kalase	New Zealand	Overseas travel to attend the Executive Master of Public Administration final work project and Graduation Ceremony in Wellington, New Zealand.	\$3,940

**22. Please provide itemised details and costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period 24 August 2024 to 9 December 2024.**

The Department of the Chief Minister and Cabinet will respond to this question.

## **HOSPITALITY / FUNCTIONS AND EVENTS**

**23. Please provide full details of all official hospitality provided for the period 24 August 2024 to 9 December 2024.**

**In relation to each occasion where official hospitality was provided:**

- a) What was the purpose of the hospitality?**
- b) How many guests attended?**
- c) How many Ministers attended?**
- d) How many Ministerial staff attended?**
- e) How many MLAs attended?**
- f) How many Public Sector employees attended?**
- g) What was the total cost incurred?**

The Machinery of Government changes were not finalised during the requested period of 24 August to 9 December 2024. The administrative effort required to respond to these questions is considered too onerous due to the manual manipulation of data required and would result in undue diversion of resources from service delivery.

## **GRANTS, SPONSORSHIPS, DONATIONS AND INCENTIVES**

**24. Please detail expenditure on grants, sponsorships, donations and incentives paid by your Agency (including the recipient of each payment) during the period 24 August 2024 to 9 December 2024, including agency budget totals to administer such programs.**

The Machinery of Government changes were not finalised during the requested period of 24 August to 9 December 2024. The administrative effort required to respond to these questions is considered too onerous due to the manual manipulation of data required and would result in undue diversion of resources from service delivery.

**25. Please detail the funds utilised to distribute awards and sponsorships in the period 24 August 2024 to 9 December 2024, and to what activities. Please list details of any contract periods as part of any arrangement.**

The Machinery of Government changes were not finalised during the requested period of 24 August to 9 December 2024. The administrative effort required to respond to these questions is considered too onerous due to the manual manipulation of data required and would result in undue diversion of resources from service delivery.

**26. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2025/26 financial year?**

The Machinery of Government changes were not finalised during the requested period of 24 August to 9 December 2024. The administrative effort required to respond to these questions is considered too onerous due to the manual manipulation of data required and would result in undue diversion of resources from service delivery.

**27. Please detail the amounts paid on grants, donations and incentives to non-Government organisations for the period 24 August 2024 to 9 December 2024, including to which organisation and the services to be provided?**

The Machinery of Government changes were not finalised during the requested period of 24 August to 9 December 2024. The administrative effort required to respond to these questions is considered too onerous due to the manual manipulation of data required and would result in undue diversion of resources from service delivery.

## **MEDIA MONITORING SERVICES**

**28. Provide expenditure details on media monitoring services for the period 24 August 2024 to 9 December 2024 (including entities engaged and who utilises the service).**

A whole-of-government response to Question 29 will be provided by the Department of the Chief Minister and Cabinet.

## **INFRASTRUCTURE PROJECTS**

**29. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia or Northern Australia Infrastructure Facility (NAIF) to be considered for the Infrastructure Priority List?**

There are currently five Northern Territory Government infrastructure projects listed for the NT on the Infrastructure Australia National Infrastructure Priority List as per the table below:

	NT Project	Stage 1	Stage 2	Stage 3	Investment Ready
1.	Darwin region water supply infrastructure upgrades (AROWS)				✓
2.	Northern Territory freight, rail and logistics capacity improvements (Regional Logistics Hubs)	✓	Under development		
3.	Common user infrastructure at the Middle Arm Precinct		✓	Under development	
4.	Enabling infrastructure for developing the Beetaloo Sub-Basin	✓			
5.	Northern Territory remote community power generation program	✓			

Three new business cases are also under development, namely Marine Industry Park, Darwin Waterfront Precinct and Ord Stage 3.

Due to amendments to the *Infrastructure Australia Act 2008* the Infrastructure Priority List is being reformed to create a new, more targeted list, aligned to the Australian Government's investment priorities.

In the coming months, these changes will result in projects 4 and 5 in the above list being removed.

The Darwin Ship Lift project has received a North Australia Infrastructure Facility concessional loan.



**30. Please provide details of newly committed projects for the period 24 August 2024 to 9 December 2024.**

Specific details relating to newly committed Capital Works raised during this reporting period are currently subject to the finalisation of the 2025–26 Budget. It would be premature to discuss individual items before the budget process is complete.

**31. Please provide details of contracts awarded to interstate firms, the purpose of the contract, the cost, and why a territory firm was not chosen.**

Specific information on individual contract decisions is not publicly available at this time. However, interstate suppliers are generally chosen only when suitable options within the Territory are unavailable.

**GOVERNMENT LEASED BUILDINGS**

**32. What is the total annual power bill of each Government building owned/leased/used by each Department for the period 24 August 2024 to 9 December 2024?**

The Machinery of Government changes were not finalised during the requested period of 24 August to 9 December 2024. The administrative effort required to respond to these questions is considered too onerous due to the manual manipulation of data required and would result in undue diversion of resources from service delivery.

**33. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period 24 August 2024 to 9 December 2024?**

A whole-of-government response to Questions 34 and 35 will be provided by the Department of Corporate and Digital Development.

**34. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?**

A whole-of-government response to Questions 34 and 35 will be provided by the Department of Corporate and Digital Development.

## **FEES AND CHARGES**

**35. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2024/25 financial year and whether any of these fees and charges were increased following the 2024 election.**

The Machinery of Government changes were not finalised during the requested period of 24 August to 9 December 2024. The administrative effort required to respond to these questions is considered too onerous due to the manual manipulation of data required and would result in undue diversion of resources from service delivery.

## **INTERNAL AUDITS**

**36. How many internal audits and financial investigations were conducted in the period 24 August 2024 to 9 December 2024?**

The 'Transit Officer Oleoresin Capsicum Spray' internal audit commenced during this period and is currently being finalised.

**37. What were the terms of reference or focus for each investigation?**

The audit objective of the 'Transit Officer Oleoresin Capsicum Spray' internal audit is to evaluate the effectiveness of policies and processes for use of the oleoresin capsicum spray.

**38. Please provide details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.**

The 'Transit Officer Oleoresin Capsicum Spray' internal audit is currently underway and the audit conclusions are yet to be finalised.

**39. How many agencies have been referred to existing bodies, e.g. Auditor-General/Independent Commission Against Corruption (ICAC), and how?**

Agencies would not be privy to details of referrals made to Independent Statutory Officers.

**40. How many have been resolved? Please detail the agency referred to, the date of referral and the date resolved, including those with multiple referrals.**

Agencies would not be privy to details of referrals made to Independent Statutory Officers.

## **BOARDS / ADVISORY BODIES**

**41. Please detail all boards and advisory bodies in your Agency in 2024/25, also providing the following information:**

- a) The Terms of Reference, if changed since the election.
- b) The current members and when they were appointed

### **AUSTRALASIA RAILWAY CORPORATION**

(a) The Terms of Reference have not changed since the election.

(b) Refer below table:

<b>Member</b>	<b>Chairperson / Member</b>	<b>Date First App</b>
Mr Alastair Shields	Chairperson	02/09/2014
Mr Timothy Materne	Member	25/11/2019
Mr Michael Wilde	Member	28/07/2016
Mr Andrew Kirkman	Member	14/10/2015
Mr Samuel Burke	Member	Ex-officio

## DARWIN REGION WATER SUPPLY INFRASTRUCTURE PROGRAM COMMUNITY REFERENCE GROUP

(a)

### Terms of Reference

#### 1. Background

In February 2022, the Northern Territory (NT) Government released the Adelaide River Off-stream Water Storage (AROWS) Detailed Business Case (DBC) key findings. The DBC provides conclusive evidence of investment viability in new water supply infrastructure, specifically the Darwin Region Water Supply Program (the Program).

The Program includes the following projects:

1. Returning Manton Dam to Service by mid-2026 to address our immediate water security needs; and
2. Delivering the Adelaide River Off-stream Water Storage (AROWS) project within the next ten years to provide water security for the long term.

Through its National Water Grid Fund, the Australian Government announced \$300.6 million to fund stage 1 of the Program, which includes returning Manton Dam to service and pre-construction activities for AROWS. With the DBC now complete, the focus is on progressing project development activities. Next steps include concept design, environmental assessment and community and stakeholder engagement.

The NT Government have been working closely with the Power and Water Corporation (PWC) on a range of de-risking activities for the Program.

#### 1. Purpose

A Community Reference Group (CRG) is being established to:

- provide a forum for representatives of the community to discuss issues of community interest related to the Infrastructure Program;
- provide a mechanism to communicate community feedback to the NT Government; and
- build community understanding of the project and communicate project development progress to the wider community.

#### 2. Scope

The CRG is not a decision making or regulatory body.

In the conduct of the duties of the CRG, members will:

- receive and may provide comment on reports related to the project;
- provide a forum for consultation as the need arises; and
- discuss matters raised and disseminate information about the project to the wider community and stakeholder groups.

### 3. Membership

The CRG will be chaired by an independent person appointed by government, who is held in high regard in civic life, has expertise in taking the community interests into account and has experience in the position of Chair.

The CRG will comprise members who represent the local community directly impacted by the project, as well as key stakeholders. Members will bring a diversity of skills and stakeholder views from the community, environmental groups, local business, land councils and local government.

The name and credentials of members will be published on an appropriate NT Government website.

Membership of the CRG is voluntary.

Representatives from the NT Government and project team will be present at CRG meetings to provide an immediately accessible source of expert advice.

The NT Government will provide the secretariat function for the CRG.

### 4. Conflict of interest

On acceptance of membership, if a member believes they may have a conflict of interest in relation to the Infrastructure Program, a particular issue or item of discussion, they must declare it with the Chairperson to ensure the conflict can be and is managed.

### 5. Terms of appointment

Members of the CRG will be appointed by Ministerial appointment for a two-year term.

Members who do not attend two consecutive meetings may have their membership reviewed by the Chairperson.

Proxies are not permitted unless notification is provided and accepted by the Chair.

Additional CRG members can be appointed at any time by the Minister. Members of the CRG who are undertaking their duties in their professional capacity are not be remunerated. Where members are undertaking CRG duties separate to their nominal professions, they may be eligible for remuneration at a Class C3 rate as per the Statutory Bodies Classification Structure Determination.<sup>1</sup>

### 6. Role of Chairperson

The Chairperson is to:

- prepare for meetings, including meeting with the NT Government to establish the agenda and items for discussion prior to CRG meetings;
- advise members of their roles and responsibilities as members of the CRG;
- formulate and settle the meeting dates and agenda in consultation with all members;
- convene and run meetings in a fair and independent manner;
- conduct meetings to foster effective consideration of issues referred to or raised by the CRG;

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<sup>1</sup> [https://dcm.nt.gov.au/\\_data/assets/pdf\\_file/0007/252187/determination-2012.pdf](https://dcm.nt.gov.au/_data/assets/pdf_file/0007/252187/determination-2012.pdf)

- facilitate discussion to ensure all members have an opportunity to speak and share their views;
- identify any items of a confidential nature and assist members to understand how this information may or may not be used;
- support constructive dialogue;
- recognise and acknowledge differences of opinion in a fair, transparent and supportive manner;
- provide an accurate summary of matters and clearly identify the actions to be taken before the next meeting, who is responsible and by when; and
- represent the CRG in appropriate times outside of meeting hours.

Given the additional responsibility of the Chairperson's role for CRG, the Chairperson is entitled to be remunerated at a Class C3 rate as per the Statutory Bodies Classification Structure Determination.<sup>2</sup>

## 7. Operating arrangements

At the inaugural meeting, the CRG is to:

1. confirm the Terms of Reference;
2. propose a schedule of meetings for the first 12 months to maximise attendance by members, maximum of four meetings per calendar year. Additional meetings may be scheduled dependent on project development and community interest; and
3. identify the point at which meetings will be set for the subsequent 12 months.

The Chairperson may invite a non-member to attend meetings such as:

- representatives of regulatory bodies, including but not limited to the Department of Logistics and Infrastructure (DLI), the Department of Trade, Business and Asian Relations (DTBAR), the Department of Lands, Planning and Environment (DLPE), and the Power and Water Corporation;
- technical experts or consultants; and/or
- members of the general public.

The Chairperson is to consult with the other members before issuing an invitation.

Requests from the public for items to be included on the meeting agenda may be directed to individual members or to the Chairperson.

The Chairperson will facilitate crafting of a public communique during each meeting of the CRG.

All statements to media must be cleared by the NT Government.

## 8. Reporting arrangements

With the support of the Secretariat, the CRG may wish to issue a public communique. This communique will be published on an appropriate NT Government website, along with meeting agendas and minutes.

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<sup>2</sup> [https://dcm.nt.gov.au/\\_data/assets/pdf\\_file/0007/252187/determination-2012.pdf](https://dcm.nt.gov.au/_data/assets/pdf_file/0007/252187/determination-2012.pdf)

## 9. Period of review

The structure of the CRG and its Terms of Reference are to be reviewed every 12 months. Notwithstanding this, these may be reviewed more often if and when needs arise. Reviews are to be conducted in consultation with the appropriate Minister/s.

If the Chairperson has concerns about the effectiveness of the CRG, they may refer the matter to the Minister.

(b) Refer below table:

Member	Chair	Date First Appointed
Mr Darryl Day	Chairperson	12/10/2022
Ms Ruth Palmer	Member	12/10/2022
Ms Kezia Purick	Member	12/10/2022
Mr Stephen Hoyne	Member	12/10/2022
Mr Greg Ireland	Member	12/10/2022
Mr Dheran Young MLA	Member	12/10/2022
Mr David Ciaravolo	Member	12/10/2022
Mr Gary Higgins	Member	12/10/2022
Mr Greg Troughton	Member	20/05/2024
Mr Graham Kenyon	Member	29/03/2023
Ms Sharon Hillen*	Member	22/02/2023
Ms Karen May	Member	12/10/2022
Mr Andrew Mackay MLA	Member	11/10/2026

*\*Membership subject to renewal*

## NT LOGISTICS ADVISORY COUNCIL

(a)

### Terms of Reference

#### Context

To rebuild the Territory economy, it is imperative to implement robust and strategic logistics. Supply chains must enable each agribusiness, mining, oil, gas or digital development to access inputs and have products meet the market in a way that underpins cost and time competitiveness.

Optimal logistics and supply chains can influence both viability and sustainability of projects and businesses. They can also support downstream value adding, increase employment and value retained in the NT and can have an environmental and social impact.

The rate of change in the global market, the strong economic growth targeted in the NT and the NT's emerging base of infrastructure, vast distances and sparse populations intensify the need for optimal infrastructure investment and supply chain management.

The essential nature of efficient logistics and supply chains to achieving the NT's broader objectives means optimal solutions will be required. A coalition between industry, business and government will be key to this.

#### Objectives

The key role of this coalition between industry, business and government will be to act as an advisory body to the Northern Territory Government on logistics issues including infrastructure, land use planning, supply chain positioning, regulation and safety improvements.

The Council will combine strategic vision for the growth and development of the NT economy and industry and associated optimal supply chains with the effective, solutions and evidence based actions required to achieve such outcomes.

#### Actions

The Council's actions will be completed within the first 12 months, or within an agreed timeframe from the Council. As the Council develops, it will identify future actions required to support industry and economic growth. New actions will be proposed to the Council and following endorsement from the co-chairs.

The council will initially be responsible for (but not limited to):

- **Investigation of a potential Northern Territory Freight Equalisation Scheme:** The Federal Government has provided over \$1 billion since 1976 to the Tasmanian Freight Equalisation Scheme, which provides financial assistance for costs incurred by shippers of eligible non-bulk goods moved by sea across the Bass Strait. The objective of the scheme is to provide



Tasmanian industries with equal opportunities to compete in other markets, recognising that unlike their mainland counterparts, Tasmanian shippers do not have the option of transporting goods interstate by road or rail. Whilst the Northern Territory does have road and rail access, the remoteness and distances to regional and urban centres and remote communities could support the development of an equalisation scheme for the NT.

- **Supply Chain Mapping:** A database consolidating freight forecasts of existing and future industry and developments will be developed. These freight movements will be mapped against sectors, precincts and regions of the NT to provide enhanced visibility of supply chain components and constraints. Such mapping will de risk decision making for supply chain infrastructure investments and provide greater certainty to industry.
- **Establish a working group of the Council:** On 1 May 2024, the Department of Logistics and Infrastructure (then DIPL) held the Darwin Gateway Industry Session. An action taken from the session committed to DLI exploring the potential creation of a working group to report to the Council of strategic logistics matters that proponent commonly experience.

### **Membership**

Membership of the council will be drawn from a broad mix of NT industry, business and government with experience and knowledge of supply chain considerations, including: Department of Logistics and Infrastructure;

- Department of Trade, Business and Asian Relations;
- Australian Logistics Council;
- Minerals Council Northern Territory;
- NT Cattleman's Association;
- NT Extractive Industry Association;
- NT Farmers Association;
- NT Road Transport Association;
- NT Seafood Council;
- NT Chamber of Commerce;
- Darwin Port;
- Airport Development Group NT;
- AustralAsia Railway Corporation;
- Aurizon; and
- Freight Forwarder Representative

### **Governance and Reporting**

- The Co-Chairs will also be appointed by invitation of the Minister and will ensure the Council focuses on strategic NT logistics issues.
- Any changes to the membership or proposed new members, to be approved by the Minister.
- Secretariat for the Council will be provided by Freight and Logistics, Department of Logistics and Infrastructure.
- Meetings will be held quarterly, with the Council to meet at least 3 times a year.

- Time limited working groups may be established for specific issues if the council agrees it is necessary to do so. Working groups will report back to the council as required, including out of session.
- Consultants may be commissioned by the Department of Logistics and Infrastructure, and/or industry partners, to undertake detailed technical assessment reports and provide specialist advice.
- If members are unavailable, a proxy must be approved by one or both co-chairs.
- The council will provide an annual update to Cabinet for noting.
- Review of Council performance, membership and outcomes will be reviewed 12 months after the re-establishment.

(b) Refer below table:

<b>Member</b>	<b>Chair</b>	<b>Date First Appointed</b>
Dr Hermione Parsons	Chairperson	03/10/2022
Ms Louise McCormick	Member	03/10/2022
Ms Louise Bilato	Member	03/10/2022
Ms Giovina D'Allessandro	Member	01/12/2023
Ms Cathryn Tilmouth	Member	03/10/2022
Mr Tim Burrow	Member	03/10/2022
Mr Sam Burke	Member	03/10/2022
Mr Rohan Badenhop	Member	27/06/2023
Mr Peter Dummett	Member	03/10/2022
Mr Matthew Jones	Member	27/06/2023
Mr Greg Troughton	Member	09/12/2024
Mr Daniel Capps	Member	17/12/2024
Mr Tristan Cribb	Member	10/12/2024
Ms Hayley Richards	Member	16/12/2024

*\*There are two additional industry representative positions to be filled*

**42. The number of times the Board met during the period 24 August 2024 to 9 December 2024.**

<b>BOARD / COMMITTEE</b>	<b>No. of Meetings</b>
Australasia Railway Corporation	2
Darwin Region Water Supply Infrastructure Program Community Reference Group	1
NT Logistics Advisory Council	1

**REVIEWS AND INQUIRIES**

**43. Details of all reviews and inquiries completed or commenced since 24 August 2024, also providing the following information:**

- a) The Terms of Reference
- b) The criteria for selection of all panel members
- c) The composition, qualifications and state or Territory of residence of the persons undertaking the review/inquiry
- d) The cost of the review/inquiry
- e) How the information was/is accumulated to contribute to the review/inquiry
- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
- g) If not completed when this is expected

**Inquiry into NT Government Road Works in the Alice Springs CBD – Public Accounts Committee**

- (a) Terms of Reference for this inquiry are:
  - Procurement processes for the work;
  - Scope and costings of the work;
  - Decision-making, management and supervision of the work;
  - Deterioration of the newly re-sealed roads; and any other related matters.
- (b) Panel members are Parliamentary appointed. The Committee's terms of reference can be viewed at [Public Accounts Committee – Northern Territory Government – Legislative Assembly](#).
- (c) Persons appointed to the committee are Parliamentary appointed.
- (d) Refer to Public Accounts Committee Secretary for the cost of the inquiry.

- (e) Information/Submission to the inquiry was prepared by the Department of Logistics and Infrastructure and submitted to the Public Accounts Committee.
- (f) Ongoing. Committee is appointed by Parliament.
- (g) Unknown.

Howard Springs Accommodation Village – Costs Associated with Flood Evacuation March / April 2023 – Public Accounts Committee

- (a) Terms of Reference for this inquiry is to:
  - investigate the costs associated with the flood evacuation during March and April 2023 which utilised the Howard Springs Accommodation Village to ensure due diligence was exercised in the expense of government funding.
- (b) Panel members are Parliamentary appointed. The Committee's terms of reference can be viewed at [Public Accounts Committee – Northern Territory Government – Legislative Assembly](#).
- (c) Persons appointed to the committee are Parliamentary appointed.
- (d) Refer to Public Accounts Committee Secretary for the cost of the inquiry.
- (e) A private briefing was held on 10 December 2024 and a further written response was prepared by the Department of Logistics and Infrastructure and submitted to the Public Accounts Committee.
- (f) Ongoing. Committee is appointed by Parliament.
- (g) Unknown.

Howard Springs Accommodation Village – Costs Associated with Flood Evacuation March / April 2023 – Public Accounts Committee

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  - investigate the costs associated with the flood evacuation during March and April 2023 which utilised the Howard Springs Accommodation Village to ensure due diligence was exercised in the expense of government funding.
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- (c) Persons appointed to the committee are Parliamentary appointed.
- (d) Refer to Public Accounts Committee Secretary for the cost of the inquiry.
- (e) A private briefing was held on 10 December 2024 and a further written response was prepared by the Department of Logistics and Infrastructure and submitted to the Public Accounts Committee.
- (f) Ongoing. Committee is appointed by Parliament.
- (g) Unknown.

## **WORKPLACE HEALTH AND SAFETY**

### **44. Please provide the number, nature and cost of reportable safety issues for the period 24 August 2024 to 9 December 2024.**

For the period 24 August 2024 to 9 December 2024, there were:

- No notifiable incidents reported to NT WorkSafe under section 35 of the *Work Health and Safety (National Uniform Legislation) Act 2011*
- 14 total incidents reported that led to or could have led to a physical or psychological injury, illness or disease, or where property and/or equipment was damaged.

### **45. Please detail the number of stress-related matters and claims for the period 24 August 2024 to 9 December 2024.**

One.

## **REGIONAL OFFICES**

### **46. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved since 24 August 2024. What are the locations for which they are responsible?**

The Machinery of Government changes were not finalised during the requested period of 24 August to 9 December 2024. The administrative effort required to respond to these questions is considered too onerous due to the manual manipulation of data required and would result in undue diversion of resources from service delivery.