

## LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

### WRITTEN QUESTION

Mrs Finocchiaro to the Minister for Territory Families, for all agencies falling under the Minister's portfolio responsibilities:

#### AGENCY ADMINISTRATION

**Note 1:**

We have submitted similar questions to those below in past years prior to the Estimates Committee Hearings. Although it appears there will not be any Estimates Committee Hearings this year; we are submitting these questions in the interests of accountability and continuity, to enable the comparison of agency information across years.

**Note 2:**

If there is to be a Whole of Government response to any of the questions, it would be appreciated if these are referred early to the Minister responsible to enable a response within the same timeframe as the remainder of the questions.

**Note 3:**

My Office would be very grateful if the question could be inserted at the beginning of each answer.

#### STAFFING

1. Please provide details for the following staffing questions as at 30 June 2019, and as at 31 March 2020:
  - a) How many staff were employed in the following categories:
    - i. Full time equivalent
    - ii. Permanent part time contract
    - iii. Contract
  - b) Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 30 June 2019, as at 31 March 2020, and as a percentage of the Agency total employment as at 31 March 2020 (all classifications);
  - c) Please advise the number of frontline staff as FTE as at 31 March 2020 and as a percentage of the Agency total employment (all classifications).

## ANSWER

- a) Staffing comparison of full time equivalent staff as at 30 June 2019, and as at 31 March 2020 is outlined in Table 1 below:

**Table Q1: Comparison of full time equivalent staff from 30 June 2019 to 31 March 2020**

<b>Full Time Equivalent (FTE) Staffing</b>	<b>As at 30 Jun 2019</b>	<b>As at 31 Mar 2020</b>
i. Agency FTE	895.91	805.43
ii. Permanent part time FTE	37.08	36.43
iii. Contract	149.81	137.58

- b) A whole-of-government response to Question 1(b) will be provided by the Minister for Public Employment.
- c) This Agency falls into the category of Frontline Service Delivery. A large majority of our role interfaces directly with clients/public and would be considered 'frontline service delivery'. To identify individual roles/staff providing this service would be administratively onerous and time consuming.

## 2. Please advise, in each category:

- a) **The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2019 and as at 31 March 2020**
- b) **By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2019 and as at 31 March 2020**

## ANSWER:

- a) Refer to Table Q2a below.

**Table Q2a: Comparison of contracted staff as at 30 June 2019 and 31 March 2020**

	<b>As at 30 June 2019</b>	<b>As at 31 March 2020</b>
Temporary FTE (non ECO):	127.31	119.58
Executive Contract Officers:	22.50	18.00
<b>Total:</b>	<b>149.81</b>	<b>137.58</b>

b) Refer to Table Q2b below.

**Table Q2b: Temporary Employees (non ECO)**

<b>Classification</b>	<b>As at 30 June 2019</b>	<b>As at 31 March 2020</b>
AO2	12.33	6.00
AO3	25.61	21.30
AO4	18.93	20.85
AO4R	4.50	3.70
AO5	5.00	4.80
AO6	4.00	5.60
AO7	6.00	2.93
AQ4SA	1.00	0.00
AQF3A	0.00	1.00
AQF4A	0.80	0.00
GRADT	2.00	1.00
P1	21.20	30.40
P2	7.00	7.00
P3	4.00	7.40
PH4	7.74	1.00
SAO1	3.00	3.00
SAO2	2.00	2.00
SBA	1.20	0.40
SP1	1.00	1.00
WILS	0.00	0.20
<b>Administration Total</b>	<b>127.31</b>	<b>119.58</b>
EO1C	10.50	5.00
EO2C	8.00	9.00
EO3C	2.00	2.00
EO4C	1.00	1.00
EO6C	1.00	1.00
<b>Executive Contract Total</b>	<b>22.50</b>	<b>18.00</b>

3. For the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020 how many staff:
- a) Resigned
  - b) Were made redundant
  - c) Were terminated

**ANSWER**

Refer to Table Q3 below.

**Table Q3: Staff separations**

	As at 30 June 2019	As at 31 March 2020
Resigned	164	117
Voluntary redundancy	13	6
Terminations	3	10
<b>Total:</b>	<b>180</b>	<b>133</b>

- 4. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?**

**ANSWER**

Refer to Table Q4 below.

**Table Q4: Unattached staff**

	As at 30 June 2019	As at 31 March 2020
Redeployees	0	0
Unattached	37	41

- 5. How many staff were categorized as supernumerary for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?**

**ANSWER**

As at 30 June 2019, the Agency had 65 full time equivalent staff categorised as supernumerary compared to 41 staff on 31 March 2020.

- 6. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?**

**ANSWER**

For the full financial year ending 30 June 2019, two staff were engaged through employment agency arrangements at a total cost of \$17,050. Both expenses were in relation to one-off flat fees applied by the employment agency for the sourcing of two candidates to fill both a vacant Child Protection Practitioner (P1) and Senior Child Protection Practitioner (P2) position. These roles are identified skills shortage areas for Territory Families.

No expenditure is recorded for the period 1 July 2019 to 31 March 2020.

**7. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?**

**ANSWER**

Not applicable.

**8. How many positions had Special Measures applied when advertised for the full financial year ending 30 June 2019 and for the period from 1 July 2019 to 31 March 2020?**

**ANSWER**

For the full financial year ending 30 June 2019, Territory Families advertised 232 positions under Special Measures.

For the period 1 July 2019 to 31 March 2020, Territory Families advertised 166 positions under Special Measures.

**9. How many positions that had Special Measures applied, as referred to in the question above, had to be re-advertised due to the initial process not securing suitable candidates?**

**ANSWER**

For the full financial year ending 30 June 2019, seven positions that were advertised under special measure required re-advertising.

For the period 1 July 2019 to 31 March 2020, two positions that were advertised under special measure required re-advertising.

**10. How many grievances have arisen as a direct result of the Special Measures program since 1 July 2019. Of these, how many remain unresolved?**

**ANSWER**

A whole-of-government response to Question 10 will be provided by the Minister for Public Employment.

**OUTSOURCING**

**11. For the period beginning 1 July 2019 and ending 31 March 2020, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2020/21? If so, provide details.**

**ANSWER**

For the period 1 July 2019 to 31 March 2020, Territory Families has not made any decisions to outsource, contract out or privatise functions that have traditionally been carried out by the Agency.

**LEGAL EXPENSES**

- 12. What has been the expenditure on legal advice or related expenses for the financial year 2019/20? Provide details on:**
- a) The matter(s) (designate which ones are finalised and which ones are ongoing)**
  - b) The amount paid by matter**
  - c) The amount paid to each outside legal firm or barrister engaged**

**ANSWER**

In response to Question 12 (a) and (b), the scope of the question is broad and encompasses a very large number of matters handled by private legal firms, government lawyers and legal service providers. Provision of details in relation to some legal matters has the potential to disclose the identities of children in care and may further prejudice the interests of the Territory and other parties.

In response to Question 12(c), for the period 1 July 2019 to 31 March 2020, legal services expenditure was \$1,830,818. A breakdown of amounts paid in relation to legal services is at Table Q12 below:

**Table Q12: Breakdown of legal expenditure for the period 1 July 2019 to 31 March 2020**

<b>Classification Description</b>	<b>Amount (\$)</b>
Barrister Fees	\$13,663
Solicitor & Legal Fees	\$1,188,548
Legal Firm Disbursements	\$473,531
Queen’s Counsel Fees	\$155,076
<b>Total</b>	<b>\$1,830,818</b>

## **PROCUREMENT / CONSULTANCIES**

**13. For the period beginning 1 July 2019 and ending 31 March 2020, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:**

- a) Purpose**
- b) Cost**
- c) Person or entity engaged**
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)**
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy**
- f) Outcomes or key performance indicators for the report or consultancy**
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken**

## **ANSWER**

During the period between 1 July 2019 and 31 March 2020, there was one consultancy procured by Territory Families representing a total award value of \$19,047 GST inclusive. Table Q13 below provides the details of the consultancy.

**Table Q13: expenditure on each report and consultancy (excluding annual reports)**

<b>Purpose</b>	<b>Award Value</b>	<b>Entity</b>	<b>Territory Enterprise ?</b>	<b>Tabled in Legislative Assembly?</b>	<b>Outcome KPIs</b>	<b>Prior Work undertaken</b>
Nhulunbuy - Evaluation of the Mikan Reference Group (N19-0006)	\$19,047	Charles Darwin University (CDU)	Yes	No	<p>The Mikan Reference Group is a collaboration between Territory Families and communities in the East Arnhem Region aiming to build, share and promote child protection awareness in the region.</p> <p>The Group had been established for two years and required an assessment from a quantitative and qualitative evaluation framework to document achievements, risks and future sustainability of the group and to provide recommendations for improvement of service delivery.</p> <p>The consultancy intended to analyse data collected, attend a Mikan Reference Group meeting in Nhulunbuy, and provide a report to the Mikan Reference Group members as the primary procurers of the evaluation, to assist them in determining future funding and direction.</p>	No. Three NT suppliers were identified with NTICN. CDU was preferred as it identified a Yolngu co-researcher acceptable to the Mikan members. This resulted in a select procurement under the CDU/NTG Partnership Agreement.



**14. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the period beginning 1 July 2019 and ending 31 March 2020. Outline the tasks performed.**

**ANSWER**

During the period between 1 July 2019 to 31 March 2020, there were no payments made to Hawker Britton and/or associated entities.

**15. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?**

**ANSWER**

During the period between 1 July 2019 and 31 March 2020, Territory Families awarded 24 contracts to business entities with their principal place of business in the Northern Territory. The list of contracts is provided in Table Q15.

**Table Q15: contracts and tenders awarded to businesses with principal place of business in the Northern Territory**

<b>Contract Number</b>	<b>Title of Requisition</b>	<b>Contractor Name</b>	<b>Contractor City</b>	<b>Contractor State</b>
D19-0269	Provision of Tailored Certificate IV in Business Training for a Period of 36 Months	Charles Darwin University	Darwin	NT
N19-0006	Nhulunbuy - Evaluation of the Mikan Reference Group	Charles Darwin University	Darwin	NT
19-1236	Alice Springs - Provision of Residential Placement Services	Community Staffing Solutions Australia Pty Ltd	Alice Springs	NT
19-0847	Darwin - Provision of Residential Placement Services CCIS 1042332	Community Staffing Solutions	Alice Springs	NT
20-0051	Darwin - Consultancy - 2019 Buy Local Audit For Territory Families under Period Panel Contract D18-0031	BDO (NT)	Darwin	NT
19-1852	Darwin - Consultancy - Travel Compliance Audit 2018-19 under Period Panel Contract D18-0031	BDO (NT)	Darwin	NT
19-1314	Darwin - Request for ICT Specialist Services under Panel Contract D14-0026 - Business Systems Development - NT Seniors Recognition Scheme Debit Card Management	Radical Systems Pty Ltd	Darwin	NT
19-0138	Request for ICT Specialist Services under Panel Contract D14-0026 - Business Systems Management and Development	Radical System Pty Ltd	Darwin	NT
19-1280	<i>*Contract transferred to Department of Corporate and Information Services as part of Machinery of Government changes in 2019-20</i> Darwin - Provision of Scribe Services for D19-0196 Intensive Therapeutic Residential Care and D19-0131 Specialist Services Procurements	Jarta Business Assist Pty Ltd	Darwin	NT

**Table Q15: contracts and tenders awarded to businesses with principal place of business in the Northern Territory**

<b>Contract Number</b>	<b>Title of Requisition</b>	<b>Contractor Name</b>	<b>Contractor City</b>	<b>Contractor State</b>
19-0315	Request for Services under D14-0026 - Systems Engineer - Data Brokerage for a Period of 6 Months <i>*Contract transferred to Department of Corporate and Information Services as part of Machinery of Government changes in 2019-20</i>	Radical Systems Pty Ltd	Darwin	NT
20-0138	Darwin - Provision of Residential Placement Services for a Period of 6 Months	Life Without Barriers	Darwin City	NT
19-0630	Darwin - Development of Five (5) Records Disposal Schedules	A Mayo & P Mayo T/as Midas Document Management Services	Palmerston	NT
19-0962	Darwin - Consultancy - Probity Advisor for Intensive Therapeutic Residential Care and Specialist Services Procurements	JKW Law Practice Pty Ltd	Parap	NT
19-2024	All Centres - Provision of Non-Accredited Specialised Finance and Decision Making Training	Accrete Pty Ltd	The Gardens	NT
19-1653	Darwin - Provision of Residential Placement Services	Life Without Barriers	Winnellie	NT
19-1005	Tennant Creek - Provision of Residential Placement Services CCIS 0769089 & 0761810	Lifestyle Solutions	Winnellie	NT
Q19-0336	Darwin - Consultancy - Grants Procurement Audit	Merit Partners Pty Ltd	Darwin	NT
Q19-0329	Darwin - Consultancy - Youth Justice Overtime Audit	Nexia Edwards Marshall NT Pty Ltd	Darwin	NT

**Table Q15: contracts and tenders awarded to businesses with principal place of business in the Northern Territory**

<b>Contract Number</b>	<b>Title of Requisition</b>	<b>Contractor Name</b>	<b>Contractor City</b>	<b>Contractor State</b>
Q19-0365	Darwin - Provision of Mobile Vehicle Cleaning Services for a Period of 36 Months	Your Future Sooner Pty Ltd As the Trustee for Burgess and Boothby Future Family Trust	Durack	NT
19-1813	Supply and Delivery of Household Furniture/Whitegoods for Two Houses in Borroloola and Wadeye <i>(Panel of 2 - 2 NT)</i>	Jape Furniture Pty Limited	Nightcliff	NT
		Katherine Betta Home Living	Katherine	NT
D19-0111	All Centres - Stage 2 - Request for Tender - Panel Contract for the Provision of the Back on Track Program for a Period of 36 Months  <i>(Panel of 7 - 7 NT)</i>	Central Australian Aboriginal Congress Aboriginal Corporation	Alice Springs	NT
		Jesuit Social Services Limited	Alice Springs	NT
		Australian Childhood Foundation	Casuarina	NT
		Saltbush Social Enterprises Limited	Darwin	NT
		Anglicare NT Ltd	Winnellie	NT
		First Step Development Enterprises Pty Ltd	East Arm	NT
D19-0279	All Centres - Panel Contract for the Delivery of Territory Families Training for a Period of 60 Months <i>(Panel of 15 - 8 NT, 7 Interstate)</i>	Save the Children	Nightcliff	NT
		NT Industry Training Bureau trading as YouthWorX NT	Berrimah	NT

**Table Q15: contracts and tenders awarded to businesses with principal place of business in the Northern Territory**

<b>Contract Number</b>	<b>Title of Requisition</b>	<b>Contractor Name</b>	<b>Contractor City</b>	<b>Contractor State</b>
		Danila Dilba Biluru Butji Binnilutlum Health Service Aboriginal Corporation trading as Danila Dilba Health Service	Darwin	NT
		Karen Sheldon Group Pty Ltd trading as Karen Sheldon Training	Parap	NT
		Australian Childhood Foundation	Casuarina	NT
		Charles Darwin University	Darwin	NT
		St John Ambulance Australia NT Inc	Casuarina	NT
		Child Inclusive Learning and Development Australia Inc. trading as Child Australia	Nightcliff	NT
		NT Two Two One Inc. trading as Two Two One Training	Larrakeyah	NT
D19-0131	All Centres - Panel Contract for the Provision of Medical and Allied Health Specialist Services for a Period of 60 Months <i>(Panel of 3 - 2 NT, 1 Interstate)</i>	Australian Childhood Foundation	Casuarina	NT
		Kerry Lee Williams	Leanyer	NT

**Table Q15: contracts and tenders awarded to businesses with principal place of business in the Northern Territory**

<b>Contract Number</b>	<b>Title of Requisition</b>	<b>Contractor Name</b>	<b>Contractor City</b>	<b>Contractor State</b>
D18-0031	All Centres - Panel Contract for the Provision of Audit, Financial and Probity Services for a Period of 36 Months	Assurance Advisory Group Pty Ltd	Darwin	NT
	<i>(Panel of 10) - 5 NT, 5 Interstate</i>	BDO (NT)	Darwin	NT
		Deloitte Touche Tohmatsu	Darwin	NT
		Merit Partners Pty Ltd	Darwin	NT
		Ernst & Young	Darwin	NT
<b>Total</b>	<b>24</b>			

**16. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the period beginning 1 July 2019 and ending 31 March 2020? Detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.**

**ANSWER**

During the period between 1 July 2019 and 31 March 2020, Territory Families awarded 7 contracts to business entities with a principal place of business outside the Northern Territory. The list of contracts is provided in Table Q16.

**Table Q16: contracts and tenders awarded to businesses with principal place of business outside the Northern Territory**

<b>Contract Number</b>	<b>Title of Requisition</b>	<b>Contractor Name</b>	<b>Contractor State</b>	<b>Selection Criteria</b>
19-2066	Alice Springs, Darwin, Katherine - Supply and Delivery of Face to Face Contract Management Information Sessions	Major Training Services Pty Ltd	NSW	Sourced from the Across Government Contract for Accredited Training (D16-0047). Three businesses were invited to quote. MTS was the successful due to past experience and the capacity and capability to delivery within required time frames.
20-0004	Darwin - Delivery of Safe and Together Model CORE Training	Stopping Family Violence Inc	WA	Provider is certified to deliver the specialised training package required and awarded contractor was the sole submission. Research showed no certified providers in the Northern Territory able to deliver the specialised training package. Provider has expertise and past performance in delivering the training package.
19-0953	Darwin - Social Media - LinkedIn for a Period of 12 Months	LinkedIn Singapore Pty Ltd	Singapore	Proprietary product procured through a direct contracting arrangement. LinkedIn is the world's largest professional network. No companies providing the same services were identified in the Northern Territory.  LinkedIn was procured to attract, recruit and retain high quality staff members to Territory Families, in particular hard to recruit to positions in child protection and youth justice officers.



**Table Q16: contracts and tenders awarded to businesses with principal place of business outside the Northern Territory**

<b>Contract Number</b>	<b>Title of Requisition</b>	<b>Contractor Name</b>	<b>Contractor State</b>	<b>Selection Criteria</b>
Q19-0217	Darwin - Consultancy - Develop a risk assessment and risk management framework and tool(s); workforce protocols and templates; and a training package to embed the use of the risk assessment and risk management framework in the workplace	Australia's National Research Organisation for Women's Safety Limited	NSW	Provider has relevant prior expertise, proven past performance and will sub-contract a psychologist and consultant who has extensive practice experience and expertise in the Northern Territory context of domestic and family violence risk management. Provider has proven capacity nationally and in the Northern Territory to manage and deliver projects specifically related and tailored to the domestic and family violence context in the Northern Territory.
D19-0279	All Centres - Panel Contract for the Delivery of Territory Families Training for a Period of 60 Months (Panel of 15 - 8 NT, 7 Interstate)	Coach Communication Pty Ltd as Trustee for The Coach Trust trading as Coach Communication Pty Ltd	QLD	Coach Communication Pty Ltd was recommended under Category V: Class Act Communication and Behaviour Skills. Coach Communication's response to the complexities of the requirement was very strong, evidencing understanding of all elements and provided good methodologies, options and examples. Coach provided an outstanding example of innovative training delivery to remote locations and to Aboriginal employees through its Class Act Conduct program and demonstrated how this program has worked in other organisations such as St John Ambulance NT.

**Table Q16: contracts and tenders awarded to businesses with principal place of business outside the Northern Territory**

<b>Contract Number</b>	<b>Title of Requisition</b>	<b>Contractor Name</b>	<b>Contractor State</b>	<b>Selection Criteria</b>
		Crisis Prevention Institute Inc	NSW	Crisis Prevention Institute (CPI) was recommended to delivery Working with Children and Young People with Challenging Behaviours training and Conflict Management and Physical Intervention Skills training. CPI's response to the complexity of the issues demonstrated a commitment to delivery of high quality training, the principles of adult learning, using action learning and research methodologies, innovative design and flexible delivery and ongoing quality and improvement.
		Eleonora De Michele trading as Eleonora De Michele Consultancy (EDMC)	NSW	EDMC provided innovative examples of remote training and training for Aboriginal employees, including video conferencing to deliver short training, coaching and its 'Talking Circles' approach.
		First Peoples Disability Network (Australia) Limited (FPDN)	NSW	FPDN was recommended to deliver Working with Children and Young People with Disabilities training. FPDN's response to the complexity of the issues demonstrated sound understanding of the training requirements and deliver a similar service in Victoria. It provided very good examples of innovative training delivery for Aboriginal employees through immersive game-based learning and Aboriginal story telling through art as well as good delivery of training to remote locations with its Community of Practice Discussion Board.

**Table Q16: contracts and tenders awarded to businesses with principal place of business outside the Northern Territory**

<b>Contract Number</b>	<b>Title of Requisition</b>	<b>Contractor Name</b>	<b>Contractor State</b>	<b>Selection Criteria</b>
		NT Griffith University	QLD	Griffith University was recommended as their response to the complexities of the issue was very good, providing very good examples of delivery of training for Aboriginal employees through its CII, PuP and MATE programs.
		SAL Consulting Pty Ltd trading as SAL Consulting	NSW	SAL was recommended as they demonstrated good past performance and their response to timeliness was outstanding. SAL's response to the complexities of the issue was good, providing good methodologies, options and examples. SAL provided good examples of innovative training delivery in remote locations and for Aboriginal employees through use of speech pathologists, virtual classroom training, early analysis of skill levels in the community and its reciprocal arrangement with Saltbush.
		NOFASD Australia Incorporated (NOFASD)	WA	NOFASD Australia was recommended for delivery of Foetal Alcohol Spectrum Disorder (FASD) training. The provider's past performance and capacity were both very good. The provider gave examples of innovative training delivery in remote locations and for Aboriginal employees through multiple delivery methods including podcasts with paediatricians and allied health professionals, carers and a birth mother's story as well as using web conferencing and a monthly e-newsletter.

**Table Q16: contracts and tenders awarded to businesses with principal place of business outside the Northern Territory**

<b>Contract Number</b>	<b>Title of Requisition</b>	<b>Contractor Name</b>	<b>Contractor State</b>	<b>Selection Criteria</b>
D19-0131	All Centres - Panel Contract for the Provision of Medical and Allied Health Specialist Services for a Period of 60 Months Panel of 3 - 2 NT, 1 Interstate	SAL Consulting NT Pty Ltd	NSW	Providers must be suitably qualified to provide a range of holistic services that are available to children and young people and their family, foster or family carer who are in out-of-home care or at risk of entering out-of-home care; or involved with the youth justice system in detention or on an Order; or determined to require these services at the discretion of the CEO.
D18-0031	All Centres - Panel Contract for the Provision of Audit, Financial and Probity Services for a Period of 36 Months. Panel of 10 - 5 NT, 5 Interstate	ArcBlue Consulting (Aus) Pty Ltd as Trustee for the ArcBlue Consulting Trust Argus Probity and Procurement Pty Ltd Charles Kendall Australia Pty Ltd 37 Mary Street Pty Ltd & Others L Farinotti & Others	VIC  QLD  QLD  ACT  NSW	All providers selected for this panel, were suitably experienced and have been evaluated in accordance with the assessment criteria and NT Procurement Rules. Those selected represented best value for the Northern Territory under the respective categories of the panel contract.
<b>TOTAL</b>	<b>7</b>			

**17. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period beginning 1 July 2019 and ending 31 March 2020?**

**ANSWER**

During the period between 1 July 2019 and 31 March 2020, there were four public tenders, provided in Table Q17.

**Table Q17: Tenders**

<b>Tender Number</b>	<b>Requisition Status</b>	<b>Title Of Requisition</b>
D19-0196	Public Tender	Stage 1 – Call for Expression of Interest Intensive Therapeutic Residential Care
D18-0031	Public Tender	All Centres - Panel Contract for the Provision of Audit, Financial and Probity Services for a Period of 36 Months
D19-0131	Public Tender	All Centres - Panel Contract for the Provision of Medical and Allied Health Specialist Services for a Period of 60 Months
D19-0279	Public Tender	All Centres - Panel Contract for the Delivery of Territory Families Training for a Period of 60 Months

**18. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period beginning 1 July 2019 and ending 31 March 2020?**

**ANSWER**

During the period 1 July 2019 to 31 March 2020, there were 7 contracts awarded in the Tier 3 to 5 categories without undertaking a public quotation procurement process.

**19. For each instance identified in the question above, where a public quotation process was not undertaken, including for Certificates of Exemption:**

- a) What is the description of the goods and services contracted?**
- b) What is the value of the goods and services contracted?**
- c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?**
- d) Who recommended the course of action in c) above?**
- e) Who approved the course of action in c) above?**

**ANSWER**

Questions 19 a) – c) and e) have been answered in the Q19 Table below.

**Q19: Further information to Q19**

<b>Contract Number</b>	<b>Description of Goods and Services</b>	<b>Contract Value</b>	<b>Reason for not using a public process</b>	<b>Approving officer</b>
D19-0269	Provision of Tailored Certificate IV in Business Training for a Period of 36 Months	\$447,000	This procurement has been undertaken as part of the Charles Darwin University Partnership Agreement. Exempt – refer procurement rule 6.3.4E10 Public Procurement exemption (P). This exemption may be used where the services required fall under the core outcomes in the Partnership Agreement and following the procurement process specified in the Partnership Agreement.	Acting Deputy Chief Executive Officer, Operational Services
Q19-0217	Darwin - Consultancy - Develop a risk assessment and risk management framework and tool(s); workforce protocols and templates; and a training package to embed the use of the risk assessment and risk management framework in the workplace	\$146,217	Single select procurement undertaken. Market and desktop research did not identify any other organisation capable of undertaking this consultancy to the standard that ANROWS would be able to complete the project. The framework for domestic and family violence risk assessment and management to be developed must meet the National Risk Assessment Principles for family and domestic violence, which were developed by ANROWS.	Executive Director, Programs and Engagement
19-1236	Alice Springs - Provision of Residential Placement Services	\$565,295	Procurement Rule 6.2 E6 Agency Issued Certificate of Exemption.	Acting Chief Executive Officer

**Q19: Further information to Q19**

<b>Contract Number</b>	<b>Description of Goods and Services</b>	<b>Contract Value</b>	<b>Reason for not using a public process</b>	<b>Approving officer</b>
19-0847	Darwin - Provision of Residential Placement Services CCIS 1042332	\$226,863	This exemption applies for emergency placements that cannot be procured from the agency's panel contract for residential care.	
20-0138	Darwin - Provision of Residential Placement Services for a Period of 6 Months	\$469,774		
19-1653	Darwin - Provision of Residential Placement Services	\$456,324		
19-1005	Tennant Creek - Provision of Residential Placement Services CCIS 0769089 & 0761810	\$572,231		



**20. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2020.**

**ANSWER**

As at 31 March 2020, Territory Families have 72 active Northern Territory Government Corporate Credit Cards. The list below details the position titles and levels of the staff holding the Corporate Credit Cards for purchase of goods and/or services.

**Table Q20: Corporate Credit Cards**

<b>Position Title</b>	<b>Actual Classn</b>
ADMIN OFFICER CARER SERVICES	AO3
ADMIN OFFICER REMOTE	AO4
ADMIN SUPPORT OFFICER	AO4
ADMIN SUPPORT OFFICER REMOTE	AO3
ADMINISTRATION COORDINATOR	AO4
ADMINISTRATION COORDINATOR	AO4
ADMINISTRATION OFFICER	AO5
ADMINISTRATION OFFICER	AO2
ADMINISTRATION OFFICER	AO3
ADMINISTRATION OFFICER	AO4
ADMINISTRATION OFFICER	AO3
ADMINISTRATION OFFICER	AO4
ADMINISTRATION OFFICER	AO6
ADMINISTRATION OFFICER	AO3
ADMINISTRATION OFFICER	AO3
ADMINISTRATION OFFICER	AO4
ADMINISTRATION OFFICER	AO4
ADMINISTRATION OFFICER	AO4
ADMINISTRATION OFFICER	AO3
ADMINISTRATION OFFICER	AO4
ADMINISTRATION OFFICER	AO4
ADMINISTRATION OFFICER	AO3
ADMINISTRATION OFFICER	AO4
ADMINISTRATION OFFICER	AO4
ADMINISTRATION OFFICER	AO4
ADMINISTRATION OFFICER	AO4
ADMINISTRATION OFFICER	AO4
ADMINISTRATION OFFICER	AO4
ADMINISTRATION OFFICER	AO4
ADMINISTRATION OFFICER	AO3
ADMINISTRATION OFFICER	AO3

**Table Q20: Corporate Credit Cards**

<b>Position Title</b>	<b>Actual Classn</b>
ADMINISTRATION OFFICER ARAFURA	AO3
ADMINISTRATION SUPPORT OFFICER	AO3
ADMINISTRATION SUPPORT OFFICER	AO3
ADMINISTRATION SUPPORT OFFICER	AO3
ADMINISTRATION SUPPORT OFFICER	AO3
ADMINISTRATION SUPPORT OFFICER	AO3
ADMINISTRATION SUPPORT OFFICER	AO3
ADMINISTRATION SUPPORT OFFICER	AO3
ADMINISTRATIVE OFFICER	AO3
BUSINESS MANAGER	SAO1
BUSINESS SUPPORT OFFICER	AO6
BUSINESS TEAM LEADER OPER SUPP	AO7
CASE SUPPORT WORKER	AO3
CASE SUPPORT WORKER	AO3
CLIENT INFO QUALITY OFFICER	AO4
CLIENT INFO QUALITY OFFICER	AO4
COMMUNICATIONS OFFICER	AO6
EXECUTIVE ASSISTANT	AO4
EXECUTIVE ASSISTANT	AO4
EXECUTIVE ASSISTANT	AO4
EXECUTIVE ASSISTANT	AO4
EXECUTIVE ASSISTANT	AO4
EXECUTIVE ASSISTANT	AO4
EXECUTIVE ASSISTANT	AO4
EXECUTIVE ASSISTANT	AO4
EXECUTIVE ASSISTANT	AO4
EXECUTIVE ASSISTANT	AO4
EXECUTIVE ASSISTANT	AO4
EXECUTIVE OFFICER	AO6
EXECUTIVE OFFICER	AO6
EXECUTIVE OFFICER	AO6
HOUSE COORDINATOR	AO4
MANAGER SECURITY SYSTEMS	T6
PAYMENT OFFICER	AO3
PROCUREMENT & FINANCE OFFICER	AO4
PROFESSIONAL DEV SUPPORT OFF	AO4
PROGRAMS ASSISTANT	AO4
PROJECT OFFICER	AO5
PROJECT OFFICER	AO5
PROJECT OFFICER	AO6
REMOTE OPERATIONS OFFICER	AO6

**Table Q20: Corporate Credit Cards**

<b>Position Title</b>	<b>Actual Classn</b>
SENIOR YOREO NHULUNBUY	AO5
SUPERINTENDENT	SAO1
VISITOR RECEPTION OFFICER ASP	AO3
YOUTH OUTREACH OFFICER	AO4R

## **FOCUS GROUPS / POLLING / SURVEYS**

**21. Please detail expenditure during the period beginning 1 July 2019 and ending 31 March 2020 on opinion polls and focus groups, including costs and entities that conducted the work.**

### **ANSWER**

Nil.

**22. Please provide copies of the surveys identified in the question above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period beginning 1 July 2019 and ending 31 March 2020.**

### **ANSWER**

Not applicable.

## **COMMUNICATIONS AND MARKETING**

**23. Please detail expenditure on advertising and communications during the period beginning 1 July 2019 and ending 31 March 2020.**

**For each advertisement for which an expense was incurred:**

- a) What was the purpose / description of the advertisement?**
- b) Who was the advertisement placed with, i.e. media outlet, newspaper, and television station or similar?**
- c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?**
- d) Were tenders or expressions of interest called? If not, why not?**

## ANSWER

### Communications

Territory Families communications expenditure for the period beginning 1 July 2019 and ending 31 March 2020 totalled \$145,556. This includes document production and printing, graphic design, website development, photography, merchandise, sponsorship and event management. A detailed breakdown is included in Table Q23 below.

**Table Q23: Communications expenditure**

<b>Communications product</b>	<b>Cost</b>
Brochures/ leaflets - printing	\$12,173
Display – Production	\$2,123
Document Production	\$4,031
Events and Exhibitions	\$19,062
Facilitator Costs	\$4,677
Marketing and Promotion - Other	\$5,888
Marketing Websites	\$4,818
Multi-media production	\$2,218
Newsletters Printing	\$37,065
Photography	\$400
Promotions and awards	\$8,965
Merchandise	\$33,136
Sponsorship	\$11,000
<b>TOTAL:</b>	<b>\$145,556</b>

### Advertising

The total advertising expenditure for the period beginning 1 July 2019 and ending 31 March 2020 by Territory Families was \$45,355.95. A detailed breakdown is provided in the table below. All advertising during this period was booked through the Northern Territory Government approved advertising agency Atomic 212.

In addition to this, \$5,603 was spent to assist develop and design the advertisements and associated graphics, logos and icons used in the advertisements. A detailed breakdown is included in Table Q23 below.

**Table Q23: Advertising expenditure**

<b>Description</b>	<b>Media Type</b>	<b>Media Outlet</b>	<b>Cost</b>	<b>Production Costs</b>
NTG0012 - Pensioner & Carer	Radio	104.1 Territory FM Charles Darwin	\$100.60	
NTG0012 - Pensioner & Carer	Radio	8HA Alice Springs	\$448.00	

**Table Q23: Advertising expenditure**

<b>Description</b>	<b>Media Type</b>	<b>Media Outlet</b>	<b>Cost</b>	<b>Production Costs</b>
NTG0012 - Pensioner & Carer	Radio	Territory Television Pty Ltd	\$2,561.00	
NTG0012 - Pensioner & Carer	Radio	Imparja Television	\$1,700.00	
NTG0012 - Pensioner & Carer	Radio	Southern Cross Austereo	\$4,345.00	
NTG0016 - Print - July	Radio	Nationwide News NT Division	\$499.20	
NTG0012 - Pensioner & Carer	Radio	104.1 Territory FM Charles Darw	\$700.42	
NTG0012 - Pensioner & Carer	Radio	Northern Territory Broadcaster	\$940.80	
Pensioner & Carer	Ad development	Kik Digital		\$1,745
NTG0016 - Print - July	Radio	Nationwide News NT Division	\$500.20	
NTG0027 - Territory Families	Newspaper	Australian Community Media	\$465.00	
NTG735 - Foster & Kinship Awards	Radio	104.1 Territory FM Charles Darw	\$98.00	
NTG735 - Foster & Kinship Awards	Radio	ARDS Aboriginal Corporation	\$96.00	
NTG735 - Foster & Kinship Awards	Radio	CAAMA RADIO	\$150.00	
NTG735 - Foster & Kinship Awards	Radio	Media & Sponsorship Sales	\$92.00	
NTG735 - Foster & Kinship Awards	Radio	Northern Territory Broadcaster	\$132.00	
Foster and Kinship Awards	Social media	Facebook	\$271.67	
Foster and Kinship Awards	Translation of ad into six languages	Aboriginal Broadcasting Australia		\$605
NTG0027 - Territory Families	Newspaper	Australian Community Media	\$465.00	
NTG780 - Back on Track	Radio	104.1 Territory FM Charles Darw	\$207.00	
NTG780 - Back on Track	Radio	8HA Alice Springs	\$272.00	

**Table Q23: Advertising expenditure**

<b>Description</b>	<b>Media Type</b>	<b>Media Outlet</b>	<b>Cost</b>	<b>Production Costs</b>
NTG780 - Back on Track	Radio	CAAMA RADIO	\$180.00	
NTG780 - Back on Track	Radio	Facebook Ireland Limited	\$0.00	
NTG780 - Back on Track	Radio	Media & Sponsorship Sales	\$138.00	
NTG780 - Back on Track	Radio	Northern Territory Broadcaster	\$660.00	
Back on Track	Graphic design	Adz Designs		\$1,936
Back on Track	30 sec ad development & script	Kik Digital		\$1,317
NTG735 - Foster & Kinship Awards	Radio	104.1 Territory FM Charles Darw	\$98.00	
NTG735 - Foster & Kinship Awards	Radio	ARDS Aboriginal Corporation	\$96.00	
NTG735 - Foster & Kinship Awards	Radio	CAAMA RADIO	\$150.00	
NTG735 - Foster & Kinship Awards	Radio	Media & Sponsorship Sales	\$92.00	
NTG735 - Foster & Kinship Awards	Radio	Northern Territory Broadcaster	\$132.00	
NTG780 - Back on Track	Radio	104.1 Terrtory FM Charles Darw	\$207.00	
NTG780 - Back on Track	Radio	8HA Alice Springs	\$136.00	
NTG780 - Back on Track	Radio	CAAMA RADIO	\$240.00	
NTG780 - Back on Track	Radio	Facebook Ireland Limited	\$2,500.00	
NTG780 - Back on Track	Radio	Media & Sponsorship Sales	\$138.00	
NTG780 - Back on Track	Radio	Northern Territory Broadcaster	\$528.00	
NTG780 - Back on Track	Radio	104.1 Territory FM Charles Darw	\$207.00	
NTG780 - Back on Track	Radio	8HA Alice Springs	\$136.00	

**Table Q23: Advertising expenditure**

<b>Description</b>	<b>Media Type</b>	<b>Media Outlet</b>	<b>Cost</b>	<b>Production Costs</b>
NTG780 - Back on Track	Radio	CAAMA RADIO	\$240.00	
NTG780 - Back on Track	Radio	Facebook Ireland Limited	\$2,500.00	
NTG780 - Back on Track	Radio	Media & Sponsorship Sales	\$92.00	
NTG780 - Back on Track	Radio	Northern Territory Broadcaster	\$396.00	
NTG795 - NT SENIORS MONTH	Newspaper	News Pty Limited	\$461.12	
NTG812 - Back on Track Search	Google Ads	Google Ads	\$1,500.00	
NTG838 - National Child Protection Week	Newspaper	News Pty Limited	\$2,663.25	
NTG848 - Ministers Advisory Council	Newspaper	News Pty Limited	\$784.56	
NTG847 - Office of Multi Grants	Newspaper	News Pty Limited	\$1,283.76	
Carer Excellence Awards	Newspaper	News Pty Limited	\$909.00	
IWD Grants	Newspaper	News Pty Limited	\$962.82	
IWD Grants	Newspaper	Australian Community Media	\$177.44	
IWD Grants	Newspaper	Tennant&Distrt Times(Natasha H	\$348.84	
Safe Respected and Free from Violence	Newspaper	News Pty Limited	\$1,283.76	
Safe Respected and Free from Violence	Newspaper	Tennant&Distrt Times(Natasha H	\$406.36	
Safe Respected and Free from Violence	Newspaper	Australian Community Media	\$366.19	
EOI Official Visitors Program	Newspaper	News Pty Limited	\$3,493.44	
Multicultural Policy Consult	Newspaper	Australian Community Media	\$354.88	
Multicultural Policy Consult	Newspaper	News Pty Limited	\$1,925.64	

**Table Q23: Advertising expenditure**

<b>Description</b>	<b>Media Type</b>	<b>Media Outlet</b>	<b>Cost</b>	<b>Production Costs</b>
NT1162 - Community grants	Newspaper	News Pty Limited	\$784.56	
NT1162 - Community grants	Newspaper	News Pty Limited	\$499.20	
NT1208 Multi Community Grant	Newspaper	News Pty Limited	\$1,283.72	
Harmony Grants Advertising	Newspaper	News Pty Limited	\$1,283.76	
NTG783 - Multicultural Families	Newspaper	News Pty Limited	\$1,283.76	
Family Support Line Christmas	Social Media	Facebook	\$390	
<b>TOTAL:</b>			<b>\$45,355.95</b>	<b>\$5,603</b>

No tenders or Expressions of Interest were called as advertising is required to be arranged through Atomic 212 as part of a Northern Territory Government contract. In terms of graphic design and production, no tenders or Expressions of Interest were required as all jobs came under Tier 1 procurement guidelines.

## **TRAVEL**

**24. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period beginning 1 July 2019 and ending 31 March 2020 broken down to:**

- a) International travel**
- b) Interstate travel**
- c) Intrastate travel**



## ANSWER

For the period beginning 1 July 2019 and ending 31 March 2020, Territory Families incurred a total of \$4.825 million in travel expenditure broken down in Table Q24:

**Table Q24: Travel**

	<b>Category</b>	<b>2019-20 Actuals \$000s</b>
Staff Travel	Intrastate	\$3,105
	Interstate	\$320
	Overseas	\$3
	Other travel related	\$355
Client Travel	Client related	\$1,042
	<b>TOTAL</b>	<b>\$4,825</b>

The travel expenditure includes accommodation, travel allowance, entertainment, car rental and incidentals. Other travel related expenses include credit card surcharge, car rental, fuel and corporate travel fares.

**25. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.**

## ANSWER

This travel was for Deputy Chief Executive Officer, Organisational Services to attend the Australia New Zealand School of Government (ANZSOG) Executive Fellows Program in Canberra, Wellington (New Zealand) and Singapore.

Itinerary was as below:

- Saturday 2 November – Darwin to Wellington (via Sydney)
- Saturday 9 November – Wellington to Canberra (via Sydney)
- Thursday 14 November – Canberra to Darwin (via Melbourne)
- Sunday 17 November – Darwin to Singapore
- Friday 22 November – Singapore to Darwin

The total cost was \$3,172.48

**26. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period beginning 1 July 2019 and ending 31 March 2020.**

**ANSWER**

Nil.

**HOSPITALITY / FUNCTIONS AND EVENTS**

**27. Please provide full details of all public service hospitality provided for the period beginning 1 July 2019 and ending 31 March 2020.**

**In relation to each occasion on which official hospitality was undertaken:**

- a) What was the purpose of the hospitality?**
- b) How many guests attended?**
- c) How many Ministers attended?**
- d) How many Ministerial staff attended?**
- e) How many MLAs attended?**
- f) How many Public Sector employees attended?**
- g) What was the total cost incurred?**

**ANSWER**

Territory Families attended three events during the period 1 July 2019 to 31 March 2020. These events outlined in Table Q27 below:

**Table Q27: Events**

<b>Event 1</b>	<b>Chief Ministers Award for Excellence</b>
Purpose	The Chief Minister's Awards for Excellence in the Public Sector recognise the best and the brightest initiatives and individuals that make a positive and significant benefit to the Northern Territory and Territorians more broadly
Total number of guests paid for	59
Number of Ministers	-
Number of Ministerial Staff	-
Number of MLAs	-
Number of Public Sector employees	56
Total cost of hospitality / entertainment	\$6,000

<b>Event 2</b>	<b>Foster and Kinship Care Christmas Party - Greater Darwin</b>	
Purpose	Celebrate Christmas with children in care & their carers	
Total number of guests paid for		350
Number of Ministers		-
Number of Ministerial Staff		-
Number of MLAs		-
Number of Public Sector employees		30
Total cost of hospitality / entertainment		\$13,722
<b>Event 3</b>	<b>Foster and Kinship Care Christmas Party - Southern Region</b>	
Purpose	Celebrate Christmas with children in care & their carers	
Total number of guests paid for		425
Number of Ministers		-
Number of Ministerial Staff		-
Number of MLAs		-
Number of Public Sector employees		35
Total cost of hospitality / entertainment		\$4,733

## GRANTS AND DONATIONS

**28. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period beginning 1 July 2019 and ending 31 March 2020.**

### ANSWER

The total expenditure for grants and donations for the period 1 July 2019 and ending 31 March 2020 is \$40,524,234 including:

- \$39,708,422 Grants to non-government organisations and individuals to run community programs and services; and
- \$815,812 for donation of Men's Place buildings in remote communities.

In relation the grants paid, the recipient breakdown is provided at question 30. Territory Families publishes annual grant funding to all external parties in the Annual Report.

**29. Please detail the funds utilised to distribute awards and sponsorships in the period beginning 1 July 2019 and ending 31 March 2020. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2020/21 financial year?**

**ANSWER**

The total expenditure for awards and sponsorships for the period 1 July 2019 and ending 31 March 2020 is \$13,965 including:

- \$2,965 towards gift cards provided to carers at the Foster and Kinship Carer Excellence Awards ceremonies held across the Territory; and
- \$11,000 for sponsorship of the Aboriginal Economic Development Forum.

**30. Please detail the amounts paid on grants to non-Government organisations for the period beginning 1 July 2019 and ending 31 March 2020, including to which organisation and the services to be provided?**

**ANSWER**

During the period between 1 July 2019 and ending 31 March 2020, the amounts Territory Families paid \$39,401,200 on grants to non-government organisation. Table Q30 below provides the breakdown by organisation.

**Table Q30: Grants to non-government organisations**

<b>Vendor Name</b>	<b>Grant</b>	<b>Amount</b>
8CCC Community Radio Inc	National Youth Week	\$1,500
Aboriginal Medical Services	Bail Support Alice Springs	\$12,250
Alliance of the NT Inc	Bail Support Darwin	\$12,250
	Detention Culture and Wellbeing Programs - ASP	\$12,250
	Detention Culture and Wellbeing Programs - Darwin	\$12,250
Aboriginal Resource & Development Services	Youth Services - East Arnhem	\$19,500
Adjumarllarl Aboriginal Corporation	Youth Diversion Grants Program	\$85,000
Association of Independent Retirees Darwin	Office of Senior Territorians Seniors Month	\$5,064 \$1,000
Alexandra King	Regional Youth Services - Darwin Youth Engagement Grants	\$9,480 \$1,200
Alice Lankan Language School	Multicultural Grants Program	\$6,700
Alice Springs Malayalee Association Inc.	Multicultural Grants Program	\$8,000
Alice Springs Town Council	Harmony Grants	\$750
	International Women's Day	\$2,800
	National Youth Week	\$2,000

**Table Q30: Grants to non-government organisations**

<b>Vendor Name</b>	<b>Grant</b>	<b>Amount</b>
	Seniors Month	\$4,000
	Youth Services - Alice Springs	\$95,000
Alice Springs Women's Shelter	Domestic Violence Operations Southern	\$1,043,154
	Domestic/Family Violence Program - Southern	\$2,990,232
	Gender Equity and Diversity	\$3,850
Alice Springs Youth Accommodation & Support Services Inc	Bail Support Alice Springs	\$176,750
Alliance Francaise De Darwin	Multicultural Grants Program	\$4,000
Anglicare NT	Crisis Intervention Support Program	\$1,554,065
	Family Support Grants - Greater Darwin	\$327,441
	Leaving Care	\$285,240
	Out of Home Care Grants - Northern	\$415,210
	Youth Diversion Grants Program	\$78,547
Anyinginyi Health Aboriginal Corporation	Youth Engagement Grants	\$2,000
Australia China Friendship Society NT Branch	Harmony Grants	\$800
	Multicultural Grants Program	\$6,000
	Seniors Month	\$1,000
Australian Japanese Association of the NT	Multicultural Grants Program	\$4,500
Australian Red Cross	Multicultural Grants Program	\$50,000
	Regional Youth Services - Darwin	\$5,154
	Register of Appropriate Support Persons	\$146,021
	Youth Services - Alice Springs	\$30,000
	Youth Services - Darwin and Palmerston	\$55,719
	Youth Services - Katherine	\$1,929
Balunu Foundation Ltd	International Women's Day	\$1,000
Bangladesh Association of Northern Territory Incorporated	Multicultural Grants Program	\$2,500
Baniyala Garrangali Aboriginal Corp	Youth Engagement Grants	\$1,000
Barkly Region Alcohol & Drug Abuse Advisory Group Inc	Youth Services - Tennant Creek	\$55,000
Barkly Regional Council	Domestic/Family Violence Program - Southern	\$286,315
	Gender Equity and Diversity	\$3,000
	Youth Services - Tennant Creek	\$445,291
Batchelor Area School	Harmony Grants	\$600
Better Bodies Inc	Youth Services - Alice Springs	\$8,800
Blue Eagle Muay Tai Training and Fitness	Youth Services - Katherine	\$40,000
Bradshaw Primary School Council	Harmony Grants	\$650
Carers NT	Seniors Month	\$2,000
Casse Australia Limited	Strategic Back on Track Grants	\$340,835

**Table Q30: Grants to non-government organisations**

<b>Vendor Name</b>	<b>Grant</b>	<b>Amount</b>
Catholic Church of the Diocese of Darwin	Multicultural Grants Program	\$50,000
Catholic Care NT	DFSV Perpetrator Intervention	\$379,781
	No More Campaign	\$275,958
	Youth Diversion Grants Program	\$289,103
	Youth Services - Katherine	\$1,646
Central Australia Sikh Cultural Centre	Multicultural Grants Program	\$9,000
Central Australian Aboriginal Congress	Assessments for Children and Young People in Care	\$303,285
Central Australian Aviation Museum Inc	Seniors Month	\$1,400
Central Australian Women's Legal Service Inc	Gender Equity and Diversity	\$7,000
	National Youth Week	\$2,000
Central Craft	Youth Services - Alice Springs	\$15,240
Charles Darwin University	Charles Darwin University - Minister's Scholarship	\$47,400
CIASS	Seniors Month	\$1,000
City Of Palmerston	Seniors Month	\$1,500
	Youth Services - Darwin and Palmerston	\$11,000
Community Staffing Solutions Australia Pty Ltd	Out of Home Care Grants - Southern	\$1,441,815
Congolese Community In NT Inc	Multicultural Grants Program	\$1,000
Coomalie Community Government Council	National Youth Week	\$1,700
	Seniors Month	\$1,500
	Youth Engagement Grants	\$2,000
Corrugated Iron Youth Arts	Regional Youth Services - Darwin	\$29,650
COTA NT	Harmony Grants	\$600
	Multicultural Grants Program	\$17,500
	Office of Senior Territorians	\$216,000
	Seniors Card	\$312,884
	Seniors Month	\$5,340
Create Foundation	Peak Body - Out of Home Care - NT Wide	\$618,639
Creative Accomplice Pty Ltd	Regional Youth Services - Darwin	\$12,977
Crisis Accommodation Gove Inc	Domestic/Family Violence Program - Northern	\$588,106
Cross-Cultural Association for Women and Families Inc	International Women's Day	\$1,500
Cyprus Community of the NT Inc	Multicultural Grants Program	\$25,000
Danila Dilba Health Service	Regional Youth Services - Darwin	\$75,000
Darwin Aboriginal & Islander Women's Shelter	Domestic Violence Operations Greater Darwin	\$260,788
	International Women's Day	\$3,000
	Domestic Violence Operations Greater Darwin	\$260,789
	Domestic/Family Violence Program - Greater Darwin	\$1,181,540

**Table Q30: Grants to non-government organisations**

<b>Vendor Name</b>	<b>Grant</b>	<b>Amount</b>
	NTRAI Domestic Violence Grants - Greater Darwin	\$95,622
Darwin Bali Community	Harmony Grants	\$800
Darwin Bowls And Social Club .Inc	Seniors Month	\$1,200
Darwin City Council	Family Support Grants - Greater Darwin	\$104,988
	Regional Youth Services - Darwin	\$6,608
Darwin Community Arts Incorporated	Harmony Grants	\$20,500
	National Youth Week	\$2,000
	Youth Engagement Grants	\$2,000
Darwin Community Legal Service Inc	DFSV Elder Abuse	\$150,000
Darwin High School	Harmony Grants	\$700
Darwin Malayalee Association Inc	Harmony Grants	\$600
	Multicultural Grants Program	\$7,000
Darwin Malayalee Forum Inc	Multicultural Grants Program	\$4,500
Darwin Middle School	Harmony Grants	\$550
	Youth Engagement Grants	\$2,000
Darwin Pride	Gender Equity and Diversity	\$5,000
Darwin Table Tennis Association Inc.	Seniors Month	\$1,000
Darwin Toy Library Inc	Family Support Grants - Greater Darwin	\$110,003
Dawn House Inc	Domestic Violence Operations Greater Darwin	\$94,458
	Domestic/Family Violence Program - Greater Darwin	\$1,450,148
Dream Calisthenics Dance Club Inc	Youth Engagement Grants	\$1,040
DreamImpactInspire	National Youth Week	\$1,500
	Youth Engagement Grants	\$2,000
East Arnhem Regional Council	International Women's Day	\$3,000
	National Youth Week	\$12,240
	Seniors Month	\$5,000
	Youth Diversion Grants Program	\$229,503
	Youth Engagement Grants	\$13,500
	Youth Services - Tennant Creek	\$3,000
Family Planning Welfare Association of NT	Gender Equity and Diversity	\$4,000
Fannie Bay History and Heritage Society	Seniors Month	\$1,500
Federal Netball Club	International Women's Day	\$1,400
Fiji Association of the NT	Harmony Grants	\$800
	Multicultural Grants Program	\$9,500
Filipiniana Senior Citizen's Association Inc	Multicultural Grants Program	\$10,000
Filipino Australian Association of the NT	Harmony Grants	\$800
	Multicultural Grants Program	\$20,000
First Step Development Enterprises Pty Ltd	Strategic Back on Track Grants	\$31,785
Forrest PR	Gender Equity and Diversity	\$5,000

**Table Q30: Grants to non-government organisations**

<b>Vendor Name</b>	<b>Grant</b>	<b>Amount</b>
Foster and Kinship Carers NT	International Women's Day	\$2,000
	Peak Body - Out of Home Care - NT Wide	\$890,446
Freedom Leverage Online	Youth Engagement Grants	\$2,000
Friends Of The Taminmin Library	Seniors Month	\$1,500
Fuamatu Boxing Club	Youth Engagement Grants	\$2,000
Gabriel Curtin - Youth Engagement Grants	Youth Engagement Grants	\$500
Galiwin'ku Women's Space	Women's Safe House Galiwinku	\$151,913
Genealogical Society of the Northern Territory Incorporated	Seniors Month	\$525
Gove Junior Football Club Inc	Youth Engagement Grants	\$1,500
Gove Toy Library Inc	Family Support Grants - Northern	\$13,740
Greek Orthodox Community of NT Inc	Community Facilities Development Multicultural Grants Program	\$10,000
Groote Eylandt And Milyakburra Youth Development Unit Inc	Youth Diversion Grants Program	\$55,500
		\$48,801
Gujarati Cultural Association of Darwin Incorporated	Youth Diversion Grants Program	\$48,801
	Multicultural Grants Program	\$4,500
Hindu Society of the NT Inc	Multicultural Grants Program	\$2,500
Hoops 4 Health Pty Ltd	Regional Youth Services - Darwin	\$27,500
Hot Game Magnet	Regional Youth Services - Darwin	\$4,150
	Youth Services - Katherine	\$2,000
Humpty Doo Golf Club	Seniors Month	\$1,400
Indian Cultural Society Inc	Multicultural Grants Program	\$61,750
Integrated Disability Action Inc	Seniors Month	\$1,200
Ironbark Aboriginal Corporation	International Women's Day	\$2,000
Islamic Society of Darwin	Harmony Grants	\$800
	Multicultural Grants Program	\$1,500
Jawoyn Association Aboriginal corporation Centralised	Gender Equity and Diversity	\$5,000
Julalikari Council Aboriginal Corp	Youth Services - Tennant Creek	\$20,000
Kalano Community Association Inc	Community Child and Family Fund	\$165,455
	Family Support Centres	\$381,818
	Improve Kinship Care	\$200,000
	Youth Diversion Grants Program	\$300,000
	Youth Services - Katherine	\$120,000
Katherine High School	Harmony Grants	\$500
Katherine Horse And Pony Club	National Youth Week	\$2,000
Katherine Isolated Children's Service Inc	Youth Services - Katherine	\$7,200
Katherine Netball Association	Youth Engagement Grants	\$2,000
Katherine Outback Experience Pty Ltd	Youth Services - Katherine	\$4,545



**Table Q30: Grants to non-government organisations**

<b>Vendor Name</b>	<b>Grant</b>	<b>Amount</b>
Katherine Regional Arts Inc	Youth Engagement Grants	\$2,000
	Youth Services - Katherine	\$23,303
Katherine Regional Cultural Precinct	Youth Services - Katherine	\$9,700
Katherine Senior Citizens Association Inc	Seniors Month	\$1,790
Katherine Town Council	Seniors Month	\$1,000
	Youth Engagement Grants	\$2,000
	Youth Services - Katherine	\$13,089
Katherine Women's Crisis Centre Inc	Domestic Violence Operations Northern	\$397,392
	Domestic/Family Violence Program - Northern	\$925,449
	Out of Home Care Grants - Northern	\$61,830
Keep Australia Beautiful Council (NT) Inc	Seniors Month	\$1,500
Kwils	International Women's Day	\$1,000
Larakia Nation Aboriginal Corporation	Improve Kinship Care	\$350,000
	Aboriginal Carer Growing up Aboriginal Children	\$151,913
	Youth Services - Darwin and Palmerston	\$13,903
	Out of Home Care Grants - Southern	\$1,881,430
Life Without Barriers	Out of Home Care Grants - Southern	\$960,958
Litchfield Council	National Youth Week	\$1,500
Mabunji Aboriginal Resource Indigenous Corp	Domestic/Family Violence Program - Northern	\$81,609
	Gender Equity and Diversity	\$5,000
MacDonnell Regional Council	Youth Diversion Grants Program	\$142,526
Mackillop Catholic College	Youth Engagement Grants	\$2,000
Mala'la Health Service Aboriginal Corporation	Youth Diversion Grants Program	\$84,132
Manunda Terrace Primary	Harmony Grants	\$700
	International Women's Day	\$1,500
Melaleuca Refugee Centre	Family Support Grants - Greater Darwin	\$367,166
	International Women's Day	\$2,000
	Multicultural Grants Program	\$2,000
	National Youth Week	\$1,763
Mental Health Association of Central Australia Inc	International Women's Day	\$1,500
Millner Primary School	Harmony Grants	\$900
Motor Trades Association (NT) Inc	Youth Engagement Grants	\$1,750
Multicultural Community Services of Central Australia Inc	Harmony Grants	\$13,700
	Multicultural Grants Program	\$185,000
Multicultural Council of the NT	Harmony Grants	\$550
	Multicultural Grants Program	\$183,200
Nakara Primary School	Harmony Grants	\$600
Napcan Foundation	Peak Body - Out of Home Care - NT Wide	\$421,793

**Table Q30: Grants to non-government organisations**

<b>Vendor Name</b>	<b>Grant</b>	<b>Amount</b>
National Seniors Australia Central Australia Branch	Seniors Month	\$1,000
Neighbourhood Watch NT Inc	Seniors Month	\$1,500
Nemarluk School Council	Harmony Grants	\$650
Nepalese Association of Northern Territory Inc	Multicultural Grants Program	\$21,200
Ngukurr Community Education Centre School Council	International Women's Day	\$1,500
Nhulunbuy Corporation Ltd	Youth Services - Tennant Creek	\$15,000
Nitmiluk Tours Pty Ltd	Youth Services - Katherine	\$13,730
North Australian Aboriginal Justice Agency Ltd	Youth Services - Darwin and Palmerston	\$7,700
Northern Territory Ballroom Dancing Association Inc	Seniors Month	\$1,200
Northern Territory Council of Social Service	Dual Pathways Strategic Reform and Partnerships	\$151,424 \$90,000
Northern Territory Hong Kong Club	Multicultural Grants Program	\$1,800
Northern Territory Polocrosse Association	Youth Engagement Grants	\$1,950
Northern Territory Senior Women's Golf	Seniors Month	\$1,200
Northern Territory Stolen Generations Aboriginal Corp	Improve Kinship Care	\$200,000
NPY Women's Council	Improve Kinship Care	\$300,000
NT Gymnastic Association Incorporated	Seniors Month	\$1,500
NT Thai Association	Harmony Grants	\$800
Ogbako Ndi Igbo Northern Territory	Harmony Grants International Women's Day Multicultural Grants Program	\$800 \$1,000 \$3,000
One Tree Community Services	NTRAI Domestic Violence Grants - Northern	\$364,809
Pakistan Association of the NT Inc	Harmony Grants	\$800
Palmerston & Regional Basketball Association	Youth Services - Darwin and Palmerston	\$162,701
Palmerston And Litchfield Seniors Association Inc.	Seniors Month	\$2,000
Pensioners Workshop Association Incorporated	Seniors Month	\$1,500
Photobiz NT	Youth Services - Katherine	\$2,520
Pint Club Incorporated	Seniors Month	\$1,500
Portuguese & Timorese Social Club Inc	Multicultural Grants Program	\$1,500
Relationships Australia NT Inc	Family Support Grants - Greater Darwin Family Support Grants - Northern Family Support Grants - Southern Out of Home Care Grants - Southern Youth Diversion Grants Program	\$97,783 \$104,293 \$193,938 \$41,280 \$340,894

**Table Q30: Grants to non-government organisations**

<b>Vendor Name</b>	<b>Grant</b>	<b>Amount</b>
Rince Na H'eireann Darwin Irish Dance Association	Multicultural Grants Program	\$2,500
Rirratjingu Aboriginal Corporation	Youth Services - Tennant Creek	\$7,500
Rix Kix Arts	Youth Engagement Grants	\$1,600
Rod & Rifle Pty Ltd	Youth Services - Katherine	\$3,650
Royal Life Saving Society Australia NT Branch Inc	Seniors Month	\$1,200
Save The Children Australia	Dual Pathways	\$135,033
	Family Support Grants - Northern	\$37,978
Seniors of Excellence Northern Territory Incorporated	Seniors Month	\$1,500
Sikh Association of Northern Territory Inc.	Multicultural Grants Program	\$10,000
Siva Yoga Centre	Seniors Month	\$1,000
Six Seasons Investments Pty Ltd	Strategic Back on Track Grants	\$147,874
Snaicc-National Voice For Our Children (Aboriginal And Torr	Peak Body - Out of Home Care - NT Wide	\$65,828
Somerville Community Services Inc	Youth Services - Katherine	\$29,231
Sounded	Youth Services - Darwin and Palmerston	\$10,000
	Youth Services - Palmerston	\$12,684
Sri Lanka Australia Friendship Association	Gender Equity and Diversity	\$5,000
	Harmony Grants	\$800
	International Women's Day	\$1,200
	Multicultural Grants Program	\$5,900
	Youth Engagement Grants	\$2,000
Storyprojects	Gender Equity and Diversity	\$5,000
Tamil Society NT	Multicultural Grants Program	\$4,000
	Seniors Month	\$1,000
Tangentyere Council Aboriginal Corporation	DFSV Perpetrator Intervention	\$378,842
	Domestic Violence Operations Southern	\$672,038
	Domestic/Family Violence Program - Southern	\$332,974
	Improve Kinship Care	\$350,000
	Out of Home Care Grants - Southern	\$1,698,424
	Youth Engagement Grants	\$12,000
	Youth Services - Alice Springs	\$1,191,650
Tarntipi Homelands Aboriginal Corporation	National Youth Week	\$2,000
	Youth Engagement Grants	\$4,000
Telugu Association of Northern Territory Inc	Multicultural Grants Program	\$2,000
Tennant Creek Mob Aboriginal Corporation	Gender Equity and Diversity	\$1,500
Tennant Creek Senior Citizens.& Pensioners Association Inc	Seniors Month	\$1,575

**Table Q30: Grants to non-government organisations**

<b>Vendor Name</b>	<b>Grant</b>	<b>Amount</b>
Tennant Creek Women's Refuge Inc	Domestic Violence Operations Southern	\$250,357
	Domestic/Family Violence Program - Southern	\$678,324
Thamarrurr Development Corporation Ltd	Youth Diversion Grants Program	\$75,000
Thamarrurr Youth Indigenous Corporation	Youth Engagement Grants	\$2,000
The Finch Cafe	Youth Services - Katherine	\$2,000
The Gap Youth And Community Centre Aboriginal Corporation	Youth Engagement Grants	\$1,000
	Youth Services - Alice Springs	\$1,007,013
The Historical Society of Katherine NT	Youth Services - Katherine	\$1,725
The Korean Association In Australia Nt Inc	Harmony Grants	\$600
	Multicultural Grants Program	\$2,500
The Salvation Army	Domestic/Family Violence Program - Greater Darwin	\$717,116
The Smith Family	Youth Services - Katherine	\$2,000
The YMCA of The NT Youth & Community Services Ltd	International Women's Day	\$2,000
	National Youth Week	\$2,000
	Regional Youth Services - Darwin	\$20,000
	Youth Engagement Grants	\$2,000
	Youth Services - Alice Springs	\$92,175
	Youth Services - Darwin and Palmerston	\$47,580
	Youth Services - Katherine	\$24,186
	Youth Services - Palmerston	\$138,470
Tiwi Islands Shire Council	Youth Diversion Grants Program	\$79,873
Top End Gem & Mineral Club Inc	Seniors Month	\$1,550
Top End Health Service	Prevention Programs	\$33,000
Top End Mustangs Incorporated	Seniors Month	\$650
Top End Orienteers Inc	Seniors Month	\$470
Total Recreation NT Inc	National Youth Week	\$2,000
	Youth Engagement Grants	\$2,000
Touch Football Australia Incorporated	Youth Engagement Grants	\$1,000
Tracey Bunn-U3a Alice Springs Inc	Gender Equity and Diversity	\$5,000
	Seniors Month	\$500
UMNT Incorporated	International Women's Day	\$1,500
	Youth Engagement Grants	\$1,300
Unions NT	Gender Equity and Diversity	\$1,500
United Nations Association of Australia Northern Territory	Gender Equity and Diversity	\$4,000
United Nations Youth Northern Territory Incorporated	Youth Engagement Grants	\$3,000
Victims Of Crime NT Inc	Victim Support	\$175,000
Victoria Daly Shire Council	Gender Equity and Diversity	\$1,600
	Harmony Grants	\$550

**Table Q30: Grants to non-government organisations**

<b>Vendor Name</b>	<b>Grant</b>	<b>Amount</b>
Vietnamese Community In Australia - NT Chapter Inc	International Women's Day	\$1,000
	Multicultural Grants Program	\$900
Wagait Arts Group Incorporated	Seniors Month	\$1,300
Wagait Shire Council	Seniors Month	\$1,500
Wagaman Primary School	Harmony Grants	\$600
Waltja Tjutangku Palyapayi	International Women's Day	\$2,000
Warlpiri Youth Development Aboriginal Corporation	Youth Diversion Grants Program	\$128,874
West Arnhem Regional Council	NTRAI Domestic Violence Grants - Northern	\$330,339
Western Desert Dialysis	Seniors Month	\$2,000
World Vision Australia	Prevention Programs	\$22,979
Wurli Wurlinjang Health Service	International Women's Day	\$1,000
	Seniors Month	\$2,000
	Youth Services - Katherine	\$2,200
Yalu Marnggithinyaraw Indigenous Corporation	Improve Kinship Care	\$150,000
YMCA of The Northern Territory	National Youth Week	\$2,000
Yourtown	Intensive Family Preservation Services	\$47,448
Yugul Mangi Development Aboriginal Corporation	Comm Child and Family Fund	\$165,455
	Strategic Back on Track Grants	\$105,000
	Youth Diversion Grants Program	\$45,000
YWCA Australia	Domestic/Family Violence Program - Greater Darwin	\$812,871
	Dual Pathways	\$126,256
	International Women's Day	\$1,500
	Youth Diversion Grants Program	\$469,614
<b>Grand Total</b>		<b>\$39,401,200</b>

**MEDIA MONITORING SERVICES**

**31. Provide expenditure details on media monitoring services for the period beginning 1 July 2019 and ending 31 March 2020 (including entities engaged and who utilises the service).**

**ANSWER**

The Department of the Chief Minister manage a contract for media monitoring services and will report on the full cost to government.

**INFRASTRUCTURE PROJECTS**

**32. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia to be considered for the Infrastructure Priority List?**

**ANSWER**

A whole-of-government response to Question 32 will be provided by the Minister for Trade and Major Projects.’

**33. Please provide details of newly committed projects for the period beginning 1 July 2019 and ending 31 March 2020.**

**ANSWER**

A whole-of-government response to Question 33 will be provided by the Minister for Infrastructure, Planning and Logistics.

**34. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.**

**ANSWER**

A whole-of-government response to Question 34 will be provided by the Minister for Infrastructure, Planning and Logistics.

**GOVERNMENT LEASED BUILDINGS**

**35. What is the total annual power bill of each Government building owned/leased/used by each Department for the period beginning 1 July 2019 and ending 31 March 2020?**

**ANSWER**

The total annual power bill for the period 1 July 2019 to 31 March 2020 for Government buildings occupied by Territory Families was \$818,928, comprising \$634,783 during business hours and \$184,145 after-hours. Table Q35 below set out the cost per building by category.

**Table Q35: Electricity**

<b>Facility/Office</b>	<b>Address</b>	<b>Amount</b>
Darwin Plaza	41 The Mall, Darwin City	\$36,538

**Table Q35: Electricity**

<b>Facility/Office</b>	<b>Address</b>	<b>Amount</b>
CASCOM 2	2/13 Scaturchio Street, Casuarina	\$4,644
CASCOM 4	4/13 Scaturchio Street, Casuarina	\$15,281
Arnhemica House	16 Parap Road, Parap	\$14,419
Goyder Centre	25 Chung Wah Terrace, Palmerston	\$20,148
Parap Road Car parking	3 Parap Road, Parap	\$599
Palmerston Central	36 Georgina Crescent, Yarrowonga	\$47,758
Yirra House	37 Foundation Road, Yarrowonga	\$64,052
Katherine Office	2/3 First Street, Katherine	\$5,224
Youth Outreach and Re- engagement Team Katherine	31 Grevillea Road, Katherine	\$6,840
Barkly Office	172 Paterson Street, Tennant Creek	\$7,621
Anangu House	44 Bath Street, Alice Springs	\$1,251
Mwerre House	60 Hartley Street, Alice Springs	\$23,528
Former Arnhem Office	85 Chesterfield Circuit, Nhulunbuy	\$349
Current Arnhem Office	93 Chesterfield Circuit, Nhulunbuy	\$8,405
Youth Outreach and Re- engagement Team Nhulunbuy	19 Westral Street, Nhulunbuy	\$375
Youth Outreach and Re- engagement Team Alice Springs	Lot 7732, 2 Railway Terrace, Alice Springs	\$13,132
Don Dale Youth Detention Centre	30 Tivendale Road, Berrimah	\$246,972
Alice Springs Youth Detention Centre	1892 Stuart Highway, Hugh	\$54,297
Bail Support Facility	75 Gap Road, Alice Springs	\$8,596
Residential Care Facility	Millner	\$3,540
Residential Care Facility	Sadadeen	\$2,409
Residential Care Facility	Sadadeen	\$1,337
Residential Care Facility	Moulden	\$1,893
Residential Care Facility	Larrapinta	\$716
Women's Safe House Ngukurr	Lot 424 Ngukurr Road, Ngukurr	\$1,814
Women's Safe House Wurrumiyanga	395 Kerinauhia Highway, Nguiu	\$1,101
Women's Safe House Angurugu	1/359 Angurugu	\$4,855
Women's Safe House Peppimenarti	25 Peppimenarti Street, Peppimenarti	\$1,789

**Table Q35: Electricity**

<b>Facility/Office</b>	<b>Address</b>	<b>Amount</b>
Women's Safe House Ramingining	Lot 265 Ramingining	\$2,222
Women's Safe House Kalkarindji	12 Janama Street, Kalkarindji	\$2,274
Women's Safe House Ti Tree	Lot 1814 Ti Tree	\$4,916
Women's Safe House Yuendumu	1814 Yuendumu	\$375
Women's Safe House Beswick	Lot 188 Beswick Street, Beswick	\$2,828
Women's Safe House Yarralin	80 Yarralin Road	\$1,766
Women's Safe House Ntaria	Lot 228 Hermannsburg (Ntaria)	\$1,685
Women's Safe House Maningrida	Lot 717 Maningrida	\$1,504
Remote Family Support Services / Women's Safe House Lajamanu	Lot 246 Rarri Street, Lajamanu	\$3,514
Remote Family Support Services Wadeye	Lot 559 Wadeye	\$1,213
Remote Family Support Services Maningrida	Lot 718 Maningrida	\$1,007
Government Employee Housing	Arnhem**	\$7,304
Government Employee Housing	Galiwinku*	\$1,566
Government Employee Housing	Jabiru*	\$474
Government Employee Housing	Kalkarindji*	\$636
Government Employee Housing	Wadeye*	\$2,018
<b>Grand Total</b>		<b>\$634,783</b>

*\*Government Employee Housing (GEH):*

*Under GEH arrangements, the payment of electricity is the employee's responsibility. The electricity for GEH properties (as identified in the above table) is paid by Territory Families when a GEH property is vacant during recruitment or if the property is used as a visiting officer's quarter.*

*\*\*Northern Territory Government has GEH properties in the Arnhem region leased from Developing East Arnhem Limited (DEAL) through the Department of Local Government, Housing and Community Development. Under DEAL leasing agreements, the electricity is connected in the agency's name not the employee's name. Therefore, Territory Families receives the power bills and makes payment directly to the service provider. The Agency subsequently invoices the employee for payment and recoups the costs.*



**Table Q35: After Hours Air-conditioning**

<b>Facility/Office</b>	<b>Address</b>	<b>Amount</b>
CASCOM 4	4/13 Scaturchio Street, Casuarina	\$780
Goyder Centre	25 Chung Wah Terrace, Palmerston	\$2,217
Casuarina Plaza	Corner Trower Road and Vanderlin Drive, Casuarina	\$453
Darwin Plaza**	41 The Mall, Darwin City	\$176,362
Arnhemica House*	16 Parap Road, Parap	\$4,333
<b>Grand Total</b>		<b>\$184,145</b>

*\*After hours air-conditioning costs at Arnhemica House are recouped by the Agency from the Department of Energy and Resources and the Department of Tourism, Sport and Culture who reside on the first floor.*

*\*\* After hours air-conditioning costs at Darwin Plaza are for all Agencies that occupy the building.*

**36. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period beginning 1 July 2019 and ending 31 March 2020?**

**ANSWER**

A whole-of-government response to Question 36 will be provided by the Minister for Corporate and Information Services.

**37. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?**

**ANSWER**

A whole-of-government response to Question 37 will be provided by the Minister for Corporate and Information Services.

## FEES AND CHARGES

**38. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2019/20 financial year and whether any of these fees and charges was increased following the passage of the 2019/20 financial year budget.**

### ANSWER

The statutory/legislative fees and charges levied by Territory Families are categorised and summarised as per below Table Q38:

**Table Q38: Fees and Charges**

<b>Fees and Charges</b>	<b>YTD Revenue as at 31 March 2020</b>
Adoption Fees*	\$43,850
Conduct money**	\$240
Freedom of Information (FOI) application fees***	\$90
<b>Total</b>	<b>\$44,180</b>

Fees and charges were not increased following the passage of the 2019/20 financial year budget.

\*Adoption Fees charges to the clients are as per the schedule of rates below:

Adoption Fees Administrative application fee	\$1,000
Home study	\$2,300
Post-adoption services	\$1,000
File preparation to be sent overseas	\$1,300 – \$1,900

\*\*Conduct Money is currently charged at \$30 per subpoena. The Agency do not require payment from Community Legal Organisations or Government Agencies.

\*\*\* FOI application fees are charged at \$30 per application across the Northern Territory Government. There is no application fee if the request relates to the applicant's personal information.

## INTERNAL AUDITS

**39. How many internal audits and financial investigations were conducted in the period beginning 1 July 2019 and ending 31 March 2020?**

## ANSWER

In the period from 1 July 2019 to 31 March 2020 Territory Families conducted five internal audits and one financial investigation.

Territory Families undertakes regular compliance and systems checks to ensure the Agency is meeting its obligations under financial management legislation and related Northern Territory Government and Agency policies.

Where anomalies are identified, they are referred to the relevant entity for further investigation in accordance with the *Public Sector Employment and Management Act 1993*, the Treasurer's Directions on Fraud Control and the Agency's mandatory reporting obligations under the *Independent Commissioner Against Corruption Act 2017*.

### 40. What were the terms of reference or focus for each investigation?

## ANSWER

Internal audit/investigation	Terms of Reference or focus
Grants Procurement	Provide assurance that appropriate management, accountability and control arrangements are in place over the planning, invitation, assessment and award of grants, including the appropriate management of conflict of interests, in accordance with the <i>Financial Management Act 1995</i> , the <i>Procurement Act 1995</i> , the Treasurer's Directions, Northern Territory and Territory Families policies and delegations. The audit reviewed grant funding activity from 1 July 2018-31 December 2018.
Overtime in Youth Justice	Provide assurance that the approval of overtime in the youth detention centres is being managed in accordance with the <i>Financial Management Act 1995</i> and the <i>Public Sector Employment and Management Act 1993</i> and associated Regulations, Northern Territory Government and Territory Families policies, procedures and delegations.
Travel Framework Compliance Audit	Test agency compliance with the current Northern Territory Government Travel Policy Framework, Travel Policy Statements and agency-specific travel policies, and the existence of an auditable document trail in the Travel Request Information Processing System (TRIPS).
Cabinet Confidentiality	Determine whether the agency complied with Cabinet Handbook and Cabinet Information security measures during 2019.
Buy Local Audit (Value for Territory)	Test agency compliance with the procurement framework (including the <i>Procurement Act 1995</i> , Procurement Regulations, procurement governance policy and rules) and the Buy Local Plan.
Financial investigation	Investigate the application of the Northern Territory Concession Scheme by an employee of a third party that administers the scheme on behalf of the Agency.

**41. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.**

**ANSWER**

The Audit into Overtime in Youth Justice has not been finalised.

The Grants Procurement Audit identified gaps in internal policies and processes relating to complaints management, record keeping, use of nominated whole of government systems and the assessment of grants applications. In response, the Agency has taken a range of actions including to update the Agency's Accounting and Property Manual and has developed a Finance and Procurement Control Plan, which includes compliance checks against Procurement Rules to manage associated risk and identify where targeted training and monitoring is required.

The Travel Compliance Audit identified non-compliance with the acquittal of travel records, but demonstrated an improvement against the previous year's audit.

The annual compliance check assessment of Cabinet Confidentiality found that Territory Families has good Cabinet information handling practices.

The Buy Local Audit (Value for Territory) Audit identified non-compliance with aspects of the Northern Territory Government's Procurement Rules, including around recordkeeping, declaration of conflict of interests and contract management plans. As outlined above, the Agency recently developed a Finance and Procurement Control Plan which includes compliance checks against Procurement Rules to manage associated risk and identify where targeted training and monitoring is required.

The financial investigation into the application of the Northern Territory Concession Scheme by the employee of a third party administrator of the scheme did not any detect deception, fraud or financial loss.

**BOARDS / ADVISORY BODIES**

**42. Please detail all boards and advisory bodies in your Agency in 2019/20, also providing the following information:**

- a) The Terms of Reference, if changed from last year**
- b) The current members and when they were appointed**
- c) The total remuneration paid to each Board member during the 2019/20 financial year**
- d) The itemised total cost incurred by the Board during the 2019/20 financial year**
- e) The number of times the Board met during the period beginning 1 July 2019 and ending 31 March 2020**

## ANSWER

Refer to Table Q42 below.

<b>Table Q42: Boards / Advisory Boards</b>	
<b>Ministerial Advisory Council for Senior Territorians</b>	
TOR	No change
Members	Mr Ali Nur Mr Bob Shewring Mr Geoff Sloan Mr Ken Moffitt Mrs Joanne Connop Mrs Penelope Tastula Ms Fay Miller Ms Jan Jewell Ms Liz Edwards Ms Marlene Hayes Ms Maya Murphy Ms Sue Shearer Ms Trudy Lee
Costs incurred in 2019-20	\$5,091
Number of times Board met between 1 July 2019 and ending 31 March 2020	2 face to face meetings
<b>Ministerial Council for Multicultural Affairs</b>	
TOR	No change
Members	Dr Shu Qin Li Dr Sivaram Vemuri Mr Baby Abraham Mr Costa Karaolias Mr Edwin Joseph Mr Feroz Mohamed Ibrahim Mr Kon Vatskalis Mr Kwame Selormey Mr Raul Daet Mr Sachin Sharma Mr Sulal Mathai Mrs Anjana Pant Baral Ms Jamuna (Mona) Ulak Ms Krshna Capaque Ms Marguerite Baptiste-Rooke Ms Veronica Matipira
Costs incurred in 2019-20	\$4,319
Number of times Board met between 1 July 2019 and ending 31 March 2020	1 face to face meeting 1 online meeting (COVID-19)

<b>Northern Territory Youth Round Table</b>	
TOR	No change
Members	Mr Bronson Plummer Mr David Ninan Mr Quinton Appleby Ms Aleksandra Thorogood Ms Amy Guymer Ms Evellena Wanambi Ms Eytahnyia Scott Ms Kaitlyn Pagel Ms Kealey Gibson Ms Melanie Gunner Ms Paige Horrigan Ms Raquel Samson Ms Tahni Rowe Ms Tanisha Cubillo
Costs incurred in 2019-20	\$50,565
Number of times Board met between 1 July 2019 and ending 31 March 2020	3
<b>Youth Justice Advisory Committee</b>	
TOR	No change
Members	Mr Andrew Lockyer Mr Murphy Dhayirra Yunupingu Mr Stewart Willey Ms Danielle Taylor Ms Elanor Fenge Ms Jane Bochmann Ms Meg Geritz Ms Michelle Bates Ms Sarah Holder Ms Susan McPherson Superintendent Brett Prowse
Costs incurred in 2019-20	\$37,023
Number of times Board met between 1 July 2019 and ending 31 March 2020	4
<b>Working with Children Clearance and Screening Authority</b>	
TOR	No change
Members	Mr Jarrod Ashcroft Ms Donna Quong Ms Patrica Slocum Mr Srishailam Srinivas Mrs Johanne Carroll Ms Kym Boddington Mr Craig Barrett
Costs incurred in 2019-20	Nil
Number of times Board met between 1 July 2019 and ending 31 March 2020	22

## **REVIEWS AND INQUIRIES**

**43. Details of all reviews and inquiries completed or commenced during the 2019/20 financial year, also providing the following information:**

- a) The Terms of Reference**
- b) The criteria for selection of all panel members**
- c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry**
- d) The cost of the review/inquiry**
- e) How the information was/is accumulated to contribute to the review/inquiry**
- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly**
- g) If not completed when this is expected**

## **ANSWER**

During the period 1 July 2019 and 31 March 2020, there was two reviews procured by Territory Families. Both reports were sourced to provide internal guidance on the ongoing improvement to established programs. They are not intended to be tabled in Parliament.

Table Q43 below provides the details of the consultancy.

**Table Q43: expenditure on each report and consultancy (excluding annual reports)**

<b>Name of Review</b>	<b>Terms of Reference</b>	<b>Panel selection criteria</b>	<b>Composition/Qualifications</b>	<b>Cost \$</b>	<b>Information / Collection</b>	<b>Completion Dates</b>
Evaluation of the Mikan Reference Group	To conduct a quantitative and qualitative review of the Mikan Reference Group. The Requirement is to provide a report to Territory Families that will assist in determining the future funding and direction.	Three NT suppliers were identified with NTICN. CDU was preferred as it identified a Yolngu co-researcher acceptable to the Mikan members. This resulted in a select procurement under the CDU/NTG Partnership Agreement.	Charles Darwin University (CDU)	\$19,047	<p>The Mikan Reference Group is a collaboration between Territory Families and communities in the East Arnhem Region aiming to build, share and promote child protection awareness in the region. The Group had been established for two years and required an evaluation from a quantitative and qualitative evaluation framework to document achievements, risks and future sustainability of the group and to provide recommendations for improvement of service delivery.</p> <p>The consultancy intended to analyse data collected, attend a Mikan Reference Group meeting in Nhulunbuy, and provide a report to the Mikan Reference Group members as the primary procurers of the evaluation, to assist them in determining future funding and direction.</p>	The Report is not yet finalised.



**Table Q43: expenditure on each report and consultancy (excluding annual reports)**

<b>Name of Review</b>	<b>Terms of Reference</b>	<b>Panel selection criteria</b>	<b>Composition/Qualifications</b>	<b>Cost \$</b>	<b>Information / Collection</b>	<b>Completion Dates</b>
Youth Outreach and Re-Engagement Team Service Evaluation	The review was required to provide a written assessment of the YOREO Program to establish the effectiveness of the team and make recommendations about service enhancements.	Tier 2 Procurement process in 2018-19.	Connected Self Pty Ltd	\$103,140	The Evaluation was required to collect the views and experiences of people involved in the Youth Outreach and Reengagement looked into the program was adequately addressing offender risk, clarify the role of YORET on the spectrum of youth diversion intervention strategies and make recommendations about service enhancements to improve outcomes for young people, their families and communities.	The Report was a point in time assessment of the YORET Program and has provided Territory Families guidance on improvements to component pieces of the youth justice system, in particular internal policy and procedures.

## WORKPLACE HEALTH AND SAFETY

**44. Please provide the number, nature and cost of reportable safety issues for the period beginning 1 July 2019 and ending 31 March 2020.**

### ANSWER

Reported Incidents for the period 1 July 2019 to 31 March 2020:

- Number of hazards: 22
- Number of incidents: 234
- Number of injuries: 158

**Table Q44: Injuries**

Type of Injury	Number
Slips, Trips and Falls	15
Hitting Objects	8
Being Hit by Objects	94
Sound and Pressure	0
Body Stressing	10
Heat, Electricity and Other Environmental Factors	1
Chemicals and Other Substances	0
Biological Factors	3
Mental Stress	12
Vehicle Incidents and Other	15
<b>TOTAL</b>	<b>158</b>

Cost related to reportable safety issues is difficult to capture and would be unreliable data due to the manual effort required to gather it. The amount of administrative effort required to respond to this part of the question is excessive and would result in undue diversion of resources from service delivery.

**45. Please detail the number of stress related matters and claims for the period beginning 1 July 2019 and ending 31 March 2020.**

### ANSWER

For the period 1 July 2019 to 31 March 2020, 12 reported incidents related to mental stress.

For the period 1 July 2019 to 31 March 2020, there were three workers compensation claims. One of these claims was not accepted or disputed at the end of March 2020.

## REGIONAL OFFICES

**46. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2019/20 financial year. What are the locations for which they are responsible?**

## ANSWER

**Table 21: Expenditure on Staff located in Regional Offices as at 31 March 2020**

	<b>Expenditure as at 31 Mar 2020*</b>	<b>Headcount</b>	<b>Corporate and Administrative Functions</b>	<b>Operational - Child Protection</b>	<b>Operational - Youth Justice</b>
Greater Darwin	\$47.86 M	609	139	312	158
Nhulunbuy	\$2.12 M	27	1	22	4
Katherine	\$4.31 M	58	2	49	7
Tennant Creek	\$1.68 M	23	-	21	2
Alice Springs	\$13.17 M	167	4	115	48
Remote Locations	\$3.11 M	64	-	63	1
<b>Total Headcount</b>	<b>\$72.28 M</b>	<b>948</b>	<b>146</b>	<b>582</b>	<b>220</b>

\* Expenditure reported is from payroll advice, which does not include leave provisions accrued. Total expenditure including leave provides accrued totals \$77.9 million.

Territory Families has a total of 948 staff and has adopted the regional boundaries of the Department of the Chief Minister. Services delivered from Territory Families' Regional Offices include the full suite of Territory Families portfolios including client and case management services in the areas of family support, child protection, out of home care, domestic and family violence prevention, youth justice, youth, multicultural affairs, and seniors and pensioner concessions. In 2019-20 there has been strong outcomes delivered in each portfolio, particularly in the areas of child safety, early intervention, youth and community engagement.