

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mr Higgins to the Minister for Essential Services:

AGENCY ADMINISTRATION

Note 1:

The following questions **do not require reference to the 2018-19 Budget** to be answered. They can be answered from existing Agency data.

Note 2:

If there is to be a Whole of Government response to any of the questions, it would be appreciated that these are referred early to the Minister responsible to enable a response within the same timeframe as the remainder of the questions.

Further, early indication of the questions referred for a Whole of Government response would be appreciated.

BUDGET

1. What efficiency dividend has each Department and Agency been asked to achieve in framing the 2018-19 Budget? When was this direction given and what specific instructions were provided to achieve this result?

STAFFING

2. Please provide details for the following staffing questions as at 30 June 2017 and as at 31 March 2018:
 - a) How many staff were employed in the following categories:
 - i. Full time equivalent
 - ii. Permanent part time contract
 - iii. Contract
 - b) Please advise the number of staff identified as Aboriginal and Torres Strait Islander in terms of FTE and as a percentage of the Agency total employment (all classifications).

- c) Please advise the number of frontline staff as FTE and as a percentage of the Agency total employment (all classifications).
3. What is the variance in FTE from 1 July 2017 to 31 March 2018?
4. Please advise, in each category:
 - a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2017 and for the period from 1 July 2017 to 31 March 2018
 - b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2017 and for the period from 1 July 2017 to 31 March 2018
 - c) By position, when each current contract is due to be renewed
5. For the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018 how many staff:
 - a) Resigned
 - b) Were demoted as a result of job evaluation or re-evaluation
 - c) Were made redundant
 - d) Were terminated
6. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?
7. How many staff were categorized as supernumerary for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?
8. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?
9. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?
10. How many positions had Special Measures applied when advertised for the full financial year ending 30 June 2017 and for the period from 1 July 2017 to 31 March 2018?

11. How many positions that had Special Measures applied, as referred to in question 10 above, had to be re-advertised due to the initial process not securing suitable candidates?
12. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 30 June 2017 and the increase in staff who identify as Aboriginal and Torres Strait Islander since 1 July 2017.
13. How many grievances have arisen as a direct result of the Special Measures program since 1 July 2017? Of these, how many remain unresolved?

OUTSOURCING

14. For the period beginning 1 July 2017 and ending 31 March 2018, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2018-19? If so, please provide details.

LEGAL EXPENSES

15. What has been the expenditure on legal advice or related expenses for the financial year 2017-18? Provide details on:
 - a) The matter(s) (designate which ones are finalised and which ones are ongoing)
 - b) The amount paid by matter
 - c) The amount paid to each outside legal firm or barrister engaged

PROCUREMENT / CONSULTANCIES

16. For the period beginning 1 July 2017 and ending 31 March 2018, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:
 - a) Purpose
 - b) Cost
 - c) Person or entity engaged
 - d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)

- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
- f) Outcomes or key performance indicators for the report or consultancy
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken

17. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the period beginning 1 July 2017 and ending 31 March 2018. Please outline the tasks performed.

18. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?

19. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the period beginning 1 July 2017 and ending 31 March 2018? Please detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.

20. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period beginning 1 July 2017 and ending 31 March 2018?

21. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period beginning 1 July 2017 and ending 31 March 2018?

22. For each instance identified above in question 32, where a public quotation process was not undertaken, including for Certificates of Exemption:

- a) What is the description of the goods and services contracted?
- b) What is the value of the goods and services contracted?
- c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?
- d) Who recommended the course of action in c) above?
- e) Who approved the course of action in c) above?

23. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2018.

FOCUS GROUPS / POLLING / SURVEYS

24. Please detail expenditure during the period beginning 1 July 2017 and ending 31 March 2018 on opinion polls and focus groups, including costs and entities that conducted the work.
25. Please provide copies of the surveys identified in question 24 above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period beginning 1 July 2017 and ending 31 March 2018.

COMMUNICATIONS AND MARKETING

26. Please detail expenditure on advertising and communications during the period beginning 1 July 2017 and ending 31 March 2018.
- For each advertisement for which an expense was incurred:
- a) What was the purpose / description of the advertisement?
 - b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station or similar?
 - c) What was the total production cost, including, but not limited to, design, commissions, placement costs?
 - d) Were tenders or expressions of interest called? If not, why not?

TRAVEL

27. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period beginning 1 July 2017 and ending 31 March 2018 broken down to:
- a) International travel
 - b) Interstate travel
 - c) Intrastate travel
28. In the case of international travel identified in response to question 27 above, please provide the purpose, itinerary, persons and costs involved in each trip.
29. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period beginning 1 July 2017 and ending 31 March 2018.

HOSPITALITY / FUNCTIONS AND EVENTS

30. Please provide full details of all public service hospitality provided for the period beginning 1 July 2017 and ending 31 March 2018.

In relation to each occasion on which official hospitality was undertaken:

- a) What was the purpose of the hospitality?
- b) How many guests attended?
- c) How many Ministers attended?
- d) How many Ministerial staff attended?
- e) How many MLAs attended?
- f) How many public sector employees attended?
- g) What was the total cost incurred?

GRANTS AND DONATIONS

31. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period beginning 1 July 2017 and ending 31 March 2018.

32. Please detail the funds used to distribute awards and sponsorships in the period beginning 1 July 2017 and ending 31 March 2018. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2018-19 financial year?

33. Please detail the amounts paid on grants to non-Government organisations for the period beginning 1 July 2017 and ending 31 March 2018, including to which organisation and the services to be provided?

MEDIA MONITORING SERVICES

34. Please provide expenditure details on media monitoring services for the period beginning 1 July 2017 and ending 31 March 2018 (including entities engaged and who uses the service).

INFRASTRUCTURE PROJECTS

35. What are the details, by project, of re-voted capital works in all Department and Government Authorities for the period beginning 1 July 2017 and ending 31 March 2018?
36. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia to be considered for the Infrastructure Priority List?
37. Please provide details of newly committed projects for the period beginning 1 July 2017 and ending 31 March 2018.
38. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

GOVERNMENT LEASED BUILDINGS

39. What is the total annual power bill of each Government building owned/leased/used by each Department for the period beginning 1 July 2017 and ending 31 March 2018?
40. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period beginning 1 July 2017 and ending 31 March 2018?
41. How much Government owned or leased premises or office space is currently underused (at less than 100 per cent occupied) or vacant?

FEES AND CHARGES

42. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2017-18 financial year and whether any of these fees and charges was increased following the passage of the 2017-18 financial year budget.

INTERNAL AUDITS

43. How many internal audits and financial investigations were conducted in the period beginning 1 July 2017 and ending 31 March 2018?

44. What were the terms of reference or focus for each investigation?

45. Please provide details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

BOARDS / ADVISORY BODIES

46. Please detail all boards and advisory bodies in your Agency in 2017-18, also providing the following information:

- a) The Terms of Reference
- b) The current members and when they were appointed
- c) The total remuneration paid to each Board member during the 2017-18 financial year
- d) The itemised total cost incurred by the Board during the 2017-18 financial year
- e) The number of times the Board met during the period beginning beginning 1 July 2017 and ending 31 March 2018

REVIEWS AND INQUIRIES

47. Details of all reviews and inquiries completed or commenced during the 2017-18 financial year, also providing the following information:

- a) The Terms of Reference
- b) The criteria for selection of all panel members
- c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
- d) The cost of the review/inquiry
- e) How the information was/is accumulated to contribute to the review/inquiry
- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
- g) If not completed, when this is expected

WORKPLACE HEALTH AND SAFETY

48. Please provide the number, nature and cost of reportable safety issues for the period beginning 1 July 2017 and ending 31 March 2018.

49. Please detail the number of stress related matters and claims for the period beginning 1 July 2017 and ending 31 March 2018.

REGIONAL OFFICES

50. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2017-18 financial year. What are the locations for which they are responsible?

JACANA ENERGY

1.

A Whole-of-government response to Question 1 will be provided by the Treasurer.

2.

a)

	30 Jun 2017	30-Mar-18
i.	55.2	63.2
ii.	0	0
iii.	20.7	35.1

b)

A whole-of-government response to Question 2(b) and (c) will be provided by the Minister for Public Employment.

c)

A whole-of-government response to Question 2(b) and (c) will be provided by the Minister for Public Employment.

3.

A whole-of-government response to Question 3 will be provided by the Minister for Public Employment.

4.

a)

A whole-of-government response to Question 4(a) and (c) will be provided by the Minister for Public Employment.

b)

Classification	30-Jun-17	31-Mar-18
EO5C	1	1
EO2C	3	1
EO1C	1	1
ECM	2	0
JL4	2	2
JL3	1	1
JL2	4	6
JL1	5	12
Total	19	24

c)

A whole-of-government response to Question 4(a) and (c) will be provided by the Minister for Public Employment.

5.

a)

FY ending 30 June 2017	FY to 31 March 2018
17	17

b)

FY ending 30 June 2017	FY to 31 March 2018
0	0

c)

FY ending 30 June 2017	FY to 31 March 2018
0	0

d)

FY ending 30 June 2017	FY to 31 March 2018
1	0

6.

0

7.

FY ending 30 June 2017	FY to 31 March 2018
40	49

8.

	FY ending 30 June 2017	1-Jul-17 to 31 March 2018
No. of arrangements	7	5
Purpose	Immediate backfill of short-term vacancies and project work.	Immediate backfill of short-term vacancies and project work.
Duration	Ranging from 1 month to 12 months.	Ranging from 1 month to 12 months
Total cost for period	\$361,341	\$115,718

9.

0

10.

A whole-of-government response to Question 10 will be provided by the Minister for Public Employment.

11.

A whole-of-government response to Question 11 will be provided by the Minister for Public Employment.

12.

A whole-of-government response to Question 12 will be provided by the Minister for Public Employment.

13.

A whole-of-government response to Question 13 will be provided by the Minister for Public Employment.

14.

No decisions made in this period or expected in 2018/19.

15.

Legal Expenditure for legal advice and related services from 1 July 2017 to 31 March 2018 was \$66,058.

Given commercial sensitivities only the total has been provided.

16.

Attachment A provides the details for the consultancy procurements.

17.

0

18.

A whole-of-government response to Question 18 will be provided by the Minister for Trade, Business and Innovation.

19.

A whole-of-government response to Question 19 will be provided by the Minister for Trade, Business and Innovation.

20.

0

21.

0

22.

Not applicable.

23.

Position	Classification
Chief Executive Officer	EO5C
Executive Manager Sales and Strategy	EO2C
General Counsel/Company Secretary	EO1C
Credit Control Manager	JL3
Manager Customer Care	JL4
Administration Coordinator	JL2
Marketing and Communications Manager	JL4

24.

Customer Surveying Program: development, pilot survey and reporting.
Total cost: \$10,000 (excluding GST).
Delivered by Shop Science.

25.

Attachment B provides the details for surveys undertaken.

26.

Attachment C provides the details on expenditure on advertising and communications.

27.

	Total \$	
Intra-State Travel	Official Duty Fares	14,862.25
	Travelling Allowance	4,548.70
	Accommodation	34,061.58
	Sub-Total	53,472.53
Inter-State Travel	Official Duty Fares	77,756.36
	Travelling Allowance	0.00
	Accommodation	0.00
	Sub-Total	77,756.36
Total Travel	131,228.89	

28.

Not applicable.

29.

Nil.

30.

Nil.

31.

Nil.

32.

Attachment D provides the details for awards and sponsorships.

33.

Nil.

34.

Jacana Energy is part of the wider government Media Monitoring Services contract which is managed by the Department of the Chief Minister.

35.

A whole-of-government response to Question 35 will be provided by the Minister for Infrastructure, Planning and Logistics.

36.

A whole-of-government response to Question 36 will be provided by the Minister for Trade, Business and Innovation.

37.

A whole-of-government response to Question 37 will be provided by the Minister for Trade, Business and Innovation.

38.

A whole-of-government response to Question 38 will be provided by the Minister for Trade, Business and Innovation.

39.

Lot 110 Tenancy 2 – 82 Todd St = \$6,860.42

Level 3, 24 Mitchell Street Darwin = \$11,758.34

40.

A whole-of-government response to Question 40 will be provided by the Minister for Corporate and Information Services.

41.

A whole-of-government response to Question 41 will be provided by the Minister for Corporate and Information Services.

42.

Nil.

43.

Two audits were conducted.

44.

- Electricity Pricing Order Audit - Retail electricity tariffs and charges are regulated by the Northern Territory Government (Utilities Commission) via an Electricity Pricing Order (EPO). The Utilities Commission engaged PriceWaterhouseCoopers to conduct an internal audit of Jacana Energy's compliance to the EPO. The audit scope includes testing the adequacy of billing processes, compliance with tariffs and credit management.
- ROS and Pronto Data Migration Review - The scope of this audit was to assess the adequacy of controls in relation to the data conversion and migration performed for both ROS and Pronto systems implementations.

45.

Nil.

46.

a)

Board/Advisory body	Terms of reference
Board of Directors	The board is responsible for the operation of the corporation and is accountable to the Shareholding Minister for the financial performance of the corporation.
Audit & Risk Committee	Jacana Energy's Audit and Risk Committee assists the Board to discharge its responsibilities in relation to financial oversight, external corporate and financial reporting processes; strategic, legal and regulatory risk; internal control and compliance systems; external and internal audit activities.

b)

Member	Appointment date
Noel Faulkner (Chair)	29 May 2014
Clare Milikins (Deputy Chair)	29 May 2014
Caryle Demarte	29 May 2014

c)

Total remuneration for the Board is \$191,057.

d)

Director's fees: \$191,057

Travel: \$55,010

e)

Board of Directors: 9

Audit & Risk Committee: 6

47.

Nil.

48.

Nil.

49.

Nil.

50.

Alice Springs	
Staff Numbers	5 salaried employees
Expenditure	Withheld for employee privacy reasons
Function	Credit management
Outcomes	The team assist in the execution of Jacana Energy's credit management processes. This is primarily through the collection of outstanding customer payments and the provision of assistance to customers experiencing financial hardship.
Responsible location	The Credit Management team is responsible for Jacana Energy credit and collection activity across the Northern Territory.

TERRITORY GENERATION

1.

A Whole-of-government response to Question 1 will be provided by the Treasurer.

2.

a)

	30 Jun 2017	30-Mar-18
i.	233.03	220.12
ii.	3	3
iii.	96	82

b)

A whole-of-government response to Question 2(b) and (c) will be provided by the Minister for Public Employment.

c)

A whole-of-government response to Question 2(b) and (c) will be provided by the Minister for Public Employment.

3.

A whole-of-government response to Question 3 will be provided by the Minister for Public Employment.

4.

a)

A whole-of-government response to Question 4(a) and (c) will be provided by the Minister for Public Employment.

b)

Classification	30-Jun-17	31-Mar-18
EO5C	1	1
EO3C	1	3
EO2C	3	3
EO1C	3	3
ECM	23	19
2ACS	1	0
3ACS	1	1
T1ACS	15	11
T2ACS	11	9
T2PR	4	2
T3ACS	23	19
T3PR	11	12
T4PR	4	4
T4SMA	8	8
TGTS	3	5
TOPER	26	13
TOPMA	22	36
TPRG	3	2
TPRUG	1	0
TSOPE	27	26
TSTC	14	0
TSTS	2	2
TTC	8	8
TTRAD	26	24
Total	241	211

c)

A whole-of-government response to Question 4(a) and (c) will be provided by the Minister for Public Employment.

5.

a)

FY ending 30 June 2017	FY to 31 March 2018
56	42

b)

FY ending 30 June 2017	FY to 31 March 2018
0	0

c)

FY ending 30 June 2017	FY to 31 March 2018
0	0

d)

FY ending 30 June 2017	FY to 31 March 2018
0	1

6.

FY ending 30 June 2017	FY to 31 March 2018
5	16

7.

FY ending 30 June 2017	FY to 31 March 2018
56.09	55.34

8.

	FY ending 30 June 2017	1-Jul-17 to 31 March 2018
No. of arrangements	21	4
Purpose	To provide skillsets not available within the Corporation at the time.	To provide skillsets not available within the Corporation at the time.
Duration	Varies from 6 to 18 months.	Varies from 6 to 18 months.
Total cost for period	\$362,831	\$67,442

9.

0

10.

A whole-of-government response to Question 10 will be provided by the Minister for Public Employment.

11.

A whole-of-government response to Question 11 will be provided by the Minister for Public Employment.

12.

A whole-of-government response to Question 12 will be provided by the Minister for Public Employment.

13.

A whole-of-government response to Question 13 will be provided by the Minister for Public Employment.

14.

No decisions made in this period or expected in 2018/19.

15.

Legal Expenditure for legal advice and related services from 1 July 2017 to 31 March 2018 was \$101,396.

Given commercial sensitivities only the total has been provided.

16.

Attachment E provides the details for the consultancy procurements.

17.

0

18.

A whole-of-government response to Question 18 will be provided by the Minister for Trade, Business and Innovation.

19.

A whole-of-government response to Question 19 will be provided by the Minister for Trade, Business and Innovation.

20.

Five (5) public quotations were undertaken during the period 1 July 2017 to 31 March 2018 for Tier 3, Tier 4 and Tier 5 procurement activities

21.

Three (3) procurement activities at the Tier 3, Tier 4 and Tier 5 levels were awarded without undertaking a public quotation process.

22.

Attachment F provides the details for the consultancy procurements.

23.

Position	Classification
Manager Projects and Contracts	ECM
Manager Executive Services	3ACS
General Manager, Commercial & Strategy	E03C
Manager, People & Capability	ECM
Chief Operations Officer	E03C
Administration Assistant	1ACS
Manager Safety	ECM
Administration Assistant	1ACS
Neil Hay	E01C
Weddell Power Station Lead Operator Maintainer Technician	TSTC
Generation Coordinator	TSTC
Acting GM New Energy & Sustainability	E02C
General Manager People & Safety	E02C
Chief Financial Officer	E02C
Acting Channel Island Power Station Manager	ECM
ICT Manager	E01C
CEO	E05C

24.

Nil.

25.

Nil.

26.

Attachment G provides the details on expenditure on advertising and communications.

27.

		Total
		\$
Intra-State Travel	Official Duty Fares	231,347
	Travelling Allowance	97,671
	Accommodation	5,346
	Car hire	42,921
	Sub-Total	567,748
Inter-State Travel	Official Duty Fares	138,148
	Travelling Allowance	2,894
	Accommodation	26,919
	Car hire	1,426
	Sub-Total	169,388
International Travel	Official Duty Fares	6,261
	Travelling Allowance	6,380
	Accommodation	195,809
	Car hire	155
	Sub-Total	18,142
Total Travel		753,278

28.

Travel from date	Travel to date	Traveller	Destination	Reason	Total cost
10/12/2017	16/12/2017	Arifur Rahman	Dubai	Strip down of C9 engine	\$5,640
23/08/2017	5/09/2017	Habib Razu, Venkat Gondesi	Germany	MAN Diesel training	\$12,502
Total Travel					\$18,142

29.

Nil.

30.

Nil.

31.

Date	Description	Cost
22/12/2017	Cash donation to Foodbank NT. <i>Additional donations made of close-to-expiry (internal) foodstuffs.</i>	\$500
November 2017	Butterfly Connection Charity Golf Day in Alice Springs (promotional items)	\$500 in-kind value

32.

Attachment H provides the details for awards and sponsorships.

33.

Nil.

34.

Territory Generation is part of the wider government Media Monitoring Services contract which is managed by the Department of the Chief Minister.

35.

A whole-of-government response to Question 35 will be provided by the Minister for Infrastructure, Planning and Logistics.

36.

A whole-of-government response to Question 36 will be provided by the Minister for Trade, Business and Innovation.

37.

A whole-of-government response to Question 37 will be provided by the Minister for Trade, Business and Innovation.

38.

A whole-of-government response to Question 38 will be provided by the Minister for Trade, Business and Innovation.

39.

Headquarters, Berrimah \$60,938
Ron Goodin Power Station \$5,042

40.

A whole-of-government response to Question 40 will be provided by the Minister for Corporate and Information Services.

41.

A whole-of-government response to Question 41 will be provided by the Minister for Corporate and Information Services.

42.

Nil.

43.

Seven audits were conducted.

44.

Attachment I provides the details for audits.

45.

Nil.

46.

a)

Board/Advisory body	Terms of reference
Board of Directors	The board is responsible for the operation of the corporation and is accountable to the Shareholding Minister for the financial performance of the corporation.
Audit & Risk Committee	Territory Generation's Audit and Risk Committee assists the Board to discharge its responsibilities in relation to financial oversight, external corporate and financial reporting processes; strategic, legal and regulatory risk; internal control and compliance systems; external and internal audit activities.
People & Safety Committee	The Committee's role is to assist the Board in governing Territory Generation and ensure the effective development, implementation and monitoring of initiatives, policies, practices and systems that relate to: (a) Workplace Health and Safety of workers and others; and (b) Human Resources, inclusive of work environment, conditions and performance of employees.

b)

Member	Appointment date
BOND, Leeanne Kay	July - December 2017
BREE, Dennis Patrick	Jan - March 2018
CHARLES, Christine Patricia	Jan - March 2018
DE SILVA, David Robert John	July - December 2017
GALTON, Richard Philip	Jan - March 2018
HUBBARD, Jonathan Garth	July - December 2017
TOURISH, John Francis	July - December 2017

c)

Total remuneration for the Board is \$219,106

d)

Director's fees: \$219,106

Other costs: \$27,669

e)

13

47.

Nil.

48.

During the period TGen reported 1 Notifiable Incident to NT WorkSafe. The notifiable category was "Dangerous Incident" an uncontrolled release of gas.

On 4 March 2018 whilst conducting routine inspections at Ron Goodin Power Station on Set 4 – A bank gas, a leak was found on the main gas inlet flexible steel braided line. The gas supply was tripped and isolated. No one was injured as a result of the incident. Unable to determine the amount of gas released but considered minor.

This cost under \$1000.

49.

Nil.

50.

Region	Staff	Expenditure	Roles
Katherine	5	\$655,970.23	Operations & Maintenance
Tennant Creek	5	\$603,339.65	Operations & Maintenance
Yulara	4	\$395,161.76	Operations & Maintenance
Alice Springs	40	\$5645,627.90	Operations & Maintenance
Darwin, inc Channel Island & Weddell	182	\$21,949,389.55	ELT management and corporate support services, Remote operations centre Operations & Maintenance, Asset management

POWER AND WATER

1.

A Whole-of-government response to Question 1 will be provided by the Treasurer.

2.

a)

	30 Jun 2017	30-Mar-18
i.	937	889
ii.	21	20
iii.	167	162

b)

A whole-of-government response to Question 2(b) and (c) will be provided by the Minister for Public Employment.

c)

A whole-of-government response to Question 2(b) and (c) will be provided by the Minister for Public Employment.

3.

A whole-of-government response to Question 3 will be provided by the Minister for Public Employment.

4.

a)

A whole-of-government response to Question 4(a) and (c) will be provided by the Minister for Public Employment.

b)

Classification	30-Jun-17	31-Mar-18
Admin - Trainee	1	1
Band 1	24	26
Band 2	4	10
Band 3	11	9
Band 4	3	6
ECM	43	37
ECO1	28	25
ECO2	6	9
ECO3	8	6
ECO4	1	1
ECO6	1	1
OPER	0	0
SOPER	0	0
Professional 2	5	6
Professional 3	5	4
Professional 4	4	4
Professional Graduate	4	4
Professional Undergrad	3	1
Senior Technical Coordinator	1	0
Senior Technical Specialist	0	0
Technical Coordinator	4	5
Technical Specialist	2	2
Trade	9	5
Total	167	162

c)

A whole-of-government response to Question 4(a) and (c) will be provided by the Minister for Public Employment.

5.

a)

FY ending 30 June 2017	FY to 31 March 2018
69	69

b)

Nil.

c)

FY ending 30 June 2017	FY to 31 March 2018
4	9

d)

FY ending 30 June 2017	FY to 31 March 2018
8	9

6.

FY ending 30 June 2017	FY to 31 March 2018
1	1

7.

FY ending 30 June 2017	FY to 31 March 2018
84	77

8.

	FY ending 30 June 2017	1-Jul-17 to 31 March 2018
No. of arrangements	14	6
Purpose	Assist with business and project needs.	
Duration	Ranging from 1 month to 6 months.	Ranging from 1 month to 12 months.
Total cost for period	\$630,213.50	\$485,704.00

9.

FY ending 30 June 2017	FY to 31 March 2018
0	0

10.

A whole-of-government response to Question 10 will be provided by the Minister for Public Employment.

11.

A whole-of-government response to Question 11 will be provided by the Minister for Public Employment.

12.

A whole-of-government response to Question 12 will be provided by the Minister for Public Employment.

13.

A whole-of-government response to Question 13 will be provided by the Minister for Public Employment.

14.

No decisions made in this period or expected in 2018/19.

15.

Legal Expenditure for legal advice and related services from 1 July 2017 to 31 March 2018 was \$1,287,312.

Given commercial sensitivities only the total has been provided.

16.

A total of 7 consultancy Grade 3 contracts have been awarded in the period, all of which were awarded to a person or entity whose principal place of business is outside the Northern Territory.

Attachment J provides the details for the consultancy procurements.

17.

0

18.

A whole-of-government response to Question 18 will be provided by the Minister for Trade, Business and Innovation.

19.

A whole-of-government response to Question 19 will be provided by the Minister for Trade, Business and Innovation.

20.

A total of 31 Grade 3 contracts were awarded using an open approach to market.

26 of the open approaches to market were undertaken and awarded to entities whose principal place of business is in the Northern Territory.

21.

A total of ten Grade 3 contracts were awarded without undertaking an open approach to market.

Attachment K details the Grade 3 contracts awarded where an open approach to market was not used.

22.

Attachment K details the Grade 3 contracts awarded where an open approach to market was not used.

23.

Position	Credit limit (\$)
CFO	10,000
Executive Assistant to General Manager Regions and Remote Operations	30,000
Executive General Manager Power Networks	10,000
Executive General Manager System Control	5,000
Chief Information Officer	5,000
Senior Executive Manager Customer and Stakeholder	5,000
Senior Executive Manager, People and Culture	5,000
Executive General Manager Water Services	5,000
Chief Procurement Officer	20,000
Senior Executive Manager PMO, Environment and Emergency Management	50,000

24.

Power and Water Australian Energy Regulator submission deliberative forums

Power and Water conducted three deliberative forums throughout August 2017. The first was a test forum held on 09 August 2017 where Power and Water were able to test the presentation and materials with a small group of customers to ensure the content was suitable and easily understood. Each forum was facilitated and recruited to by the consulting firm Newgate Research.

Test Forum (09/08) at Michael Long Centre, TIO Stadium (6pm to 9pm)

- Total 10 Customer attended;
 - 2 x SME Customers
 - 2 x Solar (PV customers)
 - 2 x High Vulnerable customer
 - 2 x Medium vulnerable
 - 2 x Low Vulnerable

Darwin Forum (21/08) at Mirambeena Resort (5:30pm – 9:30pm)

- 28 Customer attended
 - 5 x SME Customers
 - 5 x Solar (PV customers)
 - 6 x High Vulnerable customer
 - 6 x Medium vulnerable
 - 6 x Low Vulnerable

Alice Springs Forum (23/08) at Alice Springs Convention Centre (5:30pm – 9:30pm)

- 28 Customers attended – Due to the large uptake of Solar systems in Alice Springs, a specific solar table was not required. Customer's within each of the other groups included solar customers.
 - 6 x SME Customers
 - 9 x High Vulnerable customer
 - 5 x Medium vulnerable
 - 8 x Low Vulnerable

Total Cost - \$221,547.62 (inc. GST) includes incentives paid to customers, flights, accommodation, facilitation, recruitment, venue hire and catering.

- \$175 for residential customers; and
- \$250 for SME customer (Small Medium Enterprise <750MWh pa.).

Katherine Community Leak Program Survey - November 2017

- Provider: RP Research
- Total cost: \$5,500 (inc GST) This cost is being recovered by Australian Government Department of Defence as part of the response to PFAS contamination in Katherine.

25.

Nil.

26.

Attachment L provides the details on expenditure on advertising and communications.

27.

		PWC	IES	Total
		\$	\$	\$
Intra-State Travel	Official Duty Fares	125,002.49	299,652.35	424,654.84
	Travelling Allowance	117,832.17	150,062.67	267,894.84
	Accommodation	194,159.93	85,750.06	279,909.99
	Sub-Total	436,994.59	535,465.08	972,459.67
Inter-State Travel	Official Duty Fares	274,303.94	10,084.25	284,388.19
	Travelling Allowance	59,162.41	1,175.20	60,337.61
	Accommodation	61,244.15	6,178.83	67,422.98
	Sub-Total	394,710.50	17,438.28	412,148.78
International Travel	Official Duty Fares	5,120.83	-	5,120.83
Total Travel		836,825.92	552,903.36	1,389,729.28

28.

During the 2017-18 year to date there has been two international trips totalling \$5,120.83 as follows:

Trip 1

Purpose: Attend the Water Leaders Conference
Persons: Michael Thomson
Itinerary: Darwin > Perth > Dubai > Madrid return
Cost: \$3,420.83 (please note that these costs were subsequently reimbursed by the conference organiser)

Trip 2

Purpose: Attend the 2017 International Project Management Associations Project Management Awards. Eric was a nominee for the award due to winning the Asian Pacific Young Project Manager of the Year 2016. Eric went on to win the 2017 International Young Project Manager of the Year.
Persons: Eric Vanweydeveld
Itinerary: Darwin > Kazakhstan
Cost: \$1,700.00

29.

Nil.

30.

Nil.

31.

Nil.

32.

Power and Water's 2017-18 partnership program is designed to make a difference in the wider community in which it operates and connect with the community in a meaningful way. The table below outlines each current partnership and individual event supported from 1 July 2017 to 31 March 2018.

Through its partnership program, Power and Water supports organisations in urban, regional and remote areas with a focus on activities that build and support the Northern Territory's diverse communities.

Sponsorship Partners	Level of support (incl GST)
Darwin International Film Festival and Darwin Film Society	\$10,000
Starfish Swim Program – instructor training	\$4,500
desertSmart Eco Fair	\$2,500
Darwin Festival – volunteer program	\$33,000
Foodbank NT – Christmas Appeal	\$7,414
AFL NT Women's Academy	\$54,545
Special Children's Christmas Party	\$7,500
TOTAL	\$119,459

33.

Nil.

34.

Jacana Energy is part of the wider government Media Monitoring Services contract which is managed by the Department of the Chief Minister.

35.

A whole-of-government response to Question 35 will be provided by the Minister for Infrastructure, Planning and Logistics.

36.

A whole-of-government response to Question 36 will be provided by the Minister for Trade, Business and Innovation.

37.

A whole-of-government response to Question 37 will be provided by the Minister for Trade, Business and Innovation.

38.

A whole-of-government response to Question 38 will be provided by the Minister for Trade, Business and Innovation.

39.

Site	Amount \$'000
Ben Hammond Complex	350.7
Mitchell Centre	98.8
East Arm Complex	59.9
Alice Springs Complex	101.8
Tennant Creek Complex	28.2
Katherine Vic Highway Complex	30.5
TOTAL	669.9

40.

A whole-of-government response to Question 40 will be provided by the Minister for Corporate and Information Services.

41.

A whole-of-government response to Question 41 will be provided by the Minister for Corporate and Information Services.

42.

On 6 June 2017 increases in retail electricity, water and wastewater fees and charges, for the 2017-18 financial year. Please refer to the Pricing Order instruments gazetted on 28 June 2017.

Increases in electricity network tariffs were approved by the Acting Treasurer on 15 June 2017.

Description	\$ M
Network and system control tariffs	131.2
Water and sewerage tariffs	148.8
Electricity tariffs	25

43.

14 internal audits and financial investigations were conducted in the 2017-18 financial year up to 31 March 2018. Status reports are provided to every Audit & Risk Management Committee (ARMC). These are usually bi-monthly.

44.

- Review of two current Living Water Smart Rebate programs and processes and controls in place.
- Review of emergency response framework following Blacktip Gas Supply Event.
- Review of the processes in place to manage Customer Complaints.
- Review of Accounts Payables controls to assess the adequacy of supplier master data maintenance controls and spot check of petty cash, credit card expenses, travel expenses and cab charge vouchers.
- Review of newly created Quarterly Procurement Report.
- Review of Alice Springs regional office operations to ensure compliance with policies and procedures across key areas such as Procurement, Emergency Management and Capability, and Inventory Management.
- Review of contract management of a consultant including investigation of billing versus contracted agreements.
- Review of the IEPS scheme in regional and remote capital works' projects to ascertain compliance with NTG's 'Indigenous participation on construction projects Policy' and 'Guidelines for Implementation of the Indigenous Employment Provision Sum' issued by DIPL.
- Post audit review of FY17 Katherine regional audit.
- Review of Katherine regional office operations to ensure compliance with policies and procedures.
- Review of Contract management processes and controls.
- Review of the processes in place and the key control effectiveness around the banking and cash management function. – Ongoing.
- Review of governance, controls and project management effectiveness of Tiwi Island Interconnect Project. – Ongoing.
- Review of Management Governance Assurance Framework (MGAF) to assess the design and implementation of key controls and verify compliance with the relevant obligations. – Ongoing.

45.

No fraudulent events were identified or reported during 2017-18 to 31 March 2018.

There were no breaches in financial legislation noted during 2017-18 to 31 March 2018.

Operational compliance issues noted were brought to the attention of management and recommendations for improvements tracked to ensure implementation.

46.

Attached is a list and details of the members of the Power and Water and IES Boards as at 31 March 2018. Members of the Power and Water Board are appointed under the *Government Owned Corporations* (GOC) Act while members of the IES Board are appointed under the *Corporations Act*.

The Power and Water Board met on five occasions during the period 1 July 2017 to 31 March 2018.

The IES Board met on three occasions during the period 1 July 2017 to 31 March 2018.

The Audit and Risk Committee met on four occasions during the period 1 July 2017 to 31 March 2018.

Total remuneration paid from 1 July 2017 to 31 March 2018 was \$352,080 (including super) plus \$119,123 in travel and incidental costs.

Refer to **Attachment M** for a list of current Board and Audit and Risk Committee members current as at 31 March 2018.

47.

Nil.

48.

Seven notifiable events were reported to NT Worksafe in the period 1 July 2017 – 31 March 2018. These related to events which occurred as a result of Power and Water operations and included either injuries and/or dangerous incidents. Events included:

- Berrimah Substation arc flash
- A dropped object while performing crane lift in Alice Springs
- Two minor chlorine gas leaks
- Asbestos meters left on site in Katherine
- Daly River electric shock public safety event
- Minor burns to an apprentice

Cost is difficult to determine as investigations are considered business as usual undertaking.

49.

Two stress related claims have been accepted in the period 1 July 2017 – 31 March 2018.

50.

Power and Water (and IES) has 135 staff located in regional offices across the Territory at a cost of \$16.068 million for the period 1 July 2017 to 31 March 2018 providing electricity, water and sewerage, network and generation services to remote towns and communities. The table below shows the number of staff and expenditure incurred to date by location:

Location	\$'000s	FTE
Katherine	4,384	35
Tennant Creek	996	9
Alice Springs	10,319	89
Yulara & Kings Canyon	368	2
TOTAL	16,068	135

ATTACHMENT A

Purpose	Cost	Entity	Place of business	Tabled for LA?	Outcome/ KPIs	Tender or EOI previous to work?
Strategic Brand Implementation Advisory Services	\$20,000 ex GST	AdCorp	QLD	N	Go to Market Implementation Plan and roadmap development	Y
Customer Research Advisory Services	\$10,000 ex GST	Shop Science	VIC	N	Customer Surveying program development	Y
Contracting services to support commercial negotiations and provide technical advisory services Jacana Energy renewables Expressions of Interest and Power Purchase Agreement	\$43,100	Browns Management	QLD	N	Signed Power Purchase agreement and assessment of Renewable Energy Expression of Interest	N
Review of a proposed power purchase agreement with Katherine Solar Farm	\$9,500	Amanzi Consulting EAS	QLD	N	Fair value assessment	N
Facilitate strategy workshop	\$21,054	Deloitte	NT	N	Executive recruitment	N
Implement culture and leadership program	\$34,545	Human Synergistics	NSW	N	CSO and tariff reform recommendations	Y
Contracting services to support commercial operations team.	\$192,536	P&D Walker & Associates Pty Ltd	VIC	N	Brand Strategy and Guidelines and Digital Transformation Strategy	Y

ATTACHMENT B

Survey	Cost	Form	Inducements
Customer Satisfaction – PILOT survey	Included in Customer Research Program contract	Online survey	No incentive were given for participation; however Jacana Energy to donate \$1 to nominated charities for every completed survey. Customers invited to choose from Salvation Army, St Vincent de Paul, Catholic Care, Anglicare, Sommerville.
Customer satisfaction – Full survey (quarterly)	\$1,340.16 ex GST	Online survey	Same as above

Survey questions:

1. Overall, how satisfied are you with Jacana Energy?
2. How likely is it that you would recommend Jacana Energy to a friend or colleague?
3. Why do you say that?
4. How would you rate Jacana Energy on?
 - a. Flexible payment options
 - b. Sending bills on time
 - c. Knowledgeable and helpful Contact Centre
 - d. Easy to read bills
 - e. Accurate bills
 - f. Electricity products that suit my needs
5. Please provide comments so that we can understand the reasons for your ratings?
6. Thinking about the ways in which you have contacted Jacana Energy in the last 12 months, how satisfied were you when you contacted Jacana Energy by...?
 - a. Power and Water shops
 - b. Mail
 - c. Website contact form
 - d. Phone
 - e. Email
7. Which describes your situation?
 - a. Own Home
 - b. Renting
8. How many people live in your home?
9. How long have you lived in the Northern Territory?
10. What suburb do you live in?
11. What is your annual household income?
12. How much is your average quarterly bill in the...?
 - a. Wet season
 - b. Dry season
13. Do you have a concession applied to your account?
14. Are you currently on a payment plan?
15. Lastly, is there anything we can do to improve?

ATTACHMENT C

Expenditure (ex GST)

Total Advertising expenditure:	\$34,101.20
Total Marketing and Communications expenditure:	\$106,201.38
Total Branding expenditure:	\$79,304.35
Grand Total 1 July to 31 March:	\$219,606.93 ex GST

Campaigns breakdown

Campaign	Placement	Production / Placement costs	EOI / Tender invited
Australia Post Connect Here campaign Promote the new services available through 25 Australia Post stores in the NT where Jacana Energy customers can now connect and disconnect their electricity	Radio (TerritoryFM, Mix 104.9, Hot100, 8HA, SunFM) Online (Google Adwords)	\$8,255.42	No - Various segments of work were produced separately through different providers and placement was spread across NT outlets as required.
High Bills campaign: Are your bills running away on you? Educational campaign to encourage customers to pay small amounts more frequently through regular payment options to keep pace with their electricity costs.	TV (Southern Cross, Imparja, Channel 9, Channel 10) Radio (TerritoryFM, Mix 104.9, Hot100, 8HA, SunFM) Online (Google Adwords)	\$36,815.43	No – This is a refresh of previous year’s campaign. Done internally and through various suppliers involved in the development of the campaign in year 1.

ATTACHMENT D

Sponsorships approved in the 2017/18 financial year (to 31 March 2018)

Initiative	Date	Amount (ex GST)
Daffodils Day	August 2017	\$1,500
Darwin International Film Festival	September 2017	\$10,000
RSPCA Save the Paw Ball	October 2017	\$200 electricity voucher
NT Volunteer of the Year Awards	November 2017	\$2,000
Salvation Army Christmas Appeal	December 2017	\$1,500
Tracks Big Dance	April 2018 (payment in Jan 18)	\$5,000
Autism NT Empower group for girls with autism	Ongoing	\$2,000
TOTAL		\$22,200

No sponsorships were managed by regional offices.

Sponsorships in 2018/19 financial year

Initiative	Date	Amount (ex GST)	Status
Darwin International Film Festival -SPARK	March - September 2017	\$10,000	Confirmed
NT Volunteer of the Year Awards	November 2018	\$3,000	Confirmed
Salvation Army Christmas Appeal	December 2018	\$1,500	Proposed
Tracks Big Dance	April 2019 (payment in Jan 18)	\$5,000	Confirmed
TOTAL		\$19,500	

ATTACHMENT E

The details of these consultancy arrangements are commercial-in-confidence under the contractual terms of each agreement, and as such only limited information is able to be supplied.

Purpose	Cost
IR & Employment advice for Owen Springs	68,176
Board evaluation	6,123
Renewable Resources Consultation Strategy	13,341
Tax consultancy regarding strategic options	25,000
Earthing system audit report	31,480
Bushfire management plan inception	13,591
Hazardous Area compliance review	34,781
Review of Supply Chain & improvement plan	123,572
Review of existing emergency management processes and documents	19,636
Change management support	11,478

ATTACHMENT F

Under Territory Generation's Sourcing Rules, approval for Limited or Sole tender must be sought in line with the Procurement Delegations which, at the time of writing, allows up to \$1 million for General Managers, up to \$2 million for the CEO, or the Board for amounts over this. In all cases, this approval is to occur prior to commencement of the Procurement Activity.

Description of requirement	Value contracted	Justification for Limited Tender	Recomm	Approval
Delivery of compliance/mandatory training	\$161,212	Local suppliers do not hold all required training courses within the scope	L&D Manager	GM People & Safety
Substation expansion commissioning	\$899,528	Portions of work must be conducted by PWC, and as asset bay will ultimately be gifted to PWC, works sourced to PWC for this	A/GM New Energy & Sustainability	CEO
Provision of a specialised Data Centre	\$241,550	Only two suppliers could meet the specialised requirements when the market was tested	GM Commercial & Strategy	CEO

ATTACHMENT G

Date	a)	b)	c)	d)
July 2017	Double page community engagement spread to coincide with Show Circuit – New era of energy supply and Battery Energy Storage Project announcement	Centralian Advocate	\$5181.22 +\$570 design	N/A
12/10/2017	OBM 30 second video (production) <i>*used online by OBM as part of sponsorship</i>	GLOBAL HEADQUARTERS PTY LTD	\$1,368	N/A
25/10/2017	2 Page Editorial to coincide with October Business Month	SPROUT CREATIVE (NT) P/L (Territory Q Magazine)	\$5,000	N/A
12/10/2017	Condolence ad for Ron Kirkman	NT News	\$274.82	N/A

ATTACHMENT H

Date	Award/sponsorship	amount	18/19 anticipated
Aug 2017	Platinum Sponsorship – October Business Month	\$20,000	n/a
October 2017	Platinum Sponsorship - Careflight Sponsorship 2017	\$250,000	\$250,000
20/02/2018	Major Sponsorship (including Scholarship Awards - Engineers Australia)	\$31,000	\$31,000
Aug 2017	Careers Expo 2017 Sponsorship	\$8,000	n/a

ATTACHMENT I

Internal audit/investigation	Terms of Reference or focus
ROC Pre-Implementation	Conduct an initial “pre-implementation” assessment of TGen’s readiness for go-live of the Remote Operations Centre (ROC) for the Southern Region. Scope covers technical readiness, people & capability, physical set-up and an assessment of project risks and wider process changes relating to the ROC.
Financial Controls	Form a view of the state of the assessed internal financial controls, including any systemic issues requiring management attention.
Business Continuity Planning	Support TGen with the development of a Business Continuity Plan (BCP). Included development of a Business Impact Assessment.
Asset Management	Assess asset management activities for alignment against key elements of good practice as defined by ISO 55001, including organisational context, leadership, planning, support, operations, performance evaluation and management.
Records Management	Conduct a high-level review of the design of the records management framework to identify potential areas for improvement. Encompassed an assessment of the design of the framework against key elements of better practice, including the principles set out in ISO 15489-1
IT Project Portfolio Health Check	Identify key risks related to the reporting and governance being applied on the ICT program and selected projects.
Employee Performance Management	Assess the design and operating effectiveness of processes and controls for the management of employee performance in accordance with key elements of good practice.

ATTACHMENT J

Consultants – Grade 3 Awarded within the period 1 July 2017 to 31 March 2018						
Contract Number	Title	Consultant Awarded	Amount Awarded	Invitation Type	State	Finalised
CXD00467-17	Darwin - Consultancy - Defining an Efficient Multi-Utility Operating Model	Accenture Australia Pty Ltd	\$2,350,000.00	Public	NSW	Ongoing
CWD00446-17	CWD00446-17 - Darwin - Stages 5B and 6 Final Pre-Concept Design Geotechnical Investigations for Adelaide River Off Stream Water Storage (AROWS) as per Notice of Acceptance dated 25 July 2017	SMEC Australia Pty Ltd	\$1,787,720.00	Sole Source	Vic	Ongoing
CPD00470-17	Darwin - Provision of Consultancy Services for the Australian Energy Regulator 2019 - 2024 Distribution of Determination	Farrier Swier Consulting	\$901,375.00	Sole Source	Vic	Ongoing
CPD000453-17-FSC-01	RIN Audit and Response to AER Queries	Farrier Swier Consulting	\$419,485.28	CPD00453-17 - pre-approved expenditure for packages of services requiring quick turnaround from suppliers list for AER (up to \$500K)	Vic	Ongoing
CXD00342-17	Darwin - Consultancy Services for the Implementation of Data as an Asset Project	UXC Consulting Pty Ltd	\$312,279.00	Public	Qld	Ongoing
PXD00492-18	Darwin - Provision of Economic Commercial Modelling and Financial Analysis For a Period of 36 Months	Frontier Economics	\$251,328.00	Sole Source	Vic	Ongoing
194166	Management Governance and Assurance Framework Project - Strategic thought leadership, technical skills, coaching and support in development of management system framework and supporting elements are required.	Enzen Australia Pty Ltd	\$220,000.00	Panel Release	SA	Ongoing

ATTACHMENT K

Select Engagements Grade 3 Contracts awarded 1 July 2017 - 31 March 2018							
Contract #	Method	Title	Award Value	Reason for Select process	Business Unit	GM Endorsed	Delegate (CPO)
CPD00470-17	Sole Source	Darwin - Provision of Consultancy Services for the Australian Energy Regulator 2019 - 2024 Distribution of Determination	\$901,375.00	Where the procurement is related to a continuing body of work and it can be demonstrated that a change of supplier would result in a significant cost impact to Power and Water for the works, goods, or services.	Power Networks	Djuna Pollard (Approved)	Justin McKenzie
PWC17-062	Sole Source	Darwin - ELMO Licensing for LMS, Induction, Performance Management and Succession Planning Modules for a Period of 36 months	\$417,670.00	To protect patents, copyrights or other exclusive rights.	Shared Services - Corporate Services	Amanda-Lea Smith (Approved)	Justin McKenzie
MWD00463-17	Sole Source	Refurbishment of 5 Access chambers on Palmerston South Trunk Sewer Main and a Vortex Drop Structure Access Chamber in Tiwi	\$291,325.10	To protect patents, copyrights or other exclusive rights.	Water Services	John Pudney (endorsed)	Justin McKenzie
NPD00473-17	Sole Source	Darwin - Stringing of 6 Km of Transmission Line from Channel Island To Hudson Creek	\$1,968,510.00	Where the procurement is related to a continuing body of work and it can be demonstrated that a change of supplier would result in a significant cost impact to Power and Water for the works, goods, or services.	Power Networks	Michael Thomson (Approved) Djuna Pollard (Endorsed)	Justin McKenzie
PWC18-020	Sole Source	Supply and Installation of Ergovate Sit Stand Desks, Screens, Power/Data Packs, Power/Data Poles and Accessories	\$144,021.71	Where a change of supplier would result in works, goods, or services that do not meet requirements for compatibility with existing	Central Advisory and Support - Business Support	John Rearden (Approved)	Justin McKenzie

Select Engagements Grade 3 Contracts awarded 1 July 2017 - 31 March 2018							
Contract #	Method	Title	Award Value	Reason for Select process	Business Unit	GM Endorsed	Delegate (CPO)
				works, goods and services.			
PXD00492-18	Sole Source	Darwin - Provision of Economic Commercial Modelling and Financial Analysis for a period of 36 months	\$251,328.00	Where the procurement is related to a continuing body of work and it can be demonstrated that a change of supplier would result in a significant cost impact to Power and Water for the works, goods, or services.	Central Advisory and Support - Business Support	Antoni Murphy (Approved)	Kirste Dudley
NRO00180-01C	Stage 2 tendering	NRO00180-01C - All Centres – Engineer Procure Construct Contract for the Solar energy transformation program Tranche 2 (3rd EPC Contract)	\$23,981,920.38	Stage 2 of Prequalification, which 7 Suppliers were successful. For this particular piece of work only two suppliers responded.	Remote and Regions	Djuna Pollard (Approved)	Djuna Pollard (Approved)
CWD00446-17	Sole Source	CWD00446-17 - Darwin - Stages 5B and 6 Final Pre-Concept Design Geotechnical Investigations for Adelaide River Off Stream Water Storage (AROWS) as per Notice of Acceptance dated 25 July 2017	\$1,787,720.00	Absence of competition for technical reasons.	Water Services	Rob Brito (Endorsed)	Justin McKenzie
PWC17-066	Standing Exemption 8	Algal Toxin Research Leanyer Sanderson and Buffalo Creek - PO issued under standing exemption 8 based on quotation SOE448HS - PWC17-066.	\$435,600.00	Standing Exemption 8	Water Services	John Pudney (Approved)	John Pudney (Approved)
Q15-0749	NTG contract	Q15-0749 - Contract Management System Implementation Project	\$218,306.00	Use of NTG contract Q15-0749	Central Advisory and Support - Business Support	Justin McKenzie	Justin McKenzie

ATTACHMENT L

ADVERTISING EXPENDITURE BY CAMPAIGN (excl GST)

CAMPAIGN	MEDIA OUTLET	AMOUNT
Public Safety Campaign 2017/18	Territory FM	\$7,440
	Go Transit Bus Backs	\$9,230
	TOTAL PUBLIC SAFETY CAMPAIGN 17/18 SPEND	\$16,670
Water an Energy Demand Management Campaign 2017/18	Imparja Television	\$10,332
	CAAMA Radio	\$6,410
	TOTAL CHANNEL PROMOTION CAMPAIGN 2016/17 SPEND	\$16,742
Social media advertising/promotion (campaigns and proactive messages only)	Facebook	\$1,073
	TOTAL SOCIAL MEDIA CAMPAIGN 2017/18 SPEND	\$1,073
Living Water Smart Darwin	Nationwide News (NT News)	\$18,827
	News Ltd	\$6,868
	Northern Territory Broadcasters	\$32,350
	Southern Cross Austereo	\$16,018
	Territory Television (Channel 9)	\$23,746
	TOTAL LIVING WATER SMART DARWIN	\$97,809
Living Water Smart Katherine	Fairfax Media (Katherine Times)	\$8,025
	Northern Territory Broadcasters P/L	\$28,413
	TOTAL LIVING WATER SMART KATHERINE	\$36,438
CAMPAIGN TOTAL (exlc GST)		\$168, 732

This period last year total advertising spend \$165,368.

Background – non campaign (operational advertising) costs

CAMPAIGN	MEDIA OUTLET	AMOUNT
Planned works for repairs and maintenance	Nationwide News (NT News)	\$24,659
	Territory FM	\$7,812
	Northern Territory Broadcasters (Mix 104.9 and Hot 100)	\$35,179
	TOTAL PLANNED WORKS SPEND 2016/17	\$67,650
General advertising	NT News	193
	Territory Q	9,000
	Resident Magazine	5,920
	Centralian Advocate	146
	Fairfax Media (Katherine Times)	85
	TOTAL GENERAL ADVERTISING 2017/18 SPEND	\$15,344
CAMPAIGN TOTAL (excl GST)		\$82,994

This period last year total advertising spend \$131,271.

ATTACHMENT M

Current members as at 18 April 2018:	
PWC Board	
<u>Director Name</u>	<u>Appointment Start</u>
Ken Clarke	4/12/2017
Mervyn Davies	9/04/2018
Ian Kowalick	1/07/2015
John Langoulant	20/06/2017
David Bartholomew	9/04/2018
Teresa Dyson	9/04/2018
Rowena McNally	9/04/2018
IES Board	
<u>Director Name</u>	<u>Appointment Start</u>
Ken Clarke	4/12/2017
Djuna Pollard (Chair)	16/07/2015
MaryAnn Bin-Sallik	8/04/2018
Audit & Risk Management Committee	
<u>Director Name</u>	<u>Appointment Start</u>
Helen Stanton	8/04/2018
Ken Clarke	4/12/2017
Mitchell Petrie	1/01/2016
Directors retired during the period 1 July 2017 - 18 April 2018:	
<u>Director Name</u>	<u>Date Terminated</u>
Richard Griffiths	30/12/2017
Helen Stanton	8/04/2018
MaryAnn Bin-Sallik	8/04/2018

*Note: MaryAnn Bin-Sallik and Helen Stanton have resigned from the IES Board and Audit & Risk Management Committee respectively with effective from 19 April 2018