

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY**WRITTEN QUESTION**

Mr Higgins to the Minister for Housing and Community Development, Minister for Essential Services, Minister for Public Employment and Minister responsible for agencies and Government authorities under the Administrative Arrangements Order as at 31 March 2017

AGENCY ADMINISTRATION**ELECTION COMMITMENTS**

1. Please provide details of all Labor election commitments and policy announcements made to Territorians in the campaign leading up to the 2016 NT General Election.
2. Please also provide the costing as applied to each election commitment.

ADMINISTRATIVE ARRANGEMENTS

3. Please provide details on all staff movements as a result of the Administrative Arrangements Order on 12 September 2016, including:
 - a) Appointments
 - b) Transfers
 - c) Resignations
 - d) Terminations
 - e) Redundancies
4. Please advise the cost of the staff changes, broken down by standard classification.
5. How much was spent on signage, including the design of such signage, required due to the machinery of Government changes since 12 September 2016?
6. How much was spent on stationery, including the design of such stationery, required due to the machinery of Government changes since 12 September 2016?

7. How much was spent on uniforms required due to the machinery of Government changes since 12 September 2016?
8. How much was spent on logos, trademarks and branding, including the development, design and registration of logos, trademarks and branding, required due to the machinery of Government changes since 12 September 2016?
9. How much was spent on published materials, printed or digital, required due to the machinery of Government changes since 12 September 2016?
10. How much was spent on office fit-outs and/or refurbishments commissioned following the machinery of Government changes since 12 September 2016?

BUDGET

11. What efficiency dividend has each Department and Agency been asked to achieve in framing the 2017/18 Budget? When was this direction given and what specific instructions were provided to achieve this result?
12. What instructions have been given to Departments and Agencies to address the reduction in GST payments to the Northern Territory?

STAFFING

13. Please provide details for the following staffing questions as at 1 September 2016 and 31 March 2017:
 - a) How many staff were employed in the following categories:
 - i. Full time equivalent
 - ii. Permanent part time contract
 - iii. Contract
 - b) Please advise the number of staff identified Aboriginal and Torres Strait Islander in terms of FTE and as a percentage of the Agency total employment (all classifications).
 - c) Please advise the number of frontline staff as FTE and as a percentage of the Agency total employment (all classifications).

14. What is the variance in FTE from 30 June 2016 to 31 March 2017?
15. Please advise, in each category:
- a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2016 and as at 31 March 2017
 - b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2016 and as at 31 March 2017
 - c) By position, when each current contract is due to be renewed
16. For the full financial year ending 30 June 2016 and for the period 1 September through 31 March 2017, how many staff:
- a) Resigned
 - b) Were demoted as a result of job evaluation or re-evaluation
 - c) Were made redundant
 - d) Were terminated
17. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
18. How many staff were categorized as supernumerary for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
19. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
20. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
21. How many positions had Special Measures applied when advertised during the period beginning 1 September 2016 and ending 31 March 2017?
22. How many positions that had Special Measures applied, as referred to in question 21 above, had to be re-advertised due to the initial process not securing suitable candidates?

23. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 1 September 2016 and the increase in staff who identify as Aboriginal and Torres Strait Islander since 1 September 2016.

24. How many grievances have arisen as a direct result of the Special Measures program since 1 September 2016. Of these, how many remain unresolved?

OUTSOURCING

25. For the period beginning 1 September 2016 and ending 31 March 2017, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2017/18? If so, provide details.

LEGAL EXPENSES

26. What has been the expenditure on legal advice or related expenses for the financial year 2016/17? Provide details on:

- a) the matter(s) (designate which ones are finalised and which ones are ongoing)
- b) The amount paid by matter
- c) The amount paid to each outside legal firm or barrister engaged

PROCUREMENT / CONSULTANCIES

27. For the period beginning 1 September 2016 and ending 31 March 2017, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:

- a) Purpose
- b) Cost
- c) Person or entity engaged
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
- f) Outcomes or key performance indicators for the report or consultancy

- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken
28. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the financial year 2016/17, up to and including 31 March 2017. Outline the tasks performed.
29. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?
30. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the financial year 2016/2017, up to and including 31 March 2017? Detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.
31. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period of time beginning 1 September 2016 and ending 31 March 2017?
32. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period of time beginning 1 September 2016 and ending 31 March 2017?
33. For each instance identified above in question 32, where a public quotation process was not undertaken, including for Certificates of Exemption:
- a) What is the description of the goods and services contracted?
 - b) What is the value of the goods and services contracted?
 - c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?
 - d) Who recommended the course of action in c) above?
 - e) Who approved the course of action in c) above?
34. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2017.

FOCUS GROUPS / POLLING / SURVEYS

35. Please detail expenditure during the period of time beginning 1 September 2016 and ending 31 March 2017 on opinion polls and focus groups, including costs and entities that conducted the work.
36. Please provide copies of the surveys identified in question 35 above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period of time beginning 1 September 2016 and ending 31 March 2017.

COMMUNICATIONS AND MARKETING

37. Please detail expenditure on advertising and communications during the period of time beginning 1 September 2016 and ending 31 March 2017.
- For each advertisement for which an expense was incurred:
- a) What was the purpose / description of the advertisement?
 - b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station or similar?
 - c) What was the total production cost, including, but not limited to, design, commissions, placement costs?
 - d) Were tenders or expressions of interest called? If not, why not?

TRAVEL

Note: A separate question is being sent to the Department of the Chief Minister.

38. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period of time beginning 1 September 2016 and ending 31 March 2017 broken down to:
- a) International travel
 - b) Interstate travel
 - c) Intrastate travel
39. In the case of international travel identified in response to question 38 above, please provide the purpose, itinerary, persons and costs involved in each trip.

40. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period of time beginning 1 September 2016 and ending 31 March 2017.

HOSPITALITY / FUNCTIONS AND EVENTS

Note: A separate question is being sent to the Department of the Chief Minister.

41. Please provide full details of all public service hospitality provided since 1 September 2016.

In relation to each occasion on which official hospitality was undertaken:

- a) What was the purpose of the hospitality?
- b) How many guests attended?
- c) How many Ministers attended?
- d) How many Ministerial staff attended?
- e) How many MLAs attended?
- f) How many Public Sector employees attended?
- g) What was the total cost incurred?

GRANTS AND DONATIONS

42. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period of time beginning 1 September 2016 and ending 31 March 2017.

43. Please detail the funds utilised to distribute awards and sponsorships in the period of time beginning 1 September 2016 and ending 31 March 2017. Indicate which awards and scholarships were managed by Regional Offices. What is anticipated for the 2017/18 financial year?

44. Please detail the amounts paid on grants to non-Government organisations for the the period of time beginning 1 September 2016 and ending 31 March 2017, including to which organisation and the services to be provided?

MEDIA MONITORING SERVICES

45. Provide expenditure details on media monitoring services for the period of time beginning 1 September 2016 and ending 31 March 2017 (including entities engaged and who utilises the service).

INFRASTRUCTURE PROJECTS

46. What are the details, by project, of re-voted capital works in all Department and Government Authorities since 1 September 2016?
47. Please provide details of all projects that have been cancelled or postponed under the Government's infrastructure re-prioritisation plan.
48. Please provide details of newly committed projects since 1 September 2016.
49. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

GOVERNMENT LEASED BUILDINGS

50. What is the total annual power bill of each Government building owned/leased/used by each Department for the financial year 2015/16 and as at 31 March 2017?
51. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period of time beginning 1 September 2016 and ending 31 March 2017?
52. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

FEES AND CHARGES

53. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2016/17 financial year and whether any of these fees and charges was increased following the passage of the 2016/17 financial year budget.

INTERNAL AUDITS

54. How many internal audits and financial investigations were conducted in the 2016/17 financial year?
55. What were the terms of reference or focus for each investigation?
56. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

BOARDS / ADVISORY BODIES

57. Please detail all boards and advisory bodies in your Agency in 2016/17, also providing the following information:
- a) The Terms of Reference
 - b) The current members and when they were appointed
 - c) The total remuneration paid to each Board member during the 2016/17 financial year
 - d) The itemised total cost incurred by the Board during the 2016/17 financial year
 - e) The number of times the Board met during the 2016/17 financial year

REVIEWS AND INQUIRIES

58. Details of all reviews and inquiries completed or commenced during the 2016/17 financial year, also providing the following information:
- a) The Terms of Reference
 - b) The criteria for selection of all panel members
 - c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
 - d) The cost of the review/inquiry
 - e) How the information was/is accumulated to contribute to the review/inquiry
 - f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
 - g) If not completed when this is expected

WORKPLACE HEALTH AND SAFETY

59. Please provide the number, nature and cost of reportable safety issues for 2016/17

REGIONAL OFFICES

60. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2016/17 financial year. What are the locations for which they are responsible?
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ANSWERS

1. A whole of government response to Question 1 will be provided by the Chief Minister.
2. A whole of government response to Question 2 will be provided by the Chief Minister.
3. A whole of government response to Question 3 will be provided by the Minister for Public Employment.
4. A whole of government response to Question 4 will be provided by the Chief Minister.
5. Nil.
6. There has been no expenditure on design or development of new stationery. All templates were developed in house. The only printing costs were envelopes at a total cost of \$510.40
7. There has been no expenditure on uniforms required due to the Machinery of Government changes.
8. \$1293. This amount was spent on staff lanyards, business cards and stickers with the new Department name.
9. \$393. This amount was spent on business cards and stickers with the new Department name.
10. There have been no fit-outs or refurbishments commissioned between 12 September 2016 and 31 March 2017 following the machinery of Government changes.
11. A whole of government response to Question 11 will be provided by the Treasurer.
12. A whole of government response to Question 12 will be provided by the Treasurer.

13 (a).

The Department's FTE has reduced by 83.03 since 1 September 2016.

On 12 September 2016 the former Department of Housing and the former Department of Local Government and Community Services amalgamated due to the Machinery of Government Changes.

Due to the Machinery of Government changes the Office of Aboriginal Affairs (FTE of 29.45) transferred to the Department of the Chief Minister and Women and Men's Policy and Domestic Violence Services (FTE 52.02) transferred to Territory Families.

1 September 2016

	Full time equivalent	Permanent part time contract	Contract
Department of Housing	379.24	12.99	160.5
Department of Local Government and Community Services	278.87	14.73	17.9
TOTAL	658.11	27.72	178.4

31 March 2017

	Full time equivalent	Permanent part time contract	Contract
Department of Housing and Community Development	575.08	10.11	106.64
TOTAL	575.08	10.11	106.64

13 (b) A whole of government response to Q13(b) will be provided by the Minister for Public Employment.

13 (c) A whole of government response to Q13 (c) will be provided by the Minister for Public Employment.

14. A whole of government response to Q14 will be provided by the Minister for Public Employment.

15 (a) A whole of government response to Q15(a) will be provided by the Minister for Public Employment.

- 15(b) As at 31 March 2017, The Department of Housing and Community Development had a total of 22.61 Executive Contract Officers and 84.03 Temporary Employment Contract Officers. Refer to Table 1.

As at 30 June 2016, the former Department of Housing had a total of 16 Executive Contract Officers and 62.25 Temporary Employment Contracts. Refer to table 2

As at 30 June 2016, the former Department of Local Government and Community Services had a total of 15.9 Executive Contract Officers and 33.7 Temporary Employment Contracts. Refer to table 3.

This totalled to a combined figure of 31.9 Executive Contract Officers, as at 30 June 2016 and a total of 95.95 Temporary Employment Contracts.

Table 1: Department of Housing and Community Development as at 31/03/17

Paid Classn	Temporary/contract
AQF3A	3
GRADT	2
AO2	13.9
AO3	16.36
AO4	11.59
AO5	11.25
T5	6.93
T6	1
AO6	12.8
AO7	1
SAO1	2.8
SAO2	1.4
Grand TOTAL	84.03

EO1C	13.61
EO2C	6
EO3C	1
EO4C	1
EO6C	1
Grand TOTAL	22.61

Table 2: Department of Housing as at 30/06/16

Paid Classn	Temporary/contract
AQ3SA	1
AQF4A	1
GRADT	1
AO2	8.25
AO3	9.8
AO4	14.9
AO5	9.8
AO6	3
T5	6.7
AO7	2.8

SAO1	3
SAO2	1
Grand TOTAL	62.25

EO1C	5
EO2C	6
EO3C	1
EO4C	1
EO5C	1
Grand TOTAL	16

Table 3: Department of Local Government and Community Services as at 30/06/16

Paid Classn	Temporary/contract
AQF3A	0.7
AO2	1
AO3	9.9
AO4	2.3
AO6	12
AO7	3
SAO1	2.8
SAO2	2
Grand TOTAL	33.7

EO1C	9.9
EO2C	3
EO3C	2
EO4C	1
Grand TOTAL	15.9

15 (c) A whole of government response to Q15 (c) will be provided by the Minister for Public Employment.

16.

a) Resigned

Local Government and Community Services	1 July 2015 to 30 June 2016
	25

Housing	1 July 2015 to 30 June 2016
	31

Housing and Community Development	1 September 16 to 31 March
	17
	36

b) Were demoted as a result of job evaluation or re-evaluation = NIL

c) Redundant

Local Government and Community Services	1 July 2015 to 30 June 2016
	1

Housing	301 July 2015 to 30 June 2016
	0

Housing and Community Development	1 September 16 to 31 March 17
	0

d) Terminated

Local Government and Community Services	1 July 2015 to 30 June 2016
	1

Housing	1 July 2015 to 30 June 2016
	1

Housing and Community Development	1 September 16 to 31 March 17
	3

17. As at 30 June 2016, the former Department of Housing had 23 unattached employees and 1 employee categorised as a redeployee.

As at 30 June 2016, the former Department of Local Government and Community services had 1 employee categorised as a redeployee. The data of unattached officers cannot be obtained for this period.

As at 31 March 2017, the Department of Housing and Community Development has 20 unattached employees and 2 employees categorised as redeployees.

18. As at 30 June 2016, the former Department of Housing had 29.78 FTE staff categorised as supernumerary.

As at 30 June 2016, the former Department of Local Government and Community Services (DLGCS) had 119.77 FTE staff categorised as supernumerary. Table 1 provides a breakdown of these staff by employment status.

Table 1: DLGCS supernumerary staff by employment status as at 31 March 2016.

Employment Status	Number of Supernumerary Staff
Casual	53.18
Temporary/Contract	38.80
Permanent	27.79

As at 31 March 2017, the Department of Housing and Community Development (DHCD) had 89.53 FTE staff categorised as supernumerary. Table 2 provides a breakdown of these staff by employment status.

Table 2: DHCD supernumerary staff by employment status as at 31 March 2017.

Employment Status	Number of Supernumerary Staff
Casual	55.41
Temporary/Contract	15.22
Permanent	18.90

19. For the full 2015/16 financial year, a total of 5 staff were engaged through employment agency arrangements. They were employed for the period 25 May 2016 to 30 June 2016 and this was at a cost of \$25,690.94.

For the period 1 September 2016 to 31 March 2017, a total of 11 staff were engaged through employment agency arrangements. They were employed from the 7 September 2016 to 11 January 2017 and this was at a cost of \$155,861.87.

The purpose of these employment agency arrangements were;

- To address the remote community's backlog of documentation to process into the Record Management System and also the data entry into the Tenancy Management System,
- To address the remote communities backlog of documentation to process into the Record Management System and also the data entry into the Tenancy Management System.
- To assist with the smoke alarms and RCD audit.

20. Not applicable.
21. A whole of government response to Q21 will be provide by the Minister for Public Employment.
22. A whole of government response to Q22 will be provide by the Minister for Public Employment.
23. A whole of government response to Q23 will be provide by the Minister for Public Employment.
24. A whole of government response to Q24 will be provide by the Minister for Public Employment.

25. There were no functions outsourced, contracted out or privatised during 1 September 2016 and 31 March 2017.

There are currently no plans to outsource, contract-out or privatise functions in financial year 2017/18.

26.

Department of Housing and Community Development

For the financial year to 31 March 2017, the Department of Housing and Community Development paid \$198 719 in legal expenses.

- a) The matter(s) (designate which ones are finalised and which ones are ongoing)
- b) The amount paid by matter

The scope of the question is too broad and encompasses a very large number of matters handled by private legal firms, government lawyers, including prosecutions and advice given by the Office of Parliamentary Counsel. Providing details in relation to some legal matters has the potential to prejudice the interests of the Territory and other parties.

- c) The amount paid to each outside legal firm or barrister engaged:

Legal Firm / Barrister Name	Amount \$
Christopher, Karen	8,333
Australian Government Solicitor	257
Darwin NT Lawyers	196
E P Aughterson Barrister	50,311
Gilbert & Tobin	4,084
HWL Ebsworth Lawyers	12,282
JKW Law Practice	62,511
Joshua Ingrams	5,500
Squire Patton Boggs Au	24,836
Tarryn Brown	23,870
Australian Credit Management Pty Ltd	5,186
Warren-Blake, Miss Skylar	625
Total:	\$197,991

NT Home Ownership

For the financial year to 31 March 2017, NT Home Ownership paid \$6 198 in legal expenses.

- a) The matter(s) (designate which ones are finalised and which ones are ongoing)
- b) The amount paid by matter

The scope of the question is too broad and encompasses a very large number of matters handled by private legal firms, government lawyers, including prosecutions and advice given by the Office of Parliamentary Counsel. Providing details in relation to some legal matters has the potential to prejudice the interests of the Territory and other parties.

- c) The amount paid to each outside legal firm or barrister engaged:

Legal Firm / Barrister Name	Amount \$
HWL Ebsworth Lawyers	5,577
Ward Keller	205
Total:	5 782

- 27. For the period 1 September 2016 to 31 March 2017 the Department of Housing and Community Development paid \$2,816,458 in consultancy expenses. Detail of each consultancy is at attachment A.

28. Department of Housing and Community Development

For financial year to 31 March 2017, the Department of Housing and Community Development did not make any payments to Hawker Britton and/or associated entities.

NT Home Ownership

For financial year to 31 March 2017, NT Home Ownership did not make any payments to Hawker Britton and/or associated entities.

- 29. A whole of government response to Q29 will be provided by the Minister for Trade, Business and Innovation.
- 30. A whole of government response to Q30 will be provided by the Minister for Trade, Business and Innovation.
- 31. Three (3) public quotations were undertaken for Tier 3, Tier 4 and Tier 5 procurement activities during the period 1 September 2016 and 31 March 2017.

32. Five (5) contracts were awarded without undertaking a public quotation or tender process for Tier 3, Tier 4 and Tier 5 during the period 1 September 2016 and 31 March 2017.

33 (a) What is the description of the goods and services contracted?

- Two consultancies.
- Three supply, delivery and installation of fencing.

b) What is the value of the goods and services contracted?

- The contract award value for the procurement activities where a public quotation process was not undertaken was \$4 543 353.

c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?

- A public Expression of Interest (EOI) was conducted for a consultancy prior to a select tender process being undertaken.
- Consultation undertaken with Industry Capability Network (ICN) to establish a list of suitable consultancy firms who have a local presence for a consultancy procurement activity.
- Supply, delivery and installation of fencing was sourced through Indigenous Business Enterprises using standing exemptions.

(d) Information not provided.

e) Who approved the course of action in c) above?

- The decisions were made by the delegate in accordance with the Department's Procurement and Contracts Delegations.

34. As at 31 March 2017, the Department of Housing and Community Development had 21 active corporate credit cards with a combined total credit limit of \$520 000. Position titles and levels of credit card holders are:

	POSITION TITLE	POSITION LEVEL
1	ADMIN SUPPORT OFFICER	AO3
2	FACILITIES & FLEET OFFICER	AO5
3	BUSINESS SOLUTIONS ARCHITECT	AO6
4	MEDIA MANAGER	SAO1
5	DIRECTOR GREATER DARWIN	SAO2
6	COORD MAINTENANCE SERVICES	AO6
7	REGIONAL BUSINESS MANAGER	AO6
8	ICT ADMIN & SUPPORT OFFICER	AO5
9	BUSINESS SUPPORT OFFICER	AO5

10	SENIOR EXECUTIVE ASSISTANT	AO4
11	PROJECT SUPPORT OFFICER	AO4
12	GEN MGR STRAT, COM DEV & L/GOV	EO3C
13	EXECUTIVE OFFICER	AO6
14	SENIOR EXECUTIVE ASSISTANT	AO5
15	ASSETS & FACILITIES OFFICER	AO5
16	CLDO - SOUTHERN	AO6
17	LANGUAGE SERVICES OFFICER	AO4
18	EXECUTIVE ASSISTANT	AO4
19	EXECUTIVE ASSISTANT	AO4
20	ADMINISTRATION SUPPORT OFFICER	AO3
21	MANAGER CLIENT SERVICES	SAO1

NT Home Ownership - Nil

35. Nil.

36. Nil.

37. Tenders were not called as activities were not over the Tier 2 threshold.

Advertising medium	Program	Cost
Newspaper – NT News	Agency closure notice over Christmas period	787
Newspapers – NT News Special Edition Crime Prevention Magazine insert	Public Housing Safety Officers advertisement and editorial	880
Newspaper – NT News	Call for Expressions of Interest for the Housing Appeals Board	2213
Newspapers – Centralian Advocate and Tennant and District Times	Public Housing Garden competition for Alice Springs and Tennant Creek region	3913
Newspaper – Centralian Advocate	Storage of goods Advertisement	1006
Newspapers – NT News and Centralian Advocate	Alice Springs Town Camps - Requests for tender – Briefing session	1843
Newspaper – NT News	John Stokes redevelopment Expressions of Interest	1088
Newspaper – Katherine Times	Seeking submissions for lease and management opportunities for Bernard Street, Katherine – Briefing session	586
Newspaper – NT News	Seeking submissions for lease and management opportunities for Poeppel Gardens, Alice Springs and Bernard Street, Katherine – Briefing sessions in Darwin, Katherine and Alice Springs	3369
Newspaper – Centralian Advocate	Seeking submissions for lease and management opportunities for Poeppel Gardens, Alice Springs –	1,374

	Briefing session	
Newspaper – NT News	<i>Rates Act</i> declarations advertisement	1,904
Newspapers – Centralian Advocate, Katherine Times, Tennant and District Times, NT News, Sunday Territorian.	\$5M stimulus boost into the construction industry for repairs to urban public housing	14,392
Facebook	Social Head Leasing advertising	1132
Facebook	\$5M stimulus boost into the construction industry for repairs to urban public housing	1132
Radio – Mix FM	Social Head Leasing advertising	231
Radio – 8HA, MIX 104.9, SUN FM, TERRITORY FM	\$5M stimulus boost into the construction industry for repairs to urban public housing	9,638
Television – Aboriginal TV 4, Education TV 43, GEM Imparja, ICTV, Imparja TV	Repairs and maintenance TVC – encouraging remote tenants to report any maintenance required	6,002
DL flyers	\$5M stimulus boost into the construction industry for repairs to urban public housing	85
A2 posters	Real Housing for Growth	726
A4 flyers	Real Housing for Growth – Affordable rentals	55
DL flyers	Real Housing for Growth – Affordable rentals	128
Resource	Remote Engagement and Coordination Strategy resource	761
Pull up banners	Room to Breathe Early Works	1,408
Posters	Real Housing for Growth – Affordable rentals	330
	TOTAL	\$54,983

Tenders were not called for the above advertising as these activities were operational.

38. Department of Housing and Community Development

For the period 1 September 2016 to 31 March 2017 the Department of Housing and Community Development paid \$ 1 381 511 in travel expenses.

The breakdown of travel costs by international, interstate and intrastate is as follows:

- a. Nil expenses for international travel;
- b. \$136 171 for interstate travel; and
- c. \$1 245 340 for intrastate travel.

NT Home Ownership

For the period 1 September 2016 to 31 March 2017, NT Home Ownership paid \$284 in travel allowances.

Travel expenses relates to interstate travel allowance. Flights were paid by the Department of Housing and Community Development.

39. Department of Housing and Community Development

There were no international travel expenses for the period between 1 September 2016 and 31 March 2017.

NT Home Ownership

There were no international travel expenses for the period between 1 September 2016 and 31 March 2017.

40. Nil.

41. The Department of Housing and Community Development incurred total hospitality expenditure of \$14 567 from 1 September 2016 to 31 March 2017 as detailed below:

Purpose	Attendees						Amount
	Ministers	Ministerial Staff	MLAs	Public Sector Employees	Other	Total Attendees	
Chief Minister Awards	-	-	-	24	-	24	\$4 012
Housing Reference Group Meetings	-	-	-	8	52	60	\$2 049
Professional Development	-	-	-	Various	-	Various	\$1 088
Community Engagement Workshops	-	-	-	8	52	60	\$4 742
Training Workshops	-	-	-	Various	-	Various	\$617
Morning Teas	-	-	-	Various	-	Various	\$2 059
Total							\$14 567

NT Home Ownership

NT Home Ownership did not pay any hospitality and entertainment expenses for the period 1 September 2016 to 31 March 2017.

42. For the period 1 September 2016 to 31 March 2017, the Department of Housing and Community Development did not incur expenditure relating to donations.

For the period 1 September 2016 to 31 March 2017, the Department of Housing and Community Development paid \$113,977,375 in grants expenditure.

A list of grants paid by recipient is at attachment A.

43. **Department of Housing and Community Development**

For the period 1 September 2016 to 31 March 2017, the Department of Housing and Community Development paid \$18,500 in sponsorships expenses.

No awards and scholarships were managed by Regional Offices.

2017-18 financial year budget is not yet allocated.

NT Home Ownership – Nil.

44. For the period 1 September 2016 to 31 March 2017, the Department of Housing and Community Development grants funding payments to non-government organisations totalled \$31,195,730.

A list of grants paid by organisation is at Q44 – Att A.

45. **Department of Housing and Community Development**

For the period 1 September 2016 to 31 March 2017, the Department of Housing and Community Development did not pay any media monitoring services expenses.

A payment of \$14,000 was made to the Department of Chief Minister in May for whole of government media monitoring services.

NT Home Ownership

For the period 1 September 2016 to 31 March 2017, NT Home Ownership did not pay any media monitor services expenses.

46. A whole of government response will be provided by the Minister for Infrastructure, Planning and Logistics.
47. A whole of government response will be provided by the Minister for Infrastructure, Planning and Logistics.
48. A whole of government response will be provided by the Minister for Infrastructure, Planning and Logistics.
49. A whole of government response will be provided by the Minister for Infrastructure, Planning and Logistics.
50. The Department of Housing and Community Development leases office accommodation in all major regional areas of the Northern Territory. A

summary of those tenancies and the electricity charges for the period ending 31 March 2017 are as follows:

OFFICE	LOCATION	CHARGES
Tennant Creek Government Centre	63 Haddock Street, TENNANT CREEK, NT 0860	13,159.44
RCG Centre	47 Mitchell Street, DARWIN, NT 0800	86,461.22
Lot 287 Pirlangimpi	Lot 287 Pirlangimpi, PIRLANGIMPI, NT 0822	-137.61
Lot 221 Milikapiti	Lot 221 Milikapiti, MILIKAPITI, NT 0822	Nil
Katherine Government Centre	5 First Street, KATHERINE, NT 0850	1,167.66
Old Customs House	Taylor Street, ALYANGULA, NT 0885	3,253.36
Highway House	14 Palmerston Circuit, PALMERSTON, NT 0830	Nil
RCG House	83-85 Smith Street, DARWIN, NT 0800	62,572.05
Alice Plaza	12 Todd Street, ALICE SPRINGS, NT 0870	11,272.93
Cascom Centre Stage 4	13-17 Scaturchio Street, CASUARINA, NT 0810	Nil
Cascom Centre Stage 5	13-17 Scaturchio Street, CASUARINA, NT 0810	4,036.45
Anangu House	44 Bath Street, ALICE SPRINGS, NT 0870	Nil
Regional Training Centres	Various	8,514.25
Total Power Cost	YTD ending 31 Mar	\$190,299.75

Note : The Department of Housing and Community Development does not pay electricity costs at either Highway House Palmerston and Cascom Centre stage 5 Casuarina. In both instances this cost is met by the primary building tenant which in both instances are other NT Government Departments.

51. A whole of government response will be provided by the Minister for Corporate and Information Services.
52. A whole of government response will be provided by the Minister for Corporate and Information Services.
53. **Department of Housing and Community Development**
From 1 July 2016 to 31 March 2017, the Department of Housing and Community Development raised Fees and Charges revenue of \$ 2,842,044 broken down into:
 - a. Aboriginal Interpreter Service - \$557,240
 - b. Interpreting and Translating Service NT - \$105,968
 - c. Local Government Rates - \$ 2,178,836

The Department of Housing and Community Development did not increase the fees and charges following the passage of the 2016/17 financial year budget.

NT Home Ownership

NT Home Ownership do not levy any statutory or legislative fees and charges, hence nil revenue was raised in relation to these types of fees and charges.

54. The following internal audits were completed by the 31 March 2017:

- Travel Audit – 6 Monthly – July 2016 – Department of Housing required under the Northern Territory Government Travel Policy Framework

The following audits were in progress as at the 31 March 2017 and are scheduled to finish by the end of the financial year 2016-17:

- Independent Probity Audit - Awarding of Contract A150031 - Alice Springs Town Camps – Department of Housing and Community Development requested by the Chief Executive Officer
- Travel Audit – 6 Monthly – January 2017 – Department of Housing and Community Development required under Northern Territory Government Travel Policy Framework

55. Internal Audits as follows:

Internal audit/investigation	Terms of Reference or focus
Travel Audit – 6 Monthly – July 2016 – Department of Housing required under the Northern Territory Government Travel Policy Framework	<p>Assess compliance with select parts of the Northern Territory Government Air Travel Policy.</p> <p>This included review of the justification for travel and value for money, prior approval by an appropriate delegate and acquittal.</p>
Independent Probity Audit - Awarding of Contract A15-0031 - Alice Springs Town Camps – Department of Housing and Community Development requested by the Chief Executive Officer	An independent probity audit in relation to the tender assessment and award process for A15-0031 in accordance with the Terms of Reference.
Travel Audit – 6 Monthly – January 2017 – Department of Housing and Community Development required under Northern Territory Government Travel Policy Framework	<p>Assess compliance with select parts of the Northern Territory Travel Policy Framework.</p> <p>This included review of the justification for travel and value for money, prior approval by an appropriate delegate and acquittal.</p>

56. For the Travel Audit – 6 Monthly – July 2016 – Department of Housing required under the Northern Territory Government Travel Policy Framework there were eight findings:

- 5 findings related to the need to ensure all movement requisitions had:
 - explicit justifications for travel
 - approvals prior to bookings
 - approvals prior to travel
 - acquittal within timeframes
- 3 findings related to the need to improve the accuracy of records related to taxi e-ticket management

The following audits were in progress as at the 31 March 2017 and final audit reports with findings were not available.

- Independent Probity Audit - Awarding of Contract A15-0031 - Alice Springs Town Camps – Department of Housing and Community Development requested by the Chief Executive Officer
- Travel Audit – 6 Monthly – January 2017 – Department of Housing and Community Development required under Northern Territory Government Travel Policy Framework

57. Response to 57 (a) to (e) are outlined below:

Blatherskite Park Board of Trustees

a) There is no specific Terms of Reference, however Section 79(9) of the *Crown Land Act* outlines the Trustee's the power to make By-Laws in relation to control and management of the reserve.

b) Membership:

The department does not provide secretariat services for this board. It would be administratively burdensome to provide all membership information requested.

Trustees
Rebecca O'Shea – Chair
Harry Cook

Lesley Smith
Joanne Doyle
Wulf Pfau

- c) It is inappropriate to provide details of each Board members remuneration for the 2016/17 financial year in this forum.
- d) Expenses incurred by the Blatherskite Park Board of Trustees are not incurred by the department. However, the department provides operational grant assistance to the Board every year. \$145,000 (ex GST) was provided this financial year.
- e) As the department does not provide secretariat services to the Blatherskite Park Board of Trustees, the department is not currently able to detail the number of meetings held during the 2016/17 financial year.

Jabiru Town Development Authority

- a) There are no specific Terms of Reference, roles and responsibilities of the Jabiru Town Development Authority (JTDA) are outlined in Part 3 Section 15 of the *Jabiru Town Development Act*.

- b) Membership:

Members	Date appointed
David Willing	20 April 2015
Alan Tietzel	13 October 2010
Stephanie Miller	10 December 2015
Anna Egerton	10 December 2015
Justin O'Brien	9 June 2009

- c) It is inappropriate to provide details of each Board members remuneration for the 2016/17 financial year in this forum.
- d) Total costs incurred by JTDA as at 31 March 2017:
- Total expenditure = \$235,185.37
 - Net Cost (income – expenditure) = -\$147,646.89
- e) The JTDA met three times during the 2016/17 financial year.

Local Government (Administration and Legislation) Advisory Committee

- a) There is no specific Terms of Reference. The role of the committee is outlined in Regulation 4 of the *Local Government (Administration) Regulations*.
- b) Membership:
LGANT provides the secretariat services to the Committee.

Members of the Committee are not appointed by the Minister. Instead, the members are appointed by specific bodies as provided in the legislation. The *Local Government (Administration) Regulations* provides that the Committee be constituted by the following persons:

- 2 people appointed to the Committee by the Local Government Association of the Northern Territory (LGANT), one of whom is the CEO of LGANT and will be the Chair of the Committee;
- 2 people appointed to the Committee by the Department of Housing and Community Development (DHCD);
- 2 people appointed to the Committee by the Local Government Managers Australia (LGMA); and
- 2 council officers co-opted to the Committee after a selection process approved by the Minister.

The Regulations requires each body that appoints a member to the Committee to review the appointment of that member once each year.

The following table shows the current Committee members and the body that has appointed the member to the Committee.

Members	Appointing Body
Tony Tapsell – Chair	LGANT (CEO)
Jamie De Brenni	LGANT
Lee Williams	DHCD
Hugh King	DHCD
Cathryn Hutton	LGMA
Mark Blackburn	LGMA
Ben Dornier	Council officers
Diana Leeder	Council officers

- c) Committee members are not remunerated for the advice they provide to the Minister and the Department. It is inappropriate to provide details of each Committee members' person remuneration for the 2016/17 financial year in this forum.

- d) No costs were incurred by the committee during the 2016/17 financial year.
- e) The committee met once during the 2016/17 financial year.

Local Government Accounting Advisory Committee

- a) Terms of Reference (see Attachment)
- b) Membership

Members	Date appointed
Christine Julia Kendrick	24 June 2014
Greg Arnott	24 June 2014
Matthew James Kennon	24 June 2014
Miles Craighead	24 June 2014
Tony Tapsell	24 June 2014
Dianna Christine Leeder	1 September 2015
Jocelyn Nathanael-Walters	24 June 2014
Meeta Ramkumar	24 June 2014
Vacant	N/A
Vacant	N/A

- c) It is inappropriate to provide details of each Board members remuneration for the 2016/17 financial year in this forum.
- d) No costs were incurred by the committee during the 2016/17 financial year.
- e) The committee met three times during the 2016/17 financial year.

Local Government Disciplinary Committee

- a) The Local Government Disciplinary Committee is established under section 80 of the *Local Government Act*. The disciplinary committee deals with complaints made against any member of a council, local board, local authority or council committee, for an alleged breach of a council's code of conduct
- b) Membership:
A disciplinary committee must be constituted by three members, one from each of three classes of appointed eligible members namely:
 - a legal practitioner nominated by the Attorney-General

- a person nominated by myself, as the Minister for Housing and Community Development
- a person who has been nominated by the Local Government Association of the Northern Territory.

When the department receives a complaint to the disciplinary committee alleging that an elected member has breached a council's code of conduct, the department forms a disciplinary committee from the pool of eligible members.

The following table shows the current pool of 22 people eligible to be members of a local government disciplinary committee.

People eligible to be members of a local government disciplinary committee	Nominating person/body	Date appointed
David Richard Baldry	Attorney General	8 October 2014
Andrew Gordon Anschutz George	Attorney General	8 October 2014
Bruce Cameron Taylor	Attorney General	8 October 2014
Steven Mark Edgington	Minister	8 October 2014
Bruce James Duncan Fyfe	Minister	8 October 2014
Darren Jay Johnson	Minister	8 October 2014
Cindy-Lee McDonald	Minister	8 October 2014
Josephine Mary Bernadette McGill	Minister	8 October 2014
Ralph Francis Blyth	LGANT	8 October 2014
Geoffrey Alan Carter	LGANT	8 October 2014
Peter Ashley Clee	LGANT	8 October 2014
Judith Le-Anne Cole	LGANT	8 October 2014
Stuart Ian Duncan	LGANT	8 October 2014
Robert Kerridge Elix	LGANT	8 October 2014
Allan Arthur McKay	LGANT	8 October 2014
Fay Christina Miller	LGANT	8 October 2014

Chanston James Paech	LGANT	8 October 2014
Iain Summers	Minister	30 April 2013
Gary Alfred Lambert	LGANT	23 July 2012
Damien John Ryan	LGANT	23 July 2012
Ruth Ellen Brebner	Attorney General	23 July 2012
Gabrielle Lovegrove Martin	Attorney General	31 August 2011

- c) Members of the disciplinary committee are remunerated for considering and determining a complaint. The sitting allowance per day, when conducting disciplinary committee business, is \$540 for the Chair and \$405 for members. Members of the disciplinary committee who are public servants are not remunerated. It is inappropriate to provide details of each Board members remuneration for the 2016/17 financial year in this forum.
- d) Total operational expenditure of the Local Government Disciplinary Committee, as at 31 March 2017 is \$13,350
- e) Disciplinary committees considered complaints against two local government council members during the 2016-17 financial year. Complaints against one council member were determined without a hearing being held. Consideration of the complaints against the other council member has involved a two-day hearing.

NT Grants Commission

- a) There is no specific Terms of Reference, the roles and responsibilities of the NT Grants Commission is outlined in Part 3 of the *Local Government Grants Commission Act*.
- b) Membership:

Members	Date appointed
David Ritchie	13 December 2016
Damien Ryan	1 September 2011
Steven Hennessy	28 September 2016
Kylie Bonanni	27 March 2014
Shaun Hardy	21 November 2016
Narelle Bremner	25 October 2016
Peter Thorton	28 July 2009

- c) It is inappropriate to provide details of each Board members remuneration for the 2016/17 financial year in this forum.

d) Total costs incurred by the NT Grants Commission, as at 31 March 2017:

- \$194,927

e) The NT Grants Commission met two times during the 2016/17 financial year.

Public Housing Appeals Board

a) Term of Reference (see Attachment B)

b) Membership

Members	Date appointed
Marianne Conaty	2014
Janet Taylor	2014
Sally Bolton	2014
Robyn Harrison	2014
Diane Davis	2014
Vanessa Lethlean	2014
Erica Sims	2014
Sophie Staughton	2014
Skye Thompson	2014
Jeff Verinder	2014
Anthony Vidot	2014
Kenton Winsley	2014

c) It is inappropriate to provide details of each Board members remuneration for the 2016/17 financial year in this forum.

d) Total costs incurred by the Appeals Board as at 31 March 2017:

- \$3,882

e) The Public Housing Appeals Board met once during the 2016/17 financial year.

Robbie Robbins Reserve Board of Trustees

a) There is no specific Terms of Reference, however Section 79(9) of the *Crown Land Act* outlines the Trustee's the power to make By-Laws in relation to control and management of the reserve.

b) The department does not provide secretariat services for this board. It would be administratively burdensome to provide all membership information requested.

Members
John McLaren
Marguerite Gayoso
Joan Hassall

Bill Bremner
Edward Josephs

- c) It is inappropriate to provide details of each Board members remuneration for the 2016/17 financial year in this forum.
 - d) Total expenses incurred by the Robbie Robbins Board of Trustees is not by the department, however, the department does provide operation grant assistance each year. \$75,000 (ex GST) in funding was provided this financial year.
 - e) The Board of Trustees provides the Minister with a report annually which outlines the number of times the Board has met for the financial year. As the department does not provide secretariat services and the 2016/17 report is not yet due, the department is not currently able to detail the number of meetings that have occurred in the 2016/17 financial year.
- 58. Due to the information requested being administratively time consuming, a response will not be provided.
 - 59. For the period 1 July 2016 to 31 March 2017 there were no 'notifiable incidents' reported to NT WorkSafe.
 - 60. AIS – Refer Attachment Q60.1
Local Government – Refer Attachment Q60.2
Homelands – Refer Attachment Q60.3
Housing – refer Attachment Q60.4

61.1 – 2017 Estimates question 60 table - AIS

Region	FTE	Staffing Cost	Locations Responsible for	Functions	2016/2017 Achievements
Big Rivers Region	5.5	Data unavailable	The Katherine, Timber Creek Pine Creek, Numbulwar and Robinson River regions	AIS provides interpreting services for legal, health, welfare, housing and other government and non-government services delivered to Aboriginal clients who do not speak English as their first language.	<ul style="list-style-type: none"> 1697 hours of interpreting between 1 July 2016 and 31 March 2017.
Arnhem Region	8.53	Data unavailable	The Arnhem region covers Gove Nhulunbuy and Ramingining areas	AIS provides interpreting services for legal, health, welfare, housing and other government and non-government services delivered to Aboriginal clients who do not speak English as their first language.	<ul style="list-style-type: none"> 2625 hours of interpreting between 1 July 2016 and 31 March 2017.
Alice Springs	9.94	Data unavailable	Alice Springs region to Tee Tree in the north.	AIS provides interpreting services for legal, health, welfare, housing and other government and non-government services delivered to Aboriginal clients who do not speak English as their first language.	<ul style="list-style-type: none"> 9214 hours of interpreting between 1 July 2016 and 31 March 2017
Barkly Region	1.08	Data unavailable	The coverage area includes Tennant Creek, Elliot and	AIS provides interpreting services for legal, health, welfare, housing and other government and non-	<ul style="list-style-type: none"> 570 hours of interpreting between 1 July 2016 and 31 March

Region	FTE	Staffing Cost	Locations Responsible for	Functions	2016/2017 Achievements
			Utopia region.	government services delivered to Aboriginal clients who do not speak English as their first language.	2017
Arafura Region	45.44	Data unavailable	Arafura Region encompasses areas covers by TIWI Islands Maningrida, Darwin and Gunbulanya	AIS provides interpreting services for legal, health, welfare, housing and other government and non-government services delivered to Aboriginal clients who do not speak English as their first language.	<ul style="list-style-type: none"> 6201 hours of interpreting between 1 July 2016 and 31 March 2017

60.2 – 2017 Estimates question 60 table – Local Government Operations

Region	FTE	Staffing Cost	Locations Responsible for	Functions	2016/2017 Achievements
Big Rivers Region	4	\$158,247	Barunga Beswick Borrooloola Bulman Jilkminggan Manyallaluk Mataranka Minyerri Ngukurr Numbulwar Daly River Kalkaringi Pine Creek Timber Creek Yarralin Palumpa Peppimenarti Wadeye	<ul style="list-style-type: none"> • Providing high level engagement, negotiation and advice with senior community members, elected representatives, senior council officers, service providers and other government agencies within the regions. • Provide leadership in the implementation of council planning and reporting. • Providing advice on the resolution of complex issues relating to local government in the regions. • Supporting and attending Local Authority meetings. This includes coordinating feedback on NT Government service delivery issues. 	<ul style="list-style-type: none"> • Participation and support of the Big Rivers Waste Management Working Group. • Operational support and advice to the West Daly Regional Council with administration and operations. • Engagement and consultation activities with Local Authorities regarding new Cemeteries Act, Room to Breathe Early Works and the Remote Engagement and Coordination Strategy. • The department attended 156 Local Authority meetings (85%) across the Territory and supported 183 successful meetings (1 July 2016 to 31 March 2017).
Arnhem Region	2	\$188,452	Angurugu Galiwinku Gapuwiyak Gunungara Milingimbi Milyakburra Ramingining	<ul style="list-style-type: none"> • Providing high level engagement, negotiation and advice with senior community members, elected representatives, senior council officers, service providers and other government agencies within the regions. 	<ul style="list-style-type: none"> • Worked with East Arnhem Regional Council to resolve outstanding issues in regards to Latitude 12. • Supported Angurugu Local Authority through community difficulties and re-establishing

Region	FTE	Staffing Cost	Locations Responsible for	Functions	2016/2017 Achievements
			Umbakumba Yirrkala	<ul style="list-style-type: none"> • Provide leadership in the implementation of council planning and reporting. • Providing advice on the resolution of complex issues relating to local government in the regions. • Supporting and attending Local Authority meetings. This includes coordinating feedback on NT Government service delivery issues. 	<p>their Local Authority.</p> <ul style="list-style-type: none"> • Continued promotion and awareness of the Local Authority Coordination Process, role and function of Local Authorities. • The department attended 156 Local Authority meetings (85%) across the Territory and supported 183 successful meetings (1 July 2016 to 31 March 2017).
Alice Springs	4.76	\$384, 429	Anmatjere Atitjere Engawala Lajamanu Laramba Nyrripi Willowra Yuelamu Yuendumu Amoonguna Areyonga Finke Haasts Bluff Imanpa Kaltukatjara Kintore Mt Liebig	<ul style="list-style-type: none"> • Providing high level engagement, negotiation and advice with senior community members, elected representatives, senior council officers, service providers and other government agencies within the regions. • Provide leadership in the implementation of council planning and reporting. • Providing advice on the resolution of complex issues relating to local government in the regions. • Supporting and attending Local Authority meetings. This includes coordinating feedback on NT Government service delivery 	<ul style="list-style-type: none"> • Assisted MacDonnell Regional Council in coordinating works to allow residents to return to homelands in the Docker River and Titjikala region. • Facilitated stronger working relationships with NT Police in the conduct of Community Safety meetings. • Participation and support of the Central Australian Waste Management Working Group. • Supported and advised Blatherskite Park Trustees. • Continued promotion and awareness of the Local Authority

Region	FTE	Staffing Cost	Locations Responsible for	Functions	2016/2017 Achievements
			Ntaria Papunya Santa Teresa Titjikala Wallace Rockhole	issues.	<p>Coordination Process, role and function of Local Authorities.</p> <ul style="list-style-type: none"> The department attended 156 Local Authority meetings (85%) across the Territory and supported 183 successful meetings (1 July 2016 to 31 March 2017).
Barkly Region	2.5	\$174, 216	Ali Curung Alpurrurulam Ampilatwatja Arlparra Elliott Tennant Creek Wutunugurra	<ul style="list-style-type: none"> Providing high level engagement, negotiation and advice with senior community members, elected representatives, senior council officers, service providers and other government agencies within the regions. Provide leadership in the implementation of council planning and reporting. Providing advice on the resolution of complex issues relating to local government in the regions. Supporting and attending Local Authority meetings. This includes coordinating feedback on NT Government service delivery issues. 	<ul style="list-style-type: none"> Facilitated stakeholder engagement on service delivery issues in the Utopia Homelands region. Continued operational support and advice to Barkly Regional Council with administration and operations. Continued promotion and awareness of the Local Authority Coordination Process, role and function of Local Authorities. The department attended 156 Local Authority meetings (85%) across the Territory and supported 183 successful meetings (1 July 2016 to 31 March 2017).

Region	FTE	Staffing Cost	Locations Responsible for	Functions	2016/2017 Achievements
Arafura Region	1	\$161, 295	Milikapiti Pirlangimpi Wurrumiyanga Gunbalanya Maningrida Minjilang Waruwi Belyuen	<ul style="list-style-type: none"> • Providing high level engagement, negotiation and advice with senior community members, elected representatives, senior council officers, service providers and other government agencies within the regions. • Provide leadership in the implementation of council planning and reporting. • Providing advice on the resolution of complex issues relating to local government in the regions. • Supporting and attending Local Authority meetings. This includes coordinating feedback on NT Government service delivery issues. 	<ul style="list-style-type: none"> • Preparations to bring Belyuen Community Government Council out of Official Management. • Supporting the Belyuen, Coomalie, Wagait Local Government Advisory Group develop options for the future structure of a Local Government Area. • Continued operational support and advice to Tiwi Islands Regional Council with administration and operations. • Continued promotion and awareness of the Local Authority Coordination Process, role and function of Local Authorities. • The department attended 156 Local Authority meetings (85%) across the Territory and supported 183 successful meetings (1 July 2016 to 31 March 2017).

60.3 – 2017 Estimates question 60 table template - Homelands

Region	FTE	Staffing Cost	Locations Responsible for	Functions	2016/2017 Achievements
Big Rivers Region	1	\$82,384	The Katherine, Timber Creek Pine Creek and Robinson River regions -various outstations and town camps.	The Homelands Program includes municipal and essential services, housing repairs and maintenance, Capital investment and the homelands extra allowance program (HEA).	<ul style="list-style-type: none"> • 58 capital investment projects including • 14 solar power or upgrades • septic upgrade in 2 homelands • street lighting for Wudaduk • new ablution blocks in 4 homelands • ultraviolet sterilising to the water supply in Goolminyini • 96 dwellings funded for HEA.
Arnhem Region	1	\$79,700	The Arnhem region covers Gove Nhulunbuy and Ramingining areas	The Homelands Program includes municipal and essential services, housing repairs and maintenance, Capital investment and the homelands extra allowance program.	<ul style="list-style-type: none"> • 33 Capital investment projects including • 3 solar or power upgrades • 12 projects to improve water supply or infrastructure • 4 new ablution blocks • 163 dwellings funded for HEA.
Alice Springs	2	\$164,768	Alice Springs region and various outstations and town camps.	The Homelands Program includes municipal and essential services, housing repairs and maintenance, Capital investment and the homelands extra allowance program.	<ul style="list-style-type: none"> • 58 Capital investment projects including : • 12 solar power or upgrades in homelands • 8 upgrades to water infrastructure and septic • mains power connection to West Waterhouse • 252 dwellings funded for HEA

Region	FTE	Staffing Cost	Locations Responsible for	Functions	2016/2017 Achievements
Barkly Region	1	\$82,384	The coverage area includes Tennant Creek, Elliot and Utopia region and surrounding outstations and town camps.	The Homelands Program includes municipal and essential services, housing repairs and maintenance, Capital investment and the homelands extra allowance program. The Elliot Region includes a major refurbishment program of houses in Elliot North and South and Marlinja	<ul style="list-style-type: none"> • 19 Capital investment projects including • 5 solar power or upgrades • Major septic upgrade in homelands in the Utopia region, • Major housing works and upgrades in Mungkarta and Corella Creek, Bluebush, Likkaparta and Kalumpurlpa, • Grading of roads, fire breaks and slashing to numerous homelands. • 24 dwellings funded for HEA
Arafura Region	7	\$798,654	Arafura Region encompasses areas covers by TIWI Islands Maningrida and northern NT	The Homelands Program includes municipal and essential services, housing repairs and maintenance, Capital investment and the homelands extra allowance program.	<ul style="list-style-type: none"> • 35 Capital projects including • 15 Power upgrade project • 5 projects to improve water supply or infrastructure • 53 dwellings funded for HEA

60.4 – 2017 Estimates question 60 table – Housing

Region	FTE	Staffing Cost	Locations Responsible for	Functions	2016/2017 Achievements
Big Rivers Region	24.29	Housing \$2,092,794	<p>1348 Remote dwellings 449 urban dwellings</p> <ul style="list-style-type: none"> • Borroloola • Bulla • Bullita • Bulman • Bulman weemol • Calvert • Cutta cutta caves • Daguragu • Daly river • Eva valley • Jilkminggan • Kalkarindji • Katherine • Katherine east • Katherine south • Kybrook farm • Limmen • Mataranka • Minyerri • Nauiyu • Nganmarriyanga (palumpa) • Ngukurr 	<p>Remote and Urban direct and indirect property, tenancy and contract management portfolio. Government Employee Housing tenancy and property portfolio. Private Head Leasing portfolio. Social Head Leasing Portfolio.</p>	<ul style="list-style-type: none"> • Issued 31 work orders under the Stimulus Program valued at approximately \$350K • Painting program in Wadeye completed works on 75 dwellings, employing Community Development Program members • Growing Community Housing Sector at 18 Bernard St. • 13 Local Authority Groups and three stand along Housing Reference Groups

Region	FTE	Staffing Cost	Locations Responsible for	Functions	2016/2017 Achievements
			<ul style="list-style-type: none"> • Nitmiluk • Numbulwar • Peppimenarti • Pigeon hole • Pine creek • Rittarangu • Robinson river • Timber creek • Wadeye • Yarralin 		
Arnhem Region	16	Housing \$1,684,664	900 remote dwellings 36 urban dwellings <ul style="list-style-type: none"> • Galiwink • Gapuwiya • Gunyangara • Milingimb • Milyakburra • Nhulunbuy • Ramingining • Umbakumba • Yilpara • Yirrkala 	Remote and Urban direct and indirect property, tenancy and contract management portfolio. Government Employee Housing tenancy and property portfolio. Private Head Leasing portfolio.	<ul style="list-style-type: none"> • Issued five work orders under the Stimulus Program valued at \$125k • Current Occupancy Key Performance Indicator achieved 97% (target 96%) • Nine Housing Reference Groups operational • Collaborating with Power Water Corporation to reduce water loss in community dwellings at Yurrawi, approx. 55 million saving on 2016 water demand figures.
Alice Springs	32.6	Housing \$2,597,055	Alice Springs Alice Springs Town	The Alice Springs Region provides accommodation pathways and housing	First family moving to Affordable Housing house after completing transitional

Region	FTE	Staffing Cost	Locations Responsible for	Functions	2016/2017 Achievements
			Camps: Morris Soak Little Sisters Charles Creek Bassos Farm Karnte Anthepe Palmers Camp Abbots Camp Hidden Valley Trucking Yards Hoppy's Camp Iparpa Mount Nancy Ilpeye Ilpeye Walpiri Old Timers Camp Larapinta Valley Remote Communities: Nyirripi Mount Liebig Kintore Papunya Haasts Bluff Docker River Mutitjulu Yulara	options for those who need them through: <ul style="list-style-type: none"> • Urban & Remote Public housing • Town Camps • Seniors and Aged housing • Supported accommodation • Affordable housing options • Home ownership opportunities • Government Employee Housing • Industry Housing Developing towns, regions and remote areas through respectful engagement of the services delivered which include: <ul style="list-style-type: none"> • Appropriate allocation of departmental assets • Waitlist management • Debt and rent payment management • Antisocial behaviour investigations • Assessment of eligibility and entitlement to rebated rent • Supporting clients through inclusive tenancy management • Referring and assisting in transitioning clients to transitional programs • Direct engagement and 	program at Percy Court. Maintenance Audit completed in all remote communities. Air Conditioning maintenance in Town Camps and remote communities almost complete. RCD/Smoke Alarm replacement program in Alice Springs Urban housing almost complete. Refit of the Bloomfield St complex and changeover of management to Mission Australia for delivering short to medium term transitional housing completed. Commencement of housing programs and initiatives through New Builds/Upgrades: <ul style="list-style-type: none"> • GEH new build x 1 Engawala • GEH new build x 1 Imanpa • GEH new build x 1 Docker River • Replaced 6 x dwellings and upgraded 18 x dwellings at Wilowra. • Replaced 2 x dwellings at Areyonga

Region	FTE	Staffing Cost	Locations Responsible for	Functions	2016/2017 Achievements
			<p>Areyonga Imanpa Hermannsburg Titjikala Finke Santa Teresa Atitjere Engawala Yuendumu Willowra Laramba Ti Tree Wilora Pmara Jutunta</p> <p>Government Employee Housing at: Ormiston Gorge Palm Valley Owen Springs Kings Canyon Artlunga Trephlna Gorge Yulara Yuelamu Haasts Bluff Wallace Rockhole.</p>	<p>involvement in Housing Reference Groups at Town Camps and Remote Communities for managing housing within the communities</p> <p>Property Management and maintenance including:</p> <ul style="list-style-type: none"> • Inspections of assets • Actioning and coordinating all ongoing repairs and maintenance • Cyclical maintenance planning and actioning • Upgrades to existing dwellings • Coordinating new builds, refurbishments, replacements and extensions to existing dwellings in Remote Communities • Redevelopment works to properties and assets owned or managed by the Department <p>Raising, actioning and receipting of orders for all types of works completed on assets</p>	<ul style="list-style-type: none"> • New build x 1 dwelling and 21 x dwellings upgraded at Atitjere • Replaced 3 x dwellings and 57 x upgrades at Kintore • 34 x dwellings upgraded at Willowra. • Replaced 3 x dwellings and 33 x upgrades completed in Santa Teresa • Replaced 2 x dwellings and 12 x upgrades completed in Titjikala • 13 x dwelling upgrades completed in Imanpa • 12 x dwelling upgrades completed at Engawala • 34 x dwelling upgrades at Willowra • 14 x dwelling upgrades at Nturiya <p>All staff completed a Personal Development Plan and undertook numerous training sessions.</p> <ul style="list-style-type: none"> •

Region	FTE	Staffing Cost	Locations Responsible for	Functions	2016/2017 Achievements
Barkly Region	13	Housing \$893,881	<p>Community Living Areas: Munji Marla Marla Marla Ngalpa Ngalpa Wuppa Tingkarli Karguru Village</p> <p>Remote Communities: Ali Curung Alpurrurulam Ampilatwatja Canteen Creek Imangara Neutral Junction Wutunugurra</p> <p>In addition to the Urban Centres and Remote Communities, Government Employee Housing is also provided in the following locations: Alexandria Station Avon Downs</p>	<p>Remote and Urban direct and indirect property, tenancy and contract management portfolio. Government Employee Housing tenancy and property portfolio. Private Head Leasing portfolio.</p>	<p>Allocation of four social head leased dwellings in Tennant Creek.</p> <p>Successful completion of the following Housing programs:</p> <ul style="list-style-type: none"> • Upgrade of 21 dwellings in Ali Curung • Upgrade of seven community living area dwellings within the Tennant Creek township • Construction of one GEH dwelling in Ali Curung <p>Commencement of the following housing programs:</p> <ul style="list-style-type: none"> • Upgrade of 45 dwellings in Alpurrurulam • Construction of two new dwellings in Elliott • Demolition of two dwellings in Tennant Creek <p>Issued 14 work orders under the Stimulus Program valued at \$68K Seven Housing Reference Groups operational Audit of RCD's and Smoke Alarms for departmental assets</p> <ul style="list-style-type: none"> • All staff completed a Personal

Region	FTE	Staffing Cost	Locations Responsible for	Functions	2016/2017 Achievements
			Corella Creek Rockhampton Downs Newcastle Waters		Development Plan and undertook numerous training sessions.
Arafura Region	22.5	Housing \$1,866,214	1049 remote dwellings 327GEH/Industry /Private Head Leased dwellings <ul style="list-style-type: none"> • Cobourg • Dundee beach • Gochin jiny jirra • Gunbalanya • Jabiru • Litchfield park • Maningrida • Middle point • Milikapiti • Minjilang • Pirlangimpi • Point stuart • Tiwi islands • Warruwi • Woolaning • Wurankuwu • Wurrumiyanga 	Remote direct and indirect property, tenancy and contract management portfolio. Government Employee Housing tenancy and property portfolio. Private Head Leasing portfolio. Industry Housing portfolio.	<ul style="list-style-type: none"> • In Wurrumiyanga sold the first house under the Remote Home Ownership Program • Arafura Tenancy Team are working in collaboration with Environmental Health Workers to tackle issues relating to Rheumatic Heart Disease • Improved collaboration with Department of Health Occupational Therapists providing joint assessments • Current Occupancy Key Performance Indicator achieved 98% (target 96%) • Eight Housing Reference Groups operational

Department of Housing and Community Development

Estimates-related Written Question No. 60

Sub-Question No: 27

a) Objective / Purpose of Consultancy	b) Total Cost \$	c) Person or entity engaged	d) Principal place of business	e) Report tabled in Legislative Assembly	f) Outcomes / KPI's of Consultancy Report	g)Tenders or Expressions of Interest invited
Training for Aboriginal interpreters	5,151	Amanda Markham Consulting	Northern Territory	No	Training	Select tender - Within Tier 1 procurement guidelines - under \$15K
Indigenous Essential Services Capital Works Project (Angurugu)	27,187	Ausurf Surveyors Pty Ltd	Northern Territory	No	Survey Community Capital Works requirements.	Yes - Tender
Review of a Risk Control Self-Assessment Methodology	3,925	BDO Business Centre	Northern Territory	No	A report on the department's risk self-assessment controls was the primary desired outcome of the consultancy .	Select tender - Within Tier 1 procurement guidelines - under \$15K
Consultant engaged to assist and advise regarding recruitment and merit selection	770	CJ Consulting HR Solutions Pty Ltd	Northern Territory	No	To support a recruitment process and assist with preparing the selection report.	Select tender - Within Tier 1 procurement guidelines - under \$15K
Development of Aboriginal Interpreting Service training resources	5,814	Communicate Clearly	Northern Territory	No	Training	Select tender -Within Tier 1 procurement guidelines - under \$15K
Delivery of cross cultural training	1,200	Cross Cultural Consultants International Pty Ltd	Northern Territory	No	Training	Select tender - Within Tier 1 procurement guidelines - under \$15K
To address work place issues. Consultancy scope included: a number of interviews, identify perpetual issues and methods of resolving team issues, current problems with team functioning, practices and protocols and provision of report that includes actions, team agreed protocols and conflict resolution processes.	3,135	Darwin Psychology Services Pty Ltd	Northern Territory	No	To address work place issues. Consultancy scope included: a number of interviews, identify perpetual issues and methods of resolving team issues, current problems with team functioning, practices and protocols and provision of report that includes actions, team agreed protocols and conflict resolution processes.	Select tender - Within Tier 1 procurement guidelines - under \$15K

a) Objective / Purpose of Consultancy	b) Total Cost \$	c) Person or entity engaged	d) Principal place of business	e) Report tabled in Legislative Assembly	f) Outcomes / KPI's of Consultancy Report	g)Tenders or Expressions of Interest invited
Remote Housing Investment Package - Program Delivery Planning	79,058	Deloitte Consulting Pty Ltd	Northern Territory	No	Outcomes of the consultancy includes: The Department provides essential housing and community services to the Northern Territory in both urban and remote settings and currently holds a significant budget that has been allocated to deliver remote housing over a ten year period. Sufficient planning, prioritisation, scheduling and budgeting are required to deliver at least 650 new dwellings during this period with the appropriate infrastructure in place to maintain the new assets. The Program Delivery Office will need the resource capacity, expertise and scale appropriate for the size, complexity and scope of the program and to ensure that community needs and expectations are met through stakeholder engagement.	No, approval through delegate for select in accordance with the Department's Procurement and Contracts Delegations

a) Objective / Purpose of Consultancy	b) Total Cost \$	c) Person or entity engaged	d) Principal place of business	e) Report tabled in Legislative Assembly	f) Outcomes / KPI's of Consultancy Report	g)Tenders or Expressions of Interest invited
NT Town Camp Review (in response to Public Account Committee)	1,437,478	Deloitte Touche Tohmatsu Ltd	Northern Territory	No	The NT Town Camp Review considers the issues identified by the Public Accounts Committee in its report titled 'Report on Repairs and Maintenance of Housing on Town Camps' (May 2016), which identified a number of significant issues including complex land tenure arrangements; housing quality, quantity, repairs and maintenance arrangements, management arrangements, local control and ownership; different processes and arrangements depending on the town camp; and funding sources and amount of government investment.	Yes - Competitive tender
Travel Audit 1 January to 30 June 2016 as required by the NTG Travel Policy Framework	8,090	Deloitte Touche Tohmatsu Ltd	Northern Territory	No	A report on the department's compliance with aspects of the travel audit was the primary desired outcome of the consultancy.	Select tender - Within Tier 1 procurement guidelines - under \$15K
Develop a Business Intelligence Strategy (completed under the prior Department of Housing)	32,340	Dialog Information Technology	Northern Territory	No	IT system project management	No - Panel Contract
Business planning for Remote Engagement and Coordination Strategy	3,924	Dolphin Software Pty Ltd	Northern Territory	No	Business Planning	Select tender - Within Tier 1 procurement guidelines - under \$15K
Department of Local Government and Community Services business planning	6,618	Dolphin Software Pty Ltd	Northern Territory	No	Business Planning	Select tender - Within Tier 1 procurement guidelines - under \$15K
engaged to conduct a series of workshops with the Executive Leadership Team to develop the department's strategic priorities and look at key priority strategic projects for the department	14,550	Dolphin Software Pty Ltd	Northern Territory	No	Business Planning	Select tender - Within Tier 1 procurement guidelines - under \$15K
Aboriginal Interpreting Service database renewal project	39,455	Dolphin Software Pty Ltd	Northern Territory	No	IT system project management	Select tender

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Delivery of resilience training in Alice Springs	1,273	EASA Inc.	Northern Territory	No	Training	Select tender - Within Tier 1 procurement guidelines - under \$15K
Delivery of remote engagement and coordination workshops	32,293	Engagement Plus	5/414 Upper Roma St, Brisbane City QLD 4000	No	Training	Select tender
Remote Housing Development Authority - develop of a model for devolution of control of all remote public housing assets	233,279	Ernst & Young	Northern Territory	No	Develop in partnership with key stakeholders a sound business model covering all aspects including governance, administration, finance, legal, human resources, information management, policy, processes and procedures, stakeholder engagement, housing construction, tenancy management, and housing repairs and maintenance. The model must be place based approach to supporting Aboriginal housing, including the establishment of local (community based) delivery businesses opportunities for local Aboriginal people and businesses in remote communities to deliver as much as possible of the construction, repairs and maintenance and associated services work.	Yes - Competitive tender
Graphic Designs for BushTel Website and digital products	3,150	Floodlight Creative	Northern Territory	No	First stage of the BushTel project went live on the 19 January 2017.	Select tender - Within Tier 1 procurement guidelines - under \$15K
Indigenous Essential Services Capital Works Project	64,124	GHD Pty Ltd	Northern Territory	No	Survey Community Capital Works requirements	Yes - Competitive tender

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Assess repairs, maintenance and upgrade works	1,590	Harris Kmon Solutions Pty Ltd	Northern Territory	No	Survey Community Capital Works requirements	Select tender - Within Tier 1 procurement guidelines - under \$15K
Indigenous Essential Services Customer Satisfaction Survey	13,875	Insync Surveys Pty Limited	Northern Territory	No	Survey Community Capital Works requirements	Select tender - Within Tier 1 procurement guidelines - under \$15K
To review and provide advice on Urban Public Housing Design Guidelines in relation to certification, codes and standards.	2,420	Irwin Consult Pty Ltd	Northern Territory	No	Urban Public Housing Design Guidelines in relation to certification, codes and standards.	Select tender - Within Tier 1 procurement guidelines - under \$15K
Aboriginal Interpreting Service database renewal project	58,170	IT Business Solutions	Northern Territory	No	IT system project management	Select tender
BushTel Website design & development	177,975	IT Business Solutions	Northern Territory	No	First stage of the BushTel project went live on the 19 January 2017.	Yes - Competitive tender
enhancements to ICT Billing system	1,610	IT Business Solutions	Northern Territory	No	IT system project management	Select tender - Within Tier 1 procurement guidelines - under \$15K
Enhancements to the Grants Processing System	2,958	IT Business Solutions	Northern Territory	No	The outcome was to fix / modify the Grants Processing System	Select tender - Within Tier 1 procurement guidelines - under \$15K
Marking of National Accreditation Authority for Translators and Interpreters test for Aboriginal Interpreting Service	99	Janette Mountney	Northern Territory	No	NAATI testing	Select tender - Within Tier 1 procurement guidelines - under \$15K

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Evaluate the pilot implementation of the new Tenancy Agreement project and to develop key documentation including a Risk Register and an Evaluation Framework.	12,800	KPMG Australia	Northern Territory	No	Outcomes for the consultancy include: Evaluation of the departments Tenancy Agreement project pilot and provision of improvement considerations to enable effective broader roll out of the project; Development of a risk register for the project; Review of the Project Plan, including consultation with stakeholders to ensure key gaps are identified and change management processes are adequately addressed; Development of an evaluation framework for the new Tenancy Agreement project to assess the effectiveness of the rollout across the NT and to identify and address shortfalls to enable continued implementation; and Provision of project implementation support.	Select tender - Within Tier 1 procurement guidelines - under \$15K
Performance Based Design Specifications for Remote Housing.	18,219	KPMG Australia	Northern Territory	No	A performance based design brief for remote public housing to guide communities and housing providers in developing and delivery appropriate and innovative housing solutions.	Yes - Competitive tender
Indigenous Essential Services Capital Works Project (Yuendumu)	70,359	Maria Woodgate	Northern Territory	No	Survey Community Capital Works requirements	Yes - Tender
Probity auditors supporting the procurement of consultants for the review of NT Town Camp (A response to Public Accounts Committee)	17,985	Merit Partners Pty Ltd	Northern Territory	No	To provide probity services in relation to the procurement of the consultants for the NT Town Camp Review, and confirm (or otherwise) compliance.	Yes - Competitive tender

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To provide policy and planning advice in relation to the redevelopment of housing assets.	8,008	Nigel Bancroft Planning Services	Northern Territory	No	policy and planning advice in relation to the redevelopment of housing assets.	Select tender - Within Tier 1 procurement guidelines - under \$15K
Support delivery of training workshop on remote engagement.	200	Sylvia Nulpinditj	Northern Territory	No	Staff Training	Select tender - Within Tier 1 procurement guidelines - under \$15K
Chief Executive Officer classification and remuneration review for Department of Housing and Community Development. Office of the Commissioner for Public Employment engaged Mercer to review	4,136	OCPE (engaged Mercer Consulting on behalf of whole of NTG)	Northern Territory	No	Training	Select tender - Within Tier 1 procurement guidelines - under \$15K
Gunyangara Planning & Infrastructure assessment	31,488	Parsons Brinckerhoff	Northern Territory	No	Survey Community Capital Works requirements	Yes - Tender
Provision of cultural advisor to assist with housing issues in remote communities	3,500	Power Projects (NT) Pty Ltd	Northern Territory	No	Nil	Select tender - Within Tier 1 procurement guidelines - under \$15K
Facilitate Business planning workshop	5,202	PWC'S Indigenous Consulting	Northern Territory	No	Business Planning	Select tender - Within Tier 1 procurement guidelines - under \$15K
Facilitate National Partnership on Remote Housing Review Workshop	3,815	PWC'S Indigenous Consulting	Northern Territory	No	Facilitate National Partnership on Remote Housing Review Workshop	Select tender - Within Tier 1 procurement guidelines - under \$15K
To conduct a high level needs assessment of the Northern Territory homelessness sector.	84,450	PWC'S Indigenous Consulting	Northern Territory	No	JAN 2017 - A summary report from PIC was circulated to all stakeholders that participated in the consultation on the needs assessment. MARCH 2017 - A final report was provided to the department with recommendations.	Yes - Competitive tender
Fees paid on behalf of Aboriginal Interpreting Service consultant trainer	349	QBT Pty Ltd	Northern Territory	No	Staff Training	Select tender - Within Tier 1 procurement guidelines - under \$15K
development of training documents for Tenancy Management System	131,140	Quality People Pty Ltd	Northern Territory	No	IT system project management	Yes - Competitive tender

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to provide advice on communication methods and strategy relating to the implementation of the Housing Strategy.	1,518	Quanxi Pty Ltd T/AS Michels Warren Munday	Northern Territory	No	advice on communication methods and strategy relating to the implementation of the Housing Strategy.	Select tender - Within Tier 1 procurement guidelines - under \$15K
undertake a review of the Justice system and this related to broader work across NTG	22,727	Riverview Global Partners Pty Ltd	Northern Territory	No	review of the Justice system and this related to broader work across NTG	Yes - Competitive tender
Development of enhanced website for remote engagement	1,100	Samantha McCue	Northern Territory	No	IT system project management	Select tender - Within Tier 1 procurement guidelines - under \$15K
Plain English review of BushTel website and digital product content	1,210	Samantha McCue	Northern Territory	No	First stage of the BushTel project went live on the 19 January 2017.	Select tender - Within Tier 1 procurement guidelines - under \$15K
Review and edit Northern Territory Government Information Brief for submission to the National Partnership on Remote Housing Review	7,700	Samantha McCue	Northern Territory	No	Review and edit Northern Territory Government Information Brief for submission to the National Partnership on Remote Housing Review	Select tender - Within Tier 1 procurement guidelines - under \$15K
Delivery of 4WD training in Nhulunbuy	5,267	Smart NT	Northern Territory	No	Staff Training	Select tender - Within Tier 1 procurement guidelines - under \$15K
Mapping of the Business Process used to document the training material for the Tenancy Management System	55,875	SRA Information Technology Pty Ltd	Northern Territory	No	Business Planning	Yes - Competitive tender
Remote Planning framework consultancy	6,750	Strategic North Town Planning	Northern Territory	No	Business Planning	Select tender - written quotation received and accepted. Within Tier 1 procurement guidelines - under \$15K.
Valuation for tenant purchase under the remote home ownership program.	1,980	Territory Property Consultants Pty Ltd	Northern Territory	No	Property Valuations for Tenant purchases	Select tender - Within Tier 1 procurement guidelines - under \$15K

a) Objective / Purpose of Consultancy	b) Total Cost \$	c) Person or entity engaged	d) Principal place of business	e) Report tabled in Legislative Assembly	f) Outcomes / KPI's of Consultancy Report	g)Tenders or Expressions of Interest invited
Galiwin'ku Cyclone Recovery Infrastructure study	21,056	Tonkin Consulting Pty Ltd	Northern Territory	No	KPI's delivered by the Report a) Engineering and land servicing options analysis b) Headworks infrastructure constraints identified.	Yes - Competitive tender
Indigenous Essential Services Capital Works Project (Galiwinku)	24,403	Tonkin Consulting Pty Ltd	Northern Territory	No	KPI's delivered by the Report a) Engineering and land servicing options analysis b) Headworks infrastructure constraints identified.	Yes - Competitive tender
Pirlangimpi Planning & Infrastructure Assessment	13,511	Tonkin Consulting Pty Ltd	Northern Territory	No	KPI's delivered by the Report a) Engineering and land servicing options analysis b) Headworks infrastructure constraints identified.	Yes - Competitive tender
Support delivery of training workshop on remote engagement	200	Miriam Yirrininba	Northern Territory	No	Staff Training	Select tender - Within Tier 1 procurement guidelines - under \$15K
Grand Total	2,816,458					

Recipient	Purpose	Amount \$
Aboriginal Hostels Ltd	Apmere Mwerre Visitor Park	408,894
Aboriginal Hostels Ltd	South Terrace Managed Accommodation - Akangkentye Hostel	190,149
Alice Springs Town Council	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town camps	281,971
Alice Springs Town Council	Local Government general purpose and road grants	809,160
Alice Springs Town Council	Special purpose grants - provides councils with the capacity to apply for funding to undertake projects or make capital purchases that would otherwise be outside their normal budgetary requirements	90,072
Alice Springs Town Council	Natural disaster relief and recovery assistance	347,561
Alice Springs Youth Accommodation & Support Services (ASYASS)	Alice Springs Youth Accommodation & Support Services - Crisis Youth Refuge	179,551
Alice Springs Youth Accommodation & Support Services (ASYASS)	Alice Springs Youth Accommodation & Support Services - Youth Housing & Advocacy	116,994
Alice Springs Youth Accommodation & Support Services (ASYASS)	Alice Springs Youth Accommodation and Support Services - Ampe Akweke	135,419
Anglicare NT	No Interest Loans Scheme	31,769
Anglicare NT	Tenancy Support Program - Alice Springs	227,015
Anglicare NT	Tenancy Support Program - Town Camps Alice Springs	95,753
Anglicare NT	Tenancy Support Program Darwin	126,516
Anglicare NT	Crerar Road Managed and Supported Accommodation (Garaworra)	247,652
Anglicare NT	Nhulunbuy Tenancy Support Program	42,000
Anglicare NT	Katherine Family Accommodation and Support Service (KFASS)	79,472
Anglicare NT	Katherine Youth Accommodation and Support Service (KYASS)	142,500
Anglicare NT	Youth Accommodation and Support Service Darwin (YASS-DWN)	74,645
Anglicare NT	Youth Accommodation and Support Service Palmerston and Rural (YASS-PR)	45,840
Anglicare NT	Youth Housing Options Pathways Program (YHOPP)	114,284
Anglicare NT	Transitional Housing Program - Alice Springs	102,075
Anglicare NT	Neighbourhood Enhancement Alice Springs	112,500
Arramwelke Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	80,972
Arramwelke Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	59,886
Arramwelke Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	138,536
Australia Day Council	Operational funding provided to non-local government bodies that provide government type services	10,000
Barkly Plumbing Services	Municipal and Essential Services contingency funding for inspection of Lily Hole Bore and Reticulation and provide report/quote for repairs.	6,759
Barkly Regional Council	Municipal and Essential Services Special Purpose grant	89,000
Barkly Regional Council	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town camps	75,600

Recipient	Purpose	Amount \$
Barkly Regional Council	Municipal and Essential Services contingency funding to rebuild a kitchen due to poor workmanship	34,037
Barkly Regional Council	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	121,458
Barkly Regional Council	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	138,105
Barkly Regional Council	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	184,352
Barkly Regional Council	Local Government general purpose and road grants	1,078,776
Barkly Regional Council	NT Operational funding - untied funding provided to councils	2,017,726
Barkly Regional Council	Indigenous Jobs Development funding	450,000
Barkly Regional Council	Power Water Streetlight Reimbursements	85,369
Barkly Regional Council	Local Authority project funding -recurrent funding provided to regional councils to undertake prioritised community initiatives submitted by local authorities	473,791
Bawinanga Aboriginal Corporation	Municipal and Essential Services Special Purpose grant	1,991,500
Bawinanga Aboriginal Corporation	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a	140,000
Bawinanga Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	161,944
Bawinanga Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	258,808
Bawinanga Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	320,868
Belyuen Community Government council	Local Government general purpose and road grants	28,644
Belyuen Community Government council	NT Operational funding - untied funding provided to councils	38,645
Belyuen Community Government council	Indigenous Jobs Development funding	18,000
Blatherskite Park Reserve	Operational funding provided to non-local government bodies that provide government type services	97,500
Bullet Plumbing	Municipal and Essential Services contingency funding for urgent repairs relating to water in Black Tank Outstation	1,518
Canteen Creek Owairtilla Association Incorporated	Municipal and Essential Services Special Purpose grant	155,000
Canteen Creek Owairtilla Association Incorporated	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	121,458
Canteen Creek Owairtilla Association Incorporated	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	51,775
Canteen Creek Owairtilla Association Incorporated	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	245,350
CatholicCare NT	Youth Outreach Tennant Creek	105,456
CatholicCare NT	Tenancy Support Program Darwin	116,449

Recipient	Purpose	Amount \$
CatholicCare NT	Tenancy Support Program Katherine	85,889
CatholicCare NT	Tenancy Support Program Tennant Creek	107,620
CatholicCare NT	Tenancy Support Program Darwin	23,290
Central Australian Affordable Housing Company Ltd	Central Australia Renal accommodation project	2,000,000
Central Desert Regional Council	Municipal and Essential Services Special Purpose grant	886,182
Central Desert Regional Council	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a	320,000
Central Desert Regional Council	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations.	121,458
Central Desert Regional council	Local Government general purpose and road grants	882,676
Central Desert Regional council	NT Operational funding - untied funding provided to councils	1,164,119
Central Desert Regional council	Indigenous Jobs Development funding	315,500
Central Desert Regional council	Special purpose grants - provides councils with the capacity to apply for funding to undertake projects or make capital purchases that would otherwise be outside their normal budgetary requirements.	75,032
Central Desert Regional council	Power Water Streetlight Reimbursements	2,614
Central Desert Regional council	to implement improved business grade connectivity to council offices in the remote communities of Laramba, Nyirripi, Willowra, Wilora and Yuelamu via the CouncilBIZ network	165,000
Central Desert Regional council	Local Authority project funding -recurrent funding provided to regional councils to undertake prioritised community initiatives submitted by local authorities.	497,018
City of Darwin	Local Government general purpose and road grants	1,720,634
City of Palmerston	Local Government general purpose and road grants	751,568
City pf Palmerston	Power Water Streetlight Reimbursements	285,018
Coomalie Community Government Council	Local Government general purpose and road grants	214,586
Coomalie Community Government Council	NT Operational funding - untied funding provided to councils	263,404
Coomalie Community Government Council	Special purpose grants - provides councils with the capacity to apply for funding to undertake projects or make capital purchases that would otherwise be outside their normal budgetary requirements.	149,000
Coomalie Community Government Council	Power Water Streetlight Reimbursements	13,725
Council for Aboriginal Alcohol Program Services (CAAPS)	Homelessness Outreach Service	52,027
CouncilBiz	Funding for Barkly Regional Council to replace Civica software to utilising the Technology One software	66,096
Daly Water Progress Association	Operational funding provided to non-local government bodies that provide government type services.	4,482
Darwin Aboriginal and Islander Womens Shelter	Transitional Housing Units	78,104
Darwin Christian Ministries	Crerar Road Managed Accommodation	180,293
Demed Aboriginal Corporation	Municipal and Essential Services Special Purpose grant	1,631,838

Recipient	Purpose	Amount \$
Demed Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	101,215
Dinybulu Regional Services Pty Ltd (for Ramingining Jan - Jun 2016)	Municipal and Essential Services Special Purpose grant	417,000
Dinybulu Regional Services Pty Ltd (for Ramingining Jan - Jun 2016)	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	161,944
Dinybulu Regional Services Pty Ltd (for Ramingining Jan - Jun 2016)	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents.	98,659
Dinybulu Regional Services Pty Ltd (for Ramingining Jan - Jun 2016)	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	228,239
East Arnhem Regional Council	Local Government general purpose and road grants	2,121,304
East Arnhem Regional Council	NT Operational funding - untied funding provided to councils	3,045,352
East Arnhem Regional Council	Indigenous Jobs Development funding	570,500
East Arnhem Regional Council	Special purpose grants - provides councils with the capacity to apply for funding to undertake projects or make capital purchases that would otherwise be outside their normal budgetary requirements.	123,600
East Arnhem Regional Council	Local Authority project funding - recurrent funding provided to regional councils to undertake prioritised community initiatives submitted by local authorities.	1,129,063
GEBIE Civil & Construction Pty Ltd	Municipal and Essential Services Special Purpose grant	110,820
GEBIE Civil & Construction Pty Ltd	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents.	157,923
GEBIE Civil & Construction Pty Ltd	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	227,858
Indigenous Essential Services Pty Ltd	Indigenous Essential Services Pty Ltd operational and capital grants funding	27,163,072
Ilpurla Aboriginal Corporation	Municipal and Essential Services Special Purpose grant	101,500
Ilpurla Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	40,486
Ilpurla Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents.	19,265
Ilpurla Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	44,565
Ingkerreke Outstation Resource Service Aboriginal Corporation	Municipal and Essential Services Special Purpose grant	288,577
Ingkerreke Outstation Resource Service Aboriginal Corporation	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town camps.	478,800
Ingkerreke Outstation Resource Service Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations.	313,767

Recipient	Purpose	Amount \$
Ingkerreke Outstation Resource Service Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents.	321,957
Ingkerreke Outstation Resource Service Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	1,489,594
Jabiru Town Development Association	Operational funding provided to non-local government bodies that provide government type services.	45,000
Kalano Community Association Incorporated	Municipal and Essential Services Special Purpose grant	224,635
Kalano Community Association Incorporated	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town camps.	88,200
Kalano Community Association Incorporated	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations.	161,944
Kalano Community Association Incorporated	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents.	134,000
Kalano Community Association Incorporated	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	93,000
Katherine Town Council	Local Government general purpose and road grants	579,760
Katherine Town Council	Operational funding provided to non-local government bodies that provide government type services	114,968
Larrakia Nation Aboriginal Corporation	Tenancy Support Program	98,968
Larrakia Nation Aboriginal Corporation	Tenancy Support Program	98,968
Laynhapuy Homelands Aboriginal Corporation	Municipal and Essential Services Special Purpose grant	565,004
Laynhapuy Homelands Aboriginal Corporation	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a	700,000
Laynhapuy Homelands Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	323,888
Laynhapuy Homelands Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	373,756
Laynhapuy Homelands Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	654,907
Litchfield Council	Local Government general purpose and road grants	1,469,844
Litchfield Council	Special purpose grants - provides councils with the capacity to apply for funding to undertake projects or make capital purchases that would otherwise be outside their normal budgetary requirements	225,000
Litchfield Council	For the commissioning of the Thorak Regional Cemetery Service Review	11,200
Local Government Association of the NT	Local Government general purpose and road grants	723,414
Local Government Association of the NT	West Daly/Vic Daly Budget Assistance grant	396,860
Mabunji Aboriginal Resource Association Incorporated	Municipal and Essential Services Special Purpose grant	1,105,356

Recipient	Purpose	Amount \$
Mabunji Aboriginal Resource Association Incorporated	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a	330,000
Mabunji Aboriginal Resource Association Incorporated	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town camps	132,300
Mabunji Aboriginal Resource Association Incorporated	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	809,720
Mabunji Aboriginal Resource Association Incorporated	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	356,317
Mabunji Aboriginal Resource Association Incorporated	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	271,842
Mabunji Aboriginal Resource Indigenous Corporation	Tenancy Support Program Borrooloola	20,455
MacDonnell Regional Council	Municipal and Essential Services Special Purpose grant	1,213,906
MacDonnell Regional Council	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	202,430
MacDonnell Regional Council	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	284,106
MacDonnell Regional Council	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	657,226
MacDonnell Regional council	Local Government general purpose and road grants	1,345,808
MacDonnell Regional council	NT Operational funding - untied funding provided to councils	1,889,422
MacDonnell Regional council	Indigenous Jobs Development funding	620,500
MacDonnell Regional council	Special purpose grants - provides councils with the capacity to apply for funding to undertake projects or make capital purchases that would otherwise be outside their normal budgetary requirements	136,254
MacDonnell Regional council	Part contribution for the employment of a Central Australian waste management coordinator	50,000
MacDonnell Regional council	Local Authority project funding - recurrent funding provided to regional councils to undertake prioritised community initiatives submitted by local authorities	585,717
Manungurra Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	40,486
Manungurra Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	23,118
Manungurra Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	53,478
Marngarr Resource Centre Aboriginal Corporation	Municipal and Essential Services Special Purpose grant	39,739
Marngarr Resource Centre Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	80,972

Recipient	Purpose	Amount \$
Marngarr Resource Centre Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	34,677
Marngarr Resource Centre Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	80,217
Marthakal Homelands & Resource Centre	Municipal and Essential Services Special Purpose grant	271,739
Marthakal Homelands & Resource Centre	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a	210,000
Marthakal Homelands & Resource Centre	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	121,458
Marthakal Homelands & Resource Centre	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	157,973
Marthakal Homelands & Resource Centre	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	365,433
Mental Health Association of Central Australia	Tenancy Support Program	60,981
Milingimbi Outstation Progress Resource Association	Municipal and Essential Services Special Purpose grant	229,135
Milingimbi Outstation Progress Resource Association	Grant program to homeland service providers to carry out repairs and upgrades based on resident	200,000
Milingimbi Outstation Progress Resource Association	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	101,215
Milingimbi Outstation Progress Resource Association	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	69,770
Milingimbi Outstation Progress Resource Association	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	161,400
Mission Australia	Stuart Lodge	291,868
Mission Australia	Tenancy Support Program Alice Springs	98,147
Mission Australia	Tenancy Support Program Darwin/Katherine	191,588
Mission Australia	Aherkeme Development Village (Percy Court)	291,113
Mission Australia	Mission Australia Supported Accommodation Darwin	56,606
Mission Australia	Spin 180 Youth Homelessness Program	88,630
Mutitjulu Community Aboriginal Corporation	Municipal and Essential Services Special Purpose grant	100,000
Mutitjulu Community Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	40,486
Mutitjulu Community Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	130,320
Ngaliwurru Wuli Association Incorporated (NWA)	Municipal and Essential Services Special Purpose grant	377,244
Ngaliwurru Wuli Association Incorporated (NWA)	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	141,701

Recipient	Purpose	Amount \$
Ngurratjuta Pmara Ntjarra Aboriginal Corporation	Municipal and Essential Services Special Purpose grant	190,100
Ngurratjuta Pmara Ntjarra Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	20,243
Ngurratjuta Pmara Ntjarra Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	70,274
Ngurratjuta Pmara Ntjarra Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	162,564
Nhulunbuy Public Cemetery trust	Special purpose grants - provides councils with the capacity to apply for funding to undertake projects or make capital purchases that would otherwise be outside their normal budgetary requirements	26,730
Northern Territory Shelter	Peak Housing Body	42,598
Northern Territory Shelter	Peak Housing Body	110,691
Northern Territory Shelter	Peak Housing Body	6,000
Northern Territory Shelter	Homelessness Response Group (HRG) Darwin Pilot Extension	122,661
Northern Territory Shelter	Shelter Me Upgrades	30,000
Numbulwar Homelands Council Association	Municipal and Essential Services Special Purpose grant	424,696
Numbulwar Homelands Council Association	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	80,972
Numbulwar Homelands Council Association	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	98,162
Numbulwar Homelands Council Association	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	111,412
Pine Creek Aboriginal Advancement Association	Municipal and Essential Services Special Purpose grant	14,013
Pine Creek Aboriginal Advancement Association	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town camps	6,300
Pine Creek Aboriginal Advancement Association	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	40,486
Pine Creek Aboriginal Advancement Association	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	6,700
Pine Creek Aboriginal Advancement Association	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	44,076
Power Projects Invoices	Municipal and Essential Services Special Purpose grant	307,872
Power Projects Invoices	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a	50,000
Power Projects Invoices	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	80,972

Recipient	Purpose	Amount \$
Power Projects Invoices	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	3,487
Power Projects Invoices	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	139,141
Robbie Robbins Reserve	Operational funding provided to non-local government bodies that provide government type services	37,500
Robbie Robbins Reserve	Special purpose grants - provides councils with the capacity to apply for funding to undertake projects or make capital purchases that would otherwise be outside their normal budgetary requirements	109,617
Roper Gulf Regional Council	Municipal and Essential Services Special Purpose grant	61,876
Roper Gulf Regional Council	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	131,579
Roper Gulf Regional Council	Local Government general purpose and road grants	1,422,360
Roper Gulf Regional Council	NT Operational funding - untied funding provided to councils	1,987,415
Roper Gulf Regional Council	Indigenous Jobs Development funding	765,000
Roper Gulf Regional Council	Power Water Streetlight Reimbursements	12,888
Roper Gulf Regional Council	Local Authority project funding -recurrent funding provided to regional councils to undertake prioritised community initiatives submitted by local authorities	737,217
Somerville Community Services	Katherine Youth and Family Services	130,938
Somerville Community Services	No Interest Loans Scheme	40,005
Somerville Community Services	Somerville Family Counselling Program	37,440
Somerville Community Services	Supported Accommodation Service	79,256
St Vincent De Paul Society (NT)	Park Lodge	86,066
St Vincent De Paul Society (NT)	Park Lodge	51,640
St Vincent De Paul Society (NT)	Bakhita Centre Accommodation and Outreach Services	194,443
St Vincent De Paul Society (NT)	Ormonde House	64,713
St Vincent De Paul Society (NT)	Bakhita Transitional Housing Program	43,409
St Vincent De Paul Society (NT)	Bakhita Transitional Housing Program	78,524
T&J Contracting Invoicing	Municipal and Essential Services Special Purpose grant	2,008,020
T&J Contracting Invoicing	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town camps	53,775
T&J Contracting Invoicing	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	259,018
T&J Contracting Invoicing	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	385,784
Tangentyere Council Aboriginal Corporation	Tenancy Support Program - Central Australia	203,998
Tangentyere Council Incorporated	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	161,944
Thangkenhareng Resource Centre	Municipal and Essential Services Special Purpose grant	21,970
Thangkenhareng Resource Centre	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a	20,000

Recipient	Purpose	Amount \$
Thangkenhareng Resource Centre	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	20,243
Thangkenhareng Resource Centre	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	6,533
Thangkenhareng Resource Centre	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	15,113
The Salvation Army (NT) Property Trust	Darwin Homeless Mens Program	53,030
The Salvation Army (NT) Property Trust	Street to Home	114,115
The Salvation Army (NT) Property Trust	Towards Independence Program Top End (TIPTe) and Head lease Program	52,177
The Salvation Army (NT) Property Trust	Towards Independence Program -Alice Springs (TIPAS)	45,452
The Salvation Army (NT) Property Trust	Street to Home	34,365
The Salvation Army (NT) Property Trust	Towards Independence Program Top End (TIPTe) and Head Lease Program	52,351
The Salvation Army (NT) Property Trust	Darwin Homeless Mens Program	141,830
Tiwi Islands Regional Council	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	27,934
Tiwi Islands Regional Council	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	64,619
Tiwi Islands Regional Council	Local Government general purpose and road grants	684,188
Tiwi Islands Regional Council	NT Operational funding - untied funding provided to councils	671,967
Tiwi Islands Regional Council	Indigenous Jobs Development funding	265,500
Tiwi Islands Regional Council	Special purpose grants - provides councils with the capacity to apply for funding to undertake projects or make capital purchases that would otherwise be outside their normal budgetary requirements	216,559
Tiwi Islands Regional Council	Local Authority project funding -recurrent funding provided to regional councils to undertake prioritised community initiatives submitted by local authorities	343,544
Tjuwanpa Outstation Resource Centre	Municipal and Essential Services Special Purpose grant	120,000
Tjuwanpa Outstation Resource Centre	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	202,430
Tjuwanpa Outstation Resource Centre	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	193,475
Tjuwanpa Outstation Resource Centre	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	447,575
Triple P	Functional Refurbishment	650,000
Urapuntja Council Aboriginal Incorporated	Arparra capital works	20,000

Recipient	Purpose	Amount \$
Victoria Daly Regional Council	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	40,486
Victoria Daly Regional Council	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	19,265
Victoria Daly Regional Council	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	44,565
Victoria Daly Regional council	Local Government general purpose and road grants	584,674
Victoria Daly Regional council	NT Operational funding - untied funding provided to councils	763,261
Victoria Daly Regional council	Indigenous Jobs Development funding	296,000
Victoria Daly Regional council	Special purpose grants - provides councils with the capacity to apply for funding to undertake projects or make capital purchases that would otherwise be outside their normal budgetary requirements	56,000
Victoria Daly Regional council	Power Water Streetlight Reimbursements	23,090
Victoria Daly Regional council	Local Authority project funding -recurrent funding provided to regional councils to undertake prioritised community initiatives submitted by local authorities	301,552
Wagait Shire Council	Local Government general purpose and road grants	30,904
Wagait Shire Council	NT Operational funding - untied funding provided to councils	78,770
Wagait Shire Council	Special purpose grants - provides councils with the capacity to apply for funding to undertake projects or make capital purchases that would otherwise be outside their normal budgetary requirements	28,490
Warnbi Aboriginal Corporation - Kakadu	Municipal and Essential Services Special Purpose grant	391,065
Warnbi Aboriginal Corporation - Kakadu	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town camps	15,750
Warnbi Aboriginal Corporation - Kakadu	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	20,243
Warnbi Aboriginal Corporation - Kakadu	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	143,492
Warnbi Aboriginal Corporation - Kakadu	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	223,792
West Arnhem Regional Council	Local Government general purpose and road grants	1,169,250
West Arnhem Regional Council	NT Operational funding - untied funding provided to councils	1,728,278
West Arnhem Regional Council	Indigenous Jobs Development funding	353,000
West Arnhem Regional Council	Special purpose grants - provides councils with the capacity to apply for funding to undertake projects or make capital purchases that would otherwise be outside their normal budgetary requirements	140,000
West Arnhem Regional Council	Power Water Streetlight Reimbursements	33,885
West Arnhem Regional Council	Local Authority project funding -recurrent funding provided to regional councils to undertake prioritised community initiatives submitted by local authorities	615,812
West Daly Regional Council	Municipal and Essential Services Special Purpose grant	515,075

Recipient	Purpose	Amount \$
West Daly Regional Council	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	60,729
West Daly Regional Council	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	32,028
West Daly Regional Council	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	8,913
West Daly Regional Council	Local Government general purpose and road grants	685,750
West Daly Regional Council	NT Operational funding - untied funding provided to councils	802,944
West Daly Regional Council	Indigenous Jobs Development funding	296,000
West Daly Regional Council	Local Authority project funding -recurrent funding provided to regional councils to undertake prioritised community initiatives submitted by local authorities	416,286
Yantjarwu Aboriginal Outstation Resource Centre Corporation	Municipal and Essential Services Special Purpose grant	485,575
Yantjarwu Aboriginal Outstation Resource Centre Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	182,186
Yantjarwu Aboriginal Outstation Resource Centre Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	57,795
Yantjarwu Aboriginal Outstation Resource Centre Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	133,695
Yapa-Kulamgu Ngurrarra Aboriginal Corporation	Municipal and Essential Services Special Purpose grant	562,175
Yapa-Kulamgu Ngurrarra Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	20,243
Yapa-Kulamgu Ngurrarra Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	15,914
Yapa-Kulamgu Ngurrarra Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	36,814
Yilli Rreung Housing Aboriginal Corporation	Municipal and Essential Services Special Purpose grant	131,543
Yilli Rreung Housing Aboriginal Corporation	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a.	80,000
Yilli Rreung Housing Aboriginal Corporation	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town camps	236,250
Yilli Rreung Housing Aboriginal Corporation	Municipal and Essential Services contingency funding for urgent power repairs	15,968
Yilli Rreung Housing Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	323,888
Yilli Rreung Housing Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	303,935
Yilli Rreung Housing Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	169,342
YWCA of Darwin	CASY House	240,679

Recipient	Purpose	Amount \$
YWCA of Darwin	Independent Living Programs	- 134,400
YWCA of Darwin	CASY House	12,603
	Total	113,977,375

Organisation	Purpose	Amount \$
Aboriginal Hostels Ltd	Apmere Mwerre Visitor Park	408,894
Aboriginal Hostels Ltd	South Terrace Managed Accommodation - Akangkentye Hostel	190,149
Alice Springs Youth Accommodation & Support Services (ASYASS)	Alice Springs Youth Accommodation & Support Services - Crisis Youth Refuge	179,551
Alice Springs Youth Accommodation & Support Services (ASYASS)	Alice Springs Youth Accommodation & Support Services - Youth Housing & Advocacy	116,994
Alice Springs Youth Accommodation & Support Services (ASYASS)	Alice Springs Youth Accommodation and Support Services - Ampe Akweke	135,419
Anglicare NT	No Interest Loans Scheme	31,769
Anglicare NT	Tenancy Support Program - Alice Springs	227,015
Anglicare NT	Tenancy Support Program - Town Camps Alice Springs	95,753
Anglicare NT	Tenancy Support Program Darwin	126,516
Anglicare NT	Crerar Road Managed and Supported Accommodation (Garaworra)	247,652
Anglicare NT	Nhulunbuy Tenancy Support Program	42,000
Anglicare NT	Katherine Family Accommodation and Support Service (KFASS)	79,472
Anglicare NT	Katherine Youth Accommodation and Support Service (KYASS)	142,500
Anglicare NT	Youth Accommodation and Support Service Darwin (YASS-DWN)	74,645
Anglicare NT	Youth Accommodation and Support Service Palmerston and Rural (YASS-PR)	45,840
Anglicare NT	Youth Housing Options Pathways Program (YHOPP)	114,284
Anglicare NT	Transitional Housing Program - Alice Springs	102,075
Anglicare NT	Neighbourhood Enhancement Alice Springs	112,500
Arramwelke Aboriginal Corporation	Municipal and Essential Services special purpose grant	180,000
Arramwelke Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	80,972
Arramwelke Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	59,886
Arramwelke Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	138,536
Australia Day Council	Operational funding provided to non-local government bodies that provide government type services.	10,000
Bawinanga Aboriginal Corporation	Municipal and Essential Services special purpose grant	1,991,500
Bawinanga Aboriginal Corporation	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a	140,000
Bawinanga Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	161,944
Bawinanga Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	258,808

Organisation	Purpose	Amount \$
Bawinanga Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	320,868
Blatherskite Park Reserve	Operational funding provided to non-local government bodies that provide government type services	97,500
Canteen Creek Owairtilla Association Incorporated	Municipal and Essential Services special purpose grant	155,000
Canteen Creek Owairtilla Association Incorporated	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	121,458
Canteen Creek Owairtilla Association Incorporated	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	51,775
Canteen Creek Owairtilla Association Incorporated	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	245,350
CatholicCare NT	Youth Outreach Tennant Creek	105,456
CatholicCare NT	Tenancy Support Program Darwin	116,449
CatholicCare NT	Tenancy Support Program Katherine	85,889
CatholicCare NT	Tenancy Support Program Tennant Creek	107,620
CatholicCare NT	Tenancy Support Program Darwin	23,290
Council for Aboriginal Alcohol Program Services (CAAPS)	Homelessness Outreach Service	52,027
Daly Water Progress Association	Operational funding provided to non-local government bodies that provide government type services	4,482
Darwin Aboriginal and Islander Womens Shelter	Transitional Housing Units	78,104
Darwin Christian Ministries	Crerar Road Managed Accommodation	180,293
Demed Aboriginal Corporation	Municipal and Essential Services special purpose grant	1,631,838
Demed Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	101,215
Ilpurla Aboriginal Corporation	Municipal and Essential Services special purpose grant	101,500
Ilpurla Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	40,486
Ilpurla Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	19,265
Ilpurla Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	44,565
Ingkerreke Outstation Resource Service Aboriginal Corporation	Municipal and Essential Services special purpose grant	288,577
Ingkerreke Outstation Resource Service Aboriginal Corporation	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town camps	478,800

Organisation	Purpose	Amount \$
Ingkerreke Outstation Resource Service Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	313,767
Ingkerreke Outstation Resource Service Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	321,957
Ingkerreke Outstation Resource Service Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	1,489,594
Jabiru Town Development Association	Operational funding provided to non-local government bodies that provide government type services	45,000
Kalano Community Association Incorporated	Municipal and Essential Services special purpose grant	224,635
Kalano Community Association Incorporated	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town camps	88,200
Kalano Community Association Incorporated	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	161,944
Kalano Community Association Incorporated	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	134,000
Kalano Community Association Incorporated	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	93,000
Larrakia Nation Aboriginal Corporation	Tenancy Support Program	98,968
Larrakia Nation Aboriginal Corporation	Tenancy Support Program	98,968
Laynhapuy Homelands Aboriginal Corporation	Municipal and Essential Services special purpose grant	565,004
Laynhapuy Homelands Aboriginal Corporation	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a	700,000
Laynhapuy Homelands Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	323,888
Laynhapuy Homelands Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	373,756
Laynhapuy Homelands Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	654,907
Mabunji Aboriginal Resource Association Incorporated	Municipal and Essential Services special purpose grant	1,105,356
Mabunji Aboriginal Resource Association Incorporated	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a	330,000

Organisation	Purpose	Amount \$
Mabunji Aboriginal Resource Association Incorporated	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town camps	132,300
Mabunji Aboriginal Resource Association Incorporated	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	809,720
Mabunji Aboriginal Resource Association Incorporated	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	356,317
Mabunji Aboriginal Resource Association Incorporated	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	271,842
Mabunji Aboriginal Resource Indigenous Corporation	Tenancy Support Program Borroloola	20,455
Manungurra Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	40,486
Manungurra Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	23,118
Manungurra Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	53,478
Marngarr Resource Centre Aboriginal Corporation	Municipal and Essential Services special purpose grant	39,739
Marngarr Resource Centre Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	80,972
Marngarr Resource Centre Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	34,677
Marngarr Resource Centre Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	80,217
Marthakal Homelands & Resource Centre	Municipal and Essential Services special purpose grant	271,739
Marthakal Homelands & Resource Centre	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a	210,000
Marthakal Homelands & Resource Centre	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	121,458
Marthakal Homelands & Resource Centre	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	157,973

Organisation	Purpose	Amount \$
Marthakal Homelands & Resource Centre	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	365,433
Mental Health Association of Central Australia	Tenancy Support Program	60,981
Milingimbi Outstation Progress Resource Association	Municipal and Essential Services special purpose grant	229,135
Milingimbi Outstation Progress Resource Association	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a	200,000
Milingimbi Outstation Progress Resource Association	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	101,215
Milingimbi Outstation Progress Resource Association	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	69,770
Milingimbi Outstation Progress Resource Association	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	161,400
Mission Australia	Stuart Lodge	291,868
Mission Australia	Tenancy Support Program Alice Springs	98,147
Mission Australia	Tenancy Support Program Darwin/Katherine	191,588
Mission Australia	Aherlkeme Development Village (Percy Court)	291,113
Mission Australia	Mission Australia Supported Accommodation Dar	56,606
Mission Australia	Spin 180 Youth Homelessness Program	88,630
Mutitjulu Community Aboriginal Corporation	Municipal and Essential Services special purpose grant	100,000
Mutitjulu Community Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	40,486
Mutitjulu Community Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	130,320
Ngaliwurru Wuli Association Incorporated (NWA)	Municipal and Essential Services special purpose grant	377,244
Ngaliwurru Wuli Association Incorporated (NWA)	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	141,701
Ngurratjuta Pmara Ntjarra Aboriginal Corporation	Municipal and Essential Services special purpose grant	190,100
Ngurratjuta Pmara Ntjarra Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	20,243

Organisation	Purpose	Amount \$
Ngurratjuta Pmara Ntjarra Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	70,274
Ngurratjuta Pmara Ntjarra Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	162,564
Nhulunbuy Public Cemetery trust	Special purpose grants - provides councils with the capacity to apply for funding to undertake projects or make capital purchases that would otherwise be outside their normal budgetary	26,730
Northern Territory Shelter	Peak Housing Body	42,598
Northern Territory Shelter	Peak Housing Body	110,691
Northern Territory Shelter	Peak Housing Body	6,000
Northern Territory Shelter	Homelessness Response Group (HRG) Darwin Pilot Extension	122,661
Northern Territory Shelter	Shelter Me Upgrades	30,000
Numbulwar Homelands Council Association	Municipal and Essential Services special purpose grant	424,696
Numbulwar Homelands Council Association	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	80,972
Numbulwar Homelands Council Association	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	98,162
Numbulwar Homelands Council Association	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	111,412
Pine Creek Aboriginal Advancement Association	Municipal and Essential Services special purpose grant	14,013
Pine Creek Aboriginal Advancement Association	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town camps	6,300
Pine Creek Aboriginal Advancement Association	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	40,486
Pine Creek Aboriginal Advancement Association	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	6,700
Pine Creek Aboriginal Advancement Association	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	44,076
Robbie Robbins Reserve	Operational funding provided to non-local government bodies that provide government type services.	37,500

Organisation	Purpose	Amount \$
Robbie Robbins Reserve	Special purpose grants - provides councils with the capacity to apply for funding to undertake projects or make capital purchases that would otherwise be outside their normal budgetary	109,617
Somerville Community Services	Katherine Youth and Family Services	130,938
Somerville Community Services	No Interest Loans Scheme	40,005
Somerville Community Services	Somerville Family Counselling Program	37,440
Somerville Community Services	Supported Accommodation Service	79,256
St Vincent De Paul Society (NT)	Park Lodge	86,066
St Vincent De Paul Society (NT)	Park Lodge	51,640
St Vincent De Paul Society (NT)	Bakhita Centre Accommodation and Outreach Services	194,443
St Vincent De Paul Society (NT)	Ormonde House	64,713
St Vincent De Paul Society (NT)	Bakhita Transitional Housing Program	43,409
St Vincent De Paul Society (NT)	Bakhita Transitional Housing Program	78,524
Tangentyere Council Aboriginal Corporation	Tenancy Support Program - Central Australia	203,998
Tangentyere Council Incorporated	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	161,944
Thangkenhareng Resource Centre	Municipal and Essential Services special purpose grant	21,970
Thangkenhareng Resource Centre	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a	20,000
Thangkenhareng Resource Centre	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	20,243
Thangkenhareng Resource Centre	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	6,533
Thangkenhareng Resource Centre	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	15,113
The Salvation Army (NT) Property Trust	Darwin Homeless Mens Program	53,030
The Salvation Army (NT) Property Trust	Street to Home	114,115
The Salvation Army (NT) Property Trust	Towards Independence Program Top End (TIPTe) and Head lease Program	52,177
The Salvation Army (NT) Property Trust	Towards Independence Program -Alice Springs (TIPAS)	45,452
The Salvation Army (NT) Property Trust	Street to Home	34,365
The Salvation Army (NT) Property Trust	Towards Independence Program Top End (TIPTe) and Head Lease Program	52,351
The Salvation Army (NT) Property Trust	Darwin Homeless Mens Program	141,830
Tjuwanpa Outstation Resource Centre	Municipal and Essential Services special purpose grant	120,000

Organisation	Purpose	Amount \$
Tjuwanpa Outstation Resource Centre	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	202,430
Tjuwanpa Outstation Resource Centre	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	193,475
Tjuwanpa Outstation Resource Centre	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	447,575
Urapuntja Council Aboriginal Incorporated	Arparra capital works	20,000
Warnbi Aboriginal Corporation - Kakadu	Municipal and Essential Services special purpose grant	391,065
Warnbi Aboriginal Corporation - Kakadu	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town	15,750
Warnbi Aboriginal Corporation - Kakadu	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	20,243
Warnbi Aboriginal Corporation - Kakadu	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	143,492
Warnbi Aboriginal Corporation - Kakadu	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	223,792
Yantjarwu Aboriginal Outstation Resource Centre Corporation	Municipal and Essential Services special purpose grant	485,575
Yantjarwu Aboriginal Outstation Resource Centre Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	182,186
Yantjarwu Aboriginal Outstation Resource Centre Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	57,795
Yantjarwu Aboriginal Outstation Resource Centre Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	133,695
Yapa-Kulamgu Ngurrarra Aboriginal Corporation	Municipal and Essential Services special purpose grant	562,175
Yapa-Kulamgu Ngurrarra Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	20,243
Yapa-Kulamgu Ngurrarra Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	15,914
Yapa-Kulamgu Ngurrarra Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	36,814

Organisation	Purpose	Amount \$
Yilli Rreung Housing Aboriginal Corporation	Municipal and Essential Services special purpose grant	131,543
Yilli Rreung Housing Aboriginal Corporation	Grant program to homeland service providers to carry out repairs and upgrades based on resident application for \$5,200 p.a	80,000
Yilli Rreung Housing Aboriginal Corporation	Grant program to town camp service providers to contribute to costs of delivering municipal and essential services to Northern Territory town	236,250
Yilli Rreung Housing Aboriginal Corporation	Municipal and Essential Services contingency funding for urgent power repairs	15,968
Yilli Rreung Housing Aboriginal Corporation	Grant program to homelands service providers to assist with creating real, full time employment opportunities in the area of municipal and essential services delivery to outstations	323,888
Yilli Rreung Housing Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of housing maintenance assistance to homeland residents	303,935
Yilli Rreung Housing Aboriginal Corporation	Grant program to service providers to provide a contribution to costs of municipal and essential services to homelands	169,342
YWCA of Darwin	CASY House	240,679
YWCA of Darwin	Independent Living Programs	134,400
YWCA of Darwin	CASY House	12,603
	Total	31,195,730

Local Government Accounting Advisory Committee (LGAAC)

Terms of Reference

ROLE AND PURPOSE OF THE COMMITTEE

To provide advice to the Minister of Local Government and the Department of Local Government, Housing and Regional Services on:

- (a) contemporary financial management and accounting practices relevant and appropriate to local government; and
- (b) appropriate legislative changes necessary to improve standards of local government financial management and accounting.

MEMBERSHIP

The Committee is constituted of the members (not exceeding 10) appointed by the Minister.

The members will consist of:

- (a) up to 2 nominees of the Agency with experience in local government; and
- (b) 2 nominees of ICA/CPA Australia, 1 of whom must be a registered company auditor and the other a professional provider of financial management services to local government; and
- (c) up to 2 nominees of Local Government Managers Australia; and
- (d) up to 2 representatives of the NT Finance Reference Group; and
- (e) up to 2 nominees of LGANT.

A member of the Committee is to be appointed by the Minister for a term (not exceeding 3 years) specified in the member's instrument of appointment.

The terms and conditions of membership are to be as determined by the Minister.

The Minister must appoint 1 member to be the Chair, and another to be Deputy Chair, of the Committee.

TERMS OF APPOINTMENT

Members of the Committee shall be appointed to the Committee for fixed terms not exceeding three years in the first instance. Rotation of members shall apply with Members being eligible for immediate appointment for a maximum of three years.

COMMITTEE MEETINGS

The Committee is to meet at least once in each quarter.

A meeting may be convened by the Chair of the Committee, or the Minister.

A quorum for a meeting of the Committee consists of 4 members attending by any means.

The meeting may be chaired by the Chair, the Deputy Chair or the Minister and, in the absence of both the Chair and the Deputy Chair, a member chosen to preside by the members present.

Decisions are to be made by majority vote of the members present and, if the votes are equal, the person presiding may exercise a second or casting vote.

The validity of proceedings of the Committee is unaffected by a vacancy or vacancies in its membership.

ADMINISTRATIVE SUPPORT

The Department's Local Government division will provide secretariat and administrative support for the Committee to exercise its statutory functions. All such resources must be used only for Committee related business.

The Department shall be responsible for:

- distributing agendas and papers to Committee members no later than five (5) working days prior to meeting
- recording minutes of meetings
- preparing the minutes and decision register from all meetings and distributing them within three (3) weeks of a meeting to Committee members for final comment for the accuracy of discussion.
- preparing and distributing correspondence as requested by the Committee Chair.

The Committee Chair shall be responsible for:

- preparing or organising agendas for Committee meetings
- presiding at Committee meetings
- performing other duties as recorded in this Charter.

RESPONSIBILITIES

The Committee shall consider as much technical or practical content of Australian Accounting Standards, the Code and relevant financial management concepts that could or should apply to Northern Territory local government with a view to providing substantive advice to the Minister and/or Department on contemporary financial management and accounting practices and recommendations for legislative change necessary to improve standards of financial management and accounting within Northern Territory local government.

ADDENDUM TO THE TERMS OF REFERENCE

Please see next page attached.

MEETING TRAVEL AND ACCOMMODATION ARRANGEMENTS

At the Local Government Accounting (Advisory) Committee's (LGAAC's) meeting of 22 September 2011, it was unanimously agreed that:

1. LGAAC members will meet face to face once a year;
2. *when this happens, Secretariat will assume responsibility for booking flights and accommodation for committee members and arrange for the Department to cover travel and accommodation expenses only;*
3. *prior to each meeting, the Secretariat must be given a minimum of five working days notice to arrange travel and accommodation;*
4. *The Department will pay transport and accommodation costs directly to the establishment concerned. This process allows the Department to be GST compliant and to claim reimbursement of the GST.*
5. *Where taxi fares are anticipated in connection with official travel, arrangements can be made with Secretariat for the issue of Cab charge dockets.*

There is no change for members claiming a mileage allowance. A Claim for Kilometre Allowance (By-Law 32) must be submitted with receipts, as per usual.

TERMS OF REFERENCE Public Housing Appeals Board

Purpose

The Northern Territory Public Housing Appeals Board (the Board) has been established to provide an informal, independent and effective mechanism for the review of certain decisions made by the Department of Housing and Community Development (the Department) and to allow for recommendations to be made to Housing in relation to those decisions and, more broadly, in relation to associated policies and procedures. Which decisions can and cannot be reviewed by the Board are set out in Housing's Complaints and Appeals Policy (the Policy).

Membership

Members of the Board, including the Chair and Deputy Chair of the Board, will be appointed by the Minister for a period of two years and may be reappointed for one or more additional terms of two years. The number of members will be determined by the Minister from time to time.

Members will be selected from the general community (including Housing tenants), non-government organisations and industry service organisations.

Composition of the Board and Timing of Hearings

Appeal hearings will be conducted by three Board Members, one of whom will be the Chair or Deputy Chair. The Chair, or where he or she is not available the Deputy Chair, will convene and chair all hearings.

Board members must not be involved in any hearing where there is an actual or perceived conflict of interest.

Hearings will be held as required, consistent with the effective operation of the Policy.

Responsibilities

The Board will hear and determine Tier 2 appeals in accordance with the Policy. In hearing appeals, the Board will:

- Comply with the rules of procedural fairness; in particular, ensure that the appellant has an opportunity to be heard and has access to appropriate support, including translation services as appropriate.
- Determine its own procedures.
- Inform itself in any way it considers appropriate.
- Act with as little formality as the circumstances permit.
- Make further enquiries as it considers appropriate in order to enable it to properly consider any matter before the Board.
- Determine matters as expeditiously as the circumstances permit.

- Consistent with the requirements of the Policy, provide a written report to Housing on any determination or recommendation made in relation to any Tier 2 appeal (including any majority or minority views). The report should annex any documents or material relevant to the determination or recommendation.

The Board may also make recommendations to the Department in relation to any matter arising from an appeal or in relation to associated policies and procedures.

Additional Responsibilities of the Chair

Additional responsibilities of the Chair include:

- Ensuring the effective operation of the Board.
- Arranging training sessions and mentoring for Board Members as appropriate.
- Liaising with and providing advice to Housing as appropriate and consistent with the Policy and the Terms of Reference.
- Representing the Board at public forums.

Review

The Terms of Reference will be reviewed every 12 months.

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY**WRITTEN QUESTION**

Mr Higgins to the Minister for Housing and Community Development, Minister for Essential Services, Minister for Public Employment and Minister responsible for agencies and Government authorities under the Administrative Arrangements Order as at 31 March 2017

AGENCY ADMINISTRATION**ELECTION COMMITMENTS**

1. Please provide details of all Labor election commitments and policy announcements made to Territorians in the campaign leading up to the 2016 NT General Election.
2. Please also provide the costing as applied to each election commitment.

ADMINISTRATIVE ARRANGEMENTS

3. Please provide details on all staff movements as a result of the Administrative Arrangements Order on 12 September 2016, including:
 - a) Appointments
 - b) Transfers
 - c) Resignations
 - d) Terminations
 - e) Redundancies
4. Please advise the cost of the staff changes, broken down by standard classification.
5. How much was spent on signage, including the design of such signage, required due to the machinery of Government changes since 12 September 2016?
6. How much was spent on stationery, including the design of such stationery, required due to the machinery of Government changes since 12 September 2016?
7. How much was spent on uniforms required due to the machinery of Government changes since 12 September 2016?

8. How much was spent on logos, trademarks and branding, including the development, design and registration of logos, trademarks and branding, required due to the machinery of Government changes since 12 September 2016?
9. How much was spent on published materials, printed or digital, required due to the machinery of Government changes since 12 September 2016?
10. How much was spent on office fit-outs and/or refurbishments commissioned following the machinery of Government changes since 12 September 2016?

BUDGET

11. What efficiency dividend has each Department and Agency been asked to achieve in framing the 2017/18 Budget? When was this direction given and what specific instructions were provided to achieve this result?
12. What instructions have been given to Departments and Agencies to address the reduction in GST payments to the Northern Territory?

STAFFING

13. Please provide details for the following staffing questions as at 1 September 2016 and 31 March 2017:
 - a) How many staff were employed in the following categories:
 - i. Full time equivalent
 - ii. Permanent part time contract
 - iii. Contract
 - b) Please advise the number of staff identified Aboriginal and Torres Strait Islander in terms of FTE and as a percentage of the Agency total employment (all classifications).
 - c) Please advise the number of frontline staff as FTE and as a percentage of the Agency total employment (all classifications).
14. What is the variance in FTE from 30 June 2016 to 31 March 2017?
15. Please advise, in each category:
 - a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2016 and as at 31 March 2017

- b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2016 and as at 31 March 2017
 - c) By position, when each current contract is due to be renewed
16. For the full financial year ending 30 June 2016 and for the period 1 September through 31 March 2017, how many staff:
- a) Resigned
 - b) Were demoted as a result of job evaluation or re-evaluation
 - c) Were made redundant
 - d) Were terminated
17. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
18. How many staff were categorized as supernumerary for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
19. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
20. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
21. How many positions had Special Measures applied when advertised during the period beginning 1 September 2016 and ending 31 March 2017?
22. How many positions that had Special Measures applied, as referred to in question 21 above, had to be re-advertised due to the initial process not securing suitable candidates?
23. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 1 September 2016 and the increase in staff who identify as Aboriginal and Torres Strait Islander since 1 September 2016.
24. How many grievances have arisen as a direct result of the Special Measures program since 1 September 2016. Of these, how many remain unresolved?

OUTSOURCING

25. For the period beginning 1 September 2016 and ending 31 March 2017, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2017/18? If so, provide details.

LEGAL EXPENSES

26. What has been the expenditure on legal advice or related expenses for the financial year 2016/17? Provide details on:
- a) the matter(s) (designate which ones are finalised and which ones are ongoing)
 - b) The amount paid by matter
 - c) The amount paid to each outside legal firm or barrister engaged

PROCUREMENT / CONSULTANCIES

27. For the period beginning 1 September 2016 and ending 31 March 2017, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:
- a) Purpose
 - b) Cost
 - c) Person or entity engaged
 - d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
 - e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
 - f) Outcomes or key performance indicators for the report or consultancy
 - g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken
28. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the financial year 2016/17, up to and including 31 March 2017. Outline the tasks performed.
29. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?
30. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the financial year 2016/2017, up to and including 31 March 2017? Detail the work being

undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.

31. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period of time beginning 1 September 2016 and ending 31 March 2017?
32. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period of time beginning 1 September 2016 and ending 31 March 2017?
33. For each instance identified above in question 32, where a public quotation process was not undertaken, including for Certificates of Exemption:
- a) What is the description of the goods and services contracted?
 - b) What is the value of the goods and services contracted?
 - c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?
 - d) Who recommended the course of action in c) above?
 - e) Who approved the course of action in c) above?
34. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2017.

FOCUS GROUPS / POLLING / SURVEYS

35. Please detail expenditure during the period of time beginning 1 September 2016 and ending 31 March 2017 on opinion polls and focus groups, including costs and entities that conducted the work.
36. Please provide copies of the surveys identified in question 35 above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period of time beginning 1 September 2016 and ending 31 March 2017.

COMMUNICATIONS AND MARKETING

37. Please detail expenditure on advertising and communications during the period of time beginning 1 September 2016 and ending 31 March 2017.
- For each advertisement for which an expense was incurred:
- a) What was the purpose / description of the advertisement?
 - b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station or similar?

- c) What was the total production cost, including, but not limited to, design, commissions, placement costs?
- d) Were tenders or expressions of interest called? If not, why not?

TRAVEL

Note: A separate question is being sent to the Department of the Chief Minister.

- 38. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period of time beginning 1 September 2016 and ending 31 March 2017 broken down to:
 - a) International travel
 - b) Interstate travel
 - c) Intrastate travel
- 39. In the case of international travel identified in response to question 38 above, please provide the purpose, itinerary, persons and costs involved in each trip.
- 40. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period of time beginning 1 September 2016 and ending 31 March 2017.

HOSPITALITY / FUNCTIONS AND EVENTS

Note: A separate question is being sent to the Department of the Chief Minister.

- 41. Please provide full details of all public service hospitality provided since 1 September 2016.
 - In relation to each occasion on which official hospitality was undertaken:
 - a) What was the purpose of the hospitality?
 - b) How many guests attended?
 - c) How many Ministers attended?
 - d) How many Ministerial staff attended?
 - e) How many MLAs attended?
 - f) How many Public Sector employees attended?
 - g) What was the total cost incurred?

GRANTS AND DONATIONS

- 42. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period of time beginning 1 September 2016 and ending 31 March 2017.

43. Please detail the funds utilised to distribute awards and sponsorships in the period of time beginning 1 September 2016 and ending 31 March 2017. Indicate which awards and scholarships were managed by Regional Offices. What is anticipated for the 2017/18 financial year?

44. Please detail the amounts paid on grants to non-Government organisations for the the period of time beginning 1 September 2016 and ending 31 March 2017, including to which organisation and the services to be provided?

MEDIA MONITORING SERVICES

45. Provide expenditure details on media monitoring services for the period of time beginning 1 September 2016 and ending 31 March 2017 (including entities engaged and who utilises the service).

INFRASTRUCTURE PROJECTS

46. What are the details, by project, of re-voted capital works in all Department and Government Authorities since 1 September 2016?

47. Please provide details of all projects that have been cancelled or postponed under the Government's infrastructure re-prioritisation plan.

48. Please provide details of newly committed projects since 1 September 2016.

49. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

GOVERNMENT LEASED BUILDINGS

50. What is the total annual power bill of each Government building owned/leased/used by each Department for the financial year 2015/16 and as at 31 March 2017?

51. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period of time beginning 1 September 2016 and ending 31 March 2017?

52. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

FEES AND CHARGES

53. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2016/17 financial year and whether any of these fees and charges was increased following the passage of the 2016/17 financial year budget.

INTERNAL AUDITS

54. How many internal audits and financial investigations were conducted in the 2016/17 financial year?
55. What were the terms of reference or focus for each investigation?
56. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

BOARDS / ADVISORY BODIES

57. Please detail all boards and advisory bodies in your Agency in 2016/17, also providing the following information:
- a) The Terms of Reference
 - b) The current members and when they were appointed
 - c) The total remuneration paid to each Board member during the 2016/17 financial year
 - d) The itemised total cost incurred by the Board during the 2016/17 financial year
 - e) The number of times the Board met during the 2016/17 financial year

REVIEWS AND INQUIRIES

58. Details of all reviews and inquiries completed or commenced during the 2016/17 financial year, also providing the following information:
- a) The Terms of Reference
 - b) The criteria for selection of all panel members
 - c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
 - d) The cost of the review/inquiry
 - e) How the information was/is accumulated to contribute to the review/inquiry
 - f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
 - g) If not completed when this is expected

WORKPLACE HEALTH AND SAFETY

59. Please provide the number, nature and cost of reportable safety issues for 2016/17

REGIONAL OFFICES

60. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2016/17 financial year. What are the locations for which they are responsible?

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION ANSWERS

QUESTION 1 ANSWER

A whole-of-government response to Question 1 will be provided by the Chief Minister.

QUESTION 2 ANSWER

A whole-of-government response to Question 2 will be provided by the Chief Minister.

QUESTION 3 ANSWERS

- a) Four CEO appointments:
- A. Department of the Chief Minister
 - B. Department of Education
 - C. Department of Health
 - D. Department of Housing and Community Development
- b) There were 5,427 NTPS employees for whom their Agency changed name, or were transferred to a new agency as the result of MOG Changes on 12 September 2016.

Notes:

- These figures are based on actual occupancy and it includes people held against positions and supernumeraries.
- The report was run on 8 May 2017. PIPS data is dynamic and is subject to back dated changes; therefore numbers may change if reports are run on another day.
- This data excludes externals i.e. board members, pensioners, and other external contactors which were transferred as part of MOG processing but are not recorded as NTPS employees.
- Employees may have commenced or ceased employment on the 11 September 2017 or 12 September 2017 or transferred for reasons unrelated to MOG changes – these changes have not been separately identified, however changes are not considered material. i.e. there is a difference of 60 employees for WOG between 11 September 2016 and 12 September 2016.
- These figures do not include 207 employees who were processed as part of Department of Health Machinery of Government changes effective 1 December 2016.

- c) Resignation reason is a voluntary data response on the payroll system. No resignations identified the Changed Administrative Arrangements as the reason for resignation.
- d) There were nine Executive Contract Officers who were terminated between 08 September 2016 and 30 November 2016.
- e) Nil.

QUESTION 4 ANSWER

A whole-of-government response to Question 4 will be provided by the Chief Minister.

QUESTION 5 ANSWER

Office of the Commissioner for Public Employment did not incur any expenditure on signage due to machinery of government changes.

QUESTION 6 ANSWER

Office of the Commissioner for Public Employment did not incur any expenditure on stationery due to machinery of government changes.

QUESTION 7 ANSWER

Office of the Commissioner for Public Employment did not incur any expenditure on uniforms due to machinery of government changes.

QUESTION 8 ANSWER

Office of the Commissioner for Public Employment did not incur any expenditure on logos, trademarks and branding due to machinery of government changes.

QUESTION 9 ANSWER

Office of the Commissioner for Public Employment did not incur any expenditure on published materials due to machinery of government changes.

QUESTION 10 ANSWER

Office of the Commissioner for Public Employment did not incur any expenditure on office fit-outs or refurbishments due to machinery of Government changes.

QUESTION 11 ANSWER

A whole-of-government response to the Question 11 will be provided by the Treasurer.

QUESTION 12 ANSWER

A whole-of-government response to the Question 12 will be provided by the Treasurer.

QUESTION 13 ANSWERS

a) Office of the Commissioner for Public Employment

	25 Aug 2016 (Pay 4)	23 Mar 2017 (Pay 19)
Full Time Equivalent	21.95	20
Permanent Part Time contract	2.4	2.8
Contract	9.2	11.31
Total FTE	33.55	34.11

b)

Indigenous Status by Gender				
Pay 05 - 08 September 2016				
Agency	ATSI		Total	Percent ATSI
	Yes	No		
Aboriginal Areas Protection Authority	5	27	32	16%
Arts & Museums	4	136	140	3%
Attorney-General & Justice	43	484	527	8%
Auditor-General	0	5	5	0%
Business	31	343	374	8%
Chief Minister	15	240	255	6%
Children & Families	103	523	626	16%
Commissioner for Public Employment	7	32	39	18%
Corporate & Information Services	80	562	642	12%
Correctional Services	88	952	1040	8%
Education	541	3995	4536	12%
Health	681	6617	7298	9%
Housing	61	329	390	16%
Infrastructure	32	324	356	9%
Jacana Energy	3	65	68	4%
Land Development Corporation	1	17	18	6%
Land Resource Management	20	274	294	7%
Lands, Planning & the Environment	12	267	279	4%
Legislative Assembly	3	84	87	3%
Local Government & Community Services	176	177	353	50%
Mines & Energy	9	152	161	6%
NT Electoral Commission	23	240	263	9%
Ombudsman	2	11	13	15%
Parks & Wildlife Commission NT	36	269	305	12%
Police, Fire & Emergency Services	153	2024	2177	7%
Power & Water Corporation	44	924	968	5%
Primary Industry & Fisheries	28	328	356	8%
Sport & Recreation	4	52	56	7%
Territory Generation	3	198	201	1%
Tourism NT	4	82	86	5%
Transport	13	223	236	6%
Treasury & Finance	5	154	159	3%
Total	2230	20110	22340	10.0%

Indigenous Status by Gender

Pay 19 - 23 March 2017

Agency	ATSI			Percent
	Yes	No	Total	ATSI
Aboriginal Areas Protection Authority	4	26	30	13%
Attorney-General & Justice	143	1417	1560	9%
Auditor-General	0	5	5	0%
Chief Minister	42	260	302	14%
Commissioner for Public Employment	6	31	37	16%
Corporate & Information Services	67	587	654	10%
Education	593	4023	4616	13%
Environment & Natural Resources	17	282	299	6%
Health	674	6755	7429	9%
Housing & Community Development	190	456	646	29%
Infrastructure, Planning & Logistics	50	721	771	6%
Jacana Energy	3	57	60	5%
Land Development Corporation	1	16	17	6%
Legislative Assembly	15	116	131	11%
NT Electoral Commission	0	15	15	0%
Ombudsman	2	10	12	17%
Police, Fire & Emergency Services	165	2006	2171	8%
Power & Water Corporation	67	902	969	7%
Primary Industry & Resources	39	467	506	8%
Territory Families	162	690	852	19%
Territory Generation	7	229	236	3%
Tourism & Culture	59	578	637	9%
Trade, Business & Innovation	25	228	253	10%
Treasury & Finance	5	163	168	3%
Total	2336	20040	22376	10.4%

Notes:

- Data is only available on paydays so the extracts were taken at Pay 05, 08 September 2016 and Pay 19, 23 March 2017.
- While the request is for FTE data, ATSI representation has been measured by head count since at least the inception of the original IECDS program in the early 2000s. To change the parameters for reporting at this time would only serve to confuse the issue, and so head count has again been used in this report.

c)

There is no code for agencies to identify individual frontline staff. Agencies are broken into three categories being Service, Industry, and Support/Central.

Service agencies are frontline service delivery agencies and represent 70 per cent of FTEs. The Service category includes the Department of Health, the Top End Health Service, the Central Australia Health Service, the Department of Education, Territory Families, Northern Territory Police Fire and Emergency Services, and the Department of the Attorney-General and Justice.

Industry agencies can be broadly identified as agencies whose primary task is conducting government business.

Support and Central agencies are agencies that provide advice to government and/or services to other agencies.

Service

Northern Territory Police, Fire and Emergency Services

Territory Families
 Department of Health
 Top End Health Service
 Central Australia Health Service
 Department of the Attorney-General and Justice (Correctional Services Division)
 Department of Education

Industry

Department of Tourism and Culture
 Land Development Corporation
 Department of Trade, Business and Innovation
 Department of Environment and Natural Resources
 Department of Infrastructure, Planning and Logistics
 Department of Primary Industry and Resources
 Aboriginal Areas Protection Authority
 Department of Housing and Community Development
 Parks and Wildlife Commission of the Northern Territory

Support and Central

Auditor-General's Office
 Northern Territory Electoral Commission
 Ombudsman's Office
 Department of the Chief Minister
 Department of the Legislative Assembly
 Office of the Commissioner for Public Employment
 Department of Corporate and Information Services
 Department of the Attorney-General and Justice
 Department of Treasury and Finance

QUESTION 14 ANSWER

Total FTE for the NTPS at pay 27, 30 June 2016 was 20,671.
 Total FTE for the NTPS at pay 19, 23 March 2017 was 20,947.

Notes:

- ☐ Data is only available on paydays so the extracts were taken at Pay 27, 30 June 2016 and Pay 19, 23 March 2017.

QUESTION 15 ANSWERS

a) Office of the Commissioner for Public Employment

	30 Jun 2016	31 Mar 2017
Executive Contract	5	6
Temporary Contract	6	7
Total	11	13

b) Office of the Commissioner for Public Employment

	30 Jun 2016	31 Mar 2017
SBA	1	1
AO1	-	-
AO2	-	-
AO3	1	1
AO4	3	2
AO5	-	-
AO6	-	2
AO7	1	1
SAO1	-	-
SAO2	-	-
EO1C	-	1
EO2C	4	4
EO3C	-	-
EO4C	-	-
EO5C	-	-
EO6C	1	1
Total	11	13

- c) The administrative task would compromise resources due to the need to compile more than 5,000 lines of data collected manually. It also has the potential to compromise privacy due to individualizing data that may identify an individual.

QUESTION 16 ANSWERS

- a) Answer:

	1 Jul 2015 to 30 Jun 2016	1 Sept 2016 to 31 Mar 2017
Total	3	4

- b) Answer:

	1 Jul 2015 to 30 Jun 2016	1 Sept 2016 to 31 Mar 2017
Total	Nil	Nil

- c) Answer:

	1 Jul 2015 to 30 Jun 2016	1 Sept 2016 to 31 Mar 2017
Total	Nil	Nil

- d) Answer:

	1 Jul 2015 to 30 Jun 2016	1 Sept 2016 to 31 Mar 2017
Total	Nil	Nil

QUESTION 17 ANSWER

Unattached:

Nil employees were unattached as at 30 June 2016.

Two employees were unattached for the period 1 September 2016 and ending 31 March 2017.

Redeployees:

Nil employees were categorized as redeployees as at 30 June 2016

Nil employees were categorized as redeployees for the period 1 September 2016 and ending 31 March 2017.

QUESTION 18 ANSWER

	1 Jul 2015 to 30 Jun 2016	1 Sept 2016 to 31 Mar 2017
Total	2	6

Note: Supernumerary positions are not on the approved structure.

QUESTION 19 ANSWER

	1 Jul 2015 to 30 Jun 2016	1 Sept 2016 to 31 Mar 2017
Total	Nil	Nil

QUESTION 20 ANSWER

A whole-of-government response to Question 20 will be provided by the Minister for Health

QUESTION 21 ANSWER

During the period beginning 1 September 2016 and ending 31 March 2017, 1961 were advertised under Special Measures.

QUESTION 22 ANSWER

Nil – there is no need to re-advertise positions as there is only one recruitment selection process. Applicants who have applied under Special Measures are given preference by being assessed first. If the selection panel find that the ATSI applicants are unsuitable then the panel will assess the other applicants.

QUESTION 23 ANSWER

Please see response to 13b.

QUESTION 24 ANSWER

No grievances have been received as a direct result of the Special Measures Program since 1 September 2016.

QUESTION 25 ANSWER

No Agency functions have been outsourced for the period 1 September 2016 to 31 March 2017.

QUESTION 26 ANSWER

Legal advice or related expenses for the financial year 2016-17 as at 31 March 2017:

26 (a)		26 (b)	26 (c)
Matter	Status	Amount	Legal Firm
Contract Review – Learning Management	Finalised	\$7,455	JKW Law Practice
TOTAL LEGAL EXPENDITURE		\$7,455	

QUESTION 27 ANSWER

Total expenditure for consultant's fees for the period 1 September 2016 to 31 March 2017 was **\$2,700**. Details of expenditure on consultancy is as follows:

27 (a)	27 (b)	27 (c)	27 (d)	27 (e)	27 (f)	27 (g)
Purpose	Cost	Entity/Person	Principal place of business	Report Tabled	Outcomes/KPIs	Tenders/EOIs
Conduct literature review and analysis. Facilitate 3 focus groups. Prepare report and recommendations.	\$2,700	Raelene Burke Consulting	NT	Not tabled in the Legislative Assembly	Report commissioned to inform next iteration of a disability employment strategy for the NTPS	Tier 1 - Select

QUESTION 28 ANSWER

No payments to Hawker Britton have been made by the Office of the Commissioner for Public Employment.

QUESTION 29 ANSWER

A whole-of-government response to Question 29 will be provided by the Minister for Trade, Business and Innovation

QUESTION 30 ANSWER

A whole-of-government response to Question 30 will be provided by the Minister for Trade, Business and Innovation

QUESTION 31 ANSWER

Public quotations that were undertaken for Tier 3, Tier 4 and Tier 5 procurement activities for the period 1 September 2016 to 31 March 2017.

Tier	No. of Quotations
Tier 3	Nil
Tier 4	Nil
Tier 5	Nil

QUESTION 32 ANSWER

Tier 3, Tier 4 and Tier 5 procurement activities without undertaking a public quotation process for the period 1 September 2016 to 31 March 2017.

Tier	No. of Tenders
Tier 3	One
Tier 4	Nil
Tier 5	Nil

QUESTION 33 ANSWER

Contract was awarded to Charles Darwin University for the following:

- a) Delivery of the Indigenous Leadership Program 2017 for a period of 12 months
- b) Value of contract awarded is \$140,039.00
- c) The contract awarded through Charles Darwin University Partnership Agreement
- d) Director
- e) Commissioner for Public Employment

QUESTION 34 ANSWER

Office of Commissioner for Public Employment had 3 credit cards as at 31 March 2017.

Position titles and levels of the staff holding the corporate credit cards are as under:

Sr. No.	Position Title	Position Level
1	Executive Assistant	AO5
2	Advisor Indigenous Employment & Career Development	AO7
3	Workforce Advisor	AO5

QUESTION 35 ANSWER

Office of the Commissioner for Public Employment did not incur any expenditure on opinion polls and focus groups during the period 1 September 2016 and 31 March 2017.

QUESTION 36 ANSWER

Office of the Commissioner for Public Employment did not incur any expenditure on opinion polls and focus groups during the period 1 September 2016 and 31 March 2017.

QUESTION 37 ANSWER

Office of the Commissioner for Public Employment did not incur any expenditure for advertising and communications during the period 1 September 2016 to 31 March 2017.

QUESTION 38 ANSWER

- a) There was no international travel undertaken for the Agency for the period of 1 September 2016 to 31 March 2017.

- b) In regards to the interstate travel undertaken for the Agency for the period of 1 September 2016 to 31 March 2017 please refer to Attachment A.
- c) In regards to the intrastate travel undertaken for the Agency for the period of 1 September 2016 to 31 March 2017 please refer to Attachment B.

QUESTION 39 ANSWER

There was no international travel undertaken for the Agency for the period of 1 September 2016 to 31 March 2017.

QUESTION 40 ANSWER

Please refer to the Department of the Chief Minister for costs of all travel undertaken by the Minister during the period of time beginning 1 September 2016 and ending 31 March 2017.

QUESTION 41 ANSWER

Total hospitality expenditure for the period 1 September 2016 to 31 March 2017 is **\$4,805.05**.

This expenditure predominately relates to Chief Minister's Awards (\$2,000) and 2016 Hawkes Oration Breakfast (\$415).

QUESTION 42 ANSWER

One grant payment was made during the period 1 September 2016 to 31 March 2017.

Recipient	Amount	Purpose of grant
Institute of Public Administration Australia	\$5 000	2016 IPAA National Conference Scholarship

QUESTION 43 ANSWER

One sponsorship payment was made during the period 1 September 2016 to 31 March 2017.

Recipient	Amount	Purpose of grant
Institute of Public Administration Australia	\$5 000	2016 IPAA National Conference Scholarship

No awards or scholarships were managed by Regional Offices.
Level of contribution in 2017-18 is anticipated to be the same as 2016-17.

QUESTION 44 ANSWER

No grant payments were made to non-government organisations during the period 1 September 2016 to 31 March 2017.

QUESTION 45 ANSWER

No expenditure for media monitoring was incurred for the period 1 September 2016 to 31 March 2017.

QUESTION 46 ANSWER

A whole-of-government response to Question 46 will be provided by the Minister for Infrastructure, Planning and Logistics.

QUESTION 47 ANSWER

A whole-of-government response to Question 47 will be provided by the Minister for Infrastructure, Planning and Logistics

QUESTION 48 ANSWER

A whole-of-government response to Question 48 will be provided by the Minister for Infrastructure, Planning and Logistics.

QUESTION 49 ANSWER

A whole-of-government response to Question 49 will be provided by the Minister for Infrastructure, Planning and Logistics.

QUESTION 50 ANSWER

The total annual power bill of building owned/leased/used by the agency for the financial year 2015-16 and as at 31 March 2017:

Building	YTD 31 Mar 17	2015-16
Charles Darwin Centre Mitchell St. Darwin	\$4,777.58	\$9,761.45

QUESTION 51 ANSWER

A whole-of-government response to Question 51 will be provided by the Minister for Corporate and Information Services.

QUESTION 52 ANSWER

A whole-of-government response to Question 52 will be provided by the Minister for Corporate and Information Services.

QUESTION 53 ANSWER

There are no statutory or legislative fees and charges for Office of the Commissioner for Public Employment.

QUESTION 54 ANSWER

The 2016-17 Internal Audit Plan is currently being implemented and will result in eight internal audits being undertaken this year.
To date no financial investigations have been undertaken.

QUESTION 55 ANSWER

Not applicable as no financial investigations have been undertaken.

QUESTION 56 ANSWER

To date no financial investigations have been undertaken.

Audits undertaken to date have not identified any fraud or anomalies. Audits have identified process improvements only; for example noting that some transactions were not acquitted within the required timeframe.

The agency will continue to reinforce staff obligations to ensure the agency complies with its financial and procurement obligations.

QUESTION 57 ANSWER

Public Sector Consultative Council

a) The functions of the Council are:

- (a) to consider matters of general interest in relation to the Public Sector referred to it by the Commissioner; and
- (b) to report on, and make recommendations about, those matters to the Commissioner.

b) Membership of Council

The Council consists of 16 members as follows:

- (a) the Commissioner for Public Employment;
- (b) a person appointed by the Commissioner;

- (c) 6 persons appointed by the Commissioner from persons nominated by Chief Executive Officers;
- (d) 8 persons appointed by the Commissioner from persons nominated by Unions NT.

In general, a membership review is done every two to three years.

Current Membership

NTPS REPRESENTATIVES	
Commissioner for Public Employment	Craig Allen(Chairperson)
Person appointed by the Commissioner	Cheryl Winstanley
6 persons appointed by the Commissioner nominated by Chief Executive Officer's	
Department of Infrastructure Planning and Logistics	Sandra Butcher
Department of Education	Leanne Cull
Department of Corporate Information Services	Peta Preo
Department of Health	Jo Norton
Territory Families	Awaiting CEO nomination
Department of Housing and Community Development	Awaiting CEO nomination
8 Persons appointed by the Commissioner from persons nominated by Unions NT	
CPSU	Kay Densley
United Voice	Erina Early
AEU	Jarvis Ryan
ANMF	Yvonne Falckh
Professionals Australia	David Nebauer
AMWU	Awaiting nomination
CEPU/ETU	David Hayes
TWU	Ray Wyatt

- c) Remuneration of Board Members
There is no remuneration required under the *Public Sector Employment and Management Regulations*.
- d) Itemised total cost incurred by the Board during the 2016/17 financial year

Nil
- e) Number of times the Board met during the 2016/17 financial year

PSCC members are required to meet twice a year.

Police Arbitral Tribunal

- a) There shall be a Police Arbitral Tribunal which shall have jurisdiction to hear and determine all matters relating to the remuneration and terms and conditions of service of members of the Police Force other than the Commissioner, a Deputy Commissioner, an Assistant Commissioner or a member of the rank of Commander.
- b)

Tribunal Position	Member Name	Appointment Expiry	
Chairperson	Deputy President Ingrid Asbury	4 March 2018	
Minister's Nominee	Mr Theo Tsikouris	24 February 2019	
Police Association's Nominee	Mr Ray Murphy	17 April 2017	*
Deputy of the Chairperson	Commissioner Paula Spencer	9 January 2017	*
Deputy of the Minister's Nominee	Mr Allan McGill	14 September 2017	
Deputy of the Police Association's Nominee	Superintendent Louise Jorgensen	4 March 2018	
Secretary to the Tribunal	Ms Amy Winter	No expiry date	

* Currently undergoing nomination and appointment process.

- c) Remuneration of board members
As board members did not meet in the 2016/1 financial year no remuneration was paid.
- d) Itemised cost during the 2016/17 financial year
As board members did not meet in the 2016/1 financial year no costs were borne.
- e) Number of times the Board met during the 2016/17 financial year
Nil

Correctional Officers Arbitral Tribunal

- a)
- (1) There shall be a Correctional Officers Arbitral Tribunal which shall have jurisdiction to hear and determine the conditions of service of correctional officers with respect to:
- (a) salaries;
 - (b) cost of living and district allowances;
 - (c) hours of duty, including the provision of breaks for meals, and days off duty;

- (d) payment for overtime worked at the direction of the Commissioner or a correctional officer authorised for that purpose by the Commissioner;
- (e) allowances to be paid to an officer:
 - (i) whilst travelling on duty;
 - (ii) whilst engaged on special duties;
 - (iii) for performing duties higher than those of the office which an officer holds;
 - (iv) in lieu of the provision of living quarters; and
 - (v) in lieu of the provision of uniforms;
- (f) recreation leave, travelling time and the payment of fares of an officer and of his dependants for the purpose of proceeding on and returning from recreation leave;
- (g) long service leave;
- (h) sick leave;
- (i) leave in special circumstances;
- (j) the notification of vacancies and the time within which vacancies shall be filled;
- (k) the payment of the reasonable expenses incurred by an officer in the course of his being transferred from one custodial correctional facility to another;
- (l) the payment of fares of an officer and of his dependants from the Territory to a place within the Commonwealth upon retirement due to age, ill health or physical incapacity; and
- (m) such other matters as the Minister from time to time refers to the Tribunal.

b) Current members and when they were appointed

Tribunal Position	Member Name	Appointment Expiry
Chairperson	Commissioner Paula Spencer	No expiry date
Minister's Nominee	Mr Theo Tsikouris	18 February 2019
Available Elected Member	Mr Steve Russell	18 February 2019
Secretary to the Tribunal	Ms Amy Winter	No expiry date

c) Total remuneration paid to each Board member during the 2016/7 financial year

As board members did not meet in the 2016/1 financial year no remuneration was paid.

d) Itemised total cost incurred by the Board during the 2016/17 financial year

As board members did not meet in the 2016/1 financial year no costs were borne.

e) Number of times the Board met during the 2016/17 financial year

Nil

QUESTION 58 ANSWER

Office of the Commissioner for Public Employment did not undertake any reviews or inquiries during 2016-17.

QUESTION 59 ANSWER

Nil notifiable safety incidents for the period.

QUESTION 60 ANSWER

Office of the Commissioner for Public Employment do not have any staff located in regional offices.

Office of the Commissioner for Public Employment
Interstate Travel
1 September 2016 to 31 March 2017

ATTACHMENT A

Travel From Date	Travel To Date	Destination	Reason for Travel	Mode	Cost Incurred by agency to 31/03/2017
18/09/2016	8/10/2016	Brisbane, Darwin, Brisbane	To develop and deliver machinery of government workshops.	Air	1,233
5/10/2016	7/10/2016	Darwin, Brisbane, Cairns, Darwin	To attend the PSMP Annual Conference.	Air	554
18/10/2016	24/10/2016	Darwin, Adelaide, Melbourne, Darwin	To attend the Public Service Commissioners Conference and Institute of Public Administration National Conference.	Air	2,589
24/10/2016	25/10/2016	Sydney, Darwin, Sydney	To attend as guest speaker at the NTPS ATSI Employee Forum, OCPE HR Forum, IPAA Breakfast and OCPE Masterclass.	Air	105
14/11/2016	17/11/2016	Darwin, Canberra, Darwin	To attend the Public Sector Women in Leadership Conference.	Air	749
20/11/2016	26/11/2016	Darwin, Canberra, Melbourne, Darwin	To attend the Workforce Planning Public Sector Conference and Meeting with VPSC regarding People Matter Survey.	Air	2,129
21/11/2016	25/11/2016	Darwin, Canberra, Melbourne, Brisbane, Darwin	To attend the Workforce Planning Public Sector and meeting with VPSC.	Air	2,538
1/03/2017	3/03/2017	Darwin, Melbourne, Hobart, Melbourne, Darwin	To attend the National Industrial Relations Directors Conference.	Air	654
20/03/2017	21/03/2017	Darwin, Sydney, Darwin	To attend the Public Sector IRC Meeting.	Air	132
26/03/2017	13/04/2017	Brisbane, Darwin, Brisbane	To assist in the early and mid-stages of large bargaining campaign and stakeholder meetings.	Air	654
Grand Total					11,337

Office of the Commissioner for Public Employment
Intrastate Travel
1 September 2016 to 31 March 2017

ATTACHMENT B

Travel From Date	Travel To Date	Destination	Reason for Travel	Mode	Cost incurred by agency to 31/03/2017
22/09/2016	23/09/2016	Darwin, Katheirne, Darwin	To deliver Merit Selection training and Special Measures information session.	Road	22
26/10/2016	28/10/2016	Darwin, Alice Springs, Darwin	To meet with Centralian Senior College and Tennant Creek High School to roll out the ATSIEAP for 2017.	Air	2,849
31/10/2016	31/10/2016	Darwin, Alice Springs, Darwin	To attend the Recognition of NTPS service milestones presentation.	Air	681
31/10/2016	31/10/2016	Darwin, Alice Springs, Darwin	To attend the Recognition of NTPS service milestones presentation.	Air	577
21/11/2016	23/11/2016	Darwin, Maningrida, Darwin	To attend the 2016 Careers Expo.	Air	199
7/12/2016	9/12/2016	Darwin, Alice Springs, Darwin	To attend multiple meetings for ATSIEAP and IEP.	Air	1,897
7/12/2016	9/12/2016	Darwin, Alice Springs, Darwin	To attend multiple meetings for ATSIEAP, IEP and SIRG.	Air	504
8/12/2016	9/12/2016	Darwin, Alice Springs, Darwin	To attend multiple meetings for ATSIEAP, IEP and SIRG.	Air	673
7/02/2017	8/02/2017	Darwin, Alice Springs, Darwin	To attend the Senior Indigenous Reference Group meeting and ATSIEAP.	Air	1,729
8/02/2017	8/02/2017	Drawin, Alice springs, Drawin	To attend the Senior Indigenous Reference Group meeting and ATSIEAP.	Air	922
8/02/2017	8/02/2017	Darwin, Alice Springs, Darwin	To attend the Senior Indigenous Reference Group meeting.	Air	621
22/02/2017	23/02/2017	Darwin, Alice Springs, Darwin	To deliver information sessions to staff.	Air	601
25/02/2017	25/02/2017	Darwin, Alice Springs, Darwin	To attend ATSIEAP CSC and meetings.	Air	644
2/03/2017	4/03/2017	Darwin, Alice Springs, Darwin	To attend ATSIEAP CSC and meetings.	Air	878
8/03/2017	9/03/2017	Darwin, Alice Springs, Darwin	To attend APONT innovating succeed Forum and attend meetings.	Air	1,270
22/03/2017	22/03/2017	Darwin, Alice Springs, Darwin	To attend ATSIEAP CSC and meetings.	Air	2,846
			To attend ATSIEAP CSC and meetings.	Air	676
			Speaking at the Machinery of Government Course and attending the ATSIEP program for Indigenous students.	Air	791
			To facilitate the ATSIEAP Centralian Senior College.	Air	669
29/03/2017	29/03/2017	Darwin, Alice Springs, Darwin	To attend the celebration of the ATSIEAP at Centralian Senior College.	Air	54
			To facilitatethe ATSIEAP Centralian Senior College.	Air	108
Grand Total					19,210

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY**WRITTEN QUESTION**

Mr Higgins to the Minister for Housing and Community Development, Minister for Essential Services, Minister for Public Employment and Minister responsible for agencies and Government authorities under the Administrative Arrangements Order as at 31 March 2017

AGENCY ADMINISTRATION**ELECTION COMMITMENTS**

1. Please provide details of all Labor election commitments and policy announcements made to Territorians in the campaign leading up to the 2016 NT General Election.
2. Please also provide the costing as applied to each election commitment.

ADMINISTRATIVE ARRANGEMENTS

3. Please provide details on all staff movements as a result of the Administrative Arrangements Order on 12 September 2016, including:
 - a) Appointments
 - b) Transfers
 - c) Resignations
 - d) Terminations
 - e) Redundancies
4. Please advise the cost of the staff changes, broken down by standard classification.
5. How much was spent on signage, including the design of such signage, required due to the machinery of Government changes since 12 September 2016?
6. How much was spent on stationery, including the design of such stationery, required due to the machinery of Government changes since 12 September 2016?

7. How much was spent on uniforms required due to the machinery of Government changes since 12 September 2016?
8. How much was spent on logos, trademarks and branding, including the development, design and registration of logos, trademarks and branding, required due to the machinery of Government changes since 12 September 2016?
9. How much was spent on published materials, printed or digital, required due to the machinery of Government changes since 12 September 2016?
10. How much was spent on office fit-outs and/or refurbishments commissioned following the machinery of Government changes since 12 September 2016?

BUDGET

11. What efficiency dividend has each Department and Agency been asked to achieve in framing the 2017/18 Budget? When was this direction given and what specific instructions were provided to achieve this result?
12. What instructions have been given to Departments and Agencies to address the reduction in GST payments to the Northern Territory?

STAFFING

13. Please provide details for the following staffing questions as at 1 September 2016 and 31 March 2017:
 - a) How many staff were employed in the following categories:
 - i. Full time equivalent
 - ii. Permanent part time contract
 - iii. Contract
 - b) Please advise the number of staff identified Aboriginal and Torres Strait Islander in terms of FTE and as a percentage of the Agency total employment (all classifications).
 - c) Please advise the number of frontline staff as FTE and as a percentage of the Agency total employment (all classifications).

14. What is the variance in FTE from 30 June 2016 to 31 March 2017?
15. Please advise, in each category:
- a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2016 and as at 31 March 2017
 - b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2016 and as at 31 March 2017
 - c) By position, when each current contract is due to be renewed
16. For the full financial year ending 30 June 2016 and for the period 1 September through 31 March 2017, how many staff:
- a) Resigned
 - b) Were demoted as a result of job evaluation or re-evaluation
 - c) Were made redundant
 - d) Were terminated
17. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
18. How many staff were categorized as supernumerary for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
19. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
20. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
21. How many positions had Special Measures applied when advertised during the period beginning 1 September 2016 and ending 31 March 2017?
22. How many positions that had Special Measures applied, as referred to in question 21 above, had to be re-advertised due to the initial process not securing suitable candidates?

23. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 1 September 2016 and the increase in staff who identify as Aboriginal and Torres Strait Islander since 1 September 2016.
24. How many grievances have arisen as a direct result of the Special Measures program since 1 September 2016. Of these, how many remain unresolved?

OUTSOURCING

25. For the period beginning 1 September 2016 and ending 31 March 2017, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2017/18? If so, provide details.

LEGAL EXPENSES

26. What has been the expenditure on legal advice or related expenses for the financial year 2016/17? Provide details on:
- a) the matter(s) (designate which ones are finalised and which ones are ongoing)
 - b) The amount paid by matter
 - c) The amount paid to each outside legal firm or barrister engaged

PROCUREMENT / CONSULTANCIES

27. For the period beginning 1 September 2016 and ending 31 March 2017, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:
- a) Purpose
 - b) Cost
 - c) Person or entity engaged
 - d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
 - e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
 - f) Outcomes or key performance indicators for the report or consultancy

- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken
28. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the financial year 2016/17, up to and including 31 March 2017. Outline the tasks performed.
29. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?
30. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the financial year 2016/2017, up to and including 31 March 2017? Detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.
31. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period of time beginning 1 September 2016 and ending 31 March 2017?
32. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period of time beginning 1 September 2016 and ending 31 March 2017?
33. For each instance identified above in question 32, where a public quotation process was not undertaken, including for Certificates of Exemption:
- a) What is the description of the goods and services contracted?
 - b) What is the value of the goods and services contracted?
 - c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?
 - d) Who recommended the course of action in c) above?
 - e) Who approved the course of action in c) above?
34. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2017.

FOCUS GROUPS / POLLING / SURVEYS

35. Please detail expenditure during the period of time beginning 1 September 2016 and ending 31 March 2017 on opinion polls and focus groups, including costs and entities that conducted the work.
36. Please provide copies of the surveys identified in question 35 above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period of time beginning 1 September 2016 and ending 31 March 2017.

COMMUNICATIONS AND MARKETING

37. Please detail expenditure on advertising and communications during the period of time beginning 1 September 2016 and ending 31 March 2017.
- For each advertisement for which an expense was incurred:
- a) What was the purpose / description of the advertisement?
 - b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station or similar?
 - c) What was the total production cost, including, but not limited to, design, commissions, placement costs?
 - d) Were tenders or expressions of interest called? If not, why not?

TRAVEL

Note: A separate question is being sent to the Department of the Chief Minister.

38. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period of time beginning 1 September 2016 and ending 31 March 2017 broken down to:
- a) International travel
 - b) Interstate travel
 - c) Intrastate travel
39. In the case of international travel identified in response to question 38 above, please provide the purpose, itinerary, persons and costs involved in each trip.

40. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period of time beginning 1 September 2016 and ending 31 March 2017.

HOSPITALITY / FUNCTIONS AND EVENTS

Note: A separate question is being sent to the Department of the Chief Minister.

41. Please provide full details of all public service hospitality provided since 1 September 2016.

In relation to each occasion on which official hospitality was undertaken:

- a) What was the purpose of the hospitality?
- b) How many guests attended?
- c) How many Ministers attended?
- d) How many Ministerial staff attended?
- e) How many MLAs attended?
- f) How many Public Sector employees attended?
- g) What was the total cost incurred?

GRANTS AND DONATIONS

42. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period of time beginning 1 September 2016 and ending 31 March 2017.

43. Please detail the funds utilised to distribute awards and sponsorships in the period of time beginning 1 September 2016 and ending 31 March 2017. Indicate which awards and scholarships were managed by Regional Offices. What is anticipated for the 2017/18 financial year?

44. Please detail the amounts paid on grants to non-Government organisations for the the period of time beginning 1 September 2016 and ending 31 March 2017, including to which organisation and the services to be provided?

MEDIA MONITORING SERVICES

45. Provide expenditure details on media monitoring services for the period of time beginning 1 September 2016 and ending 31 March 2017 (including entities engaged and who utilises the service).

INFRASTRUCTURE PROJECTS

- 46. What are the details, by project, of re-voted capital works in all Department and Government Authorities since 1 September 2016?
- 47. Please provide details of all projects that have been cancelled or postponed under the Government's infrastructure re-prioritisation plan.
- 48. Please provide details of newly committed projects since 1 September 2016.
- 49. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

GOVERNMENT LEASED BUILDINGS

- 50. What is the total annual power bill of each Government building owned/leased/used by each Department for the financial year 2015/16 and as at 31 March 2017?
- 51. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period of time beginning 1 September 2016 and ending 31 March 2017?
- 52. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

FEES AND CHARGES

- 53. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2016/17 financial year and whether any of these fees and charges was increased following the passage of the 2016/17 financial year budget.

INTERNAL AUDITS

- 54. How many internal audits and financial investigations were conducted in the 2016/17 financial year?
- 55. What were the terms of reference or focus for each investigation?
- 56. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

BOARDS / ADVISORY BODIES

57. Please detail all boards and advisory bodies in your Agency in 2016/17, also providing the following information:
- a) The Terms of Reference
 - b) The current members and when they were appointed
 - c) The total remuneration paid to each Board member during the 2016/17 financial year
 - d) The itemised total cost incurred by the Board during the 2016/17 financial year
 - e) The number of times the Board met during the 2016/17 financial year

REVIEWS AND INQUIRIES

58. Details of all reviews and inquiries completed or commenced during the 2016/17 financial year, also providing the following information:
- a) The Terms of Reference
 - b) The criteria for selection of all panel members
 - c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
 - d) The cost of the review/inquiry
 - e) How the information was/is accumulated to contribute to the review/inquiry
 - f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
 - g) If not completed when this is expected

WORKPLACE HEALTH AND SAFETY

59. Please provide the number, nature and cost of reportable safety issues for 2016/17

REGIONAL OFFICES

60. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2016/17 financial year. What are the locations for which they are responsible?

POWER AND WATER CORPORATION ANSWERS

AGENCY ADMINISTRATION

ELECTION COMMITMENTS

1. Not applicable.
2. Not applicable.

ADMINISTRATIVE ARRANGEMENTS

3. Not applicable.
4. Not applicable.
5. Not applicable.
6. Not applicable.
7. Not applicable.
8. Not applicable.
9. Not applicable.
10. Not applicable.

BUDGET

11. The following efficiency dividends are included in Power and Water's 2017-18 Statement of Corporate Intent.

	Total	2017-18	2018-19	2019-20	2020-21
	(\$million)				
opex	13.0	2.0	3.0	4.0	4.0
capex	20.0	5.0	5.0	5.0	5.0

12. None.

STAFFING

13.

a)

	1-Sep-16	31-Mar-17
i.	945	946
ii.	22	16
iii.	163	174

b)

	1-Sep-16	31-Mar-17
Total PWC	945	946
Total ATSI	47	65
Percentage	5%	7%

c)

The percentage of staff defined as 'frontline' by the Northern Territory Public Service is 34% (318 staff).

However this definition does not accurately reflect the operations undertaken by Power and Water.

Instead, Power and Water reports to its Board using the metric of either 'Operational' staff or 'Corporate' staff.

Using this more accurate definition for Power and Water's functions and its staffing profile, it had 74% (702) 'Operational' staff at 31 March 2017.

14.

30-Jun-16	31-Mar-17	Variance
948	946	-2

15.

a)

	30-Jun-16	31-Mar-17
Executive Contract	84	86
Temporary Contract	85	88
Total	169	174

b)

Classification	30-Jun-16	31-Mar-17
Admin - Grad	1	1
Band 1	22	25
Band 2	7	9
Band 3	7	7
Band 4	3	4
ECM	36	41
ECO1	29	30
ECO2	10	7
ECO3	7	6
ECO4	1	1
ECO6	1	1
OPER	0	0
Professional 2	4	4
Professional 3	8	5
Professional 4	4	4
Professional Graduate	9	3
Professional Undergrad	3	2
Senior Technical Coordinator	2	1
Senior Technical Specialist	0	0
Technical Coordinator	3	4
Technical Specialist	2	3
Trade	10	16
Total	169	174

c)

Power and Water will not be releasing this information due to concerns for the privacy of our staff.

16.

a)

FY ending 30 June 2016	1 Sep 2016 to 31 March 2017
88	44

b) None.

c) None.

d)

FY ending 30 June 2016	1 Sep 2016 to 31 March 2017
5	5

17.

30-Jun-16	1-Sep-16	31-Mar-17
1	1	1

18.

30-Jun-16	1-Sep-16	31-Mar-17
78	79	87

19.

	FY ending 30 June 2016	1-Sep-16 to 31 March 2017
No. of arrangements	16	14
Purpose	Assist with business and project needs.	
Duration	Ranging from 20 days to 6 months.	Ranging from 1 month to 7 months.
Total cost for period	\$281,029	\$608,997

20. None.

21. 53 (100% of positions advertised)

22. Four.

23.

1-Sep-16	31-Apr-17	Increase
48	64	+16

24. None.

OUTSOURCING

25. None.

LEGAL EXPENSES

26.

- a)
- and
- b)

The scope of the question is too broad and encompasses a substantive amount of matters handled by private legal firms, government lawyers and internal Power and Water Corporation lawyers.

Providing details in relation to some legal matters has the potential to prejudice the interests of Power and Water Corporation and other parties.

- c)

The following summary outlines the total amount paid to each outside/external legal firm or barrister engaged by Power and Water Corporation for financial year 2016/17 as at 31 March 2017.

JKW Law Practice Pty Ltd	\$150,000
Squire Patton Boggs (AU)	\$163,000
Clayton Utz	\$77,000
Grondal Bruining Pty Ltd	\$182,000
Johnson Winter & Slattery	\$113,000
King & Wood Mallesons	\$16,000
Fenwick Elliott Grace	\$16,000
Ward Keller	\$6,000
Gilbert + Tobin	\$7,000
Total	\$730,000

PROCUREMENT / CONSULTANCIES

27.

Eleven engagements occurred and one panel contract was established (the panel appointed one Northern Territory provider).

See attached table titled: Consultants – Grade 3 and Above for further detail.

Note:

- Outcomes and key performance indicators for the services are commercial in confidence agreements between parties.
- No report were tabled in the Legislative Assembly as a result of these activities.

28. No expenditure or engagement was conducted by Power and Water over the period.

29. 17 individual contracts, 7 panel contracts and 1 joint venture have been awarded to businesses in the Northern Territory from a Grade 3 (over \$200K).

See attached table titled: NT Contract Awards.

Note:

- The Purchase orders which have been entered from 1 September 2016 to 31 March 2017 have been included in the information.
- All orders have had a GST component (each order has had 10% added to the total value) included to ensure consistency of information based on contract award value.

30. 13 contracts were issued to businesses outside of the Northern Territory, four releases were against the single panel that was established over this time.

See attached table titled: Engagements outside of the NT.

31. The Power and Water Corporation Procurement Framework uses a Graded System and not Tiers for procurement thresholds.

\$0-\$50K = Grade 1

\$50K-\$200K = Grade 2

\$200K and above + Grade 3

Of the 52 Grade 3 procurement activities (in APRO) released 1 September 2016 to 31 March 2017, 45 were released publically.

32. Seven contracts were awarded using a select process, due either to the specialist nature of the work required or the urgency required for the work to be undertaken.

33.

Power and Water Corporation do not use Certificates of exemption within its procurement framework.

Instead there are provisions within the Procurement Sourcing Rules that provide standing exemptions, which are consistent with NTG Procurement Policy.

See attached table titled: Select Engagements, for details on procurement activities acquired under these arrangements.

34. There were six Power and Water corporate credit cards as at 31 March 2017, held by the following positions:

- ICT Contract & Service Delivery Manager
- Executive Assistant to General Manager Regions and Remote Operations
- Executive Assistant to Executive General Manager Power Networks
- Executive Assistant to General Manager Shared Services
- Chief Procurement Officer
- Senior Finance Manager - Financial Improvement Projects

FOCUS GROUPS / POLLING / SURVEYS

35. During this time period there was two relevant research projects conducted by Power and Water:

- The Living Water Smart team within Water Services business unit conducted a research project to measure Darwin resident attitudes and knowledge regarding water efficiency. Research was conducted by Harrison Research. The cost was \$24,500.
- The Power Networks business unit conducted the first stage of an ongoing research project to engage with our customers and community as a regulatory requirement under the National Electricity Rules for our proposed network pricing from 2019-2024. Research is being conducted by Newgate Research. The cost of the focus groups held during the period was \$124,022.

36.

The Living Water Smart research project was a telephone interview survey to 400 Darwin residents tracking changes in knowledge, attitudes and

behaviours since a similar body of work in 2012. No inducements were provided to participants.

The Power Networks research project included 9 focus groups across the regulated electricity market as follows;

- Darwin x 2 (5pm & 7:30pm) – Wednesday 15/02/2017
- Palmerston x 2 (5pm & 7:30pm) – Thursday 16/02/2017
- Katherine x 1 (5pm & 7:30pm) – Thursday 16/02/2017
- Alice Springs x 2 (5pm & 7:30pm) – Monday 20/02/2017
- Tennant Creek (1 session) – Monday 20/02/2017

Focus group questions included knowledge and attitudes towards electricity costs and specifically Power and water's role as the network provider. An average of eight participants was achieved per group and a \$100 incentive to attend was paid to each participant.

COMMUNICATIONS AND MARKETING

37.

Please refer table titled: Expenditure on Advertising

TRAVEL

38.

The following travel expenditure was incurred during the period 1 September 2016 to 31 March 2017.

		Power and Water	Indigenous Essential Services	Total
		(\$'000)		
Intra-state	Official Duty Fares	97.9	211.8	309.7
	Travelling Allowance	79.2	111.2	190.4
	Accommodation	94.5	83.8	178.3
	<i>Sub-Total</i>	<i>271.6</i>	<i>406.8</i>	<i>678.4</i>
Inter-state	Official Duty Fares	169.0	5.1	174.1
	Travelling Allowance	23.9	3.0	26.9

	Accommodation	45.3	8.9	54.2
	<i>Sub-Total</i>	238.2	17.0	255.2
International	<i>Sub-Total</i>	0	0	0
Total		509.8	423.8	933.6

39. There was no international travel during the period of 1 September 2016 to 31 March 2017.

40. None.

HOSPITALITY / FUNCTIONS AND EVENTS

41. None.

GRANTS AND DONATIONS

42. None.

43. Power and Water's 2016-17 partnership program is designed to make a difference in the wider community in which it operates and connect with the community in a meaningful way. The table below outlines each current partnership and individual event supported from 1 September 2016 to 31 March 2017.

Through its partnership program, Power and Water supports organisations in urban, regional and remote areas with a focus on activities that build and support the Northern Territory's diverse communities.

Sponsorship Partners	Level of support (incl GST)
Darwin International Film Festival and Darwin Film Society	\$10,000
Michael Long Learning and Leadership Centre	\$40,000
desertSmart Eco Fair	\$2,500
Canteen - Courage for Canteen	\$2500
Greek Community of Northern Australia "Panayiri" Greek School Fete	\$300
HPA 'Helping People Achieve'	\$10,000
Centralian Senior College - 2016 Presentation Night	\$200
Barkly Regional Arts - 2016 Desert Harmony Festival	\$2,200
Pine Creek Rodeo	\$2,000
Foodbank NT - Christmas appeal	\$3,630
Tennant Creek High School 2016 Awards	\$200
Tennant Creek Children's Christmas Tree Fund	\$500
Everyday Hero	\$887
Tennis NT - Regional Development Program	\$10,000

Charles Darwin University	\$250
Special Children's Christmas Party	\$7,500
TOTAL	\$92,667

44. None paid.

MEDIA MONITORING SERVICES

45.

Power and Water contribute to the collective NT Government media monitoring contract with iSentia. The 2016-17 annual contribution of Power and Water is \$17,000. The pro-rata value of this specified time period is \$9,917.

Media Monitoring is used by the communications team and Power and Water management to capture, record, measure and evaluate the media coverage of Power and Water, our partners and stakeholders, the national utility industry and other relevant information as required.

INFRASTRUCTURE PROJECTS

46. Power and Water's 2016-17 Statement of Corporate Intent (SCI) outlines the planned capital program in line with our business requirements.

Since 1 September 2016, the 2017-18 SCI has been developed through a bottom-up approach to our capital budgeting, which included a review of the timing of all of our infrastructure projects, with a view to ensuring we embed our priority projects and strategic imperatives, and by working to the Board's tolerable risk profile as an essential service provider.

47. No projects have been cancelled or postponed under the Government's infrastructure re-prioritisation plan.

48. Power and Water's 2016-17 Statement of Corporate Intent (SCI) outlines the planned capital program in line with our business requirements.

Since 1 September 2016, the 2017-18 SCI has been developed through a bottom-up approach to our capital budgeting, which included a review of the timing of all of our infrastructure projects, with a view to ensuring we embed our priority projects and strategic imperatives, and by working to the Board's tolerable risk profile as an essential service provider.

49. Power and Water classifies an 'infrastructure project' as one where installation or construction is part of the scope of works, rather than just the supply and delivery of goods or assets.

During the period in question, 1 September 2016 and 31 March 2017, Power and Water awarded just on such project to an interstate firm, as outlined below:

Contract title: Design, Supply and Installation of a Digital Mobile Radio System

Value: \$2,359,497

Supplier: Tait Electronics (Aust) Pty Ltd

Justification: The successful suppliers were assessed against the tender assessment criteria. The level of detail and relevance provided by the supplier was well above any of the other suppliers.

GOVERNMENT LEASED BUILDINGS

50.

	2015-16	1 July 2016 to 31 March 2017
	(\$'000)	
Ben Hammond Complex	494.5	395.6
Mitchell Centre	114.4	138.1
East Arm Complex	66.7	57.6
Alice Springs Complex	129.5	108.7
Tennant Creek Complex	19.2	16.9
Katherine Vic Highway Complex	54.5	49.0
TOTAL	878.8	766.0

51. The only space leased from a Government Building is Katherine Retail – Area 132 square metres. Total costs for the period 1 September 2016 and 31 March 2017 is \$25,158.

52. It is estimated that Power and Water has the equivalent of one floor of the Mitchell Centre, Darwin that is under-utilised.

FEES AND CHARGES

53. No retail electricity, water or sewerage tariffs have increased since the passage of the 2016-17 budget.

Electricity Network tariffs increased by CPI on 1 September 2017.

Power and Water expect to generate \$173 million in revenue from network tariffs in 2016-17.

INTERNAL AUDITS

54. There have been 11 internal audits and financial investigations conducted in the 2016-17 financial year up to 31 March 2017. Quarterly status report are provided to the Audit & Risk Management Committee (ARMC)

55.

- Review of the service level agreements in place between DCIS and Power and Water and the controls surrounding the operation of the service level agreements to identify any improvement opportunities.
- Consideration of the contract management frameworks and practices in place across Power and Water against best practice and perform limited compliance testing against identified controls.
- Review and compliance testing of the Power and Water Maximo exception reporting procedure
- Review of processes and internal controls around the capture and recording of selected revenue charges.
- Review of the Financial Delegations in place in Maximo against the revised Delegation of Authority document.
- Quality assurance review of the transition of customers from Power and Water to Jacana Energy.
- Accounts payable spot check compliance review of petty cash, travel allowance, cab charge vouchers and expense reimbursements.
- Review of the processes and controls for the procurement of goods and services through corporate credit cards.
- Review of the application of GST to pensioner and carer concessions.
- Post implementation review and testing of the system fix for the application of GST.

- Review of the processes for reporting damage to vehicles and approving repairs.

56. No fraudulent events were identified or reported during 2016-17 to 31 March 2017.

There were no breaches in financial legislation noted during 2016-17 to 31 March 2017.

Operational compliance issues noted were brought to the attention of management and recommendations for improvements tracked to ensure implementation.

BOARDS / ADVISORY BODIES

57.

a) See attached

b)

Power and Water Corporation – Board of Directors

Board member	Appointment date
Ken Clarke (Chair)	30 November 2016
Richard Griffiths	1 January 2014
Mervyn Davies	28 April 2014
Helen Stanton	28 April 2014
MaryAnn Bin-Sallik	28 April 2014
Ian Kowalick	1 July 2015

Indigenous Essential Services Pty Ltd (a not-for-profit subsidiary of Power and Water Corporation) – Board of Directors

IES Board member	Appointment date
Ken Clarke (Chair)	1 December 2013
Djuna Pollard (Executive Director)	16 July 2015
MaryAnn Bin-Sallik	16 April 2015

c)

and

d)

Total remuneration during this period was \$414,400 plus \$73,100 in travel and incidental costs.

- e) The Power and Water board met on seven occasions during 2016-17 to 31 March 2017. The Indigenous Essential Services board met on two occasions during 2016-17 to 31 March 2017.

REVIEWS AND INQUIRIES

58. Not applicable.

WORKPLACE HEALTH AND SAFETY

59.

Power and Water has taken the term “reportable safety issues” to mean notifiable incidents under section 35 of the *Work Health and Safety (National Uniform Legislation) Act*.

To date, Power and Water has had 6 notifiable events.

Date	Nature of incident
13/12/16	Vandalism - Damage to abandoned demountable at Wadeye.
14/08/16	Electric shock to hands (contractor event). Burns to thumbs.
13/12/16	Arc flash burn to fingers.
22/12/16	Minor electric shock to hand.
15/02/2017	Minor electric shock (contractor event) – No injury.
07/05/2017	Security event - Member of public performed non approved works on PWC electrical asset.

The only cost incurred as a result of these incidents was medical treatment costs for the event on 13 December 2016.

This pertained to basic treatment for minor burns and observation which was managed through Power and Water workers compensation coverage. The worker returned to work after treatment.

REGIONAL OFFICES

60. The following staff expenditure was incurred year-to-date to 31 March 2017 (Power and Water, Indigenous Essential Services).

Staff are employed to provide power network, water, sewerage and selected electricity services in the remote regions in accordance with the IES agreement and the various operating licences on issue by the Utilities Commission of the Northern Territory.

Location	Expenditure (\$'000)	FTE
Katherine	4,337.6	31
Tennant Creek	946.9	7
Alice Springs	9,333.4	88
Yulara & Kings Canyon	262.7	2

Refer question 27:

Consultants – Grade 3 and Above (Awarded within the period 1 September 2016 to 31 March 2017)					
Contract Number	Title	Consultant Awarded	Amount Awarded	Invitation Type	State
PWC16-203	Darwin - Engagement of Consultant - Strategic Review	Accenture Australia Ltd	\$363,000.00	Selected	Vic
PWC16-178	Darwin - Stage 5 Investigations For Adelaide River Off Stream Water Storage (Arows)	SMEC Australia	\$241,010.00	Selected	Qld
PWC16-205	Darwin - Implementation of Benthic Infauna Monitoring and Management Plan at East Point Outfall	CEE Pty Ltd	\$235,500.00	Public Tender	Vic
PED00237-009	Embedding governance and risk management processes	Enzen Australia Pty Ltd	\$422,895.00	Panel Quote	SA
PED00237-012	Engagement of a Project Manager / Business Analyst Business Support for three (3) months	Enzen Australia Pty Ltd	\$517,000.00	Panel Quote	SA
PWC16-070	Darwin – Engagement of Asset Management Subject Matter Expert Resources for a Period of 6 Weeks	Enzen Australia Pty Ltd Cyient Australia Pty Ltd Jacobs Group (Australia) Pty Ltd AMEC Foster Wheeler Australia Pty Ltd	\$230,000.00	Public Tender	SA Vic NT WA
PED00237-013	Development of Models for the 2019 Distribution Determination.	Farrier Swier Consulting Pty Ltd	\$497,177.51	Panel Quote	Vic
PED00237-018	General Advice & Project Management Assistance on the Transition to the NER.	Farrier Swier Consulting Pty Ltd	\$494,887.50	Panel Quote	Vic
PED00237-019	Drafting of Regulatory Proposal & Supporting Documentation for the 2019-2024 Distribution Determination.	Farrier Swier Consulting Pty Ltd	\$494,676.01	Panel Quote	Vic
D14-0026-020	Darwin - Engagement of Consultant/s for Remediate the Core Program	KPMG Audit & Advisory Services	\$219,972.50	Panel Quote	NSW
PWC16-135	Darwin – Provision of Market Research Services for Electricity Network customer Engagement Research and Strategy	Newgate Research – Newgate Communications Pty Ltd	\$380,000.00	Selected	NSW
PWC16-208	Darwin - Engagement of Project Manager/Technical Specialist for ICT Projects for a Period of six (6) Months	Tollerro Pty Ltd	\$237,900.00	Public Tender	Qld

Refer question 29:

NT Contract Awards								
Tender Number	Invitation Type	Title of Requisition	PO	Specific Works	PO Value (incl GST)	Award Date	Contract Value	Contractor Name
PWC16-207	Public	Darwin - Channel Island Marine Pylons - 132KV Feeder Towers 2A, 3A & 3B - Pile Corrosion Rectification Works	Nil	No work conducted to date.	\$0.00	14/03/2017	\$422,132.00	Neptune Marine Services Ltd
MRK00325-17	Public	KATHERINE REGION - MINYERRI - DRILL & CONSTRUCT NEW BORES 2016/2017	Nil	No work conducted to date.	\$0.00	2/03/2017	\$469,145.00	Allwell (NT) Pty Ltd
NRD00305-17	Public	Darwin Region - Angurugu Sewerage Reticulation Upgrade Stage 1	Nil	No work conducted to date.	\$0.00	15/03/2017	\$2,776,244.00	NCP Contracting Pty Ltd
PRA00254-16	Public	Southern Region - Panel Contract for the Repairs, Maintenance and Installation of Generating Units and Design Construction & Assembly of Generating Units, Remote Radiator Stands & Walkways for a Period of 36 Months	Nil	Commencement date was 6/04/17	\$0.00	8/02/2017	\$3,000,000.00	Andrew Cole Pty Ltd Ross Engineering Pty Ltd SWEL PTY LTD
NWD00318-16	Public	Darwin River Dam - Wall Renewal	181748	NWD00318-16 - Darwin River Dam - Wall Renewal as per Notice of Acceptance dated 3 March 2017	\$333,382.94	31/03/2017	\$333,383.00	Tomazos Group Pty Ltd
NWD00317-16	Public	Darwin - Frances Bay Sewer Pump Station Renewal	178134	NWD00317-16 - FRANCES BAY SEWER PUMP STATION RENEWAL	\$2,524,825.08 (Minor Variation)	30/01/2017	\$2,484,235.00	Mousellis and Sons Pty Ltd
PWO00315-16	Public	All Centres - Rehabilitation of Gravity and Pressure Sewers for a Period of 36 Months	Nil	No work conducted in period.	\$0.00	31/03/2017	\$4,958,434.00	Pipeline Renovations Pty Ltd

NT Contract Awards								
Tender Number	Invitation Type	Title of Requisition	PO	Specific Works	PO Value (incl GST)	Award Date	Contract Value	Contractor Name
PRA00256-16	Public	Alice Springs - Supply of Fleetguard / Donaldson or Equivalent Engine Filters (Air, Oil and Fuel) and Consumables (Mops, Buckets, AGM Batteries, Hand Towels etc) to Remote Communities for a Period of 36 Months	28 orders	28 individual orders	\$18,687.61	13/02/2017	\$683,582.00	Alice Hosetech Pty Ltd
PWC16-180	Public	Northern Region - Electrical Meter Replacement Program - Remove 400 Asbestos Meter Panels and Replace with Electronic Meters	182293	Completed	\$455,783.50	8/12/2016	\$455,783.50	ASBESTOS SOLUTIONS NT PTY LTD
PRA00253-16	Public	Southern Region - Panel Contract for Repairs, Maintenance and New Works of Mechanical Power Station Equipment in Remote Communities for a Period of 36 Months	Nil	No work conducted in period.	\$0.00	8/02/2017	\$3,000,000.00	Andrew Cole Pty Ltd Ross Engineering Pty Ltd SWEL PTY LTD
PRK00243-16	Public	Katherine Region - Period Contract for the Day to Day Operation and Maintenance of Power Water and Sewerage Systems for Robinson River Community for a Period of 24 Months - ending 1 December 2018	5 orders	5 individual orders	\$181,157.58	15/11/2016	\$379,005.00	Power Project NT (PTY LTD)

NT Contract Awards								
Tender Number	Invitation Type	Title of Requisition	PO	Specific Works	PO Value (incl GST)	Award Date	Contract Value	Contractor Name
PXO00252-16	Public	All Centres - Provision of Hydraulic and Plumbing Services at Power and Water Corporate and Other Sites for a Period of 36 Months		Establishment of panel Contract-Released awards below:	\$24,505.80	2/01/2017	\$1,257,900.00	Akron Group NT Pty Ltd Lavery Plumbing Pty Ltd SDA & Co Pty Ltd
			22 orders	22 individual orders	\$18,401.60			AKRON GROUP NT PTY LTD
			6 orders	6 individual orders	\$4,353.00			LAVERY PLUMBING P/L
			5 orders	5 individual orders	\$1,751.20			SDA & CO PTY LTD
NWD00275-16	Public	Darwin - Tivendale Road Water Interconnections Upgrades	177989	NWD00275-16 - TIVENDALE RD WATER INTERCONNECTIONS UPGRADES	\$565,453.28	16/01/2017	\$565,453.00	Mousellis And Sons Pty Ltd
PWD00261-16	Public	Northern Region - Darwin, Batchelor and Adelaide River - Provision of Maintenance Works, Services and Equipment Supply for Water and Sewerage Infrastructure for a Period of 36 Months		Establishment of panel Contract-Released awards below:	\$558,378.74	24/03/2017	\$4,900,000.00	Absolute Welding and Fabrication PTY LTD Alto Valves & Fittings Pty Ltd ISAS - Integrated Switchgear and Systems Pty Ltd Johannes Schuit Xylem Water Solutions Australia Limited CCD Electrical Pty Ltd Pump Works Pty Ltd Sage Automation Pty Ltd

NT Contract Awards								
Tender Number	Invitation Type	Title of Requisition	PO	Specific Works	PO Value (incl GST)	Award Date	Contract Value	Contractor Name
			2 orders	2 individual orders	\$2,132.19			ISAS
			8 orders	8 individual orders	\$80,165.80			ABSOLUTE WELDING & FABRICATION PTY LTD
			181948	16-17 DARWIN RIVER DAM CHLORINE SYSTEM UPGRADE - MDIX - Alto Valves - DRD Chlorine regulators and pipework as per Quote L57-3034	\$45,892.00			ALTO VALVE & FITTINGS
			9 orders	9 individual orders	\$189,887.38			CCD ELECTRICAL P/L
			25 orders	25 individual orders	\$166,381.60			SAGE AUTOMATION PTY LTD
			9 orders	9 individual orders	\$64,965.78			XYLEM WATER SOLUTIONS AUSTRALIA LIMITED PREVIOUSLY ITT WATER & WASTEWATER
			6 orders	6 individual orders	\$8,954.00			PUMP365 - PUMP WORKS PTY LTD T/As
			Nil		\$0.00			STERLING CONTRACTING NT
NWD00223-16	Public	Darwin - Humpty Doo - Construction of Central Sewage Pump Station, Gravity And Rising Mains	180000	NWD00223-16 - Darwin - Construction of Humpty Doo Central Pump Station and Rising Main as per Notice of Acceptance dated 15 February 2017	\$4,052,874.45	15/02/2017	\$4,052,874.00	BMD Urban Pty Ltd

NT Contract Awards								
Tender Number	Invitation Type	Title of Requisition	PO	Specific Works	PO Value (incl GST)	Award Date	Contract Value	Contractor Name
PRO00259-16	Public	All Centres - Panel Contract for Cross Cultural Community Engagement and Communication Services for Remote Locations across the Northern Territory for a Period of 36 Months		Establishment of panel Contract-Released awards below:	\$177,701.32	21/11/2016	\$975,000.00	Aboriginal Resources and Development Services (ARDS) Aboriginal Corporation Ninti One Ltd Matrix on Board Training Pty Ltd Jacobs Group (Australia) Pty Ltd Centre for Appropriate Technology Ltd
			180973	DELIVERY OF COMMUNITY ENGAGEMENT AND REVIEW IN YUENDUMU	\$28,036.32			JACOBS SKM
			176360	Community engagement service for smart electrical prepay metering at Peppimenarti and Palumpa. \$28,000	\$42,929.04			CENTRE FOR APPROPRIATE TECHNOLOGY INC
			172652	Community Engagement and leak inspection services (Scope C) for the Ngukurr Water Efficiency Project in Nov/December 2016 \$11,026.40				
			182361	Community engagement services for smart prepayment meter deployment and Ngukurr and Numbulwar and water efficiency at Ngukurr	\$76,177.78			ABORIGINAL RESOURCE & DEVELOPMENT SERVICES INC
			177037	Water Efficiency Community Engagement and Water Leak Inspections in Imanpa	\$30,558.18			NINTI ONE LTD
NWK00262-16	Public	Katherine Region - Borroloola Water Treatment System Upgrade		Awarded as a joint venture for the lump sum. Releases to providers below:	\$5,397,670.99	20/02/2017	\$5,397,671.00	RIBSHIRE PTY LTD

NT Contract Awards								
Tender Number	Invitation Type	Title of Requisition	PO	Specific Works	PO Value (incl GST)	Award Date	Contract Value	Contractor Name
			181773	NWK00262-16 - ORIGINAL - Katherine Region - Borroloola Water Treatment System Upgrade - Goodline	\$1,356,331.00			GOODLINE
			181772	NWK00262-16 - ORIGINAL - Katherine Region - Borroloola Water Treatment System Upgrade - Suez	\$4,041,340.00			SUEZ WATER & TREATMENT SOLUTIONS
MRA00277-16	Public	Alice Springs Region - Yuendumu - Water Source Augmentation Stage 1	169000	MRA00277-16 Alice Springs Region - Yuendumu - Water Source Augmentation Stage 1	\$943,482.60	17/10/2016	\$943,483.00	Tomlin Drilling Pty Ltd
PWA00247-16	Public	Alice Springs - Provision of Mechanical and Electrical Works and Services to Water and Sewerage Supply for a Period of 36 Months		Establishment of panel Contract- Released awards below:	\$326,484.98	19/12/2016	\$18,000,000.00	Ross Engineering Pty Ltd Centre Electrical Services NT Chambers Engineering Services Pty Ltd Ridem Pty Ltd
			10 orders		\$25,819.71			RIDEM PTY LTD T/A DEXTER BARNES ELECTRICAL
			31 orders		\$205,807.04			CENTRE ELECTRICAL SERVICES NT PTY LTD
			4 orders		\$38,123.76			CHAMBERS ENGINEERING SERVICES
			10 orders		\$56,734.48			ROSS ENGINEERING P/L

NT Contract Awards								
Tender Number	Invitation Type	Title of Requisition	PO	Specific Works	PO Value (incl GST)	Award Date	Contract Value	Contractor Name
PXS00265-16	Public	All Centres - Supply of Electricity to Power and Water for a Period of 36 Months	0	Final negotiation of final Electricity Supply Agreement ongoing during period.	\$0.00	14/12/2016	\$22,477,400.00	Power Retail Corporation
PXD00231-16	Public	All Centres - Provision of Grounds Maintenance at Power and Water Corporation Sites for a Period of 36 Months		Establishment of panel Contract-Released awards below:	\$104,255.53	4/01/2017	\$466,750.00	Ground Works NT Pty Ltd Sterling NT Pty Ltd
			6 orders		\$21,326.10			STERLING NT
			9 orders		\$38,049.40			STERLING NT
			2 orders		\$44,880.03			GROUND WORKS (NT) PTY LTD
			Nil		\$0.00			GROUND WORKS (NT) PTY LTD
PWK00212-16	Public	Katherine - Panel Contract for the Provision of Civil and Hydraulic Works and Services to Water and Sewerage Infrastructure for a Period of 36 Months		Establishment of panel Contract-Released awards below:	\$381,898.19	23/12/2016	\$3,000,000.00	Fletcher's Plumbing & Gas Fitting Pty Scatt's Plumbing Services Pty Ltd
			88 orders		\$196,527.02			FLETCHERS PLUMBING & GAS FITTING
			107 orders		\$185,371.16			SCATTS PLUMBING SERVICES PTY LTD

NT Contract Awards								
Tender Number	Invitation Type	Title of Requisition	PO	Specific Works	PO Value (incl GST)	Award Date	Contract Value	Contractor Name
PWD00250-16	Public	Environmental, Wastewater and Recycled Water Monitoring Services for a Period of 36 Months	170101 167591	PWD00250-16 - Provision of Sampling for Wastewater / Reclaimed Water Quality Monitoring Program Darwin Region for a period of 36 Months \$1,355,300.91 PWD00250-16 Darwin Harbour Environmental Monitoring over three years 1A and 1B as per contract schedule of rates \$485,285.45	\$2,024,645.00	27/10/2016	\$2,158,800.00	Tropical Water Solutions Pty. Ltd.
PWK00211-16	Public	Katherine Region - Panel Contract for The Provision of Electrical Works and Services to Water and Sewerage Infrastructure for a Period of 36 Months		Establishment of panel Contract- Released awards below	\$61,945.60	23/12/2016	\$2,500,000.00	Benash Maintenance Services Pty Ltd Anderson's Rural Services Pty Ltd ATF GR & LR Anderson Family Trust
			7 orders		\$11,291.53			BENASH MAINTENANCE SERVICES
			16 orders		\$50,654.07			ALL REGIONS ELECTRICAL

Refer question 30:

Engagements outside of the NT								
Tender Number	Invitation Type	Title of Requisition	PO Title	PO Value (incl GST)	Award Date	Contract Value	Contractor Name	Assessment
PWC16-178	Selected	Darwin - Stage 5 investigations for Adelaide River Off Stream Water Storage (Arows)	PWC16-178 - Darwin - Stage 5A Investigations for Adelaide River Off Stream Water Storage (AROWS) as per Notice of Acceptance dated 14 October 2016	\$ 241,010.00	17/10/2016	\$ 241,010.00	SMEC Australia	Sole sourced and assessed on the following weightings: - Price 20% - Capacity 30% - Past Performance 20% - On-Time Delivery 30%
PWC16-135	Selected	Darwin - Provision of Market Research Services for Electricity Network Customer Engagement Research and Strategy	PWC16-135 -ATIV No.1 - Darwin Provision of Market Research Services for Electricity Network Customer Engagement Research and Strategy PWC16-135 - Darwin - Provision of Market Research Services for Electricity Network Customer Engagement Research and Strategy	\$ 438,900.00	10/11/2016	\$ 380,000.00	Newgate Research	Tier 2 process followed and RFQ sent to four suppliers with only one response. Criteria assessed: - Price 20% - Capacity 25% - Quality 20% - Past Performance 25% - On Time Delivery 10%
PWC16-203	Selected	Darwin - Engagement of Consultant - Strategic Review	PWC16-203 Engagement of Consultant Strategic Review	\$ 363,000.00	14/11/2016	\$ 363,000.00	Accenture Australia Ltd	Sole sourced and identified that it would be assessed on the following weightings: - Price 20% - Capacity 20% - Innovation 30% - On-Time Delivery 30%
PWC16-197	Selected	PI Visualization Suite & Additional PI Tags	PWC16-197 - Plant Information (PI) Visualization Suite and Additional PI Tags -	\$ 213,258.29	29/11/2016	\$ 213,258.00	OSIsoft	Sole Sourced and identified it was to be assessed 100% on price.

Engagements outside of the NT								
Tender Number	Invitation Type	Title of Requisition	PO Title	PO Value (incl GST)	Award Date	Contract Value	Contractor Name	Assessment
			Visualization Suite US\$104,654.09 and Additional PI Tags US\$34,933.15 - Total: US\$139,587.24					
GPD00327-17	Selected	Darwin - Strangeways Zone Substation - Supply and Delivery 6 x Distribution Fault Anticipation Devices Including Provision of Training and Technical Support	GPD00327-17 - Darwin region - Strangeways Zone substation - Supply and Deliver 6 x Distribution Fault Anticipation Devices including provision of Training and Technical Support	\$ 327,558.00	29/12/2016	\$ 327,558.00	T R Lord & Associates Limited t/as Lord Power Equipment	Assessed as a sole source
PWC16-205	Public	Darwin - Implementation of Benthic Infauna Monitoring and Management Plan at East Point Outfall	PWC16-205 - REFERENCE NOA DATED 28 FEBRUARY 2017 - IMPLEMENTATION OF BENTHIC INFAUNA MONITORING & MANAGEMENT PLAN AT EAST POINT OUTFALL - PWC CONTACT DARIA SUROVTSEVA	\$ 235,500.00	24/03/2017	\$ 235,500.00	CEE Pty Ltd	Public tender and assessed using: - Price 20% - Capacity 30% - Past Performance 20% - On-Time Delivery 15% - OHS 15%
PWC16-208	Public	Darwin - Engagement of Project Manager/Technical Specialist for ICT Projects for a Period of six (6) Months	PWC16-208 Darwin – Engagement of Project Manager/Technical Specialist for ICT Projects - April 2017 PWC16-208 Darwin – Engagement of Project Manager/Technical Specialist for ICT Projects - March 2017 PWC16-208 Darwin –	\$ 126,959.83	23/01/2017	\$ 237,900.00	Tolerro Pty Ltd	Public tender and assessed using: - Price 20% - Capacity 30% - Past Performance 25% - On-Time Delivery 25%

Engagements outside of the NT								
Tender Number	Invitation Type	Title of Requisition	PO Title	PO Value (incl GST)	Award Date	Contract Value	Contractor Name	Assessment
			Engagement of Project Manager/Technical Specialist for ICT Projects - February 2017 PWC16-208 Darwin – Engagement of Project Manager/Technical Specialist for ICT Projects - 16 to 31 January 2016					
PRO00255-16	Select ed	All Centres - Provision of Citect Software and Technical Support for a Period of 60 Months	Schneider Electric – Supply 2x 5000 Points Full Server Citect licence/support/USB dongle as per quote 21099979 - Sadadeen servers project WZA32097 - Water Services Alice Springs Scada - Glen Westaway Supply 5x 500pt Citect licenses as per quotation: OP-170217-5866642 Supply of two Pro-Face PanelViews(AGP3300-U1-D24) as per attached quote "Upgrade of Clear SCADA License Katherine to 1500 Points As per Quote" Renewal of annual support in line with	\$ 244,155.08	22/12/2016	\$ 965,076.00	Schneider Electric Australia Pty Ltd	One supplier identified on the limited tender. The assessment criteria on the procurement plan was as per below, however unable to see the assessment: - Price 20% - Capacity and on Time Delivery 30% - Quality 10% - Past Performance 20% - Innovation 10% - Indigenous Participation 10%

Engagements outside of the NT								
Tender Number	Invitation Type	Title of Requisition	PO Title	PO Value (incl GST)	Award Date	Contract Value	Contractor Name	Assessment
			contract number PRO00255-16 for Licences in Site numbers 60730,60731,					
PPD00264-16	Select ed	All Centres - Supply and Delivery of SDH and PDH Telecommunications Equipment and Technical Support for a Period of 36 Months			16/03/2017	\$ 2,094,464.00	CommTel Network Solutions Pty Ltd	Select tender and assessed on : - Price 20% - Capacity 20% - Past Performance 20% - On-Time Delivery 20% - OHS 20%
GPD00234-15	Public	Design, Supply and Installation of a Digital Mobile Radio System	GPD00234-15 - Design, Supply and Installation of a Digital Mobile Radio System	\$ 2,359,496.80	30/11/2016	\$ 2,359,497.00	Tait Electronics (Aust) Pty Ltd	The suppliers were assessed against the tender assessment criteria. The level of detail and relevance provided by the supplier was well above any of the other suppliers. - Price 20% - On time delivery 20% - Past performance 20% - OHS 15% - Scope Specific 15% - Whole of life cost 10%
PWC16-096	Public	Darwin - Supply and Delivery of DN20 Electronic Water Meters	LWS - 1000x DN20 Sensus IPERLSmart Meters, 2x Sensus Gateway Lite, and 15x Sensus Repeaters	\$ 216,689.00	15/12/2016	\$ 272,997.00	Bermad Australia Pty Ltd	Public tender with the following weightings applied Price 25% - Capacity 20% - Quality 20% - On-Time Delivery 10% - Innovation 25%
PWC16-070	Public	Darwin - Engagement of Three (3) Asset Management Subject Matter Expert Resources For a Period of 6 Weeks	Establishment of panel Contract- Released awards below	\$ 325,659.63	5/09/2016	\$ 230,000.00	Enzen Australia Pty Ltd Cyient Australia Pty Ltd Jacobs Group	Public tender with the following weightings applied - Price 25% - Capacity 30% - Past Performance 30% - On Time Delivery 15%

Engagements outside of the NT								
Tender Number	Invitation Type	Title of Requisition	PO Title	PO Value (incl GST)	Award Date	Contract Value	Contractor Name	Assessment
							(Australia) Pty Ltd Amec Foster Wheeler Australia Pty Ltd	
		Purchase contract 3384 was created due to the number of variations and individual purchase orders being created. Been set up as a price contract and does not have the released values etc showing?	<p>PWC16-070 - Engagement of Asset Manager - Subject Matter Expert - Extension for 10 working days between 1 December 2016 and 28 February 2017 - Ernst Kraus \$1,440 Daily rate ex GST. Provisional Travel Expenses \$1,800 ex GST for 10 days. \$22,000.00</p> <p>PWC16-070 - Engagement of Asset Manager - Subject Matter Expert - Extension for 3 weeks (15 work days) - Ernst Kraus \$1,440 Daily rate ex GST. Provisional Travel Expenses \$5,400 ex GST for 15 days. \$27,000.00</p> <p>PWC16-070 - Engagement of Asset Manager - Subject Matter Expert - Extension for 5 working days - Ernst Kraus \$1,440 Daily rate</p>	\$ 183,535.00		\$ 51,060.00	Amec Foster Wheeler Australia Pty Ltd	The individual value under contract value is the value on the recommendation paper including GST and identifies that this does not include travel expenses

Engagements outside of the NT								
Tender Number	Invitation Type	Title of Requisition	PO Title	PO Value (incl GST)	Award Date	Contract Value	Contractor Name	Assessment
			<p>ex GST. Provisional Travel Expenses \$1,800 ex GST for 5 days. \$10,800.00</p> <p>"PWC16-070 - Engagement of Asset Manager - Subject Matter Expert for 6 weeks (30 work days) - Ernst Kraus \$1,440 Daily rate ex GST. Provisional Travel Expenses \$8,650 ex GST for 24 days.(Replacement PO for PO164887)" \$51,850.00</p> <p>PWC16-070 - Engagement of Asset Manager - Subject Matter Expert - Extension for 6 weeks between 1 March 2017 and 30 June 2017 - REFER TO ORIGINAL PO: 180706 - NEW PO RAISED DUE TO CHANGE IN GL CODES - PLEASE QUOTE NEW PO ON ALL FUTURE INVOICES. \$55,200.00</p>					

Engagements outside of the NT								
Tender Number	Invitation Type	Title of Requisition	PO Title	PO Value (incl GST)	Award Date	Contract Value	Contractor Name	Assessment
		Nil purchase contract	<p>PWC16-070 - Engagement of Asset Manager - Subject Matter Expert - Extension for 10 working days between 1 December 2016 and 28 February 2017 - Geoff Hales \$1,836.36 Daily rate ex GST. Including Travel Expenses \$18,363.64</p> <p>PWC16-070 - Engagement of Asset Manager - Subject Matter Expert - Extension for 5 workings days - Geoff Hales \$1,836.36 Daily rate ex GST. Including Travel Expenses \$9,181.82</p> <p>PWC16-070 - Engagement of Asset Manager - Subject Matter Expert for 6 weeks (30 work days) - Geoff Hales \$1,836.36 Daily rate ex GST. Including Travel Expenses \$55,090.91</p>	\$ 90,900.01		\$ 60,600.00	Cyient Australia Pty Ltd	The individual value under contract value is the value on the recommendation paper including GST and included travel expenses
		Nil purchase contract	PWC16-070 - Engagement of Asset Manager - Subject Matter Expert for 1 week (5 work days) - David Langdon \$3,547.27 Daily rate ex GST. Including Travel	\$ 78,039.98		\$ 58,530.00	Enzen Australia Pty Ltd	The individual value under contract value is the value on the recommendation paper including GST and identifies that this included travel expenses. This engagement was only for 15 working days

Engagements outside of the NT								
Tender Number	Invitation Type	Title of Requisition	PO Title	PO Value (incl GST)	Award Date	Contract Value	Contractor Name	Assessment
			Expenses \$17,736.35 PWC16-070 - Engagement of Asset Manager - Subject Matter Expert for 3 weeks (15 work days) - David Langdon \$3,547.27 Daily rate ex GST. Including Travel Expenses \$53,209.09					
		Created as a price contract on 1 March 2017 has one order against it	PWC16-070 - Engagement of Asset Manager - Subject Matter Expert for - Extension for 5 working days - Peter Brennan \$2,181.81 Daily rate ex GST. Including Travel Expenses. 10,909.09 PWC16-070 - Engagement of Asset Manager - Subject Matter Expert for - Extension for 10 working days between 1 December 2016 and 28 February 2017 - Peter Brennan \$2,181.81 Daily rate ex GST. Including Travel Expenses. \$21,818.00 PWC16-070 - Engagement of Asset Manager - Subject Matter Expert for 6 weeks (30	\$ 203,999.44		\$ 72,000.00	Jacobs Group (Australia) Pty Ltd	The individual value under contract value is the value on the recommendation paper including GST and included travel expenses

Engagements outside of the NT								
Tender Number	Invitation Type	Title of Requisition	PO Title	PO Value (incl GST)	Award Date	Contract Value	Contractor Name	Assessment
			<p>work days) - Peter Brennan \$2,181.81 Daily rate ex GST. Including Travel Expenses. \$65,454.55</p> <p>PWC16-070 - Engagement of Asset Manager - SME Extension for 8 weeks between 1 March 2017 and 30 June 2017 - Peter Brennan - REFER TO ORIGINAL PO: 181171 - NEW PO RAISED DUE TO CHANGE IN GL CODES - PLEASE QUOTE NEW PO ON ALL FUTURE INVOICES. \$87,272.40</p>					
PWD002 34-15	Public	Supply and Delivery of Liquefied Chlorine Gas to Water and Wastewater Treatment Facilities for a Period of 36 Months	Establishment of panel Contract- Released awards below – 91 releases	\$ 776,837.14	9/09/2016	\$ 4,616,851.00	Ixom Operations Pty Ltd	<p>This was a public tender assessed as per the following weightings:</p> <ul style="list-style-type: none"> - Price 30% - Capacity 20 % - Quality 10% - Past Performance 20% - OHS 20%

Refer question 33:

Select Engagements								
Contract #	Method	Conditions	Title	Award Value	Reason for Select process	Business unit	GM Endorsed	Delegate (CPO)
PWC16-178	Selected	Consultancy (Generic)	Darwin - Stage 5 investigations for Adelaide River Off Stream Water Storage (Arows)	\$ 241,010.00	Original manufacturer /supplier	Water Services	John Pudney	Justin McKenzie
PWC16-135	Selected	Consultancy (Generic)	Darwin - Provision of Market Research Services for Electricity Network Customer Engagement Research and Strategy	\$ 380,000.00	Limited tender process not undertaken, it was undertaken as a Tier 2 process (4 suppliers) which was awarded above	Power Networks	Paul Ascione (as a financial delegate)	Justin McKenzie
PWC16-203	Selected	Consultancy (Generic)	Darwin - Engagement of Consultant - Strategic Review	\$ 363,000.00	Original manufacturer /supplier	Chief Executive Office	Djuna Pollard	Justin McKenzie
PWC16-197	Selected	Services	PI Visualization Suite & Additional PI Tags	\$ 213,258.00	Specialist provider of goods and services	Water Services	John Pudney	Justin McKenzie
GPD00327-17	Selected	Services	Darwin - Strangeways Zone Substation - Supply and Delivery 6 x Distribution Fault Anticipation Devices Including Provision of Training and Technical Support	\$ 327,558.00	They are the proprietary supplier for the particular product or service (for e.g. Cabcharge);	Power Networks	Djuna Pollard	Justin McKenzie
PRO00255-16	Selected	Services - Period Contract	All Centres - Provision of Citect Software and Technical Support for a Period of 60 Months	\$ 965,076.00	Specialist provider of goods and services	Remote Operations	Scott Robertson	Noellene Bland
PPD00264-16	Selected	Services - Period Contract	All Centres - Supply and Delivery of SDH and PDH Telecommunications Equipment and Technical Support for a Period of 36 Months	\$ 2,094,464.00	Original manufacturer /supplier	Power Networks	John Greenwood / Michael Thomson	Justin McKenzie

Refer question 37:

Expenditure on Advertising and Communications

CAMPAIGN	MEDIA OUTLET	AMOUNT
Wet Season/Summer campaign 2016/17	NT News	\$1,350
	Centralian Advocate	\$1,000
	Channel 7 (Southern Cross)	\$6,615
	Imparja Television	\$1,622
	Channel 9 (Territory Television)	\$11,000
	Channel 10 (Darwin Digital Television)	\$3,971
	Mix 104.9	\$4,913
	Hot 100	\$5,032
	8HA	\$3,000
	<i>SUB TOTAL</i>	<i>\$38,503</i>
Channel promotion (Australia Post) campaign 2016/17	NT News	\$9,511
	Centralian Advocate	\$6,595
	Katherine Times	\$3,513
	Territory FM	\$7,029
	8HA	\$2,604
	<i>SUB TOTAL</i>	<i>\$29,252</i>
Living Water Smart - October Business Month event	NT News	\$941
	Territory FM	\$1,810
	<i>SUB TOTAL</i>	<i>\$2,751</i>
Living Water Smart - Annual Water Heroes campaign	Mix 104.9	\$14,100
	<i>SUB TOTAL</i>	<i>\$14,100</i>
Living Water Smart - Darwin Open Day event	NT News	\$5,795
	Mix 104.9/Hot 100	\$4,216
	Channel 9	\$4,500
	Channel 7	\$4,989
	Territory FM	\$2,980
	<i>SUB TOTAL</i>	<i>\$22,480</i>
Living Water Smart - Why be water smart campaign	Channel 7	\$8,824
	Channel 9	\$9,975
	<i>SUB TOTAL</i>	<i>\$18,799</i>

Living Water Smart - Turn off Your Irrigation campaign	Mix 104.9/Hot 100	\$4,000
	Territory FM	\$4,028
	Channel 7 (Southern Cross)	\$7,017
	Channel 9 (Territory Television)	\$6,990
	NT News	\$2,561
	<i>SUB TOTAL</i>	\$24,596
Living Water Smart - Leaks Campaign	NT News	\$8,857
	<i>SUB TOTAL</i>	\$8,857
CAMPAIGN TOTAL (excl. GST)		\$165,368
NON-CAMPAIGN (OPERATIONAL ADVERTISING)	MEDIA OUTLET	AMOUNT
Planned works for repairs and maintenance	NT News	\$21,580
	Centralian Advocate	\$187
	Territory FM	\$8,469
	Mix 104.9	\$26,989
	Hot100	\$14,091
	<i>SUB TOTAL</i>	\$71,316
General advertising	NT News	\$8,286
	Territory Q	\$4,500
	Resident Magazine	\$11,840
	Territory FM	\$6,390
	Hot 100	\$700
	Mix 104.9	\$775
	<i>SUB TOTAL</i>	\$32,653
NON-CAMPAIGN TOTAL (excl. GST)		\$103,969

Refer question 57:

Power and Water Board Charter

Power and Water subsidiary Indigenous Essential Services Board Charter

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY**WRITTEN QUESTION**

Mr Higgins to the Minister for Housing and Community Development, Minister for Essential Services, Minister for Public Employment and Minister responsible for agencies and Government authorities under the Administrative Arrangements Order as at 31 March 2017

AGENCY ADMINISTRATION**ELECTION COMMITMENTS**

1. Please provide details of all Labor election commitments and policy announcements made to Territorians in the campaign leading up to the 2016 NT General Election.
2. Please also provide the costing as applied to each election commitment.

ADMINISTRATIVE ARRANGEMENTS

3. Please provide details on all staff movements as a result of the Administrative Arrangements Order on 12 September 2016, including:
 - a) Appointments
 - b) Transfers
 - c) Resignations
 - d) Terminations
 - e) Redundancies
4. Please advise the cost of the staff changes, broken down by standard classification.
5. How much was spent on signage, including the design of such signage, required due to the machinery of Government changes since 12 September 2016?

6. How much was spent on stationery, including the design of such stationery, required due to the machinery of Government changes since 12 September 2016?
7. How much was spent on uniforms required due to the machinery of Government changes since 12 September 2016?
8. How much was spent on logos, trademarks and branding, including the development, design and registration of logos, trademarks and branding, required due to the machinery of Government changes since 12 September 2016?
9. How much was spent on published materials, printed or digital, required due to the machinery of Government changes since 12 September 2016?
10. How much was spent on office fit-outs and/or refurbishments commissioned following the machinery of Government changes since 12 September 2016?

BUDGET

11. What efficiency dividend has each Department and Agency been asked to achieve in framing the 2017/18 Budget? When was this direction given and what specific instructions were provided to achieve this result?
12. What instructions have been given to Departments and Agencies to address the reduction in GST payments to the Northern Territory?

STAFFING

13. Please provide details for the following staffing questions as at 1 September 2016 and 31 March 2017:
 - a) How many staff were employed in the following categories:
 - i. Full time equivalent
 - ii. Permanent part time contract
 - iii. Contract

- b) Please advise the number of staff identified Aboriginal and Torres Strait Islander in terms of FTE and as a percentage of the Agency total employment (all classifications).
- c) Please advise the number of frontline staff as FTE and as a percentage of the Agency total employment (all classifications).

14. What is the variance in FTE from 30 June 2016 to 31 March 2017?

15. Please advise, in each category:

- a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2016 and as at 31 March 2017
- b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2016 and as at 31 March 2017
- c) By position, when each current contract is due to be renewed

16. For the full financial year ending 30 June 2016 and for the period 1 September through 31 March 2017, how many staff:

- a) Resigned
- b) Were demoted as a result of job evaluation or re-evaluation
- c) Were made redundant
- d) Were terminated

17. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?

18. How many staff were categorized as supernumerary for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?

19. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?

20. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
21. How many positions had Special Measures applied when advertised during the period beginning 1 September 2016 and ending 31 March 2017?
22. How many positions that had Special Measures applied, as referred to in question 21 above, had to be re-advertised due to the initial process not securing suitable candidates?
23. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 1 September 2016 and the increase in staff who identify as Aboriginal and Torres Strait Islander since 1 September 2016.
24. How many grievances have arisen as a direct result of the Special Measures program since 1 September 2016. Of these, how many remain unresolved?

OUTSOURCING

25. For the period beginning 1 September 2016 and ending 31 March 2017, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2017/18? If so, provide details.

LEGAL EXPENSES

26. What has been the expenditure on legal advice or related expenses for the financial year 2016/17? Provide details on:
- a) the matter(s) (designate which ones are finalised and which ones are ongoing)
 - b) The amount paid by matter
 - c) The amount paid to each outside legal firm or barrister engaged

PROCUREMENT / CONSULTANCIES

27. For the period beginning 1 September 2016 and ending 31 March 2017, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:
- a) Purpose
 - b) Cost
 - c) Person or entity engaged
 - d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
 - e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
 - f) Outcomes or key performance indicators for the report or consultancy
 - g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken
28. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the financial year 2016/17, up to and including 31 March 2017. Outline the tasks performed.
29. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?
30. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the financial year 2016/2017, up to and including 31 March 2017? Detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.
31. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period of time beginning 1 September 2016 and ending 31 March 2017?
32. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period of time beginning 1 September 2016 and ending 31 March 2017?

33. For each instance identified above in question 32, where a public quotation process was not undertaken, including for Certificates of Exemption:
- a) What is the description of the goods and services contracted?
 - b) What is the value of the goods and services contracted?
 - c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?
 - d) Who recommended the course of action in c) above?
 - e) Who approved the course of action in c) above?

34. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2017.

FOCUS GROUPS / POLLING / SURVEYS

35. Please detail expenditure during the period of time beginning 1 September 2016 and ending 31 March 2017 on opinion polls and focus groups, including costs and entities that conducted the work.
36. Please provide copies of the surveys identified in question 35 above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period of time beginning 1 September 2016 and ending 31 March 2017.

COMMUNICATIONS AND MARKETING

37. Please detail expenditure on advertising and communications during the period of time beginning 1 September 2016 and ending 31 March 2017.
- For each advertisement for which an expense was incurred:
- a) What was the purpose / description of the advertisement?
 - b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station or similar?
 - c) What was the total production cost, including, but not limited to, design, commissions, placement costs?
 - d) Were tenders or expressions of interest called? If not, why not?

TRAVEL

Note: A separate question is being sent to the Department of the Chief Minister.

38. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period of time beginning 1 September 2016 and ending 31 March 2017 broken down to:

- a) International travel
- b) Interstate travel
- c) Intrastate travel

39. In the case of international travel identified in response to question 38 above, please provide the purpose, itinerary, persons and costs involved in each trip.

40. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period of time beginning 1 September 2016 and ending 31 March 2017.

HOSPITALITY / FUNCTIONS AND EVENTS

Note: A separate question is being sent to the Department of the Chief Minister.

41. Please provide full details of all public service hospitality provided since 1 September 2016.

In relation to each occasion on which official hospitality was undertaken:

- a) What was the purpose of the hospitality?
- b) How many guests attended?
- c) How many Ministers attended?
- d) How many Ministerial staff attended?
- e) How many MLAs attended?
- f) How many Public Sector employees attended?
- g) What was the total cost incurred?

GRANTS AND DONATIONS

- 42. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period of time beginning 1 September 2016 and ending 31 March 2017.
- 43. Please detail the funds utilised to distribute awards and sponsorships in the period of time beginning 1 September 2016 and ending 31 March 2017. Indicate which awards and scholarships were managed by Regional Offices. What is anticipated for the 2017/18 financial year?
- 44. Please detail the amounts paid on grants to non-Government organisations for the the period of time beginning 1 September 2016 and ending 31 March 2017, including to which organisation and the services to be provided?

MEDIA MONITORING SERVICES

- 45. Provide expenditure details on media monitoring services for the period of time beginning 1 September 2016 and ending 31 March 2017 (including entities engaged and who utilises the service).

INFRASTRUCTURE PROJECTS

- 46. What are the details, by project, of re-voted capital works in all Department and Government Authorities since 1 September 2016?
- 47. Please provide details of all projects that have been cancelled or postponed under the Government's infrastructure re-prioritisation plan.
- 48. Please provide details of newly committed projects since 1 September 2016.
- 49. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

GOVERNMENT LEASED BUILDINGS

- 50. What is the total annual power bill of each Government building owned/leased/used by each Department for the financial year 2015/16 and as at 31 March 2017?

51. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period of time beginning 1 September 2016 and ending 31 March 2017?

52. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

FEES AND CHARGES

53. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2016/17 financial year and whether any of these fees and charges was increased following the passage of the 2016/17 financial year budget.

INTERNAL AUDITS

54. How many internal audits and financial investigations were conducted in the 2016/17 financial year?

55. What were the terms of reference or focus for each investigation?

56. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

BOARDS / ADVISORY BODIES

57. Please detail all boards and advisory bodies in your Agency in 2016/17, also providing the following information:

- a) The Terms of Reference
- b) The current members and when they were appointed
- c) The total remuneration paid to each Board member during the 2016/17 financial year
- d) The itemised total cost incurred by the Board during the 2016/17 financial year
- e) The number of times the Board met during the 2016/17 financial year

REVIEWS AND INQUIRIES

58. Details of all reviews and inquiries completed or commenced during the 2016/17 financial year, also providing the following information:

- a) The Terms of Reference
- b) The criteria for selection of all panel members
- c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
- d) The cost of the review/inquiry
- e) How the information was/is accumulated to contribute to the review/inquiry
- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
- g) If not completed when this is expected

WORKPLACE HEALTH AND SAFETY

59. Please provide the number, nature and cost of reportable safety issues for 2016/17

REGIONAL OFFICES

60. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2016/17 financial year. What are the locations for which they are responsible?

**Responses to
Estimates-related Written Question No. 60 to
Minister for Essential Services**

Question 1

Answer: Not applicable.

Question 2

Answer: Not applicable.

Question 3

Answer: None.

Question 4

Answer: None.

Question 5

Answer: \$Nil.

Question 6

Answer: \$Nil.

Question 7

Answer: \$Nil.

Question 8

Answer: \$Nil.

Question 9

Answer: \$Nil.

Question 10

Answer: \$Nil.

Question 11

Answer: Territory Generation have incorporated efficiency dividends into its SCI, however no formal Direction was received. As Territory Generation is subject to competition, all budget information remains confidential.

Question 12

Answer: None.

Question 13

Answer:

- a) Staff employed:
 - i) Full time equivalent:
1 September 2016 – 197
31 March 2017 - 229
 - ii) Permanent part time contract
1 September 2016 – 1
31 March 2017 - 1
 - iii) Contract:
1 September 2016 – 54
31 March 2017 - 90
- b) 3 FTE at Sept 2016
8 FTE at Mar 2017
- c) 118.6 FTE at Sept 2016 – 52%
141.1 FTE at Mar 2017 – 61%

Question 14

Answer: FTE on 30 June 2016 – 200
FTE on 31 March 2017 - 229

Question 15

Answer: a) Staff on contracts:

1 June 2016 – Executive contracts – 24

1 June 2016 – Temporary employment contracts – 33

31 March 2017 – Executive Contracts – 30

31 March 2017 – Temporary employment contracts – 60

b) Levels of executive or temporary employment contracts:

30 June 2016	
Executive	
ECM	13
EO1C	5
EO2C	4
EO3C	1
EO5C	1
Temporary Employment Contract	
1ACS	1
PRG	1
T1ACS	9
T2ACS	4
T2PR	3
T3ACS	5
T3PR	1
TOPER	2
TPRUG	1
TSTS	2
TTRAD	4

31 March 2017	
Executive	
ECM	21
EO1C	3
EO2C	4
EO3C	1
EO5C	1
Temporary Employment Contract	
2ACS	1
3ACS	1
T1ACS	15
T2ACS	3
T2PR	2
T3ACS	9
T3PR	4
T4SMA	2
TOPER	8
TOPMA	2
TPRG	2
TSTC	1
TTC	2
TTRAD	8

c)

Position Title	Actual Classification	First AGS Commencement Date	Expected Separation Date
HR BUSINESS PARTNER	3ACS	27/03/2017	26/05/2017
SUPERNUMERARY	T3ACS	9/01/2017	31/05/2017
SUPERNUMERARY	T1ACS	12/12/2016	9/06/2017
SUPERNUMERARY	T1ACS	20/06/2016	16/06/2017
SUPERNUMERARY	T1ACS	19/12/2016	16/06/2017
SUPERNUMERARY	TPRG	1/02/2016	23/06/2017
SUPERNUMERARY	T3ACS	1/11/2016	30/06/2017
SUPERNUMERARY	T2ACS	7/01/2013	13/07/2017
SUPERNUMERARY	T2ACS	21/07/2016	23/07/2017
SUPERNUMERARY	TTC	6/02/2017	28/07/2017
SUPERNUMERARY	ECM	13/02/2017	4/08/2017
SUPERNUMERARY	T3ACS	9/11/2015	10/08/2017
SUPERNUMERARY	T2PR	19/02/2016	17/08/2017
SUPERNUMERARY	2ACS	20/02/2017	18/08/2017
SUPERNUMERARY	T1ACS	7/09/2016	3/09/2017
SUPERNUMERARY	ECM	12/09/2016	8/09/2017
WHOLESALE MARKET MANAGER	ECM	3/04/2017	8/09/2017
SUPERNUMERARY	T3ACS	1/06/2015	10/09/2017
MECHANICAL TRDSPN	TTRAD	21/09/2015	22/09/2017
SUPERNUMERARY	TTRAD	29/03/2016	29/09/2017
SUPERNUMERARY	TTRAD	15/08/2016	29/09/2017
MANAGER ANALYTICAL SERVICES	ECM	4/10/2016	1/10/2017
SUPERNUMERARY	TTRAD	3/04/2017	2/10/2017
SUPERNUMERARY	ECM	10/10/2016	6/10/2017
BUSINESS SUPPORT ASSISTANT	T1ACS	25/05/2015	6/10/2017
SUPERNUMERARY	T2ACS	9/09/2015	12/10/2017
CHIEF FINANCIAL OFFICER	EO2C	13/10/2014	12/10/2017
ASSET ENGINEER AEROS	T3PR	5/01/2015	14/10/2017
LEARNING & DEVELOPMENT MANAGER	T4SMA	24/03/2014	15/10/2017

PRINCIPAL ENGINEER SYSTEMS	ECM	21/07/2003	17/10/2017
ELECTRICAL ENGINEER - NORTH	T3PR	24/10/2016	20/10/2017
SUPERNUMERARY	TOPER	24/04/2017	23/10/2017
MECHANICAL TRDSPN	TTRAD	26/04/2017	25/10/2017
SUPERNUMERARY	T3ACS	31/10/2016	28/10/2017
ELECTRICAL TRDSPN	TOPMA	2/11/2015	31/10/2017
SUPERNUMERARY	T4PR	1/05/2017	31/10/2017
SUPERNUMERARY	TTRAD	3/05/2017	2/11/2017
SUPERNUMERARY	T3PR	4/05/2017	3/11/2017
SUPERNUMERARY	T2PR	23/11/2015	19/11/2017
MAINTENANCE PLANNER	TTC	21/11/2016	21/11/2017
SUPERNUMERARY	T3ACS	12/12/2016	11/12/2017
MANAGER PROJECTS AND CONTRACTS	ECM	5/01/2017	4/01/2018
SUPERNUMERARY	TOPER	9/01/2017	8/01/2018
SUPERNUMERARY	TOPER	9/01/2017	8/01/2018
SUPERNUMERARY	TOPER	9/01/2017	8/01/2018
SUPERNUMERARY	TOPER	9/01/2017	8/01/2018
ACCOUNTS OFFICER	T1ACS	12/12/2016	12/01/2018
SUPERNUMERARY	TPRG	8/02/2016	7/02/2018
ELECTRICAL TRDSPN	TTRAD	13/02/2017	12/02/2018
LEARNING & DEVELOPMENT COORD	T3ACS	27/02/2017	26/02/2018
SUPERNUMERARY	T3ACS	6/03/2017	5/03/2018
SUPERNUMERARY	ECM	7/04/2014	6/04/2018
SUPERNUMERARY	TOPER	10/10/2016	6/04/2018
OPERATOR	TOPER	7/01/2016	13/04/2018
OPERATOR	TOPER	11/04/2016	13/04/2018
SUPERNUMERARY	TOPER	31/10/2016	23/04/2018
SUPERNUMERARY	ECM	4/05/2010	3/05/2018
REGIONAL MANAGER NORTH	EO2C	10/01/1977	23/05/2018
SENIOR PROJECT MANAGER	ECM	7/03/2011	8/06/2018

WAREHOUSE OFFICER - SOUTH	T1ACS	20/06/2016	19/06/2018
TRANSFORMATIONAL CHANGE MANAGR	ECM	9/07/2012	1/07/2018
CHIEF OPERATIONS OFFICER	EO3C	4/08/2015	2/08/2018
GM COMMERCIAL & STRATEGY	EO2C	10/08/2015	19/08/2018
FINANCIAL CONTROLLER	ECM	15/04/2010	31/08/2018
SUPERNUMERARY	EO1C	17/01/2011	31/08/2018
ADMINISTRATIVE ASSISTANT	T1ACS	19/09/2016	21/09/2018
WAREHOUSE OFFICER - NORTH	T1ACS	3/10/2016	2/10/2018
SUPPLY CHAIN MANAGER	ECM	10/04/1995	2/10/2018
REGIONAL MANAGER SOUTH	EO1C	17/08/2016	18/11/2018
SUPERNUMERARY	ECM	2/04/2001	20/11/2018
ELECTRICAL TRDSPN	TTRAD	16/01/2017	15/01/2019
ELECTRICAL TRDSPN	TTRAD	18/01/2017	17/01/2019
GENERAL COUNSEL & CO SEC	ECM	11/07/2011	24/01/2019
SUPERNUMERARY	EO1C	27/01/2016	25/01/2019
ELECTRICAL TRDSPN	TOPMA	1/02/2017	1/02/2019
SUPERNUMERARY	ECM	20/02/2017	19/02/2019
TRAINING ADMIN OFFICER	T1ACS	20/03/2017	19/03/2019
ELECTRICAL TRDSPN	TOPMA	27/03/2017	26/03/2019
MANAGER ASSETS & ENGINEERING	EO1C	19/11/2015	15/05/2019
SUPERNUMERARY	ECM	1/06/2015	31/05/2019
MGR STRATEGY & BUS IMPROV	ECM	12/09/2016	11/09/2019
ADMINISTRATIVE ASSISTANT	T1ACS	26/09/2016	25/09/2019
ADMINISTRATIVE ASSISTANT	T1ACS	9/09/2015	4/10/2019
ADMINISTRATIVE ASSISTANT	T1ACS	9/06/2015	25/10/2019
ENERGY COORDINATOR	T4SMA	21/11/2016	20/11/2019
POWER PLANT CHEMIST	T3PR	22/11/2016	22/11/2019
REGIONAL MANAGER NORTH	EO2C	5/12/2016	4/12/2019
PRODUCTION MANAGER	ECM	1/07/2009	31/01/2020

PERFORMANCE & RELIABILITY ENG	T3PR	23/02/2017	12/02/2020
UPERNUMERARY	ECM	5/01/2016	12/02/2020
GENERATION COORDINATOR	TSTC	20/02/2017	14/02/2020
CHIEF EXECUTIVE OFFICER	EO5C	21/07/2014	30/06/2020

Question 16

- Answer:**
- a) Staff resigned:
2015/2016 – 32
1 September 2016 to 31 March 2017 - 32
 - b) Staff demoted: Nil
 - c) Staff made redundant: Nil
 - d) Staff terminated: Nil

Question 17

Answer: Nil.

Question 18

Answer: Staff categorised as supernumerary for 2015/2016 is approximately 36 and for the period beginning 1 September 2016 to 31 March 2017 is approximately 56.

Question 19

Answer:

	Placement Fee
Board Member (Non Exec Dir)	13,000
Regional Manager South	21,261
	34, 261

1/09/16-30/03/17

Generation Coordinator	29,552
CIPS Maintenance Mgr Elec	29,552
CIPS Maintenance Mgr Mech	19,152
Manager Safety	31,150
Safety Specialist	13,500

Question 20

Answer: Not applicable.

Question 21

Answer: Not applicable.

Question 22

Answer: Not applicable.

Question 23

Answer: Staff who identify as Aboriginal and Torres Strait Islander:

September 2016 – 3

March 2017 - 8

Question 24

Answer: Not applicable.

Question 25

Answer: No functions have been outsourced, contracted out or privatised since the commencement of Territory Generation.

Question 26

Answer: a) and b) and c) Territory Generation is a commercial operating business, and as such the details and terms of each matter are both commercial-in-confidence, and have the potential to prejudice the interests of Territory Generation, and in turn, the Northern Territory. We can, however, confirm the spend for the 2016/17 financial year to 31 March on legal firms for a variety of commercial matters has been \$413,508.

Question 27

Answer: Territory Generation have engaged a number of consultants to provide specialist advice across a number of areas related to the commercial improvement and efficiency of the business. The details of these consultancy arrangements are commercial-in-confidence under the contractual terms of each agreement.

Question 28

Answer: Not applicable.

Question 29

Answer: Fifteen (15) contracts and tenders have been awarded to business entities with their principal place of residence in the Northern Territory during the financial year to 31 March 2017.

These engagements include the following works or activities:

- Engage specialist labour hire firm for the engagement of highly technical personnel
- Provision of Services to construct server room
- Provision of quality independent personal financial advice to employees
- Supply and Delivery of Server Infrastructure for the Remote Operations Centre
- Provision of high pressure gas receipt facility safety competency training in Tennant Creek
- Purchase of office chairs
- Provide accommodation in a 1 bedroom self-contained apartment for a period of up to 6 months
- Engagement of Network Engineer for a Period of six months
- Provision of internal office fit-out for Remote Operations Centre
- Panel Contract for General Maintenance Support, Fabrication & Installation of Mechanical Structures and Small Projects as Required for a Period of 60 Months
- Panel Contract for Provision of Project Management Services for a Period of 18 Months
- Sewerage Treatment Plant Replacement and Ongoing Maintenance for a Period of 36 Months
- Supply, installation, repairs and testing of generator and transformer protection systems for a period of 36 months
- Provision of physical Security Upgrade for main access and secondary compound at Owen Springs
- Provision of specialist consultancy support for Arc Flash management and risk mitigation

Question 30

Answer:

Eighteen (18) contracts and tenders have been awarded to business entities with their principal place of residence in the Northern Territory during the financial year to 31 March 2017.

These engagements include the following works or activities:

Description of requirement	Reason for selection
Delivery of a training needs analysis for new roles within the business	Successful business had a strong understanding of the new roles and training requirements from a parallel work stream, saving time and money.
Engage specialist labour hire firm for the engagement of highly technical personnel	Panel arrangement to provide redundancy for locally engaged firm
Undertake pre-employment screening and random drug & alcohol testing	Services not available locally to the required standard
Development of an internal training course for maintenance employee development	Services not available locally to the required standard
Supply of parts to suit aging machines, where alternative suppliers no longer stock parts	Original Equipment Manufacturer
Production of maintenance project documentation and analysis	Awarded after weighting "Buy Local" of 30%. ICNNT endorsed, recommended due to prior experience in similar works
Review and develop operating and switching procedures for Channel Island and Weddell Power Stations	Awarded after weighting "Buy Local" of 30%. Consultant experts in Power Generation
Provide the knowledge and best practices in transformer maintenance and repairs ensuring the reliability and availability of transformer assets	Awarded following merit based public tender
Complete and review operator training documents and train/mentor new outside Operators, including flexible delivery and durability accounting for skills gaps identified through a training needs analysis.	Services not available locally to the required standard. ICNNT endorsed.
Panel Contract for Provision of Project Management Services for a Period of 18 Months	Public tender awarded on merit to two NT-based and two interstate companies

Consultancy support and advice relating to capital works and HR business processes	Services not available locally to the required standard.
Set up a Territory wide protection relay testing panel to enable TGen to satisfy the requirements of the network technical code and planning criteria	Public tender awarded on merit to one NT-based and one interstate company
Consultancy support and advice relating to the transformation of the procurement and inventory functions	Services not available locally to the required standard.
Consultancy support and advice relating to the delivery of a high level functional plan and detailed budgeting process, including training and development of internal staff	Successful business has a strong understanding of the business, saving time and money in preparation and delivery
Develop and deliver a complete set of approved documentation and procedures for the technological and human interfaces	Services not available locally to the required standard, ICNNT endorsed
Delivery of a Remote Operating Centre	Expression of Interest to 6 shortlisted parties (all interstate), award merit based. Specialised field
Procure a replacement Turbine Rotor for CIPS Set 6	Original Equipment Manufacturer
Provision of procurement, construction and commissioning of a third 11/16 kv transformer bay and associated switchgear at the Owen Springs Power Station 66 kV Substation	No NT-based companies submitted a tender

Question 31

Answer: Seven (7) public quotations were undertaken during the period 1 September 2016 to 31 March 2017 for Tier 3, Tier 4 and Tier 5 procurement activities.

Question 32

Answer: Twenty One (21) procurement activities at the Tier 3, 4 and 5 levels were awarded without undertaking a public quotation process.

Question 33

Answer: Under Territory Generation's Sourcing Rules, approval for Limited or Sole tender must be sought in line with the Procurement Delegations which, at the time of writing, allows up to \$1 million for the CFO/COO, up to \$2 million for the CEO, or the Board for amounts over this. In all cases, this approval is to occur prior to commencement of the Procurement Activity.

Description of requirement	Value contracted	Justification for Limited Tender	Recommendation	Approval
Delivery of a training needs analysis for new roles within the business	\$264,900	Successful business had a strong understanding of the new roles and training requirements from a parallel work stream, saving time and money.	People & Safety team	CEO
Provision of quality independent personal financial advice to employees	\$200,000	Three local providers are all well respected and come highly regarded in providing effective financial services to their clients	People & Safety team	CEO
Supply and delivery of specific IT requirements to support business processes	\$159,013	Absence of competition for technical reasons	ITC team	CEO
Review and develop operating	\$463,500	Consultant experts in Power Generation	Operations team	CEO

and switching procedures for Channel Island and Weddell Power Stations				
Consultancy support and advice relating to capital works and HR business processes	\$300,000	Consultant has built significant background and experience, saving time and money in delivering value	People & Safety team	CEO
Consultancy support and advice relating to the transformation of the procurement and inventory functions	\$478,500	In-depth knowledge of the requirement and needs, saving time and money on specific engagement	Supply Chain team	CEO
Consultancy support and advice relating to the delivery of a high level functional plan and detailed budgeting process, including training and development of internal staff	\$250,000	Successful business has a strong understanding of the business, saving time and money in preparation and delivery	Finance team	CEO
Develop and deliver a complete set of approved documentation and procedures for the technological and human interfaces	\$111,700	Estimated initially as a Tier 2, so only 2 suppliers approached	Projects Manager	CEO
Procure a replacement Turbine Rotor for CIPS Set 6	\$6,000,000	Original Equipment Manufacturer	Assets team	Board

Question 34

Answer: There were four corporate credit card holders:

- Chief Financial Officer
- General Managers x 2
- Executive Assistant

Question 35

Answer: Nil.

Question 36

Answer: Not applicable.

Question 37

Answer: No advertising undertaken.

Question 38

Answer: Flight costs for travel:
A) International \$1,999
B) Interstate \$217,540
C) Intrastate \$278,202

Question 39

Answer: International flights were for the following purposes:

- Asset Manager attending the Rolls Royce unit at Montreal for inspection of a warranty claim of a power generation unit
- Potential employee attending interview and site visit from Singapore
- Potential employee attending interview and site visit from New Zealand

Question 40

Answer: Not applicable.

Question 41

Answer: Not applicable.

Question 42

Answer: \$2,500, comprising:

Tennant Creek Christmas Tree Fund	\$2,000
Foodbank	\$500
Total	\$2,500

Question 43

Answer: \$41,000, comprising:

Science Engineering Challenge – sponsorship	\$10,000
Engineers Australia Diversity Scholarship – sponsorship	\$31,000
Total	\$41,000

Question 44

Answer: Not applicable.

Question 45

Answer: Not applicable.

Question 46

Answer: Not applicable.

Question 47

Answer: None.

Question 48

Answer: Not applicable.

Question 49

Answer: Not applicable.

Question 50

Answer: Not applicable.

Question 51

Answer: Nil.

Question 52

Answer: Nil.

Question 53

Answer: None.

Question 54

Answer: A number of internal audit projects have been completed as part of Territory Generation's overarching internal audit program, designed to provide risk assurance to the governance of the Corporation. The focus areas for each are shown in question 55.

Question 55

Answer: The internal audits conducted in the 2016/17 financial year were focussed on the below areas:

- Pronto Application Controls Review
- Metering and Billing Process Review
- Procurement Framework Maturity Assessment Review
- Expense Claim Compliance Review
- Cyber Security Assessment
- Compliance Framework Review
- Safety Systems of Work Part 1

Question 56

Answer: No frauds, anomalies or breaches were exposed as a result of these audits

Question 57

Answer: Territory Generation has one Board and two Committees.

- a) The Terms of Reference for the Board and Committees are published in the Board's Charter:

Board charter

Power Generation Corporation ABN 72 687 980 755
(Corporation)

1. Introduction

1.1 Power Generation Corporation (**Corporation**) is a Government owned corporation (**GOC**) under the *Government Owned Corporations Act* (NT) (**GOC Act**).

1.2 The board is:

- (a) responsible for the corporate governance of the Corporation and its subsidiaries (if any) (**Group**);
- (b) responsible for the operation and management of the Corporation; and
- (c) accountable to the Shareholding Minister for the financial performance of the Corporation.

1.3 The purpose of this charter is to:

- (a) promote high standards of corporate governance;
- (b) clarify the role and responsibilities of the board; and
- (c) enable the board to provide strategic guidance for the Group and effective management oversight.

1.4 This charter is supported by the code of conduct for directors, senior executives and other employees and the charter for the Audit and Risk Committee.

1.5 For the purpose of this charter, senior executives include all officers and employees who have the opportunity to materially influence the integrity, strategy and operation of the Corporation and its financial performance.

1.6 Unless otherwise defined in this charter, capitalised words have the meaning given in the Corporation's constitution.

2. Board size, composition and independence

2.1 A person may be appointed as a non-executive director of the board by the Administrator, on the recommendation of the Shareholding Minister.

2.2 There must be a minimum of two non-executive directors but until the Corporation resolves otherwise, there will be a minimum of three directors and a maximum of five directors.

2.3 The board should ideally comprise:

- (a) a majority of independent non-executive directors;
- (b) directors with an appropriate range of skills, experience and expertise;

- (c) directors who can understand and competently deal with current and emerging business issues; and
 - (d) directors who can effectively review and challenge the performance of management and exercise independent judgment.
- 2.4 An independent non-executive director is one who:
 - (a) is independent of management; and
 - (b) free of any business or other relationship that could materially interfere with, or could reasonably be perceived to materially interfere with, the independent exercise of their unfettered and independent judgment.
- 2.5 The board has formulated various criteria to determine the independence of directors.
- 2.6 The board should regularly assess whether each non-executive director is independent and each non-executive director should provide to the Board all information relevant to his or her assessment.
- 2.7 If a director's independent status changes, this should be immediately disclosed to the board.
- 2.8 While the Corporation will aim to have a majority of independent non-executive directors, this may not always be practicable given the size of the board and the circumstances of the Group, including the nature of the Group's business. Accordingly, the Administrator has absolute discretion to determine the appropriate composition of the board from time to time subject to compliance with the requirements of the GOC Act.
- 2.9 Each director is appointed by a formal letter of appointment setting out the key terms and conditions of their appointment to ensure that each director clearly understands the Corporation's expectations of him or her.
- 3. The board's role and responsibilities
 - 3.1 The board acts in the best interests of the Corporation as a whole and is accountable to the Shareholding Minister for the overall direction, management, financial performance and corporate governance of the Group.
 - 3.2 The board is responsible for:
 - (a) overseeing the Group, including its control and accountability systems;
 - (b) after consultation with the Shareholding Minister, appointing and removing the chief executive officer;
 - (c) providing advice and counsel to the chief executive officer;

- (d) monitoring the performance of the chief executive officer;
- (e) where appropriate, ratifying the appointment and removal of senior executives by the chief executive officer;
- (f) ratifying other senior executive appointments, organisational changes and senior management remuneration policies and practices;
- (g) approving succession plans for management;
- (h) at the request of the chief executive officer, providing a mentoring function to senior executives;
- (i) implementation of strategy, and ensuring appropriate resources are available;
- (j) reporting to the Shareholding Minister;
- (k) providing any information relating to the Corporation requested by the Shareholding Minister to the Shareholding Minister;
- (l) complying with written directions given by the Shareholding Minister in accordance with the GOC Act;
- (m) providing strategic advice to management;
- (n) approving management's corporate strategy and performance objectives;
- (o) holding a planning day at least once per year to coincide with the planning cycle for the development of a statement of corporate intent annually;
- (p) approving and submitting a statement of corporate intent to the Shareholding Minister annually;
- (q) monitoring and reporting on the Corporation's compliance with the statement of corporate intent to the Shareholding Minister;
- (r) declaring and financing dividend payments;
- (s) approving and monitoring the progress of major capital expenditure, capital management, acquisitions and divestitures in accordance with the GOC Act;
- (t) approving and monitoring financial and other reporting in accordance with the GOC Act;
- (u) reviewing and ratifying systems of risk management, internal compliance and control, and legal compliance to ensure appropriate compliance frameworks and controls are in place;
- (v) reviewing and overseeing the implementation of the code of conduct for directors, senior executives and all other employees;

- (w) approving charters of board committees;
- (x) monitoring and ensuring compliance with legal and regulatory requirements and ethical standards and policies; and
- (y) monitoring and ensuring compliance with best practice corporate governance requirements.

4. Board Committees

4.1 The board has established the following committee to assist it in carrying out its responsibilities, to share detailed work and to consider certain issues and functions in detail:

- (a) Audit and Risk Committee.

4.2 The charter or terms of reference of each board committee setting out matters relevant to the composition, responsibilities and administration of the committee must be approved by the board. Each committee will review its charter from time to time as appropriate.

5. Audit and Risk Committee

5.1 The objective of the Audit and Risk Committee is to:

- (a) help the board fulfil its responsibilities in relation to:
 - (i) financial reporting;
 - (ii) the application of accounting policies;
 - (iii) business policies and practices;
 - (iv) legal and regulatory compliance; and
 - (v) risk control and management systems;
- (b) maintain and improve the quality, credibility and objectivity of the financial accountability process (including financial reporting on a consolidated basis);
- (c) promote a culture of compliance;
- (d) ensure effective communication between the board and the senior compliance manager;
- (e) provide a forum for communication between the board and senior financial and compliance management;
- (f) ensure effective internal and external group audit functions and communication between the board and the external and internal auditors; and
- (g) ensure compliance strategies and compliance functions are effective.

- 5.2 The Audit and Risk Committee should comprise:
- (a) at least 3 directors;
 - (b) all non-executive directors who are financially literate (and at least one of whom is a financial expert); and
 - (c) only independent directors.
- 5.3 While the Corporation will aim to have an Audit and Risk Committee of at least the size and composition outlined in paragraph 5.2 above, this may not always be practicable given the size of the board and the circumstances of the Group, including the nature of the Group's business. Accordingly, the board has absolute discretion to determine the appropriate size and composition of the Audit and Risk Committee from time to time.
- 5.4 The Audit and Risk Committee will appoint its chairperson. The chairperson must be a non- executive director and may not be the chairperson of the board.
6. Chairperson of the board
- 6.1 The chairperson of the board:
- (a) is appointed by the Shareholding Minister;
 - (b) must be a non-executive director; and
 - (c) may not be the same person as the chief executive officer.
- 6.2 The division of the responsibilities of the chairperson of the board and the chief executive officer have been agreed by the board and are set out in this charter.
- 6.3 The responsibilities of the chairperson of the board include:
- (a) providing leadership to the board and the Group;
 - (b) promoting the efficient organisation and conduct of the board's functions;
 - (c) ensuring the board considers and adopts strategies designed to meet present and future needs of the Group;
 - (d) communicating with the Shareholding Minister to ensure the board has an effective composition, size and commitment to adequately discharge its responsibilities and duties;
 - (e) monitoring the performance of the board;
 - (f) facilitating board discussions to ensure core issues facing the Group are addressed;
 - (g) briefing all directors in relation to issues arising at board meetings;
 - (h) facilitating the effective contribution and ongoing development of all

- directors;
 - (i) promoting constructive and respectful relations between board members and between the board and management;
 - (j) ensuring the board regularly meets to consider the Group's performance and key issues facing it;
 - (k) setting the agenda for the board meetings in conjunction with the Corporation's secretary, after consulting with the chief executive officer;
 - (l) chairing general meetings; and
 - (m) communicating and consulting with the Shareholding Minister and other relevant persons on significant issues as appropriate, including acting as a spokesperson for the Corporation (where appropriate) in conjunction with the chief executive officer.
7. Chief executive officer and executive team
- 7.1 The chief executive officer is, subject to the directions of the board, responsible for the day to day management of the operation of the Corporation.
- 7.2 The chief executive officer may, subject to the directions of the board, delegate any of his or her powers and functions to an employee of the Corporation.
- 7.3 The chief executive officer manages the Corporation in accordance with the strategy, plans and policies approved by the board.
- 7.4 The chief executive officer is, after consultation with the Shareholding Minister, appointed by the board.
- 7.5 The chief executive officer may not be the same person as the chairperson.
- 7.6 The responsibilities of the chief executive officer include:
- (a) developing and recommending to the board strategies, business plans and annual budgets for the Group;
 - (b) implementing the strategies, business plans and budgets adopted by the board;
 - (c) providing effective leadership, direction and supervision of the executive team to achieve the strategies, business plans and budgets adopted by the board;
 - (d) developing and managing resources, policies and systems to ensure the effective operation of the Corporation (including developing and implementing policies on risk management, internal controls and human resources);
 - (e) appointing and removing senior executives (including any chief internal audit executive);

- (f) monitoring senior executives' performance;
- (g) managing resources within budgets approved by the board;
- (h) ensuring compliance with applicable laws and regulations;
- (i) ensuring the board is given sufficient information to enable it to perform its functions, set strategies and monitor performance;
- (j) acting as the Corporation's chief spokesperson;
- (k) carrying out any other appropriate duties and responsibilities assigned by the board; and
- (l) acting within authority delegated by the board.

7.7 The board has in place procedures to assess the performance and remuneration of the chief executive officer annually.

8. Performance of senior executives

8.1 The chief executive officer is responsible for:

- (a) regularly reviewing the performance of senior executives against measurable and qualitative indicators as decided by the chief executive officer (and approved by the board); and
- (b) ensuring that induction procedures are in place to allow new senior executives to participate fully and actively in management decision-making at the earliest opportunity.

8.2 New senior executives must have knowledge about the Corporation and the industry within which it operates. An induction program is available to enable senior executives to gain an understanding of:

- (a) the Corporation's financial, strategic, operational and risk management position;
- (b) the rights, duties and responsibilities of senior executives; and
- (c) the respective rights, duties, responsibilities and roles of the board and senior executives.

8.3 The board has in place procedures for the chief executive officer to assess the performance and remuneration of the senior executives annually.

9. Secretary

9.1 The secretary is, on the recommendation of the chief executive officer, appointed by the board.

9.2 The Secretary has the duties and liabilities that are specified in Chapter 2D of the Corporations Act that are applicable to a secretary of a

corporation under the Corporations Act 2001 (Cth) and such other duties and functions are provided for in his or terms of appointment or determined by the board.

9.3 The responsibilities of the secretary include:

- (a) establishing and maintaining the Corporation's registers, including the register that identifies the Corporation's current Shareholding Minister and the register of the interests of the directors of the Corporation;
- (b) notifying all directors of a board meeting and ensuring that all procedures for the convening and conduct of such meetings are in accordance with the Corporation's constitution;
- (c) maintaining the Corporation's corporate governance framework and advising the board on matters relating to corporate governance;
- (d) providing secretarial and administrative support to the board and each board committee; and
- (e) carrying out any other appropriate duties and responsibilities assigned by the board.

10. Directors

- 10.1 Directors are expected to attend and participate in board meetings and meetings of committees on which they serve.
- 10.2 Directors are expected to spend the time needed, and meet as often as necessary, to properly discharge their responsibilities.
- 10.3 Directors are expected to review meeting materials before board meetings and committee meetings.
- 10.4 A notice of meeting, with relevant supporting agenda papers, confirming the place, date and time of a board meeting will be forwarded to each Director at least five business days before each board meeting (unless all of the Directors agree otherwise or except where a board meeting is called on shorter notice).
- 10.5 Directors are encouraged to ask questions of, request information from, and raise any issue of concern with, management. Directors are encouraged, where possible, to ask any questions and raise issues of concern before a meeting so that management is prepared to address them.
- 10.6 Directors must exercise independent judgment when making decisions.
- 10.7 Publicly, Directors are expected to support the letter and spirit of board decisions.
- 10.8 Directors must keep board information, discussions, deliberations, and

decisions that are not publicly known, confidential.

- 10.9 Directors must comply with their legal duties when discharging their responsibilities as directors. Broadly, these duties are:
- (a) to act in good faith and in the best interests of the Corporation; and
 - (b) to act with care and diligence;
 - (c) to act for proper purposes;
 - (d) to avoid a conflict of interest or duty; and
 - (e) to refrain from making improper use of information gained through the position of director or taking improper advantage of the position of director.
11. Non-executive directors
- 11.1 Non-executive directors should consider the benefits of conferring regularly without management present, including at scheduled sessions.
- 11.2 These discussions of non-executive directors can be facilitated by the chair or lead independent director (if any).
12. Minutes of board meetings
- 12.1 The secretary must keep minutes of each board meeting.
- 12.2 The draft minutes of each board meeting must be sent to Directors within 5 Business Days of the board meeting. Each Director may provide comments on the draft minutes to the secretary for review at the next board meeting within 5 Business Days of his or her receipt of the draft minutes.
- 12.3 The draft minutes of each board meeting, together with any comments on those minutes received from Directors, must be:
- (a) entered in the Corporation's minute book as draft minutes within one month after the meeting is held, pending the final approval of those minutes at the next board meeting; and
 - (b) included in the papers for the next board meeting.
- 12.4 The draft minutes of each board meeting and any comments on those minutes should be reviewed at the next board meeting, with the final minutes to be approved and signed by the Chairperson at that board meeting.
- 12.5 After the final minutes have been approved by the Chairperson, a copy must be:
- (a) distributed to all Directors; and
 - (b) entered in the Corporation's minute book.

13. Conflicts

13.1 Directors are expected to be sensitive to conflicts of interest or duty that may arise and mindful of their obligations under section 26 of the GOC Act and their fiduciary obligations.

13.2 Directors must:

- (a) disclose to the board any actual or potential conflict of interest or duty that might reasonably be thought to exist as soon as practicable after the relevant facts come to the director's knowledge;
- (b) take necessary and reasonable action to resolve or avoid any actual or potential conflict of interest or duty; and
- (c) comply with section 26 of the GOC Act and the Corporation's constitution in relation to disclosing interests and restrictions on taking part in any deliberation or decision after the disclosure.

13.3 If a conflict exists, it is expected that any director to whom the conflict relates will leave the room when the board is discussing any matter to which the conflict relates unless the conflict has been fully disclosed to the board and the board resolves otherwise.

13.4 Directors are expected to inform the chairperson of the board of any proposed appointment to the board or executive of another company as soon as practicable.

14. Access to information and independent advice by directors

14.1 Directors have access to any information they consider necessary to fulfil their responsibilities and to exercise independent judgment when making decisions.

14.2 Directors have access to:

- (a) management to seek explanations and information from management; and
- (b) auditors, both internal and external, to seek explanations and information from them without management being present.

14.3 Directors may seek any independent professional advice they consider necessary to fulfil their responsibilities and to exercise independent judgment when making decisions in accordance with the procedure agreed by the directors.

14.4 If the chairperson of the board consents, the Corporation will pay a director's costs of seeking independent professional advice. That consent may not be unreasonably withheld or delayed.

15. Code of conduct
- 15.1 The Group has adopted a code of conduct for directors, senior executives and other employees setting out required standards of behaviour, for the benefit of all shareholders.
- 15.2 Each director, officer and employee will be given a copy of the code of conduct applicable to their position when joining the Group.
16. Communication of information
- 16.1 The board will:
- (a) communicate effectively with the Shareholding Minister; and
 - (b) give the Shareholding Minister and the Portfolio Minister ready access to information about the affairs of the Group that the Shareholding Minister or Portfolio Minister (as the case may be) reasonably requires for the performance of his or her functions under the GOC Act.
17. Indemnity
- 17.1 Each director and officer will be provided with an indemnity from the Corporation against certain liabilities incurred as an officer of the Corporation.
- 17.2 Each director will also be provided with an indemnity from the Northern Territory Government against certain liabilities incurred as an officer of the Corporation.
18. Insurance
- 18.1 The Corporation has obtained, and will maintain, Directors and Officers insurance to insure directors and officers against certain liabilities incurred in their capacity as a director or officer of the Corporation.
19. Remuneration
- 19.1 In accordance with the constitution of the Corporation, remuneration, travelling and other allowances are limited to the amounts that are payable to a director pursuant to any determination made by the Shareholding Minister which is in place from time to time under the GOC Act.

- 19.2 Travelling and accommodation costs will be met by the Corporation and directors will also be reimbursed for all other reasonable expenses (including, for example, meals, transport, etc) necessarily incurred in the fulfilment of their duties on the production of receipts. Expenses incurred by:
- (a) the Chairperson must be approved by the chair of the Audit & Risk Committee; or
 - (b) any other Director must be approved by the Chairperson.
- 19.3 Directors of the Corporation are deemed to be "employees" for the purposes of superannuation legislation and therefore the Corporation is obligated to make superannuation contributions on a director's behalf to a superannuation fund nominated by the director. The contribution is currently 9.5% of the total remuneration package.
20. Review of board performance
- 20.1 The board will annually review:
- (a) the board's role;
 - (b) the processes of the board and board committees;
 - (c) the board's performance; and
 - (d) each director's performance.
- 20.2 The board may engage an independent, external third party to undertake a review referred to in clause 20.1.
21. Approved and adopted

This charter was approved and adopted by the board on 16 September 2014.

- b) David De Silva (Chair), Leeane Bond and Jon Hubbard (Director) were appointed on 29 May 2014, and John Tourish (Director) was appointed on 2 August 2016.

- c) The total remuneration paid to each Board member is listed in the table below.

		Salary	Audit and Risk Committee	People and Safety Committee	Total	Super	Total
Director	Position		\$	\$	\$	\$	\$
Mr David De Silva	Chairperson	63,873.00	6,317.00	6,317.00	76,147.00	7,324.00	83,381.00
Ms Leeanne Bond	Deputy Chairperson	49,835.00	6,317.00	6,317.00	62,108.00	5,900.00	68,008.00
Mr Jon Hubbard	Member	35,795.00	6,317.00	6,317.00	48,068.00	4,566.00	52,634.00
Mr John Tourish	Member	30,472.00	5,260.00	5,260	40,992.00	4,817.00	52,635.00
Total		179,975.00	23,670.00	23,670.00	227,315.00	22,518.00	249,833.00

- d) The total cost incurred by the Board during the 2016/17 financial year was \$81,000.00, comprising \$75,000.00 for airfares and accommodation and \$6,000.00 for travel allowance.
- e) The Board met 7 times during 2016/17 to 31 March 2017.

Question 58

Answer: None.

Question 59

Answer: Serious injury or illness: 2
 Dangerous incident (near miss): 2

Details of Incidents

July 2016

Incident	Cost
21/07/2016 Channel Island Power Station. A Contractor sustained crush and laceration to the little finger after finger was caught between a scaffold pipe and clamp. The contractor was erecting scaffold around the outlet side of set 6 condenser in preparation for inspection and repairs. He accidentally slid a scaffold pipe into a scaffold clamp crushing his little finger between the two. The contractor was wearing scaffold specific gloves at the time of the incident. The contractor attended local medical centre for assessment and treatment (wound dressing – no serious damage found to be sustained)	Not known
11/07/2016 Channel Island Power station. Unexpected separation and fall of load (ductwork) Set 1. During Set 1 reinstallation of the compartment pressurisation duct on the east side of the turbine, a section of the duct suspended from the gantry crane fell 2 metres down to the platform floor of the load gearbox. The section which fell separated from the suspended section, which remained in the sling. A worker standing in the load gear compartment of the turbine heard a loud noise when then section separated and was able to move out of the drop zone safely. No person was injured. Root cause – Joint stress and rivet failure.	Cost/time to repair and reinforce ductwork/ manufacture and install additional lifting points/replace rivets

September 2016

28/09/2016 Channel Island Power Station. A worker who attended the Assets administration building for work turned on the office lights and sustained an electric shock from a regular 240 volt light switch Worker was taken for medical assessment off site and cleared for immediate return to work. No special treatment required. No lost time.	Not known
7/9/2016 Channel Island Power Station. A worker was using a pinch bar and placed it down on the roof area and it rolled away, falling off the edge of the acoustic enclosure of CIPS Set 4. The pinch bar fell to the floor (approx. 4 metres) in the vicinity of a contractor working at ground level. This incident occurred within the permit area bounds. No person was injured.	Not known

Question 60

Answer: Territory Generation has operational facilities that generate electricity in regional areas, and not regional offices.

No. 60

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mr Higgins to the Minister for Housing and Community Development, Minister for Essential Services, Minister for Public Employment and Minister responsible for agencies and Government authorities under the Administrative Arrangements Order as at 31 March 2017

AGENCY ADMINISTRATION

ELECTION COMMITMENTS

1. Please provide details of all Labor election commitments and policy announcements made to Territorians in the campaign leading up to the 2016 NT General Election.
2. Please also provide the costing as applied to each election commitment.

ADMINISTRATIVE ARRANGEMENTS

3. Please provide details on all staff movements as a result of the Administrative Arrangements Order on 12 September 2016, including:
 - a) Appointments
 - b) Transfers
 - c) Resignations
 - d) Terminations
 - e) Redundancies
4. Please advise the cost of the staff changes, broken down by standard classification.
5. How much was spent on signage, including the design of such signage, required due to the machinery of Government changes since 12 September 2016?
6. How much was spent on stationery, including the design of such stationery, required due to the machinery of Government changes since 12 September 2016?

7. How much was spent on uniforms required due to the machinery of Government changes since 12 September 2016?
8. How much was spent on logos, trademarks and branding, including the development, design and registration of logos, trademarks and branding, required due to the machinery of Government changes since 12 September 2016?
9. How much was spent on published materials, printed or digital, required due to the machinery of Government changes since 12 September 2016?
10. How much was spent on office fit-outs and/or refurbishments commissioned following the machinery of Government changes since 12 September 2016?

BUDGET

11. What efficiency dividend has each Department and Agency been asked to achieve in framing the 2017/18 Budget? When was this direction given and what specific instructions were provided to achieve this result?
12. What instructions have been given to Departments and Agencies to address the reduction in GST payments to the Northern Territory?

STAFFING

13. Please provide details for the following staffing questions as at 1 September 2016 and 31 March 2017:
 - a) How many staff were employed in the following categories:
 - i. Full time equivalent
 - ii. Permanent part time contract
 - iii. Contract
 - b) Please advise the number of staff identified Aboriginal and Torres Strait Islander in terms of FTE and as a percentage of the Agency total employment (all classifications).
 - c) Please advise the number of frontline staff as FTE and as a percentage of the Agency total employment (all classifications).

14. What is the variance in FTE from 30 June 2016 to 31 March 2017?
15. Please advise, in each category:
- a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2016 and as at 31 March 2017
 - b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2016 and as at 31 March 2017
 - c) By position, when each current contract is due to be renewed
16. For the full financial year ending 30 June 2016 and for the period 1 September through 31 March 2017, how many staff:
- a) Resigned
 - b) Were demoted as a result of job evaluation or re-evaluation
 - c) Were made redundant
 - d) Were terminated
17. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
18. How many staff were categorized as supernumerary for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
19. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
20. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2016 and for the period beginning 1 September 2016 and ending 31 March 2017?
21. How many positions had Special Measures applied when advertised during the period beginning 1 September 2016 and ending 31 March 2017?
22. How many positions that had Special Measures applied, as referred to in question 21 above, had to be re-advertised due to the initial process not securing suitable candidates?

23. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 1 September 2016 and the increase in staff who identify as Aboriginal and Torres Strait Islander since 1 September 2016.

24. How many grievances have arisen as a direct result of the Special Measures program since 1 September 2016. Of these, how many remain unresolved?

OUTSOURCING

25. For the period beginning 1 September 2016 and ending 31 March 2017, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2017/18? If so, provide details.

LEGAL EXPENSES

26. What has been the expenditure on legal advice or related expenses for the financial year 2016/17? Provide details on:

- a) the matter(s) (designate which ones are finalised and which ones are ongoing)
- b) The amount paid by matter
- c) The amount paid to each outside legal firm or barrister engaged

PROCUREMENT / CONSULTANCIES

27. For the period beginning 1 September 2016 and ending 31 March 2017, please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:

- a) Purpose
- b) Cost
- c) Person or entity engaged
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
- f) Outcomes or key performance indicators for the report or consultancy

- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken
28. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the financial year 2016/17, up to and including 31 March 2017. Outline the tasks performed.
29. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?
30. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the financial year 2016/2017, up to and including 31 March 2017? Detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.
31. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period of time beginning 1 September 2016 and ending 31 March 2017?
32. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period of time beginning 1 September 2016 and ending 31 March 2017?
33. For each instance identified above in question 32, where a public quotation process was not undertaken, including for Certificates of Exemption:
- a) What is the description of the goods and services contracted?
 - b) What is the value of the goods and services contracted?
 - c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?
 - d) Who recommended the course of action in c) above?
 - e) Who approved the course of action in c) above?
34. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2017.

FOCUS GROUPS / POLLING / SURVEYS

35. Please detail expenditure during the period of time beginning 1 September 2016 and ending 31 March 2017 on opinion polls and focus groups, including costs and entities that conducted the work.
36. Please provide copies of the surveys identified in question 35 above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period of time beginning 1 September 2016 and ending 31 March 2017.

COMMUNICATIONS AND MARKETING

37. Please detail expenditure on advertising and communications during the period of time beginning 1 September 2016 and ending 31 March 2017.
- For each advertisement for which an expense was incurred:
- a) What was the purpose / description of the advertisement?
 - b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station or similar?
 - c) What was the total production cost, including, but not limited to, design, commissions, placement costs?
 - d) Were tenders or expressions of interest called? If not, why not?

TRAVEL

Note: A separate question is being sent to the Department of the Chief Minister.

38. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period of time beginning 1 September 2016 and ending 31 March 2017 broken down to:
- a) International travel
 - b) Interstate travel
 - c) Intrastate travel
39. In the case of international travel identified in response to question 38 above, please provide the purpose, itinerary, persons and costs involved in each trip.

40. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period of time beginning 1 September 2016 and ending 31 March 2017.

HOSPITALITY / FUNCTIONS AND EVENTS

Note: A separate question is being sent to the Department of the Chief Minister.

41. Please provide full details of all public service hospitality provided since 1 September 2016.

In relation to each occasion on which official hospitality was undertaken:

- a) What was the purpose of the hospitality?
- b) How many guests attended?
- c) How many Ministers attended?
- d) How many Ministerial staff attended?
- e) How many MLAs attended?
- f) How many Public Sector employees attended?
- g) What was the total cost incurred?

GRANTS AND DONATIONS

42. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period of time beginning 1 September 2016 and ending 31 March 2017.

43. Please detail the funds utilised to distribute awards and sponsorships in the period of time beginning 1 September 2016 and ending 31 March 2017. Indicate which awards and scholarships were managed by Regional Offices. What is anticipated for the 2017/18 financial year?

44. Please detail the amounts paid on grants to non-Government organisations for the the period of time beginning 1 September 2016 and ending 31 March 2017, including to which organisation and the services to be provided?

MEDIA MONITORING SERVICES

45. Provide expenditure details on media monitoring services for the period of time beginning 1 September 2016 and ending 31 March 2017 (including entities engaged and who utilises the service).

INFRASTRUCTURE PROJECTS

- 46. What are the details, by project, of re-voted capital works in all Department and Government Authorities since 1 September 2016?
- 47. Please provide details of all projects that have been cancelled or postponed under the Government's infrastructure re-prioritisation plan.
- 48. Please provide details of newly committed projects since 1 September 2016.
- 49. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

GOVERNMENT LEASED BUILDINGS

- 50. What is the total annual power bill of each Government building owned/leased/used by each Department for the financial year 2015/16 and as at 31 March 2017?
- 51. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period of time beginning 1 September 2016 and ending 31 March 2017?
- 52. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

FEES AND CHARGES

- 53. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2016/17 financial year and whether any of these fees and charges was increased following the passage of the 2016/17 financial year budget.

INTERNAL AUDITS

- 54. How many internal audits and financial investigations were conducted in the 2016/17 financial year?
- 55. What were the terms of reference or focus for each investigation?
- 56. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

BOARDS / ADVISORY BODIES

57. Please detail all boards and advisory bodies in your Agency in 2016/17, also providing the following information:

- a) The Terms of Reference
- b) The current members and when they were appointed
- c) The total remuneration paid to each Board member during the 2016/17 financial year
- d) The itemised total cost incurred by the Board during the 2016/17 financial year
- e) The number of times the Board met during the 2016/17 financial year

REVIEWS AND INQUIRIES

58. Details of all reviews and inquiries completed or commenced during the 2016/17 financial year, also providing the following information:

- a) The Terms of Reference
- b) The criteria for selection of all panel members
- c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
- d) The cost of the review/inquiry
- e) How the information was/is accumulated to contribute to the review/inquiry
- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
- g) If not completed when this is expected

WORKPLACE HEALTH AND SAFETY

59. Please provide the number, nature and cost of reportable safety issues for 2016/17

REGIONAL OFFICES

60. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2016/17 financial year. What are the locations for which they are responsible?

JACANA ANSWERS

AGENCY ADMINISTRATION

ELECTION COMMITMENTS

1. NOT APPLICABLE
2. NOT APPLICABLE

ADMINISTRATIVE ARRANGEMENTS

3. NOT APPLICABLE
4. NOT APPLICABLE
5. NOT APPLICABLE
6. NOT APPLICABLE
7. NOT APPLICABLE
8. NOT APPLICABLE
9. NOT APPLICABLE
10. NOT APPLICABLE

BUDGET

11. 2017/18 Budget includes an efficiency dividend of \$600,000. The direction was given on the 5 May 2016. No specific instructions were provided to achieve this result.
12. No instructions have been provided.

STAFFING

13.

a)

i. Full time equivalent

As at 1 September 2016 (Pay 4): 60.9

As at 31 March 2017 (Pay 19): 54.8

ii. Permanent part time contract

As at 1 September 2016 (Pay 4): 0.4

As at 31 March 2017 (Pay 19): 0.4

iii. Contract

As at 1 September 2016 (Pay 4):

Casuals – 6.5; and

Temporary/contract – 17.7

As at 31 March 2017 (Pay 19):

Casuals – 0;

Temporary/contract – 21.4

b)

As at September 2016 (Pay 4): 3 FTE, 4.9%

As at 31 March 2017 (Pay 19): 3 FTE, 5.5%

c)

As at 1 September 2016 (Pay 4): 35.9 FTE, 58.9%

As at 31 March 2017 (Pay 19): 34 FTE, 62%

14.

30 June 2016 (Pay 27)	31 March 2017 (Pay 19)	Variance
55.8	54.8	-1

15.

a)

	Casual			Temporary/contract		
Level	30 June 2016 (Pay 27)	31 March 2017 (Pay 19)	Variation	30 June 2016 (Pay 27)	31 March 2017 (Pay 19)	Variation
EO5C	-	-	-	1	1	-
EO2C	-	-	-	3	3	-

EO1C	-	-	-	1	1	-
ECM	-	-	-	3	2	-2
JL4	-	-	-	1	2	1
JL3	-	-	-	3	3	-
JL2	-	-	-	3	5	2
JL1	9	-	-9	-	6	6
Total	9	-	-9	15	23	8

b)

As at 30 June 2016 (Pay 27):

Level	Position Number	Employment Status
EO5C	034811	Temporary/contract
EO2C	SUPN	Temporary/contract
EO2C	SUPN	Temporary/contract
EO2C	034762	Temporary/contract
EO1C	SUPN	Temporary/contract
ECM	035328	Temporary/contract
ECM	035314	Temporary/contract
ECM	SUPN	Temporary/contract
JL4	037654	Temporary/contract
JL3	SUPN	Temporary/contract
JL3	SUPN	Temporary/contract
JL3	SUPN	Temporary/contract
JL2	037298	Temporary/contract
JL2	SUPN	Temporary/contract
JL2	SUPN	Temporary/contract
JL1	SUPN	Casual
JL1	SUPN	Casual
JL1	SUPN	Casual
JL1	SUPN	Casual
JL1	SUPN	Casual
JL1	SUPN	Casual
JL1	SUPN	Casual
JL1	SUPN	Casual
JL1	SUPN	Casual

As at 31 March 2017 (Pay 19)

Level	Position Number	Employment Status
EO5C	34811	Temporary/contract
EO2C	34762	Temporary/contract
EO2C	SUPN	Temporary/contract
EO2C	SUPN	Temporary/contract
EO1C	SUPN	Temporary/contract

ECM	SUPN	Temporary/contract
ECM	35314	Temporary/contract
JL4	35315	Temporary/contract
JL4	37654	Temporary/contract
JL3	35318	Temporary/contract
JL3	SUPN	Temporary/contract
JL3	38853	Temporary/contract
JL3	SUPN	Temporary/contract
JL2	SUPN	Temporary/contract
JL2	SUPN	Temporary/contract
JL2	SUPN	Temporary/contract
JL2	37298	Temporary/contract
JL2	SUPN	Temporary/contract
JL1	37307	Temporary/contract
JL1	37301	Temporary/contract
JL1	37318	Temporary/contract
JL1	37319	Temporary/contract
JL1	37310	Temporary/contract
JL1	37309	Temporary/contract

c)

As at 31 March 2017 (Pay 19)

Level	Position Number	Employment Status
EO5C	34811	Temporary/contract
EO2C	34762	Temporary/contract
EO2C	SUPN	Temporary/contract
EO2C	SUPN	Temporary/contract
EO1C	SUPN	Temporary/contract
ECM	SUPN	Temporary/contract
ECM	35314	Temporary/contract
JL4	35315	Temporary/contract
JL4	37654	Temporary/contract
JL3	35318	Temporary/contract
JL3	SUPN	Temporary/contract
JL3	38853	Temporary/contract
JL3	SUPN	Temporary/contract
JL2	SUPN	Temporary/contract
JL2	SUPN	Temporary/contract
JL2	SUPN	Temporary/contract
JL2	37298	Temporary/contract
JL2	SUPN	Temporary/contract
JL1	37307	Temporary/contract
JL1	37301	Temporary/contract
JL1	37318	Temporary/contract
JL1	37319	Temporary/contract

JL1	37310	Temporary/contract
JL1	37309	Temporary/contract

16.

- a) 18
- b) NIL
- c) NIL
- d) NIL

17. NIL

18.

Full financial year ending 30 June 2016	31
Beginning 1 September 2016 (Pay 4) and ending 31 March 2017 (Pay 19)	32

19.

Period	Purpose	Cost
Financial year ending 30 June 2016	Four employees were engaged through employment agency arrangements in the 2015-16 Financial Year for immediate back-fill of short-term vacancies and project work.	\$56,387
1 September 2016 to 31 March 2017:	Two employees were engaged through employment agency arrangements during the period for work on project less than 12 months duration.	\$164,021

20. NOT APPLICABLE

21. Jacana Energy does not have a Special Measures program.

22. Jacana Energy does not have a Special Measures program.

23. Three (3) Employees identified as Aboriginal and Torres Strait Islander.
There was no increase.

24. Jacana Energy does not have a Special Measures program.

OUTSOURCING

25. No further decisions made in this period or expected in 2017/18.

LEGAL EXPENSES

26.

Legal Expenditure for legal advice and related services for 2016/17 was approximately \$142,000.

- a) Jacana Energy considers that this question would result in disclosing commercial in-confidence information and potentially lead to waiver of legal professional privilege. The administrative effort required to respond to the question as currently posed is excessive and would result in undue diversion of resources from service delivery. In addition, providing details in relation to some legal matters has the potential to prejudice the interests of the Territory and other parties.
- b) As per 26(a)
- c) The amount paid to each outside legal firm or barrister engaged:

Legal Firm	Sum of Amount
CARROLL & O'DEA	\$6,120.00
CLAYTON UTZ	\$4,916.00
HIVE LEGAL	\$30,642.47
MINTER ELLISON LAWYERS	\$100,015.52
Grand Total	\$141,693.99

PROCUREMENT / CONSULTANCIES

27.

DETAILS OF REPORT / CONSULTANCY

PURPOSE	COST	ENTITY/PERSON	PLACE OF BUSINESS	TABLED FOR LEGISLATIVE ASSEMBLY? Y/N	OUTCOMES / KPI'S	TENDER / EOI'S PRIOR TO WORKS? Y/N
Contracting services to support commercial negotiations and provide technical advisory services Jacana Energy renewables Expressions of Interest and Power Purchase Agreement	\$59,220	Browns Management	Queensland	N	Signed Power Purchase agreement and assessment of Renewable Energy Expression of Interest	N
Advisory services on commercial value of third party Power Purchase Agreement	\$12,000	Energy Edge	Queensland	N	Fair value assessment	N
Internal Audit	\$56,550	Merit Partners	Northern Territory	N	Internal Audit Program	Y
Executive recruitment services	\$25,654	Engage People	Victoria	N	Executive recruitment	N
Services advising on the development of Jacana Energy's Community Service Obligation strategy	\$90,260	Synergies Economic Consulting	Queensland	N	CSO and tariff reform recommendations	Y

Strategic Brand Advisory Service	\$109,896	Leap Agency	Victoria	N	Brand Strategy and Guidelines and Digital Transformation Strategy	Y
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28. NIL

29. For the period 1 July 2016 to 31 March 2017:

Apart from the engagements set out in response to Questions 26 and 27, all contracts have been awarded to businesses which have their principal place of business in the NT.

30. Apart from the engagements with entities with a principal place of business outside the Northern Territory as set out in response to Questions 26 and 27, all contracts have been with businesses which have their principal place of business in the NT.

31. NIL

32. One

33.

Tier 3, 4 or 5 Certificates of Exemption from 1 September 2016 and ending 31 March

	Title of Certificate of Exemption	Description of goods contracted	Value of goods	Why an exemption was required	Recommended by	Approved by
1	Certificate of Exemption from the requirement to invite three quotes for a Procurement Activity – Select Quotation Process for provision of an Interactive Voice Response(IVR) solution	Provision of implementing IVR technology to aid in the self service automation capabilities of ROS in order to provide telephony self service capabilities and allow integration with ROS.	\$106,023 (ex GST)	A sole sourcing arrangement was considered appropriate given we are procuring the services through DCIS who will be procuring the services through NEC which is on the government panel to provide IT/Telephony services to agencies within the NTG. NEC are already established to provide IT support through the NTG helpdesk.	David Walker, Executive Officer Operations	Stuart Pearce, CEO

34. Jacana Energy held seven corporate credit cards.

Position Title	Level
Chief Executive Officer	EO5C
Executive Manager Sales and Strategy	EO2C
Chief Financial Officer	EO2C
General Counsel and Company Secretary	EO1C
Credit Control Manager	JL3
Manager Customer Care	JL4
Administration Coordinator	JL2
Marketing and Communications Manager	JL4

FOCUS GROUPS / POLLING / SURVEYS

35. Works Conducted:

Service	Entity	Month	Project	Aim
Focus Groups x 2	Shop Science	December 2016	Jacana Energy Branding Project	To gather insights into how customers perceive Jacana Energy and interact with the brand.

Expenditure:

Item	Cost
Focus Group Costs	\$4,720
Disbursements for participants	\$750
catering and room hire	\$321
Travel arrangements for Research Facilitator	\$1,396
TOTAL	\$7,178

36. See response provided at 35.

COMMUNICATIONS AND MARKETING

37.

Expenditure

Total Advertising expenditure:	\$12,337.91
Total Communications expenditure:	\$34,871.00
Total Marketing expenditure:	\$49,906.61
Total Branding expenditure:	\$24,625.56
Grand Total 1 Sept to 31 Mar:	\$121,741.08 ex GST

Campaigns breakdown

a) Campaign	b) Placement	c) Production	d) EOI / Tender
<p>Are your electricity bills running away on you? (High Bills campaign)</p> <p>Educational campaign to encourage customers to pay small amounts more frequently through regular payment options (Direct Debit, BPAY, etc.) to keep pace with their electricity costs.</p>	<ul style="list-style-type: none"> • TV (Southern Cross, Imparja, Channel 9, Channel 10) • Radio (TerritoryFM, Mix 104.9, Hot100, 8HA, SunFM) • Online (Google Adwords) • Newspaper (NT News) 	\$41,659.91 ex GST	<p>No</p> <p>Various segments of work were produced separately through different providers and placement was spread across NT outlets as required.</p>
<p>Smartmove (Retail Operating System Phase 1)</p> <p>Educational campaign to advise our large commercial and industrial customers about changes to their account details and bills following the introduction of the new Jacana Energy billing system (ROS).</p>	<ul style="list-style-type: none"> • Customer bills • Mail-out • Newsletters 	\$5,549.00 ex GST	<p>No</p> <p>Various segments of work were produced separately as required through our regular partner agencies.</p>

TRAVEL

38.

a) International travel

NIL

b) Interstate travel

\$41,612

c) Intrastate travel

\$24,519

39. NOT APPLICABLE

40. NOT APPLICABLE

HOSPITALITY / FUNCTIONS AND EVENTS

41.

a) What was the purpose of the hospitality?

To provide the Minister for Essential Services with a tour of our Darwin operations

b) How many guests attended?

NIL

c) How many Ministers attended?

The Minister for Essential Services

d) How many Ministerial staff attended?

One

e) How many MLAs attended?

NIL (excluding the Minister for Essential Services)

f) How many Public Sector employees attended?

NIL

g) What was the total cost incurred?

\$100

GRANTS AND DONATIONS

42. NIL

43. Jacana Energy launched its sponsorship program in early April 2017.

Sponsorships awarded in 2016-17 include:

RSPCA Save the Paw Ball 2016	October 2016	\$250.00 electricity voucher (auction)
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Total Recreation 2016 Dance with the Celebrities Ball	October 2016	\$250.00 electricity voucher (auction)
The Salvation Army 2016 Christmas Appeal	December 2016	\$1,000.00 donation to purchase toys
Total		\$1,500.00 ex GST

\$45,000 has been allocated to sponsorship for 2017-18 FY.

44. No grants were provided.

MEDIA MONITORING SERVICES

45.

Monitoring Service: iSentia Pty Ltd.

Expenditure: \$8,750.00 ex GST

Utilisation: This is an across government contract managed by the Department of the Chief Minister. The monitoring service is used by the Jacana Energy Marketing and Communications team for daily alerts to the Executive Leadership Team and key members of Jacana Energy.

INFRASTRUCTURE PROJECTS

46. NOT APPLICABLE

47. NOT APPLICABLE

48. NOT APPLICABLE

49. NOT APPLICABLE

GOVERNMENT LEASED BUILDINGS

50.

Period	Cost
2015-2016	\$25,643.28
Jul 2016 to Mar 2017	\$37,677.64

51.

Property	Cost
Lot 110 Tenancy 2 – 82 Todd St Alice Springs. 119 square metres at \$352.94	\$42,000 p.a.
Level 3 – 24 Mitchell Street. 992 square metres at \$490	\$486,080 p.a.
Carparks 7 bays at \$1,505	\$18,060 p.a.

Total leased accommodation from 1 July 2016 – 31 March 2017 was
\$426,042

Total leased accommodation budget for July 2017 to June 2018 was
\$558,540

52. NIL

FEES AND CHARGES

53. NIL

INTERNAL AUDITS

54. As at June 2017:

Two audits have been completed:

- Meter to Cash; and
- Retail Energy License Compliance Obligation.

Two audits currently underway:

- ROS and Pronto Data Migration Review; and
- Electricity Pricing Order Audit.

55.

Investigation	Terms of reference
Meter-to-Cash	The audit scope was to review Jacana Energy's end-to-end meter-to-cash process and test operating effectiveness of key internal controls identified, including customer billing and credit risk exposure.
Retail Energy Licence Compliance Obligation	Jacana Energy operates under a retail licence under the <i>Electricity Reform Act</i> granted to it by the Utilities Commission. The licence has a number of conditions attached to it for which the Corporation is required to comply. The audit scope includes reviewing the

	compliance function, complaints handling, remedial processes and compliance reporting.
Electricity Pricing Order Audit	Retail electricity tariffs and charges are regulated by the Northern Territory Government (Utilities Commission) via an Electricity Pricing Order (EPO). The Utilities Commission engaged PriceWaterhouseCoopers to conduct an internal audit of Jacana Energy's compliance to the EPO. The audit scope includes testing the adequacy of billing processes, compliance with tariffs and credit management.
ROS and Pronto Data Migration Review	The scope of this audit is to assess the adequacy of controls in relation to the data conversion and migration performed for both ROS and Pronto systems implementations.

56. NIL

BOARDS / ADVISORY BODIES

57.

a) The Terms of Reference

Board/Advisory Body	Terms of Reference
Board of Directors	The board is responsible for the operation of the corporation and is accountable to the Shareholding Minister for the financial performance of the corporation.
Audit & Risk Committee (remunerated)	Jacana Energy's Audit and Risk Committee assists the Board to discharge its responsibilities in relation to financial oversight, external corporate and financial reporting processes; strategic, legal and regulatory risk; internal control and compliance systems; external and internal audit activities.

b) The current members and when they were appointed

Member	Appointment date
Noel Faulkner (Chair)	29 May 2014
Clare Milikins (Deputy Chair)	29 May 2014

Caryle Demarte	29 May 2014
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- c) The total remuneration paid to each Board member during the 2016/17 financial year

Members
Noel Faulkner (Chair)
Clare Milikins (Deputy Chair)
Caryle Demarte

Total remuneration is \$166,353.74

- d) The itemised total cost incurred by the Board during the 2016/17 financial year

Item	Cost
Director's fees	\$166,353
Travel: 1 Jul 16 to 31 Mar 17	\$39,326

- e) The number of times the Board met during the 2016/17 financial year

Meeting	Total
Board of Directors	12*
Audit & Risk Committee	7*
* Note: Inclusive of meetings planned in June	

REVIEWS AND INQUIRIES

58. NOT APPLICABLE

WORKPLACE HEALTH AND SAFETY

59. NIL

REGIONAL OFFICES

60.

Location	Alice Springs
Staff numbers and cost	6 Salaried staff. Total cost withheld to ensure employee privacy.
Function	Credit Management

Outcomes	Outcomes achieved in the 2016/17 financial year – the credit management team controlled Jacana Energy's credit through the collection of outstanding payments from customers and management of customers experiencing hardship.
Responsible location	What are the locations for which they are responsible – the Credit Management team is responsible for Jacana Energy credit management across the Northern Territory.