

# LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

## WRITTEN QUESTION

Ms Purick to Minister for Primary Industry, Fisheries and Resources, in relation to the portfolio areas within the Department of Resources.

Questions are asked of each Minister of their departments and are asked to be responded to by output group within each department.

**Minister for Primary Industry, Fisheries and Resources, in relation to the portfolio areas within the Department of Resources – Generic Estimates Questions**

#Note: All HR Questions are as of Pay Cycle 20, 30 March 2011

HR Questions:

**1. What is the NTG FTE Cap for your Agency?**

471.

**2. As of 30 March 2011, what is the current FTE staffing of the department, by level?**

The current FTE staffing of DoR was 440.73, by level, during the 2010-11 financial year to 31 March 2011, as follows:

Classn	Classification	Total FTE
AO1	Administrative Officer 1	3.00
AO2	Administrative Officer 2	9.80
AO3	Administrative Officer 3	34.30
AO4	Administrative Officer 4	20.00
AO5	Administrative Officer 5	29.90
AO6	Administrative Officer 6	34.73
AO7	Administrative Officer 7	20.30
SAO1	Senior Administrative Officer 1	15.75
SAO2	Senior Administrative Officer 2	6.00
AQ3SA	NTPS Adult Apprenticeship AQF3 Level A	1.00
AQF3A	NTPS Apprenticeship AQF3 Level A	3.00
GRADT	Graduate	2.90
EO1C	Executive Contract Officer 1	16.00
EO2C	Executive Contract Officer 2	9.00
EO3C	Executive Contract Officer 3	1.00
EO4C	Executive Contract Officer 4	2.00
EO6C	Executive Contract Officer 6	1.00
P1	Professional 1	9.11
P2	Professional 2	39.66
P2	Professional 3	26.31
SP1	Senior Professional 1	29.35
SP2	Senior Professional 2	9.40
T1	Technical 1	13.62

T1R	Technical 1 - RDO	3.00
T2	Technical 2	20.32
T2R	Technical 2 – RDO	3.87
T3	Technical 3	39.64
T4	Technical 4	25.09
T5	Technical 5	5.00
T5R	Technical 5 – RDO	1.00
PH2	Physical 2	2.68
PH6R	Physical 6 - RDO	1.00
PH7R	Physical 7 - RDO	2.00
	<b>TOTAL</b>	<b>440.73</b>

3. Is this figure in line with the NTG FTE Cap?  
- If not, please explain

Yes.

4. How many permanent positions are there in your department?

490.

5. How many of these positions were nominally filled and how many were filled by persons acting in positions or are temporary appointments?  
- Please separate by permanent/temporary/acting by level

293 permanent staff work in their nominal positions. 77 permanent staff are on temporary transfers or are not held against a nominal position. There are currently 29 Executive Contract Officers and 88 temporary staff who are on employment contracts or are casuals, apprentices or graduates.

	No. of Employees
<b>Permanent</b>	
AO1	1
AO2	4
AO3	26
AO4	13
AO5	20
AO6	28
AO7	12
SAO1	12
SAO2	2
P1	6
P2	30
P3	21
SP1	23
SP2	9
T1	5
T1R	2
T2	14
T2R	3
T3	31
T4	22
T5	4
T5R	1
PH2	2

PH6	1
PH7	1
<b>Temporary</b>	
AO1	2
AO2	1
AO3	6
AO5	3
AO6	2
AO7	2
SAO1	2
AQ3SA	1
AQF3A	3
AQF3C	1
GRADT	4
EO1C	16
EO2C	9
EO3C	1
EO4C	2
EO6C	1
ICS	2
P1	4
P2	7
P3	6
SP1	3
SP2	1
T1	14
T1R	1
T2	9
T3	13
PH2	1
<b>Acting</b>	
AO2	4
AO3	4
AO4	9
AO5	9
AO6	6
AO7	9
SAO1	2
SAO2	4
P1	2
P2	6
P3	6
SP1	6
T2R	1
T3	2
T4	4
T5	2
T5R	1

6. What was the turnover rate of staff in the Agency in 2010?

22%.

7. What is the rate per level?

The turnover rate for each level during the 2010-11 financial year to 31 March 2011 was as follows:

<b>Classn</b>	<b>Classification Description</b>	<b>Turnover %</b>
AO1	Administrative Officer 1	37
AO2	Administrative Officer 2	67
AO3	Administrative Officer 3	27
AO4	Administrative Officer 4	17
AO5	Administrative Officer 5	16
AO6	Administrative Officer 6	18
AO7	Administrative Officer 7	15
SAO2	Senior Administrative Officer 2	70
AQF3A	NTPS Apprenticeship AQF level A	55
EO2C	Executive Contract Officer 2	12
P1	Professional 1	16
P2	Professional 2	12
P3	Professional 3	8
P4	Professional 4	22
SP1	Senior Professional 1	4
T1	Technical 1	59
T1R	Technical 1 – RDO	32
T2	Technical 2	27
T3	Technical 3	24
T4	Technical 4	4

**8. How many vacant positions are there in the Agency as a whole?**

A vacancy is considered to occur when job requirements have been reviewed, funding is available and an approval to fill is granted.

There are currently 62 vacant positions in DoR as at 31 March 2011, comprising 35 permanent and 27 temporary vacancies.

**9. How long, in total days, have nominal positions been vacant in the department?**

The 35 nominally vacant positions have been vacant for an average of 83 days.

**10. How many staff are currently employed on a temporary contract?**

There are currently 29 Executive Contract Officers and 88 staff employed on a temporary contract.

**11. In the period 30 March 2010 to 30 March 2011, how many temporary contracts have been extended, broken down by level and the number of times extended?**

During the period 30 March 2010 to 30 March 2011, 61 contract extensions were processed. These are broken down by level and the number of times extended, as follows:

<b>Classn</b>	<b>Ext x1</b>	<b>Ext x2</b>	<b>Ext x3</b>	<b>Ext x4</b>	<b>Total</b>
AO1	1				1

AO2	1	3			4
AO3	3		2		5
AO4	1		1		2
AO6	5				5
P1	2				2
P2	3	2			5
P3	4			1	5
PH2			1		1
T1	9	3			12
T2	9	1			10
T3	7	2			9
<b>Total</b>	<b>45</b>	<b>11</b>	<b>4</b>	<b>1</b>	<b>61</b>

**12. In the period 30 March 2010 to 30 March 2011, how many positions have been advertised by “expression of interest”?**

16 positions were advertised by expression of interest.

**13. In relation to all vacant positions, what is the breakdown of recruitment actions by:**

- Selection process commenced and
- Selection process (including position advertising) not commenced

Of the 62 vacant positions, 51 vacant positions have commenced recruitment action while 11 were not commenced, pending position advertising, as at the 30 March 2011.

**14. Per position level, what is the average length of time taken for recruitment from advertising to successful applicant?**

Broken down into position level, the average length of time taken for recruitment from advertising to successful applicant for the 2010-11 financial year to 31 March 2011 was as follows:

<b>Designation</b>	<b>Average Days</b>
AO3	56
AO4	25
AO5	53.5
AO6	53.5
AO7	46
AO8	76
ECO1	126
P1	46
P2	71
P3	91
P4	76
T1	48.5
T2	51
T3	58.5

*Time is based on number of working days between the advertising of the position, and the Gazettal of the successful applicant on the NT Employment Opportunities website.*

**15. What is the number of positions that have been filled by the recruitment of an existing public servant, and how many from the general public?**

During the 2010-11 financial year to 31 March 2011, 32 positions were filled.

Externally recruited:	13
NTG Employee:	19
Total	32

**16. In 2010, how many positions have been reclassified in the department? What are the level of those positions?**

In the 2010-11 financial year to 31 March 2011, 18 positions were reclassified. The levels of these positions are as follows:

New Classn	Number
AO3	1
AO5	1
AO6	1
AO8	2
P2	1
P3	7
P4	2
SP2	1
T5	1
P1	1

**17. How many permanent supernumerary unattached employees do you have in your agency? What levels are they?**

During the 2010-11 financial year to 31 March 2011, there was a total of 31 permanent unattached employees.

The breakdown of levels is as follows:

Classn	Classification Description	Unattached Officer Numbers
AO1	Administrative Officer 1	1
AO2	Administrative Officer 2	3
AO3	Administrative Officer 3	2
AO4	Administrative Officer 4	3
AO5	Administrative Officer 5	2
AO6	Administrative Officer 6	1
AO7	Administrative Officer 7	3
SAO1	Senior Administrative Officer 1	1
P2	Professional 2	4
P3	Professional 3	5
SP1	Senior Professional 1	2
T3	Technical Officer 3	2
T4	Technical Officer 4	2

**18. How many unattached employees have successfully gained nominal positions within the agency or gained employment in another agency in 2010.**

11.

**19. How many have resigned?**

Five.

**20. What is the average length of stay of staff in the department? Please break this down by position level.**

In the 2010-11 financial year to 31 March 2011, the average length of stay of staff in the department broken down by position level was as follows:

<b>Classn</b>	<b>Classification Description</b>	<b>Average length of service in Years</b>
AO1	Administrative Officer 1	1.1
AO2	Administrative Officer 2	3.4
AO3	Administrative Officer 3	5.1
AO4	Administrative Officer 4	5.9
AO5	Administrative Officer 5	6.2
AO6	Administrative Officer 6	6.3
AO7	Administrative Officer 7	8.6
SAO1	Senior Administrative 1	5.4
SAO2	Senior Administrative 2	10.1
AQ3SA	NTPS Adult Apprentice A	0.1
AQF3A	NTPS Apprentice A	0.3
AQF3C	NTPS Apprentice C	0.6
GRAD	Graduate Trainees	0.5
ICS	Indigenous Cadetship Support	2.1
EO1C	Executive Officer 1 Contract	6.6
EO2C	Executive Officer 2 Contract	8.3
EO3C	Executive Officer 3 Contract	2.9
EO4C	Executive Officer 4 Contract	7.4
EO6C	Executive Officer 6 Contract	2.6
P1	Professional 1	4.3
P2	Professional 2	8.2
P3	Professional 3	11.5
SP1	Senior Professional 1	7.4
SP2	Senior Professional 2	12
PH2	Physical 2	8.1
PH6R	Physical 6 RDO	45.1
PH7R	Physical 7 RDO	3.9
T1	Technical 1	2.6
T1R	Technical 1 RDO	17.6
T2	Technical 2	5.7
T2R	Technical 2 RDO	23.2
T3	Technical 3	8.5
T4	Technical 4	19.9
T5	Technical 5	17.3
T5R	Technical 5 RDO	19

**21. How much has been spent to date on advertising employee positions, and can you provide a breakdown of these costs?**

Publishing costs for international, local, national publications and advertising production costs:

<b>International</b>	<b>Local</b>	<b>National</b>	<b>Production</b>	<b>Total</b>
\$0.00	31 309.67	43 599.73	1890.71	76 800.11

**22. In relation to Apprentices and Graduates, in 2010:**

- How many graduates started with the department
- How many have completed the year
- How many have won nominal positions
- How many have left the NTG, and what was the length of time each stayed within the NTG before leaving?

In relation to apprentices and graduates, up to 31 December 2010:

- a) three apprentices and one graduate started with DoR. Note: Apprentice intakes occur in February and August annually.
- b) Of these, two apprentices and one graduate completed the year.
- c) In 2010, no apprentices or graduates won nominal positions.
- d) one apprentice left the NTG after 41 days of employment, the remaining two apprentices are currently completing their apprenticeships.

**23. In relation to Indigenous Employees, in 2010:**

- How many employees do you have in your department that recognise themselves as indigenous?
- What are the levels of their positions held?
- How many at each level?
- How many are tenured and at what level?
- How many are temporary and at what levels?
- How many are acting up in positions and at what level?
- How many have completed the year?
- How many have left the NTG?

In the 2010-11 financial year to 31 March 2011, 23 employees identified as Indigenous. The levels of their positions are as follows:

Classn	No of employees	Temp	Perm	HDA
AO2	4	0	4	1
AO3	2	0	2	0
AO4	3	0	3	2
AO5	2	0	2	1
AO6	1	0	1	0
SAO1	1	0	1	0
SAO2	1	0	1	1
AQF3A	1	1	0	0
ICS	1	1	0	0
P1	1	0	1	0
T1	3	0	3	0
T2	1	0	1	0
T3	2	1	1	1

*The department is unable to provide cessation information, as the report does not identify individuals, due to privacy legislation.*

**24. In relation to NTPS staff as of 30 March 2011:**

- What is the total amount of accrued leave in the department, broken down by level, long service leave and recreation leave
- What is the financial value of that leave?
- What is the highest individual amount of accrued leave at each position level?
- What is the current total of sick leave entitlement of employees in the department?
- How many days sick leave were taken in 2010?



Leave Type	Accrued Entitlements	Financial Value
Long Service Leave	1022.25 months	\$7 119 293.86
Recreation leave	17 201.88 days	\$4 723 372.86
<b>Total value of Accrued Entitlement</b>		<b>\$11 842 66.72</b>

- c) To protect individual privacy the highest individual amount of accrued leave at each position level is provided by employment stream as at 31 March 2011, as follows:

Stream	RL Accrued in Days	LSL Accrued in Months
AO1	30.00	1.05
AO2	50.09	2.36
AO3	87.50	6.10
AO4	76.50	6.82
AO5	82.08	4.41
AO6	97.14	13.22
AO7	76.50	10.42
SAO1	104.50	9.10
SAO2	78.36	3.92
AQ3SA	2.50	0.02
AQF3A	13.87	0.12
AQF3C	12.69	0.10
GRADT	8.21	0.65
ICS	10.50	0.25
EO1C	46.02	11.05
EO2C	52.56	3.69
EO3C	40.10	0.77
EO4C	46.83	2.60
EO6C	58.04	12.97
P1	71.50	3.07
P2	174.50	10.32
P3	118.68	10.77
SP1	83.57	5.12
SP2	94.68	11.17
PH2	72.55	1.87
PH6R	85.43	4.83
PH7R	63.97	1.15
T1	75.50	3.97
T1R	70.92	8.22
T2	67.01	3.12
T2R	102.16	3.95
T3	86.38	8.35
T4	143.00	11.85
T5	120.57	6.77
T5R	74.71	1.92

- d) As at 31 March 2011, the total sick leave entitlement for DoR was 9 598.72 weeks.
- e) A total of 2 317.49 sick leave days were taken in the 2010-11 financial year up to the 31 March 2011.

**25. In relation to Contract (ECO1 and above) staff as of 30 March 2011:**

- What is the total amount of accrued leave in the department, broken down by level, long service leave and recreation leave?
- What is the financial value of that leave?
- What is the highest individual amount of accrued leave at each employee level?
- What is the current total of sick leave entitlement of employees in the department?
- How many days sick leave were taken in 2010, at each employee level?

In relation to Contract (ECO1 and above) staff as of 30 March 2011:

Leave Type	Accrued Entitlement	Financial Value
Long Service Leave	90.15 months	\$1 481 061.39
Recreation Leave	927.12 days	\$683 534.79
<b>Total Value of Accrued Entitlement</b>		<b>\$2 164 596.18</b>

- c) Refer to Q24 above for the highest individual amounts of ECO accrued leave.
- d) As at 31 March 2011 the total sick leave entitlement accrued for ECO1 staff and above was 870.51 weeks.
- e) To protect individual privacy, the total days of sick leave taken by ECO levels in the 2010-11 financial year to 31 March 2011 is provided with the amount taken by all ECOs, being 28.54 days.

**26. How many employees have utilised section 52.8 Cash-out of Leave – (Recreation Leave), under the NTPS 2010-2013 Enterprise Agreement?**

- Break down by level and amount of leave

There were 12 employees within DoR that utilised the cash-out of recreation leave under the NTPS 2010-2013 Enterprise Agreement, with the break down as follows:

Classification	Number of Staff	Days Cashed In
Admin Officer 4	1	45
Admin Officer 6	1	10
Admin Officer 7	3	27
Executive Contract Officer 4	1	10
Professional 2	1	10
Professional 3	1	10
Technical 2	1	9
Technical 4	3	20
<b>Total</b>	<b>12</b>	<b>141</b>

**27. How many employees have utilised section 55.3 (b) Long Service Leave cash out of 10 years, under the NTPS 2010-2013 Enterprise Agreement?**

- Break down by level and amount of leave

Nil during 2010-11 financial year to 31 March 2011.

28. As at 30 March 2011 has the CEO directed any employee under section 52.7 Excess Leave of the NTPS 2010-2013 Enterprise Agreement to take leave?

- Break down by level and the amount of leave taken

Nil during 2010-11 financial year to 31 March 2011.

29. As at 30 March 2011 has the CEO directed any employee under section 55.3 (a) Long Service Leave to take leave?

- Break down by level and the amount of leave

Nil during 2010-11 financial year to 31 March 2011.

30. As at 30 March 2011 how many workers are currently on workers compensation? At what level and is there an expected return date?

As at 30 March 2011, there were 14 employees on workers compensation. Please refer to the below table:

Level	Expected Return to Work
AO3	No Time Loss
AO4	Returned to Work
SAO1	Returned to Work
P2	Returned to Work
P3	Medicals Only
T1	Returned to Work
T2	Returned to Work
T2	Returned to Work
T3	Deceased (paying 2x Child Benefits)
T3	Returned to Work
T3	Returned to Work
T3	No Time Loss
T4	Returned to Work
T4	Returned to Work

31. From 30 March 2010 – 30 March 2011 how many people received workers compensation in 2010, at what position level and geographic location and how long for each person?

In 2010-11 financial year up to 31 March 2011, 27 employees received workers compensation. Please refer to the below table:

Classification	Location	Days
AO2	Darwin Urban	92
AO3	Darwin Urban	24
COMPO	Darwin Urban	194
P1	Darwin Urban	194
T1	Darwin Urban	95
T2	Darwin Urban	28
T2	Darwin Urban	194
T2R	Darwin Urban	182
T3	Darwin Urban	77
T3	Darwin Urban	88
T3	Darwin Urban	194

T4	Darwin Urban	194
T4	Darwin Urban	194
T4	Darwin Urban	116
T1	Darwin Remote	84
AO4	Alice Springs Urban	82
SAO1	Alice Springs Urban	194
T3	Alice Springs Urban	194
T4	Alice Springs Remote	128
T3	Alice Springs Remote	194
P2	Tennant Creek Urban	194
T4	Tennant Creek Urban	194
T4	Katherine Urban	194
T3	Katherine Urban	194
T2	Katherine Urban	50
T1	Katherine Remote	81
T1	Katherine Remote	91

*Days based on actual working days or max. available (194 days)*

- 32. From 30 March 2010 – 30 March 2011 how many workers are or were on sick leave or extended leave (excluding recreation leave), longer than 3 weeks, at what level, and for what reason? Are there any still on extended leave?**

In 2010-11 financial year up to 31 March 2011, 24 employees were on extended leave (excluding recreation leave) for longer than three weeks (all 24 employees were currently on leave as at 31 March 2011) at the following levels:

Classn	Sick	WComp	LSL	Misc Paid	Misc Unpaid	Total Staff
AO3	0	0	0	0	2	2
AO4	0	0	1	0	1	2
AO5	0	0	0	0	2	2
AO6	0	0	0	0	2	2
AO7	0	0	0	0	1	1
SAO1	0	0	1	0	0	1
AQF3C	0	0	0	0	1	1
ICS	0	0	0	0	1	1
P1	0	0	0	0	2	2
P2	1	0	0	0	1	2
P3	0	0	0	0	2	2
T2	0	0	1	0	0	1
T3	0	0	1	1	1	3
T4	0	0	1	0	0	1
T5	0	1	0	0	0	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>16</b>	<b>24</b>

- 33. Do you have any personnel under the old Commonwealth superannuation scheme and if so, what is the liability? What are the optimal retirement ages for such staff based on superannuation benefit definitions, what are ages of those people, and what are their position levels in the public service? If there are nurses, teachers or police in the CSS, how many are there, at what level and what are their ages?**

There are currently 24 employees who are members of the Commonwealth Superannuation Scheme as follows:

Classification Code	Staff Age	Staff Numbers
AO3	44	2
AO3	62	1
AO5	67	1
AO6	63	1
AO6	46	1
SAO1	64	1
EO1C	53	1
P2	52	1
P3	61	1
P3	53	1
SP1	53	1
SP1	67	1
SP2	69	2
SP2	66	1
PH2R	60	1
T1R	62	1
T2R	53	1
T3	63	1
T3	55	1
T4	55	1
T4	65	1
T5	57	1

*Liability lies with the superannuation scheme and is not part of the agency budget. Optimal retirement ages for staff is decided by individual staff dependant on their overall circumstances.*

**34. Do they still have NTPS public servants who were employed in the 80's and eligible for return flight to Adelaide every 2 years? How many and at what level?**

As at 31 March 2011, 76 employees were eligible for a return flight to Adelaide every two years. The levels of these employees are as follows:

Classification	Number of Employees
AO3	6
AO5	3
AO6	8
AO7	7
SAO1	4
P2	4
P3	6
SP1	3
SP2	6
PH6R	1
T1	1
T1R	2
T2	1
T2R	2
T3	8

**35. How many complaints have been made in the Department in relation to workplace bullying and harassment?**

Nil during 2010-11 financial year to 31 March 2011.

**36. From 30 March 2010 – 30 March 2011, how much has been spent on relocation cost for commencement of employment and either completion or termination of employment (removalists, airfares, accommodation and allowances) in the Department.**

\$47 734.55 excluding GST.

**37. Please provide a breakdown per business unit.**

Chief Executive	\$3256.58
Primary Industry	\$24 241.89
Fisheries	\$16 371.98
Minerals and Energy	\$3864.10
<b>Total</b>	<b>\$47 734.55</b>

**38. How much is budgeted for relocation and other appointment and termination expenses in 2010/11.**

Relocation and other appointment and termination expenses are adhoc payments and sporadic in nature and hence do not have a specific budget allocation.

**39. How much was spent on travel from March 2010 to March 2011, broken down by intrastate, interstate and international fares, accommodation and other expenses?**

Travel expenditure for the period 1 July 2010 to 31 March 2011 (excluding GST):

<b>INTRA-TERRITORY</b>	<b>Accommodation</b>	<b>Fares</b>	<b>Other costs</b>	<b>Total</b>
1 July 2010 to 31 March 2011	\$107 101	\$112 845	\$253 103	\$473 049
<b>INTERSTATE</b>	<b>Accommodation</b>	<b>Fares</b>	<b>Other costs</b>	<b>Total</b>
1 July 2010 to 31 March 2011	\$88 382	\$190 107	\$84 203	\$362 692
<b>OVERSEAS</b>	<b>Accommodation</b>	<b>Fares</b>	<b>Other costs</b>	<b>Total</b>
1 July 2010 to 31 March 2011	\$38 615	\$83 210	\$29 340	\$151 165

*Note: Other costs include travelling allowance, visas; air, bus and boat charters.*

**40. How much was spent on vehicles by the Department from March 2010 to March 2011?**

\$1 762 762.76.

**41. How many vehicles does the Department have responsibility for?**

130.

**42. What is the change, if any, in these vehicle numbers from 2009?**

Reduced by one over the previous year.

**43. What proportion of those vehicles meet the emission standard of 5.5 out of 10 under the Commonwealth Government's Green Vehicle Guide?**

As at 31 March 2011, 95%.

**44. How many vehicles are home garaged?**

47 home garaged vehicles.

**45. What position levels have vehicles attached or are allowed to home garage?**

Home garaging is covered under the Department's Vehicle Management Policy and Procedures (VMPP). The VMPP provides that "*Home garaging will be considered where it can be demonstrated the position (not staff member) can justify improved operational effectiveness to meet core business activities.*" Only the Chief Executive can approve permanent home garaging which is reviewed annually on 31 March to coincide with the FBT year.

Fleet vehicles approved for home garaging are not linked to any specific position levels.

**46. How many credit cards have been issued to department staff?**

170 cards issued to departmental staff.

**47. How many repayment transactions (and the value) for personal items and services are outstanding?**

None.

**48. How many reports of the improper use of Information Technology have been made?**

None.

**49. How many reports resulted in formal disciplinary action?**

N/A.

**50. How many staff are considered 'Essential' in your Agency, for the purposes of an Emergency eg - Cyclone**  
**- Break down by level**

The Department's Management Board has considered the issue of designating essential staff for the purposes of emergency situations and has determined that it

should be left to management judgement on a case by case basis. The critical requirement for the agency is that senior management personnel should remain contactable wherever possible and available to undertake duties if required.

The Department has internal procedures in place to respond to cyclones and there are staff identified with particular responsibilities. Subject to the nature and scope of a particular emergency event, additional staff may be assigned with specific duties to assist in whole of government or internal coordination activities.

**Marketing:**

**51. How much was spent by the Department in 2010 on advertising and marketing programs (and up to 1 April 2011).**

Public notification advertising expenditure, relating mainly to Bee Hive Registrations, Fisheries Act Amendment and Recreational Fishing Possession Limits; NT Geothermal Energy Act, Mining and Native Title statutory obligations; and Gazettal notices.

1 July 2010 to 31 March 2011	\$185 180
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Marketing and promotion expenditure, relating to promotion of the Northern Territory and the department, and includes advertising, displays, marketing materials and promotional items.

1 July 2010 to 31 March 2011	\$59 287
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**52. What was each of those programs and what was the cost of each of those programs?**

Public notification advertising expenditure from 1 July 2010 to 31 March 2011, relating mainly to Bee Hive Registrations, *Fisheries Act* Amendment and Recreational Fishing Possession Limits; *NT Geothermal Energy Act*, Mining and Native Title statutory obligations; and Gazettal notices.

Gazettal notices	\$7616
Corporate	\$161
Primary Industry	\$3077
Fisheries	\$10 770
Minerals and Energy	\$163 555
<b>Total</b>	<b>\$185 180</b>

Marketing and promotion expenditure and major programs from 1 July 2010 to 31 March 2011. Expenditure relates to promotion of the Northern Territory and the department, and includes advertising, displays, marketing materials and promotional items.

<b>Corporate Total</b>	<b>\$9554</b>
Show Circuit Display	\$8505
Employee Star Awards	\$779



<b>Primary Industry Total</b>	<b>\$6235</b>
NT Agribusiness Industry Strategy	\$1320
Quarantine Survey and Alert	\$1289
Farm/Property Biosecurity	\$891
<b>Fisheries Total</b>	<b>\$3969</b>
Recreational Fishing Advertising	\$1227
Snapper Boat Ramp Signs	\$931
Darwin Boat Show	\$809
<b>Minerals and Energy Total</b>	<b>\$39 529</b>
China Mining 2010 Australia Display	\$17 821
Japanese Delegations	\$12 194
Mining 2010 Display	\$5 596
<b>Total</b>	<b>\$59 287</b>

**Insurance:**

**53. How much was spent on insurance expenses in 2010, further broken down by worker and employee insurances, physical plant and equipment insurances and other insurances?**

Worker and employee insurance	0
Physical plant and equipment insurance	0
Other insurances	\$4866.96
<b>Total</b>	<b>\$4866.96</b>

**54. What areas of the department are self-insured? What areas are commercially insured? If there are areas that are commercially insured, who provides this insurance, when is it due for renewal and what is the cost of this insurance provision and does it attract any thresholds under which insurance is not provided or any payments on item replacement?**

**Corporate policy for whole of department**

Overseas travel insurance (Covermore Insurance) \$1310.25

**Fisheries**

Travel and baggage insurance for official travel - four trips(QBE) \$9.09

Broad form liability and Personal Accident Group insurance (TIO) covering public liability bodily injury/property damage for volunteers \$2865.62

**Primary Industries**

Travel Insurance Holdfast Insurance brokers(Allianz Aust Insurance Ltd) for a specific project dealing with East Timor \$682.00

**Total** **\$4866.96**

The Covermore travel insurance policy is due for renewal in November 2011. The TIO Broad form and personal accident policies are due for renewal in July 2011. The QBE domestic travel insurance policies are valid only for the individual trip. The Holdfast/Allianz policy expires on 1 December 2011.

For Broad form insurance, the limit of indemnity is \$5 million on any one occurrence during the policy period. The property damage excess is \$500. For personal accident insurance, the accident excess is seven days with policy aggregate limit for any one event of \$750 000 and sum insured for weekly benefit accident of \$500, capital benefits of \$50 000 and paramedical of \$1000.

The nature of the overseas travel insurance is such that the policy extends over a broad range of cover, all with varying level of benefits or exclusions thresholds, ranging inter alia from hospital incidentals, loss of income, disability, accidental death, luggage allowance to travel delay and the likes. It is therefore impractical to detail a full listing of specific thresholds.

**55. What provision has been made for disaster or major catastrophe insurance?**

There is no provision for disaster or catastrophe insurance.

**Climate Change:**

**56. How many tonnes of CO2 did the department emit in 2010?**

The Northern Territory Government has committed to become carbon neutral by 2018 under the *Northern Territory Climate Change Policy*. Under this target, whole of government systems to account for greenhouse gas emissions according to recognised international greenhouse accounting standards will be progressively rolled out over the next eight years for government processes.

Currently, the Northern Territory Government reports against building energy consumption use by government agencies with more than 50 full time equivalent staff members, and for vehicle emissions from Territory Fleet vehicles.

In the 12 months to 31 March 2011, emission from fleet vehicles was 572.1 tonnes of green house gas, down from 583.9 tonnes in the preceding 12 months to 31 March 2010.

In the financial year 2009-10, the agency emitted 4103 tonnes of building green house gas, up from 3920 in the previous financial year.

**57. What programs and strategies were introduced to reduce CO2 emissions across the department in 2010?**

DoR initiated a number of strategies to reduce its carbon emissions during 2010-11, including:

- A major Minor New Works project initiative at Katherine Research Station to upgrade office and security lighting, timers, photo-electric cells, ceiling insulation, window tinting and smart metering.
- The replacement of the main air-conditioning plant at Darwin Aquaculture Centre with a contemporary, energy efficient model.

- The replacement of the mains electrical switchboard at the Coastal Plains Research Station with a contemporary, energy smart/efficient model.
- The replacement of the aging Mercedes 110Kw diesel generator at the Douglas Daly Research Farm with a more contemporary and efficient Hino 60Kw diesel generator.
- Replacing a number of old room air-conditioners with more energy efficient split system air-conditioners across most DoR sites.
- Re-program the chiller servicing the Berrimah Agriculture Laboratory and the John England Building at Berrimah Farm for optimal and energy efficient use.
- The replacement of two electrical switchboards servicing the Agronomy Field Laboratory and Information Management Building at Berrimah Farm with contemporary, energy efficient/smart models.
- A number of smaller initiatives across Berrimah Farm including time clock adjustments to air-conditioning systems, replacement of lighting with more energy efficient types, replacement of electric hot water systems with solar systems and continued staff education.

**58. Has a target for departmental CO<sub>2</sub> emissions been set for the coming financial year.**

- **If yes, what % reduction is that from 2010.**
- **If no, why has a target not been set.**

DoR is working towards the reduction target set in the Northern Territory Government Energy Smart Buildings Policy for the 2010-11 financial year.

That target is a 10% reduction in energy usage per square metre across the department's building portfolio compared to a 2004-05 baseline.

In addition, DoR is working towards the reduction target set in the Northern Territory Greening the Fleet Strategy that aims to reduce emissions from the Territory Government's passenger and light commercial fleet by 20% by 2014 and 50% by 2020. For 2010/2011, the department's target for CO<sub>2</sub> on motor vehicles was a 4% reduction. Individual agency targets have been set based on opportunity for greenhouse gas reduction from the agency's vehicle replacement program.

The fleet related CO<sub>2</sub> interim target for DoR has been set at 2%.

**Utilities:**

**59. What was the cost of power and water to the department in 2010?**

Power was \$642 531.08 and water was \$45 332.84.

**60. What is the projected cost for power and water to the department in 2011?**

In line with the announcement made by the Treasurer in April 2009 for each of the next three years commencing 1 July 2009, water is projected to increase by 20% and power by CPI expected to be around 3% in 2012. This will however be impacted by the net effect of saving from initiatives implemented and any increase/decrease in core economic activities.

**Public Events:**

**61. List the public events/conferences/forums that were sponsored by the department from 1 January 2010 to 1 April 2011 and what are projected for 2011/12?**

Incorporated into Question 62.

**62. What is the level of sponsorship provided in terms of financial support or in kind support?**

Sponsorship financial support from 1 July 2010 to 31 March 2011:

1. Charles Darwin University Indigenous apprentice tuition fee support of \$320.
2. Minerals Council NT Annual Dinner sponsorship of \$500.
3. Gold sponsorship for the inaugural Northern Australian Emergency Response Competition for \$5400.
4. Barkly Beef Dinner 2010 sponsorship of \$1000.
5. Douglas Daly Community Development Association Cricket 2010 Silver Sponsorship of \$1000.
6. Sponsorship of \$1775 for the Freds Pass Rural Show to support the 'Rural Young Achiever' event.
7. Northern Territory Cattlemen's Association Annual Conference 2010. Financial sponsorship of \$5000.
8. Annual Nuffield Australia sponsorship of \$8000.
9. Support the National termite diagnostic training workshop (November 2010) funded by DAFF, but with in-kind support of approximately two weeks of Entomologists time to organise and run the workshop approximately \$7600.
10. The Asian Conference of Plant Pathology and Australian Plant Pathology Society Conference. Approved financial sponsorship of \$9091 and in kind support equivalent of 1 FTE.

Approved Sponsorship for April to June 2011

1. Royal Agricultural Show Society (Darwin Show) prize money for the Export Cattle and Junior Judging events.
2. Approved support to the Centralian Beef Breeders Association to support the Association's Cattle Section at the 2011 Alice Springs Show - approximately \$500.
3. Approved support to the Isolated Children's Parents' Association to support the Association's 2011 Federal Conference Partner's Tour - approximately \$1000.
4. NT Droughtmaster Bull Sale Group - sponsorship of the Tennant Creek workshop held on 15 April 2011 - \$2000.
5. Approved sponsorship of \$5000 for the 2011 Northern Australian Beef Update Conference to be held in Darwin August 2011.
6. Approved support to the Australian Mango Industry Association Conference, May 2011. In kind support of 0.4 FTE (approximately \$40 000) from Plant Industries Division staff.

2011-12

1. Minerals Council NT Annual Dinner sponsorship of \$500.
2. Possible sponsorship of the Northern Territory Cattlemen's Association Annual Conference.
3. Possible sponsorship to the Australian Bureau of Agricultural and Resource Economics Regional Outlook Conference held October each year, alternates between regional centres.
4. Possible sponsorship of an agricultural event at the Freds Pass Rural Show to encourage rural young achievers.
5. Possible sponsorship of an agricultural event at the Royal Darwin Show.

6. Possible support to the Centralian Beef Breeders Association to support the Association's Cattle Section at the 2012 Alice Springs Show - approximately \$500.
7. Possible Barkly Beef Dinner 2012 sponsorship of \$500 - \$1000.
8. Possible Tennant Creek Show Society cattle section awards approximately \$1 000 – 2000.
9. Possible Annual Nuffield Australia sponsorship of \$8000.

**Advertising:**

**63. What is the department's budget for advertising for the 10/11 reporting year?**

Public notification advertising budget, relating mainly to the department's statutory obligations and Gazettal notices - 2010-11 Budget - \$208 800.

Marketing and promotion advertising budget, relating to promotion of the Northern Territory and DoR - 2010-11 Budget - \$ 11 300.

Total advertising budget - 2010-11 Budget - \$220 100.

**64. How much is year to date expenditure? Please breakdown into newspaper, radio and TV?**

All amounts excluded GST.

Advertising expenditure from 1 July 2010 to 31 March 2011

1 July 2010 to 31 March 2011	Public notification advertising	Marketing and promotions advertising	Total advertising
Newspaper ads	\$8282	\$2712	\$10 994
Newspaper – Mining Titles Notices	\$162 615	\$0	\$162 615
Television ads	\$0	\$0	\$0
Radio ads	\$0	\$0	\$0
NTG Gazette notices	\$7616	\$0	\$7,616
Magazine ads	\$6667	\$2151	\$8818
Outdoors (banners)	\$0	\$318	\$318
Posters	\$0	\$425	\$425

**65. What advertising campaigns have been undertaken or will be undertaken by the department in 2010/11?**

Advertising campaigns undertaken by the department in 2010-11

Fisheries – Changes to recreational fishing regulations	\$6499
Fisheries – Barotrauma	\$2726
Fisheries - Northern Territory 2011 Tide Diary	\$1364
Fisheries – Expressions of Interest	\$1250

Fisheries – <i>Fisheries Act</i> Amendments	\$1077
Fisheries – Barramundi Fish Management Plan	\$807
Minerals and Energy – West Arunta Gravity Survey	\$6006
Minerals and Energy – Earth Sciences Scholarship	\$1087
Minerals and Energy – AGES 2011	\$940
Primary Industry – Cattle Biosecurity	\$1375
Primary Industry – Quarantine Alert	\$1102
Primary Industry – <i>Veterinary Act</i> Public Forums	\$1053
Primary Industry – End of Year Office Closures	\$914
Primary Industry – Mango RD&E Workshops	\$829
Primary Industry – Beehive Registrations	\$801
Primary Industry – Katherine Farm and Garden Day	\$578
Primary Industry – Bereavement Notices	\$564
Primary Industry – NT Veterinary Board	\$511
Misc ads (<\$500 each):	\$1632

66. In 2010 how many consultancies were let in the year, at what cost, how many were NT firms and how many interstate and what was the value of those intra-territory and those interstate?

Consultancies let and value (GST exclusive) for the period 1 July 2010 to 31 March 2011:

	Intra-Territory		Interstate		Overseas	
	No	Cost	No	Cost	No	Cost
1 July 2010 to 31 March 2011	12	\$498 686	13	\$426 955	1	\$237 760