

Legislative Assembly Written Question 156 Northern Territory Treasury – Output Groups

Question 1 - How many personnel are employed to perform Human Resources functions within the Department? At what position level are they employed?

At 31 May 2010 the human resources unit consists of four positions AO7 x 1, AO6 x 2 and AO5 x 1. All positions are filled.

Question 2 - How many personnel are employed to perform or assist in the Payroll functions within the Department? At what position level are they employed?

None, whole of government payroll services are provided by DBE.

Question 3 - How many instances have occurred where the department has made errors in respect to payments to or allowances for members of the department? Can you please explain these instances?

There are no overpayments recorded for Treasury (Refer footnote [1](#)).

Question 4 - What interdepartmental charges are applied to managing the payroll? Is there a differential in cost for different position levels, if so what are these differences in cost?

There are notional charges that DBE apply, payroll costs are included in this charge.

Question 5 - How are costs determined between departments in relation to payroll costs, including transfers and relocation of staff?

DBE's notional charges are generally determined annually and not revised for staff transfers unless these are significant (for example associated with administrative restructures).

Question 6 - What is the budget of the Human Resources functional areas of the Department?

The HR Area does not have a separate budget, staffing salaries are combined within Treasury Services budget.

Question 7 - What is the breakdown of the Human Resources budget to employee payments, travel, accommodation and training?

Total combined salary costs for the Human Resources section is \$283,222. Travel, accommodation and training are included in the Treasury Services budget.

Question 8 - Do the same staff manage executive contracts as manage non-executive staff members? If not, how many in manage executive contracts and what are their position levels, and how many manage non-executive contract staff and what are their levels?

DBE whole of government payroll services manages non-executive and contract executive staff members. The Human Resources unit in Treasury supports all Treasury staff.

Question 9 - How many complaints have been made in the Department in relation to workplace bullying and harassment?

None.

Question 10 - How much has been spent to date on advertising employee positions, and can you provide a breakdown of these costs?

Advertising costs for 1 July 2009 to 1 April 2010 is as follows (Refer footnote [1](#)).

International	Local	National	Production	Total
NIL	\$25,283	\$94,883	\$1,867	\$122,032

Question 11 - What is the attrition rate of staff in the human resources area of the department?

As at 31 May 2010 attrition rate is 25% in a unit of four people.

Question 12 - What is the current state of employment in the Human Resources department, that is, are all positions filled, if not are there any positions with staff on higher duties, if so how many, at what level and for how long, and are their positions vacant, if so how many, at what level and for how long.

At 31 May 2010 the human resources unit consists of four positions AO7 x 1 filled, AO6 x 2 filled, and AO5 x 1 filled on HDA.

Question 13 - In 2009, how much has been spent on relocation cost for commencement of employment and either completion or termination of employment (removals, airfares, accommodation and allowances) in the Department?

From 1 July 2009 to 30 April 2010 \$61,619 was spent on relocation costs.

Question 14 - Please provide a breakdown per business unit.

Business Unit	Cost
Graduates and Trainees	\$26,042
Treasury Services	\$180
Territory Revenue Office	\$2,363
Utilities Commission	\$21,195
Economics	\$6,328
Financial Management	\$5,511

Question 15 - How much is budgeted for relocation and other appointment and termination expenses in 2009/10.

Relocation and other appointment costs are included in operational costs and do not have a separate budget. Termination costs are incorporated in personnel costs. The estimate for relocation costs within the operational cost budget for 2009/10 is \$101,500.

Question 16 - How much was spent by the Department in 2009 in advertising and marketing programs (and up to 1 April 2010)

As at 31 May 2010 \$345,436 was spent on advertising and marketing programs.

Question 17 - What was each of those programs and what was the cost of each of those programs?

Expenditure relates to Budget and Buildstart campaigns, promotional opportunities and shows and career fairs.

	Actual expenditure As at 31 May 2010 \$000
2009 Buildstart Campaign	15
2010-11 Budget Communications Campaign	300
Show and other promotional material	30
Total	345

The budget communications campaign includes \$221,000 for document production.

Question 18 - As of 1 April 2010, what is the current staffing of the department, by level?

Classification	Female	Male	Total
Administrative Office (AO)			
NAPs	1.0		1.0
FOITs	5.0	7.0	12.0
AO2	4.0	2.4	6.4
AO3	8.5	1.0	9.5
AO4	20.6	9.0	29.6
AO5	20.0	9.0	29.0
AO6	15.1	9.5	24.6
AO7	13.0	5.0	18.0
AO8	6.7	12.0	18.7
Sub total AO	94.0	54.9	148.9
Percentage AO	63%	37%	
Executive Officer (EO)			
EO1	2.0	6.0	8.0
EO1C	3.8	4.0	7.8
EO2C	2.0	2.7	4.7
EO3C	1.0	3.0	4.0
EO4C	1.0	2.0	3.0
EO6C	1.0		1.0
Sub Total EO	10.8	17.7	28.5
Percentage EO	38%	62%	
Total	104.8	72.6	177.4
Percentage Gender	59%	41%	
Proportion of Executive staff within Treasury	16%		

Totals may not add due to rounding.

Question 19 - How many of these positions were substantively filled and how many were filled by persons acting in positions or are temporary appointments?

As at 31 May 2010 Treasury’s staff (by headcount) consisted of:

Perm Staff Held in Nominal Posn	Perm Staff Not in Nominal Posn	Other contract staff	ECO's	Graduates
76	65	18	21	17

Question 20 - What was the rate of turnover of staff in the department in 2009?

Turnover rate of staff from period 1 July 2009 to 31 March 2010 was 19.5%.

Question 21 - What is the rate per level?

Given the relatively small numbers per level this is not a valid calculation for Treasury.

Question 22 - How many vacant positions are there in the Department as a whole?

8 vacant positions.

Question 23 - How long, in total days, have permanent positions been vacant in the department?

When a position falls vacant, if approval is given for the position to be filled, Treasury policy is to fill within a six week period. Except in rare circumstances this commitment is met.

Question 24- In relation to all vacant positions, what is the breakdown of recruitment actions by:

(a) selection process commenced; and

From 1 July 2009 to 31 May 2010, 37 recruitment advertised vacancies were finalised,. In addition, there were two bulk recruitment actions for 2010, FOITs and AO5 vacancies. In total throughout Treasury 51 positions were filled. (Refer to question 31 for further details.)

(b) selection process (including position advertising) not commenced.

2011 FOIT recruitment process (to commence in July 2010)

Question 25 - How many staff are currently employed on a temporary contract?

Refer to question 19.

Other contract staff	ECOs	Graduates
18	21	17

Question 26 - In the period 1 January 2008 to 1 April 2010, how many positions have been advertised by "expression of interest"?

Twelve positions were advertised by temporary vacancy circulars in that period.

Question 27 - In the period 1 January 2008 to 1 April 2010, how many temporary contracts have been extended, broken down by the number of times extended?

There were 23 contracts extended, 20 were extended once, two extended twice and one extended three times (Refer footnote [1](#)).

Question 28 - How many times has the department sought permission from the Commissioner to extend a contract beyond a third extension?

None.

Question 29 - If permission has been sought, what recruitment action has taken place?

Not applicable.

Question 30 - Per position level, what is the average length of time taken for recruitment from advertising to successful applicant?

From 1 July 2009 to 31 May 2010, 37 vacancies have been finalised. The average time taken to fill these vacancies from the date the vacancy closed to the date the Under Treasurer approved appointment/promotion/transfer is 29 working days.

Designation	Average Days
AO1	10
AO2	10
AO3	34
AO4	33
AO5	36
AO6	23
AO7	32
AO8	29
EO1	24
ECO2	66

Question 31 - What is the number of positions that have been filled by the recruitment of an existing public servant, and how many from the general public?

From 1 July 2009 to 31 May 2010, 37 advertised vacancies were finalised and two bulk recruitment actions (2010 FOITs and AO5 vacancies) were undertaken.

- Of the 37 advertised vacancies:

Positions Filled by Existing Public Servants	Positions Filled by non NTPS staff	Vacancies Remaining Unfilled Due to No Suitable Applicants
20	12	5

- Of the two bulk recruitment actions:

Positions Filled by Existing Public Servants	Positions Filled by non NTPS staff
5	14

Question 32 - In 2009, how many positions have been reclassified in the department? What are the level of those positions?

In 2009, the following positions were reclassified.

Position	Job Title	New Class'n
22057	Finance Support Officer	AO3
17	Information & Records Manager	AO6

Question 33 - How many permanent unattached employees do you have in your agency? What levels are they?

There are no permanent unattached employees in Treasury.

Question 34 - How much has been spent on training and skilling unattached employees? What was the training provided?

Not applicable.

Question 35 - How many unattached employees have successfully gained nominal positions within the agency or gained employment in another agency in 2009.

Not applicable.

Question 36 - How many have resigned?

Not applicable.

Question 37 - What is the average cost of recruiting staff to the department?

Average cost of recruiting staff to the department for the period 1 July 2009 to 31 May 2010 is \$3 336.39.

Question 38 - How much is allocated on average, to each staff member for training and improvement?

Training and development expenditure per employee to external providers for 2008-09 was approximately \$1,838. In addition to training by external providers, Treasury

provides significant in-house training, including graduate training and information technology programs.

Question 39 - What is the average length of staff in the department? Please break this down by position level.

As at 31 March 2010 (Refer footnote [1](#) and [2](#)).

Classification	Average Length Of Service in Years
Administration Officer 2	0.20
Administration Officer 3	5.60
Administration Officer 4	3.19
Administration Officer 5	2.13
Administration Officer 6	4.79
Administration Officer 7	5.91
Administration Officer 8	8.61
Executive Officer 1	6.40
Executive Officer 1 - Contract	5.36
Executive Officer 2 - Contract	7.60
Executive Officer 3-6 - Contract	13.2
Graduates	0.18
Cadets and Trainees	0.56

Question 40 – What is the policy of the department of carry over recreation leave, in particular, how many weeks are allowed to be carried over between years?

Recreation leave is managed in accordance with the Northern Territory Public Sector 2008-2010 Union Collective Agreement (UCA) provisions as follows:

UCA Clause 45.7 Excess Leave – Where an employee has available recreation leave in excess of 60 days or 90 days in the case of a compulsory transferee the CEO may on giving a minimum of two months notice direct the employee to take up to one quarter of the total available recreation leave. Our policy is to remind managers twice a year of the rec leave liability.

Question 41 - As of 1 April 2010, how many staff have more than this amount carried over, and what is the cost of this leave being held?

As of 1 April 2010, 11 staff have more than this amount carried over, at a total cost of \$50,705 (Refer footnote 1)

Question 42 - In relation to NTPS staff as of 1 April 2010:

(a) what is the total amount of accrued leave in the department, broken down by long service leave and recreation leave. What is the financial value of that leave;

LSL Leave Accrued Months (*)	LSL Leave Accrued Entitlement (*)
433.04	\$4,318,341.69

(*) Actual LSL values used for employees with greater than 10 years of service. Pro-rata LSL values used for employees with less than 10 years of service.

Rec Leave Accrued Decimal Days (*)	Rec Leave Accrued Entitlement (*)	Leave Bonus
6 852.8	\$2,532,609.69	\$209,621.00

(*) If no previous credit has been entered, then pro-rata recreation leave will calculate from 1 January last. For employees who commenced after this date, the commencement date is used in the calculation.

(Refer footnote [1](#)).

(b) what is the highest individual amount of accrued leave at each position level;

Highest individual amount of accrued long service leave for each level excluding ECOs (Refer footnote [1](#) and [2](#)).

Classification Description	LSL Accrued in Months
Administration Officer 2	0.32
Administration Officer 3	6.5
Administration Officer 4	4.46
Administration Officer 5	4.92
Administration Officer 6	8.15
Administration Officer 7	4.37
Administration Officer 8	10.95
Graduates	0.27
Cadets and Trainees	0.37

Highest individual amount of accrued recreation leave for each level excluding ECOs (Refer footnote [1](#) and [2](#)).

Classification Description	Rec Accrued in Days
Administration Officer 2	29.5
Administration Officer 3	65.5
Administration Officer 4	88.5
Administration Officer 5	71.5
Administration Officer 6	66.5
Administration Officer 7	67.0
Administration Officer 8	90.4
Graduates	22.8
Cadets and Trainees	21.8

(c) what is the current total of sick leave entitlement of employees in the department; and

The current total of sick leave entitlements of employees in Treasury as at 31 March 2010 is 2,587.86 weeks. This does not include pro-rata entitlement after last credit (Refer footnote [1](#)).

(d) how many days sick leave were taken in 2009?

Between 1 July 2009 to 31 March 2010 total sick leave days taken were 1,021.19 (Refer footnote [1](#)).

Question 43 - In relation to Contract (ECO1 and above) staff as of 1 April 2010:

(a) what is the total amount of accrued leave in the department, broken down by long service leave and recreation leave? What is the financial value of that leave;

As at 31 March 2010 long service leave and recreation leave for Executive Officers is as follows (Refer footnote [1](#) and [2](#)).

LSL Leave Accrued Months (*)	LSL Leave Accrued Entitlement (*)
78.74	1,327,838.96

(*) Actual LSL values used for employees with greater than 10 years of service. Pro-rata LSL values used for employees with less than 10 years of service.

Rec Leave Accrued Decimal Days (*)	Rec Leave Accrued Entitlement (*)	Leave Bonus
658.9	\$520,943.21	\$0.00

(*) If no previous credit has been entered, then pro-rata recreation leave will calculate from 1 January last. For employees who commenced after this date, the commencement date is used in the calculation.

(b) what is the highest individual amount of accrued leave at each employee level;

Accrued long service leave for executive officers as at 31 March 2010 (Refer footnote [1](#) and [2](#)).

Current Classn	LSL Accrued in Months (*)
Executive Officer	13.55

Accrued recreation leave for executive officers as at 31 March 2010 (Refer footnote [1](#) and [2](#)).

Current Classn	Rec Accrued in Days (*)
Executive Officer	83.5

(*) If no previous credit has been entered, then pro-rata recreation leave will calculate from 1 January last. For employees who commenced after this date, the commencement date is used in the calculation.

(c) (c) what is the current total of sick leave entitlement of employees in the department; and

The current total of sick leave entitlements for executive officers in Treasury as at 31 March 2010 is 668.40 weeks. This does not include pro-rata entitlement after last credit (Refer footnote [1](#)).

(d) how many days sick leave were taken in 2009, at each employee level?

Between 1 July 2009 to 31 March 2010 total sick leave days for executive officers for Treasury were as follows (Refer footnote [1](#)).

Classification Description	Sick Leave Days Taken
Executive Officer 1 – Executive Contract	20.98
Executive Officer 2 - Executive Contract	8.20
Executive Officer 3 - Executive Contract	10.78

Question 44 - How many positions received workers compensation 2009, at what position level and geographic location and how long for each person?

Two workers compensation claims were lodged in 2009. (Refer footnote 2).

Geographical Location	Workers Comp (Days)
Darwin	5
Darwin	1

Question 45 - As at today, how many workers are currently on workers compensation? At what level and is there an expected return date?

As at 31 May 2010, no staff are currently on workers compensation.

Question 46 - In 2009 how many workers are or were on sick leave or extended leave (excluding recreation leave), longer than 3 weeks, at what level, and for what reason? Are there any still on extended leave?

(Refer footnote 2)

Leave (excluding recreation leave) (*)						
Classification	Sick	Compo	LSL	Miscellaneous*		Total Staff
				Paid	Unpaid	
Administration Officer 3					2	2
Administration Officer 4	1		2	3	1	7
Administration Officer 5				1	6	7
Administration Officer 6			2	4	2	8
Administration Officer 7			1	2	3	6
Administration Officer 8			1	1		2
Executive Officer 1- Contract			2	1		3
Executive Officer 2 - Contract			1			1

Break Down of Miscellaneous Leave (*)					
Classification	Maternity	Parental	LWOP	Study WOP (ICS/WILS)	Total Staff
	Paid	Unpaid	Unpaid	Unpaid	
Administration Officer 3		1	1		2
Administration Officer 4	3	1			4
Administration Officer 5	1	1	5		7
Administration Officer 6	4	1	1		6
Administration Officer 7	2	1	2		5
Administration Officer 8	1				1
Executive Officer 1 - Contract	1				1

(*) Leave awaiting approval or awaiting processing are not included in this report.

Question 47 - Do you have any personnel under the old Commonwealth superannuation scheme and if so, what is the liability? What are the optimal retirement ages for such staff based on superannuation benefits definitions, what are the ages of those people, and what are their position levels in the public service? If there are nurses, teachers or police in CSS, how many are there, at what level and what are their ages?

This question is being answered on a whole of government basis as superannuation liabilities are held centrally by the Central Holding Authority (CHA) as it is not practical or effective to assign them individually to agencies.

The Commonwealth Superannuation Scheme (CSS) is administered by ComSuper and not by the Northern Territory Government. Com Super is the Australian Government business unit responsible for the day-to-day administration of the CSS, PSS, PSSap, MilitarySuper, DFRDB, DFRB, PNG and 1922 superannuation schemes for members of the Australian Public Service, participating employers, and members of the Australian Defence Force.

ComSuper is responsible for collecting superannuation contributions, maintaining member accounts, providing call centre services, calculating and paying benefits when they are due and issuing member statements. Investment services are managed by the respective Boards of Trustees.

Do you have any personnel under the old Commonwealth superannuation scheme and if so, what is the liability?

Based on the 30 June 2009 Actuarial Report the total number of active CSS employees in the Northern Territory Government was 763. The Territory's actuarially assessed liability as at 30 June 2009 was \$1 358 million. The assessed liability includes accrual for 539 deferred pensioners and 3720 pensioners who are former Northern Territory Government employees. The Territory pays the costs associated with the scheme on an emerging cost basis.

What are the optimal retirement ages for such staff based on superannuation benefit definitions.

The optimal retirement age depends on the circumstances of the individual. Superannuation scheme rules are only one of many factors in such a decision.

What are ages of those people?

Based on the 30 June 2009 Actuarial Report the average age of active contributors was 53. Based on analysis as at 18 May 2010 the age of active CSS members ranges from 40 to 72 years.

What are their position levels in the public service?

CSS membership in the Northern Territory Government ranges from AO1 to ECO6.

If there are nurses, teachers or police in the CSS, how many are there, at what level and what are their ages?

Based on analysis as at 18 May 2010:

Agency - - Classification	Members	Level	Average age
Dept Health and Families	118	Various	54.5
Nurses and other health professionals	43		
Dept Education and training	118	Various	53.9
Teachers	89		
Police Fire and Emergency Services	112	Various	49.5

Police	110		
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Question 48 - Do you still have NT Public Servants who were employed in the 80's and eligible for return flight to Adelaide every 2 years? How many and at what level?

Treasury employees eligible for return flights to Adelaide every two years are as follows.

Classn	Total
Administration Officer 3	2
Administration Officer 4	2
Administration Officer 5	1
Administration Officer 6	2
Administration Officer 7	1
Administration Officer 8	2
	10

Question 49 - In relation to Apprentices and Graduates, in 2009;

(a) how many graduates started with the department

Group	Number of Staff
Apprentices	1
Graduates	12

(b) how many have completed the year;

Group	Number of Staff
Apprentices	1
Graduates	11

(c) how many have won nominal positions;

11 graduates and one apprentice won permanent positions

(d) how many have left the NTG, and what was the time each stayed within the NT before leaving, and

One graduate did not complete the program, and transferred to another agency in May 2009 and they then left the NTG in October 2009.

(e) how much sick leave has been taken on average by graduates and apprentices?*

	Number of Staff	Total Sick Leave Days	Average Sick Days Per Person
Cadets and Trainees	13	42.66	3.2

Sick leave data is from 01/01/09-31/12/09. * (Refer footnote 2) (Refer footnote [1](#)).

Question 50 - In relation to Indigenous Employees, in 2009:

Note: the below information has been modified from the data received by DBE to remove NT Build and include one Indigenous Cadetship Support employee who has not updated his EEO information (Refer footnote [1](#)).

(a) how many employees do you have in your department that recognise themselves as indigenous

In 2009 there were eight indigenous employees in Treasury.

(b) what are the levels of their positions held;

(c) how many at each level;

(d) how many are tenured and at what level;

(e) how many are temporary and at what levels;

Classification	Permanent	Temporary	Total Staff
Administration Officer 2		1	1
Administration Officer 3	1		1
Administration Officer 4	2		2
Administration Officer 5	1		1
Administration Officer 6	1		1
ICS		2	2

(f) how many are acting up in positions and at what level;

None

(g) how many have completed the year;

Six are still employed with Treasury.

(h) how many have left the NTG; and

One Indigenous employee was transferred to another agency and another left NTG in November 2009.

(i) how much sick leave was taken, on average?

It is inappropriate to request details on sick leave based on ethnicity or aboriginality.

Question 51 - In regard to employee entitlements, for 2009:

(a) In addition to salary how much was paid in employee allowances

In addition to their salary, \$553,267.61 was paid in employee allowances.

(b) what are these allowances, to what level do they apply and what is the annual estimated cost; and

(Refer footnote [1](#))

These allowances were paid in accordance with the PSEMA requirements. To break this down by position would be a breach of privacy.

(c) do allowances these attract the 9% Superannuation Guarantee Levy, and if so, which allowances?

Allow Code	Allowance Description	Allow Code	Allowance Description
ADM01701	Rental Allowance - Prison Officers	ALW15101	Teacher of Exemplary Practice L1
ALW00201	NTA Vrbl-Super	ALW16301	TIC Pre School 2 or More Teachers
ALW00202	NTA Depnt-Super	ALW16401	Teacher Special Class/School
ALW00401	Overtime In Lieu (DETFREE)	ALW17201	34% Allowance
ALW00403	Overtime In Lieu 20% Allowance	ALW18701	Responsibility Allowance (25%)
ALW00406	Overtime in Lieu	ALW18702	Responsibility Allowance (25%) OIC
ALW00407	Overtime in Lieu 10% Allowance	ALW18801	Teacher of Exemplary Practice L2
ALW00408	Overtime in Lieu 15% Allowance	ALW18901	Teacher of Exemplary Practice L3
ALW00410	Overtime in Lieu Legislative Assembly	ALW22001	EBA Fares - NTPS
ALW04701	TIC Pre School 1 Teacher	ALW22201	15% Consolidated Allowance
ALW04801	Clothing Allowance Northern Command	ALW22301	20% Consolidated Allowance
ALW04802	Clothing Allowance Southern Command	ALW22302	Consolidated Allowance - 20%
ALW04803	Juvenile Plain Clothes Allowance	ALW22401	Housing Allowance
ALW05204	Ward 9	ALW23801	NTCS Special Salary Maintenance
ALW05208	25% Consolidated Allowance	ALW28501	Skills & Qualification Allowance (Pol)
ALW05212	Other Taxable Allowance	ALW30401	A Class PIO
ALW05213	Electorate Secretary Overtime In Lieu	ALW31701	Salary Maintenance
ALW05216	Skills Allowance	ALW31702	All Purpose Allowance (Govt House Staff)
ALW05218	Additional Allowance - Specialist Clinic	ALW35701	Shift Allowance (In Lieu) - PWC
ALW05219	Team Manager Allowance	ALW38101	3.1 % Leave Option
ALW05228	Market Allowance Det 1002 of 2002 Leading Hand (2-10 Employees) HEMWU	ALW42601	Consolidated Disability Allowance
ALW05301	CMW	ALW42701	Technical Consolidated Disability Allow
ALW05306	Leading Hand (2-10 Employees) GEMWU	ALW43801	I.T. Allowance
ALW05308	Leading Hand (Over 20 Employees) GEMWU	ALW46001	Fornightly Sessional Payments
ALW05401	On Call Allowance (Super)	ALW48503	Special Allowance A/S Correctional Cent.
ALW05405	On Call Allowance (Super) Precalculated	ALW48601	Chief Pilot Allowance - Det 1060
ALW05407	On Call Allowance (NTPS)	ALW49602	Market Allow - Det 1043 of 2002
ALW05701	Industry Allowance (Super) CMW	ALW49603	PWC Market Allowance 14%
ALW07203	Flying Allowance (Police)	ALW49604	PWC Market Allowance 17%
ALW09701	Tool Allowance - PWC	ALW49801	Night Shift Allowance - Police only
ALW11701	First Aid - Senior	ALW51401	Assist. Teacher in Charge of Homeland Cen
ALW11702	First Aid - Refresher Certificate	ALW54901	All Purpose - Super
ALW11703	Advanced First Aid Certificate	ALW54902	Market Allowance - Super
ALW11705	First Aid - Power Water Corporation	ALW54903	Salary Maintenance - Super

ALW11707	First Aid - Senior Adv Industries	ALW54904	Responsibility - Super
ALW11710	First Aid - Education	ALW54905	Skills Allowance - Super
ALW11712	NT Fire Service Advanced First Aid	ALW55101	PWC Extra Duty Cat A (GP1)
ALW11715	DPC First Aid Allowance	ALW55102	PWC Extra Duty Cat B (GP1)

ALW55103	PWC Extra Duty Cat C (GP1)	ALW63701	On Call Allowance - PFES
ALW55104	PWC Extra Duty Cat D (GP1)	ALW65001	Shift Responsibility Allowance
ALW55105	PWC Extra Duty Cat E (GP1)	ALW65501	Skills Allowance - Ian Doddrell
ALW55106	PWC Extra Duty Cat F (GP1)	ALW65701	TNT Incentive Bonus
ALW55401	PWC Extra Duty Call Out 1 (GP2)	ALW66401	Aerial Medical Service Composite
ALW55402	PWC Extra Duty Call Out 2 (GP2)	ALW67001	ISSA General
ALW55403	PWC Extra Duty Call Out 3 (GP2)	ALW67101	ISSA Trade Assistant
ALW56001	Exemplary Practice 1 (N1)	ALW67204	ISSA Trade Apprentice 4th Year
ALW56002	Exemplary Practice 1 (N2)	ALW67701	SERVICE COORDINATOR ALLOWANCE
ALW56003	Exemplary Practice 2 (N2)	ALW67801	HV FIELD OPERATOR ALLOW
ALW57901	Post Grad Qual N1	ALW77701	Retention Allowance- Dr Prosper Abusah
ALW57902	Post Grad Qual N2 3%	ALW77702	Retention Allowance- Dr Marcus Tabart
ALW57903	Post Grad Qual N2 3.5%	ALW77901	Practitioner Allowance - PHS MA SRMP
ALW57904	Post Grad Qual N2 4.5%	ALW78001	Specialist Private Practice Allow Cat B
ALW58101	Nursing Resource Consultant Review Allow	ALW78301	Rural Medical Officer Attraction Allow
ALW58301	NTTC Vehicle Allowance	ALW79301	COMPOSITE ALLOWANCE DISABILITY & SACS
ALW60201	CT Scanner Allowance	ALW79601	STAND-BY ALLOWANCE
ALW61101	In Lieu of Private Practice	ALW80001	Second Roster Allowance
ALW61301	Flexibility Allowance	ALW80401	RIA Special Cat Single Rate
ALW61801	Remote Electricity Sub Special	ALW80402	RIA Cat 1 Single Rate
ALW61802	Remote Electricity Sub Cat 1	ALW80403	RIA Cat 2 Single Rate
ALW61803	Remote Electricity Sub Cat 2	ALW80404	RIA Cat 3 Single Rate
ALW61804	Remote Electricity Sub Cat 3	ALW80405	RIA Special Cat w/Dependants
ALW61805	Remote Electricity Sub Special Depend	ALW80406	RIA Cat 1 w/Dependants
ALW61806	Remote Electricity Sub Cat 1 Depend	ALW80407	RIA Cat 2 w/Dependants
ALW61807	Remote Electricity Sub Cat 2 Depend	ALW80408	RIA Cat 3 w/Dependants
ALW61808	Remote Electricity Sub Cat 3 Depend	ALW80501	P1 Radiographer Market Allowance
ALW62201	Police Remote Electricity Subsidy	ALW80502	P2-P4 Radiographer Market Allowance
ALW62205	Police Remote Elect Sub Spec Dependant	ALW80601	Private Practice Allowance-SeniorDentist
ALW62206	Police Remote Elect Cat1 Dependant	ALW80602	Private Practice Allowance-DM/RDM
ALW62601	Executive Assistant Allowance	ALW80603	Private Practice Allowance-RSM/SDM
ALW63201	General Duties Allowance	ALW80604	Private Practice Allowance-CDM/PDA
ALW63203	General Duties - Isolated Policing Cat A	ALW80901	Urban Search & Rescue Tech Category 2
ALW63204	General Duties - Isolated Policing Cat B	ALW81001	GP Proceduralists Gove & Katherine Hospi
ALW63301	Instructor Allow CertIV 1 yr	ALW81101	Professional Excellence Status

ALW63302	Instructor Allowance CertIV 1-2 years		ALW81201	Midwifery Composite Allowance
ALW63303	Instructor Alw Cert IV over 2 years		ALW81501	DPC Market Trade Allowance
ALW63501	Tutor Allowance			

Question 52 - How many credit cards have been issued to department staff?

Four credit cards have been issued to departmental staff.

Question 53 - How many repayment transactions (and the value) for personal items and services are outstanding?

There are no outstanding repayments for personal items.

Question 54 - How many reports of the improper use of Information Technology have been made?

In the last 12 months one investigation of misuse of ICT services has been authorised and undertaken by NT Treasury.

Question 55 - How many reports resulted in formal disciplinary action?

The outcome of the investigation resulted in formal disciplinary action.

Question 56 - How much was spent on insurance expenses in 2009, further broken down by worker and employee insurances, physical plant and equipment insurances and other insurances?

None.

Question 57 - What areas of the department are self-insured? What areas are commercially insured? If there are areas that are commercially insured, who provides this insurance, when is it due for renewal and what is the cost of this insurance provision and does it attract any thresholds under which insurance is not provided or any payments on item replacement?

All of NT Treasury is self insured. No areas are commercially insured.

Question 58 - How many tonnes of CO2 did the department emit in 2009?

The Northern Territory Government has committed to become carbon neutral by 2018 under the *Northern Territory Climate Change Policy*. Under this target, whole of government systems to account for greenhouse gas emissions according to recognised international greenhouse accounting standards will be progressively rolled out over the next eight years for Government processes.

Currently, the Northern Territory Government reports against building energy consumption use by Government agencies with more than 50 full time equivalent staff members, and for vehicle emissions from NT Fleet vehicles.

In 2008-09 NT Treasury's preliminary building energy consumption was 1,015 giga joules corresponding to 223 tonnes of greenhouse gas emissions.

Question 59 - How many tonnes of CO2 did the department emit in 2008?

In 2007-08 NT Treasury's preliminary building energy consumption was 1,128 giga joules corresponding to 237 tonnes of greenhouse gas emissions.

Emissions from NT Fleet vehicles for this period was 234gm/km.

Question 60 - What programs and strategies were introduced to reduce CO2 emissions across the department in 2009?

NT Treasury has initiated a number of strategies to reduce its carbon emissions:

- Installation of video conferencing facilities
- The use of only 100% recycled paper, and defaulting all printers to double-sided printing
- Moving to online newspaper subscriptions, and encouraging online viewing and distribution through Sharepoint
- Staff education programs such as Green Week, intranet site, staff challenges, suggestion box, and information emails; plus campaigns to turn off lights and computers at the end of the day
- Purchase of only energy efficient white and electrical goods
- Audit of IT and electronic goods for energy efficiency
- Continuing to recycle fluorescent lights, toners, cartridges, paper (confidential and normal)
- Recycle bins in kitchens cardboard and plastic containers (including plastic codes from 1 to 5)

Question 61 - Has a target for departmental CO2 emissions been set for the coming financial year?

Yes

a) If yes, what % reduction is that from 2009; and

NT Treasury is working towards the reduction target set in the Northern Territory Government Energy Smart Buildings Policy for the 2010-11 financial year.

That target is a 10% reduction in energy usage per square metre across the department's building portfolio compared to a 2004-05 baseline.

In addition, NT Treasury is working towards the reduction target set in the Northern Territory Greening the Fleet Strategy that aims to reduce emissions from the Territory Government's passenger and light commercial fleet by 20% by 2014 and 50% by 2020.

b) if no, why has a target not been set.

Not applicable

Question 62 - How much was spent on vehicles by the Department in 2009?

	2008-09	As at 31 May 2010
Total	\$249,626.12	\$191,720.75

Question 63 - How many vehicles does the Department have responsibility for?

As at 8 June 2010, NT Treasury is responsible for 18 vehicles.

Question 64 - What is the change, if any, in these vehicle numbers from 2008?

Treasury's fleet decreased from 20 in 2008 to 18 in 2010, a reduction of 2.

Question 65 - What proportion of those vehicles meet the emission standard of 5.5 out of 10 under the Commonwealth Government's Green Vehicle Guide?

88% (16) of the 18 vehicles meet or exceed the Commonwealth Government's Green Vehicles Guide of 5.5 out of 10.

Question 66 - How many vehicles are home garaged?

All Fleet vehicles are Executive Contract Officer Vehicles and all are home garaged.

Question 67 - What is the policy in relation to home garaging vehicles?

Employees home garaging a vehicle on a temporary basis must have authority in writing from the relevant delegate where there is a business need to do so.

Question 68 – What position levels have vehicles attached or are allowed to home garage?

Staff at the ECO1 to ECO6 level have a vehicle attached to their position. Non executive staff are allowed to home garage with authorisation from the relevant delegate. Authorisation in line with the policy stated in question 67.

Question 69 - How much was spent on travel in 2009, broken down by intrastate, interstate and international fares, accommodation and other expenses?

Category	2009-10
	YTD 31 May
	\$000
Accommodation	76
Overseas airfares	2
Interstate airfares	269
Intra-Territory airfares	11
Recruitment fares	4
Relocation expenses	46
Travel allowance	28
Qantas Club memberships	1
Total	437

Question 70 - What was the cost of power and water to the department in 2009?

The cost of electricity for 2008-09 was \$55,662. The cost of electricity from 1 July 2009 to 30 April 2010 is \$42,610. Treasury does not pay for water as it is included as part of the rent.

Question 71 - What is the projected cost for power and water to the department in 2010?

Treasury has budgeted \$54,460 for electricity in 2010-11.

Question 72 - List the public events/conferences/forums that were sponsored by the department from 1 January 2009 to 1 April 2010 and what are projected for 2010/11?

Charles Darwin University	School of Law and Business presentations	<ul style="list-style-type: none"> • The Peter Caldwell Prize for Advanced Economics • Treasury Prize for Introduction to Microeconomics
Casuarina Senior College	Year 12 Graduation Awards Ceremony	<ul style="list-style-type: none"> • Excellence in Mathematics • Excellence in Accounting • Excellence in Economics
Darwin High School	Excellence Awards Ceremony	<ul style="list-style-type: none"> • Year 11 Accounting • Year 12 Accounting • Year 11 Economics • Year 12 Economics
St Philips College	Excellence Award Ceremony	<ul style="list-style-type: none"> • Year 11 Accounting • Year 11 Economics
Taminmin High School	Awards Ceremony	<ul style="list-style-type: none"> • Year 11 Excellence in Accounting • Year 11 Excellence in Economics • Year 12 Academic Award Economics • Year 12 Achievement Award Economics
Palmerston High School		<ul style="list-style-type: none"> • Year 11 Business Studies Achievement Award
O'Loughlin Catholic College		<ul style="list-style-type: none"> • Year 12 Accounting

The same sponsorships are envisaged for 2010-2011.

Question 73 - What is the level of sponsorship provided in terms of financial support or in kind support?

In 2009-10, Treasury sponsored the following awards and events:

Charles Darwin University	School of Law and Business presentations, \$350	Peter Caldwell Prize for Advanced Economics [\$200]
		Treasury Prize for Introduction to Microeconomics [\$150]
Casuarina Senior College	Year 12 Graduation Awards Ceremony, \$600	<ul style="list-style-type: none"> • Excellence in Mathematics • Excellence in Accounting • Excellence in Economics
Darwin High School	Excellence Awards Ceremony \$200	<ul style="list-style-type: none"> • Year 11 – Accounting • Year 12 – Accounting

		<ul style="list-style-type: none"> Year 11 – Economics Year 12 – Economics
St Philips College	Excellence Award Ceremony \$60	<ul style="list-style-type: none"> Year 11 – Accounting [\$30] Year 11 – Economics [\$30]
Taminmin High School	Awards Ceremony \$250	<ul style="list-style-type: none"> Year 11 – Excellence in Accounting [\$50] Year 11 – Excellence in Economics [\$50] Year 12 – Academic Award – Economics [\$100] Year 12 – Achievement Award – Economics[\$50]
Palmerston High School		<ul style="list-style-type: none"> Year 11 - Business Studies Achievement Award [\$100]
O'Loughlin Catholic College		<ul style="list-style-type: none"> Year 12 Accounting [\$100]

The same sponsorships are envisaged for 2010-2011.

Question 74 - What is the department's budget for advertising for the 09/10 reporting year?

Treasury's 2009-10 budget for all categories of advertising is \$160,457.00.

Question 75 - How much is year to date expenditure? Please breakdown into newspaper, radio and TV?

As at 31 May 2010, NT Treasury had spent \$100,830.15 on advertising.

	As at 31 May 2010
Newspaper	\$65 633.37
Radio	\$26 065.86
Television	\$9 130.92
Total	\$100 830.15

GST exclusive – net cost to government

Question 76 - What advertising campaigns have been undertaken or will be undertaken by the department in 2009/10?

Campaigns undertaken by the department in 2009/10 includes the Budget communications and Buildstart campaigns, and newspaper notices of superannuation and Territory Revenue Office information seminars.

Question 77 - In 2009 how many consultancies were let in the year, at what cost, how many were NT firms and how many interstate and what was the value of those intra-territory and those interstate?

Description	Awarded to Local/Interstate	Estimate
Provision of review Personal Development Framework	Interstate	\$53,412
Peer review of economic modelling	Interstate	\$44,100
Contribution to inter-jurisdictional tax review	Interstate	\$8,750
Editing of NT Budget Papers (2009-10)	Local	\$6,140
Other minor consultancy fees	Local/Interstate	\$4,104
Toad software packages for data analysis	Interstate	\$2,990
	Total	\$119,496

Utilities Commission

Description	Awarded to Local/Interstate	Estimate
Drafting of reports for review of full retail contestability for NT electricity customers	Interstate	\$48,000
Review of the Power and Water Corporations Asset Management Capability	Local	\$22,583
Treasurer priority work program preliminary response	Interstate	\$4,800
	Total	\$75,383

Footnote:

1. This data was provided by DBE
2. Data has been combined to protect staff personal information