

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mr Higgins to the Minister for Environment and Natural Resources and for all portfolios under the Minister's responsibility

AGENCY ADMINISTRATION

Note 1:

The following questions **do not require reference to the 2019-2020 Budget** to be answered. They can be answered from existing Agency data.

Note 2:

If there is to be a Whole of Government response to any of the questions, it would be appreciated that these are referred early to the Minister responsible to enable a response within the same timeframe as the remainder of the questions.

BUDGET

1. What efficiency dividend, budget improvement or savings measures has each Agency been asked to achieve in framing the 2019/20 Budget? When was this direction given and what specific instructions were provided to achieve this result?

STAFFING

2. Please provide details for the following staffing questions as at 30 June 2018, 31 December 2018 and as at 31 March 2019:
 - a) How many staff were employed in the following categories:
 - i. Full time equivalent
 - ii. Permanent part time contract
 - iii. Contract
 - b) Please advise the number of staff identified as Aboriginal and Torres Strait Islander in terms of FTE and as a percentage of the Agency total employment (all classifications).
 - c) Please advise the number of frontline staff as FTE and as a percentage of the Agency total employment (all classifications).

3. What is the variance in FTE from 1 July 2018 to 31 December 2018 and from 1 July 2018 to 31 March 2019?
4. Please advise, in each category:
 - a) The total number of staff on contracts (by executive and temporary employment contracts) as at 30 June 2018 and for the period from 1 July 2018 to 31 December 2018 and for the period from 1 July 2018 to 31 March 2019
 - b) By position, the levels at which staff are employed on executive or temporary employment contracts as at 30 June 2018 and for the period from 1 July 2018 to 31 December 2018 and for the period from 1 July 2018 to 31 March 2019
 - c) By position, when each current contract is due to be renewed
5. For the full financial year ending 30 June 2018 and for the period from 1 July 2018 to 31 December 2018 and for the period from 1 July 2018 to 31 March 2019 how many staff:
 - a) Resigned
 - b) Were demoted as a result of job evaluation or re-evaluation
 - c) Were made redundant
 - d) Were terminated
6. How many staff were unattached or categorized as redeployees for the full financial year ending 30 June 2018 and for the period from 1 July 2018 to 31 December 2018 and for the period from 1 July 2018 to 31 March 2019?
7. How many staff were categorized as supernumerary for the full financial year ending 30 June 2018 and for the period from 1 July 2018 to 31 December 2018 and for the period from 1 July 2018 to 31 March 2019?
8. How many staff have been engaged through employment agency arrangements, for what purpose, for what duration and at what cost for the full financial year ending 30 June 2018 and for the period from 1 July 2018 to 31 December 2018 and from 1 July 2018 to 31 March 2018?
9. How many locums have been employed, for what purpose, what duration and at what cost for the full financial year ending 30 June 2018 and for the period from 1 July 2018 to 31 December 2018 and from 1 July 2018 to 31 March 2019?

10. How many positions had Special Measures applied when advertised for the full financial year ending 30 June 2018 and for the period from 1 July 2018 to 31 December 2018 and from 1 July 2018 to 31 March 2019?
11. How many positions that had Special Measures applied, as referred to in the question above, had to be re-advertised due to the initial process not securing suitable candidates?
12. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 30 June 2018 and the increase in staff who identify as Aboriginal and Torres Strait Islander since 1 July 2018 as at 31 December 2018 and as at 31 March 2019.
13. How many grievances have arisen as a direct result of the Special Measures program since 1 July 2018. Of these, how many remain unresolved?

OUTSOURCING

14. For the period beginning 1 July 2018 and ending 31 December 2018 and for the period beginning 1 July 2018 and ending 31 March 2019, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency. Is consideration being given to outsource, contract-out or privatise in financial year 2019/20? If so, provide details.

LEGAL EXPENSES

15. What has been the expenditure on legal advice or related expenses for the financial year 2018/19? Provide details on:
 - a) The matter(s) (designate which ones are finalised and which ones are ongoing)
 - b) The amount paid by matter
 - c) The amount paid to each outside legal firm or barrister engaged

PROCUREMENT / CONSULTANCIES

16. For the period beginning 1 July 2018 and ending 31 December 2018 and for the period beginning 1 July 2018 and ending 31 March 2019,

please detail expenditure on each report and consultancy (excluding annual reports) that has been obtained from outside the NTPS. For each report/consultancy detail:

- a) Purpose
- b) Cost
- c) Person or entity engaged
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
- f) Outcomes or key performance indicators for the report or consultancy
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken

17. Please detail expenditure paid, or expected to be paid, to Hawker Britton and/or associated entities for the period beginning 1 July 2018 and ending 31 December 2018 and for the period beginning 1 July 2018 and ending March 2019. Outline the tasks performed.

18. How many contracts and tenders have been awarded to business entities with their principal place of business in the Northern Territory so far, and what works have been undertaken?

19. How many contracts have been awarded to business entities with a principal place of business outside the Northern Territory for the period beginning 1 July 2018 and ending 31 December 2018 and for the period beginning 1 July 2018 and ending 31 March 2019? Detail the work being undertaken by each business entity and the selection criteria for the successful business entity on the applicable contract or tender.

20. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public quotations were undertaken during the period beginning 1 July 2018 and ending 31 December 2018 and during the period beginning 1 July 2018 and ending 31 March 2019?

21. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public quotation process during the period beginning 1 July 2018 and ending 31 December 2018 and during the period beginning 1 July 2018 and ending 31 March 2019?

22. For each instance identified in the question above, where a public quotation process was not undertaken, including for Certificates of Exemption:
- a) What is the description of the goods and services contracted?
 - b) What is the value of the goods and services contracted?
 - c) What was the reason for not using the public quotation process or for requiring a Certificate of Exemption?
 - d) Who recommended the course of action in c) above?
 - e) Who approved the course of action in c) above?

23. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2019.

FOCUS GROUPS / POLLING / SURVEYS

24. Please detail expenditure during the period beginning 1 July 2018 and ending 31 March 2019 on opinion polls and focus groups, including costs and entities that conducted the work.
25. Please provide copies of the surveys identified in the question above and detail all surveys undertaken, their form, the cost and what inducements were provided to incentivise participation during the period beginning 1 July 2018 and ending 31 March 2019.

COMMUNICATIONS AND MARKETING

26. Please detail expenditure on advertising and communications during the period beginning 1 July 2018 and ending 31 March 2018.
- For each advertisement for which an expense was incurred:
- a) What was the purpose / description of the advertisement?
 - b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station or similar?
 - c) What was the total production cost, including, but not limited to, design, commissions, placement costs?
 - d) Were tenders or expressions of interest called? If not, why not?

TRAVEL

27. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as

accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority for the period beginning 1 July 2018 and ending 31 March 2019 broken down to:

- a) International travel
- b) Interstate travel
- c) Intrastate travel

28. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.

29. Please provide itemised details and itemisation of costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period beginning 1 July 2018 and ending 31 March 2019.

HOSPITALITY / FUNCTIONS AND EVENTS

30. Please provide full details of all public service hospitality provided for the period beginning 1 July 2018 and ending 31 March 2019.

In relation to each occasion on which official hospitality was undertaken:

- a) What was the purpose of the hospitality?
- b) How many guests attended?
- c) How many Ministers attended?
- d) How many Ministerial staff attended?
- e) How many MLAs attended?
- f) How many Public Sector employees attended?
- g) What was the total cost incurred?

GRANTS AND DONATIONS

31. Please detail expenditure on grants and donations paid by your Agency (including the recipient of each grant) during the period beginning 1 July 2018 and ending 31 December 2018 and during the period beginning 1 July 2018 and ending 31 March 2019.

32. Please detail the funds utilised to distribute awards and sponsorships in the period beginning 1 July 2018 and ending 31 December 2018 and in the period beginning 1 July 2018 and ending 31 March 2019. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2019/20 financial year?

33. Please detail the amounts paid on grants to non-Government organisations for the period beginning 1 July 2018 and ending 31 December 2018 and for the period beginning 1 July 2018 and ending 31 March 2019, including to which organisation and the services to be provided?

MEDIA MONITORING SERVICES

34. Provide expenditure details on media monitoring services for the period beginning 1 July 2018 and ending 31 March 2019 (including entities engaged and who utilises the service).

INFRASTRUCTURE PROJECTS

35. What are the details, by project, of re-voted capital works in all Department and Government Authorities for the period beginning 1 July 2018 and ending 31 March 2019?
36. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia to be considered for the Infrastructure Priority List?
37. Please provide details of newly committed projects for the period beginning 1 July 2018 and ending 31 March 2019.
38. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

GOVERNMENT LEASED BUILDINGS

39. What is the total annual power bill of each Government building owned/leased/used by each Department for the period beginning 1 July 2018 and ending 31 March 2019?
40. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period beginning 1 July 2018 and ending 31 March 2019?
41. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

FEES AND CHARGES

42. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2018/19 financial year and whether any of these fees and charges was increased following the passage of the 2018/19 financial year budget.

INTERNAL AUDITS

43. How many internal audits and financial investigations were conducted in the period beginning 1 July 2018 and ending 31 March 2019?

44. What were the terms of reference or focus for each investigation?

45. Please provide detail of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

BOARDS / ADVISORY BODIES

46. Please detail all boards and advisory bodies in your Agency in 2018/19, also providing the following information:

- a) The Terms of Reference
- b) The current members and when they were appointed
- c) The total remuneration paid to each Board member during the 2018/19 financial year
- d) The itemised total cost incurred by the Board during the 2018/19 financial year
- e) The number of times the Board met during the period beginning 1 July 2018 and ending 31 March 2019

REVIEWS AND INQUIRIES

47. Details of all reviews and inquiries completed or commenced during the 2018/19 financial year, also providing the following information:

- a) The Terms of Reference
- b) The criteria for selection of all panel members
- c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
- d) The cost of the review/inquiry

- e) How the information was/is accumulated to contribute to the review/inquiry
- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
- g) If not completed when this is expected

WORKPLACE HEALTH AND SAFETY

- 48. Please provide the number, nature and cost of reportable safety issues for the period beginning 1 July 2018 and ending 31 March 2019.
- 49. Please detail the number of stress related matters and claims for the period beginning 1 July 2018 and ending 31 March 2019.

REGIONAL OFFICES

- 50. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2018/19 financial year. What are the locations for which they are responsible?

BUDGET

1.

Please refer to the Root and Branch Review of Government Programs:

https://treasury.nt.gov.au/_data/assets/pdf_file/0005/683834/Root-and-branch-review-for-web-new.pdf

STAFFING

2.

a)

The staffing totals as full time equivalent numbers are as follows:

	30 June 2018	31 March 2019
Full time equivalent staffing	299.6	316.6

Within this total, the split of full time versus part-time workers are as follows:

	30 June 2018	31 March 2019
Full time hours	272	285.2
Part time hours	27.6	31.4
Total	299.6	316.6

The split between ongoing and temporary staff are as follows:

	30 June 2018	31 March 2019
Ongoing/Permanent	243.8	244.6
Fixed term/Contract	55.8	72
Total	299.6	316.6

- b) A whole-of-government response will be provided by the Minister for Public Employment.
- c) 183 positions are classified as direct, providing direct frontline services to the public. This represents 57% of the agency.

3.

A whole-of-government response to Question 3 will be provided by the Minister for Public Employment.

4.

- a) A whole-of-government response will be provided by the Minister for Public Employment.
- b) The following table shows the classification of all executive contract or temporary employment contract holders.

Classification	30 June 2018	31 March 2019
AO1	0	0
AO2	1	2

Classification	30 June 2018	31 March 2019
AO3	1.1	2.2
AO4	2	2.7
AO5	2	4
AO6	2	2
AO7	0	1
EO1C	2	2
EO2C	6.8	7
EO5C	1	1
P1	4.15	4.7
P2	7	11
P3	6.4	8
SP1	0	1
SP2	0	0
SAO1	1.8	0.75
SAO2	0	1
SBA School Based Apprentice	1.6	3.35
T1	1	0.75
T2	4.2	6.8
T3	8	8
T4	1.75	1.75
T5	1	0
T6	1	1
Grand Total	55.8	72

c) A whole-of-government response will be provided by the Minister for Public Employment.

5.

a) There were 44 resignations for the full financial year ending 30 June 2018; and 42 resignations for the period 1 July 2018 to 31 March 2019.

b) No staff were demoted as a result of job evaluation or re-evaluation during the full financial year ending 30 June 2018; and none for the period 1 July 2018 to 31 March 2019.

c) For the full financial year to 30 June 2018, there was 1 redundancy finalised. There were two voluntary redundancies finalised during the reportable period between 1 July 2018 and 31 March 2019. A further four offers of voluntary redundancy have been made and all four have been accepted with cessation dates prior to 30 June 2019.

d) There was one termination of employment during the reporting period 1 July 2018 to 31 March 2019.

6.

There were no staff categorised as redeployees during the full financial year to 30 June 2018 or during the reporting period from 1 July 2018 to 31 March 2019.

As at 30 June 2018 there were 58 staff (42 FTE) both nominally and actually unattached to a position number, with 15 staff (15 FTE) of these staff being

ongoing employees.

There were no redeployees during the period 1 July 2018 to 31 March 2019. As at 31 March 2019 there were 56 staff (41 FTE) both nominally and actually unattached to a position number, with 14 of these staff (14 FTE) being ongoing employees.

7.

At 30 June 2018 there were 58 supernumerary staff (41 FTE) including casual staff, and staff on workers compensation, and on extended leave etc.).

At 31 December 2018 there were 39 supernumerary staff (32 FTE).

At 31 March 2019 there were 56 supernumerary staff (45 FTE).

8.

No staff were engaged through employment agency arrangements for the full financial year ending 30 June 2018 and for the period 1 July 2018 to 31 March 2019.

9.

Not applicable

10.

No positions in the Department had Special Measures applied during the full financial year to 30 June 2018, or during the reporting period 1 July 2018 to 31 March 2019.

11.

Not applicable

12.

As at 30 June 2018, 17 staff identified as Aboriginal and Torres Strait Islander. This number has decreased by 1.6% to 14 staff as at 31 March 2019.

13.

A whole-of-government response to Question 13 will be provided by the Minister for Public Employment.

OUTSOURCING

14.

There has been no outsourcing or functions during the period 1 July 2018 to 31 March 2019. No consideration is being given to outsource, functions in 2019-20.

LEGAL EXPENSES

15.

a) & b) The scope of the question is too broad and encompasses a very large number of matters handled by private legal firms, government lawyers, including prosecutions and advice given by the Office of Parliamentary Counsel. Providing details in relation to some legal matters has the potential to prejudice the interests of the Territory and other parties.

c) Total legal fees paid from 1 July 2018 to 31 March 2019 is \$69,600

	\$
Murphy & Associates Barristers and Solicitors	23,100
Edmund Barton Chambers	4,926
Darwin Magistrate	774
Joshua Nottle	2,182
Minter Ellison Lawyers	2,741
Hamish Baddeley	1,900
Ward Keller Pty Ltd	125
Solicitor For The Northern Territory	1,390
Australian Government Solicitor	32,462
TOTAL	69,600

PROCUREMENT / CONSULTANCIES

16.

Table below outlines the departmental response for 1 July 2018 to 31 March 2019.

Purpose (a)	Cost (b)	Vendor (c)	State of Principal Place (d)	Report tabled to LA (e)	Outcomes / KPI (f)	Was Invitation sent prior to work on the report or consultancy being undertaken (g)
Developing a Coastal and Marine Management Strategy	8 051	Exceptional Coaching and Consulting	South Durass, NSW	No	Conduct stakeholder workshop for Coastal and Marine Management Strategy. Review draft Strategy.	No
Investigation	1 175	Raelene Burke NRM Consulting	NT	No	Investigation	No
Consultation Interviews and Documentation	1 280	McTaggart Consulting	NT	No	Investigation	No
Provision for Determining Background Sediment Metal Concentrations in Darwin Harbour - Stage 1 Initiation	4 818	Charles Darwin University	NT	No	Technical report	No as a collaborative agreement is in place with CDU
Upgraded FEFLOW Groundwater Model and Associated Model Files	21 600	Cloud GMS	SA – no providers in the NT	No	Technical report	No as CloudGMS is the developer of the NTG water resource models and has detailed knowledge of the contents. They are the sole provider worldwide of custom designed software utilitrd used

Purpose (a)	Cost (b)	Vendor (c)	State of Principal Place (d)	Report tabled to LA (e)	Outcomes / KPI (f)	Was Invitation sent prior to work on the report or consultancy being undertaken (g)
						by NTG for advanced water modelling
Water Modelling Technical Advisory Services	7 200	Cloud GMS	SA – no providers in the NT	No	Technical report	As above
LEBRA Fish Survey	2 090	Desert Wildlife Services	NT	No	Technical report	No
Preparation of Electronic Navigational Maps of Henbury Station	240	Desert Wildlife Services	NT	No	Technical report	No
Review and update of the Rapid Creek Management Plan	900	EnviroNorth Environmental Consultants	NT	No	Technical report	No
Development Of Draft NT Surface Water (Flood Flow) Harvesting	50 766	Water Solutions	QLD	No	Technical report	Yes through procurement process
Adelaide River Town Flood Study - Hydrologic Analysis	74 680	WRM Water & Environment	QLD as no providers in the NT	No	Technical report	No due to urgency of work. Market research identified Water Solutions and have completed similar studies for Water Resources

Purpose (a)	Cost (b)	Vendor (c)	State of Principal Place (d)	Report tabled to LA (e)	Outcomes / KPI (f)	Was Invitation sent prior to work on the report or consultancy being undertaken (g)
Regulatory Framework for Mining Activities	24 570	Andrew Buick	Victoria	No	Develop a risk based and outcome focussed regulatory framework for managing environmental impacts of mining activities (in the form of a report)	Yes
Provision of Drafting Services for Environmental Protection Legislation	57 045	Gemma Varley PSM	Victoria	No	Prepare environment protection Bills and Regulations for impact assessment and approval and the management of wastes, pollution, environmental impacts of mining	No
Contaminated Land Management Framework	62 710	Jacobs	NT	No	Develop a risk based and outcome focussed regulatory framework for managing contaminated land in the NT (in the	No

Purpose (a)	Cost (b)	Vendor (c)	State of Principal Place (d)	Report tabled to LA (e)	Outcomes / KPI (f)	Was Invitation sent prior to work on the report or consultancy being undertaken (g)
					form of a report) Undertake consultation with key stakeholders	
Regulatory System and Licencing Framework	53 933	Jacobs	NT	No	Develop a risk based and outcome focussed licensing and regulatory framework for managing environmenta l impacts (in the form of a report) Undertake consultation with key stakeholders	No
Preparation And Delivery Of Consultation on Draft Bill/Regs	140 770	JTA Australia	QLD	No	Arrange and facilitate meetings and workshops with key stakeholders on draft environment protection legislation Prepare a report of outcomes	No

Purpose (a)	Cost (b)	Vendor (c)	State of Principal Place (d)	Report tabled to LA (e)	Outcomes / KPI (f)	Was Invitation sent prior to work on the report or consultancy being undertaken (g)
Stakeholder Consultation for Environmental Values and Objectives	21 367	PR Button	NT	No	Arrange and facilitate workshops with key stakeholders on environmental values and objectives Prepare a report of outcomes	No
EPA Complaint Investigation	2 475	Raelene Burke NRM Consulting	NT	No	Investigations	No
Delivery of Peer Review on The Draft Seabed Mining Review	8 460	Raymond John Masini	WA	No	Undertake a peer review of the NT EPA's draft seabed mining report and provide recommendations to improve the draft report (in the form of a peer review report)	Yes
Darwin - Consultancy for Oil Spill Modelling (final payment)	1 630	RPS Australia West	QLD (but Australia wide)	No	Evidence (modelling outcomes/expert statements) being used in current prosecution	Y – But very, very select few who can do this, have the relevant experience, capacity and data. RPS

Purpose (a)	Cost (b)	Vendor (c)	State of Principal Place (d)	Report tabled to LA (e)	Outcomes / KPI (f)	Was Invitation sent prior to work on the report or consultancy being undertaken (g)
					case (MV Antung).	are the retained Commonwealth (AMSA) oil spill modellers
Consultation Interviews and Documentation	14 560	McTaggart Consulting	NT	No	Investigation	No
TOTAL	\$564 292					

17.

There has been nil expenditure paid to Hawker Britton or associated entities for the period 1 July 2018 to 31 March 2019.

18.

A whole-of-government response to Question 18 will be provided by the Minister for Business and Innovation.

19.

A whole-of-government response to Question 19 will be provided by the Minister for Business and Innovation.

20.

There was only one Tier 3 or above procurement during the period beginning 1 July 2018 and ending 31 March 2019, and this was undertaken as a public procurement process.

21.

There were no Tier 3, 4 or 5 procurements awarded without undertaking a public quotation process.

22.

Not applicable due to nil response in question 21.

23.

The total number of NTG Corporate Credit Cards within the Agency as at 31 March 2019 is 101.

The department has a large number of corporate credit cards to support work that occurs territory wide. Numerous staff travel regularly and remotely for various lengths of time and are required to have corporate credit cards in order to purchase goods and services as required. Purchases made on corporate credit cards are in line with Treasurer's Directions and procurement directions.

The following represent details of the credit card holder's as at 31 March 2019.

Position Title	Position Classification
1. Manager Drilling Services	T6
2. Policy & Planning Abor Carbon Unit	SAO1
3. Administration Support Officer	AO3
4. Director Water Planning & Engagement	SAO2
5. Snr Rangelands Monitoring Officer	T4
6. Regional Weeds Officer Asp	P3
7. Technical Officer	T3
8. Snr Land Resource Officer	P2
9. Finance Officer	AO5
10. Operational Support Officer	T2
11. Learning and Development Officer	AO6
12. Snr Water Monitoring Officer	T4
13. Capabilities Officer	AO4
14. Training & Extension Officer	T3
15. Regional Weeds Officer Darwin	P3
16. Executive Officer Committees	AO6
17. Scientist	P3
18. Water Licensing Officer	AO4
19. Bushfires Information Manager	AO6
20. Snr Instrument Tech	T4
21. Fire Management Officer	T3
22. Regional Admin Officer Kth	AO4
23. Senior Wetland Scientist	P3

Position Title	Position Classification
24. Snr Water Monitoring Officer	T4
25. Snr Land Use Tech Officer	T4
26. Administration Support Officer	AO2
27. Director Wildlife Use	SP1
28. Weed Scientist	P2
29. Regional Land Management Officer	P3
30. Snr Water Monitoring Officer	T4
31. Project Officer	AO7
32. Assistant Director Operations	T5
33. Data Manager	T4
34. Business Support Officer	AO5
35. Fire Management Officer	T3
36. Senior Water Monitoring Officer	T4
37. Director Land Assessment	SP2
38. Facility Manager	P1
39. Volunteer Support Officer	AO5
40. Sen Rangeland Monitoring Officer	T4
41. Senior Fire Management Officer	T4
42. Water Monitoring Officer	T3
43. Exec Officer Water Resources	AO5
44. Snr Water Monitoring Officer	T4
45. Regional Weeds Officer Kth	P3
46. Rangelands Monitoring Officer Kth	T3
47. Snr Water Monitoring Officer	T4
48. Administration Officer	AO3
49. Technical Officer (Marine)	T3
50. Snr Water Monitoring Officer	T4
51. Senior Technician	T4
52. Executive Support Officer	AO4
53. Business Manager	AO6
54. Operational Support Officer	T2
55. Manager Drill & Bore Testing South	T5
56. Prickly Acacia Mimosa Coordinator	T4
57. Weeds Officer	T3
58. Snr Fire Management Officer	T4
59. Business Support Officer	AO3
60. Communications Officer	AO5
61. Onshore Shale Gas Weed Management	P3
62. Fire Management Officer-Vernon	T3
63. Biodiversity Scientist	P1
64. District Weeds Officer Darwin	P2
65. Contracts Officer	AO4
66. Assets & Logistics Officer	T3

Position Title	Position Classification
67. Herbarium Technical Officer	T2
68. Manager Engagement & Training	AO7
69. Fire Management Officer	T3
70. Operational Support Officer	T2
71. Water Monitoring Supervisor	T5
72. Weeds Officer	T3
73. Director Aquatic Health	SP1
74. Fire Management Officer	T3
75. Depot Manager	T5
76. Hydrogeologist	P2
77. Executive Officer On Shore Gas	AO7
78. Hydrogeologist	P2
79. Senior Water Monitoring Officer	T4
80. Principal Remote Sensing Officer	P3
81. Bore Test Supervisor	T4
82. Fire Management Officer	T3
83. Scientist - Biodiversity	P2
84. Rangeland Monitoring Officer - Darwin	T3
85. Fire Management Officer	T3
86. NT EPA Executive Officer	AO5
87. Snr Rangelands Monitoring Officer	T4
88. Snr Rangelands Monitoring Officer	T4
89. Manager Water Monitoring Systems	P3
90. Manager Compliance & Enforcement	T5
91. Senior Scientist	P3
92. Business Manager	AO6
93. Water Monitoring Officer	T3
94. Hydrogeologist	P3
95. Aquatic Health Technician Off	T3
96. Pastoral Lease Officer	AO3
97. Director Water Assessment	SP2
98. Snr Land Resource Officer	P2
99. Fire Management Officer	T3
100. Fire Management Officer	T4
101. Water Regulatory Officer	AO4

FOCUS GROUPS / POLLING / SURVEYS

24.

Bushfires Volunteer Strategy

Bushfires NT was successful in a project to develop a Bushfires Volunteer Strategy through the Disaster Resilience Program – the Project was funded \$160,000 – to employ a project officer to undertake consultation with

volunteers and develop a three year Volunteer Strategy and Implementation Plan. The project commenced in August 2018 and will be completed by end of July 2019. This financial year budget from the \$160,000 is \$120,000 with the remaining \$40,000 allocated for 2019/20 financial year.

Bushfires NT Volunteer Strategy Reference Group

The Reference Group met twice February and April 2019

- Meeting Costs (both) = \$176.40
- Travel costs (for volunteers) = \$150.49
- Cost for Volunteer Survey = \$3,761 (design, printing, postage, self-addressed return envelopes) entity was Bushfires NT in collaboration with Charles Darwin University

25.

Bushfires Volunteer Strategy Project conducted a volunteer census commencing in August, completed by 30 September 2018 with 156 responses received. No inducements were provided, all responses were voluntary. Travel cost for Project Officer to consult with Brigades (Alice Springs, Tennant Creek, Katherine and Vernon/Arafura regions) = \$3,425

COMMUNICATIONS AND MARKETING

26.

Table below outlines the departmental response for a), b) and c) for 1 July 2018 to 31 March 2019.

- d) Tenders or expressions of interest were not called due to the use of an across government contract.

Purpose / Description (a)	Who the advertisement was placed with (b)	Total Cost (c) \$
Declaration of a fire danger area and fire danger period	Katherine Times	\$362.44
Central Bushfires Season open	Centralian Advocate	\$905.75
	Tennant & District Times	\$578.90
David Allan Miller Bereavement Notice	NT News	\$234.62
	Centralian Advocate	\$177.60
Install your firebreaks	NT News	\$1,851.76
Open for public comment EMP Santos McArthur Basin EP161	NT News	\$645.04
	Katherine Times	\$234.52

Purpose / Description (a)	Who the advertisement was placed with (b)	Total Cost (c) \$
Grants lithium project Environmental Impact Assessment	NT News	\$1,005.75
NT EPA Board Member Expression of Interest – Onshore Gas	Katherine Times	\$266.16
	Tennant & District Times	\$396.96
	Centralian Advocate	\$410.70
	NT News	\$596.30
	The Australian	\$2,843.40
McArthur River Mine Assessment Report	NT News	\$813.16
Lee Point Urban Development Assessment Report	NT News	\$531.16
Ammaroo Phosphate Project Environmental Impact Assessment	Centralian Advocate	\$355.20
	NT News	\$525.44
Container Deposit Scheme review	Rural Weekly	\$229.56
	Katherine Times	\$332.70
	Tennant & District Times	\$599.07
	Centralian Advocate	\$739.26
	NT News	\$858.63
McArthur River Mine Environmental Impact Assessment	NT News	\$725.60
Pastoral Land Board Land Clearing application Hidden Valley Station	NT News	\$351.84
	Katherine Times	\$106.60
Pastoral Land Board Non-pastoral Use application Tipperary East Station	NT News	\$354.67
	NT News	\$316.73
Pastoral Land Board Board member Expression of Interest	NT News	\$945.68
	Katherine Times	\$255.84
	Centralian Advocate	\$639.35
	Tennant & District Times	\$435.12
Pastoral Land Board Non-pastoral Use application Banjo Station	NT News	\$394.08

Purpose / Description (a)	Who the advertisement was placed with (b)	Total Cost (c) \$
Pastoral Land Board Non-pastoral Use application Seven Emu Station	NT News	\$394.04
Pastoral Land Board Land Clearing application Owen Springs Station	NT News	\$394.04
	Centralian Advocate	\$266.40
Pastoral Land Board Land Clearing application Manbulloo Station	NT News	\$394.04
Pastoral Land Board Non-pastoral Use application Manbulloo Station	NT News	\$394.04
Pastoral Land Board Land Clearing application Newcastle Waters Station	NT News	\$354.63
Pastoral Land Board Land Clearing application Ucharonidge Station	NT News	\$354.63
Pastoral Land Board Board member Expression of Interest	Katherine Times	\$255.84
	Centralian Advocate	\$532.80
	Tennant & District Times	\$345.12
	NT News	\$788.07
Aboriginal Ranger Grant Program - Capital Grants	NT News	\$997.92
	Katherine Times	\$354.88
	Centralian Advocate	\$748.80
	Tennant & District Times	\$363.22
South Alligator Ad 1 4x37 Notice of Intention to make a water extraction licence decision	NT News	\$2,169.68
South Alligator Ad1 4x24 Notice of Intention to make a water extraction licence decision	NT News	\$1,407.36
South Alligator Ad2 4x37 Notice of Intention to make a water extraction licence decision	NT News	\$2,169.68
South Alligator Ad1 4x24 Notice of Intention to make a water extraction licence decision	NT News	\$2,169.68
Palmerston Dolostone	NT News	\$879.60

Purpose / Description (a)	Who the advertisement was placed with (b)	Total Cost (c) \$
Notice of Intention to make a water extraction licence decision		
South Alligator Notice of Intention to make a water extraction licence decision	NT News	\$2,169.68
Daly Roper Beetaloo Water Control District declaration	NT News	\$844.42
	Katherine Times	\$255.84
	Rural Weekly	\$229.56
	Tennant & District Times	\$492.64
Cretaceous Cox Peninsula Notice of Intention to make a water extraction licence decision	NT News	\$938.24
Burrell Creek Notice of Intention to make a water extraction licence decision	NT News	\$2,169.68
Darwin Rural Groundwater Watch - Predictions for the 2018 Dry Season	Rural Weekly	\$344.34
Vermelha Pty Ltd Notice of Intention to make a water extraction licence decision	Katherine Times	\$255.84
Barunga Notice of Intention to make a water extraction licence decision	Katherine Times	\$255.84
Mount Partridge, Burrell Creek Formation Notice of Intention to make a water extraction licence decision	NT News	\$2,052.40
Acacia Creek Notice of Intention to make a water extraction licence decision	NT News	\$1,055.59
Howard East Notice of Intention to make a water extraction licence decision	NT News	\$1,642.03
Howard South Notice of Intention to make a water extraction licence decision	NT News	\$1,935.26
Mount Partridge Notice of Intention to make a water extraction licence decision	NT News	\$1,935.12
Howard Central Notice of water extraction licence decision	NT News	\$2,169.67
Mount Partridge Notice of Intention to make a water extraction licence decision	NT News	\$1,348.72

Purpose / Description (a)	Who the advertisement was placed with (b)	Total Cost (c) \$
Howard Central Notice of Intention to make a water extraction licence decision	NT News	\$2,169.68
Mount Partridge Notice of Intention to make a water extraction licence decision	NT News	\$1,759.20
Howard Central Notice of water extraction licence decision	NT News	\$2,169.68
Notice of Intention September	NT News	\$2,169.68
Howard Central Notice of water extraction licence decision	NT News	\$1,993.76
Stuarts Well Notice of Intention to make a water extraction licence decision	NT News Centralian Advocate	\$1,055.78 \$799.20
Howard Springs Groundwater	NT News	\$1,876.95
Howard Central Notice of Intention to make a water extraction licence decision	NT News	\$2,052.40
Water Regulatory Reform	NT News	\$498.56
	Katherine Times	\$181.22
	Centralian Advocate	\$377.40
	Rural Weekly	\$183.51
	Tennant & District Times	\$244.46
Mt Partridge, Howard Central, Howard West Notice of Intention to make a water extraction licence decision	NT News	\$2,639.45
Howard Central Notice of water extraction licence decision	NT News	\$2,170.22
Howard West Notice of water extraction licence decision	NT News	\$2,170.22
Howard West Notice of water extraction licence decision	NT News	\$2,170.22
Howard East Notice of water extraction licence decision	NT News	\$2,170.22
Howard South Notice of water extraction licence decision	NT News	\$1,876.95
Howard Central Notice of water extraction licence decision	NT News	\$1,759.64
Howard Notice of water extraction licence decision	NT News	\$2,170.22

Purpose / Description (a)	Who the advertisement was placed with (b)	Total Cost (c) \$
Water Rural Commercial groundwater users – groundwater irrigators of more than 0.5 hectares	NT News	\$244.68
South Alligator Berry Creek Notice of water extraction licence decision	NT News	\$1,993.76
Mount Partridge Notice of Intention to make a water extraction licence decision	NT News	\$1,994.25
Darwin Rural Commercial groundwater users Darwin Rural domestic groundwater irrigators of more than 0.5 hectares	NT News	\$997.92
	Rural Weekly	\$244.68
Howard East Notice of water extraction licence decision	NT News	\$2,170.22
South Alligator Berry Creek Notice of water extraction licence decision	NT News	\$2,170.22
Katherine River Notice of water extraction licence decision	NT News	\$1,348.72
	Katherine Times	\$490.36
Palmerston Dolostone Notice of water extraction licence decision	NT News	\$2,170.22
Howard Central Notice of water extraction licence decision	NT News	\$1,700.98
South Alligator Notice of water extraction licence decision	NT News	\$1,818.29
Western Davenport Water Allocation Plan	Centralian Advocate	\$266.40
	Tennant & District Times	\$172.56
Barunga Notice of water extraction licence decision	NT News	\$1,407.71
	Katherine Times	\$511.68
South Alligator Notice of Water Extraction Licence Decision	NT News	\$1,994.25
Howard, Berry Creek, South Alligator Notice of water extraction licence decision	NT News	\$1,876.94
Berry Springs, Howard West, Howard Central Notice of intention to make a water extraction licence decision	NT News	\$2,170.22
Coomali, South Alligator, Mount Partridge, Burrell Creek Notice of intention to make a water extraction licence decision	NT News	\$2,111.56
Mount Partridge	NT News	\$1,994.25

Purpose / Description (a)	Who the advertisement was placed with (b)	Total Cost (c) \$
Notice of Water Extraction Licence Decision		
Mt Partridge Notice of Water Extraction Licence Decision	NT News	\$2,052.91
Ti-Tree Water Allocation Plan	Centralian Advocate	\$355.20
	Tennant & District Times	\$230.12
Balongilly Farms/Peter Marks Notice of Water Extraction Licence Decision	NT News	\$1,525.02
	Katherine Times	\$554.32
Burrell Creek, South Alligator Notice of Water Extraction Licence Decision	NT News	\$1,818.29
Mount Partridge, Howard, South Alligator, Burrell Creek, Berry Springs Notice of Water Extraction Licence Decision	NT News	\$2,170.22
Mountt Partridge Howard Burrell Creek - Notice of Water Extraction Licence Decision	NT News	\$3,753.90
Gamba Action Program Herbicide	NT News	\$784.56
	Katherine Times	\$266.16
	Rural Weekly	\$244.68
Weed Management Plans: Neem, Mesquite, Prickly Acacia, Chinee Apple	NT News	\$985.10
	Katherine Times	\$159.90
	Tennant & District Times	\$431.45
Get to Known Gamba Grass Edith Farms Event	Katherine Times	\$221.80
<i>For 'Notice of Intention' for a water extraction licence outside of the Darwin rural area, the cost of advertising are recouped from the Applicant.</i>		
Fergusson River South Notice of Intention to make a water extraction licence decision	NT News	\$879.60
	Katherine Times	\$319.80
Balongilly Farms/Peter Marks Notice of intention to make a water extraction licence decision	NT News	\$879.82
	Katherine Times	\$319.80

Purpose / Description (a)	Who the advertisement was placed with (b)	Total Cost (c) \$
Manton River Notice of intention to make a water extraction licence decision	NT News	\$2,052.91
Origin Energy Notice of intention to make a water extraction licence decision	NT News	\$762.51
	Katherine Times	\$277.16
Santos Notice of intention to make a water extraction licence decision	NT News	\$762.51
	Katherine Times	\$277.16

TRAVEL

27.

- a) There was no international travel for the agency during the period 1 July 2018 to 31 March 2019.
- b) Total interstate travel expenditure including airfares, accommodation, travelling allowance and incidentals is \$113,000 for 1 July 2018 to 31 March 2019.
- c) Total intrastate travel expenditure including airfares, accommodation, travelling allowance and incidentals is \$598,000 for 1 July 2018 to 31 March 2019.

28.

Not applicable.

29.

Nil.

HOSPITALITY / FUNCTIONS AND EVENTS

30.

Table below outlines the departmental response for a), b) f) and g) for 1 July 2018 to 31 March 2019.

- c) The Minister for Environment and Natural Resources attended the Top End Bushfires Volunteer Appreciation event, and Minister Lawler Visit to Goyder building Palmerston to meet departmental staff.
- d) One ministerial staff member attended the Top End Bushfires Volunteer Appreciation event
- e) No MLAs attended any of the hospitality events.

(a) Purpose	(b) Number of Guests	(f) Number of Public Sector Employees	(g) Total Costs incurred \$
Fauna Survey in Tjoritja National Park	2	2	191
Pastoral Meeting with WA Department of Primary Industries and Regional Development	9	2	269
Volunteer Welfare – lunch provision whilst attending Colton Park fire	12	-	52
Minister Lawler Visit Goyder Building Palmerston to meet staff.	2	89	118
Aboriginal Elders Collaborative Visit Flora and Fauna	4	1	82
Workshop with NZ EPA	2	14	9
Remote Area Fire Fighter Training Course (9 various events)	71	38	237
2018 Chief Minister Award		20	2,000
REINT Workshop	15	-	41
BFNT Central Australia Volunteer Bushfire Brigade Appreciation Event	10	6	124
BFNT Savannah Volunteer Bushfire Brigade Appreciation Event	29	7	1,427
BFNT NT Top End Volunteer Bushfire Brigade Appreciation Event	96	15	4,301
Stakeholders Fire Planning Meeting	12	7	173
NTEPA End of Year Dinner	-	13	580
Flora & Fauna Divisional Workshop all staff over 2 days	-	36	855
DENR Katherine 2018 Christmas Lunch	12	-	164
DENR Alice Springs 2018 Staff Party	-	25	195
DENR Darwin Staff Christmas Party	-	130	416

(a) Purpose	(b) Number of Guests	(f) Number of Public Sector Employees	(g) Total Costs incurred \$
Flora and Fauna Staff Christmas Party	-	36	81
NT EPA Strategic Overview to new member meeting	-	2	79
Bushfires NT Volunteer Strategy Reference Group Workshop	-	13	26
TOTAL	284	448	11,420

GRANTS AND DONATIONS

31.

The below table represents expenditure on grants and donations paid during the period 1 July 2018 to 31 March 2019.

Grant Name	Recipient	NTG or Externally Funded	Amount
Aboriginal Ranger Grants Program (Capital)	Anindilyakwa Land Council	NTG	70,003
Aboriginal Ranger Grants Program (Capital)	Central Land Council	NTG	300,658
Aboriginal Ranger Grants Program (Capital)	Deewin Kurim Aboriginal Corporation	NTG	73,253
Aboriginal Ranger Grants Program (Capital)	Larrakia Nation Aboriginal Corporation	NTG	84,454
Aboriginal Ranger Grants Program (Capital)	Thamarrurr Development Corporation Ltd	NTG	100,000
Australian Research Council Linkage	University of Technology	NTG	10,000
Commonwealth Established Pest and Weed Program	Department of Primary Industry and Resources	Externally Funded	25,000
Commonwealth National Water Infrastructure Development Fund	GeoScience Australia	Externally Funded	720,000
Container Deposit Scheme	M.T. Bins	NTG	30,000

Grant Name	Recipient	NTG or Externally Funded	Amount
Container Deposit Scheme	West Daly Regional Council	NTG	10,648
Container Deposit Scheme	West Daly Regional Council	NTG	10,648
Environment Project Grants	Charles Darwin University	NTG	16,000
Environment Project Grants	Central Australian Show Society inc	NTG	33,209
Environment Project Grants	Milingimbi & Outstations Progress Resource Assn Inc	NTG	19,768
Environment Project Grants	The Environment Centre NT Inc.	NTG	19,426
Environment Small Grants	Mataranka School	NTG	4,000
Environment Small Grants	West Daly Regional Council	NTG	3,292
Environment Small Grants	West Daly Regional Council	NTG	4,743
Environment Small Grants	West Daly Regional Council	NTG	4,743
Fire Mitigation Equipment Subsidy	Georgina Pastoral Company Pty Ltd	NTG	1,200
Fire Mitigation Equipment Subsidy	Milkwood Tropical Orchards	NTG	1,200
Fire Mitigation Equipment Subsidy	Killarney & Birrimba Proprietors	NTG	1,200
Fire Mitigation Equipment Subsidy	Mount Denison Proprietors Pty Ltd	NTG	1,001
Fire Mitigation Equipment Subsidy	Ms Lorraine Dawn Martin	NTG	137
Fire Mitigation Equipment Subsidy	The Douglas Daly Community Development Association Inc	NTG	176
Fire Mitigation Equipment Subsidy	Mr James Leslie Muir	NTG	1,041
Fire Mitigation Equipment Subsidy	NT Quality Hay & Contracting Pty Ltd	NTG	1,200
Fire Mitigation Equipment Subsidy	B.J Gill & S.P Gill	NTG	399

Grant Name	Recipient	NTG or Externally Funded	Amount
Fire Mitigation Equipment Subsidy	Miss Christine Edith Pheeny	NTG	1,150
Fire Mitigation Equipment Subsidy	Marcia Williams	NTG	660
Fire Mitigation Equipment Subsidy	Go Wide Cattle Co	NTG	1,200
Fire Mitigation Equipment Subsidy	Lawrence Robert Jones	NTG	1,200
Fire Mitigation Equipment Subsidy	AA Company Pty Ltd	NTG	975
Fire Mitigation Equipment Subsidy	Consolidated Pastoral Company	NTG	1,200
Fire Mitigation Equipment Subsidy	Georgina Pastoral Company Pty Ltd	NTG	339
Fire Mitigation Equipment Subsidy	Mr Jake Newman	NTG	481
Fire Mitigation Equipment Subsidy	Mr Simon Patrick Stafford	NTG	451
Fire Mitigation Equipment Subsidy	Adrian James Marshall	NTG	1,200
Fire Mitigation Equipment Subsidy	Kelly & Lucy Daley Family Trust	NTG	1,200
Fire Mitigation Equipment Subsidy	Ross River Resort Pty Ltd	NTG	360
Fire Mitigation Equipment Subsidy	Mr Greg Chapman	NTG	1,200
Fire Mitigation Equipment Subsidy	Mr Leslie James Spence	NTG	436
Fire Mitigation Equipment Subsidy	Farraday Pty Ltd	NTG	1,200
Fire Mitigation Equipment Subsidy	Ark Mangoes Pty Ltd	NTG	506
Land Management and Conservation Fund	Central Land Council	NTG	22,425
Land Management and Conservation Fund	Demed Aboriginal Corporation	NTG	29,213
Land Management and Conservation Fund	Dhimurru Land Management Aboriginal Corporation	NTG	29,132

Grant Name	Recipient	NTG or Externally Funded	Amount
Land Management and Conservation Fund	Indigenous Land Corporation	NTG	10,500
Land Management and Conservation Fund	Laynhapuy Homelands Aboriginal Corporation	NTG	13,553
Land Management and Conservation Fund	Mimal Land Management Aboriginal Corporation	NTG	34,638
Land Management and Conservation Fund	North Australian Indigenous Land & Sea Management Alliance	NTG	45,000
Land Management and Conservation Fund	Northern Land Council	NTG	161,360
Land Management and Conservation Fund	Roper River Landcare Group Inc	NTG	8,400
Land Management and Conservation Fund	Thamarrurr Development Corporation Ltd	NTG	52,500
Land Management and Conservation Fund	Tiwi Land Council	NTG	62,046
Land Management and Conservation Fund	Warddeken Land Management Limited	NTG	27,273
Operational / Policy Officer	Arid Lands Environment Centre	NTG	100,000
Operational / Policy Officer	Environment Centre Northern Territory	NTG	100,000
Operational / Policy Officer	Australian Marine Conservation Society	NTG	30,000
Volunteer Bushfire Brigade Operational Funding	Manton Volunteer Bushfire Brigade	NTG	10,009
Volunteer Bushfire Brigade Operational Funding	Alice Springs Volunteer Bushfire Brigade inc	NTG	27,802
Volunteer Bushfire Brigade Operational Funding	Darwin River Volunteer Bushfire Brigade	NTG	36,911
Volunteer Bushfire Brigade Operational Funding	Douglas Daly Volunteer Bushfire Brigade	NTG	42,842
Volunteer Bushfire Brigade Operational Funding	Acacia Hills Volunteer Bushfire Brigade	NTG	25,048

Grant Name	Recipient	NTG or Externally Funded	Amount
Volunteer Bushfire Brigade Operational Funding	Milne Volunteer Bushfire Brigade	NTG	25,048
Volunteer Bushfire Brigade Operational Funding	Dundee Volunteer Bushfire Brigade	NTG	36,911
Volunteer Bushfire Brigade Operational Funding	Livingstone Volunteer Bushfire Brigade	NTG	29,940
Volunteer Bushfire Brigade Operational Funding	Tennant Creek Volunteer Bushfires Brigade	NTG	15,940
Volunteer Bushfire Brigade Operational Funding	Point Stuart Volunteer Bushfire Brigade	NTG	27,802
Volunteer Bushfire Brigade Operational Funding	Labasheeda Park Volunteer Bushfire Brigade	NTG	13,340
Volunteer Bushfire Brigade Protective Clothing	Volunteer Bushfire Brigades	NTG	51,544
Volunteer Bushfire Brigade Vehicle Replacement Program	Volunteer Bushfire Brigades	NTG	148,039
West Arnhem Land Fire Management Agreement (WAFMA)	Arnhem Land Fire Abatement (NT) Limited	Externally Funded	677,867
West Arnhem Land Fire Management Agreement (WAFMA)	Charles Darwin University	Externally Funded	50,000
Total			3,506,237

32.

From 1 July 2018 to the 31 March 2019 there were 5 sponsorships totalling expenditure of \$32,263; all managed centrally.

The anticipated expenditure for 2019-20 is based on the sponsorships agreed to in 2018-19, however this does not indicate a formal commitment to these amounts in 2019-20.

Award or Sponsorship	Name of Award/Sponsorship	Amount during specified period \$	Anticipated Amount for 2019-20
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Sponsorship	NT Cattlemen's Association	10,000	10,000
Sponsorship	Territory Natural Resources Management	4,000	4,000
Sponsorship	Conocophillips Science Experience	1,900	1,900
Sponsorship	SETAC – Society of Environmental Toxicology and Chemistry	10,000	10,000
Sponsorship	Asiaflux – conference issues about ecosystems, climate and land use changes across Asia and Australasia.	6,363	-
TOTAL		32,263	25,900

33.

Grants to non-Government organisations for the period 1 July 2018 to 31 March 2019.

Grant Name	Recipient	Services to be provided	NTG or Externally Funded	Amount
Volunteer Bushfire Brigade Vehicle Replacement Program	Various Volunteer Bushfires Brigades	Support by keeping a maintenance system for all vehicles (60 grass fire trucks & 23 fire trucks) dispersed around 22 Brigades.	NTG	148,039
Volunteer Bushfire Brigade Protective Clothing	Various Volunteer Bushfires Brigades	As per Bushfires NT Standard Operating Procedures 14.2 – Personnel Protective Equipment is supplied to Volunteers of a Volunteer Bushfire Brigade.	NTG	51,544
Volunteer Bushfire Brigade Operational Funding	Various Volunteer Bushfires Brigades	Brigades receive operational funding on the submission of their Audited Paperwork, AGM and Minutes, Fire Action and Expenditure Plan for the following year.	NTG	291,593

Grant Name	Recipient	Services to be provided	NTG or Externally Funded	Amount
Fire Mitigation Equipment Subsidy	Various Landowners	Subsidy is provided to Landowners across the Territory for the purchase of firefighting equipment to protect their property. The maximum value of assistance to any one applicant is \$1,200	NTG	21,311
Aboriginal Ranger Grants Program (Capital)	Anindilyakwa Land Council	Toyota Land Cruiser dual cab 4WD	NTG	70,003
Aboriginal Ranger Grants Program (Capital)	Central Land Council	4 x Toyota Land Cruiser dual cab 4WD	NTG	300,658
Aboriginal Ranger Grants Program (Capital)	Deewin Kurim Aboriginal Corporation	2 x Honda ATV 2 x Quik Spray units	NTG	73,253
Aboriginal Ranger Grants Program (Capital)	Larrakia Nation Aboriginal Corporation	Toyota Land Cruiser dual cab 4WD Quik Spray unit	NTG	84,454
Aboriginal Ranger Grants Program (Capital)	Thamarrurr Development Corporation Ltd	NTG contribution toward new 7.6 metre Ranger Patrol Boat	NTG	100,000
Land Management and Conservation Fund – Funding Agreement	Central Land Council	Muru-Warinyi Ankkul Rangers - Strategic Fire Management in the Tennant Creek region	NTG	22,425
Land Management and Conservation Fund – Funding Agreement	Demed Aboriginal Corporation	Adjumarllarl Rangers - Targeted Land Management: Fresh Water Bininj Mundbalk to Saltwater Bininj Mundbalk	NTG	29,213
Land Management and Conservation Fund – Funding Agreement	Dhimurru Land Management Aboriginal Corporation	Dhimurru Rangers - Harnessing drone technology for Sea grass mapping in Dhimurru Indigenous Protected Area	NTG	18,272
Land Management and Conservation Fund – Funding Agreement	Dhimurru Land Management Aboriginal Corporation	Dhimurru Rangers - Cultural Landscape Mapping - Port Bradshaw	NTG	10,860

Grant Name	Recipient	Services to be provided	NTG or Externally Funded	Amount
Land Management and Conservation Fund – Funding Agreement	Indigenous Land Corporation	Fish River Rangers - Fish River Rangers' threatened species and biodiversity monitoring program	NTG	10,500
Land Management and Conservation Fund – Funding Agreement	Laynhapuy Homelands Aboriginal Corporation	Yirralka Rangers - Laynhapuy IPA Feral Animal Control	NTG	13,553
Land Management and Conservation Fund – Funding Agreement	Mimal Land Management Aboriginal Corporation	Mimal Rangers - Mimal Land Management - Rangers delivering on country to manage weeds, fire, ferals and keep culture strong	NTG	34,638
Land Management and Conservation Fund – Funding Agreement	North Australian Indigenous Land & Sea Management Alliance	Indigenous State of the Region Report 2018-2020	NTG	45,000
Land Management and Conservation Fund – Funding Agreement	Northern Land Council	Kenbi Rangers - Cultural and natural resource management activities on Kenbi land and sea country	NTG	37,500
Land Management and Conservation Fund – Funding Agreement	Northern Land Council	Bulgul Rangers - Increasing Aboriginal Ranger capacity in caring for country within the Finnis-Reynolds catchment	NTG	45,152
Land Management and Conservation Fund – Funding Agreement	Northern Land Council	Yugul Mangi and Numbulwar Numburindi Rangers - Protecting Art and Culture: Aboriginal Rock Art Site Management - Yugul Mangi, Numbulwar Numburindi and PWCNT	NTG	28,800
Land Management and Conservation Fund – Funding Agreement	Northern Land Council	Wardaman Rangers - Land Management Projects for Improved Conservation Practices & Cultural Maintenance on the Wardaman IPA	NTG	29,904

Grant Name	Recipient	Services to be provided	NTG or Externally Funded	Amount
Land Management and Conservation Fund – Funding Agreement	Northern Land Council	Yugul Mangi and Numbulwar Numburindi ranger groups - Management of feral animals in the South East Arnhem Land Indigenous Protected Area (SEAL IPA)	NTG	20,003
Land Management and Conservation Fund – Funding Agreement	Roper River Landcare Group Inc	Mangarrayi Rangers - Leadership in Neem Control and Eradication in the Never-Never	NTG	8,400
Land Management and Conservation Fund – Funding Agreement	Thamarrurr Development Corporation Ltd	Thamarrurr, Asyrikarrak Kirim, Wudicupidilyerr and Malak Malak Rangers - Collaborative management of mimosa and gamba grass in the western Top End region	NTG	52,500
Land Management and Conservation Fund – Funding Agreement	Tiwi Land Council	Tiwi Rangers - Control and eradication of outlier weeds and ferals - Tiwi Islands	NTG	52,761
Land Management and Conservation Fund – Funding Agreement	Tiwi Land Council	Tiwi Rangers - Towards an Indigenous Protected Area (IPA) on the Tiwi Islands	NTG	9,285
Land Management and Conservation Fund – Funding Agreement	Warddeken Land Management Limited	Warddeken Rangers - Transforming Philanthropic Support into a sustainable funding source for Indigenous Land and Sea Management	NTG	27,273
Container Desposit Scheme	M.T. Bins	Re-surface the fork lift area and the customer offloading area	NTG	30,000
Container Desposit Scheme	West Daly Regional Council	Nganmariyanga Beverage Container Recycling Program	NTG	10,648
Container Desposit Scheme	West Daly Regional Council	Peppimenarti Beverage Container Recycling Program	NTG	10,648

Grant Name	Recipient	Services to be provided	NTG or Externally Funded	Amount
Environment Project Grants	Charles Darwin University	Pathways for construction waste in remote communities	NTG	16,000
Environment Project Grants	Central Australian Show Society inc	CASS Environmental Assessment of 2019 Show	NTG	33,209
Environment Project Grants	Milingimbi & Outstations Progress Resource Assn Inc	Water Efficiency Upgrades at Bodiya Outstation	NTG	19,768
Environment Project Grants	The Environment Centre NT Inc.	Waste Education in Darwin Schools	NTG	19,426
Environment Small Grants	West Daly Regional Council	Palumpa (Nganmariyanga) Community Annual Clean Up	NTG	3,292
Environment Small Grants	West Daly Regional Council	Peppimenarti Community Annual Clean Up	NTG	4,743
Environment Small Grants	West Daly Regional Council	Wadeye Community Annual Clean Up	NTG	4,743
Operational / Policy Officer	Arid Lands Environment Centre	Funding to be used for a policy officer that proactively engages with the public and the government with matters regarding environmental regulatory reform and the development of environmental policy	NTG	100,000
Operational / Policy Officer	Environment Centre Northern Territory	Funding to be used for a policy officer that proactively engages with the public and the government with matters regarding environmental regulatory reform and the development of environmental policy	NTG	100,000
Operational / Policy Officer	Australian Marine Conservation Society	Funding to be used for a policy officer that proactively engages with the public and the government with matters regarding	NTG	30,000

Grant Name	Recipient	Services to be provided	NTG or Externally Funded	Amount
		environmental regulatory reform and the development of environmental policy		
West Arnhem Land Fire Management Agreement (WAFMA)	Arnhem Land Fire Abatement (NT) Limited	Conduct fire planning, mitigation and suppression activities on country in western Arnhem Land.	Externally Funded	13,340
West Arnhem Land Fire Management Agreement (WAFMA)	Charles Darwin University	Conduct fire planning, mitigation and suppression activities on country in western Arnhem Land.	Externally Funded	51,544
Australian Research Council Linkage	University of Technology	Preventing and reversing population declines of northern quolls	NTG	148,039
Commonwealth National Water Infrastructure Development Fund	GeoScience Australia	National Water Infrastructure Development Fund - Ord Stage 3	Externally Funded	677,867
Commonwealth Established Pest and Weed Program	Department of Primary Industry and Resources	Best Practice Management Of Wild Dogs	Externally Funded	50,000
Total				2,960,159

MEDIA MONITORING SERVICES

34.

There were no media monitoring services expenses incurred directly by the department in the 2018-19 financial year. An ongoing budget transfer was instituted to Department of Chief Minister in 2017-18. Therefore we incurred no costs for media monitoring in 2018-19.

INFRASTRUCTURE PROJECTS

35.

A whole-of-government response to Questions 35 will be provided by the Minister for Infrastructure, Planning and Logistics.

36.

A whole-of-government response to Question 36 will be provided by the Minister for Trade and Major Projects.

37.

A whole-of-government response to Questions 37 will be provided by the Minister for Infrastructure, Planning and Logistics.

38.

A whole-of-government response to Questions 38 will be provided by the Minister for Infrastructure, Planning and Logistics.

GOVERNMENT LEASED BUILDINGS

39.

Power expenditure for each Government building owned/leased/used by department for the period 1 July 2018 to 31 March 2019 totals \$200,739; with an additional amount of \$11,049 paid to property owners for after-hours air conditioning.

A breakdown by property is in the below table.

Property	Current year to 31 March 2019
Lot 1238, 33 Leichhardt St, Tennant Creek NT	\$4,448
Lot 1404, 4 Mansfield St, Palmerston NT	\$24,604
Lot 142, 16 Cameron Rd, Batchelor NT	\$8,922
Lot 1548, 3 Elder St, Alice Springs NT	\$4,503
Lot 1602, 24 Tannadice St, Winnellie NT	\$9,282
Lot 1718, 19 Albatross St, Winnellie	\$18,921
Lot 1920, 32 Giles St, Katherine NT	\$12,341
Lot 1938, Chardon St, Katherine	\$580
Lot 3149, 11 Crawford St, Katherine NT	\$1,349
Lot 4312, 25 Chung Wah Tce, Palmerston NT	\$51,611
Lot 5282, T1 - 16 Parap Road, Parap NT	\$17,365
Lot 5787, 103 Boulter Road, Berrimah	\$21,350
Lot 7558, Unit 1/29 Stokes Hill Road, Darwin NT	\$3,173
Lot 9399, 519 Stuart Hwy, Alice Springs	\$22,290
TOTAL	\$200,739

40.

A whole-of-government response to Questions 40 will be provided by the Minister for Corporate and Information Services.

41.

A whole-of-government response to Questions 41 will be provided by the Minister for Corporate and Information Services.

FEES AND CHARGES

42.

The below table outlines the statutory and legislative fees and charges levied by the department.

There has been an increase in the Revenue Unit Value from 1.15 to 1.18, resulting in increases with associated charges. The Number of Revenue Units has not changed.

Fee Description	Charge (Excluding GST)	2018-19 Revenue raised to 31 March 2019
PASTORAL LAND MANAGEMENT UNDER THE PASTORAL LAND ACT		
On application to the Minister for consent to transfer a pastoral lease or sublease of pastoral land, or to sub let pastoral land - Pastoral Land Act -Fee not stated (Section 68)	\$162.00	\$1,616
For the surrender of a pastoral lease (the original lease) and for the grant of pastoral leases for the subdivided portions of the land the subject of the original lease - Pastoral Land Act -Fee not stated (Section 61)	\$1 561.00	
On application for the variation for a reservation in, or a condition or a provision of, a lease – (a) where an inspection of the land the subject of the lease is carried out	\$814.00	
(b) where non inspection of the land the subject of the lease is carried out - Pastoral Land Act -Fee not stated (Section 44)	\$244.00	\$244
Extend the term of the lease prior to the last 2 years of a PL (a) with an inspection	\$814.00	
(b) without an inspection - Pastoral Land Act -Fee not stated (Section 49)	\$244.00	
Surrender of a Pastoral lease, or with the consent of the Minister, of any part of the land subject of a Pastoral Lease - Pastoral Land Act -Fee not stated (Section 60)	\$81.00	
For the surrender of two or more pastoral leases, of land which are adjoining and for the grant of a single pastoral lease - Pastoral Land Act -Fee not stated (Section 64)	\$1 561.00	

Fee Description	Charge (Excluding GST)	2018-19 Revenue raised to 31 March 2019
For the grant of lease of Crown land (being land which does not constitute an economic area and which is suitable only for occupation as part of an adjoining pastoral lease) to a Pastoral lease of adjoining pastoral land - Pastoral Land Act -Fee not stated (Section 65)	\$407.00	
On application for permission to surrender, a part of land in a pastoral lease so that the land may be excised and added to an adjoining pastoral lease - Pastoral Land Act -Fee not stated (Section 66)	\$81.00	
For the grant of a lease of Crown land for pastoral purposes (except where the right to the grant is determined by auction or by acceptance of a tender) - Pastoral Land Act -Fee not stated (Section 31(1))	\$1 561.00	
Pastoral Lease Rental - unimproved capital value - Pastoral Land Act section 55 Minister may before 30 June in each financial year declare the percentage of the unimproved value of leases to be the rent. If he does not do so, the dollar value of the rent charged for the following year remains unchanged.	0.616% Of UCV	\$5,049,320
Clearing of pastoral land - Pastoral Land Act -Fee not stated (Section 38(1)(h))	\$584.00	\$2,905
Application for a non-pastoral use permit - Pastoral Land Act -Fee not stated (Section 86)	\$584.00	\$2,336
Pastoral Land Management File Replacement Fee	\$200.00	\$600
Preparation of Registrar General Land Title Forms	\$60.00	\$60
WATER RESOURCES		
Digital Data Extraction Fee	\$100.00	
FLORA AND FAUNA		
Plant identification service (commercial projects only, ids for private individuals are free)	\$150/hr	\$600
NT ENVIRONMENT PROTECTION AUTHORITY- Fees charged under the Waste Management and Pollution Control Act		
Application for an environmental protection approvals:		
The fee for an application for an environmental protection approval that is required under section 30(1) of the Act to conduct an activity specified in item 3 of Part 1 of Schedule 2 to the Act is \$0.00575 per tonne of hydrocarbons that the NT EPA determines could in the 12 month period following the grant of the approval be handled in the premises to which the approval is to relate during the conduct of an activity specified in item 5 of Part 2 of Schedule 2 to the Act - Waste Management and Pollution Control (Administration) Regulations 2B(2)	\$0.00575/ tonne	

Fee Description	Charge (Excluding GST)	2018-19 Revenue raised to 31 March 2019
Subject to sub regulation (4), the fee for an application for an environmental protection approval that is required under section 30(2) of the Act in relation to an activity specified in item 3 of Part 1, or item 5 of Part 2, of Schedule 2 to the Act - Waste Management and Pollution Control (Administration) Regulations 2B(3)	\$407.00	\$1,628
If the NT EPA determines that more hydrocarbons could be handled in the premises to which an environmental protection approval that is required under section 30(2) of the Act relates in the 12 month period after the approval is granted than were handled in the 12 month period before the approval was granted, the fee for the application for the approval is \$0.00575 for each additional tonne of hydrocarbons - Waste Management and Pollution Control (Administration) Regulations 2B(4)	\$0.00575/ tonne	
The fee for an application for an environmental protection approval that is required under section 30(1) or (2) of the Act to conduct an activity specified in Schedule 2 to the Act in relation to which a fee is not prescribed elsewhere in this regulation - Waste Management and Pollution Control (Administration) Regulations 2B(5)	\$407.00	
Application fee for licences:		
For section 31(2) of the Act, the fee for an application for a licence to conduct an activity that is specified in item 5 of Part 2 of Schedule 2 to the Act - Waste Management and Pollution Control (Administration) Regulations 2C(1)	\$407.00	\$9,768
For section 31(2) of the Act, the fee for an application for a licence to conduct an activity that is specified in Schedule 2 to the Act in relation to which a fee is not prescribed in subregulation (1) -Waste Management and Pollution Control (Administration) Regulations 2C(2)	\$407.00	
Fee for amendment or revocation of condition		
For section 37(2) of the Act, the fee for an application for an amendment to, or a revocation of, a condition of an environment protection approval or a licence - Waste Management and Pollution Control (Administration) Regulations 2E	\$135.00	\$1,485
Fee for renewal of licence		
If the licence to be renewed was, at the request of the applicant for the licence, granted for a period of less than 2 years – a fee equivalent to the annual fee that	\$407.00	\$1,221

Fee Description	Charge (Excluding GST)	2018-19 Revenue raised to 31 March 2019
would have been payable under these Regulations if the licence had been granted for 2 years or more; or in any other case - Waste Management and Pollution Control (Administration) Regulations 3A		
Annual Fees		
The annual fee for a licence to conduct an activity specified in item 1 of Part 2 of Schedule 2 to the Act is fee plus \$0.0575 for each person by which the population that is to be serviced by the activity is determined by the NT EPA to exceed 1 000 persons - Waste Management and Pollution Control (Administration) Regulations 3B(2)	\$407.00 + \$0.0575/ person	\$66,057 \$8,723
The annual fee for a licence to conduct an activity specified in item 2 of Part 2 of Schedule 2 to the Act is:		
(a) for the first 12 month period in which the licence is to be in force - Waste Management and Pollution Control (Administration) Regulations 3B(2)	\$407.00	
(b) for each subsequent 12 month period that the licence is to be in force – fee plus \$0.0575 per each tonne or kilolitre of listed waste that the NT EPA determines to have been handled under the licence in the previous 12 month period in which the licence was in force - Waste Management and Pollution Control (Administration) Regulations 3B(3)(b)	\$407.00 + \$0.0575/ person	
The annual fee for a licence to conduct an activity specified in item 3 of Part 2 of Schedule 2 to the Act is:		
(a) for the first 12 month period in which the licence is to be in force - Waste Management and Pollution Control (Administration) Regulations 3B(4)(a)	\$407.00	
(b) for each 12 month period after the first 12 month period in which the licence is to be in force – fee plus \$0.0575 per each tonne or kilolitre of listed waste that the NT EPA determines to have been handled under the licence in the previous 12 month period in which the licence was in force - Waste Management and Pollution Control (Administration) Regulations 3B(4)(b)	\$407.00 + \$0.0575/ person	
The annual fee for a licence to conduct an activity specified in item 5 of Part 2 of Schedule 2 to the Act is:		
The annual fee for a licence to conduct an activity specified in item 5 of Part 2 of Schedule 2 to the Act is \$0.00115 for each tonne of hydrocarbons the NT EPA determines, having regard to the design of the premises in which the activity is to be conducted, is likely to be handled in the premises in a 12 month	\$0.00115/ tonne	

Fee Description	Charge (Excluding GST)	2018-19 Revenue raised to 31 March 2019
period - Waste Management and Pollution Control (Administration) Regulations 3B(5)		
Application fee for registration as qualified environmental auditor		
For section 68(2) of the Act, the fee to apply to be registered as a person qualified to perform environmental audits for the purposes of an environmental audit program -Waste Management and Pollution Control (Administration) Regulations 4	\$1 764.00	
TOTAL		\$5,146,563

INTERNAL AUDITS

43.

There were four internal audits conducted in the period beginning 1 July 2018 and ending 31 March 2019.

44.

The terms of reference or focus for each of the four internal audits are as follows:

Internal audit/investigation	Terms of Reference or focus
Official Duty Travel Audit January to December 2018	Review of the agency's Official Duty Travel against the NT Government Travel Policy Framework.
Cabinet Information Security Measures Annual Compliance Check	Assess the agency's compliance with the required Cabinet information security measures.
Value for Territory Assurance Program – 1 January to 30 June 2018	Review of the agency's procurement activities against the NT Government Procurement Governance Policy and NT Government Procurement rules, specifically with within context of the Buy Local Plan.
Value for Territory Assurance Program – 1 July to 31 December 2018	Review of the agency's procurement activities against the NT Government Procurement Governance Policy and NT Government Procurement rules, specifically with within context of the Buy Local Plan.

45.

There are no material fraud, anomalies, breaches of financial legislation or NTG policy and procedures exposed by audits or financial investigations.

BOARDS / ADVISORY BODIES

46.

Advisory Boards:
Alice Springs Regional Bushfires Committee
Alice Springs Water Advisory Committee
Aboriginal Land Management Advisory Group
Arnhem Regional Bushfires Committee
Barkly Regional Bushfires Committee
Berry Springs Water Advisory Committee - On hold – anticipated to commence in 2019-20
Bushfires Council of the NT
Darwin Harbour Advisory Committee
Drillers Qualification Advisory Committee
Howard Water Advisory Committee (formerly Howard East Water Advisory Committee)
NT Environment Protection Authority
Ooloo Water Advisory Committee
Pastoral Land Board
Rapid Creek Water Advisory Committee
Savannah Regional Bushfires Committee
Ti Tree Water Advisory Committee
Tindall-Mataranka Daly Waters Water Advisory Committee
Todd River Working Group
Vernon/Arafura Regional Bushfires Committee
Water Resources Review Panel

46 (a) Terms of References follow with the exception of:

No Terms of Reference for:

- Northern Territory Environment Protection Authority is established under its own legislation, Northern Territory Environment Protection Authority Act 2012
- Pastoral Land Board is it is appointed under the Pastoral Land Act 1992; which details the functions and powers of the Board
- Water Resources Review Panel as it is established under the Water Act 1992; which details the functions and powers of the committee
- Western Davenport Water Advisory Committee is currently not active
- The following Regional Committee ToR's will be finalised and provided accordingly.
 - Alice Springs Regional Bushfires Committee
 - Arnhem Regional Bushfires Committee
 - Barkly Regional Bushfires Committee
 - Savannah Regional Bushfires Committee
 - Vernon/Arafura Regional Bushfires Committee

Aboriginal Land Management Advisory Group Proposed Terms of Reference

1. Purpose

The Aboriginal Land Management Advisory Group (ALMAG) will guide the development and effective implementation of the policy initiative *Protecting Country, Creating Jobs* which seeks to support Aboriginal Rangers to protect the environment and create jobs. This will be achieved through a capital grants program for Indigenous Ranger groups to help purchase essential items, with funding of \$4.1 million over 2 years; and the establishment of a Land Management and Conservation Fund to improve conservation practices on Aboriginal land, with funding of \$8 million over 4 years.

2. Membership

The Minister for Environment and Natural Resources will appoint members of the Aboriginal Land Management Advisory Group, on the advice of the department. For operational efficiency, membership of the ALMAG will be limited to a maximum of 13.

The membership will include:

- One member from each of the four Northern Territory (NT) Aboriginal Land Councils (Anindilakwya Land Council, Central Land Council, Northern Land Council and Tiwi Land Council)
- Two Aboriginal members from the central/southern region of the NT (south of 17 degrees south latitude)
- Three Aboriginal members from the northern region of the NT (north of 17 degrees south latitude)
- One member from the North Australian Indigenous Land and Sea Management Alliance (NAILSMA)
- One member from Territory Natural Resource Management (TNRM)
- One member from the Indigenous Land Corporation (ILC)
- One member from the Department of Environment and Natural Resources.

With the approval of the Chief Executive Officer of the Department of Environment and Natural Resources, the ALMAG Chair may request that individuals with special knowledge of particular issues relevant to the ALMAG's role and functions attend meetings as temporary members.

3. Role

The ALMAG will:

- Provide advice and recommendations to the Department of Environment and natural Resources (the department) on all relevant aspects of the development, implementation, delivery, and reporting for the *Protecting Country, Creating Jobs* initiative.

- Provide the perspective of the indigenous land management sector to the department to ensure that decisions relating to the establishment and operation of the proposed grants program have appropriate Aboriginal input, and that Aboriginal aspirations related to land management and conservation are an integral part of the grants program.
- Provide advice and recommendations on the strategic approach, principles, priorities and guidelines that will underpin the grants program
- Provide advice and recommendations the key issues for and limitations to Indigenous Ranger groups delivering land management and conservation outcomes on land and sea country
- Ensure the application process, grant management system and reporting requirements match the operational capacity of Aboriginal ranger groups.
- Assess applications against the principles, priorities and guidelines and taking into account existing and developing capacities.
- Assess the evaluation and effectiveness of the program.

4. Terms of Appointment

Members will be appointed for a term of three years, unless agreed otherwise.

Sitting fees as per the remuneration for statutory bodies schedule payable to non-government appointees will apply.

4.1 Resignation or Removal of Members

ALMAG members may resign by written notice to the Chair at any time.

The Chief Executive Officer, DENR may revoke membership of the ALMAG for any member at any time for failure to comply with these Terms of Reference or any lawful instruction by the Chair of the ALMAG.

Failure of ALMAG members to attend two consecutive ALMAG meetings without a prior apology may also result in membership being revoked.

4.2 Membership Vacancies

Any vacant positions may be filled on a casual basis until the term of office of the Aboriginal Land Management Advisory Group has expired.

5. Role of the Chairperson

The ALMAG members will elect a Chair at their first meeting. The ALMAG Chair's term is for the term of appointment or otherwise agreed.

The Chairperson will;

- advise members of their roles and responsibilities as members of the ALMAG

- Conduct meetings to foster effective consideration of issues referred to or raised by members
- Settle meeting dates and agendas for meetings
- Ensure accurate reporting of the advice and recommendations of the committee is provided to the Chief Executive Officer, of the department
- In the event that the Chairperson is not able to attend a meeting he/she shall nominate an alternate chair, or if this is not possible, the advisory group shall elect a chair from those members present for that meeting.

6. Probity and Conflict of Interest

ALMAG members must declare any actual, potential or perceived conflicts of interest, through completion of a *Declaration of Interests and Confidentiality (Non-NTG Employees)* form. Conflicts of interest will be managed through processes outlined in the *Northern Territory Government Boards Handbook*.

Completed *Declaration of Interests and Confidentiality (Non-NTG Employees)* forms must be provided to the ALMAG Secretariat within 10 business days following the first ALMAG meeting. Declared conflicts of interest form part of the Disclosure of Interests Register, which is maintained by the ALMAG's Secretariat, and updated at each ALMAG meeting.

6.1 Privacy, Confidentiality and sensitivity

ALMAG members are expected to maintain confidentiality in accordance with the completed *Declaration of Interests and Confidentiality (Non-NTG Employees)* form and the requirements of the *Northern Territory Government Boards Handbook*.

In order to maximise the value of the ALMAG, robust and open discussion is expected. ALMAG members must be mindful that sensitive issues will be discussed and that appropriate professionalism inside and outside meetings is expected.

It is the responsibility of both the Chair and the ALMAG member raising/discussing an issue to identify matters of a confidential or sensitive nature.

7. Meetings

7.1 Meeting Frequency

ALMAG will meet at least four times per year for the term of appointment.

7.2 Quorum

A quorum at ILMAG meetings consists of half the membership plus one.

7.3 Secretariat

Secretariat services will be provided through the DENR. The Secretariat's roles includes:

- collating and circulating meeting papers
- maintaining the Disclosure of Interests Register
- writing and circulating meeting minutes
- making all administrative arrangements associated with ALMAG meetings, including members travel, accommodation and remuneration, meeting venues, teleconference and videoconferencing arrangements and catering
- sourcing information and undertaking research as requested by the ALMAG
- drafting and/or compiling documents and correspondence on behalf of the ALMAG, including:
 - Meeting outcomes
 - Post-meeting communiques
 - Reports, decisions and advice from the ALMAG to the department.

7.4 Agendas and Meeting Papers

Material and matters for consideration by the ALMAG will be forwarded to the ALMAG Chair by the Director, Aboriginal Land Management Program 10 working days prior to each meeting. The Agenda will be prepared by the ALMAG Chair and Secretariat five working days prior to the meeting date.

All ALMAG members have equal rights to list items for the Agenda, by request made through the Chair at least five working days prior to the meeting date.

Agenda items and meeting papers are submitted to ALMAG members five working days prior to the meeting, by email wherever possible.

7.5 Minutes

Minutes comprising the main points of a topic or matter and agreed actions are drafted by the Secretariat. Confidential items are not, in general, to be minuted. Minutes are circulated to ALMAG members by email within seven working days of the meeting following approval by the Chair.

The minutes are considered confidential. Upon endorsement by the ALMAG at the next meeting, minutes are signed by the ALMAG Chair.

Actions arising from the minutes, in particular any reports, decisions and advice from the ALMAG to DENR, are to be prepared by the Secretariat and actioned within seven working days of the meeting following approval by the Chair.

8. Document Control

Document Title	Aboriginal Land Management Advisory Group Terms of Reference
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Version	1.0
Document Reference Number	DENR2017/0170~0006
Document Owner	Keith Saalfeld
Approver and Date	Jo Townsend CEO DENR
Next Review	

Document Change History

The following table records the history of any significant changes made to this document.

The version number of the document is incremented as follows:

- by 1.0 for significant changes
- by 0.1 for changes made for clarity and reading ease only.

Version	Date	Change Details and Approver
1.01	16/03/2017	Update membership quorum and fee schedule. Keith Saalfeld
1.02	20/03/2017	Update to reflect reporting to CEO - Keith Saalfeld
1.03	27/03/2017	Update to membership and roles and responsibilities - Alaric Fisher

Alice Springs Water Advisory Committee

Terms of Reference

1. Purpose and Role of the Committee

The Alice Springs Water Advisory Committee has been formed by the Minister for Environment and Natural Resources to provide advice and recommendations to the Department of Environment and Natural Resources on the implementation of the 2016 Alice Springs Water Allocation Plan, including its 5-yearly review.

The role of the committee is to identify issues, critically evaluate information and to offer suggestions for water management strategies that support current and potential beneficial uses and maximise opportunities for ecologically sustainable development in the Alice Springs region.

2. Statutory effect

Section 23 of the *Water Act* authorises the Minister to establish, and appoint the members of, a Water Advisory Committee.

3. Functions

The Alice Springs Water Advisory Committee shall:

- Identify, discuss and make recommendations to the Department of Environment and Natural Resources on matters regarding the assessment, management and use of water in the Alice Springs Water Control District including risk and management of risk to water quantity and quality and the benefits and costs of current and potential water uses.
- Share information about the water allocation planning process with the community and seek their values and interests ensuring these are communicated back to the Department of Environment and Natural Resources.
- Participate in the development and implementation of water management strategies for the Alice Springs Water Control District consistent with the requirements of the Water Act and, as far as practicable, the National Water Initiative.
- Actively and openly participate in monitoring and evaluating the water allocation plan for the Alice Springs Water Control District and in the review of the plan (scheduled for 2021).
- Consider any other matters referred to it by the Minister or the Department of Environment and Natural Resources.

4. Composition of the Committee

The Alice Springs Water Advisory Committee shall bring a diversity of relevant

expertise, skills, perspectives and opinions to bear on water management in the Alice Springs Water Control District.

Members of the committee and chairperson are appointed by the Minister from nominations received during the Expressions of Interest process.

The members selected by the Minister will ensure that a diversity of representation is achieved and that all beneficial uses are represented as far as is practicable. Beneficial uses include

Agriculture, Aquaculture, Public Water Supply, Environment, Cultural, Industry, Rural Stock & Domestic and Indigenous economic uses.

Consistent with the intent of the Alice Springs Water Allocation Plan 2016-2026 (p4), a representative of the Department of Infrastructure, Planning & Logistics will be invited to be an observer to the committee, to facilitate knowledge exchange on land use planning.

5. Nomination and appointment process

Nominations for the Alice Springs Water Advisory Committee will be sought through advertisements in the Centralian Advocate and the NT News. Key stakeholders and organisations may also be invited to nominate a representative. Nominations will be by Expression of Interest.

Expressions of interest will demonstrate the contribution that the nominee can make to the committee, including but not limited to:

- Their interest in the development of the Alice Springs Water Allocation Plan and commitment to the sustainable growth of the Territory economy;
- Recognised experience and knowledge in appropriate areas pertaining to water use and planning, regional development, pastoral enterprise, irrigated agriculture, horticulture, mining, tourism, community interests, environmental protection, water engineering and water management, Aboriginal enterprise and Aboriginal cultural values.
- Demonstrated ability to work with a diverse group of people with a range of values, interests, backgrounds and expertise.
- Ability to be representative of a stakeholder group and disseminate information to constituents (if possible, nominees should provide a letter of support or other evidence demonstrating that they are representative of a stakeholder group).

Nominations for casual vacancies may be sought by advertising or by invitation to key stakeholders and organisations or by direct invitation to individuals. The Committee may recommend nominees.

6. Terms of Appointment

The membership of the committee will be for a 5 year period covering the implementation of the current Alice Springs Water Allocation Plan and its review that is scheduled to be completed in 2021.

Members who do not attend three consecutive meetings may have their membership

reviewed.

7. Proxy members

Members may nominate to the chairperson a proxy to attend meetings in their place if they are unable to attend all or part of a meeting. The proxy has the same participatory rights as other members for the duration of the meeting. The following operating rules concerning proxies will be applied:

- a) Proxies and members are not to both participate in a meeting but proxies may attend meetings with members as observers
- b) It is preferable that only one proxy is nominated by any committee member so that there is continuity in attendance
- c) Named proxies and committee members receive all information for meetings.

8. Operating Arrangements

- Members and proxies shall declare conflicts of interest and inform the chairperson immediately if a matter comes before the committee that may have a personal financial or other substantial personal interest. Should the committee request it, the member shall abstain from discussions on the affected matter.
- Meetings will be held as often as necessary to conduct the business of the committee. It is envisaged meetings will be held quarterly, most likely in the evening on a business day.
- A quorum in respect of the committee shall comprise half the membership including alternates.
- Sitting fees as per the remuneration for statutory bodies schedule payable to non- government appointees will apply.
- Visitors may attend meetings as observers with the prior permission of the chairperson.

9. Decision making

- Whenever possible, the committee will seek consensus in its decisions, positions or recommendations. The most important contribution sought from Committee members is the identification of issues and options that may not be apparent to those operating within the public sector. Members are expected to critically evaluate information and analyses presented to them by public officials and offer suggestions for innovative water management strategies that support a range of opportunities.
- If consensus is not possible a motion will have passed if $\geq 75\%$ of members present (including proxies where they are present instead of the member) support the motion. The chair has the same voting rights as ordinary members.
- The committee may elect to present alternate positions or recommendations that reflect different views within the committee.
- Visitors and proxies attending with the member, as observers, do not participate in decision making.

10. Role of the Chairperson

The chairperson of the committee has the following responsibilities:

- The chairperson is the primary media spokesperson for the committee.
- The chairperson will advise members of their roles and obligations as members of the committee and will conduct meetings to foster effective consideration of issues referred to or raised by the committee, and which represent the diversity of views in the committee.
- The chairperson will be responsible for setting meeting dates and agendas for meetings.
- The chairperson will ensure accurate reporting of the advice and recommendations of the committee to the Department of Environment and Natural Resources.

11. Alternate Chairperson

In the event that the chairperson is not able to attend a meeting she/he shall nominate an alternate chairperson or, if this is not possible, the committee shall elect a chairperson from those members present for that meeting. Role of the Department of Environment and Natural Resources.

The Department of Environment and Natural Resources is responsible for informing the Committee about current and forecast matters within its sphere of responsibility that are relevant to the Committee's purpose, role and functions. The Department shall use its best endeavours to ensure that the Committee is also informed of other matters relevant to the Committee's purpose, role and functions. The Department shall provide staff and resources to equip the committee with knowledge and timely information that assist the committee to develop its advice and recommendations.

The Water Resources Division of the Department of Environment and Natural Resources will provide secretariat support to the committee and will organise meetings, prepare agendas and record minutes.

The role of Water Resources Division Staff in supporting the committee is to:

- Frame options for the sustainable and equitable management of water in the Alice Springs Water Control District
- Provide relevant technical information and analysis and ensure that it is presented in forms accessible to all members of the committee;
- Identify gaps in knowledge and information and ways of filling those gaps, including through enhanced monitoring systems, and through seeking expertise outside of government.
- Assist in framing advice and recommendations from the committee.

BUSHFIRES COUNCIL

Term of Reference

Bushfires Management Act

PURPOSE

The Bushfires Council is a statutory body established by the Bushfires Management Act 2016. The role of the Bushfires Council is to advise the Minister on measures to be taken to mitigate, manage and suppress bushfires in the Northern Territory.

The Bushfires Council is charged with the following responsibilities under the Bushfires Management Act 2016 as determined by Section 22.

- To advise the Minister on measures to be taken to mitigate, manage and suppress bushfires in the Northern Territory; and
- To provide feedback to regional committees and other representative groups on issues relating to mitigate, manage and suppress bushfires in the Territory.

ELIGIBILITY

Membership will include individuals who:

- (1) Have a genuine desire and ability to collaborate with others who may have competing interests or opposing viewpoints on Bushfires NT management
- (2) Have professional qualifications or experience in natural resource or Bushfires NT management
- (3) Have strong existing networks which will enable broad community consultation and the dissemination of Bushfires NT management advice and information

MEMBERSHIP REPRESENTATION

As determined by Section 25 of the Bushfires Management Act 2016, the membership of the Bushfires Council is:

- (1) The Council consists of not less than nine members appointed by the Minister and is done by Gazette notice
- (2) Include at least one representative of each Regional Bushfires Committee
- (3) Be representative of multiple industry and stakeholder groups and the spectrum of land tenures in the Northern Territory

As determined by Section 26 of the Bushfires Management Act 2016, the term of appointment is for a period not exceeding 3 years.

TERMS OF OFFICE

- (1) Time commitment of at least eight working days per year for meetings, and additional time allotted for tasks related to Council work, such as reading, communication, responding to and representing the Council to regional matters.
- (2) Members may be eligible for reappointment.
- (3) A member may resign by giving written notice to the Minister.
- (4) Council member appointment may be terminated if it is proven that their behaviour is unethical. Members are expected to follow certain ethical principles including:
 - (a) respect for the law and the system of government
 - (b) respect for persons
 - (c) integrity
 - (d) diligence
 - (e) economy and efficiency

Termination of appointment (Section 28 of the Bushfire Management Act 2016)

- (1) The Minister may terminate the appointment of a member of the Council who:
 - (a) in the opinion of the Minister, is guilty of misbehaviour or incompetence
 - (b) ceases to be ordinarily resident in the Territory
- (2) The Minister must terminate the appointment of a member of the Council who:
 - (a) becomes bankrupt, applies to take the benefit of any law for the relief of bankrupt or insolvent debtors, compounds with the member's creditors or makes an assignment of remuneration for their benefit; or
 - (b) in the opinion of the Minister, is of unsound mind; or
 - (c) is absent from 3 consecutive meetings of the Council, except on leave granted by the Council.
- (3) A member of the Council may resign by giving written notice to the Minister.

VACANT POSITIONS

- (1) Where a vacancy arises, Council members may recommend to the Minister that an individual, specific group or agency be contacted to nominate a representative.
- (2) The Minister may determine that an individual, group or agency be contacted to nominate a representative.

CONFLICTING INTERESTS (as determined by section 31 of the Bushfires Management Act 2016)

- (1) A member of the Council who has or has had a direct or indirect interest in a matter being considered at a meeting of the Council must disclose the interest to the Council.
- (2) The Council may direct a member who has disclosed an interest in a matter subsection (1) to refrain from taking part in the deliberations of the Council in relation to this matter.
- (3) A member of the Council who has been given a direction under subsection (2) must be disregarded for the purpose of determining whether a quorum has been formed.
- (4) Without limiting subsection (1), a member has a direct or indirect pecuniary interest in a matter if:
 - (a) A company has a direct or indirect pecuniary interest in the matter and
 - (b) The member owns or controls a share in, or is a director or employee of, the company.

CONFIDENTIALITY

- (1) A member of the Bushfires Council must not disclose information obtained in the course of his or her duties as a member unless the disclosure is made in the course of those duties.

CONDITIONS

- (1) The Council is classed as an A3 "Government and Management bodies – local facilities and land management". Payment of Council members is determined under Section 9 of the Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006 in accordance with the Schedule of Remuneration Rates of Statutory Bodies.
- (2) Northern Territory Government, Australian Government and Local Government employees are not eligible for the payment of sitting fees or mileage allowance. Travel allowance for these employees will not be paid by Bushfires NT.
- (3) Accommodation and other travel expenses will be paid by the Northern Territory Government.

MEETINGS

As determined by section 29 of the Bushfires Management Act 2016, the meetings of a Bushfires Council should be consistent with the following:

- (1) The Council must meet as often as the chairperson considers necessary for the efficient conduct of its affairs.
- (2) The Chairperson may determine the procedure for: (a) Call meeting of the Council: and (b) Conduct the meeting.
- (3) Meeting papers will be distributed to Council members ten (10) working days prior to the meeting, by email.
- (4) A quorum at a meeting of the Council is five members.
- (5) The chairperson must preside at any meeting of the Council at which the chairperson is present and, if the chairperson is not present, the deputy chairperson must preside.
- (6) If neither the chairperson nor the deputy chairperson is present at a meeting, the members present must elect one of their number to preside at the meeting.
- (7) Questions arising at a meeting of the Council must be determined by a majority of votes of the members present and voting.
- (8) The person presiding at a meeting of the Council has a deliberative vote and, in the event of an equality of votes, also has a casting vote.
- (9) The Council must cause minutes to be kept of all its meetings.
- (10) The Council may at any time direct the chairperson of a regional committee to call a meeting of that committee.

PROXIES AND OBSERVERS

Council members on a regional bushfires committee may nominate a representative from their nominal committee to attend a Council meeting as their proxy with voting rights. Council members not on a regional bushfires committee may:

- (1) Nominate a fellow Council member to act as their proxy with voting rights; and
- (2) Request through the Chair that an individual from their organisation attends a Council meeting as a guest / observer (*guests and observers do not have voting rights*).

OUT OF SESSION MEETINGS

- (1) Where necessary, decisions may be made out of session.

- (2) Items to be considered out of session will be circulated electronically by the Executive Officer; when authorised by Chairperson.
- (3) Members should provide a response within a time frame designated by the Executive Officer with the endorsement of the Chairperson.
- (4) Responses should be provided in writing.
- (5) A non-response must not be assumed to be either positive or negative.
- (6) A summary of responses should be sent to the Chairperson. The response summary and outcome will then be circulated to all members with the endorsement of the Chairperson.

AMENDMENTS

- (1) The terms of reference shall be reviewed annually from the date of approval.
- (2) The terms of reference may be altered to meet the needs of all Council members if supported by the Minister.

THE RELATIONSHIP OF THE COMMITTEE TO OTHER COMMITTEE AND REGIONAL GROUPS

The Council may seek input on regional issues from specific groups, such as Regional Bushfires Committees, and will work collaboratively other relevant community and management Boards.

SUPPORT ARRANGEMENTS

Logistical and secretariat support will be provided by the Executive Officer – Committees, Corporate Services, Department of Environment and Natural Resources.

Darwin Harbour Advisory Committee

Terms of Reference

1. Purpose

The Darwin Harbour Advisory Committee provides advice to the Northern Territory Government through the Minister for Environment and Natural Resources (the Minister) on the effective management of Darwin Harbour and its catchment to ensure a balance between; sustainable development, a working harbour important to a range of cultural, recreational and economic values, and the protection and maintenance of healthy environments and ecosystems in the harbour and its catchment, now and into the future.

2. Role

The Committee will:

- Provide advice to the Minister on the management of aquatic environments of Darwin Harbour and its catchment.
- Provide advice on an integrated research and monitoring plan to inform sustainable management and protect the aquatic environment and critical habitats at risk from climate change.
- Provide advice on and facilitate the development of annual reporting framework for Darwin Harbour's aquatic environment; and
- Provide a forum to share information and provide opportunities for cooperation, and collaboration with key stakeholders and the community.

3. Composition of the Committee

Members of the Committee and chairperson will be appointed by the Minister from nominations received during the Expressions of Interest process. In addition to the chairperson, the committee will have a minimum of six members appointed by the Minister.

The members selected by the Minister will ensure that a diversity of representation is achieved and that stakeholders with interests in the Darwin Harbour and its catchments are represented as far as is practicable.

The Minister may nominate an observer to attend the meetings of DHAC at any time. Other observers and/or experts may be invited to attend meetings with the approval of the Chair.

4. Nomination and appointment process

Nominations for the Darwin Harbour Advisory Committee will be sought through advertisements in the NT News. Key stakeholders and organisations may also be invited to nominate a representative. Nominations will be by Expression of Interest.

Expression of interest will demonstrate the contribution that the nominee can make to the committee, including but not limited to:

- Their interest in the development of plan of management, communication plan for Harbour activities and reporting framework
- Recognised experience and knowledge in appropriate areas pertaining to catchment planning, community interests, regional development, tourism, environment, marine operations, aboriginal cultural values
- Demonstrated ability to work with a diverse group of people with a range of values, interests, backgrounds and expertise
- Ability to be representative of a stakeholder group and disseminate information to constituents (if possible, nominees should provide a letter of support or other evidence demonstrating that they are representative of a stakeholder group)
- Outline any potential or perceived conflicts of interest.

5. Terms of Appointment

The Membership of the committee will be for a three year term.

Members who do not attend three consecutive meetings may have their membership reviewed.

Sitting fees as per the remuneration for statutory bodies schedule payable to non- government appointees will apply.

6. Role of the Chairperson

- The Chairperson is the primary media spokesperson for the Committee;
- The Chairperson will advise members of their roles and responsibilities as members of the Darwin Harbour Advisory Committee;
- Conduct meetings to foster effective consideration of issues referred to or raised by the committee;
- Settle meeting dates and agendas for meetings;
- Ensure accurate reporting of the advice and recommendations of the committee is provided to the Minister after each meeting of DHAC;
- In the event that the Chairperson is not able to attend a meeting he/she

shall nominate an alternate chair, or if this is not possible, the committee shall elect a chair from those members present for that meeting.

7. Operating arrangements

- Meetings will be held according to dates agreed to by the Committee. Meetings will be held three times a year, most likely on a business day.
- A quorum for a meeting of the Committee shall comprise half the membership including alternates.
- Members may nominate to the chairperson an alternate to attend meetings in their place if they are unable to attend a part or the whole meeting. The alternate has the same participating and voting rights as the member for the duration of the meeting.
- Members shall declare conflicts of interest and inform the chairperson immediately if a matter comes before the committee that may have a personal financial or other substantial personal interest. Should the committee request it, the member shall abstain from discussion about the effected matter.
- Each member of the Committee can request, via the Chairperson, to invite a non- members to attend meetings as observers or spokespersons having regard to the matters under discussion.

8. Role of Government Agencies

The Department of Environment and Natural Resources will provide secretariat support to the committee and will assist the Chairperson organise meetings, prepare agendas and record minutes.

Northern Territory Government staff from various agencies will provide relevant technical information to assist the Committee to develop its advice and recommendations.

Agencies include: Department of Environment and Natural Resources, Department of Primary Industries and Resources, Department of Tourism, Sport and Culture, Department of Trade, Business and Innovation, Department of Planning, Infrastructure, and Logistics, Power and Water Corporation.

Drillers' Qualification Advisory Committee

Terms of Reference

1. The Purpose of the Committee

The Drillers' Qualification Advisory Committee (DQAC) has been formed by the Minister to provide advice and recommendations to the Department of Environment and Natural Resources on the assessment of water driller licences and the engagement with, and development of, the drilling industry in the Northern Territory.

2. Statutory Effect

The DQAC is established under section 54 of the *Water Act*. Powers and functions of the Committee are prescribed under regulations 12 and 13 of the Water Regulations.

3. Terms of Reference

The Committee will:

- Provide advice and recommendations to the Controller of Water Resources in regard to the granting, renewal and variation of all levels of drilling licences.
- Develop new approaches to, and participate in, the assessment and verification of qualifications and competencies of driller licence applications in the Northern Territory, and in reference to the National Uniform Drillers' Licence Competencies.
- Provide expert advice and support to applicants applying for an NT Drillers' licence.
- Provide a forum for consultation and communication on bore construction and construction materials, bore construction permits and permit conditions and hydrogeological findings and issues across the Northern Territory.
- Act as an educational extension of the Water Resources Division by helping to disseminate information and provide a two-way communication between the Water Resources Division and the drilling sector and the consumer on the drilling and construction of bores, where appropriate.
- Assist in the updating and review of drilling provisions in the *Water Act* and its supporting regulations, as well as advising on the content and presentation of drilling information, factsheets and any other documentation relating to drilling and drilling requirements.
- Consider any other matters referred to it by the Minister or Controller of Water Resources.

4. Composition of the Committee

- (1) The DQAC shall be constituted by 8 members appointed by the Minister:
 - (a) two of whom shall be qualified as hydrogeologists or groundwater engineers;
 - (b) two of whom shall have, in the Minister's opinion, adequate experience in the planning and conduct of drilling operations;
 - (c) two of whom shall be appointed to represent users and shall be persons who, in the Minister's opinion, are not involved in the drilling industry or employed in the public sector; and two of whom shall be appointed from a panel of not less than three names submitted to the Minister by the Australian Drilling Industry Association or, if no such panel is nominated, then as the Minister thinks fit.
- (2) The Minister shall appoint one of the members of the Committee to be its chairman and such other members, in the order the Minister chooses, to be its acting chairman in the absence of the Chairman from a meeting of the Committee.

5. Chairing Functions

The Chairperson will be responsible for setting meeting dates and agendas for meetings.

The Chairperson will ensure accurate reporting of the advice and recommendations of the Committee is provided to the Department of Environment and Natural Resources.

6. Terms of Appointment

It is proposed that one member from each category at 4(a) to 4(d) will be appointed for an initial term of two years, with the remaining members appointed for one year term to allow for the staggering of retiring members.

All members are eligible to re-apply and to be re-appointed for a further two year term.

7. Role of Government Agencies

The Department of Environment and Natural Resources will provide Secretariat support to the Committee and will assist the Chairperson to organise meetings, prepare agendas and record minutes.

Northern Territory Government staff from various agencies will provide relevant technical information to assist the Committee to develop its advice and recommendations.

Agencies include: Department of Environment and Natural Resources and Department of Primary Industries and Resources.

8. Operating arrangements

- Members shall declare conflicts of interest and inform the Chairperson

immediately if a matter comes before the Committee that may have a personal, financial or other substantial personal interest.

- Meetings will be twice yearly or as often as necessary to conduct the business of the Committee.
- Confidentiality will be maintained by all participants at all times.
- A quorum in respect to the Committee shall comprise of the Chair and three other members, one from each of the categories specified under Regulation 12.
- There is no obligation on the Committee to reach consensus in its recommendations. Questions arising shall be determined by a majority of the votes.
- Sitting fees as per the remuneration for statutory bodies schedule payable to non- government appointees will apply.

9. Remuneration

Sitting fees as per the remuneration for statutory bodies schedule will be payable to non- government appointees.

Howard Water Advisory Committee

Terms of Reference

1. The Purpose of the Committee

The Howard Water Advisory Committee has been formed by the Minister for Environment and Natural Resources to provide advice and recommendations to the Controller for Water Resources on the development of a water allocation plan for the Howard Groundwater System.

2. Statutory Effect

Section 23 of the Water Act 1992 authorises the Minister to establish, and appoint the members of, a Water Advisory Committee.

3. Terms of Reference

The Committee will:

- Actively and honestly participate in the development of the water allocation plan for the Howard Groundwater System
- Identify, discuss and make recommendations to the Controller of Water Resources on matters regarding the assessment, management and use of water from the Howard Groundwater System
- Share information about the water allocation planning process with the community and seek their values and interests ensuring these are communicated back to the Controller of Water Resources
- Participate in the development of water management strategies for the Howard groundwater system that are consistent with the requirements of the Water Act 1992
- Consider any other matters referred to it by the Minister or Controller of Water Resources

4. Composition of the Committee

Members of the committee and chairperson will be appointed by the Minister from nominations received during the Expressions of Interest process. In addition to the chairperson, the committee will have a minimum of eight members appointed by the Minister.

Members will be selected with reference to their interest in the development of a Howard Water Allocation Plan and commitment to the sustainable growth of the Territory economy, as well as recognised experience and knowledge in appropriate areas pertaining to water use and planning, regional development, indigenous affairs, agriculture, mining, tourism, environmental protection, irrigated agriculture, horticulture, water engineering and water management.

Members must possess the ability to work with a diverse group of people with a range of values, interests, backgrounds and expertise. The members selected by the Minister will ensure that a diversity of representation is achieved

The Minister may also appoint an ex-officio member to the committee from the Department of Environment and Natural Resources, to ensure high level expertise is available when required.

5. Terms of Appointment

The membership of the Committee will be for the period required to develop and achieve Ministerial approval of the Howard Water Allocation Plan. This is envisaged to be 12 months from establishment of the Committee.

Members who do not attend three consecutive meetings may have their membership reviewed.

6. Operating arrangements

- Members shall declare conflicts of interest and inform the chairperson immediately if a matter comes before the committee that may have a personal financial or other substantial personal interest.
- Meetings will be held as often as necessary to conduct the business of the committee. It is envisaged meetings will be held every 4-6 weeks, most likely in the evening on a business day.
- Members may nominate to the chairperson an alternate to attend meetings in their place if they are unable to attend a part or the whole meeting. The alternate has the same participating and voting rights as the member for the duration of the meeting.
- Confidentiality will be maintained by all participants at all times.
- A quorum in respect of the committee shall comprise half the membership including alternates.
- In the event that the chairperson is not able to attend a meeting they shall nominate an alternate chairperson, or if this is not possible, the committee shall elect a chairperson from those present.
- There is no obligation on the committee to reach consensus in its recommendations. The role of the committee is the identification of issues, critically evaluate information and to offer suggestions for innovative water management strategies that support the declared beneficial uses.
- The chairperson is the primary media spokesperson for the committee.
- Sitting fees as per the remuneration for statutory bodies schedule payable to non- government appointees will apply.

- The Water Resources Division of the Department of Environment and Natural Resources will provide an Executive Officer to provide secretariat support.

Katherine Water Advisory Committee

Terms of Reference

The Purpose of the Committee

The Katherine Water Advisory Committee has been formed by the Minister for Environment and Natural Resources to improve the effective implementation of the plan over its remaining lifetime. The Committee will discuss matters such as new research, water resource investigations, monitoring programs, water trading and 'use it or lose it' policies as well as general licence holder compliance issues. In addition, the Committee will provide a point of contact and exchange for stakeholder concerns and interests in the sustainable use and conservation of the Tindall Limestone Aquifer, Katherine.

The Committee will also provide advice and recommendations on the development of a new Plan for this water source, in preparation for its expiry in 2019.

Statutory Effect

Section 23 of the Water Act 1992 authorises the Minister to establish, and appoint the members of, a Water Advisory Committee.

Terms of Reference

The committee will:

- Bring a diversity of skills, perspectives and opinions to bear on water management in the Tindall Limestone Aquifer, Katherine, and in the Katherine River catchment more broadly as is relevant to management of the Tindall Limestone Aquifer, Katherine;
- Actively and openly participate in the development of the implementation strategy for the water allocation plan for the Tindall Limestone Aquifer, Katherine;
- Actively and openly participate in the development of a new water allocation plan for the Tindall Limestone Aquifer, Katherine that will replace the current declared plan when it expires in 2019;
- Identify, discuss and make recommendations to the Department of Environment and Natural Resources on matters regarding the assessment, management and use of water from the Tindall Limestone Aquifer, Katherine.
- Share information about the water allocation planning process and plan implementation with the community and seek their values and interests, ensuring these are communicated back to the Department of Environment and Natural Resources.

- Participate in the delivery of water management strategies for the Tindall Limestone Aquifer, Katherine that are consistent with the requirements of the Water Act and, as far as practicable, the National Water Initiative.
- Consider any other matters referred to it by the Minister or the Department of Environment and Natural Resources.
- The role of the committee is to identify issues, critically evaluate information and to offer suggestions for implementation of the Plan that support the potential beneficial uses and maximise opportunities for ecological sustainable development in the region.

Composition of the Committee

Members of the committee and chairperson are to be appointed by the Minister from nominations received during the Expressions of Interest process. In addition to the chairperson, the committee will have a minimum of ten members appointed by the Minister.

The members selected by the Minister will ensure that a diversity of representation is achieved and that all beneficial uses are represented as far as is practicable. Beneficial uses include Agriculture, Aquaculture, Public Water Supply, Environment, Cultural, Industry, Rural Stock and Domestic.

Nomination and appointment process

Nominations for the Katherine Water Advisory Committee will be sought through advertisements in the NT News, the Katherine Times and the NT Rural Weekly. Key stakeholders and organisations may also be invited to nominate a representative. Nominations will be by Expression of Interest.

Expressions of interest will demonstrate the contribution that the nominee can make to the committee, including but not limited to:

- Their interest in the implementation of the Tindall Limestone Aquifer, Katherine Water Allocation Plan and commitment to the sustainable growth of the Territory economy;
- Recognised experience and knowledge in appropriate areas pertaining to water use and planning, regional development, pastoral enterprise, irrigated agriculture, horticulture, mining, tourism, community interests, environmental protection, water engineering and water management, Aboriginal enterprise and Aboriginal cultural values.
- Demonstrated ability to work with a diverse group of people with a range of values, interests, backgrounds and expertise.
- Ability to be representative of a stakeholder group and disseminate information to constituents (if possible, nominees should provide a

letter of support or other evidence demonstrating that they are representative of a stakeholder group).

- Outline any potential or perceived conflicts of interest.

Terms of Appointment

The membership of the committee will be for the period up until declaration of a new Water Allocation Plan for the Tindall Limestone Aquifer, Katherine, following its expiry in 2019.

Members who do not attend three consecutive meetings may have their membership reviewed.

Upon declaration of the new Plan, the committee may be retained to advise on its implementation. Review of the Terms of Reference for the committee may be undertaken at this stage.

Operating arrangements

- Members shall declare conflicts of interest and inform the chairperson immediately if a matter comes before the committee that may have a personal financial or other substantial personal interest. Should the committee request it, the member shall abstain from discussion about the affected matter.
- Meetings will be held as often as necessary to conduct the business of the committee. It is envisaged meetings will be held twice per year during implementation phase of the Plan and that more frequent meetings may be required during the development of the new Plan.
- Members may nominate to the chairperson an alternate to attend meetings in his/her place if he/she is unable to attend the whole or part of a meeting. The alternate has the same participating rights as the member for the duration of the meeting.
- A quorum in respect of the committee shall comprise half the membership including alternates.
- Sitting fees as per the remuneration for statutory bodies schedule payable to nongovernment appointees will apply.

Role of the Chairperson

- The chairperson is the primary media spokesperson for the committee.
- The chairperson will advise members of their roles and obligations as members of the committee and will conduct meetings to foster effective consideration of issues referred to or raised by the committee, and which represent the diversity of views in the committee.

- The chairperson will be responsible for settling meeting dates and agendas for meetings.
- The chairperson will ensure accurate reporting of the advice and recommendations of the committee is provided to the Department of Environment and Natural Resources.
- In the event that the chairperson is not able to attend a meeting he/she shall nominate an alternate chairperson, or if this is not possible, the committee shall elect a chairperson from those members present for that meeting.

Role of Department of Environment and Natural Resources

- The Water Resources Division of the Department of Environment and Natural Resources will provide secretariat support to the Committee and will organise meetings, prepare agendas and record minutes.
- The Water Resources Division will provide staff and resources to equip the committee with knowledge and information to assist the committee to develop its advice and recommendations. The role of Water Resources Division Staff in supporting the committee is to:
 - Provide a draft Implementation Strategy for consideration by the Committee including Identifying gaps in knowledge and information and ways of filling those gaps, including through enhanced monitoring systems, and through seeking expertise outside of government
 - Provide relevant technical information and analysis and ensure that it is presented in forms accessible to all members of the committee
 - Report on progress against Milestones of the Implementation Strategy
 - Provide information and document a process to develop a new Plan to replace the current Plan upon its expiry in 2019
 - Assist in framing advice and recommendations from the committee

Ooloo Water Advisory Committee

Terms of Reference

1. The Purpose of the Committee

The Ooloo Water Advisory Committee has been formed by the Minister for Environment and Natural Resources to provide advice and recommendations to the Department of Environment and Natural Resources on the development of a water allocation plan for the Ooloo Dolostone Aquifer.

It is evident that the bulk of water allocations in the Ooloo Dolostone Aquifer have occurred in the absence of a declared plan. The Water Advisory Committee will however, be able to advise on water management issues more broadly, including rules around trade and transfer, use it or lose it, reporting on management and monitoring to the community and advising on minimum reliability levels that might apply.

2. Statutory Effect

Section 23 of the Water Act 1992 authorises the Minister to establish, and appoint the members of, a Water Advisory Committee.

3. Terms of Reference

The committee will:

- Bring a diversity of skills, perspectives and opinions to bear on water management in the Ooloo Dolostone Aquifer, and in the Daly River catchment more broadly as is relevant to management of the Ooloo Dolostone Aquifer;
- Actively and openly participate in the development of the water allocation plan for the Ooloo Dolostone Aquifer;
- Identify, discuss and make recommendations to the Department of Environment and Natural Resources on matters regarding the assessment, management and use of water from the Ooloo Dolostone Aquifer.
- Share information about the water allocation planning process with the community and seek their values and interests, ensuring these are communicated back to the Department of Environment and Natural Resources.
- Participate in the development of water management strategies for the Ooloo Dolostone Aquifer that are consistent with the requirements of the Water Act 1992 and, as far as practicable, the National Water Initiative.
- Consider any other matters referred to it by the Minister or the

Department of Environment and Natural Resources.

- The role of the committee is to identify issues, critically evaluate information and to offer suggestions for water management strategies that support the potential beneficial uses and maximise opportunities for ecological sustainable development in the region.

4. Composition of the Committee

Members of the committee and chairperson are to be appointed by the Minister from

nominations received during the Expressions of Interest process. In addition to the chairperson, the committee will have a minimum of ten members appointed by the Minister.

The members selected by the Minister will ensure that a diversity of representation is achieved and that all beneficial uses are represented as far as is practicable. Beneficial uses include Agriculture, Aquaculture, Public Water Supply, Environment, Cultural, Industry, Rural Stock and Domestic.

5. Nomination and appointment process

Nominations for the Ooloo Water Advisory Committee will be sought through advertisements in the NT News and the Katherine Times. Key stakeholders and organisations may also be invited to nominate a representative. Nominations will be by Expression of Interest.

Expressions of interest will demonstrate the contribution that the nominee can make to the committee, including but not limited to:

- Their interest in the development of an Ooloo Dolostone Aquifer Water Allocation Plan and commitment to the sustainable growth of the Territory economy;
- Recognised experience and knowledge in appropriate areas pertaining to water use and planning, regional development, pastoral enterprise, irrigated agriculture, horticulture, mining, tourism, community interests, environmental protection, water engineering and water management, Aboriginal enterprise and Aboriginal cultural values.
- Demonstrated ability to work with a diverse group of people with a range of values, interests, backgrounds and expertise.
- Ability to be representative of a stakeholder group and disseminate information to constituents (if possible, nominees should provide a letter of support or other evidence demonstrating that they are representative of a stakeholder group).
- Outline any potential or perceived conflicts of interest.

6. Terms of Appointment

The membership of the committee will be for the period required to develop and achieve Ministerial approval of the Oolloo Dolostone Water Allocation Plan. This is envisaged to be 12 months from establishment of the committee.

Members who do not attend three consecutive meetings may have their membership reviewed.

Following the Ministerial approval of the Oolloo Dolostone Water Allocation Plan, the committee may be retained to monitor and support implementation and review. Review of the Terms of Reference for the committee would be undertaken at this stage.

7. Operating arrangements

- Members shall declare conflicts of interest and inform the chairperson immediately if a matter comes before the committee that may have a personal financial or other substantial personal interest. Should the committee request it, the member shall abstain from discussion about the affected matter.
- Meetings will be held as often as necessary to conduct the business of the committee. It is envisaged meetings will be held every 6 - 8 weeks, most likely in the evening on a business day.
- Members may nominate to the chairperson an alternate to attend meetings in his/her place if he/she is unable to attend the whole or part of a meeting. The alternate has the same participating and voting rights as the member for the duration of the meeting.
- A quorum in respect of the committee shall comprise half the membership including alternates.
- Sitting fees as per the remuneration for statutory bodies schedule payable to non- government appointees will apply.

8. Role of the Chairperson

- The chairperson is the primary media spokesperson for the committee.
- The chairperson will advise members of their roles and obligations as members of the committee and will conduct meetings to foster effective consideration of issues referred to or raised by the committee, and which represent the diversity of views in the committee.
- The chairperson will be responsible for settling meeting dates and agendas for meetings.
- The chairperson will ensure accurate reporting of the advice and recommendations of the committee is provided to the Department of Environment and Natural Resources.
- In the event that the chairperson is not able to attend a meeting he/she

shall nominate an alternate chairperson, or if this is not possible, the committee shall elect a chairperson from those members present for that meeting.

9. Role of Department of Environment and Natural Resources

- The Water Resources Division of the Department of Environment and Natural Resources will provide secretariat support to the Committee and will organise meetings, prepare agendas and record minutes.
- The Water Resources Division will provide staff and resources to equip the committee with knowledge and information to assist the committee to develop its advice and recommendations. The role of Water Resources Division Staff in supporting the committee is to:
 - Frame options for the sustainable and equitable management of the Ooloo Dolostone Aquifer and the Daly River catchment;
 - Provide relevant technical information and analysis and ensure that it is presented in forms accessible to all members of the committee;
 - Identify gaps in knowledge and information and ways of filling those gaps, including through enhanced monitoring systems, and through seeking expertise outside of government;

Assist in framing advice and recommendations from the committee.

Rapid Creek Water Advisory Committee

Terms of Reference

1. The Purpose of the Committee

Rapid Creek Water Advisory Committee (RCWAC) is established under section 23 of Water Act 1992 to advise the Minister and the Controller of Water Resources on water quality and water resource management issues affecting Rapid Creek and its catchment.

2. Statutory Effect

Section 23 of the Water Act 1992 authorises the Minister to establish, and appoint the members of, a Water Advisory Committee.

3. Terms of Reference

The Committee will:

- Identify, discuss and make recommendations to the Controller of Water Resources on matters regarding the management and protection of Rapid Creek and its catchment
- Provide a forum to share information with stakeholders and the community and seek their values and interests ensuring these are communicated back to the Controller of Water Resources.
- To advise the Minister on development issues and policy matters that may influence the use, development and management of Rapid Creek and its catchment.
- To implement a Rapid Creek water management plan and annual assessment against the plan to the Controller of Water Resources and the Minister for Environment and Natural Resources.
- Consider any other matters referred to it by the Minister or Controller of Water Resources.

4. Composition of the Committee

Members of the committee and chairperson will be appointed by the Minister from nominations received during an Expressions of Interest process. In addition to the chairperson, the committee will have a minimum of eight members appointed by the Minister.

Members will be selected with reference to their interest in water resource management and protection. Members must possess the ability to work with a diverse group of people with a range of values, interests, backgrounds and expertise. The members selected by the Minister will

ensure that a diversity of representation is achieved.

The Minister may also appoint an ex-officio member to the committee from the Department of Environment and Natural Resources, to ensure high level expertise is available when required.

Members of the Legislative Assembly may attend the committee as observers.

5. Chairing functions

A Chair will be determined and appointed by the Minister based on the expressions of interest received.

In the event that the chairperson is not able to attend a meeting they shall nominate an alternate chairperson, or if this is not possible, the committee shall elect a chairperson from those present.

6. Terms of Appointment

Members are appointed to the Committee by the Minister for Environment and Natural Resources under Section 23 of the Act.

7. Operating arrangements

- Members shall declare conflicts of interest and inform the chairperson immediately if a matter comes before the committee that may have a personal financial or other substantial personal interest.
- Meetings will be held as often as necessary to conduct the business of the committee. It is envisaged meetings will be held every 8 weeks, most likely in the evening on a business day.
- Members may nominate to the chairperson an alternate to attend meetings in their place if they are unable to attend a part or the whole meeting. The alternate has the same participating and voting rights as the member for the duration of the meeting.
- Confidentiality will be maintained by all participants at all times.
- A quorum in respect of the committee shall comprise half the membership including alternates.
- There is no obligation on the committee to reach consensus in its recommendations. The role of the committee is the identification of issues, critically evaluate information and to offer suggestions for innovative water management strategies that support the declared beneficial uses.
- Sitting fees as per the remuneration for statutory bodies schedule payable to non- government appointees will apply.
- The Water Resources Division of the Department of Environment and Natural Resources will provide an Executive Officer to

provide secretariat support to the committee.

Ti-Tree Water Advisory Committee

Terms of Reference

1. The Purpose of the Committee

The Ti-Tree Water Advisory Committee was been formed by the Minister to provide advice and recommendations to the Department of Environment and Natural Resources on the development of the 2016 Ti-Tree Water Allocation Plan.

2. Statutory effect

Section 23 of *the Water Act 1992* authorises the Minister to establish, and appoint the members of, a Water Advisory Committee.

3. Terms of Reference

The Ti-Tree Water Advisory Committee shall:

- Bring a diversity of skills, perspectives and opinions to bear on water management in the Ti- Tree Water Control District.
- Actively and openly participate in the development of the water allocation plan for the Ti- Tree Water Control District.
- Identify, discuss and make recommendations to the Department of Environment and Natural Resources on matters regarding the assessment, management and use of water in the Ti- Tree Water Control District.
- Share information about the water allocation planning process with the community and seek their values and interests ensuring these are communicated back to the Department of Environment and Natural Resources.
- Participate in the development of water management strategies for the Ti-Tree Water Control District consistent with the requirements of the Water Act and, as far as practicable, the National Water Initiative.
- Consider any other matters referred to it by the Minister or the Department of Environment and Natural Resources.
- The role of the committee is to identify issues, critically evaluate information and to offer suggestions for water management strategies that support the potential beneficial uses and maximise opportunities for ecologically sustainable development in the region.

4. Composition of the Committee

Members of the committee and chairperson are to be appointed by the Minister from nominations received during the Expressions of Interest process. In addition to the chairperson, the committee will have up to ten members appointed by the Minister.

The members selected by the Minister will ensure that a diversity of representation is achieved and that all beneficial uses are represented as far as is practicable. Beneficial uses include Agriculture, Aquaculture, Public Water Supply, Environment, Cultural, Industry and Rural Stock & Domestic

5. Nomination and appointment process

Nominations for the Ti-Tree Water Advisory Committee will be sought through advertisements in the Centralian Advocate and the NT News. Key stakeholders and organisations may also be invited to nominate a representative. Nominations will be by Expression of Interest.

Expressions of interest will demonstrate the contribution that the nominee can make to the committee, including but not limited to:

- Their interest in the development of the Ti-Tree Water Allocation Plan and commitment to the sustainable growth of the Territory economy;
- Recognised experience and knowledge in appropriate areas pertaining to water use and planning, regional development, pastoral enterprise, irrigated agriculture, horticulture, mining, tourism, community interests, environmental protection, water engineering and water management, Aboriginal enterprise and Aboriginal cultural values.
- Demonstrated ability to work with a diverse group of people with a range of values, interests, backgrounds and expertise.
- Ability to be representative of a stakeholder group and disseminate information to constituents (if possible, nominees should provide a letter of support or other evidence demonstrating that they are representative of a stakeholder group).
- Outline any potential or perceived conflicts of interest.

6. Terms of Appointment

The membership of the committee will be for the period required to develop and achieve Ministerial approval of the Ti-Tree Water Allocation Plan. This is envisaged to be within 12 months from establishment of the Committee.

Members who do not attend three consecutive meetings may have their membership reviewed.

Following the Ministerial approval of the Ti-Tree Water Allocation Plan, the committee may be retained to monitor and support implementation and

review of the plan. Review of the Terms of Reference for the committee would be undertaken at this stage.

7. Proxy members

Members may nominate to the chairperson a proxy to attend meetings in their place if they are unable to attend all or part of a meeting. The alternate has the same participatory rights as other members for the duration of the meeting.

8. Operating Arrangements

- Members shall declare conflicts of interest and inform the chairperson immediately if a matter comes before the committee that may have a personal financial or other substantial personal interest. Should the committee request it, the member shall abstain from discussions on the affected matter.
- Meetings will be held as often as necessary to conduct the business of the committee. It is envisaged meetings will be held every 6-8 weeks, most likely in the evening on a business day.
- Members may nominate to the chairperson a proxy to attend meetings in his/her place if he/she is unable to attend the whole or part of a meeting. The alternate has the same participatory rights as other members for the duration of the meeting.
- A quorum in respect of the committee shall comprise half the membership including alternates.
- Sitting fees as per the remuneration for statutory bodies schedule payable to non- government appointees will apply.

9. Role of the Chairperson

The chairperson of the committee has the following responsibilities:

- The chairperson is the primary media spokesperson for the committee.
- The chairperson will advise members of their roles and obligations as members of the committee and will conduct meetings to foster effective consideration of issues referred to or raised by the committee, and which represent the diversity of views in the committee.
- The chairperson will be responsible for setting meeting dates and agendas for meetings.
- The chairperson will ensure accurate reporting of the advice and recommendations of the committee to the Department of Environment and Natural Resources.
- In the event that the chairperson is not able to attend a meeting she/he shall nominate an alternate chairperson or, if this is not possible, the

committee shall elect a chairperson from those members present for that meeting.

10. Role of Department of Environment and Natural Resources

The Water Resources Division of the Department of Environment and Natural Resources will provide secretariat support to the committee and will organise meetings, prepare agendas and record minutes.

The Water Resources Division will provide staff and resources to equip the committee with knowledge and information to assist the committee to develop its advice and recommendations. The role of Water Resources Division Staff in supporting the committee is to:

- Frame options for the sustainable and equitable management of water in the Ti-Tree Water Control District
- Provide relevant technical information and analysis and ensure that it is presented in forms accessible to all members of the committee;
- Identify gaps in knowledge and information and ways of filling those gaps, including through enhanced monitoring systems, and through seeking expertise outside of government.
- Assist in framing advice and recommendations from the committee.

Tindall Mataranka – Daly Waters Water Advisory Committee

Terms of Reference

1. The Purpose of the Committee

The Tindall Mataranka – Daly Waters Water Advisory Committee has been formed by the Minister for Environment and Natural Resources to provide advice and recommendations to the Department of Environment and Natural Resources on the development of a water allocation plan for the Tindall Limestone Aquifer, Mataranka – Daly Waters.

The Water Advisory Committee will advise on water management arrangements for the Tindall Limestone Aquifer in the Mataranka – Daly Waters region, including rules around trade and transfer, use it or lose it, reporting on management and monitoring to the community and advising on minimum reliability levels that might apply.

2. Statutory Effect

Section 23 of the Water Act 1996 authorises the Minister to establish, and appoint the members of, a Water Advisory Committee.

3. Terms of Reference

The committee will:

- Bring a diversity of skills, perspectives and opinions to bear on water management in the Tindall Limestone Aquifer, Mataranka – Daly Waters, and in the Roper River catchment more broadly as is relevant to management of the Tindall Limestone Aquifer, Mataranka – Daly Waters;
- Actively and openly participate in the development of the water allocation plan for the Tindall Limestone Aquifer, Mataranka – Daly Waters;
- Identify, discuss and make recommendations to the Department of Environment and Natural Resources on matters regarding the assessment, management and use of water from the Tindall Limestone Aquifer, Mataranka – Daly Waters.
- Share information about the water allocation planning process with the community and seek their values and interests, ensuring these are communicated back to the Department of Environment and Natural Resources.

- Participate in the development of water management strategies for the Tindall Limestone Aquifer, Mataranka – Daly Waters that are consistent with the requirements of the Water Act and, as far as practicable, the National Water Initiative.
- Consider any other matters referred to it by the Minister or the Department of Environment and Natural Resources.
- The role of the committee is to identify issues, critically evaluate information and to offer suggestions for water management strategies that support the potential beneficial uses and maximise opportunities for ecological sustainable development in the region.

4. Composition of the Committee

Members of the committee and chairperson are to be appointed by the Minister from nominations received during the Expressions of Interest process. In addition to the chairperson, the committee will have a minimum of eight members appointed by the Minister.

The members selected by the Minister will ensure that a diversity of representation is achieved and that all beneficial uses are represented as far as is practicable. Beneficial uses include Agriculture, Aquaculture, Public Water Supply, Environment, Cultural, Industry, Rural Stock and Domestic.

5. Nomination and appointment process

Nominations for the Tindall Mataranka – Daly Waters Water Advisory Committee will be sought through advertisements in the NT News and the Katherine Times. Key stakeholders and organisations may also be invited to nominate a representative. Nominations will be by Expression of Interest.

Expressions of interest will demonstrate the contribution that the nominee can make to the committee, including but not limited to:

- Their interest in the development of a Tindall Limestone Aquifer, Mataranka – Daly Waters Water Allocation Plan and commitment to the sustainable growth of the Territory economy;
- Recognised experience and knowledge in appropriate areas pertaining to water use and planning, regional development, pastoral enterprise, irrigated agriculture, horticulture, mining, tourism, community interests, environmental protection, water engineering and water management, Aboriginal enterprise and Aboriginal cultural values.
- Demonstrated ability to work with a diverse group of people with a range of values, interests, backgrounds and expertise.
- Ability to be representative of a stakeholder group and disseminate information to constituents (if possible, nominees should provide a letter

of support or other evidence demonstrating that they are representative of a stakeholder group).

- Outline any potential or perceived conflicts of interest.

6. Terms of Appointment

The membership of the committee will be for the period required to develop and achieve Ministerial approval of the Tindall Limestone Aquifer, Mataranka – Daly Waters Water Allocation Plan. This is envisaged to be 12 months from establishment of the committee.

Members who do not attend three consecutive meetings may have their membership reviewed.

Following the Ministerial approval of the Tindall Limestone Aquifer, Mataranka – Daly Waters Water Allocation Plan, the committee may be retained to monitor and support implementation and review. Review of the Terms of Reference for the committee would be undertaken at this stage.

7. Operating arrangements

- Members shall declare conflicts of interest and inform the chairperson immediately if a matter comes before the committee that may have a personal financial or other substantial personal interest. Should the committee request it, the member shall abstain from discussion about the affected matter.
- Meetings will be held as often as necessary to conduct the business of the committee. It is envisaged meetings will be held every 6 - 8 weeks, on a business day.
- Members may nominate to the chairperson an alternate to attend meetings in his/her place if he/she is unable to attend the whole or part of a meeting. The alternate has the same participating and voting rights as the member for the duration of the meeting.
- A quorum in respect of the committee shall comprise half the membership including alternates.
- Sitting fees as per the remuneration for statutory bodies schedule payable to non- government appointees will apply.

8. Role of the Chairperson

- The chairperson is the primary media spokesperson for the committee.
- The chairperson will advise members of their roles and obligations as members of the committee and will conduct meetings to foster effective consideration of issues referred to or raised by the committee, and which represent the diversity of views in the committee.
- The chairperson will be responsible for settling meeting dates and

agendas for meetings.

- The chairperson will ensure accurate reporting of the advice and recommendations of the committee is provided to the Department of Environment and Natural Resources.
- In the event that the chairperson is not able to attend a meeting he/she shall nominate an alternate chairperson, or if this is not possible, the committee shall elect a chairperson from those members present for that meeting.

9. Role of Department of Environment and Natural Resources

- The Water Resources Division of the Department of Environment and Natural Resources will provide secretariat support to the Committee and will organise meetings, prepare agendas and record minutes.
- The Water Resources Division will provide staff and resources to equip the committee with knowledge and information to assist the committee to develop its advice and recommendations. The role of Water Resources Division Staff in supporting the committee is to:
 - Frame options for the sustainable and equitable management of the Tindall Limestone Aquifer, Mataranka – Daly Waters and the Roper River catchment
 - Provide relevant technical information and analysis and ensure that it is presented in forms accessible to all members of the committee
 - Identify gaps in knowledge and information and ways of filling those gaps, including through enhanced monitoring systems, and through seeking expertise outside of government
 - Assist in framing advice and recommendations from the committee

46 b) Each member and their appointment start date is below:

Board/Committee	Member Name	Appointment Start Date
Aboriginal Land Management Advisory Group	Mr Adrian Hogg – Resigned November 2018	24/04/2017
	Mr Alaric Fisher	24/04/2017
	Mr Brian Tipungwuti	24/04/2017
	Mr Dean Yibarbuk	24/04/2017
	Mr Henry Wilson	24/04/2017
	Ms Karen May	24/04/2017
	Ms Linda Ford	24/04/2017
	Mr Matthew Salmon	24/04/2017
	Ms Melissa George	24/04/2017
	Mr Peter Donohoe	24/04/2017
	Mr Paul Jenkins	24/04/2017
	Mr Ronald (Ricky) Archer	24/04/2017
Alice Springs Regional Bushfires Committee	Mr Alastair Bayly	05/07/2017
	Ms Kristen Appel	05/07/2017
	Ms Elizabeth Bird	05/07/2017
	Mr Ben Cromarty	06/11/2017
	Ms Donna Digby	06/11/2017
	Mr Edward Hayes	05/07/2017
	Mr Benjamin Heaslip	05/07/2017
	Mr Benjamin Kaethner	05/07/2017
	Ms Kimberly McKay	05/07/2017
	Mr Ashley Severin	05/07/2017
Alice Springs Water Advisory Committee	Ms Jocelyn Davies (Chair) – resigned 20/10/2018 – position vacant – EOI finalised	30/11/2016
	Mr Jimmy Cocking	30/11/2016
	Mr Rod Cramer	30/11/2016
	Mr Adam Davis	30/11/2016
	Ms Robyn Grey-Gardner	30/11/2016
	Ms Veronica Lynch	30/11/2016
	Mr Glenn Marshall	30/11/2016
	Ms Eli Melky	30/11/2016
	Ms Wendy Stuart	30/11/2016
Mr Richard Hayes	30/11/2016	
Arnhem Regional Bushfires Committee	Mr Nigel Gellar (Chair)	05/07/2017
	Ms Jessie Alderson	05/07/2017
	Mr Otto Campion	05/07/2017
	Ms Anna Pickworth	05/07/2017
	Mr Simon Ponto	05/07/2017
	Mr William Rioli	05/07/2017
	Mr Clarry Rogers	05/07/2017

	Mr Connell Tipiloura	05/07/2017
	Mr Jakob Weigal	05/07/2017
	Mr Greg Wilson	05/07/2017
Barkly Regional Bushfires Committee	Ms Lena Perkins (Chair)	05/07/2017
	Mr Kenneth Gerard Ford	05/07/2017
	Mr Ian Halstead	05/07/2017
	Mr Michael Donald Johnson	05/07/2017
	Mr Donald Shadforth	05/07/2017
Berry Springs Water Advisory Committee	On hold – anticipated to commence in 2019-20	
Bushfires Council of the NT	Ms Elizabeth Marie Bird (Chair)	05/07/2017
	Ms Alice Maree Beilby	05/07/2017
	Mr Shaun Ansell	05/07/2017
	Mr Paul Blore (Deputy Chair)	05/07/2017
	Mr Matthew Braitling	05/07/2017
	Mr Gary Cooke	05/07/2017
	Mr Nigel Gellar	05/07/2017
	Mr Benjamin Kaethner	05/07/2017
	Ms Karen May	05/07/2017
	Ms Patricia Rigby-Christophersen	05/07/2017
	Mr Todd Smith	05/07/2017
	Mr Mark Spain	05/07/2017
	Mr Ian Stewart	05/07/2017
	Ms Dianne Tynan	05/07/2017
	Mr Ashley Manicaros	20/10/2018
Darwin Harbour Advisory Committee	Professor Karen Gibb (Chair)	08/08/2017
	Ms Annie Andrews	10/07/2017
	Mr Nigel Browne	19/06/2017
	Mr David Ciaravolo	19/06/2017
	Ms Shenagh Gamble	10/07/2017
	Mr Nick Hannigan	19/06/2017
	Ms Sue McKinnon	08/08/2017
	Ms Shar Molloy	19/06/2017
	Mr Terry O'Connor	19/06/2017
	Dr Sandy Griffin	22/03/2019
	Mr Alan Roe	19/06/2017
	Mr Jim Smith	19/06/2017
	Dr Claire Streten	19/06/2017
	Mr Nick Hanigan	19/10/2018
Drillers Qualification Advisory Committee	Mr Lance Martin (Chair)	22/02/2017
	Mr Mark Ballard	22/02/2017

	Mr Trevor Edwards (2 nd Deputy Chair)	22/02/2017
	Mr David George (1 st Deputy Chair)	22/02/2017
	Mr Tom Harris	22/02/2017
	Ms Kristen Marmion	22/02/2017
	Mr Henry Van Tilburg	22/02/2017
	Mr Des Yin Foo	22/02/2017
Howard Water Advisory Committee	Mr David George (Chair)	17/12/2017
	Ms Maree Bredhauer	31/05/2016
	Mr David Ciaravolo	18/08/2017
	Ms Jan Hintze	31/05/2016
	Ms Donna Jackson	25/10/2016
	Mr Shane Papworth	18/08/2017
	Ms Kate Peake	31/05/2016
	Mr Bill Risk	25/10/2016
	Mr Matthew Salter	1/05/2016
	Mr Mark Smith	25/10/2016
	Mr Gerry Wood	25/10/2016
Katherine Water Advisory Committee	Ms Marie Piccone (Chair)	20/11/2016
	Mr Neal Adamson	20/11/2016
	Ms Marie Allen (alternate Samantha Sing)	20/11/2016
	Mr Allister Andrews (proxy Ben Lewis)	13/12/2016
	Mr Warren De With	20/11/2016
	Mr Rick Fletcher	20/11/2016
	Mr Liam Golding	20/11/2016
	Mr Michael Jarram	20/11/2016
	Ms Alison King	20/11/2016
	Mr Peter Marks	20/11/2016
	Mr Shane Papworth	20/11/2016
	Mr Peter Rix (proxy Tim Helder)	20/11/2016
	Mr Steven Rose (alternate Elisabeth Clark)	20/11/2016
	Ms Charmaine Roth	20/11/2016
	Ms Samantha Sing (alternate Marie Allen)	20/11/2016
	Ms Lis Clarke (alternate for Steven Rose)	20/11/2016
Northern Territory Weed Advisory Committee	Mr Anthony David Cox	06/10/2015
	Mr Garry Fisher	05/08/2016
	Dr Margaret Friedel	06/10/2015
	Mr Jay Francis Mohr-Bell	06/10/2015
	Dr Dionne Lee Walsh	06/10/2015

NT Environment Protection Authority	Dr Paul Vogel (Chair)	01/01/2016
	Ms Samantha Louise Nunan	01/01/2018
	Ms Janice van Reyk	01/01/2016
	Dr Ian Wallis	01/01/2016
	Mr Collin Joseph Woodward	10/04/2017
	Dr Rodney Lukatelich	29/12/2018
	Dr Vaughn Beck	29/12/2018
Oolloo Water Advisory Committee	Mr John Childs (Chair)	4/08/2016
	Mr Malcom Baker (proxy Tim Helder)	4/08/2016
	Mr Warren de With	4/08/2016
	Mr Phil Howie	4/08/2016
	Dr Alison King	4/08/2016
	Ms Mona Liddy (alternate Elizabeth Sullivan)	4/08/2016
	Mr Robert Lindsay	4/08/2016
	Mr Peter Marks	4/08/2016
	Dr Lorrae McArthur (proxy Trish Rigby)	4/08/2016
	Mr Sam McBean	4/08/2016
	Ms Kate Peake	4/08/2016
	Mr Richard Perry	4/08/2016
	Mr Simon Smith	4/08/2016
Mr Eddie Webber	4/08/2016	
Ms Elizabeth Sullivan (alternate for Mona Liddy)	4/8/2016	
Pastoral Land Board	Mr Paul Zlotkowski (Chair)	26/06/2016
	Mr Steven Craig	25/06/2016
	Dr Leigh Hunt	28/09/2015
	Mr David James	28/09/2015
	Ms Anne Kilgariff	20/06/2016
Rapid Creek Water Advisory Committee	Mr Ian Lancaster (Chair)	17/01/2017
	Mr Neal Adamson	01/11/ 2016
	Professor Karen Gibb	01/11/2016
	Ms Donna Jackson – resigned November 2018. Pending replacement is Richard Fejo.	01/11/2016
	Mr Ian Kew	01/11/2016
	Ms Robin Knox	18/10/2017
	Mr Tim Moore	01/11/2016
	Ms Lisa Peters	01/11/2016
	Ms Julia Schult	01/11/2016
	Mr Nigel Weston	01/11/2016
Mr Graeme Finch	10/09/2018	

	Alderman Robin Knox	18/10/2017
Savannah Regional Bushfires Committee	Ms Alice Beilby (Chair)	05/07/2017
	Ms Jessica Beckhouse	05/07/2017
	Mr Simon Cheers	05/07/2017
	Mr Campbell Elliott	05/07/2017
	Mr Michael Harding	05/07/2017
	Ms Tammy Kruckow	05/07/2017
	Mr James (Benjamin) Lewis	05/07/2017
	Ms Heidi Millership	05/07/2017
	Mr Thomas Shephard	05/07/2017
	Mr Sam Tapp	05/07/2017
Ti Tree Water Advisory Committee	Mr Bill Low (Chair)	5/12/2016
	Mr Rodney Baird	5/12/2016
	Mr Adam Davis	5/12/2016
	Ms Robyn Grey-Gardener	5/12/2016
	Mr Willie Lane	5/12/2016
	Mr Vincent Lange	5/12/2016
	Mr Dan Pepperill	5/12/2016
	Mrs Sarah Cook	27/04/2018
	Mr Mitch Jones	27/04/2018
	Mr Laurie Price	27/04/2018
Tindall-Mataranka Daly Waters Water Advisory Committee	Dr Rebecca Mohr-Bell (Chair)	18/04/2017
	Mr David Ciaravolo	18/04/2017
	Dr David Crook resigned effective December 2018	18/04/2017
	Ms Tracey Hayes (proxy Rohan Leah)	18/04/2017
	Ms Sharon Hillen	18/04/2017
	Ms Jocelyn James	13/06/2017
	Ms Sarah Kerin	18/04/2017
	Mr Vincent Lange	13/06/2017
	Ms Helena Lardy	13/06/2017
	Ms Clair O'Brien	18/04/2017
	Mr Peter Rix (proxy Tim Helder)	18/04/2017
	Mr Kerry Roberts	13/06/2017
	Mr Kane Youngusband resigned 19 December 2018	18/04/2017
Todd River Working Group	Mr Alex McLean	13/02/2018
	Mr Chris Day	13/02/2018
	Mr David Letheby	13/02/2018
	Dr Fiona Walsh	13/02/2018
	Mr Geoff Kenna	13/02/2018
	Dr Ken Johnson	13/02/2018
	Mr Robert Campbell	12/03/2018

	Ms Sarah Fairhead	12/03/2018
	Mr Scott Allen	13/02/2018
	Ms Sophie Creighton	13/02/2018
	Mr Stephen Brooks	13/02/2018
	Mr Sunil Dhanji	13/02/2018
Vernon/Arafura Regional Bushfires Committee	Mr Shaun William Ansell (Chair)	05/07/2017
	Mr Rodney Beament	05/07/2017
	Mr Colin Arthur Deveraux	05/07/2017
	Mr Thomas Harrower	05/07/2017
	Ms Susan Jones	05/07/2017
	Mr David William McLachlan	05/07/2017
	Mr Andrew McTaggart	05/07/2017
	Mr Desmond Oakhill	05/07/2017
	Mr Kevin Phillips	05/07/2017
	Mr Ian James Stewart	05/07/2017
	Mr Daniel Thomson	05/07/2017
Water Resources Review Panel	Mr John Childs (Chair)	05/07/2016
	David George	23/04/2010
	Mr Colin Beard	23/04/2010
	Mr Philip Howie	23/04/2010
	Mr Joe Morrison	23/04/2010
	Mr George Roussos	23/04/2010
Western Davenport Water Advisory Committee	No Members for the 2018/19 financial year	

46 c) The Department will not be releasing the remuneration paid to each Board member.

46 d) The itemised total cost incurred by the Board during the 2018/19 financial year.

Nil expenditure for:

- Berry Springs Water Advisory Committee

- Todd River Working Group

Board/Committee	Item	Item cost
Aboriginal Land Management Advisory Group	Credit Card Surcharge	\$131.28
	Airfares	\$9,146.60
	QBT Booking Fees	\$187.30
	Accommodation	\$1,974.57

	Board / Committee Expenses (other)	\$1,164.53
	Total	\$12,604.28
Alice Springs Water Advisory Committee	Entitlement (Employee Expenditure & sitting fees)	\$1,183
	Entertainment (non FBT)	\$105
	Total	\$1,288
Bushfires Council and Regional Committees	Entitlement (Employee Expenditure & sitting fees)	\$4,033.31
	Entertainment (non FBT)	\$420.90
	Travel Costs (includes airfares & accommodation)	\$5,061.25
	Travel Allowance	\$1,013.48
	Other Operational Costs	\$113.22
	MV Expenditure (includes hire charges, parking)	\$2,585.52
	Total	\$13,227.68
Darwin Harbour Advisory Committee	Entitlement (Employee Expenditure & sitting fees)	\$2,473
	Entertainment (non FBT)	\$885
	Travel Costs (includes airfares & accommodation)	\$1,280
	Other Operational Costs	\$58
	Total	\$4,696
Drillers Qualification Advisory Committee	Entitlement (Employee Expenditure & sitting fees)	\$511
	Total	\$511
Howard Water Advisory Committee	Entitlement (Employee Expenditure & sitting fees)	\$114
	Board/Committee expenses - Other	\$65
	Total	\$179
Katherine Water Advisory Committee	Entitlement (Employee Expenditure & sitting fees)	\$2,280

	Board/Committee expenses - Other	\$921
	Travel Costs (includes airfares & accommodation)	\$349
	Total	\$3,550
NT Environment Protection Authority	Entitlement (Employee Expenditure & sitting fees)	\$299,431
	Entertainment (non FBT)	\$3,174
	Travel Costs (includes airfares & accommodation)	\$50,525
	Travel Allowance	\$5,407
	Other Operational Costs	\$14,099
	Total	\$372,637
Ooloo Water Advisory Committee	Entitlement (Employee Expenditure & sitting fees)	\$3,572
	Board/Committee expenses - Other	\$353
	Travel Costs (includes airfares & accommodation)	\$973
	Travel Allowance	\$661
	MV Expenditure (includes hire charges, parking)	\$493
	Total	\$6,052
Pastoral Land Board	Entitlement (Employee Expenditure & sitting fees)	\$26,697
	Employee & Association (FBT)	\$0
	Entertainment (non FBT)	\$76
	Board/Committee expenses - Other	\$977
	Non Employee (non FBT)	\$0
	Travel Costs (includes airfares & accommodation)	\$5,029
	Travel Allowance	\$2,993

	Other Operational Costs	\$9,309
	MV Expenditure (includes hire charges, parking)	\$1,355
	Total	\$46,436
Rapid Creek Water Advisory Committee	Entitlement (Employee Expenditure & sitting fees)	\$646.00
	Consultancy Fees	\$900
	Total	\$1,546
Tindall Mataranka - Daly Waters Water Advisory Committee	Entitlement (Employee Expenditure & sitting fees)	\$2,508
	Entertainment (non FBT)	\$951
	Travel Costs (includes airfares & accommodation)	\$1,317
	MV Expenditure (includes hire charges, parking)	\$216
	Total	\$4,992
Ti Tree Water Advisory Committee	Entitlement (Employee Expenditure & sitting fees)	\$1,287
	Entertainment (non FBT)	\$72
	Total	\$1,359
Water Resources Review Panel	Accommodation, travel , TA, payroll tax	\$953
Western Davenport Water Advisory Committee	Postage	\$50
	Total	\$50

46 e) The number of times each Board met during the period 1 July 2018 to 31 March 2019 are below:

Board/Committee	No. of times the Board met during the period 1 July 2018- 31 March 2019
Aboriginal Land Management Advisory Group	3
Alice Springs Regional Bushfires Committee	1
Alice Springs Water Advisory Committee	1
Arnhem Regional Bushfires Committee	1
Barkley Regional Bushfires Committee	0
Berry Springs Water Advisory Committee	0
Bushfires Council	1
Darwin Harbour Advisory Committee	4
Drillers Qualification Advisory Committee	1
Howard Water Advisory Committee	2
Katherine Water Advisory Committee	4
Northern Territory Weed Advisory Committee	0
NT Environment Protection Authority	4
Ooloo Water Advisory Committee	1
Pastoral Land Board	4
Rapid Creek Water Advisory Committee	3
Savannah Regional Bushfires Committee	1
Ti Tree Water Advisory Committee	0, 1 workshop
Tindal-Mataranka Daly Water Waters Advisory Committee	4
Vernon/Arafura Regional Bushfires Committee	1
Water Resources Review Panel	1
Western Davenport Water Advisory Committee	0
Todd River Working Group	0

REVIEWS AND INQUIRIES

47. The statutory review of the operation of the Northern Territory Container Deposit Scheme (CDS) is a requirement to be undertaken by the Minister at intervals of five years after the CDS's establishment under the Environment Protection (Beverage Containers and Plastic Bags) Act 2011. The Department of Environment and Natural Resources has engaged Ernst & Young to conduct the review.
- a) The review considered the extent to which the CDS is meeting its objectives under the Act, including to reduce beverage container waste, and provide communities throughout the Northern Territory as far as reasonably practicable with access to the CDS. In doing so the review sought to identify barriers and challenges to the CDS achieving its

objectives, as well as solutions to barriers and opportunities for improvement.

- b) Procurement was undertaken for an external consultant to undertake the review. E&Y was successful and was advised on 26 October 2017.
- c) E&Y was evaluated in accordance with the assessment criteria and NT Procurement Rules, was recommended as representing best value for Territory. E&Y was appointed to conduct the review.
- d) The cost of the review was \$61,411.58.
- e) Interviews (phone and in person) and surveys were conducted with stakeholders. Literature review of waste data, recycling statistics and other available research.
- f) Review by E&Y is complete. The report was tabled in the October 2018 sittings.

A draft implementation plan has been developed and will be considered by government shortly. The implementation plans maps out a proposed approach to implementing the recommendations in a phased approach over the next two years. This is in recognition that some recommendations will require further policy and possibly legislation development which must be done in consultation with industry, community and other jurisdictions.

- g) Refer to (f).

WORKPLACE HEALTH AND SAFETY

48.

There were 28 Safety Hazards and Incidents reported during this period, one incident progressed to a workers compensation claim relating to being hit by an object. The claim was also closed during the reporting period.

Nature of Incident Type	Number	Cost
Being hit by objects	2	
Biological Factors	1	
Body Stressing	6	
Hazard	10	
Slips, Trips and Falls	2	
Hitting Objects	4	
Vehicle incidents	3	
Totals	28	\$5,154

49.

There were no workers compensation claims or incidents reported relating to psychological stress for the period beginning 1 July 2018 and ending 31 March 2019.

REGIONAL OFFICES

50.

The salary expenditure for staff employed in regional areas 1 July 2018 to 31 March 2019 is as follows:

Regional Office	# of Staff	Functions/ Outcomes achieved in 2018-19	Responsible Locations	Cost to 31 March 2019 \$'000
Tennant Office	2	Bushfires – Provide advice and support to prepare, implement and review fire management practices; with the purpose of building a proactive and resilient community. Rangelands – Provides scientific assessment and monitoring of the Territory's land and delivery of extension services, policy advice and regulation of use and threats to the land resource.	Barkly Fire Management Zone	125
	1		Tennant Creek Region	63
Subtotal	3			188
Katherine Office	1	Executive – Provide executive support to the region.	Katherine Region	66
	3	Bushfires – Provide advice and support to prepare, implement and review fire management practices; with the purpose of building a proactive and resilient community.	Savannah Fire Management Zone	239
	7	Rangelands – Provides scientific assessment and monitoring of the Territory's land and delivery of extension services, policy advice and regulation of use and threats to the land resource.	Katherine Region	418
	3	Water Resources – Water Allocation Planning, water licence processing and compliance investigations and	Katherine and surrounding locations	215

Regional Office	# of Staff	Functions/ Outcomes achieved in 2018-19	Responsible Locations	Cost to 31 March 2019 \$'000
		assessments and reporting. Spatial Data and Mapping staff member provides data management and cartography		
Subtotal	14			938
Alice Springs AZRI Office	1	Executive – Provide Executive support to the region	Alice Springs	90
	7	Rangelands – Provides scientific assessment and monitoring of the Territory's land and delivery of extension services, policy advice and regulation of use and threats to the land resource.	Central Australia	436
	17	Water Resources – provides facilitation of investigations and assessments and reporting on the available water resources, provide Water Allocation Planning, water licence processing and compliance investigations and assessments and reporting, water monitoring data and reporting and flood forecasting, monitoring of the inland aquatic ecosystems and facilitation of the Lake Eyre Basin Rivers Assessment, provide water bore drilling and investigations into groundwater resources in the Alice Springs region, including the operational drilling for the Land and Water Suitability Project	Alice Springs and surrounding locations	1 165
	1	Environment – processing authorisations under WMPCA, EP(BCPB)A and	Alice, Barkly and Southern Regions	86

Regional Office	# of Staff	Functions/ Outcomes achieved in 2018-19	Responsible Locations	Cost to 31 March 2019 \$'000
		Water Act; audit compliance inspections; commenting on NOI under Assessment Act; local action officer for Pollution Incidents in Alice, Barkly and Southern Regions; and development of operational policy and guidelines to support issuing environmental authorisations		
Subtotal	26			1 777
Tom Hare Office, Alice Springs	9	Flora & Fauna – Responsible for conservation and management of the region’s threatened species; terrestrial biodiversity and habitats including the sustainable use of wildlife and pest animals.	NT wide and Central Australia	770
Subtotal	9			770
Alice Springs	2	Flora & Fauna - Alice Springs Herbarium staff responsible	Southern NT	121

Regional Office	# of Staff	Functions/ Outcomes achieved in 2018-19	Responsible Locations	Cost to 31 March 2019 \$'000
Desert Park		for collection and taxonomy of plants.		
Subtotal	2			121
Bushfires NT – Elder St Alice Springs	5	Bushfires – Provide advice and support to prepare, implement and review fire management practices; with the purpose of building a proactive and resilient community.	Alice Springs Fire Management Zone	343
Subtotal	5			343
Batchelor Office – 142 Cameron Road Batchelor	9	Bushfires – Provide advice and support to prepare, implement and review fire management practices; with the purpose of building a proactive and resilient community.	Vernon/Arafura Fire Management Zone	673
Subtotal	9			673
TOTAL	68			4 810