



# LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

No. 25

## WRITTEN QUESTION

Ms Uibo to the Treasurer:

### Department of Treasury and Finance Administration

#### STAFFING

1. (a) Please advise the number of staff employed in the following categories as of 9 December 2024:

Note, data includes the Department of Treasury and Finance, Utilities Commission and the Northern Territory Treasury Corporation as at Pay 13 of 2024-25:

Category	FTE	Head Count (Actual)	NT-based	Located outside NT
1. Ongoing Full Time	72.98	75	75	-
2. Ongoing Part Time	1.77	2	2	-
3. Fixed Term Full Time	16	16	16	-
4. Fixed Term Part Time	0.6	1	1	-
5. Casual Contract	-	-	-	-
6. Executive Contract	17	17	17	-
<b>TOTAL</b>	<b>108.35</b>	<b>111</b>	<b>111</b>	<b>-</b>

- (b) Please provide, for each of the six categories above: the relevant position classifications and the number of staff employed against each classification.

As at Pay 13 of 2024-25, the following were employed with the Department of Treasury and Finance and the Northern Territory Treasury Corporation.

Staffing numbers are provided as head count.

Classification	Ongoing		Fixed Term		Casual Contract	Executive Contract
	Full Time	Part Time	Full Time	Part Time		
ECO6	-	-	-	-	-	1
ECO4	-	-	-	-	-	1
ECO3	-	-	-	-	-	4
ECO2	-	-	-	-	-	3
ECO1	-	-	-	-	-	8
SAO2	7	1	-	-	-	-
SAO1	13	-	-	-	-	-
AO7	14	1	-	-	-	-
AO6	17	-	2	-	-	-
AO5	19	-	1	-	-	-
AO4	5		-	-	-	-
AO3	-		-	-	-	-
AO2			3	1	-	-
GRADT	-	-	9	-	-	-
GRADX			1			
<b>TOTAL</b>	<b>75</b>	<b>2</b>	<b>16</b>	<b>1</b>	<b>-</b>	<b>17</b>

(c) Where there is a difference between FTE and Headcount (Actual), please provide an explanation for the difference, including any reasons for the use of part-time and casual positions within the overall workforce profile.

The Department of Treasury and Finance and the Northern Territory Treasury Corporation recruit employees on a part time/temporary contract basis depending on operational requirements under flexible workplace arrangements within the Northern Territory Public Service.

2. Please advise the number of staff held against the following categories as of 9 December 2024:

As at Pay 13 of 2024-25:

Category	Number
Resigned	4
Made Redundant	-
Terminated	-
Unattached	4
Classified Redeployee	-
Supernumerary	7

3. **Please advise the number of staff identifying as Aboriginal and Torres Strait Islander as of 9 December 2024.**

A whole-of-government response to Question 3 will be provided by the Office of the Commissioner for Public Employment.

4. (a) **Please advise the number of Frontline staff as FTE as of 9 December 2024 and as a percentage of the Agency's total employment.**
- (b) **Please advise how the Agency determines which staff fall under the category of Frontline.**

(a) and (b) The Department of Treasury and Finance is a central agency that mainly provides advice to government and/or services to other agencies and taxpayers.

5. **Please advise how many staff have been engaged through labour hire, employment agency arrangements and/or consultancy contracts, for what purpose, for what duration and at what cost as of 9 December 2024. Please use the table format presented below for your response.**

No staff were engaged in the Department of Treasury and Finance or Northern Territory Treasury Corporation through employment agency arrangements as at 09 December 2024.

6. **Please advise how many locums have been employed, for what purpose, duration, and at what cost as of 9 December 2024. Please use the table format presented below for your response.**

Not applicable.

7. (a) **How many positions were advertised during the period 24 August 2024 to 9 December 2024?**

Department of Treasury and Finance and Northern Territory Treasury Corporation advertised **12** positions during the period 24 August 2024 to 9 December 2024.

- (b) **Of the total number advertised in 7(a), how many positions had Special Measures applied?**

All the 12 positions advertised had Special Measures applied.

**(c) Please break down the levels of positions that had Special Measures applied.**

Breakdown of the level of positions with Special Measures applied:

<b>Classification Level</b>	<b>Total Positions Advertised</b>
SAO1	1
AO7	3
AO6	2
AO5	4
AO4	1
Trainee	1
<b>Total</b>	<b>12</b>

\* Graduates recruited through DCDD Graduate Program

**(d) How many positions that had Special Measures applied were not able to be filled against these requirements during this period and required contract or backfilling arrangements?**

Most NT Government agencies have implemented special measures arrangements across the whole agency or for some roles. The process for positions advertised with special measures is to consider special measures applicants first; if no special measures applicants apply, or no special measures applicants are considered suitable, recruitment panels then assess all other applicants' suitability for the role.

## **OUTSOURCING**

**8. (a) For the period 24 August 2024 to 9 December 2024, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency.**

The Department of Treasury and Finance and Northern Territory Treasury Corporation did not outsource, contract out or privatise any functions that are traditionally carried out by the agency for the period in question

**b. Is consideration being given to outsource, contract-out or privatise in financial year 2025/26? If so, provide details.**

Consideration is not being given to outsourcing, contracting out or privatising any functions in 2025-26.

## **LEGAL EXPENSES**

9. What has been the expenditure on legal advice or related expenses for the period 24 August 2024 to 9 December 2024? Provide details on:
- a) The matter(s) (designate which are finalised and which are ongoing)
  - b) The amount paid by matter
  - c) The amount paid to each outside legal firm or barrister engaged

Department of Treasury and Finance and the Northern Territory Treasury Corporation legal expenditure was **\$36 571** for the period of 24 August 2024 to 9 December 2024.

The Utilities Commission as an independent statutory authority incurred legal expenditure of **\$2 356** for the period of 24 August 2024 to 9 December 2024.

Details of expenditure on each matter is attached:

9 (a)		9 (b)	9 (c)
Matter	Status: Ongoing/Finalised	Amount	Legal firm/Barrister
Agreement for delivery of Remote Essential Services	Ongoing	13 040	Karen Christopher
Recovery of payroll tax debt	Ongoing	11 448	HWL Ebsworth Lawyers
Feed in tariff advice	Finalised	3 984	Minter Ellison Lawyers
Amendment to return to work agreement	Finalised	8 099	King & Wood Mallesons
	<b>Total</b>	<b>\$36 571</b>	

Utilities Commission (Independent statutory body)

9 (a)		9 (b)	9 (c)
Matter	Status: Ongoing/Finalised	Amount	Legal firm/Barrister
Electricity retail supply code revisions	Finalised	2 356	Seaton Legal
	<b>Total</b>	<b>\$2 356</b>	

## PROCUREMENT / CONSULTANCIES

10. From 24 August 2024 to 9 December 2024, please detail expenditure on each report and consultancy (excluding annual reports) obtained from outside the NTPS. For each report/consultancy detail:

- a) Purpose
- b) Cost
- c) Person or entity engaged
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
- f) Outcomes or key performance indicators for the report or consultancy
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken

There are no awarded consultancies for the period 24 August to 9 December 2024.

11. Please advise the number of contracts awarded to business entities with a principal place of business in the NT and outside the NT for the period 24 August 2024 to 9 December 2024 as follows:

3 new contracts were awarded during the period of 24 August 2024 to 9 December 2024.

Number in the NT	Number outside of the NT
1	2

12. For each of the contracts awarded to business entities with a principal place of business outside of the Northern Territory, please advise the selection criteria on the applicable contract or tender.

Contract	Business Entity	Address	Selection Criteria
24-0652	Hearne Scientific Software Pty Ltd	NSW	Price 30 Local Content 30 Timeliness - Capacity - Scope Specific 20 Past Performance 20
Q24-0140	AME Mineral Economics Pty Ltd	NSW	Price 20 Local Content 30 Timeliness - Capacity - Innovation 5 Scope Specific 35 Past Performance 10

13. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public tenders were advertised during the period 24 August 2024 to 9 December 2024?

Tier	No. of Procurement Activities
Tier 3	1
Tier 4	-
Tier 5	-
<b>Total</b>	<b>1</b>

14. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public tender process during the period 24 August 2024 to 9 December 2024?

No contracts were awarded without undertaking a public tender process during the period 24 August 2024 to 9 December 2024.

15. For each instance identified in the question above, where a public quotation process was not undertaken, including for those with a Certificate of Exemption:

- What is the description of the goods and services contracted?
- What is the value of the goods and services contracted?
- What was the reason for not using the public tender process or for requiring a Certificate of Exemption?
- Who recommended the course of action in c) above?
- Who approved the course of action in c) above?

Not applicable.

16. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for purchasing goods and/or services as of 9 December 2024.

4 NTG Corporate Credit Cards are held by Department of Treasury and Finance and Northern Territory Treasury Corporation as of 9 December 2024:

- Department of the Treasury and Finance – 3 credit cards; and
- Northern Territory Treasury Corporation – 1 credit card.

Position titles and levels of the staff holding the corporate credit card are:

**Department of Treasury and Finance**

No.	Position Title	Position Level
1	Executive Officer	AO6
2	Publisher	AO6
3	Superannuation Officer	AO4



## **Northern Territory Treasury Corporation**

<b>No.</b>	<b>Position Title</b>	<b>Position Level</b>
1	Superannuation Officer*	AO4

\*Card is managed by DTF on behalf of NTTC.

### **FOCUS GROUPS / POLLING / SURVEYS**

**For the period 24 August 2024 to 9 December 2024:**

- 17. Please detail expenditure on opinion polls and focus groups, including costs and entities that conducted the work.**

No expenditure was incurred for the period 24 August 2024 to 9 December 2024 on opinions polls and focus groups for the Department of Treasury and Finance and Northern Territory Treasury Corporation.

- 18. Detail all surveys undertaken in relation to the focus groups and opinion polls above, including their form, the cost and the inducements that were provided to incentivise participation.**

Not applicable.

- 19. Please provide copies of each survey and the results of each survey.**

Not applicable.

### **COMMUNICATIONS AND MARKETING**

- 20. Please detail expenditure on advertising and communications during the period 24 August 2024 to 9 December 2024.**

**For each advertisement for which an expense was incurred:**

- a) What was the purpose/description of the advertisement?**
- b) Who was the advertisement placed with, i.e., media outlet, newspaper, television station, digital platform, or other?**
- c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?**
- d) Were tenders or expressions of interest called? If not, why not?**
- e) Did the agency enter into any separate arrangements for advertising placements or advertorials? If so, please provide details of expenditures and media outlets.**

Advertising and communication expenditure for Department of Treasury and Finance and Northern Territory Treasury Corporation for the period 24 August 2024 to 9 December 2024 is as follows:

20 (a)	20 (b)	20 (c)
Purpose	Type of Advertisement	Total Production Cost (\$)
2025 Graduate Program	Career One Economic Society of Australia Facebook Grad Connection Indeed Job Search LinkedIn NT News Seek	9 721
Promotion of NTTC/NTG for High-Grade Issuer Yearbook	KangaNews	4 064
Recruitment Notices	Indeed LinkedIn Seek	1 599
HomeGrown Territory Program	Radio	245
<b>Total</b>		<b>15 629</b>

- d) Procurement of these services were undertaken using Across Government Contracts, with the following panel contract utilised:
- AGC22-0161 – Provision of Media Services
- e) No separate arrangements for advertising placements or advertorials were entered into.

## TRAVEL

**21. Please provide the total expenditure and itemised details of travel, including, but not limited to, travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority during the period 24 August 2024 to 9 December 2024 broken down to:**

- International Travel**
- Interstate Travel**
- Intrastate Travel**

- International Travel – Nil.
- Interstate Travel – the Department of Treasury and Finance and Treasury Corporation incurred total expenditure **\$21 441** for the period between 24 August to 9 December 2024.
- Intrastate Travel - the Department of Treasury and Finance and Treasury Corporation incurred total expenditure **\$4 896** for the period between 24 August to 9 December 2024.

Key items to note:

- Travel amount includes travel related costs of airfare, accommodation, meals, travelling allowance, car rental and incidentals.
- Travel expenditure reported is from TRIPS and is exclusive of GST as of 14 February 2025.

**22. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.**

Not applicable.

**23. Please provide itemised details and costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period 24 August 2024 to 9 December 2024.**

A whole-of-government response to Question 23 will be provided by the Department of the Chief Minister and Cabinet.

## **HOSPITALITY / FUNCTIONS AND EVENTS**

**24. Please provide full details of all official hospitality provided for the period 24 August 2024 to 9 December 2024.**

**In relation to each occasion where official hospitality was provided:**

- a) What was the purpose of the hospitality?**
- b) How many guests attended?**
- c) How many Ministers attended?**
- d) How many Ministerial staff attended?**
- e) How many MLAs attended?**
- f) How many Public Sector employees attended?**
- g) What was the total cost incurred?**

Total expenditure on public service hospitality for the period of 24 August 2024 to 9 December 2024 for the Department of Treasury and Finance and Northern Territory Treasury Corporation was **\$274**.

Official hospitality expenditure relates to attendance at industry events. No hospitality was organised where Ministers, Ministerial staff or MLAs attended.

## GRANTS, SPONSORSHIPS, DONATIONS AND INCENTIVES

- 25. Please detail expenditure on grants, sponsorships, donations and incentives paid by your Agency (including the recipient of each payment) during the period 24 August 2024 to 9 December 2024, including agency budget totals to administer such programs.**

Detail of grants, sponsorships and donations paid by the Department of Treasury and Finance and Northern Territory Treasury Corporation for the period 24 August 2024 to 9 December 2024:

Description	Amount \$
First Home Owners Grant Scheme <sup>1</sup>	270 000
Household Goods Grant <sup>1</sup>	2 000
Research Grant <sup>2</sup>	360 000
Sponsorships <sup>3</sup>	12 480
<b>Total</b>	<b>644 480</b>

<sup>1</sup> All recipients were individual households

<sup>2</sup> Charles Darwin University

<sup>3</sup> All recipients are schools, colleges and individual students

- 26. Please detail the funds utilised to distribute awards and sponsorships in the period 24 August 2024 to 9 December 2024, and to what activities. Please list details of any contract periods as part of any arrangement.**

Awards by the Department of Treasury and Finance and Northern Territory Treasury Corporation in the period 24 August 2024 to 9 December 2024 all relate to students for their academic achievements.

Recipient of each Payment	Description	Total
St John's Catholic College	2024 Student Awards	470
Good Shepherd Lutheran College	2024 Student Awards	820
Taminmin College	2024 Student Awards	1 440
Darwin High School	2024 Student Awards	940
Centralian Senior College	2024 Student Awards	470
Yirara College	2024 Student Awards	940
St Philip's College	2024 Student Awards	2 910
Our Lady of The Sacred Heart Catholic College	2024 Student Awards	820
Casuarina Senior College	2024 Student Awards	940
Katherine High School	2024 Student Awards	620
O'Loughlin Catholic College	2024 Student Awards	2 110
	<b>TOTAL</b>	<b>12 480</b>

- 27. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2025/26 financial year?**

The Department of Treasury and Finance and Northern Territory Treasury Corporation do not have regional offices. A similar number of student academic awards are expected to be supported in 2025-26

- 28. Please detail the amounts paid on grants, donations and incentives to non-Government organisations for the period 24 August 2024 to 9 December 2024, including to which organisation and the services to be provided?**

Not applicable.

#### **MEDIA MONITORING SERVICES**

- 29. Provide expenditure details on media monitoring services for the period 24 August 2024 to 9 December 2024 (including entities engaged and who utilises the service).**

A whole-of-government response to Question 29 will be provided by the Department of the Chief Minister and Cabinet.

#### **INFRASTRUCTURE PROJECTS**

- 30. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia or Northern Australia Infrastructure Facility (NAIF) to be considered for the Infrastructure Priority List?**

A whole-of-government response to Question 30 will be provided by the Department of Logistics and Infrastructure.

- 31. Please provide details of newly committed projects for the period 24 August 2024 to 9 December 2024.**

A whole-of-government response to Question 31 will be provided by the Department of Logistics and Infrastructure.

- 32. Please provide details of contracts awarded to interstate firms, the purpose of the contract, the cost, and why a territory firm was not chosen.**

A whole-of-government response to Question 32 will be provided by the Department of Infrastructure and Logistics.

## GOVERNMENT LEASED BUILDINGS

- 33. What is the total annual power bill of each Government building owned/leased/used by each Department for the period 24 August 2024 to 9 December 2024?**

The total power bill of the leased premises occupied by the Department of Treasury and Finance and Northern Territory Treasury Corporation from 24 August 2024 to 9 December 2024 was:

Building	As at 9 December 2024
Charles Darwin Centre, 19 Smith Street	\$15 790

- 34. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period 24 August 2024 to 9 December 2024?**

A whole-of-government response to Question 34 will be provided by the Department of Corporate and Digital Development

- 35. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?**

A whole-of-government response to Question 35 will be provided by the Department of Corporate and Digital Development.

## FEES AND CHARGES

- 36. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2024/25 financial year and whether any of these fees and charges were increased following the 2024 election.**

The Department of Treasury and Finance and Northern Territory Treasury Corporation levied no fees and charges in 2024-25, and no increases in fee and charges occurred following the 2024 election.

The Utilities Commission, as an independent statutory authority, raised licence fees for the period 1 July 2024 to 30 November 2024 of **\$1,480,061**.

## INTERNAL AUDITS

### **37. How many internal audits and financial investigations were conducted in the period 24 August 2024 to 9 December 2024?**

One internal audit was completed during the period 24 August 2024 to 9 December 2024:

1. Territory Revenue Office – Case Allocation and Management

One internal audit was completed by the Northern Territory Treasury Corporation during the period 24 August 2024 to 9 December 2024:

1. Control testing period – 1 April to 30 September 2024

No matters of suspected fraud were reported during the period, and there were no financial investigations.

### **38. What were the terms of reference or focus for each investigation?**

<b>Territory Revenue Office – Case Allocation and Management</b>	Assessed the adequacy and effectiveness of the policies and procedures relating to the Territory Revenue Office's case allocation and management, from the receiving and allocation of cases through to case resolution.
<b>Control testing period – 1 April to 30 September 2024</b>	Detailed controls testing was performed across a variety of Northern Territory Treasury Corporation key operations including reporting and oversight, Northern Territory Treasury Corporation payments systems and general ledger maintenance.  Control Self-Assessment: validation and assessment of the responses to the control self-assessment questionnaires.

### **39. Please provide details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.**

The internal audits did not identify any instances of fraud or anomalies. Any findings from the audits have been reviewed by the department and are being addressed through its internal audit processes. The department develops and implements treatment plans to monitor progress, which is recorded in an audit register.

### **40. How many agencies have been referred to existing bodies, e.g. Auditor-General/Independent Commission Against Corruption (ICAC), and how?**

The Department of Treasury and Finance and Northern Territory Treasury Corporation is not privy to details of referrals made to Independent Statutory Officers.

- 41. How many have been resolved? Please detail the agency referred to, the date of referral and the date resolved, including those with multiple referrals.**

The Department of Treasury and Finance and Northern Territory Treasury Corporation is not privy to details of referrals made to Independent Statutory Officers.

## **BOARDS / ADVISORY BODIES**

- 42. Please detail all boards and advisory bodies in your Agency in 2024/25, also providing the following information:**

- a) The Terms of Reference, if changed since the election.**
- b) The current members and when they were appointed**

The following board and advisory body are in the Treasurer's Portfolio:

<b>Board</b>	<b>Terms of Reference (a)</b>	<b>Members and Date Appointed (b)</b>
Utilities Commission of the Northern Territory	Terms of Reference have not changed since the 2024 election	Commissioner Lyndon Rowe 31/12/2018  Associate Commissioner Richard Owens – 12/04/2017
Northern Territory Treasury Corporation Advisory Board	Terms of Reference have not changed since the 2024 election	Mr Tim McManus – August 2024 Dr Sarah Rummery – May 2021 Mr John Montague – November 2014 Mr Clare Milkins – May 2021

- 43. The number of times the Board met during the period 24 August 2024 to 9 December 2024.**

The Utilities Commission met four times during the period 24 August 2024 to 9 December 2024.

The Northern Territory Treasury Corporation Advisory Board met twice during the period 24 August 2024 to 9 December 2024.



## REVIEWS AND INQUIRIES

### 44. Details of all reviews and inquiries completed or commenced since 24 August 2024, also providing the following information:

- a) The Terms of Reference
- b) The criteria for selection of all panel members
- c) The composition, qualifications and state or Territory of residence of the persons undertaking the review/inquiry
- d) The cost of the review/inquiry
- e) How the information was/is accumulated to contribute to the review/inquiry
- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
- g) If not completed when this is expected

Nil reviews were completed / commenced by the Department of Treasury and Finance and Northern Territory Treasury Corporation since 24 August 2024:.

In addition, three reviews were completed by the Utilities Commission (the independent economic regulator) since 24 August 2024, noting no reviews commenced during this period. Details are set out in the following table.

Three reviews were completed by the Utilities Commission since 24 August 2024 as shown below.

Review	43 (a)	43 (b)	43 (c)	43 (d)	43 (e)	43 (f)	43 (g)
2023-24 Northern Territory Electricity Retail Review - Completed	Review undertaken annually in accordance with clause 5.5.1 of the Electricity Industry Performance (EIP) Code	N/A – Utilities Commissioners are the decision makers	Undertaken internally	Undertaken internally within budget - no consultant/ legal fees	Licensees' report (data and other information) to the UC as required by EIP Code, and research.	Published on 10 Feb 2025	N/A
2023-24 Northern Territory Power System Performance Review - Completed	Review undertaken annually in accordance with Section 45 of <i>Electricity Reform Act 2000</i>	N/A – Utilities Commissioners are the decision makers	Undertaken internally	Undertaken internally within budget - no consultant/ legal fees	Data and information provided by licensees as required under section 25(1) of <i>Utilities Commission Act 2000</i>	Published on 7 Jan 2025	N/A
Review of the Electricity Retail Supply Code - Completed	Review undertaken in accordance with sections 24(1) and (3) of the <i>Utilities Commission Act 2000</i> and section 44B of the <i>Electricity Reform Act 2000</i>	N/A – Utilities Commissioners are the decision makers	Undertaken internally	\$30,008 (excl GST) for legal advice and assistance with legal drafting of code amendments	Public consultation process with consideration of stakeholder submissions	Published Final Decision and varied code on 9 Jan 2025	N/A

Note: No inquiries were completed or commenced since 24 August 2024 by the Utilities Commission

## **WORKPLACE HEALTH AND SAFETY**

**45. Please provide the number, nature and cost of reportable safety issues for the period 24 August 2024 to 9 December 2024.**

For the period 24 August 2024 to 9 December 2024, there were:

- **No** notifiable incidents reported to NT WorkSafe under section 35 of the *Work Health and Safety (National Uniform Legislation) Act 2011*
- One reported incident relating to a fall.

**46. Please detail the number of stress-related matters and claims for the period 24 August 2024 to 9 December 2024.**

Not applicable.

## **REGIONAL OFFICES**

**47. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved since 24 August 2024. What are the locations for which they are responsible?**

Not applicable.