

## LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

### WRITTEN QUESTION

Mrs Finocchiaro to the Minister for Infrastructure, Planning and Logistics, Minister for Business and Jobs, Minister for Skills, Training and International Education, Minister for Tourism and Hospitality, Minister for Recreational Fishing – for all agencies falling under the Ministers' portfolios.

### AGENCY ADMINISTRATION

#### Notes:

- The following questions can be answered from existing Agency data as at 31 March 2024.
- You have previously referred questions requiring a Whole of Government response to the Minister responsible at a time that enables a response within the same timeframe as the remainder of the questions.
- Further, you have previously inserted the question at the beginning of each answer.
- My Office would appreciate these practices being continued.

#### STAFFING

1. (a) Please advise the number of staff employed in the following categories as at 31 March 2024:

Category	FTE	Head Count (Paid)	NT-based	Located outside NT
1. Ongoing Full Time	586.69	600	591	9
2. Ongoing Part Time	37.99	50	49	1
3. Fixed Term Full Time	175.63	180	179	1
4. Fixed Term Part Time	7.53	12	12	0
5. Casual Contract	0.79	2	2	0
6. Executive Contract	44.54	45	44	1
<b>Total</b>	<b>853.17</b>	<b>889</b>	<b>877</b>	<b>12</b>

- (b) Please provide, for each of the six categories above: the relevant position classifications and the number of staff employed against each classification.

<b>Category</b>	<b>Classification</b>	<b>FTE</b>
1. Ongoing Full Time	AO2	2.00
	AO3	12.57
	AO4	42.03
	AO5	57.50
	AO6	117.28
	AO7	79.72
	EO2	3.00
	EO3	1.00
	P1	4.00
	P2	16.00
	P3	32.30
	PH2	1.00
	PH7	1.00
	SAO1	64.73
	SAO1X	2.00
	SAO2	49.86
	SP1	23.90
	SP2	10.00
	T1	4.00
	T2	7.80
	T2R	2.00
	T3	23.00
	T4	17.00
	T5	8.00
	T6	5.00
<b>Total</b>		<b>586.69</b>

<b>Category</b>	<b>Classification</b>	<b>FTE</b>
2. Ongoing Part Time	AO2	0.57
	AO3	3.05
	AO4	4.27
	AO5	2.22
	AO6	4.11
	AO7	4.06
	P1	0.99
	P2	3.41
	P3	4.28
	SAO1	7.23
	SAO2	0.70
	SP1	0.80
	SP2	0.61
	T3	0.34
	T4	1.35
<b>Total</b>		<b>37.99</b>

Category	Classification	FTE
3. Fixed Term Full Time	AO2	3.00
	AO3	6.00
	AO4	10.70
	AO5	11.00
	AO6	17.92
	AO7	8.96
	AQF3A	1.00
	AQF4A	8.00
	AQ3SA	4.90
	AQ4SA	1.00
	GRADT	7.00
	P1	11.50
	P2	11.55
	P3	8.00
	SAO1	7.00
	SAO2	1.00
	SP1	3.00
	SP2	2.00
	T1	5.30
	T2	21.80
T3	21.00	
T4	4.00	
<b>Total</b>		<b>175.63</b>

Category	Classification	FTE
4. Fixed Term Part Time	AO4	0.80
	AO6	0.50
	AO7	2.53
	P2	0.50
	P3	0.20
	SAO1	0.60
	SP1	0.90
	T1	0.50
	SBA	1.00
<b>Total</b>		<b>7.53</b>

Category	Classification	FTE
5. Casual	T1	0.13
	T2	0.66
<b>Total</b>		<b>0.79</b>

Category	Classification	FTE
6. Executive Contract	EO1C	16.54
	EO2C	17.00
	EO3C	7.00
	EO4C	3.00
	EO6C	1.00
<b>Total</b>		<b>44.54</b>

**(c) Where there is a difference between FTE and Headcount (Actual), please provide an explanation for the difference, including any reasons for use of part-time and casual positions within the overall workforce profile.**

Full Time Equivalent (FTE) = the proportion of an employee's salary payment to that of an equivalent full-time employee in any given fortnight.

Paid Headcount = Headcount is the count of physical people, so a part-time person would count as one.

**2. Please advise the number of staff held against the following categories as at 31 March 2024:**

Category	Number
Resigned	71
Made Redundant	0
Terminated	2
Unattached	51
Classified Redeployee	0
Supernumerary	198 (including 36 which are flagged as unattached)

**3. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 31 March 2024.**

A whole of government response to Question 3 will be provided by the Office of the Commissioner for Public Employment.

**4. (a) Please advise the number of Frontline staff as FTE as at 31 March 2024 and as a percentage of the Agency total employment.**

Although many of our roles interface directly with clients/public, we do not distinguish these roles as 'frontline service' delivery.

**(b) Please advise how the Agency determines which staff fall under the category of Frontline.**

Although many of our roles interface directly with clients/public, we do not distinguish these roles as 'frontline service' delivery.

5. Please advise how many staff have been engaged through labour hire, employment agency arrangements and/or consultancy contracts, for what purpose, for what duration and at what cost as at 31 March 2024. Please use the table format presented below for your response.

Number Engaged	Purpose	Duration	Cost (\$)
One	Biosecurity Surveillance – Browsing Ant Project	June - November 2023	16,320
One	Rum Jungle Project -Training Coordinator- secondment under partnership agreement with Batchelor Institute of Indigenous Tertiary Education	May 2023 – May 2024	148,528

6. Please advise how many locums have been employed, for what purpose, for what duration and at what cost as at 31 March 2024. Please use the table format presented below for your response.

Not applicable.

7. (a) How many positions were advertised during the period 1 July 2023 to 31 March 2024?

7(a)	1 July 2023 to 31 March 2024
Positions advertised	284

- (b) Of the total number advertised in 7(a), how many positions had Special Measures applied?

7(b)	1 July 2023 to 31 March 2024
Positions advertised with Special Measures applied	282

- (c) Please break down the levels of positions that had Special Measures applied.

7(c)	
Classification Level	Total Positions Advertised
Administrative Officer 2	1
Administrative Officer 3	14
Administrative Officer 4	29
Administrative Officer 4, Administrative Officer 5	2
Administrative Officer 5	38
Administrative Officer 5, Administrative Officer 6	5
Administrative Officer 6	40
Administrative Officer 6, Administrative Officer 7	1
Administrative Officer 7	27
Executive Contract Officer 1	2

<b>Classification Level</b>	<b>Total Positions Advertised</b>
Executive Contract Officer 2	3
Professional 1	7
Professional 1, Professional 2	2
Professional 2	5
Professional 3	13
Senior Administrative Officer 1	28
Senior Administrative Officer 2	6
Senior Professional Officer 1	8
Senior Professional Officer 1, Senior Professional Officer 2	1
Senior Professional Officer 2	5
Technical 1	3
Technical 2	19
Technical 2, Technical 3	1
Technical 3	18
Technical 4	4
<b>Total</b>	<b>282</b>

**(d) How many positions that had Special Measures applied were not able to be filled against these requirements during this period and required contract or backfilling arrangements?**

Most NT Government agencies have implemented special measures arrangements across the whole agency or for some roles. The process for positions that are advertised with special measures is to consider special measures applicants first; if no special measures applicants apply, or no special measures applicants are considered suitable, recruitment panels may assess all other applicants' suitability for the role.

## **OUTSOURCING**

**8. (a) For the period 1 July 2023 to 31 March 2024, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency.**

DITT has entered into a grant agreement with the Aboriginal Sea Company (ASC) to deliver the Aboriginal Fishing Mentor Program on behalf of the NT Government. The ASC was established in February 2022, through the Blue Mud Bay Implementation plan with the purpose of supporting Aboriginal participation in the NT seafood industry. The transition of the program to the ASC supports the strategic intent of the organisation, and aligns with the principles of the Local Decision Making Framework by empowering an Aboriginal organisation to deliver targeted services to Aboriginal people.

**(b) Is consideration being given to outsource, contract-out or privatise in financial year 2024/25? If so, provide details.**

Nil.

## LEGAL EXPENSES

9. What has been the expenditure on legal advice or related expenses for the period 1 July 2023 to 31 March 2024? Provide details on:
- The matter(s) (designate which are finalised and which ongoing)
  - The amount paid by matter
  - The amount paid to each outside legal firm or barrister engaged.

a) Providing details in relation to some legal matters has the potential to prejudice the interests of the Territory and other parties.

b) and c)

Legal Provider	Amount (\$)	Status
Ashurst Australia	165,701	Ongoing
Caroline Heske	4,000	Finalised
	3,500	Finalised
Chad Jacobi	363	Finalised
Clayton Utz	22,634	Ongoing
Cozens Johansen Lawyers	1,213	Finalised
	614	Finalised
	1,045	Finalised
David Hume	9,030	Ongoing
Dr Owen Williams	1,300	Finalised
Finlaysons	160,780	Ongoing
	4,174	Finalised
Holding Redlich	13,425	Finalised
	2,646	Finalised
	5,262	Finalised
	7,500	Finalised
	18,150	Finalised
	10,000	Finalised
Hutton McCarthy	14,850	Ongoing
	11,719	Ongoing
	16,040	Ongoing
HWL Ebsworth Lawyers	82,500	Ongoing
	8,358	Ongoing
	1,376	Ongoing
	14,545	Ongoing
	13,389	Ongoing

<b>Legal Provider</b>	<b>Amount (\$)</b>	<b>Status</b>
	91,098	Finalised
	3,361	Ongoing
	14,345	Ongoing
	3,650	Finalised
Jonathan Martyn Bortoli	5,250	Ongoing
	5,250	Finalised
	17,875	Ongoing
	3,750	Ongoing
	3,500	Finalised
	3,500	Finalised
	1,160	Finalised
	2,328	Ongoing
Joshua Ingrames	6,600	Finalised
Karen Christopher	11,900	Ongoing
	2,400	Finalised
	5,985	Ongoing
	5,145	Ongoing
	1,295	Finalised
Minter Ellison Lawyers	4,354	Ongoing
	21,785	Ongoing
	135,122	Finalised
	13,016	Ongoing
	46,655	Ongoing
Mr Patrick Hutchins Orr	2,673	Ongoing
Nicola Lucy Gollan	10,056	Ongoing
Office of the Parliamentary Counsel	5,250	Ongoing
Povey Stirk Lawyers & Notaries	9,828	Ongoing
Sally Ozolins	7,500	Finalised
Seaton Legal Pty Ltd	9,000	Finalised
	14,340	Finalised
	33,728	Finalised
Stephen Lloyd	4,720	Ongoing
	45,832	Ongoing
	3,740	Ongoing
Stephen Wright	3,623	Finalised



<b>Legal Provider</b>	<b>Amount (\$)</b>	<b>Status</b>
Thomas Pontre	6,000	Finalised
Top End Bailiff & Collection Service	339	Finalised
Trevor Moses	9,709	Ongoing
Ward Keller Pty Ltd	1,251	Ongoing
	<b>1,189,205</b>	

## **PROCUREMENT / CONSULTANCIES**

- 10. For the period 1 July 2023 to 31 March 2024, please detail expenditure on each report and consultancy (excluding annual reports) that have been obtained from outside the NTPS. For each report/consultancy detail:**
- a) Purpose**
  - b) Cost**
  - c) Person or entity engaged**
  - d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)**
  - e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy**
  - f) Outcomes or key performance indicators for the report or consultancy**
  - g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken**

(a) Purpose	(b) Cost (\$)	(c) Person/Entity engaged	(d) Principal place of business in the NT (Y/N)	(d) Principal place of business if not NT	(g) Tenders or expressions of interest were invited prior to work (Y/N)
Independent monitor review - McArthur River Mine	252,333	Advisian Pty Ltd	N	QLD	Y
Rum Jungle project contaminated sites auditor	129,205	AECOM Australia Pty Ltd	Y		Y
Review of the Northern Territory Government procurement framework	53,224	ArcBlue Consulting (Aus) Pty Ltd	N	VIC	Y
Development of Operations Standards - Safety Management Systems Documents	22,890	ATM Consulting Pty Ltd	N	SA	Y
Geotechnical and mine closure subject matter expert	6,545	Bruce Brown Consulting Pty Ltd	N	VIC	Y
Development of a Valuation Panel Framework for Part 5 of the <i>Livestock Act 2008</i>	43,899	Bush Agribusiness Pty Ltd	N	QLD	Y
Commercial feasibility analysis of an apartment-hotel development in Katherine	98,182	CBRE (C) Pty Ltd	N	NSW	Y
Review of Petroleum Operations organisational structure	4,683	CJ Consulting HR Solutions Pty Ltd	Y		N. Tier 1 Quote
Review of the draft Aboriginal culture toolkit and provision of refreshed toolkit content	5,209	Cross Cultural Consultants	Y		N. Tier 1 Quote
Analysis and strategic advice on Mineral Industry Development	60,682	CRU International (Australia) Pty Ltd	N	NSW	Y
Develop a Business and Skilled Migration Strategy 2022-2027	8,989	Deloitte Access Economics Pty Ltd	Y		Y
Assessment of owner reimbursement costs - National Banana Freckle Response	60,565	Deloitte Financial Advisory Pty Limited	Y		Y
Economic impact of international education and training in the Northern Territory 2021 - 2023	44,915	Deloitte Private	Y		Y
Economic valuation of the maritime, agribusiness, minerals, oil and gas industries	83,000	Deloitte Private	Y		Y

(a) Purpose	(b) Cost (\$)	(c) Person/Entity engaged	(d) Principal place of business in the NT (Y/N)	(d) Principal place of business if not NT	(g) Tenders or expressions of interest were invited prior to work (Y/N)
Provision of evaluation of the Resourcing the Territory Program	44,921	Deloitte Private	Y		Y
Review of 4 tourism destination management plans	92,145	Deloitte Private	Y		Y
Tourism 2030 Strategy Review	32,052	Deloitte Private	Y		Y
Detailed business case including cost benefit analysis for the Darwin-Katherine Electricity System Plan (DKESP)	80,455	Deloitte Private	Y		Y
Develop Regional Drought Resilience Plans to build resilience to future droughts	10,150	Deloitte Tax Services Pty Ltd	Y		Y
Review of processes for the management of October Business Month partner events	2,880	Digitally Buzzed	Y		N. Tier 1 Quote
Expert advice and input on geochemical matters for the Rum Jungle project	22,485	Dr Jones Environmental Excellence	N	QLD	Y
Remote community engagement and advice for the Remote Power Strategy	6,196	Ekistica Pty Ltd	Y		Y
Provision of Remote Power System technical advice	72,035	Ekistica Pty Ltd	Y		Y
Rum Jungle project archaeological unexpected finds	774	Ellengowan Enterprises	Y		N. Tier 1 Quote
Remediation action plan peer reviewer for the Rum Jungle project	9,900	Environmental Earth Sciences Qld	N	QLD	Y
Provision of valuation services	4,500	Frontier Valuation	Y		Y
2024-2027 strategic planning	12,000	Hill Professional Services	Y		N. Tier 1 Quote
Rum Jungle project extended baseline ecosystem surveys and rehabilitation response tracking	91,297	Hydrobiology Qld Pty Ltd	N	QLD	Y
Review of the Aboriginal Procurement Policy	6,700	Janalki Pty Ltd	Y		Y

(a) Purpose	(b) Cost (\$)	(c) Person/Entity engaged	(d) Principal place of business in the NT (Y/N)	(d) Principal place of business if not NT	(g) Tenders or expressions of interest were invited prior to work (Y/N)
Ongoing consultancy to support the maintenance of the Northern Territory National Electricity Reforms	23,925	Jodi Smith	N	ACT	Y
Rum Jungle project advisory group services	2,300	JTAA Pty Ltd	N	QLD	Y
Provision of expert energy markets advice	178,025	Khan Advisory	N	QLD	Y
Develop a document control system for Operations and Compliance	101,191	KPMG Australia	Y		Y
Update of the Northern Territory Aboriginal Tourism Strategy 2020-2030	79,701	KPMG Australia	Y		Y
Develop a detailed business case for an agribusiness precinct in the Darwin rural area	116,779	KPMG Australia	Y		Y
Executive support structure review	3,200	Management Consulting Alliance Pty Ltd	Y		N. Tier 1 Quote
Organisational structure review	9,440	Management Consulting Alliance Pty Ltd	Y		Y
Develop a preliminary business case for the Ord River expansion into the NT	345,000	Marsden Jacob Associates Pty Ltd	N	VIC	Y
Develop a program to support Aboriginal corporations with aspirations to develop tourism businesses	13,500	MC Tourism Consulting	Y		N. Tier 1 Quote
Provision of water remediation and pit backfill services for the Rum Jungle project	1,292,211	McMahon Services Australia (NT) Pty Ltd	Y		Y
Organisational structure review for Northern Territory Geological Society	98,427	Mercer Consulting (Australia) Pty Ltd	N	NSW	Y
Provide engineering advice on an optimal approach to the Darwin Renewable Energy Hub	41,670	Merz Consultancy Pty Ltd	N	WA	Y
Planning, development and facilitation of grant process	17,260	Nous Group Pty Ltd	Y		Y

<b>(a) Purpose</b>	<b>(b) Cost (\$)</b>	<b>(c) Person/Entity engaged</b>	<b>(d) Principal place of business in the NT (Y/N)</b>	<b>(d) Principal place of business if not NT</b>	<b>(g) Tenders or expressions of interest were invited prior to work (Y/N)</b>
Bee hive pest surveillance	6,853	NT Project Management & Consultancy	Y		N. Tier 1 Quote
Review of the National Browsing Ant Eradication Program NT (NBAEP NT)	13,600	P2R2 Consulting Pty Ltd	N	TAS	N. Tier 1 Quote
Provision of grant advice and assistance regarding grant applications for Aboriginal tourism development funding	11,520	Remote Strategy Plus	Y		Y
Assistance in the development of the NT Aboriginal Tourism Committee's (ATC) 2023-24 strategic plan	6,377	Remote Strategy Plus	Y		N. Tier 1 Quote
Hydrogeological advisory for the Rum Jungle project	53,186	Robertson GeoConsultants Inc	N	Canada	Y
Advise on the establishment of the Fisheries Compliance Unit	14,894	Russell Adams	N	WA	Y
Provision of economic, financial, and commercial advice and input into the development of the Remote Power System Strategy	49,527	Scyne Advisory Pty Ltd	N	ACT	Y
Climate change modelling and engineering for the Rum Jungle rehabilitation project	346,523	SLR Consulting Pty Ltd	Y		Y
Develop a report to include recommendations for a data migration and then undertake the migration	3,000	SRA Information Technology Pty Ltd	Y		Y
Population policy research and recommendations	13,591	TMH Advisory	Y		N. Tier 1 Quote
Review operations of a Visitor Information Centre	8,517	Tourism Consultant Guru	N	QLD	N. Tier 1 Quote

(a) Purpose	(b) Cost (\$)	(c) Person/Entity engaged	(d) Principal place of business in the NT (Y/N)	(d) Principal place of business if not NT	(g) Tenders or expressions of interest were invited prior to work (Y/N)
Development of a Northern Territory Aboriginal Cultural Tourism Framework and drive market toolkit	75,000	TRC Tourism Pty Ltd	Y		Y
Project risk register for Rum Jungle project	75,867	Turner & Townsend Jukestodd Pty Ltd	N	QLD	Y
Rum Jungle project advisory group services	294,580	Turner & Townsend Jukestodd Pty Ltd	N	QLD	Y
Project schedule for Rum Jungle project	168,853	Turner & Townsend Thinc	Y		Y
Provision of professional workplace investigation services	25,844	Warton Strategic Pty Ltd	Y		Y
Provision of professional workplace investigation services	8,820	Warton Strategic Pty Ltd	Y		N. Tier 1 Quote
<b>Total</b>	<b>4,861,992</b>				

Includes expenditure on reports/consultancies (excluding annual reports) obtained outside the NTPS between 1 July 2023 to 31 March 2024 for the Department of Industry, Tourism and Trade.

11. Please advise the number of contracts awarded to business entities with a principal place of business in the NT and outside the NT for the period 1 July 2023 to 31 March 2024 as follows:

Number in the NT	Number outside of the NT
50	40

12. For each of the contracts awarded to business entities with a principal place of business outside of the Northern Territory, please advise the selection criteria on the applicable contract or tender.

Business Entity	Address
CBRE Valuations Pty Ltd	NSW
Merkle Australia Pty Ltd	NSW
Walker Scientific Pty Ltd	WA
Scientifix Pty Ltd	VIC
Edwell, Stephen	WA
B & S Trust	NSW
The Trustee for Ripening Australia Trust	VIC
University Of South Australia	SA
Prime Consulting International (Australia) Pty Ltd	SA
Trellis Consulting	QLD
Guinevere Capital Esports and Entertainment Pty Ltd	NSW

<b>Business Entity</b>	<b>Address</b>
Hot Dry Rocks Pty Ltd	VIC
Agriscience Consultancies (TAS) Pty Ltd	TAS
Liquid Amber Press	VIC
Victoria University	VIC
Perkinrlmer (Australia) Pty Ltd	NSW
Talk2 Media & Events Pty Ltd as trustee for Talk2 Media & Events Unit Trust	VIC
Stackla Pty Ltd	NSW
Earthscience Information Systems	NSW
Mira Geoscience	Canada
Techstreet Pty Ltd	VIC
John Wiley & Sons	USA
Australian Petroleum Production & Exploration Association Limited	ACT
Insider Publishing Pty Ltd	SA
Expertise Events Pty Limited	NSW
S&P Global Market Intelligence LLC	New York
Intrepid Geophysics Pty Ltd	VIC
Aviareps Marketing Garden (Holdings) Ltd	Japan
Iseatrix Pty Ltd	QLD
Thermo Fisher Scientific Australia Pty Ltd	VIC
Pacific Leisure Marketing Pte Ltd	Singapore
Khan Economic Advisory Pty Ltd	QLD
CRU International (Australia) Pty Ltd	NSW
Perth Expo Holdings Pty Ltd & Concept Exhibitions Unit Trust	WA



<b>Business Entity</b>	<b>Address</b>
Media Equation Pty Ltd	VIC
SA Radiation Pty Ltd as Trustee for SA Radiation Unit Trust	SA
Hydrobiology QLD Pty Ltd	QLD
The New Royals Pty Ltd ICMI Speakers and Entertainers	VIC VIC
Randstad Pty Limited (part of panel contract)	NSW

13. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public tenders were advertised during the period 1 July 2023 to 31 March 2024?

<b>Tier</b>	<b>No. of Procurement Activities</b>
Tier 3	8
Tier 4	4
Tier 5	0
<b>Total</b>	<b>12</b>

14. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public tender process during the period 1 July 2023 to 31 March 2024?

<b>Tier</b>	<b>No. of Procurement Activities</b>
Tier 3	20
Tier 4	3
Tier 5	0
<b>Total</b>	<b>23</b>

15. For each instance identified in the question above, where a public quotation process was not undertaken, including for those with a Certificate of Exemption:

- What is the description of the goods and services contracted?
- What is the value of the goods and services contracted?
- What was the reason for not using the public tender process or for requiring a Certificate of Exemption?
- Who recommended the course of action in c) above?
- Who approved the course of action in c) above?

For each instance identified in the question above, where a public quotation process was not undertaken, including those with a Certificate of Exemption.

<b>Description of Goods and Services (a)</b>	<b>Awarded value (b) \$</b>	<b>Reason for Exemption (c)</b>	<b>Recommended by (d)</b>	<b>Approved by (e)</b>
Darwin - provision of venue, catering and audio visual requirements for the 2023 Northern Territory Training Awards Gala Dinner	124,440	Limited suppliers due to technical requirements	N/A	Executive Director - Workforce and Skilled Migration
AIME 2024 Registration and Exhibition Space	156,750	Limited suppliers due to technical requirements	N/A	Deputy Chief Executive Officer - Tourism, Services and Hospitality
Darwin - provision of venue hire, catering and audio visual services for the 2023 Brolga Northern Territory Tourism Awards	96,044	Limited suppliers due to technical requirements	N/A	Executive Director - Marketing
Provision of the renewal of User Generated Content (UGC) Platform Stackla for a period of 12 months	48,074	Limited suppliers due to technical requirements	N/A	Deputy Chief Executive Officer - Tourism, Services and Hospitality
Alice Springs - provision of catering, venue hire and audio visual for the Annual Geoscience Exploration Seminar (AGES) for a period of 36 months	408,892	Limited suppliers due to technical requirements	N/A	Deputy Chief Executive Officer - Mining and Energy
Darwin - provision of Techstreet Enterprise Subscription for a period of 12 months	41,051	Limited suppliers due to technical requirements	N/A	Senior Executive Director - Energy Development
Darwin - Consultancy - development of an Aboriginal cultural wellness and bushfood tourism opportunities toolkit	100,000	Charles Darwin University Partnership Agreement	N/A	Senior Director - Aviation and Strategy
Darwin - Consultancy - recover and uplift of Airborne Magnetic and Radiometric Data in the NT and Ad Hoc Services for a period of 12 months	55,000	Limited suppliers due to technical requirements	N/A	A/Senior Executive Director - NT Geological Survey
Provision of Full Tourism Representation for Tourism NT in Japan for a period of 24 months	258,720	Additional supply from original supplier	N/A	Deputy Chief Executive Officer - Tourism, Services and Hospitality
Darwin - provision of services for training and development of Complex Smart Forms Using K2 software for a period of 12 months	178,200	Limited suppliers due to technical requirements	N/A	A/Senior Executive Director - Fisheries

Description of Goods and Services (a)	Awarded value (b) \$	Reason for Exemption (c)	Recommended by (d)	Approved by (e)
Supply and delivery of a Kingfisher Flex PCR Extraction Instrument	99,561	Limited suppliers due to technical requirements	N/A	Senior Executive Director - Biosecurity and Animal Welfare
Darwin - Consultancy - Provision of Expert Advice on Northern Territory Electricity Market Reform for a period of 6 months	198,000	Limited suppliers due to technical requirements	N/A	Deputy Chief Executive Officer - Mining and Energy
All Centres - Unlocking Aboriginal Tourism Development Funding Initiative - Panel Contract for a period of 12 months	21,120	Limited suppliers due to technical requirements	N/A	Executive Director - Marketing
Darwin - provision of removal and disposal for the National Banana Freckle Response for 2023	100,000	Extreme urgency	N/A	Senior Executive Director - Biosecurity and Animal Welfare
Provision of Consultancy - analysis and strategic advice on Mineral Industry Development	445,000	Additional supply from original supplier	N/A	Deputy Chief Executive Officer - Mining and Energy
Redesign, build, delivery and storage of an Exhibition Stand for the 2024 AOG Energy and 2024 Australian Energy Producers Conferences for a period of 18 months	41,796	Lease of equipment, display space and other conference services	N/A	Senior Director - Industry Strategy and Facilitated Projects
Provision and maintenance of Lookatme Digital Asset Management Solution for a period of 36 months	151,338	Limited suppliers due to technical requirements	N/A	Executive Director - Marketing
Rum Jungle Rehabilitation Project Stage 3 - Consultancy - Subject Matter Expert - Contaminated Site Auditors for a period of 36 months	499,820	Additional supply from original supplier	N/A	Deputy Chief Executive Officer - Mining and Energy
Batchelor - provision of catering services for Rum Jungle Rehabilitation Project Trainees and Work Ready Cohort for a period of 18 months	144,988	Limited suppliers due to technical requirements	N/A	Senior Executive Director - Mines
Batchelor - provision of training facilities, accommodation and transportation for Rum Jungle Rehabilitation Project Trainees for a period of 18 months	188,225	Batchelor Institute of Indigenous Tertiary Education Partnership Agreement	N/A	Executive Director - Rum Jungle

Description of Goods and Services (a)	Awarded value (b) \$	Reason for Exemption (c)	Recommended by (d)	Approved by (e)
Rum Jungle Rehabilitation Project Stage 3 - Consultancy - Extended Baseline Ecosystem Surveys and Rehabilitation Response Tracking for a period of 24 months	378,727	Additional supply from original supplier	N/A	Deputy Chief Executive Officer - Mining and Energy
Batchelor - Telstra Underground Cable Relocation	142,389	Limited suppliers due to technical requirements	N/A	Deputy Chief Executive Officer - Mining and Energy
Early Contractor Involvement Phase One - Rum Jungle Rehabilitation Stage 3 - Water Remediation and Pit Backfill Services	2,369,054	Contract not subject to the requirements of the <i>Procurement Act 1995</i> , publication for transparency purposes only	N/A	Chief Executive Officer

**16. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2024.**

At 31 March 2024 there were 212 credit card holders in the Department of Industry, Tourism and Trade:

<b>Position Title</b>	<b>Actual Classification Code</b>
Executive Services Officer (Darwin)	AO3
Client and Licensing Services Officer	AO3
Administration Officer	AO3
Finance Officer	AO3
Library Technician	AO3
Customer Service Officer	AO3
Marine Ranger Partnership Officer	AO3
Research Information Project Officer	AO4
Administration Officer	AO4
Campaign Coordinator	AO4
Business Officer	AO4
Administrative Officer	AO4
Executive Services Officer (Alice Springs)	AO4
Project Officer	AO4
Executive Assistant	AO4
Finance Officer	AO4
Executive Assistant	AO4
Engagement Officer	AO4
Business Support Officer	AO4
Supernumerary	AO4
International Trade Executive	AO5
Animal Welfare Inspector	AO5
Business and Licensing Officer	AO5
Project Officer	AO5
Client Services Coordinator	AO5
Supernumerary	AO5
Distribution Coordinator	AO5
Senior Executive Assistant	AO5
Aboriginal Tourism Officer	AO5
Supernumerary	AO5
Supernumerary	AO5
Administrative Officer	AO5
Project Officer	AO5
Supernumerary	AO5
Animal Welfare Inspector	AO5
Social Media Coordinator	AO5
Executive Officer	AO6
Business Manager	AO6
Business and Facilities Manager	AO6
Distribution Development Officer	AO6

<b>Position Title</b>	<b>Actual Classification Code</b>
Projects and Industry Events Executive	AO6
Tourism Enterprise Officer	AO6
Executive Officer Boards and Committees	AO6
Executive Officer, Primary Industries	AO6
Senior Communications Officer	AO6
International Marketing Executive (East)	AO6
Business Manager, Energy Division	AO6
Aquatic Resource Manager	AO6
Land Access Project Officer, Minerals	AO6
Senior Animal Welfare Inspector	AO6
Senior Project Officer	AO6
Business Manager	AO6
Project Officer	AO6
Tourism Enterprise Officer North	AO6
Supernumerary	AO6
Supernumerary	AO6
Supernumerary	AO6
Project Administrator	AO6
Executive Officer	AO6
Executive Officer	AO6
Sector Development Officer	AO6
Trade and Industry Marketing Executive	AO6
Supernumerary	AO6
Senior Plan Biosecurity Officer	AO6
Marketing Executive	AO6
Business Development Executive	AO6
Business Development Executive (Sydney)	AO6
Grants Liaison Officer	AO6
Senior Project Administrator	AO7
Senior Rec Fishing Officer	AO7
Supernumerary	AO7
International Trade Manager	AO7
Principal Occupational Licensing Officer	AO7
Public Relations and Media Manager	AO7
Senior Project Officer	AO7
Indigenous Development Officer	AO7
Manager Animal Welfare	AO7
Aquatic Biosecurity Manger	AO7
International Public Relations and Media Manager	AO7
Indigenous Development Officer	AO7
Senior Regional Planning Officer	AO7
Senior Director Aviation and Strategy	EO1C
Chief Veterinary Officer	EO1C
Chief Plant Health Officer	EO2
Executive Director Marketing	EO2C
Executive Director Territory Engagement and Delivery	EO2C
Executive Director Industry Development	EO2C
Supernumerary	EO2C

<b>Position Title</b>	<b>Actual Classification Code</b>
Executive Director Mining Operations	EO2C
Senior Executive Director Agribusiness	EO3C
Deputy CE – Agriculture, Fisheries and Biosecurity	EO3C
Senior Executive Director Mines	EO3C
Senior Executive Director NT Geological Survey	EO3C
General Manager Strategy and Policy	EO3C
Deputy Chief Executive Officer - Tourism and Hospitality	EO4C
Deputy Chief Executive Officer - Mining and Energy	EO4C
Deputy Chief Executive Officer - Business and Workforce	EO4C
Chief Executive	EO6C
Supernumerary	P1
Extension Officer	P1
Molecular Scientist	P1
Livestock Industries Engagement Officer	P1
Rangeland Research Officer	P1
Environmental Officer	P1
Research Scientist, Fisheries	P1
Beef Cattle Research Officer	P1
Pastoral Production Officer	P2
Entomologist	P2
Pastoral Extension Officer	P2
Senior Plant Pathologist	P2
Senior Entomologist	P2
Extension Officer, Plant Industries	P2
Mining Officer	P2
Farming Systems Research Officer	P2
Aquaculture Research Scientist	P2
Forestry Group Leader	P3
Senior Rangeland Scientist	P3
Senior Research Scientist	P3
Cropping Group Leader	P3
Senior Aquaculture Research Scientist	P3
Senior Livestock Officer	P3
Senior Rangeland Officer	P3
Health Safety and Environment Officer	P3
Senior Mining Officer	P3
Senior Agronomist	P3
Senior Research Scientist	P3
Senior Mining Officer	P3
Manager, Indigenous Engagement	SAO1
Manager Agribusiness Invest	SAO1
Prtn and Client Engagement Manager	SAO1
Bidding and Government Relations Manager	SAO1
Supernumerary	SAO1
Manager, International Markets	SAO1
Manager - Market Development	SAO1
Manager Tourism Business Development	SAO1
Program Director	SAO1

<b>Position Title</b>	<b>Actual Classification Code</b>
Supernumerary	SAO1
Chemical Coordinator	SAO1
Manager Governance and Securities	SAO1
Trade and Industry Marketing Manager	SAO1
Supernumerary	SAO1
Director Study NT	SAO2
Digital and Data Director	SAO2
Director Business Events	SAO2
Director Regional Geoscience	SAO2
Director Strategy and Innovation	SAO2
Director Aboriginal Tourism	SAO2
Program Director	SAO2
Director Remote Power Systems	SAO2
Director Migration	SAO2
Global Brand and Content Director	SAO2
Operations Manager	SP1
Manager Basin Geoscience	SP1
Manager Quality Systems	SP1
Principal Entomologist	SP1
Manager Basement Geoscience	SP1
Livestock Biosecurity Operations Manager	SP1
Manager Legacy Remediation Project	SP1
Chief Scientist Fisheries	SP1
Principal Molecular Scientist	SP1
Director Mining Operations Policy and Support	SP2
Director Research Support	SP2
Deputy Chief Veterinary Officer	SP2
Director Livestock Industries	SP2
Senior Director Plant Industries	SP2
Regional Director	SP2
Senior Director Plant Industries	SP2
Technical Officer	T2
Aquaculture Technician	T2
Technical Officer	T2
Supernumerary	T2
Fisheries Research Technician	T3
Senior Technical Officer	T3
Pastoral Technical Officer	T3
Supernumerary	T3
Assistant Farm Manager	T3
Assistant Manager Core Facilities	T3
Assistant Farm Manager	T3
Senior Technical Officer	T3
Livestock Biosecurity Officer	T3
Supernumerary	T3
Technical Officer	T3
Plant Biosecurity Officer, Katherine	T3
Assistant Manager Coastal Pln Rf	T3



<b>Position Title</b>	<b>Actual Classification Code</b>
Pastoral Technical Officer	T3
Senior Aquaculture Technician	T3
Technical Officer	T3
Livestock Biosecurity Officer	T3
Livestock Biosecurity Officer	T3
Senior Aquaculture Techn	T3
Assistant Station Manager	T3
Supernumerary	T4
Supernumerary	T4
Reg Livestock Biosecurity Officer	T4
Supernumerary	T4
Supernumerary	T4
Reg Livestock Biosecurity Officer	T4
Manager Ddrf	T4
Bio Emg Resp Trainer	T4
Manager Core Facilities	T4
Aquatic Biosecurity Officer	T4
Fac Mgr-Vic River Rsrch Statn	T4
Reg Livestock Biosecurity Officer	T4
Reg Livestock Biosecurity Officer	T4
Regional Farm Mngr - Darwin	T5
Regional Farm Mngr - Katherine	T5
Darwin Aquaculture Centre Mngr	T5
Principal Technical Officer	T5
Principal Technical Officer	T5
Senior Technical Officer	T5
Technical Manager	T6
Manager Enviro Monitoring Unit	T6

## **FOCUS GROUPS / POLLING / SURVEYS**

For the period 1 July 2023 to 31 March 2024:

- 17. Please detail expenditure on opinion polls and focus groups, including costs and entities that conducted the work.**
- 18. Detail all surveys undertaken in relation to the focus groups and opinion polls above, including their form, the cost and the inducements that were provided to incentivise participation.**
- 19. Please provide copies of each survey and the results of each survey.**

Total expenditure on research, surveys and polling was \$381,034 for the period of 1 July 2023 to 31 March 2024.

<b>Title</b>	<b>Attachment A and Number</b>	<b>Provider</b>	<b>Net Expenditure (excl GST)</b>	<b>Form</b>	<b>Incentive</b>
<b>National and International Visitor Surveys</b>	Nil	Austrade through market research agency Big Village Australia	\$107,740	Monthly survey collections over the telephone and at airports	Unknown as contracted by Austrade
<b>Consumer Demand Project</b>	Nil	Tourism Australia through market research agency FiftyFive5	\$60,723	An online survey of travellers from 14 international markets	Unknown as contracted by Tourism Australia.
<b>Market Tracking Survey</b>	Nil	Instinct and Reason	\$147,783	A monthly online survey	Small incentives offered for panel participants, in a form of reward points per person per survey towards a gift card
<b>Quarterly Tourism Industry Sentiment Poll</b>	One and 2	Tourism NT CRM Dynamics Platform	\$0	Online survey of tourism businesses.	No incentive
<b>Drive market research</b>	Nil	Instinct and Reason	\$37,500	Face to face intercept survey of visitors across the Territory, online completes and research panel.	Chocolate frog incentive for Darwin respondents. Coffee/soft drink provided to other face to face respondents. Those completing the survey online were provided a \$5 e-gift card.
<b>Mineral Industry Development social licence testing group</b>	Nil	Online focus group	\$6,250	Online focus group	Option to go into a prize pool to win a voucher
<b>Study NT Survey to providers – 29 October 2023 (Survey Monkey)</b>	3	Survey Monkey	\$0	Online survey and feedback collection	No incentive

<b>Title</b>	<b>Attachment A and Number</b>	<b>Provider</b>	<b>Net Expenditure (excl GST)</b>	<b>Form</b>	<b>Incentive</b>
Study NT International education and training agent seminar Indonesia – 19 November 2023 (Survey Monkey)	4	Survey Monkey	\$0	Online survey and feedback collection	No incentive
<b>Study NT 2023 NTLA Central Australia famil – October 2023 (CRM)</b>	5	Survey Monkey	\$0	Online survey and feedback collection	No incentive
<b>Study NT 2023 Student Ambassador Program – December 2023 (CRM)</b>	6	Survey Monkey	\$0	Online survey and feedback collection	No incentive
<b>Study NT Careers and Jobs Expo – 27 March 2024 (Survey Monkey)</b>	7	Survey Monkey	\$0	Online survey and feedback collection	No incentive
<b>NT Drone Industry Strategy</b>	8	Have Your Say	\$0	Have your say online	No incentive
<b>Review of Aboriginal Procurement</b>	9a and 9b	Have Your Say	\$0	Have your say online	No incentive
<b>Livestock and other legislation amendments</b>	Nil	Have Your Say	\$0	Have your say online	No incentive
<b>Maritime Industry Development Plan</b>	10	Have Your Say	\$0	Have your say online	No incentive
<b>Emergency Animal Diseases Livestock Valuation Framework</b>	11	Have Your Say	\$0	Have your say online	No incentive
<b>Legacy Mines Remediation Draft Bill</b>	Nil	Have Your Say	\$0	Have your say online	No incentive

## COMMUNICATIONS AND MARKETING

**20. Please detail expenditure on advertising and communications during the period 1 July 2023 to 31 March 2024.**

**For each advertisement for which an expense was incurred:**

- a) What was the purpose / description of the advertisement?**
- b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station, digital platform; or other?**
- c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?**
- d) Were tenders or expressions of interest called? If not, why not?**
- e) Did the agency enter into any separate arrangements for advertising placements or advertorials? If so, please provide details of expenditure and media outlet.**

Due to the nature of the Department of Industry, Tourism and Trade (DITT) activities, the administrative burden to provide a detailed answer to this question it has been determined to be excessive. As such, DITT has provided a high-level response to total advertising, marketing and communications beginning 1 July 2023 to 31 March 2024 of \$19.32 million.

An additional \$3.7 million was spent on cooperative tourism marketing campaigns. In total, the spend for advertising, communications and marketing as well as cooperative marketing for the period beginning 1 July 2023 to 31 March 2024 was \$23.02 million.

- \$21.47 million was attributed to the Tourism portfolio
- \$1.55 million was attributed to all other portfolio areas of DITT.

## TRAVEL

**21. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority during the period 1 July 2023 to 31 March 2024 broken down to:**

- a) International Travel**
- b) Interstate Travel**
- c) Intrastate Travel**

For the period to 31 March 2024, the total travel expenses for the Department of Industry, Tourism and Trade was \$2.074 million:

<b>Description</b>	<b>Intra-territory</b> <b>\$</b>	<b>Interstate</b> <b>\$</b>	<b>International</b> <b>\$</b>	<b>Total</b> <b>\$</b>
Official Duty Fares	354,660	363,396	155,411	<b>873,467</b>
Accommodation	374,152	194,053	70,385	<b>638,590</b>
Travel Allowance	348,192	117,920	31,328	<b>497,440</b>
Others	26,746	16,395	21,206	<b>64,347</b>
<b>Grand Total</b>	<b>1,103,750</b>	<b>691,764</b>	<b>278,330</b>	<b>2,073,844</b>

**22. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip:**

<b>Travel from date</b>	<b>Travel to date</b>	<b>Traveller</b>	<b>Destinations</b>	<b>Reason For Travel</b>	<b>Total Expense</b>
17/06/2023	2/07/2023	Horticulture Group Leader	USA	To participate in AgriFutures Australia-organised international immersion tour to the United States of America	1,338
24/06/2023	1/07/2023	Deputy CEO, Tourism and Hospitality	China	Travelling with the Tourism Australia delegation to reinforce already established relationships	5,598
11/07/2023	29/07/2023	Regional Veterinary Officer	Timor-Leste	To deliver the Surveillance Project in Timor-Leste	6,779
17/07/2023	28/07/2023	Virology Technician	Timor-Leste	To deliver the Surveillance Project in Timor-Leste	5,165
22/07/2023	29/07/2023	International Trade Manager	India	To represent the NT at Tourism Australia's Marketplace India event in Bangalore and Mumbai	997
23/07/2023	27/07/2023	Director Domestic Marketing	New Zealand	Tourism NT hosted "One Voice immersion" event in Auckland	2,931
9/09/2023	16/09/2023	Bidding and Government Relations Manager	Denmark	To attend the ICCA Global Association Forum	7,406
10/09/2023	19/09/2023	International Marketing Manager	Portugal	Cancelled - to represent the Territory tourism industry in "The World Youth and Student Travel Conference 2023"	3,916
10/09/2023	19/09/2023	Global Content Manager	Portugal	To represent the Territory tourism industry in "The World Youth and Student Travel Conference 2023"	5,271
18/09/2023	24/09/2023	Deputy CEO, Business and Workforce	Timor-Leste	To attend NT VET Community of Practice Professional Development	899
18/09/2023	24/09/2023	Senior Policy Officer	Timor-Leste	To attend NT VET Community of Practice Professional Development	1,026
20/09/2023	26/09/2023	Director Migration	New Zealand	To deliver the NTG dedicated Global Worker Attraction Campaign in Auckland	3,777
20/09/2023	26/09/2023	Migration Officer	New Zealand	To deliver the NTG dedicated Global Worker Attraction Campaign in Auckland	4,019

Travel from date	Travel to date	Traveller	Destinations	Reason For Travel	Total Expense
20/09/2023	26/09/2023	Migration Officer	New Zealand	To deliver the NTG dedicated Global Worker Attraction Campaign in Auckland	3,690
5/10/2023	14/10/2023	Director International Officer	India	To accompany the Deputy Chief Minister on a delegation to attract investment and formalise the MOU	13,143
5/10/2023	14/10/2023	Senior Project Officer	India	To accompany the Deputy Chief Minister on a delegation to attract investment and formalise the MOU	9,748
7/10/2023	14/10/2023	Chief Executive Officer	India	To accompany the Deputy Chief Minister on a delegation to attract investment and formalise the MOU	15,161
7/10/2023	14/10/2023	General Manager, Strategy and Policy	India	To accompany the Deputy Chief Minister on a delegation to attract investment and formalise the MOU	4,359
13/10/2023	19/10/2023	Executive Director Industry Development	Turkey	To participate in 2023 World Routes Conference	1,912
14/10/2023	21/10/2023	Bidding and Government Relations Manager	USA	To attend IMEX America 2023 and industry networking events to promote the NT to international markets.	5,277
16/10/2023	26/10/2023	Senior Executive Director NT Geological Survey	Japan, South Korea	To participate in a critical minerals-focussed Australia delegation to Japan and South Korea	6,764
21/10/2023	25/10/2023	International PR and Media Manager	Singapore	To attend the International Media Marketplace Asia	3,014
21/10/2023	17/11/2023	Director Livestock Industries	Vietnam	To participate in Cattle Symposium in Hanoi, Vietnam as an invited speaker	329
24/10/2023	28/10/2023	Director Business Events	Singapore	To attend Asia MICE tradeshow	3,922
25/10/2023	27/10/2023	General Manager, Strategy and Policy	Timor-Leste	To re-engage with Timor-Leste (TL) and socialise the NT-TL Strategic Partnership Agreement (SPA)	1,376
25/10/2023	27/10/2023	Director International Officer	Timor-Leste	To re-engage with Timor-Leste and socialise the NT-TL Strategic Partnership Agreement (SPA)	2,764
25/10/2023	27/10/2023	Chief Executive Officer	Timor-Leste	To re-engage with Timor-Leste and socialise the NT-TL Strategic Partnership Agreement (SPA)	1,629
27/10/2023	5/11/2023	Virology Technician	New Zealand	To attend the Association of Biosafety for Australia and New Zealand (ABSANZ) conference as a speaker	3,466

Travel from date	Travel to date	Traveller	Destinations	Reason For Travel	Total Expense
27/10/2023	5/11/2023	Molecular Project Scientist	New Zealand	To attend the Association of Biosafety for Australia and New Zealand (ABSANZ) conference as a speaker	3,466
31/10/2023	11/11/2023	Director International Officer	Indonesia, Timor-Leste	To attend the Indonesia Australia Business Council Biennial Business Conference	7,978
4/11/2023	9/11/2023	Chief Executive Officer	Indonesia	To attend the Indonesia Australia Business Council Biennial Business Conference	9,893
4/11/2023	11/11/2023	General Manager, Strategy and Policy	Indonesia, Timor-Leste	To attend the Indonesia Australia Business Council Biennial Business Conference	5,287
4/11/2023	13/11/2023	Deputy CEO, Agriculture, Fisheries and Biosecurity	Indonesia	To attend the Indonesia Australia Business Council Biennial Business Conference	3,804
7/11/2023	8/11/2023	Director Study NT	Indonesia	To participate in Minister Ah Kit's visit to Indonesia, and hosting an agent seminar in Jakarta.	2,111
11/11/2023	16/11/2023	Director Business Events	Thailand	To attend the annual International Congress and Convention Association World Congress in Bangkok	3,529
16/11/2023	4/12/2023	Research Scientist, Fisheries	New Zealand	To attend the International Indo Pacific Conference, and the annual Australian Society for Fish Biology	1,155
16/11/2023	26/11/2023	Aquatic Resource Manager	New Zealand	To attend the International Indo Pacific Conference, and the annual Australian Society for Fish Biology	7,941
20/11/2023	22/11/2023	Partner and Client Engagement Manager	New Zealand	To participate in the Business Events Expo in Auckland	969
3/12/2023	10/12/2023	Manager, International Markets	Hong Kong - China	To attend Australia Marketplace China, and Australian Premium Showcase China 2023	2,305
4/12/2023	9/12/2023	Director, Screen Territory	Singapore	To attend the Asia TV Forum and Market	4,376
4/01/2024	10/01/2024	Manager International Engagement	India	To attend the international meeting regarding critical minerals, and the Tamil Nadu Global Investor Meet	6,450
4/01/2024	10/01/2024	Senior Executive Director NT Geological Survey	India	To attend the international meeting regarding critical minerals, and the Tamil Nadu Global Investor Meet	5,816
24/02/2024	9/03/2024	Director International Marketing	Singapore, England, Germany	To attend the UK/European Roadshow and business meetings	3,734



Travel from date	Travel to date	Traveller	Destinations	Reason For Travel	Total Expense
24/02/2024	9/03/2024	Deputy CEO, Tourism and Hospitality	Singapore, England, Germany	To attend the UK/European Roadshow and business meetings	12,740
24/02/2024	2/03/2024	Senior Director Aviation and Strategy	Malaysia	To attend Routes Asia Conference in Langkawi, and meeting with AirAsia/Batik head office in Kuala Lumpur	4,658
24/02/2024	4/03/2024	Manager, International Markets	Singapore, England, Germany	To attend the UK/European Roadshow and business meetings	4,075
27/02/2024	9/03/2024	Geoscience Project Officer	USA, Canada	To attend the Prospectors and Developers Association of Canada, and investment meetings in New York	15,331
27/02/2024	9/03/2024	Senior Executive Director NT Geological Survey	USA, Canada	To attend the Prospectors and Developers Association of Canada, and investment meetings in New York	15,569
2/03/2024	9/03/2024	Senior Director Business Development	Vietnam	To participate in the International Education delegation to Vietnam	5,206
2/03/2024	9/03/2024	Director Study NT	Vietnam	To participate in the International Education delegation to Vietnam	5,053
10/03/2024	15/03/2024	Senior Aquaculture Scientist	Fiji	To attend planning meetings for a new NTG-ACIAR oyster and seaweed aquaculture project	1,236
10/03/2024	15/03/2024	Aquaculture Technician	Fiji	To attend planning meetings for a new NTG-ACIAR oyster and seaweed aquaculture project	1,507
12/03/2024	15/03/2024	Trade and Industry Marketing Manager	New Zealand	To deliver an in-market roadshow in New Zealand to showcase NT product to NZ travel trade	1,799
12/03/2024	15/03/2024	Distribution Coordinator	New Zealand	To deliver an in-market roadshow in New Zealand to showcase NT product to NZ travel trade	1,350
21/03/2024	31/03/2024	Principal Plant Pathologist	USA	To attend the Citrus Watch Study Tour	2,993
Refund of cancelled trips/booking from previous financial year					-3,246
Prepayment for trips in April and May					15,569
<b>Total</b>					<b>278,330</b>

**23. Please provide itemised details and costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period 1 July 2023 to 31 March 2024.**

Not applicable.

#### **HOSPITALITY / FUNCTIONS AND EVENTS**

**24. Please provide full details of all official hospitality provided for the period 1 July 2023 to 31 March 2024.**

**In relation to each occasion where official hospitality was provided:**

- a) What was the purpose of the hospitality?**
- b) How many guests attended?**
- c) How many Ministers attended?**
- d) How many Ministerial staff attended?**
- e) How many MLAs attended?**
- f) How many Public Sector employees attended?**
- g) What was the total cost incurred?**

Please find a breakdown of hospitality for the period 1 July 2023 to 31 March 2024, noting purpose of event and cost. It is too administratively onerous to detail the final numbers of guests attending, noting that Minister's hospitality is not paid by the Department of Industry, Tourism and Trade as this cost is incurred by the Department of the Chief Minister and Cabinet

<b>Event Details</b>	<b>Amount (\$)</b>
Aboriginal Tourism Committee Brolga Awards 2023	596
AirAsia dinner	188
AOG Energy 2024 conference	5,600
Asia Pacific Incentives and Meetings Event (AIME) debrief	887
Australian Business Events Association lunch	88
Australian Institute of Company Directors - NT Annual Dinner	1,360
Australian Tourism Awards 2023	2,409
Energy Club Event - Back to Business in the Territory	1,300
Chinese Inbound Tour Operators (ITO) Training Session	1,311
Darwin Mining Club Lunch	2,400
Famil - Domestic PR ambassador & Content shoot	322
Energy Club Event - A Journey through Permian's Legacy and Beetaloo's Potential	1,000
Energy Club Event - Industry network dinner	100
Energy Club Event - NT Luncheon	800
Energy Club Event - Sunset in Park Festival	127
Famil - Accessibility 2024	30
Famil - AuSAE NTBE Alice Springs	70
Famil - Australian Training Awards	260
Famil - China Gaibo Agency	211
Famil - Domestic PR with national travel and lifestyle journalists	251
Famil - Hosting Samantha Brown TV Recce	55
Famil - MJD Site Visit	82
Famil - NIAA Site Visit	102
Future Northern Territory campaign	1,300
Golden Energy and Resources lunch	491
Heads of Mission dinner, Canberra	4,972
Indonesian Delegation Reception	350

Event Details	Amount (\$)
Industry Engagement Series Events	5,699
Industry stakeholders dinner Timor-Leste	1,112
Irish Australian Chamber of Commerce Chamber Business Luncheon	3,581
Japan Bank for International Corporation delegation dinner	1,291
Famil - Japan The Ghan Group Press Trip	31
Famil - Journey To" TV Shoot	175
Melbourne In-Market Activity Event - Corporate Incentive Clients	709
Migration Institute of Australia NT Chapter networking dinner	145
Minerals Council of Australia NT Gala Dinner	2,036
Netflix - Bootcamp dinner	1,842
Netflix - Desert Kings production dinner	376
NT Business Events - industry networking event	1,021
NT DAMA Employer Information Session	1,268
NT Screen Summit dinner	411
NT Training Awards 2023	4,531
October Business Month	5,049
PARC Entertainment Capital lunch	148
Famil - Planning Institute Australia National Congress	24
Samsung C&T Corporation delegation lunch	752
Screen Producers Australia Dinner	627
Screen Territory - Freshwater Pictures Lunch	83
Energy Club Event - Secure the Territory's future - Barossa Gas and DLNG	600
Skal International Darwin Christmas Lunch	271
Society of Incentive Travel Excellence Australia New Zealand Event	176
State of the Territory luncheon	764
Study NT Student Awards 2023	4,680
Sydney Inbound Tour Operators Training Session	799
Team NT Dinner - NZ	412
The Arinex Group meeting lunch	170

<b>Event Details</b>	<b>Amount (\$)</b>
The Territory's Emerging Hydrogen-Towards Net Zero Event	500
Tourism Australia executive in Darwin dinner	162
Tourism NT - 2030 Strategy Engagement event	1,636
Tourism NT Board - Brolga Awards	4,201
Tourism NT Board stakeholder function	462
Tourism Top End Christmas General Meeting	173
Tourism Towards 2030 Conference 2024	1,610
OBM Events -TQ Long lunch - Putting YES into Progress	1,336
Vietnam Delegation lunch	804
Voyages Indigenous Tourism and Intrepid Travel stakeholder dinner	194
Women in Export lunch	82
Women in Leadership event	495
<b>Grand Total</b>	<b>77,100</b>

## GRANTS, SPONSORSHIPS, DONATIONS AND INCENTIVES

25. Please detail expenditure on grants, sponsorships, donations and incentives paid by your Agency (including the recipient of each payment) during the period 1 July 2023 to 31 March 2024, including agency budget totals to administer such programs.
26. Please detail the funds utilised to distribute awards and sponsorships in the period 1 July 2023 to 31 March 2024, and to what activities. Please list details of any contract periods as part of any arrangement.
27. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2024/25 financial year?
28. Please detail the amounts paid on grants, donations and incentives to non-Government organisations for the period 1 July 2023 to 31 March 2024, including to which organisation and the services to be provided?

### Answer 25 and 28:

The table below details grant expenditure by DITT from 1 July 2023 to 31 March 2024. The total expenditure for the period was \$109.9 million.

It is too administratively onerous to detail the recipient of each payment and identify recipients that are non-government organisations.

Output	Program Name	YTD Grant Expenditure(\$)	Full Year Budget(\$)
<b>Agriculture</b>			
	CRCNA Project Co-contribution	493,328	705,000
	Farm Forestry	40,000	75,000
	Horticultural Netting Program	97,306	355,000
	Value Add Industry Program	28,928	485,000
		<b>659,562</b>	<b>1,620,000</b>
<b>Biosecurity and Animal Welfare</b>			
	Biosecurity Assurance Project	75,000	84,000
	Bio-Security Project Co-contribution	917,013	-
	Indonesia - Northern Territory Biosecurity Program	20,000	100,000
	NT Veterinary Student Placement Subsidy Program	9,000	21,000
		<b>1,021,013</b>	<b>205,000</b>
<b>Business and Innovation</b>			
	Aboriginal Business Development Grant	884,376	1,060,000
	Alcohol Secure and Safety Grant	355,842	-
	Building Governance Capacity Program	71,023	-
	Business Growth Program	488,023	1,000,000
	Business Innovation Support Initiatives	621,364	1,252,000

Output	Program Name	YTD Grant Expenditure(\$)	Full Year Budget(\$)
	Business Pivot Grant	-13,406*	50,000
	Business Security and Safety Audit Program	645,500	-
	Business Security Program	1,647,317	1,586,000
	Community Based Childcare Centre Program	65,101	140,000
	Crowd Control Assistance Grant	-561,346*	-
	Electric Vehicle Charger Grants Scheme	61,907	90,000
	Home & Business Battery Scheme	1,718,950	2,967,000
	Home Improvement Scheme	2,338	-
	Industry Support Program	1,438,350	1,875,000
	Smarter Business Solutions Grant	287,418	400,000
	Work Stay Play	19,000	-
		<b>7,731,757</b>	<b>10,420,000</b>
<b>Fisheries</b>			
	Aboriginal Fishing Mentor Program	181,500	242,000
	Community Ranger Grant	420,000	421,000
	EVMS Assistance Grant	9,773	90,000
	Marine Rangers Grant	161,975	145,000
	Rec Fishing Grant Program	262,679	318,000
	Recreational Fishing and sea ranger operational Grant	1,000,202	1,380,000
		<b>2,036,129</b>	<b>2,596,000</b>
<b>Resource Industry Development Services</b>			
	NTGS Geoscience Australia Co-funding contribution	41,864	318,000
	RP Collaborations	1,213,882	2,467,000
		<b>1,255,746</b>	<b>2,785,000</b>
<b>Industry Development and Economic Analysis</b>			
	Accelerating the Future Symposium	15,000	-
	Industry Strategy	102,270	-
	NT Recycling Modernisation Fund	295,355	689,000
		<b>412,625</b>	<b>689,000</b>
<b>Racing, gaming and liquor licensing</b>			
	Community Benefit Fund Gambling Amelioration Grant	3,226,434	14,917,000
	Community Benefit Fund Gambling Research	100,000	
	Community Benefit Fund Major Capital Grant	4,469,602	
	Community Benefit Fund Major Community Events	1,835,980	
	Community Benefit Fund Minor Capital Grant	402,059	
	Community Benefit Fund Minor Grant	1,327,667	
	Community Benefit Fund Vehicle Grant	122,588	
	Mail Order Lotteries	103,236	
	Racing Industry Grants	10,934,082	9,198,000
		<b>22,521,648</b>	<b>24,427,000</b>
<b>Northern Australia Development and Strategic Engagement</b>			
	Global Trade Scheme	14,836	150,000
		<b>14,836</b>	<b>150,000</b>
<b>Events</b>			
	Northern Territory Major Events Company Pty Ltd	28,830,000	29,116,000
		<b>28,830,000</b>	<b>29,116,000</b>

Output	Program Name	YTD Grant Expenditure(\$)	Full Year Budget(\$)
<b>Screen Sector</b>			
	Screen Territory - Career Development	15,000	180,000
	Screen Territory - Production Funding	666,727	794,000
	Screen Territory - Story Development	75,000	343,000
	Screen Territory - Travel Support	64,250	92,000
		<b>820,977</b>	<b>1,409,000</b>
<b>Study</b>			
	Study NT Grant programs	301,732	618,000
		<b>301,732</b>	<b>618,000</b>
<b>Office of Sustainable Energy</b>			
	Gross Metering Transition Grant	215,455	-
		<b>215,455</b>	-
<b>Tourism</b>			
	Aboriginal Tourism Development Support Grant Program	411,414	1,070,000
	Aboriginal Tourism Grant	540,935	-
	Advertising Co-Op Trade	705,659	1,851,000
	Americas Marketing Campaign	38,739	238,000
	Cooperative Marketing	1,096,797	3,544,000
	Distribution Grant Program	17,330	125,000
	NT Business Events Sponsorships	47,377	-
	NT Business Events Sponsorships, Partnership Marketing and Other Grants	1,270,182	2,177,000
	Regional Tourism Organisation Partnership Program	2,317,660	2,400,000
	Roadhouse to Recovery Grant	67,884	-
	Summer Campaign	1,819,358	-
	Territory Aviation Attraction Scheme	219,267	3,500,000
	Territory Tourism Discount Scheme	329,132	-
	Tour Guide Ready Program	682	57,000
	Tourism Development Funding	80,000	110,000
	Tourism Town Asset Program and Tourism Grants	613,195	425,000
	Visitor Experience Enhancement Program	1,862,255	3,500,000
	Visitor Information Services Partnership Program	298,000	300,000
		<b>11,735,866</b>	<b>19,297,000</b>
<b>Workforce</b>			
	Aboriginal Responsive Skilling Grants	482,339	2,194,000
	Aboriginal Workforce Development	425,495	919,000
	Australian Apprenticeship Centre	683,394	1,630,000
	Build Skills	18,723	1,000,000
	Chamber of Commerce Seasonal Worker Project	170,000	170,000
	Desert Peoples Centre	190,328	200,000
	Fee Free TAFE Fund	1,026,702	6,251,000
	Flexible Workforce Initiatives	264,250	1,000,000
	Higher Education Scholarships	167,500	540,000
	Industry Advice	2,369,305	3,221,000
	Job Trainer Fund	361,310	1,000,000
	National Skills and Workforce Development	4,452,767	7,293,000
	NT Equity Training Programs	64,780	340,000



Output	Program Name	YTD Grant Expenditure(\$)	Full Year Budget(\$)
<b>Workforce</b>			
	NT Group Training Program	185,000	460,000
	NT Training Awards	43,500	-
	Pre-Employment	100,380	345,000
	Provider Training Funding	9,578,294	29,350,000
	Territory Workforce Programs	459,730	2,050,000
	User Choice Funding	11,090,129	18,500,000
	World Skills Project	30,000	60,000
		<b>32,163,926</b>	<b>76,523,000</b>

### Answer 26 and 28:

The table below details expenditure for awards and sponsorships made by the Department of Industry, Tourism and Trade from 1 July 2023 to 31 March 2024. The total expenditure for the period was \$165,920.

Output	Sponsorship	Amount (\$)
<b>Agriculture</b>		
	Sponsorship of Barkly Beef Dinner	1,500
	Sponsorship of Darwin Royal Show	800
	Sponsorship of the welcome reception for the Northern Beef Research Update Conference	6,000
	Sponsorship of Timber Creek Camp draft	1,000
	Sponsorship of NT Cattlemen's Association	33,000
		<b>42,300</b>
<b>Biosecurity and Animal Welfare</b>		
	Sponsorship of Crocodile Specialist Group Conference	909
	Sponsorship of Freds Pass Rural Show	909
		<b>1,818</b>
<b>Fisheries</b>		
	Sponsorship of NT Seafood Awards 2024	3,636
		<b>3,636</b>
<b>Business and Innovation</b>		
	Sponsorship of Govhack	5,000
	Sponsorship of NT Research Bazaar (ResBaz NT)	1,500
	Sponsorship of Digital Excellence Awards	8,000
	Sponsorship of Business Excellence Awards	15,000
	Sponsorship of GTNT Awards	2,200
	Sponsorship of Developing Northern Australia NT Scholarship	3,000

Output	Sponsorship	Amount (\$)
<b>Business and Innovation</b>		
	Sponsorship of Hospitality NT Awards for Excellence	2,000
	Sponsorship of October Business Month events	12,000
	<b>Total</b>	<b>48,700</b>

**27. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2024/25 financial year?**

All awards and sponsorships are centrally managed, with input from regional teams across the Territory.

**MEDIA MONITORING SERVICES**

**29. Provide expenditure details on media monitoring services for the period 1 July 2023 to 31 March 2024 (including entities engaged and who utilises the service).**

A whole of government response to Question 29 will be provided by the Department of the Chief Minister and Cabinet.

**INFRASTRUCTURE PROJECTS**

**30. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia or Northern Australia Infrastructure Facility (NAIF) to be considered for the Infrastructure Priority List?**

A whole of government response to Question 30 will be provided by the Department of Infrastructure, Planning and Logistics.

**31. Please provide details of newly committed projects for the period 1 July 2023 to 31 March 2024.**

A whole of government response to Question 31 will be provided by the Department of Infrastructure, Planning and Logistics.

**32. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.**

A whole of government response to Question 32 will be provided by the Department of Infrastructure, Planning and Logistics.

## GOVERNMENT LEASED BUILDINGS

33. What is the total annual power bill of each Government building owned/leased/used by each Department for the period 1 July 2023 to 31 March 2024?

Building/Location	Power Expense (\$)*
Alice Plaza	7,041
Alice Springs Core Store	5,274
Arid Zone Research Institute	74,529
Aurora Building, Alice Springs	8,514
Barkly House, Tennant Creek	9,167
Beatrice Hill Research Station	20,694
Berrimah Farm Science Precinct	537,855
Charles Darwin Centre, Darwin	55,561
Coastal Plains Research Station	16,170
Darwin Aquaculture Centre	164,216
Darwin Core Store	29,595
Depot (Tennant Creek)	215
Development House, Darwin	19,727
Fisheries - 33 Vaughan Street, Berrimah	34,319
Greenwell Building, Alice Springs	8,589
Jalistan House, Alice Springs	7,107
Katherine Research Farm	59,223
Katherine Trucking Yards	492
Old Owen Springs Homestead and yards	375
NAB House, Darwin,	10,402
Paspalis Centrepoint, Darwin	28,257
Randazzo Centre, Katherine	168
Rum Jungle Office, Batchelor	4,645
19 Westal Street, Nhulunbuy	1,139
Licensing NT - 27 Thompson Street, Tennant Creek	523
<b>Total</b>	<b>1,103,797</b>

34. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period 1 July 2023 to 31 March 2024?

A whole-of-government response to Question 34 will be provided by the Department of Corporate and Digital Development.

35. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

A whole-of-government response to Question 35 will be provided by the Department of Corporate and Digital Development.

## FEES AND CHARGES

**36. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2023/24 financial year and whether any of these fees and charges were increased following the passage of the 2023/24 financial year budget.**

The tables below detail the statutory or legislative fees and charges levied by DITT during the period 1 July 2023 to 31 March 2024:

<b>Agency Fees and Charges*</b>	<b>Revenue Raised (\$) exclusive of GST</b>
Biosecurity fees and diagnostic testing	193,383
Community benefit levy	50,276
Criminal history name checks	8,019
General construction induction training card (white card)	88,210
General skilled visa nomination application fees	134,400
Incorporated associations fee	39,046
Mines and energy processing fees (licences/titles)	862,601
<b>Agency Fees and Charges Total</b>	<b>1,375,935</b>

\*Excludes fees and charges collected from Territory Government entities

<b>Fees and Charges received to Accountable Officer's Trust Accounts (AOTA)</b>	<b>Revenue Raised (\$) exclusive of GST</b>
Fisheries licence fees and levies	298,235
Mining remediation levy	14,372,993
Mining rents - Aboriginal Land	3,184,318
Northern Territory Seafood Council levy	53,750
Licensing NT fees	414,976
<b>Fees and Charges received to AOTA Total</b>	<b>18,324,272</b>

<b>Income Administered for the Central Holding Authority</b>	<b>Revenue Raised (\$) exclusive of GST</b>
<b>Fees and Regulatory Services</b>	
Gaming licences fees	175,104
Liquor licences fees	628,798
Occupational, agents and other licences fees	1,766,987
Racing licences fees	951,047
Tobacco licences fees	92,452
Mining remediation levy	4,450,000
Petroleum monitoring and compliance levy	1,505,519
<b>Fines</b>	
Racing, liquor and other licensee fines	486,940

<b>Royalties and Rent (Non Aboriginal Land)</b>	
Petroleum and Mining rents	11,021,763
<b>Total</b>	<b>21,078,610</b>

## **INTERNAL AUDITS**

**37. How many internal audits and financial investigations were conducted in the period 1 July 2023 to 31 March 2024?**

Three (3).

**38. What were the terms of reference or focus for each investigation?**

There were no investigations in the period 1 July 2023 to 31 March 2024.

**39. Please provide details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.**

Only minor issues of an administrative nature were identified.

**40. How many agencies have been referred to existing bodies e.g. Auditor-General/Independent Commission Against Corruption (ICAC) and how many have been resolved? Please detail the agency referred to, the date of referral and the date resolved, including those with multiple referrals.**

Agencies would not be privy to details of referrals made to Independent Statutory Officers.

## BOARDS / ADVISORY BODIES

41. Please detail all boards and advisory bodies in your Agency in 2023/24, also providing the following information:
- The Terms of Reference, if changed from last year
  - The current members and when they were appointed
  - The total remuneration paid to each Board member during the 2023/24 financial year
  - The itemised total cost incurred by the Board during the 2023/24 financial year
42. The number of times the Board met during the period 1 July 2023 to 31 March 2024.

BOARDS / ADVISORY BODIES
Northern Territory Aboriginal Tourism Committee
Procurement Review Board <i>(Note, revoked and replaced by the Procurement Board and the Procurement Appeals Board on 12 April 2024)</i>
Tourism NT Board of Commissioners
Recreational Fishing Advisory Committee

### Northern Territory Aboriginal Tourism Committee

41. a) The Terms of Reference, if changed from last year:
- Not applicable.
- b) The current members and when they were appointed:

Name	Appointed
Mr Paul Ah Chee	16 November 2021
Ms Mona Liddy	16 November 2021
Mr Peter Pangquee	16 November 2021
Ms Nova Pomare	16 November 2021
Mr Randle Walker	8 July 2020
Mr James Morgan	6 February 2023

- c) The total remuneration paid to each Board member during the 2023/24 financial year

*The Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* governs the setting of remuneration and other entitlements for members of statutory bodies.

- d) **The itemised total cost incurred by the Board during the 2023/24 financial year**

Total cost: \$75,870.

42. **The number of times the Board met during the period 1 July 2023 to 31 March 2024**

Three times.

### Procurement Review Board

41. a) **The Terms of Reference, if changed from last year:**

Not applicable.

- b) **The current members and when they were appointed:**

<b>Name</b>	<b>Appointed</b>
Mr Kevin Peters	13 April 2016
Mr Daniel McCormick	11 July 2022
Mr Douglas Phillips	13 April 2016
Mr Chris Hosking	23 May 2022
Mr Andrew Kirkman	12 September 2016
Mr Denys Stedman	15 October 2018
Ms Andrea Moriarty	8 September 2017
Mr Shaun Drabsch	27 February 2019
Mr Greg Ireland	9 June 2020
Ms Nicole Walsh	9 June 2020
Dr Marco Briceno	29 September 2022

- c) **The total remuneration paid to each Board member during the 2023/24 financial year**

*The Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* governs the setting of remuneration and other entitlements for members of statutory bodies.

- d) **The itemised total cost incurred by the Board during the 2023/24 financial year**

Total cost: \$76,003.

42. **The number of times the Board met during the period 1 July 2023 to 31 March 2024**

Four times.

## Tourism NT Board of Commissioners

**41. a) The Terms of Reference, if changed from last year:**

Not applicable.

**b) The current members and when they were appointed:**

<b>Name</b>	<b>Appointed</b>
Mr Denis Pierce	November 2012
Mr Mick Burns	August 2013
Ms Patricia Angus	February 2017
Mr Michael Bridge	November 2012
Ms Michaela Webster	19 August 2021
Mr Paul Ah Chee	1 January 2022
Mr Scott Lovett	22 March 2022
Mr Shaun Drabsch	21 September 2021

**c) The total remuneration paid to each Board member during the 2023/24 financial year**

*The Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* governs the setting of remuneration and other entitlements for members of statutory bodies.

**d) The itemised total cost incurred by the Board during the 2023/24 financial year**

Total cost: \$299,329.

**42. The number of times the Board met during the period 1 July 2023 to 31 March 2024**

Four times.



## Recreational Fishing Advisory Committee

**41. a) The Terms of Reference, if changed from last year:**

Yes – refer Attachment A.

**b) The current members and when they were appointed:**

<b>Name</b>	<b>Appointed</b>
Mr Jason Elsegood	8 February 2024
Mrs Julia Christensen	11 July 2022
Mr Braden Menzies	11 July 2022
Mr Chris O'Brien	8 February 2024
Mr Leigh Eldridge	8 February 2024
Ms Roxsean Edwards	19 May 2016
Ms Samantha Wigg	8 June 2021
Mr Greg Ireland	8 June 2021
Ms Kristen Noble	19 May 2016
Mr Alex Julius	19 May 2021
Mr Warren De With	2013 – AFANT Representative
Mr Blane Simmonds	2022– NTGFA Representative

**c) The total remuneration paid to each Board member during the 2023/24 financial year**

*The Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* governs the setting of remuneration and other entitlements for members of statutory bodies.

**d) The itemised total cost incurred by the Board during the 2023/24 financial year**

Total cost: \$233.

**42. The number of times the Board met during the period 1 July 2023 to 31 March 2024**

Once.

## REVIEWS AND INQUIRIES

43. Details of all reviews and inquiries completed or commenced during the 2023/24 financial year, also providing the following information:
- a) The Terms of Reference
  - b) The criteria for selection of all panel members
  - c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
  - d) The cost of the review/inquiry
  - e) How the information was/is accumulated to contribute to the review/inquiry
  - f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
  - g) If not completed when this is expected

Please refer to consultancies. In addition, Gap Analysis of Work Health and Safety Risk Management of Tourism NT Familiarization Processes.

### a) The Terms of Reference

The objective is to review the Famil policy and operating procedures governing the Famils; specifically in relation to risk management and work, health and safety principles, and to assess if they are properly designed and implemented to:

- align with Tourism NT's Risk Management Framework
- manage and address the identified risks in Tourism NT's Risk Register, in particular the risks in relation to Work Health and Safety (WHS)
- facilitate compliance with relevant legislative obligations, in particular *the Work Health and Safety (National Uniform Legislation) Act 2011*.

### b) The criteria for selection of all panel members

Competitive Tender.

- c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry

Partner Audit and Assurance practice. Chartered Accountant. Northern Territory.

### d) The cost of the review/inquiry

\$53,897 (excluding GST).

- e) How the information was/is accumulated to contribute to the review/inquiry

Desktop review, stakeholder engagement with staff, workshops with staff and relevant stakeholders.

**f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly.**

Completed in October 2023, not expected to be tabled in the Legislative Assembly.

**g) If not completed when this is expected?**

Not applicable.

## **WORKPLACE HEALTH AND SAFETY**

**44. Please provide the number, nature and cost of reportable safety issues for the period 1 July 2023 to 31 March 2024.**

For the period 1 July 2023 to 31 March 2024, there were:

- Two (2) notifiable incidents reported to NT WorkSafe under section 35 of the *Work Health and Safety (National Uniform Legislation) Act 2011*.
- Sixty-one (61) total reported incidents that led to or could have led to a physical or psychological injury, illness or disease, or where property and/or equipment was damaged.

<b>Category</b>	<b>Count</b>
Vehicle Incidents / Other*	25
Slips, Trips and Falls	11
Being Hit by Objects^	10
Hitting Objects	4
Environmental Factors	4
Body Stress	3
Mental Factors	2
Chemicals and Substances	2

\*Other includes personal injury or illness, security and property incidents

^ Includes animal related incidents e.g bite, kick etc.

Note: data is sourced from Figtree and provided by DITT WHS.

**45. Please detail the number of stress related matters and claims for the period 1 July 2023 to 31 March 2024.**

- The number of new stress claims for the reporting period is two.
- The number of total stress related claims at the end of the reporting period is 10.

## REGIONAL OFFICES

46. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2023/24 financial year. What are the locations for which they are responsible?

Location/Region	Head Count March 2024	Total Salary Expenditure (\$)	Functions
Nhulunbuy / East Arnhem	5	454,849	<ul style="list-style-type: none"> <li>• Provide dedicated workforce, small business and economic development services across the Territory.</li> <li>• Undertake compliance activities for multiple liquor services licensed under the <i>Liquor Act 2019</i>.</li> <li>• Provide energy policy analysis and advice.</li> </ul>
Katherine/Big Rivers	42	3,191,394	<ul style="list-style-type: none"> <li>• Provide dedicated workforce, small business and economic development services across the Territory.</li> <li>• Provide specialist facilities, land and people to facilitate the delivery of research, development and extension programs.</li> <li>• Undertake research, development and extension programs, in partnership with industry, to secure sustainable and profitable development.</li> <li>• Provide research, extension and diagnostic functions.</li> <li>• Effective chemical management and investigation of residues in agricultural production.</li> <li>• Undertake licensing and compliance activities for multiple liquor, tobacco, and gambling services licensed under a range of Acts.</li> <li>• Administer the livestock, plant health and animal protection Acts and regulations.</li> <li>• Undertake biosecurity surveillance and preparedness to support emergency disease and pest responses.</li> </ul>

Location/Region	Head Count March 2024	Total Salary Expenditure (\$)	Functions
Tennant Creek/Barkly	7	542,067	<ul style="list-style-type: none"> <li>• Provide dedicated workforce, small business and economic development services across the Territory.</li> <li>• Undertake research, development and extension programs, in partnership with industry, to secure sustainable and profitable development.</li> <li>• Provide research, extension and diagnostic functions.</li> <li>• Effective chemical management and investigation of residues in agricultural production.</li> <li>• Undertake licensing and compliance activities for multiple liquor, tobacco, and gambling services licensed under a range of Acts.</li> <li>• Administer the livestock, plant health and animal protection Acts and regulations.</li> <li>• Undertake biosecurity surveillance and preparedness to support emergency disease and pest responses.</li> </ul>
Alice Springs / Central Australia	76	6,319,136	<ul style="list-style-type: none"> <li>• Provide dedicated workforce, small business and economic development services across the Territory.</li> <li>• Facilitate the development of new agribusinesses.</li> <li>• Provide specialist facilities, land and people to facilitate the delivery of research, development and extension programs.</li> <li>• Provide primary industry research support.</li> <li>• Undertake research, development and extension programs, in partnership with industry, to secure sustainable and profitable development.</li> <li>• Provide research, extension and diagnostic functions.</li> <li>• Manage statutory industry reporting of exploration and production, and provide access to reports and drill core samples.</li> <li>• Effective chemical management and investigation of residues in agricultural production.</li> <li>• Undertake licensing and compliance activities for multiple liquor, tobacco, and gambling services licensed under a range of Acts.</li> </ul>

Location/Region	Head Count March 2024	Total Salary Expenditure (\$)	Functions
Alice Springs / Central Australia			<ul style="list-style-type: none"> <li>• Promote and regulate responsible business conduct through administration of a regulatory system that protects consumer interests.</li> <li>• Advance development of the NT's mineral resources.</li> <li>• Promoting diverse and sustainable visitor experiences, while actively working with local business and industry partners to strengthen their capacity and capability.</li> <li>• Facilitate the growth, development and promotion of local screen industries for the economic, social and cultural benefit of the Territory.</li> <li>• Administer the livestock, plant health and animal protection Acts and regulations.</li> <li>• Undertake biosecurity surveillance and preparedness to support emergency disease and pest responses.</li> </ul>
<b>Total</b>	<b>130</b>	<b>10,507,446</b>	