

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mrs Finocchiaro to the Chief Minister, Treasurer, Minister for Territory Development, Minister for Defence Industries, Minister for Industry and Trade, Minister for Major Projects – for all agencies falling under the Chief Minister’s, Treasurer’s and Ministers’ portfolios.

AGENCY ADMINISTRATION

Notes:

- The following questions can be answered from existing Agency data as at 31 March 2024.
- You have previously referred questions requiring a Whole of Government response to the Minister responsible at a time that enables a response within the same timeframe as the remainder of the questions.
- Further, you have previously inserted the question at the beginning of each answer.
- My Office would appreciate these practices being continued.

STAFFING

1. **(a) Please advise the number of staff employed in the following categories as at 31 March 2024:**

Answer:

Category	FTE	Head Count (Actual)	NT-based	Located outside NT
1. Ongoing Full Time	160.7	166	166	0
2. Ongoing Part Time	2.52	5	5	0
3. Fixed Term Full Time	13	13	13	0
4. Fixed Term Part Time	0	0	0	0
5. Casual Contract	0	0	0	0
6. Executive Contract	12	12	12	0

1. **(b) Please provide, for each of the six categories above: the relevant position classifications and the number of staff employed against each classification.**

Ongoing Full Time	FTE	Headcount
T1ACS	2	3
T2ACS	7.8	8
T2PR	1.7	2
T3ACS	24	25
T3PR	7	7
T4PR	5	5

T4SMA	12	12
TGTS	1	1
TOPER	8	8
TOPMA	40	42
TSOPE	14	14
TSTC	14	14
TSTS	2	2
TTC	5.7	6
TTRAD	16.5	17
Ongoing Part Time		
T2ACS	0.75	2
T3ACS	0.22	1
T4SMA	1.55	2
Fixed Term Full Time		
T1ACS	1	1
T2ACS	1	1
T3ACS	2	2
T3PR	1	1
T4PR	1	1
TOPER	3	3
TOPMA	1	1
TSOPE	1	1
TSTS	1	1
TTRAD	1	1
Executive Contract		
ECM	1	1
EO1C	6	6
EO2C	2	2
EO3C	2	2
EO6C	1	1

(c) Where there is a difference between FTE and Headcount (Actual), please provide an explanation for the difference, including any reasons for use of part-time and casual positions within the overall workforce profile.

Answer:

Part time positions have been due to business requirements or to meet employee requirements such as returning to work from parental leave.

There is a difference in FTE due to the following reasons:

- Employees being on leave without pay or leave at half pay
- Employee commencing part way through the pay period

2. Please advise the number of staff held against the following categories as at 31 March 2024:

Answer:

Category	Number
Resigned	11
Made Redundant	2
Terminated	4
Unattached	5
Classified Redeployee	0
Supernumerary	2

3. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 31 March 2024.

Answer:

Category	Number
Aboriginal and Torres Strait Islander	11

4. (a) Please advise the number of Frontline staff as FTE as at 31 March 2024 and as a percentage of the Agency total employment.

Answer:

Category	Number	%age of Total Staff
Frontline	0	

- (b) Please advise how the Agency determines which staff fall under the category of Frontline.

Answer:

Not applicable

5. Please advise how many staff have been engaged through labour hire, employment agency arrangements and/or consultancy contracts, for what purpose, for what duration and at what cost as at 31 March 2024. Please use the table format presented below for your response.

Answer:

Number Engaged	Labour Hire / Employment Agency / Consultancy	Purpose	Duration	Cost (\$)
12	Red Appointments	Backfilling vacant roles during recruitment process. Engagement fee through hard to fill recruitment.	1/07/23 – 31/03/24	707,617.03
3	Hays Recruitment	Project work, backfilling vacant role.	1/07/23 – 31/03/24	172,518.00
4	Foundation Recruitment	Backfilling established roles.	1/07/23 – 31/03/24	149,863.90
3	Embedded Expertise	Backfilling established role due to employees on leave or temp transfer.	1/07/23 – 31/03/24	149,944.10
1	Cell Engineering	Backfill role while recruitment is being undertaken.	1/07/23 – 31/03/24	173,252.00

6. **Please advise how many locums have been employed, for what purpose, for what duration and at what cost as at 31 March 2024. Please use the table format presented below for your response.**

Answer:
Not applicable

7. **(a) How many positions were advertised during the period 1 July 2023 to 31 March 2024?**

Answer:
37

- (b) Of the total number advertised in 7(a), how many positions had Special Measures applied?**

Answer:
30

- (c) Please break down the levels of positions that had Special Measures applied.**

Answer:

T2ACS	1
T3ACS	3
T3PR	2
T4PR	2
T4SMA	6
TOPMA	1
TOPER	2
TSOPE	1
TSTC	1
TSTS	2
TTC	2
TGTS	1
TTRAD	6

- (d) How many positions that had Special Measures applied were not able to be filled against these requirements during this period and required contract or backfilling arrangements?**

Answer:

Zero. Territory Generation has implemented special measures arrangements for all roles under the Territory Generation Enterprise Agreement. The process for positions that are advertised with special measures is to consider special measures applicants first; if no special measures applicants apply, or no special measures applicants are considered suitable, recruitment panels may assess all other applicants' suitability for the role.

OUTSOURCING

8. (a) For the period 1 July 2023 to 31 March 2024, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency.

Answer:

Nil

- (b) Is consideration being given to outsource, contract-out or privatise in financial year 2024/25? If so, provide details.

Answer:

Nil

LEGAL EXPENSES

9. What has been the expenditure on legal advice or related expenses for the period 1 July 2023 to 31 March 2024? Provide details on:
- The matter(s) (designate which are finalised and which ongoing)
 - The amount paid by matter
 - The amount paid to each outside legal firm or barrister engaged

Answer:

Territory Generation is a commercial operating business, and as such the details and terms of each matter are both commercial-in-confidence and have the potential to prejudice the interests of Territory Generation, and in turn, the Northern Territory. We can, however, confirm the expenditure for the period 1 July 2023 to 31 March 2024 on legal advice and related expenses for a variety of commercial matters has been \$1,050,332.23 (ex GST).

PROCUREMENT / CONSULTANCIES

10. For the period 1 July 2023 to 31 March 2024, please detail expenditure on each report and consultancy (excluding annual reports) that have been obtained from outside the NTPS. For each report/consultancy detail:

- a) Purpose
- b) Cost
- c) Person or entity engaged
- d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
- e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
- f) Outcomes or key performance indicators for the report or consultancy
- g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken

Answer:

Purpose	Cost	Entity Engaged	Place of business	Tabled at LA	Outcomes/ KPIs	Tender or EOI
Timesheet internal audit	\$29,400	Deloitte Touche Tohmatsu	Northern Territory	No	Successful delivery	Engaged under panel contract
Safety culture internal audit	\$36,750	Deloitte Touche Tohmatsu	Northern Territory	No	Successful delivery	Engaged under panel contract
Incident Reporting internal audit	\$36,750	Deloitte Touche Tohmatsu	Northern Territory	No	Successful delivery	Engaged under panel contract
Board annual performance evaluation	\$21,600	Directors Australia Pty Ltd	Queensland	No	Successful delivery	Request for quotation
Site assessment for dual fuel conversion	\$35,254.53	GE power Australia Pty Ltd	Victoria	No	Completed assessment	Engaged under panel contract
Racking inspection	\$1,098	Independent Racking Inspection & Audit	Victoria	No	Inspection undertaken	Exemption
Financial statement audit 2023	\$86,683.36	NT Auditor General's Office	Northern Territory	No	Financial statement audit 2023	NA as government agency
Fleet Assessment Service (FAS)	\$112,974.30	Solar Turbines International	Victoria	No	Fleet Assessment Service (FAS)	OEM - ICNNT

11. Please advise the number of contracts awarded to business entities with a principal place of business in the NT and outside the NT for the period 1 July 2023 to 31 March 2024 as follows:

Answer:

The number of tier 1 purchase orders (below \$50k) is numerous which would take some time and resources to gather however tier 2 (above \$50k) and above are as follows:

Number in the NT	Number outside of the NT
11	4

12. For each of the contracts awarded to business entities with a principal place of business outside of the Northern Territory, please advise the selection criteria on the applicable contract or tender.

Answer:

Contract	Business Entity	Address	Selection Criteria
Katherine Power Station – Repair diesel storage tank 1B	SIMPEC Pty Ltd	Western Australia	Public Tender

Contract	Business Entity	Address	Selection Criteria
Design and Construct - Yulara Power Station - Installation and Commissioning of 4 Containerised Diesel Generators	BT Energy Pty Ltd	Western Australia	Limited approach (4 suppliers)

Contract	Business Entity	Address	Selection Criteria
Remetal and Machining of DDE & NDE Brush Generator Bearings	Bob White Australia Pty Ltd	Victoria	Public Tender

Contract	Business Entity	Address	Selection Criteria
TCPS - TC20 Engine Exchange Short Block	Cirrus Power Systems Pty Ltd	New South Wales	Public Tender

13. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public tenders were advertised during the period 1 July 2023 to 31 March 2024?

Answer:

Six (6) public procurement activities were undertaken above Tier 3 (\$200k+).

14. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public tender process during the period 1 July 2023 to 31 March 2024?

Answer:

Three (3) procurement activities were awarded without public quotation above Tier 3 (\$200k+).

15. For each instance identified in the question above, where a public quotation process was not undertaken, including for those with a Certificate of Exemption:
- What is the description of the goods and services contracted?
 - What is the value of the goods and services contracted?
 - What was the reason for not using the public tender process or for requiring a Certificate of Exemption?
 - Who recommended the course of action in c) above?
 - Who approved the course of action in c) above?

Answer:

Description	Award Value	Reason for Select Process	Business Unit	Delegate
Provision of Service, Maintenance, Supply and Delivery of Caterpillar Reciprocating Engines and Spares and Components for a Period of 36 Months	\$2,500,000	The contract was awarded to the only Authorised Australian Service provider of Caterpillar machines.	Commercial	CEO
DKBESS PWC Protection System Upgrade	\$622,000	The selected engineering firm had detailed knowledge and experience with the PWC equipment that required upgrading and was already the design engineer for the related components of the project.	Assets & Engineering	GM Assets & Engineering
Supply of Kubota Wastewater Treatment System, irrigation matting including civil works for Channel Island Power Station	\$490,000	The unit is critical to maintaining certification and waste treatment on Channel island. The selected supplier had an identical replacement readily available in Australia and can be sourced immediately.	Commercial	CEO

16. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2024.

Answer:

There are 20 employees with credit cards as at 31/03/2024 as per the list below.

Position	Level
Chief Executive Officer	EO6C
General Manager Operations & Maintenance	EO3C
General Manager Assets & Engineering	EO3C
General Manager Legal, Governance and People	EO2C
Chief Financial Officer	EO2C
Executive Director Strategic Project Delivery	EO1C
Regional Manager South	EO1C
Manager Risk Compliance Assurance	EO1C
Manager People & Capability	EO1C
Manager Finance	EO1C
Manager Projects & Contracts	ECM
ERP System Specialist	T4SMA
Principal Mechanical Engineer	T4PR
Learning & Development Manager	T4SMA
Lead OMT Weddell Power Station	TSTC
Secretariat	T3ACS
Business Services Officer	T3ACS
Executive Assistant to the CEO & CFO	T2ACS
Administrative Assistant Operations	T2ACS
Administrative & Facilities Officer	T2ACS

FOCUS GROUPS / POLLING / SURVEYS

For the period 1 July 2023 to 31 March 2024:

17. Please detail expenditure on opinion polls and focus groups, including costs and entities that conducted the work.

Answer:

Nil

18. Detail all surveys undertaken in relation to the focus groups and opinion polls above, including their form, the cost and the inducements that were provided to incentivise participation.

Answer:

Nil

19. Please provide copies of each survey and the results of each survey.

Answer:

Not applicable

COMMUNICATIONS AND MARKETING

20. Please detail expenditure on advertising and communications during the period 1 July 2023 to 31 March 2024.

For each advertisement for which an expense was incurred:

- a) What was the purpose / description of the advertisement?
- b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station, digital platform; or other?
- c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?
- d) Were tenders or expressions of interest called? If not, why not?
- e) Did the agency enter into any separate arrangements for advertising placements or advertorials? If so, please provide details of expenditure and media outlet.

Answer:

Nil

TRAVEL

21. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority during the period 1 July 2023 to 31 March 2024 broken down to:

- a) International Travel
- b) Interstate Travel
- c) Intrastate Travel

Answer:

a) International

Travel Details	\$
Flights	1,578.37
Accommodation	1,696.56
Motor vehicle hire/ taxi/ uber	104.18
Travel allowance	0
Booking Fees	85.00
Total	3,379.11

b) Interstate

Travel Details	\$
Flights	58,014.82
Accommodation	68,864.36
Motor vehicle hire / taxi / uber	471.38
Travel allowance	7,091.79
Booking fees	1,693.70
Total	136,975.97

c) Intrastate

Travel Details	\$
Flights	168,849.55
Accommodation	194,910.17
Motor vehicle hire	55,772.52
Travel allowance	84,293.29
Booking Fees	14,906.21
Total	518,731.74

22. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.

Answer:

Travel from date	Travel to date	Traveller	Destination	Reason for Travel	Total Travel Cost to 31/03/2024
19/11/2023	23/11/2023	GM Legal, Governance and People	Wellington New Zealand	Australian and New Zealand School of Government Course	\$3,379.11

23. Please provide itemised details and costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period 1 July 2023 to 31 March 2024.

Answer:

Nil

HOSPITALITY / FUNCTIONS AND EVENTS

24. Please provide full details of all official hospitality provided for the period 1 July 2023 to 31 March 2024.

In relation to each occasion where official hospitality was provided:

- What was the purpose of the hospitality?
- How many guests attended?
- How many Ministers attended?
- How many Ministerial staff attended?
- How many MLAs attended?
- How many Public Sector employees attended?
- What was the total cost incurred?

Answer:

Nil

GRANTS, SPONSORSHIPS, DONATIONS AND INCENTIVES

25. Please detail expenditure on grants, sponsorships, donations and incentives paid by your Agency (including the recipient of each payment) during the period 1 July 2023 to 31 March 2024, including agency budget totals to administer such programs.

Answer:

Grants:	Nil
Sponsorships:	<ul style="list-style-type: none"> \$1,000 NAIDOC Runway \$2,100 Australian Combustion Symposium
Donations:	\$500 to Saltbush Social Enterprises (in lieu of sending Christmas cards)

- 26. Please detail the funds utilised to distribute awards and sponsorships in the period 1 July 2023 to 31 March 2024, and to what activities. Please list details of any contract periods as part of any arrangement.**

Answer:

Awards: Nil
Sponsorships: Refer answer to Q25

- 27. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2024/25 financial year?**

Answer:

Managed by Regional Offices: Nil

- 28. Please detail the amounts paid on grants, donations and incentives to non-Government organisations for the period 1 July 2023 to 31 March 2024, including to which organisation and the services to be provided?**

Answer:

Grants: Nil
Donations: Refer answer to Q25
Incentives: Nil

MEDIA MONITORING SERVICES

- 29. Provide expenditure details on media monitoring services for the period 1 July 2023 to 31 March 2024 (including entities engaged and who utilises the service).**

Answer:

A whole-of-government response to Question 29 will be provided by the Department of the Chief Minister and Cabinet.

INFRASTRUCTURE PROJECTS

- 30. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia or Northern Australia Infrastructure Facility (NAIF) to be considered for the Infrastructure Priority List?**

Answer:

A whole of government response to Question 30 will be provided by the Department of Infrastructure, Planning and Logistics.

- 31. Please provide details of newly committed projects for the period 1 July 2023 to 31 March 2024.**

Answer:

A whole of government response to Question 31 will be provided by the Department of Infrastructure, Planning and Logistics.

- 32. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.**

Answer:

A whole of government response to Question 32 will be provided by the Department of Infrastructure, Planning and Logistics.

GOVERNMENT LEASED BUILDINGS

- 33. What is the total annual power bill of each Government building owned/leased/used by each Department for the period 1 July 2023 to 31 March 2024?**

Answer:

Location	Electricity payment
Berrimah Office	\$77,066.72
Ron Goodin Power Station	\$2,648.39
Yulara Power Station	\$9,726.12
Total	\$89,441.23

- 34. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period 1 July 2023 to 31 March 2024?**

Answer:

A whole-of-government response to Question 34 will be provided by the Department of Corporate and Digital Development.

- 35. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?**

Answer:

A whole-of-government response to Question 35 will be provided by the Department of Corporate and Digital Development.

FEES AND CHARGES

- 36. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2023/24 financial year and whether any of these fees and charges were increased following the passage of the 2023/24 financial year budget.**

Answer:

Nil

INTERNAL AUDITS

37. How many internal audits and financial investigations were conducted in the period 1 July 2023 to 31 March 2024?

Answer:

Four (4) internal audits, namely:

- Safety Culture IA
- Incident Reporting IA
- Time Sheet Process IA
- Price Setting and Billing Review IA

38. What were the terms of reference or focus for each investigation?

Answer:

Nil

39. Please provide details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

Answer:

Nil

40. How many agencies have been referred to existing bodies e.g. Auditor-General/Independent Commission Against Corruption (ICAC) and how many have been resolved? Please detail the agency referred to, the date of referral and the date resolved, including those with multiple referrals.

Answer:

Agencies would not be privy to details of referrals made to independent statutory officers.

BOARDS / ADVISORY BODIES

41. Please detail all boards and advisory bodies in your Agency in 2023/24, also providing the following information:

- a) The Terms of Reference, if changed from last year
- b) The current members and when they were appointed
- c) The total remuneration paid to each Board member during the 2023/24 financial year
- d) The itemised total cost incurred by the Board during the 2023/24 financial year

Answer:

Member	Position	Total
Dennis Patrick Bree	Chairperson	\$81,463.20
Christine Patricia Charles	Member	\$51,423.60
Richard Philip Galton	Member	\$51,423.60

Projected total remuneration for 23/24 financial year is: \$239,129.52

Operating Expenses	Amount
Travel	\$77,664
Other costs	\$26,494
Total Operating Expenditure	\$104,158

42. The number of times the Board met during the period 1 July 2023 to 31 March 2024.

Answer:

Nineteen (19), including out of session meetings

REVIEWS AND INQUIRIES

43. Details of all reviews and inquiries completed or commenced during the 2023/24 financial year, also providing the following information:

- a) The Terms of Reference
- b) The criteria for selection of all panel members
- c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry
- d) The cost of the review/inquiry
- e) How the information was/is accumulated to contribute to the review/inquiry
- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly
- g) If not completed when this is expected

Answer:

Nil

WORKPLACE HEALTH AND SAFETY

44. Please provide the number, nature and cost of reportable safety issues for the period 1 July 2023 to 31 March 2024.

Answer:

Number	Nature	Cost
1	Flashing fell and landed between 3 workers. No one was injured.	Nil

45. Please detail the number of stress related matters and claims for the period 1 July 2023 to 31 March 2024.

Answer:

Nil

REGIONAL OFFICES

46. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2023/24 financial year. What are the locations for which they are responsible?

Answer:

Location	Operational	Administration	Total Personnel Expenditure	Outcome
Alice Springs	42	3	\$ 9,222,522.02	Provision of electricity
Katherine	5		\$ 666,957.46	Provision of electricity
Tennant Creek	4		\$ 576,983.25	Provision of electricity
Yulara	4		\$ 625,238.83	Provision of electricity