

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mrs Finocchiaro to the Attorney-General and Minister for Justice, Minister for Racing, Gaming and Licensing, Minister for Local Government, Minister for Arts, Culture and Heritage and Minister for Desert Knowledge Australia – for all agencies falling under the Attorney-General and Ministers' portfolios.

AGENCY ADMINISTRATION

Notes:

- The following questions can be answered from existing Agency data as at 31 March 2023.
- You have previously referred questions requiring a Whole of Government response to the Minister responsible at a time that enables a response within the same timeframe as the remainder of the questions.
- Further, you have previously inserted the question at the beginning of each answer.
- My Office would appreciate these practices being continued.

STAFFING

1. (a) Please advise the number of staff employed in the following categories as at 31 March 2023:

Category	FTE	Head Count (Paid)	NT-based	Located outside NT
1. Ongoing Full Time	15.50	16	16	0
2. Ongoing Part Time	2.83	4	4	0
3. Fixed Term Full Time	14.50	15	15	0
4. Fixed Term Part Time	0.00	0	0	0
5. Casual Contract	0.00	0	0	0
6. Executive Contract	1.00	1	1	0
Total	33.83	36	36	0

- (b) Please provide, for each of the six categories above:
the relevant position classifications and the number of staff employed against each classification.

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
1. Ongoing Full Time	AO4	2.00	2	2	0
	AO5	2.00	2	2	0
	AO6	1.50	2	2	0
	AO7	1.00	1	1	0
	P2	3.00	3	3	0
	P3	3.00	3	3	0
	SAO1	1.00	1	1	0
	SP2	1.00	1	1	0
	T5	1.00	1	1	0
Total		15.50	16	16	0

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
2. Ongoing Part Time	AO5	0.80	1	1	0
	AO7	0.85	1	1	0
	P2	1.18	2	2	0
Total		2.83	4	4	0

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
3. Fixed Term Full Time	AO3	1.70	2	2	0
	AO6	1.00	1	1	0
	AO7	3.00	3	3	0
	P2	3.80	4	4	0
	P3	2.00	2	2	0
	SAO2	1.00	1	1	0
	SP1	1.00	1	1	0
	T4	1.00	1	1	0
Total		14.50	15	15	0

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
4. Fixed Term Part Time	N/A	0.00	0	0	0
Total		0.00	0	0	0

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
5. Casual	N/A	0.00	0	0	0
Total		0.00	0	0	0

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
6. Executive Contract	EO3C	1.00	1	1	0
Total		1.00	1	1	0

- (c) Where there is a difference between FTE and Headcount (Actual), please provide an explanation for the difference, including any reasons for use of part-time and casual positions within the overall workforce profile.**

Full Time Equivalent (FTE) = the proportion of an employee's rostered hours to that of an equivalent full-time employee in any given fortnight.

Paid Headcount = the count of physical people, so a part-time person would count as one.

The Authority provides opportunities for employees to balance the demands of work with the needs of family and general health and wellbeing. Flexible work practices are used in the Authority to attract and retain employees. Flexible work arrangements can include flexibility in relation to an employee's hours of work, or mode of employment such as part-time, and leave.

- 2. Please advise the number of staff held against the following categories as at 31 March 2023:**

Category	Number
Resigned	4
Made Redundant	0
Terminated	0
Unattached	0
Classified Redeployee	0
Supernumerary	7

- 3. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 31 March 2023.**

A whole-of-government response to Question 3 will be provided by the Office of the Commissioner for Public Employment.

4. (a) Please advise the number of Frontline staff as FTE as at 31 March 2023 and as a percentage of the Agency total employment.

Category	Number	%age of Total Staff
Frontline	0	0

- (b) Please advise how the Agency determines which staff fall under the category of Frontline.

Although the Authority has many roles that interface directly with clients and the public, it does not distinguish these roles as 'frontline service' delivery.

5. Please advise how many staff have been engaged through labour hire, employment agency arrangements and/or consultancy contracts, for what purpose, for what duration and at what cost as at 31 March 2023. Please use the table format presented below for your response.

The Authority has not engaged staff through labour hire or employment agency arrangements for the purposes of staffing requirements.

The Authority has contracted anthropological consultants which range from 12 days to 40 days. 12 consultant companies have been contracted at a total cost of \$479,532 as at 31 March 2023.

6. Please advise how many locums have been employed, for what purpose, for what duration and at what cost as at 31 March 2023. Please use the table format presented below for your response.

Not applicable.

7. (a) How many positions were advertised during the period 1 July 2022 to 31 March 2023?

18 positions were advertised during the period 1 July 2022 to 31 March 2023

- (b) Of the total number advertised in 7(a), how many positions had Special Measures applied?

18 positions were advertised under special Measures during the period 1 July 2022 to 31 March 2023

- (c) Please break down the levels of positions that had Special Measures applied.

SP1/SAO1 x 7
AO7 x 3
AO5 x 1
AO3 x 2
P3 x 1
P2 x 4

(d) How many positions that had Special Measures applied were not able to be filled against these requirements during this period and required contract or backfilling arrangements?

Of the 18 recruitment actions, 14 did not receive any special measures applicants. Of the remaining four recruitment actions, three recruitment actions that did have special measures applicants were found to not meet the essential criteria.

Four P2 recruitment actions related to anthropologist positions. Due to the inability to source suitable applicants, consultants were engaged to manage the skills shortage through short consultancy arrangements to undertake specific sacred site clearances.

OUTSOURCING

8. (a) For the period 1 July 2022 to 31 March 2023, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency.

No new decisions to outsource specific functions were made for the period 1 July 2022 to 31 March 2023.

There are two existing out sourcing decisions made from previous years:

- An Information technology development position was outsourced from 1 July 2021. The decision to outsource the function was due to the incumbent retiring. The expert skills in Oracle database management are a highly specialised skillset that are hard to recruit to. This was managed through a procurement contract process.
- The Authority uses external consultants from time to time to undertake specific sacred site clearances due to specialist knowledge, ensure independence due to the sensitivity of the sacred sites and stakeholders or due to the urgency of sacred site projects and staffing capacity.

(b) Is consideration being given to outsource, contract-out or privatise in financial year 2023/24? If so, provide details.

2023-24 will see the above practices continue to manage and maintain the in-house Oracle database continue as needed through the contracting of a

specialist information technology service provider and specialist anthropology consultants to meet the demands of sacred site clearances.

LEGAL EXPENSES

9. What has been the expenditure on legal advice or related expenses for the period 1 July 2022 to 31 March 2023? Provide details on:

a) The matter(s) (designate which are finalised and which ongoing)

1. Court Prosecution - AAPA V Hayes Enterprises - Sacred Sites Damage (Mount Catt) - finalised
2. Legal Advice –Fortune Agribusiness - finalised
3. Court Prosecution - AAPA V NT Government - Sacred Site Damage (Arparra) - ongoing
4. Court Prosecution - AAPA V Alice Springs Sand Supply Pty Ltd - Sacred Site Damage (Kulgera) - ongoing
5. Court Prosecution - AAPA V Director National Parks - Sacred Site Damage (Gunlom) - ongoing
6. Legal Advice - - Sacred Site Damage) - ongoing

b) The amount paid by matter

Matter	Total
AAPA V NT Government - Sacred Site Damage (Arparra)	\$6,120.00
AAPA V Alice Springs Sand Supply Pty Ltd - Sacred Site Damage (Kulgera)	\$8,130.00
AAPA V Director National Parks - Sacred Site Damage (Gunlom)	\$20,916.68
AAPA V Hayes Enterprises - Sacred Sites Damage (Mount Catt)	\$5,250.00
Sacred Site Damage Fortune Agribusiness	\$3,150.00
	\$2,400.00
Grand Total	\$45,966.68

c) The amount paid to each outside legal firm or barrister engaged

Legal Firm	Total
Hutton Mccarthy	\$10,000.00
Jonathan Bortoli	\$22,650.00
Raelene Webb KC	\$2,400.00
Sebastian Hartford Davis	\$10,916.68
Grand Total	\$45,966.68

PROCUREMENT / CONSULTANCIES

10. For the period 1 July 2022 to 31 March 2023, please detail expenditure on each report and consultancy (excluding annual reports) that have been obtained from outside the NTPS. For each report/consultancy detail:
- a) Purpose
 - b) Cost
 - c) Person or entity engaged
 - d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
 - e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
 - f) Outcomes or key performance indicators for the report or consultancy
 - g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken

The below information excludes all payments to custodians who are recognised as consultants but are paid as per the *Northern Territory Aboriginal Sacred Sites Act 1989* and therefore are excluded as all payments incur a standard rate per day or half day.

Purpose	Cost \$	Person or Entity	Outcomes or KPIs
Authority Certificate Application: <ul style="list-style-type: none"> • South Alligator Disposal Facility - 202207170 	1,000	Glenn James	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> • Fleming Road - 202115334 	8,800	Stephen Johnson	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> • Central Petroleum - Variation to C2021/084 Zevon 202117934 • Central Petroleum - Zevon Seismic Program 202112105 	28,750	James Rose	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.
Authority Certificate Application: <ul style="list-style-type: none"> • Gimbat Road 202112320 • Maguk Road 202113428 • Gunlom Road - 202206934 	33,000	Glenn James	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office

Purpose	Cost \$	Person or Entity	Outcomes or KPIs
Authority Certificate Application: <ul style="list-style-type: none"> <li data-bbox="212 400 638 475">• Dry River Station Land Management - 202200667 	14,400	Bentley James	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> <li data-bbox="212 639 719 676">• SREBA Elsey Bores 202104644 	13,200	Stephen Johnson	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> <li data-bbox="212 815 651 922">• Town of Urapunga Survey - 202116159 	11,000	Diana Maria Popic	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> <li data-bbox="212 1086 591 1123">• Ilmenite 3 - 202106973 	19,000	Glenn James	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office

Purpose	Cost \$	Person or Entity	Outcomes or KPIs
Authority Certificate Application: <ul style="list-style-type: none"> Construction of Telecommunications Facility - Herbert North – 202208354 	11,200	Helen Maria Haritos	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Data Integrity and Anthropological Report Reviews	26,997.96	Anthropos Consulting Services Pty Ltd	Undertake data entry and review (and related pre-field work tasks where required) for Authority Certificate applications where fieldwork research is being delivered by consultant anthropologists to meet the objectives of the Authority in accordance with approved Authority research methods and the <i>Northern Territory Aboriginal Sacred Sites Act</i>
Authority Certificate Application: <ul style="list-style-type: none"> Wollogorang Project - 202114004 	18,700	Stephen Johnson	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> Granites Earth Monitoring 202207358 	6,545.45	Anthropos Consulting	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office

Purpose	Cost \$	Person or Entity	Outcomes or KPIs
Authority Certificate Application: <ul style="list-style-type: none"> Benmara Project Exploration Works -202208283 	18,750	Stephen Bennetts	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> Birringudu Deep Crustal Seismic Survey – 202117764,202206678,202206684 & 2022206690 	21,000	Craig Elliott	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> Mereenie Gas Acceleration - 202211159 	15,000	James Rose	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.
Authority Certificate Application: <ul style="list-style-type: none"> Robinson River-202215076 	4,400	Stephen Johnson	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office

Purpose	Cost \$	Person or Entity	Outcomes or KPIs
Authority Certificate Application: BoxHole Project – 202212856, Edwards Creek Prospect – 202212534, Bruce Prospect Proposed Drilling - 202212859	23,454.44	Anthropos Consulting Services Pty Ltd	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.
Authority Certificate Application: <ul style="list-style-type: none"> • Australia-Asia PowerLink - Overhead Transmission Line - Railway Corridor-202203014, 202203016 & 202203017 	24,000	Bentley James	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> • Australia-Asia PowerLink: Darwin Infrastructure, Murrumujuk - 202115036 and Over Head Transmission Line, Darwin Region – 202117705 • Australia-Asia PowerLink: Darwin Converter Site Electrode - Murrumujuk - 202216640 	27,000	Patrick Horton	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office

Purpose	Cost \$	Person or Entity	Outcomes or KPIs
Authority Certificate Application: <ul style="list-style-type: none"> Birrindudu Deep Crustal Seismic Survey – 202117764,202206678,202206684 & 2022206690 	28,000	Craig Elliott	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> Oolloo Bore - East Daly - Part NT Portion 709 – 202209828 	5,500	Anthropos Consulting	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.
Authority Certificate Application: <ul style="list-style-type: none"> Exploration activities eastern Barkly Tablelands NT – 202208282 	15,600	Andrew Cawthorn	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> Birrindudu Part 2 (202117833) Birrindudu Part 4 (202206683) 	25,300	Anthropos Consulting	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office

Purpose	Cost \$	Person or Entity	Outcomes or KPIs
Authority Certificate Application: <ul style="list-style-type: none"> • Exploration for Iron Ore 202108120 	17,000	Carolyn MacDonald	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> • NT Ranges Kangaroo Flats Training Area – 202101843 	11,000	Carolyn MacDonald	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> • Overhead powerline Litchfield Road to Kangaroo Flats – 202213649 	10,000	Carolyn MacDonald	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> • Igoymarrwa (Ferry Gully) - 202116875 	6,000	Glenn James	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office

Purpose	Cost \$	Person or Entity	Outcomes or KPIs
Authority Certificate Application: <ul style="list-style-type: none"> Walker Creek 202116241 	8,000	Carolyn MacDonald	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> Birrindudu Deep Crustal Seismic Survey - Part 3 – 202206678 	15,400	Diana Maria Popic	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office
Authority Certificate Application: <ul style="list-style-type: none"> Rockhampton Downs Road Upgrades and Maintenance – 202211276 	10,909.09	Anthropos Consulting Services Pty Ltd	Provide expert anthropological advice for the above named and numbered projects- including pre-fieldwork, fieldwork consultations with Aboriginal custodians and report writing from the Darwin office.
The general aims of the project are to extract data from notebooks, reports and other material collected by Jeff Stead over the last 45 years and write reports <i>for the</i> following: <ul style="list-style-type: none"> Beetaloo Basin Report Railway Corridor from Tennant Creek to Darwin 	11,665.46	Jeffery Stead	Provide written reports on the region/issues identified in the contract

Purpose	Cost \$	Person or Entity	Outcomes or KPIs
Undertake an anthropological research project to gather historical and professional background information on two past Authority Board Members	11,875	Catherine Holmes Consulting	Provide two reports that document the professional and cultural contributions of two past board members to the protection of sacred sites
Undertake an anthropological research project to gather historical and professional background information on two current Authority Board Members	11,250	Catherine Holmes Consulting	Provide two reports that document the professional and cultural contributions of two past board members to the protection of sacred sites
Engage a technical specialist to provide advice on mine rehabilitation processes in relation to the protection of sacred sites	4,875	Fawcett Mine Rehabilitation Services Pty Ltd	Provide expert technical advice on Mine Rehabilitation requirements
Facilitate a Strategic Planning program	7,884	Salli Cohen Consulting Pty Ltd	Facilitate a whole of staff and middle management group workshops to develop and deliver the strategic plan for AAPA for the next 203 years

Purpose	Cost \$	Person or Entity	Outcomes or KPIs
Facilitate workshops to develop a Strategic Leadership Group Terms of Reference	9,016	Salli Cohen Consulting Pty Ltd	Facilitate a number of workshops to develop and finalise the Terms of Reference for the new Strategic Leadership Group
Undertake a Workflow Review of the	27,260	PwC Indigenous Consulting	Undertake a workflow assessment of the Technical Unit to formalise efficiencies and decision making points and assess resourcing requirements.
Assess Job Assessment Questionnaires for a range of positions	5,856.36	Mercer Consulting Australia Pty Ltd	Provide and evaluation of Job Assessment Questionnaires
Relational Data Systems Pty Ltd	5,206.81	Relational Data Systems Pty Ltd	Maintain the AAPA Online system through ILIS

Purpose	Cost \$	Person or Entity	Outcomes or KPIs
Oracle Forms And Reports Maintenance and Support	48,572.74	Dialog Information Technology	Provide system support and maintenance of Internally managed Oracle Forms and Report database

11. Please advise the number of contracts awarded to business entities with a principal place of business in the NT and outside the NT for the period 1 July 2022 to 31 March 2023 as follows:

Number in the NT	Number outside of the NT
19	21

12. For each of the contracts awarded to business entities with a principal place of business outside of the Northern Territory, please advise the selection criteria on the applicable contract or tender.

The Authority engages a number of anthropological consultants to meet the demand for services each year in undertaking sacred site clearance through the Authority Certificate application process. It is often due to project urgency and unavailability of in house staff, or it may be due to a level or independence or regional expertise that is required. In all cases when a consultation is being considered, all Northern Territory based consultants are contacted prior to seeking an interstate consultant. In most cases the Northern Territory based consultant is not available during the periods required or does not have the regional expertise and relationships that would be required. In these instances the consultancy range is then expanded to interstate.

Contract	Business Entity	Address	Selection Criteria
Authority Certificate Application: <ul style="list-style-type: none"> Fleming Road - 202115334 	Stephen Johnson	Mount Barker, South Australia	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
Authority Certificate Application: <ul style="list-style-type: none"> Central Petroleum - Variation to C2021/084 Zevon 202117934 Central Petroleum - Zevon Seismic Program 202112105 	Relational Modelling & Analysis	Carrington, New South Wales	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
Authority Certificate Application: <ul style="list-style-type: none"> SREBA Elsey Bores 202104644 	Stephen Johnson	Mount Barker, SA	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted

<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> Town of Urapunga Survey - 202116159 	Diana Maria Popic	Carlingford, NSW	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
Data Integrity and Anthropological Report Reviews	Anthropos Consulting Services Pty Ltd	Dickson ACT	The company has a consultant on staff that has experience in the method and systems used at AAPA to be able to undertake the data integrity and project preparations as well as reviewing anthropological reports in line with the <i>Northern Territory Aboriginal Sacred Sites Act</i>
<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> Wollogorang Project - 202114004 	Stephen Johnson	Mount Barker, SA	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> Granites Earth Monitoring 202207358 	Anthropos Consulting	Dickson ACT	The company has a number of anthropologists on staff who have the regional expertise and relationship with Custodians to undertake the sacred site clearances required.
<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> Benmara Project Exploration Works - 202208283 	Stephen Bennetts	Hamilton Hill, WA	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> Birrindudu Deep Crustal Seismic Survey – 202117764,202206678,202206684 & 2022206690 	Craig Elliott	Meadowbank, NSW	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted No
<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> Mereenie Gas Acceleration - 202211159 	Relational Modelling & Analysis	Carrington, NSW	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted

<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> Robinson River-202215076 	Stephen Johnson	Mount Barker, SA	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted No
<p>Authority Certificate Application:</p> <p>BoxHole Project – 202212856, Edwards Creek Prospect – 202212534, Bruce Prospect Proposed Drilling - 202212859</p>	Anthropos Consulting Services Pty Ltd	Dickson ACT	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> Australia-Asia PowerLink: Darwin Infrastructure, Murrumujuk - 202115036 Over Head Transmission Line, Darwin Region – 202117705 Australia-Asia PowerLink: Darwin Converter Site Electrode - Murrumujuk - 202216640 	Patrick Horton	Lane Cove, NSW	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> Birrindudu Deep Crustal Seismic Survey – 202117764,202206678,202206684 & 2022206690 	Craig Elliott	Meadowbank, NSW	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> Ooloo Bore - East Daly - Part NT Portion 709 – 202209828 	Anthropos Consulting	Dickson ACT	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> Exploration activities eastern Barkly Tablelands NT – 202208282 	Andrew Cawthorn	Uraidla, SA	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted

<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> • Birrindudu Part 2 (202117833) • Birrindudu Part 4 (202206683) 	Anthropos Consulting	Dickson ACT	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted No
<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> • Birrindudu Deep Crustal Seismic Survey - Part 3 – 202206678 	Diana Maria Popic	Carlingford, NSW	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
<p>Authority Certificate Application:</p> <ul style="list-style-type: none"> • Rockhampton Downs Road Upgrades and Maintenance – 202211276 	Anthropos Consulting Services Pty Ltd	Dickson ACT	The Consultant has extensive anthropological experience in the region and has the required relationships with Custodians being consulted
<p>Anthropological reports on:</p> <ul style="list-style-type: none"> • Beetaloo Basin Report • Railway Corridor from Tennant Creek to Darwin 	Jeffery Stead	Lindenow, Victoria	Over 45 years on anthropological expertise in the Northern Territory and has a vast reference to provide relevant and factual anthropological reports on interested regions
Assess a number of Job Assessment Questionnaires for a range of positions	Mercer Consulting Australia Pty Ltd	Adelaide South Australia	Whole of Government contract with a single entity that can undertake a Mercer Job Evaluation

13. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public tenders were advertised during the period 1 July 2022 to 31 March 2023?

Nil.

14. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public tender process during the period 1 July 2022 to 31 March 2023?

Nil.

15. For each instance identified in the question above, where a public quotation process was not undertaken, including for those with a Certificate of Exemption:
- What is the description of the goods and services contracted?
 - What is the value of the goods and services contracted?
 - What was the reason for not using the public tender process or for requiring a Certificate of Exemption?
 - Who recommended the course of action in c) above?
 - Who approved the course of action in c) above?

Nil.

16. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2023.

POSITION TITLE	CLASSIFICATION CODE	NUMBER OF POSITIONS
Senior Business Officer	AO6	1
Business Officer	AO5	1
Business Support Officer	AO3	1
Research Officer	SP1	1
Research Officer	P2	5
Office Manager / Assistant Registrar	AO4	1
Executive Assistant	AO4	1
TOTAL		11

FOCUS GROUPS / POLLING / SURVEYS

For the period 1 July 2022 to 31 March 2023:

17. Please detail expenditure on opinion polls and focus groups, including costs and entities that conducted the work.

N/A.

18. Detail all surveys undertaken in relation to the focus groups and opinion polls above, including their form, the cost and the inducements that were provided to incentivise participation.

N/A.

19. Please provide copies of each survey and the results of each survey.

N/A.

COMMUNICATIONS AND MARKETING

20. Please detail expenditure on advertising and communications during the period 1 July 2022 to 31 March 2023.

For each advertisement for which an expense was incurred:

a) What was the purpose / description of the advertisement?

Condolence notice for the passing of a Custodian and an Authority Board Member.

b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station, digital platform; or other?

Condolence notifications placed with News Corp and published in the NT News

c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?

Total cost for the two condolence notifications was \$1090.34

d) Were tenders or expressions of interest called? If not, why not?

Tenders or expressions of interest were not called as the two advertisements were not related to a marketing campaign.

e) Did the agency enter into any separate arrangements for advertising placements or advertorials? If so, please provide details of expenditure and media outlet.

N/A.

TRAVEL

21. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority during the period 1 July 2022 to 31 March 2023 broken down to:

a) International Travel

Nil.

b) Interstate Travel

\$17,875.66.

c) Intrastate Travel

\$290,167.87.

22. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.

Nil.

23. Please provide itemised details and costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period 1 July 2022 to 31 March 2023.

Nil.

HOSPITALITY / FUNCTIONS AND EVENTS

24. Please provide full details of all official hospitality provided for the period 1 July 2022 to 31 March 2023.

In relation to each occasion where official hospitality was provided:

- a) What was the purpose of the hospitality?**
- b) How many guests attended?**
- c) How many Ministers attended?**
- d) How many Ministerial staff attended?**
- e) How many MLAs attended?**
- f) How many Public Sector employees attended?**
- g) What was the total cost incurred?**

Purpose	Attend a Minerals Council function	Attend the Energy Club function	Attend the Sun Cable function
Total cost incurred	\$245.46	\$254.54	\$267.27

GRANTS, SPONSORSHIPS, DONATIONS AND INCENTIVES

25. Please detail expenditure on grants, sponsorships, donations and incentives paid by your Agency (including the recipient of each

payment) during the period 1 July 2022 to 31 March 2023, including agency budget totals to administer such programs.

N/A.

26. Please detail the funds utilised to distribute awards and sponsorships in the period 1 July 2022 to 31 March 2023, and to what activities. Please list details of any contract periods as part of any arrangement.

N/A.

27. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2023/24 financial year?

N/A.

28. Please detail the amounts paid on grants, donations and incentives to non-Government organisations for the period 1 July 2022 to 31 March 2023, including to which organisation and the services to be provided?

N/A.

MEDIA MONITORING SERVICES

29. Provide expenditure details on media monitoring services for the period 1 July 2022 to 31 March 2023 (including entities engaged and who utilises the service).

N/A.

INFRASTRUCTURE PROJECTS

30. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia or Northern Australia Infrastructure Facility (NAIF) to be considered for the Infrastructure Priority List?

A whole-of-government response to Question 30 will be provided by the Department of Infrastructure, Planning and Logistics.

31. Please provide details of newly committed projects for the period 1 July 2022 to 31 March 2023.

A whole-of-government response to Question 31 will be provided by the Department of Infrastructure, Planning and Logistics.

32. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

A whole-of-government response to Question 32 will be provided by the Department of Infrastructure, Planning and Logistics.

GOVERNMENT LEASED BUILDINGS

33. What is the total annual power bill of each Government building owned/leased/used by each Department for the period 1 July 2022 to 31 March 2023?

Location	Amount
RCG Centre – Darwin	\$17,952.30
NT House – Alice Springs	\$1,240.60
Total	\$19,192.90

34. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period 1 July 2022 to 31 March 2023?

A whole-of-government response to Question 34 will be provided by the Department of Corporate and Digital Development.

35. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

A whole-of-government response to Question 35 will be provided by the Department of Corporate and Digital Development.

FEES AND CHARGES

36. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2022/23 financial year and whether any of these fees and charges were increased following the passage of the 2022/23 financial year budget.

The *Northern Territory Aboriginal Sacred Sites Act 1989* (Part III Division 1A (19D) prescribes that fees and charges and are in accordance with the Regulations. The Revenue Unit was \$1.27 in 2022-23. Requests for Information fees cost \$29 per lot and Authority Certificate fees cost \$72 per Certificate.

The total revenue raised from 1 July 2022 to 31 March 2023 is:

- Goods and Services Revenue - \$3,265,507
- Fees from Regulatory Services - \$127,306

INTERNAL AUDITS

37. How many internal audits and financial investigations were conducted in the period 1 July 2022 to 31 March 2023?

Two.

38. What were the terms of reference or focus for each investigation?

No	Topic	Purpose
1	Travel Audit	Undertake a sample audit of all travel requirements to ensure all travel was undertaken within the requirements of the travel policy and financial delegations
2	Custodian Payment Audit	To assess compliance of custodian payment timing against the Authority's Custodian Payment Policy

39. Please provide details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

Nil.

40. How many agencies have been referred to existing bodies e.g. Auditor-General/Independent Commission Against Corruption (ICAC) and how many have been resolved? Please detail the agency referred to, the date of referral and the date resolved, including those with multiple referrals.

The Authority is not privy to details of referrals made to Independent Statutory Officers.

BOARDS / ADVISORY BODIES

41. Please detail all boards and advisory bodies in your Agency in 2022/23, also providing the following information:

a) The Terms of Reference, if changed from last year

Part II of the *Northern Territory Aboriginal Sacred Sites Act 1989* is the statutory 'Terms of Reference' for the Aboriginal Areas Protection Authority Board and outlines the establishment, composition, functions, powers, meetings and protections. These provisions have not changed from last year.

b) The current members and when they were appointed

The current members of the Authority Board are:

Mr Bobby Nungumajbarr – Chair, Arnhem Land East
Re-appointed as a Board Member on 3 November 2021

Ms Valerie Martin – Deputy Chair, Yuendumu Hinterland
Re-appointed as a Board Member on 8 January 2020

Mr Christopher Neade – Board Member, Elliott
Appointed on 3 November 2021

Mr Hoosan – Board Member, Finke (passed away in November 2022)
Appointed on 25 August 2021

Mr Walter Kerinauia Junior – Board Member, Tiwi Islands
Re-appointed on 25 August 2021

Mrs Jennifer Yantarrnga – Board Member, Groote Eylandt
Appointed on 25 August 2021

Ms Lorraine Jones – Board Member, Timber Creek
Appointed on 25 August 2021

Ms Jenny Inmulugulu – Board Member, Arnhem Land West
Re-appointed on 3 November 2021

Mr Neville Petrick – Board Member, Eastern Plenty region
Re-appointed on 1 June 2022

Ms Barbara Shaw – Board member, Alice Springs region
Re-appointed on 1 June 2022

Ms Amy Dennison – Board Member – NT Government representative
Appointed 14 July 2021

Mr Nigel Browne – Board Member – NT Government representative

Appointed 14 July 2021

- c) The total remuneration paid to each Board member during the 2022/23 financial year**

A breakdown of sitting fees per member has not been provided however, the total sitting fees paid from 1 July 2022 to 31 March 2023 was \$35,507.28.

- d) The itemised total cost incurred by the Board during the 2022/23 financial year**

The total Aboriginal Areas Protection Authority Board expenses as at 31 March 2023 was \$118,919.97.

- 42. The number of times the Board met during the period 1 July 2022 to 31 March 2023.**

Three times.

REVIEWS AND INQUIRIES

- 43. Details of all reviews and inquiries completed or commenced during the 2022/23 financial year, also providing the following information:**
- a) The Terms of Reference**
 - b) The criteria for selection of all panel members**
 - c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry**
 - d) The cost of the review/inquiry**
 - e) How the information was/is accumulated to contribute to the review/inquiry**
 - f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly**
 - g) If not completed when this is expected**

Nil.

WORKPLACE HEALTH AND SAFETY

- 44. Please provide the number, nature and cost of reportable safety issues for the period 1 July 2022 to 31 March 2023.**

Nil.

- 45. Please detail the number of stress related matters and claims for the period 1 July 2022 to 31 March 2023.**

Nil.

REGIONAL OFFICES

46. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2022/23 financial year. What are the locations for which they are responsible?

The Authority has a regional office in Alice Springs that has the following staffing as at 31 March 2023:

- 1 Research Anthropology Manager
- 1 Anthropologist
- 1 Office Manager / Assistant Registrar

Alice Springs based staff are responsible for undertaking the functions of the Authority in that specifically relate to the Central Australian region including:

- undertake anthropological research and associated administration and consultation with custodians to register sacred sites;
- issue Authority Certificates in consultation with custodians and applicants;
- consult with custodians in relation to site damage;
- manage the conflict between protecting sacred sites and land development that can arise between custodians and clients;
- carry out field surveys and research to determine the constraints, if any, imposed by the existence of sacred sites for work on land within the Central Australian region; and
- enforce the *Northern Territory Aboriginal Sacred Sites Act 1989* and all legal requirements.

From 1 July 2022 to 31 March 2023 the Alice Springs Office:

- Completed 26 Authority Certificates valued at \$0.96 million in charges;
- Recorded 15 new sacred sites; and
- Registered 19 new sacred sites.