

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mr Conlan to the Minister for Health, in relation to the portfolio areas within the Department of Health

Department of Health

HR Questions:

1. **What is the NTG FTE Cap for your Agency.**

5,470 FTE

2. **At Pay day 20, 28 March 2012, what is the current FTE staffing of the department, by level.**

Classification Stream	As at Pay 20, 30 March 2012
Aboriginal Health Workers	88.91
Administration	1,258.42
Apprentices	3.47
Executive	51.37
Medical	559.16
Nursing	2,151.62
Other	9.28
Physical	728.02
Professional	543.54
Technical	204.71
Total FTE	5,598.5

3. **Is this figure in line with the NTG FTE Cap.**

- **If not, please explain**

The cap is fixed at a point in time. It is not designed to respond immediately to variations in externally funded (predominately Commonwealth Government) programs. There are fluctuations in demand for clinical services that may require immediate variations in FTE to meet patient demand.

4. **At Pay day 20, 28 March 2012, how many funded permanent positions are there in your department.**

A large proportion of clinical staff in hospitals are not held against a position to allow for full deployment flexibility in meeting changing clients need. This explains why some staff are not held against a nominal position.

5. **At Pay day 20, 28 March 2012, how many of these positions were nominally filled and how many were filled by persons acting in positions or are temporary appointments.**

- **Please separate by permanent/temporary/acting by level**

Permanent Employees Held in Nominal Positions	Permanent Employees Acting in Temporary Positions	Temporary Employment Contracts
1,824.32	1,733.75	1,696.58
<i>Perm Staff Held in Nominal Positions</i>	<i>Permanent staff working in their nominal position.</i>	
<i>Perm Staff Acting in Temporary Positions</i>	<i>Permanent staff working as temporary transfers or are not held against a nominal position.</i>	
<i>Temporary Employment Contracts</i>	<i>Temporary staff including staff on temporary employment contracts, casuals, honorary (Board members), Executive Contracts, apprentices and graduates.</i>	

Note: These figures represent FTE.

6. **In the period 01 July 2011 to 31 March 2012, what was the turnover rate of staff in the Agency.**

Turnover rate of FTE staff was 17.20%

7. **What is the rate per level.**

Classification Stream	Turnover Rate (%)
Aboriginal Health Workers	4.64%
Administration	14.99%
Executive	12.22%
Medical	19.64%
Nursing	19.70%
Other	0.00%
Physical	15.57%
Professional	16.29%
Technical	14.43%
Total	17.20%

NOTE: Turnover rates are calculated by dividing the total separations FTE for the year by the average of the total staff (FTE) during the reporting period.

8. **At Pay day 20, 28 March 2012, how many funded positions are vacant in the Agency.**
9. **How long, in total days, have funded positions been vacant since 01 July 2011.**

A large proportion of clinical staff in hospitals are not held against a position to allow for full deployment flexibility in meeting changing clients need. This explains why some staff are not held against a nominal position.

10. **At Pay day 20, 28 March 2012, how many staff are currently employed on a temporary contract.**

As at 28 March 2012, a total of 2044.43 FTE were employed on temporary contract.

Temporary staff includes staff on temporary employment contracts, casuals, honorary (board members), Executive contracts, apprentices, cadets and graduates.

11. In the period 01 July 2011 to 31 March 2012, how many temporary contracts have been extended, broken down by level and the number of times extended.

As at 31 March 2012, total of 1337 temporary contracts were extended.

Classification	Extended Once	Ext. Twice	Ext. X3	Ext. X4	Total
AHW2/3	1	1	-	-	2
AHW4	5	1	-	-	6
AHW5	3	-	-	-	3
AO1	3	2	-	-	5
AO2	93	26	5	3	127
AO3	59	24	6	2	91
AO4	29	12	-	1	42
AO5	14	2	2	-	18
AO6	18	6	-	-	24
AO7	10	3	-	-	13
CMO	2	-	-	-	2
CRMP	-	1	-	-	1
D2	1	-	-	-	1
FEL	1	1	-	-	2
HMO	5	-	-	-	5
Indigenous Cadet	2	-	-	-	2
N1	15	2	-	-	17
N2	151	20	2	1	174
N3	4	3	-	1	8
N4	75	15	-	-	90
N5	15	2	-	-	17
N6	5	1	-	-	6
P1	18	2	-	-	20
P2	47	14	1	1	63
P3	23	7	2	-	32
PH2	108	21	3	1	133
PH3	188	40	1	1	230
PH4	6	2	-	-	8
PH5	1	1	-	-	2
PO1	1	-	-	-	1
PO2	1	1	-	-	2
REG	9	-	-	-	9
RG	1	-	-	-	1
RMA	2	-	-	-	2
RMO	23	7	-	-	30
RMP	5	-	-	-	5
SAO1	12	2	-	-	14
SAO2	5	1	-	-	6
SC	7	1	-	-	8
SHMO	2	-	-	-	2
SMO1	4	-	-	-	4
SMO2	5	2	-	-	7
SP1	8	1	1	-	10
SP2	1	-	-	-	1
SPHM	1	-	-	-	1
SPO1	1	-	-	-	1

SREG	7	1	-	-	8
SRG	2	-	-	-	2
SRMP	24	-	-	-	24
SSC	2	-	-	-	2
SSPH2	1	-	-	-	1
T1	16	3	-	-	19
T2	12	3	-	-	15
T3	9	2	2	-	13
T4	1	-	-	-	1
TNC	2	-	-	-	2
TRMP	2	-	-	-	2
TOTAL	1068	233	25	11	1337

12. In the period 01 July 2011 to 31 March 2012, how many positions have been advertised by “expression of interest”.

168

13. At 31 March 2012, In relation to all vacant positions, what is the breakdown of recruitment actions by:

- **Selection process commenced and**

863 selection processes commenced.

- **Selection process (including position advertising) not commenced.**

580 selection processes not commenced.

14. In the period 01 July 2011 to 31 March 2012, per position level, what is the average length of time taken for recruitment from advertising to successful applicant.

Time is based on number of working days between advertising of a position and the gazetting of the successful applicant on the NT Employment Opportunities website.

Classification	Average Days to fill
AHW2/3	46.00
AHW3	66.00
AHW4	39.33
AO2	2.57
AO3	56.00
AO4	57.94
AO5	60.09
AO6	51.00
AO7	50.00
D1,SD3	31.00
DM	43.50
ECO2	56.00
N2	61.00
N3	69.75
N4	52.67

N5	79.26
N6	66.00
P1	48.14
P1,P2	44.75
P2	43.76
P3	59.06
PH2	40.21
PH3	58.86
PH3,PH4	91.00
PH4	66.00
PH5	41.00
PH6	44.33
RDM	46.00
RMP	111.00
RSM	36.00
SAO1	43.00
SAO2	71.00
SC	106.00
SP1	59.50
SP2	56.00
T1	41.00
T1,T2	39.00
T2	36.00
T3	40.29

15. In the period 01 July 2011 to 31 March 2012, what is the number of positions that have been filled by the recruitment of an existing public servant, and how many from the general public.

NT Government	Non NT Government	Not Declared	Total
216	133	222	571

16. In the period 01 July 2011 to 31 March 2012, how many positions have been reclassified in the department. What are the level of those positions.

A total of 145 positions have been reclassified.

Classification Level	Reclassified Level
Administrative Officer 2 (x 5)	AO3
Administrative Officer 3 (x 9)	AO4
Administrative Officer 4 (x 1)	AO5
Administrative Officer 6 (x 1)	AO5
Administrative Officer 6 (x 3)	AO7
Executive Officer 1C (x 1)	EO3C
Executive Officer 3 (x 1)	EO4
Executive Officer 3C (x 1)	EO4C

Executive Officer 5C (x1)	EO4C
Professional 3 (x 1)	N4
Professional 3 (x 1)	N4RDO
Nurse 3 (x 1)	N4
Snr Admin Officer 1 (x 1)	N5
Nurse 6 (x 1)	N5
Nurse 4 (x 1)	N6
Professional Officer 2 (x 36)	P1
Professional Officer 1 (x 11)	P2
Admin Officer 5 (x 1)	P2
Snr Professional Officer 1 (x 1)	P3
Professional Officer 2 (x 33)	P3
Technical 4 (x 1)	P3
Admin Officer 6 (x 3)	P3
Admin Officer 7 (x 2)	SAO1
Admin Officer 7 (x 1)	SAO2
Professional 3 (x 19)	SP1
Professional 4 (x 1)	SP2
Technical 2 (x 4)	T1
Technical 1 (x 1)	T2
Technical 2 (x 2)	T3

- 17. At Pay day 20, 28 March 2012, how many permanent supernumerary unattached employees do you have in your agency. What levels are they.**

As at 28 March 2012, there were 1592 permanent supernumerary unattached employees.

- 18. In the period 01 July 2011 to 31 March 2012, how many unattached employees have successfully gained nominal positions within the Agency or gained employment in another Agency.**

This data is unavailable.

- 19. In the period 01 July 2011 to 31 March 2012, how many unattached employees resigned.**

For the period 1 July 2011 to 31 March 2012, a total of 200 employees resigned.

- 20. At Pay day 20, 28 March 2012, what is the average length of stay of staff in the department. Please break this down by position level.**

Classification stream	Average Length Of Service in Years
ABORIGINAL HEALTH WORKER 2/3	7.40
AWH 3	9.05
AWH 4	9.56
AWH 5	8.13
AWH 6	18.63
ADMIN OFFICER 1	9.04
ADMIN OFF 2	3.91
ADMIN OFF 3	5.06
ADMIN OFF 4	7.08
ADMIN OFF 5	8.05
ADMIN OFF 6	5.57
ADMIN OFF 7	8.51
NTPS APPRENTICE	1.15
CLINICAL MGR	25.72
COMMUNITY MED OFF	4.08
CHIEF RURAL MEDICAL PRAC	0.97
DENTIST	1.01
DENTIST MANAGER	2.85
DISABILITY SRVC 2	2.63
EXEC OFF 1 CNTR	8.66
EXEC OFF 2	14.50
EXEC OFF 2 CNTR	10.17
EXEC OFF 3 CNTR	13.85
EXEC OFF 4 CNTR	8.90
EXEC OFF 6 CNTR	1.51
FELLOW	1.12
GRAD TRAINEES	0.57
HOSP MED OFF	4.12
HOSP MED OFF INTERIM	4.25
INDIGENOUS CADETSHIP	1.71
NURSE 1	7.99
NURSE 1 75%	2.55
NURSE 1 RDO	11.91
NURSE 2	4.55
NURSE 2 RDO	2.93
NURSE 3	11.00
NURSE 3 RDO	7.64
NURSE 4	6.04
NURSE 4 RDO	6.71
NURSE 5	10.50
NURSE 5 RDO	9.40
NURSE 6	20.48
NURSE 6 RDO	13.39
NURSE 7	8.20
NURSE 7 RDO	14.25

NURSE 8 RDO	2.20
PROFESSIONAL 1	2.33
PROF 1 TRAINEE	1.38
PROF 2	4.97
PROF 2 - RDO (DUAL BANDING RANGE)	7.91
PROF 3	6.47
PRIN DENTAL ADV	2.83
PHYS 2	3.43
PHYS 2 - RDO	7.77
PHYS 3	1.86
PHYS 3 - RDO	6.34
PHYS 4	1.23
PHYS 4 - RDO	12.13
PHYS 5	11.12
PHYS 5 - RDO	14.57
PHYS 6 - RDO	10.94
PHYS 7	1.87
REM DENTIST MNGR	2.42
REGISTRAR	1.11
REGISTRAR INTERIM	1.36
RURAL MED ADMINSTR	2.75
RESIDENT ED OFF	1.01
RURAL MED PRACT	2.88
RURAL REGISTER	0.18
REMOTE SRVC MNGR	2.50
SNR ADMIN OFF 1	6.71
SNR ADMIN OFF 2	6.55
SPEC CLINICIAN	2.34
SENIOR DENTIST	2.37
SNR DEN MGR	1.12
SNR HOSP MED OFF	4.91
SNR PROF OFF 1	9.87
SNR PROF OFF 2	11.25
SPEC PUB HLTH MED	10.95
SEN REGISTRAR	1.43
SNR RURAL GENERALIST	1.84
SNR RESIDENT MED OFF	2.17
SNR RURAL MED PRAC	3.78
SNR MEDICAL ADMINSTR	1.16
SNR SPEC CLIN	7.13
SNR SPEC CLIN 1	0.91
SNR SPEC PUB HLTH MED	18.23
TECH 1	4.47
TECH 1 DENTAL ASST	3.75
TECH 1 - RDO	3.79
TECH 2	5.57
TECH 2 - RDO	11.67

TECH 3	6.87
TECH 3 - RDO	6.71
TECH 4	21.28
TECH 4 - RDO	23.91
TECH 5	12.37
TECH 6	11.93
THS SESSIONAL MED OFF	1.67
TRAINEE – NON CLASSIFIED	1.17
TRAINEE RURAL MED PRAC	1.15
TRAIN RURAL MP WITH ADV SKILLS	6.89

Note: The "Average length of Service" calculation is derived from the current continuous period of service in the current Agency divided by the total number of staff (Head Count).

- 21. In the period 01 July 2011 to 31 March 2012, how much has been spent to date on advertising employee positions, and can you provide a breakdown of these costs.**

As at 31 March 2012, a total \$1,011,649.43 had been expended on advertising positions.

- 22. In relation to Apprentices and Graduates, who commenced during the 2011 calendar year:**

- **How many graduates started with the department**
 - 15 apprentices and 2 graduates commenced in 2011.
- **How many have completed the year**
 - As at 31 December 2011, 7 apprentices were still employed.
 - As at 31 December 2011, 2 graduates were still employed.
- **How many how won nominal positions**
Nil apprentices and graduates.
- **How many have left the NTG, and**
 - As at 31 December 2011, 8 apprentices ceased employment with the Northern Territory Government.
 - Nil graduates.
- **What was the length of time each stayed within the NTG before leaving.**

Apprenticeships are supported for 18mths to 2 years.

- 23. At Pay day 20, 28 March 2012, In relation to Indigenous Employees:**

- **How many employees do you have in your department that recognise themselves as indigenous.**
- **What are the levels of their positions held.**
- **How many at each level.**
- **How many are tenured and at what level.**

- How many are temporary and at what levels.
- How many are acting up in positions and at what level.

Classification Stream	All Indigenous Staff	Permanent	Temporary	Indigenous Staff on HDA
ABORIGINAL HEALTH WORKERS	63.43	58.53	4.9	6
ADMINISTRATION	171.64	124.4	47.24	42
EXECUTIVE	1		1	
MEDICAL	2		2	
NURSING	33.73	18.56	15.17	4
OTHER	6.23	2.03	4.2	
PHYSICAL	39.47	32.69	6.78	3
PROFESSIONAL	12.21	10.21	2	2
TECHNICAL	6.5	5.7	0.8	3
TOTAL	336.21	252.12	84.09	60

Note: These figures represent FTE. Only staff who have voluntarily self identified themselves as being of Indigenous or Torres Strait Islander decent are able to be reported. EEO information is collected for purposes of statistical reporting. Privacy legislation directs that no individuals are to be identified.

- How many were still employed at 31/12/2011.
- How many have left the NTG.

Indigenous Staff commenced in 2011	Indigenous Staff commenced in 2011 and still employed at 31/12/11	Indigenous Staff commenced and ceased in 2011
112	76	36

Note: Reporting source is based on Department of Health staff who have voluntarily self-identified as being of Indigenous or Torres Strait Islander decent.

24. In relation to NTPS staff as at 31 March 2012:

- What is the total amount of accrued leave in the department, broken down by level, long service leave and recreation leave.

Long Service Leave Accrued "Months"	Recreation Leave Accrued "Days"
8,725.50	191,352.29

- What is the financial value of that leave.

Long Service Leave Accrued Entitlement	Recreation Leave Accrued Entitlement
\$56,392,373.64	\$55,279,893.68

- What is the highest individual amount of accrued leave at each position level.

Classification Stream	Highest LSL Accrued in Months
ABORIGINAL HEALTH WORKER	6.10
ADMIN OFFICER (incl. SAO, EO)	14.63
APPRENTICE, CADET, GRADUATE, TRAINEE	2.15
EXECUTIVE OFFICER (Contract)	6.75
NURSE	12.20
MEDICAL (incl. Specialists)	11.72
PROFESSIONAL	9.87
PHYSICAL	11.70
TECHNICAL	9.15

Classification Stream	Highest Rec Leave Accrued in Days
ABORIGINAL HEALTH WORKER	100.00
ADMIN OFFICER (incl. SAO, EO)	216.50
APPRENTICE, CADET, GRADUATE, TRAINEE	80.00
EXECUTIVE OFFICER (Contract)	130.64
NURSE	352.79
MEDICAL (incl. Specialists)	394.25
PROFESSIONAL	155.60
PHYSICAL	194.95
TECHNICAL	161.00

- **What is the current total of sick leave entitlement of employees in the department.**

54,303.42 sick leave entitlements in weeks.

- **How many days sick leave were taken between 01 July 2011 and 31 March 2012, at each employee level.**

33,457.14 sick leave taken in days.

25. In relation to Contract (ECO1 and above) staff as of 31 March 2012:

- **What is the total amount of accrued leave in the department, broken down by level, long service leave and recreation leave.**

Long Service Leave Accrued "Months"	Recreation Leave Accrued "Days"
139.95	1,655.62

- **What is the financial value of that leave.**

Long Service Leave Accrued Entitlement	Recreation Leave Accrued Entitlement
\$2,743,129.76	\$1,519,183.11

- What is the highest individual amount of accrued leave at each employee level.

Classification	LSL Highest Individual Amount Accrued (Months)
EO1C	6.18
EO2C	6.75
EO3C	6.60
EO4C	4.30
EO6C	0.45

Classification	Rec Leave Highest Individual Amount Accrued (Days)
EO1C	58.62
EO2C	130.64
EO3C	43.45
EO4C	68.57
EO6C	26.50

- What is the current total of sick leave entitlement of employees in the department.

1,172.74 sick leave entitlements in weeks.

- How many days sick leave were taken between 01 July 2011 and 31 March 2012, at each employee level.

252.34 sick leave taken in days.

26. In the period 01 July 2011 to 31 March 2012, how many employees have utilised section 52.8 Cash-out of Leave – (Recreation Leave), under the NTPS 2010-2013 Enterprise Agreement.

- Break down by level and amount of leave

Classification Stream	Number of staff	\$ Amount
ABORIGINAL HEALTH WORKER	2	14,401.68
ADMINISTRATIVE (incl. SAO)	48	246,296.47
PROFESSIONAL	4	23,835.35
PHYSICAL	24	81,420.79
TECHNICAL	4	14,394.50
TOTAL	82	380,348.79

NOTE: Report scope is employees affected by NTPS 2010-2013 Enterprise Agreement, date of effect 19 August 2010 (Pay 5).

27. In the period 01 July 2011 to 31 March 2012, how many employees have utilised section 55.3 (b) Long Service Leave cash out of 10 years, under the NTPS 2010-2013 Enterprise Agreement.

- Break down by level and amount of leave

Classification Stream	Number of staff	\$ Amount
ADMINISTRATIVE	2	2,721.88

PHYSICAL	2	16,736.37
PROFESSIONAL	1	8,046.67
TOTAL	5	27,504.92

NOTE: Report scope is employees affected by NTPS 2010-2013 Enterprise Agreement, date of effect 19 August 2010 (Pay 5).

28. During the period 01 July 2011 to 31 March 2012, did the CEO direct any employee under section 52.7 Excess Leave of the NTPS 2010-2013 Enterprise Agreement to take leave.

• Break down by level and the amount of leave taken

No

29. During the period 01 July 2011 to 31 March 2012, did the CEO direct any employee under section 55.3 (a) Long Service Leave to take leave.

• Break down by level and the amount of leave

No

30. At Pay day 20, 28 March 2012, how many workers were on workers compensation. At what level and is there an expected return date.

As at 28 March 2011, a total of 98 staff were on workers compensation. Of these, 64 staff are expected to return.

31. From 01 July 2011 to 31 March 2012, how many people received workers compensation, at what position level and geographic location and how long for each person.

Time in Days	Location	No. of people
0 - 50	Top End Network	6
	Darwin Urban	1
51 - 100	Top End Network	9
	Central Australia Network	3
101 – 187	Top End Network	71
	Darwin Urban	20
	Darwin Remote	6
	Palmerston Urban	1
	Gove Urban	1
	Katherine Urban	1
	Tennant Creek Urban	1
	Central Australia Network	38
	Alice Springs Urban	7
	Alice Springs Remote	3
Katherine Remote	1	
TOTAL		169

32. At Pay day 20, 28 March 2012, how many workers were on sick leave or extended leave (excluding recreation leave), longer than 3 weeks, at what level, and for what reason.

Classification Stream	Sick	Compo	LSL	Misc (Paid)	Misc (Unpaid)	No. of staff
ABORIGINAL HEALTH WORKER			1		3	4
CADET					2	2
ADMINISTRATIVE OFF (incl SAO)	4	2	11	4	47	68
EXECUTIVE (Contract)	1		1	1		3
NURSE	2	4	12	18	101	137
PROFESSIONAL		1	2	3	31	37
PHYSICAL	1	2	9		8	20
MEDICAL (incl. Specialists)	1			2	7	10
TECHNICAL			1		2	3

Note: Report is at point in time ie. who was on extended leave on 28 March 2012. Miscellaneous leave includes (Maternity, Leave Without Pay, Sick Leave Without Pay, Secondment, Study Leave and extended absences consisting of multiple leave types.

- 33. At Pay day 20, 28 March 2012, were there any NTPS public servants who were employed in the 80's and eligible for return flight to Adelaide every 2 years. How many and at what level.**

As at 28 March 2012, the Department has 300 staff who receive airfare entitlements.

Classification	Employees eligible for Airfares
ABORIGINAL HEALTH WORKER 2/3 – 6	6
ADMINISTRATIVE OFFICER 1 – 7	87
SNR ADMIN OFFICER 1 – 2	12
NURSE 1 – 7R	121
PROFESSIONAL 2 – 3	19
PHYSICAL 2 – 6R	34
TECHNICAL 2– 5	15
OTHER (incl. Medical and Specialists)	6

- 34. How many complaints have been made in the Department in relation to workplace bullying and harassment.**

24 complaints of bullying and harassment were received.

In Relation to each Output Group within the Department:

- 35. From 01 July 2011 to 31 March 2012, how much has been spent on relocation cost for commencement of employment and either completion or termination of employment (removalists, airfares, accommodation and allowances) in the Department.**
- 36. Please provide a breakdown per business unit.**

A total of \$1,771,882.86 was spent on relocation.

- 37. How much is budgeted for relocation and other appointment and termination expenses in 2011/12.**

No specific amount is allocated for relocation costs.

- 38. How much was spent on travel from 01 July 2011 to 31 March 2012, broken down by intrastate, interstate and international fares, accommodation and other expenses.**

\$6,168,156 was spent on travel fares; \$1,827,380 on travel allowance; and \$1,854,330 on accommodation.

Type of Fares	As at 31 March 2012
Intra Territory	\$2,528,056
Interstate	\$971,976
International	\$45,768
Air, bus, boat charter	\$2,622,356

Travel Allowance	As at 31 March 2012
Intra Territory	\$1,586,480
Interstate	\$214,853
International	\$26,047

Accommodation	As at 31 March 2012
Intra Territory	\$1,551,752
Interstate	\$290,617
International	\$11,961

- 39. How much was spent on vehicles by the Department from 01 July 2011 to 31 March 2012.**

As at 31 March 2012, a total \$7,063,734 was spent on vehicles.

- 40. How many vehicles does the Department have responsibility for.**
41. What is the change, if any, in these vehicle numbers from the previous year.

The Department has a total of 530 vehicles as at 31 March 2012, a decrease of 12 vehicles since 31 March 2011. Of these vehicles, 24 are hybrid.

- 42. What proportion of those vehicles meet the emission standard of 5.5 out of 10 under the Commonwealth Government's Green Vehicle Guide.**

96%.

- 43. How many vehicles are home garaged.**

A total of 77 vehicles are home garaged.

44. What position levels have vehicles attached or are allowed to home garage.

Employees below the level of Senior Administration Officer 2 or equivalent are not permitted to home-garage a departmental vehicle on a permanent basis, unless it is for on-call purposes or departmental operations require the employee to home-garage a vehicle on a permanent basis.

45. How many credit cards have been issued to department staff.

The Department has 222 corporate credit cardholders.

46. How many repayment transactions (and the value) for personal items and services are outstanding.

As at 31 March 2012, there were zero amounts outstanding.

47. How many reports of the improper use of Information Technology have been made?

Nil.

48. How many reports resulted in formal disciplinary action?

Nil.

**49. How many staff are considered 'Essential' in your Agency, for the purposes of an Emergency eg- Cyclone
- Break down by level**

Due to the Department of Health's medical and public health role, there are a number of officers who are assigned with responsibility to manage these important roles in an emergency in line with the Department's Cyclone Guidelines, particular staff are also assigned with specific responsibilities at different stages of the response recovery phases. Dependent on the size and nature of an emergency event, additional staff may also be assigned with specific duties to assist the Departmental functional responsibilities.

Marketing:

50. From 01 July 2011 to 31 March 2012, how much was spent by the Department on advertising and marketing programs.

As at 31 March 2012, a total of \$838,144 had been spent on advertising and marketing programs.

51. What was each of those programs and what was the cost of each of those programs.

Campaign	Amount
2011 Show Circuit	\$25,638.91
No Smoking/Quit Smoking	\$22,414.88

Alcohol and Other Drugs <ul style="list-style-type: none"> - Alcohol Reform - Sobering Up Shelters - Grog Flipchart 	\$38,008.76
Palliative Care	\$2,598.87
Volatile Substance Abuse	\$1,274.73
Influenza Awareness	\$1,765.88
Rheumatic Heart Disease	\$1,380.10
Falls Prevention	\$2,290.00
Trachoma Project	\$70,578.54
Oral Health Campaign	\$114,243.45
Nutrition and Physical Activity	\$5,307.37
Palmerston Health Precinct - Urgent Care After Hours Service	\$25,872.31
Mosquito protection	\$6,631.65
CanNET	\$560.00
Renal Services	\$1,885.45
Seniors Card	\$68,925.39
NT Companion Card	\$4,698.95
Palmerston Hospital – Community survey and “coming soon” brochure	\$6,486.71
Mental Health <ul style="list-style-type: none"> - NT Crisis Assessment and Telephone Triage Team - CounterPunch - Suicide Prevention - Mental Health Week 	\$22,598.67
Child and Family Health Services	\$4,057.89
No Germs on Me/Didya wash your hands	\$89,704.39
Health Promotion <ul style="list-style-type: none"> - Chronic Disease Prevention and Management 	\$15,986.21

<ul style="list-style-type: none"> - Men's Health - Women's Health - Child Hearing - Child Obesity Prevention and Lifestyle (COPAL) - Bowel Cancer Awareness 	
Careers in Health – for school leavers and university graduates	\$19,851.82
NT Regional Training Network	\$291.64
2012 General; and Aboriginal and Torres Strait Islander Studies Assistance Grants	\$1,378.36
NT Aboriginal Health Worker Summit	\$15,000
2010 – 2011 Annual Report	\$5,076.30
National Critical Care and Trauma Centre	\$33,441.09
Aged and Disability <ul style="list-style-type: none"> - Office of Disability - Seniors Concession Scheme - NT Pensioner and Concession Scheme 	\$33,174.91
Sexual Health <ul style="list-style-type: none"> - Clinic 34 - Clinic 34 at headspace - Choosin' Right - Safe Sex, No Regrets 	\$65,433.85
Nursing and Midwifery Excellence Awards; and Recruitment campaign	\$36,321.12
Remote Health	\$11,211.73
Organ Donation/DonateLife	\$20,492.59
Corporate Communications	\$31,890.35
Royal Darwin Hospital	\$15,218.07
Alice Springs Hospital	\$4,002.84
Gove Hospital	\$1,057.82
Katherine Hospital	\$286.20
Tennant Creek Hospital	\$605.00
Well Women's Cancer Screening <ul style="list-style-type: none"> - Cervicalscreen and Breastscreen 	\$10,501.38

Insurance:

- 52. From 01 July 2011 to 31 March 2012, how much was spent on insurance expenses; further broken down by worker and employee insurances, physical plant and equipment insurances and other insurances.**

As at 31 March 2012, \$14,591 was spent on the renewal of the commercial insurance policy for a mobile dialysis unit.

- 53. What areas of the department are self-insured. What areas are commercially insured. If there are areas that are commercially insured, who provides this insurance, when is it due for renewal and what is the cost of this insurance provision and does it attract any thresholds under which insurance is not provided or any payments on item replacement.**

- The Northern Territory Government applies a self insurance policy for its general government sector insurable risks. The self insurance policy covers property and assets, workers compensation, public liability and professional indemnity related liabilities.
- With the Treasurer's approval, agencies may procure commercial insurance cover where a net benefit can be demonstrated.
- The Department purchases commercial insurance for a Mobile Kidney Dialysis Module based at Alice Springs Hospital. The unit is insured for \$350,000 with an excess of \$3,500 for each claim. The policy is held with OAMPS Insurance Brokers - cost of the insurance is \$14,591 and is due for renewal on 15/10/12.
- With the exception of workers compensation cover, government businesses and corporations, such as the Power and Water Corporation, are excluded from the self insurance framework, and are required to purchase appropriate commercial insurance cover.
- The Territory does not purchase reinsurance cover for natural disasters or other insurable risks under the self insurance policy. Instead, the Territory makes provision in the Budget for disaster related events, complemented by the Natural Disaster Recovery and Relief Arrangements (NDRRA) with the Commonwealth to provide assistance for natural disaster events that are outside of the Territory's control and where commercial insurance is not readily available or affordable.
- The Territory is currently reviewing its natural disaster insurance arrangements, following changes to the NDRRA announced by the Commonwealth in March 2011.
- Any whole of government insurance policy related questions should be referred to the Treasurer.

- 54. What provision has been made for disaster or major catastrophe insurance.**

- Treasurer's Advance is available to agencies in the event disaster costs exceed budget during the year
- The Territory does not purchase reinsurance cover for natural disasters or other insurable risks under the self insurance policy . Instead, the Territory makes provision in the Budget for disaster related events, complemented by the Natural Disaster Recovery and Relief Arrangements (NDRRA) with the Commonwealth to provide assistance for natural disaster events that are outside of the Territory's control and where commercial insurance is not readily available or affordable.
- Any whole of government insurance policy related questions should be referred to the Treasurer.

Climate Change:

55. From 01 July 2011 to 31 March 2012, how many tonnes of CO2 did the department emit.

Energy consumption and CO2 emission data is collated at the end of each financial year as required under the NT Government Energy Smart Buildings Policy.

In 2010-11, the Department of Health's building energy consumption was 48,857 tonnes of greenhouse gas emissions.

The Department of Health emitted 1,998 tonnes of fleet related CO2.

56. From 01 July 2011 to 31 March 2012, what programs and strategies were introduced to reduce CO2 emissions across the department.

Energy management initiatives in existing health facilities are predicted to save 11% (over 5,600 tonnes) of CO₂ and \$1.24 million per annum:

- cogeneration and air conditioning tuning at Alice Springs Hospital;
- replacement of over 80% of Royal Darwin Hospital's (RDH) air conditioning chiller capacity with units that will be almost twice as efficient;
- switching the RDH boilers from diesel to LPG; and
- an upgrade of 3500 RDH light fittings.
- new Alice Springs Hospital Emergency Department has a highly energy efficient design
- establish annual agency fleet emission target as part of an NT Fleet target to reduce emissions by 20% over 5 years;
- introduction of minimum greenhouse emissions ratings of 5.5 for passenger vehicles and 3.5 for light commercial vehicles.

57. Has a target for departmental CO2 emissions been set for the coming financial year.

- **If yes, what % reduction is that from the previous year.**
- **If no, why has a target not been set.**

The Department of Health has been working towards the reduction targets set in the Northern Territory Government Energy Smart Buildings Policy and the Northern Territory Climate Change Policy.

The Energy Smart Building Policy target was a 10% reduction in energy usage per square metre across the Department's building portfolio in 2010-11

compared to a 2004-05 baseline and the NT Climate Change Policy sets a target of a third reduction in the energy intensity of government facilities by 2020.

In addition, the Department is working towards the reduction target set in the Northern Territory Greening the Fleet Strategy that aims to reduce emissions from the Territory Government's passenger and light commercial fleet by 20% by 2014 and 50% by 2020.

The Fleet related CO2 emissions target for Department of Health for the coming financial year is a 2% reduction from the current year.

Utilities:

- 58. From 01 July 2011 to 31 March 2012, what was the cost of power and water to the department.**

Power consumption	\$10,936,018
Water and Sewerage consumption	\$1,115,444

- 59. What is the projected cost for power and water to the department for the 2012-2013 financial year.**

Power consumption	\$13,167,639
Water and Sewerage consumption	\$1,146,368

Public Events:

- 60. From 01 July 2011 to 31 March 2012, list the public events/conferences/forums that were sponsored by the department. What are projected for the 2012-2013 financial year.**

Events/Conferences/Forums sponsored during the period 1 July 2011 – 31 March 2012

2011 Show Circuit
2011 Safety and Quality Forum
2011 Nursing and Midwifery Excellence Awards
Hospital Network Governing Councils information sessions
Australian College of Mental Health Nurses conference
Chronic Disease Network Conference
2012 NT Falls Prevention
Staff Recognition Awards
DonateLife – Official Launch of Donate Life Week
First Line and Middle Managers Graduation Ceremony
Let's Break Down Some Barriers (International Day for People with a

Disability)

As at 31 March 2012, 2012/13 projected Events/Conferences/Forums

Urological Society of Australia and New Zealand Public Forum
2012 Show Circuit
First Line and Middle Managers Graduation Ceremony
2012 Nursing and Midwifery Excellence Awards
Mental Health Conference
Palliative Care – Memorial Service
Centre for Disease Control Conference
Trans Tasman Radiation Oncology Group Annual Scientific Meeting
Chronic Disease Network Conference
NT Aboriginal Health Worker Summit
Activate NT
NTFL Healthy Lifestyle Carnival

- 61. What is the level of sponsorship provided in terms of financial support or in kind support.**

As at 31 March 2012, financial support of \$47,243 had been provided.

Advertising:

- 62. What is the department's budget for advertising for the 2011-2012 financial year.**

There is no specific budget set aside for advertising. Divisions within the Department allocate funds as required from within their operational expenditure allocation.

- 63. How much is year to date expenditure. Please breakdown into newspaper, radio and TV.**

\$235,409 as at 31 March 2012.

Newspaper	\$100,376
Radio	\$39,648
TV	\$95,385

- 64. What advertising campaigns have been undertaken or will be undertaken by the department in 2011-2012 financial year.**

Advertising Campaign
Palmerston Health Precinct - Urgent Care After Hours

Service
NT Seniors Card – sign up now/save with Seniors Card
Well Women's Cancer Screening
Influenza Awareness campaign
Wash Your Hands/No Germs on Me
Trachoma – clean faces, strong eyes
2011 Seniors Month
2012 Nursing and Midwifery Awards
DonateLife
Don't Get Sick from Sex
Clinic 34 at headspace
Kick the habit/whatever it takes/quit smoking
Palmerston Hospital – coming soon
NT Crisis Assessment Telephone Triage and Liaison Services

- 65. From 01 July 2011 to 31 March 2012, how many consultancies were let in the year, at what cost, how many were NT firms and how many interstate and what was the value of those intra-territory and those interstate.**

11 consultancies were let from 1 July 2011 – 31 March 2012 to “local” consultancy firms at a total cost of \$81,126.40. No interstate consultancies were used.