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Dear Ms Lambley

Re: Performance reporting in Annual Reports

The Committee has requested additional information relating to the Departments Performance reporting in Annual Reports. In response to your specific requests I have provided the following additional information.

1. The Departments performance against Budget Key Performance Indicators for the previous four years.

The performance reporting chapters for the financial years 2011-12 through to 2014-15 have been included as attachments to this letter. The Annual Report is published annually and the full reports for the requested financial years are available on the NTG internet site.

2. An explanation as to why only \$9.5 million was provided in Community Engagement and Support Grants against a Budget estimate of \$11.9 million and how the target of 12.2 million was determined.

The Budget target for grants paid under this output increased from \$11.9 million in 2014-15 to \$12.2 million in the Published Budget for 2015-16. This increase is attributed to indexation provided in the Budget. Indexation for grants in 2015-16 was applied at the rate of 2.875% resulting in an increased budget of \$0.342 million.

The actual expenses of \$9.5 million reported in the Annual Report for 2014-15 excluded grants paid through Festivals NT and Australian Government funded grants paid under the ANZAC Centenary Grants program. When all grants are accounted for against the output the total grants paid for the 2014-15 financial year amounted to \$11.886 million. This oversight will be corrected in the Annual Report for 2015-16. The total grant expenditure for the output is detailed in the table below for each Grant program under this output.


2014-15 Program Expenditure	2014-15 \$000
Community Support Grants	1,319
NT Major Events Company	5,726
Office of Youth Affairs	228
Office of Multicultural Affairs	1,176
Office of Senior Territorians	197
Australia Day Council	133
Foodbank	160
ANZAC Centenary	382
Total Community Engagement	9,322
FestivalsNT	1,448
AG ANZAC Centenary	1,117
Total Grant Programs	11,886

3. An explanation of the 25% variance between the Corporate and Governance budget and the actual expenditure.

During the 2015-16 financial year the additional unplanned expenses relating to separation of senior executive staff both from within DCM and other NTG Agencies. Separation payments for senior staff can impact on Agency finances due to the high costs that relate to senior and long serving staff. For this reason and to respect privacy of the individuals concerned DCM on occasions will bear the cost and management of these payments. In 2014-15 the Corporate and Governance output incurred expenses of \$1.8 million in executive separations during the financial year.

I trust that the information provided in this letter and the attached excerpts from the Departments Annual Reports will satisfy your information request.

Yours sincerely


John Coleman
Chief Executive Officer
24 May 2016