Mr Terry Mills

to Chief Minister

HR Unit Question

1. How many Personnel are employed to perform Human Resource functions within the Department? At what position level are they employed?

ANSWER

The NTAGO has a staffing compliment of 5 positions. Of these, three are Full Time ECO positions and two are administrative. The Office Administrator (AO6) is responsible for the HR functions of this department.

Mr Terry Mills

to Chief Minister

HR Unit Question

2. How many personnel are employed to perform or assist in the Payroll functions within the Department? At what position level are they employed?

ANSWER

The NTAGO has no personnel employed to assist with Payroll functions.

Mr Terry Mills

to Chief Minister

HR Unit Question

3. How many instances have occurred where the department has made errors in respect to payments to or allowances for members of the department? Can you please these instances?

ANSWER

The NTAGO had no incidences occur in respect to payment or allowance errors.

Mr Terry Mills

to Chief Minister

HR Unit Question

4. What interdepartmental charges are applied to managing the payroll? Is there a differential in cost for different position levels, if so what are these differences in cost?

ANSWER

DBE Payroll Services are charged to agencies on a notional basis. There is no cost differential for position levels. The cost differentials are between commencements, terminations, manually processed (PTR) transactions (ie payroll officer processing a transaction) and automatically processed pay (PTR) transactions (ie pay system processing a transaction).

Customer Name	One	Short Description	Total Amount
Auditor General. Office of the* SLA Notional Billing Only			
	14		
		HR Systems	\$ 1,437.50
		Payroll Auto	
		PTRs	\$ 75.00
		Payroll	
		Employees	\$ 646.00
		Payroll Manual	
		PTRs	\$ 260.00
Grand Total			\$ 2,418.50

The information provided is Notional Charges issued to Agencies for Payroll Services during the period 01/07/2009 til 31/3/2010

Mr Terry Mills

to Chief Minister

HR Unit Question

5. How are costs determined between departments in relation to payroll costs, including transfers and relocation of staff?

ANSWER

The NTAGO is an agency comprising of 5 people. All payroll expenses charged to a single output.

Mr Terry Mills

to Chief Minister

HR Unit Question

6. What is the budget of the Human Resources functional area of the Department?

ANSWER

The NTAGO has no specific budget allocated to this function as the tasks are handled within the normal scope of day-to-day duties of the Office Administrator, or other staff as required.

Mr Terry Mills

to Chief Minister

HR Unit Question

7. What is the breakdown of the Human Resources budget to employee payments, travel, accommodation and training?

ANSWER

The following allocations have been made for employee payments, travel, accommodation and training:-

\$7	22,000
\$	5,050
\$	2,170
\$	5,000
	\$ \$

⁽¹⁾ Includes all salaries and allowances

Mr Terry Mills

to Chief Minister

HR Unit Question

8. Do the same staffs manage executive contracts as manage non-executive staff members? If not, how many in manage executive contracts and what are their position levels, and how many manage non-executive contract staff and what are their levels?

ANSWER

The NTAGO does have the same staff manage executive contracts as manage non-executive staff members.

Mr Terry Mills

to Chief Minister

HR Unit Question

. 9. How many complaints have been made in the Department in relation to workplace bullying and harassment?

ANSWER

There have been no complaints made in our agency with regard to workplace bullying or harassment.

Mr Terry Mills

to Chief Minister

HR Unit Question

10. How much has been spent to date on advertising employee positions, and can you provide a breakdown of these costs?

ANSWER

The NTAGO has no expenses recorded for recruitment advertising in this reporting period.

Mr Terry Mills

to Chief Minister

HR Unit Question

11. What is the attrition rate of staff in the human resources area of the department?

ANSWER

The NTAGO has a no attrition rate of staff for the period reported.

Mr Terry Mills

to Chief Minister

HR Unit Question

12. What is the current state of employment in the Human resources department, that is, are all position filled, if not are there any positions with staff on higher duties, if so how many, at what level and for how long, and are their positions vacant, if so how many, at what level and for how long?

ANSWER

The NTAGO has five full time positions as shown in the following table:

Act Classification	Act Position	Employee Name
EO5C	4365	MCGUINESS, Francis Gerard
EO1C	4371	COOPER, Susan Joy
EO1C	4372	RICHARDS, Robert Reginald
AO6	4370	WOODCOCK, Michelle Clare
AO3	22657	TIERNEY, Crystal

All positions are filled and there are no personnel on higher duties.

The Auditor-General has implemented a flexible working policy and has negotiated with the administrative positions of the Office to work part-time to assist with family and study arrangements.

The following two administrative positions work 0.6 FTE at various times, in conjunction with balancing the needs of the Office and their respective arrangements.

Act Classification	Act Position	Employee Name
AO6	4370	WOODCOCK, Michelle Clare
AO3	22657	TIERNEY, Crystal

Mr Terry Mills

to Chief Minister

Relocation Costs

13. In 2009, how much has been spent on relocation cost for commencement of employment and either completion or termination of employment (removalists, airfares, accommodation and allowances) in the Department.

ANSWER

The NTAGO incurred no expenditure on relocation of personnel during this period.

Mr Terry Mills

to Chief Minister

Relocation Costs

14. Please provide a breakdown per business unit.

ANSWER

The NTAGO spent no funds on relocation of personnel during this period.

Mr Terry Mills

to Chief Minister

Relocation Costs

15. How much is budgeted for relocation and other appointment and termination expenses in 2009/10.

ANSWER

The NTAGO has not budgeted for the relocation of personnel during this period.

Mr Terry Mills

to Chief Minister

Marketing

16. How much was spent by the Department in 2009 on advertising and marketing programs (and up to 1 April 2010).

ANSWER

The NTAGO has allocated no funds towards advertising and marketing during this period.

Mr Terry Mills

to Chief Minister

Marketing

17. What was each of those programs and what was the cost of each of those programs?

ANSWER

The NTAGO has allocated no funds towards advertising and marketing during this period.

Mr Terry Mills

to Chief Minister

Worker Turnover

18. As of 1 April 2010, what is the current staffing of the department, by level?

ANSWER

State Id	State Description	Classn	Classification	Total FTE
4	AG Auditor General	AO3	ADMINISTRATIVE OFFICER 3	0.61
4	AG Auditor General	AO6	ADMINISTRATIVE OFFICER 6	0.65
4	AG Auditor General	EO1C	EXECUTIVE OFFICER 1 - EXECUTIVE CONTRACT	2.0
4	AG Auditor . General	EO5C	EXECUTIVE OFFICER 5 - EXECUTIVE CONTRACT	1.0

- The column titled 'Total FTE' represents staff paid during a pay period on a full-time equivalent gure.

Total FTE:

- FTE counts each staff member as a percentage of the pay received that fortnight. Ie a staff member who receives
- 10 days wages is counted as "1", whilst a person who receives 4 days wages is counted as "0.4".
- The figures includes staff employed on a permanent, temporary, Executive Contract and Casual basis
- Data is at Payday 20, 31 March, 2010. Regular FTE reporting to government is FTE based on a monthly average.

Mr Terry Mills

to Chief Minister

Worker Turnover

19. How many of these positions were substantively filled and how many were filled by persons acting in positions or are temporary appointments?

ANSWER

State Code	State Description	Perm Staff Held in Nominal Posn	Perm Staff Not in Nominal Posn	(*)Temporary staff
4	AG Auditor- General	2	0	3

Footnote:

Perm Staff Held in Nominal Posn Permanent staff working in their nominal position.

Perm Staff Not in Nominal Posn

Permanent staff working temporary transfers or that are not held against a

nominal position.

(*)Temporary Staff

Temporary staff include staff on temporary employment contracts, casuals,

board members, executive contractors, apprentices and graduates.

The numbers represent 'Head Count' for both operative and in-operative staff and include Casuals, Board Members, Executive Contractors, Apprentices and Graduates but excludes previous staff being paid workers compensation payments. Staff not employed full-time are counted as one in Head Count numbers.

Mr Terry Mills

to Chief Minister

Worker Turnover

20. What was the rate of turnover of staff in the department in 2009?

ANSWER

State Code	State Name	Staff Turnover %
4	AG Auditor General	0.00

Mr Terry Mills

to Chief Minister

Worker Turnover

21. What is the rate per level?

ANSWER

State	State Description	Classn	Classification Description	Turnover %
4	AG Auditor General	AO3	ADMINISTRATIVE OFFICER 3	0.00
4	AG Auditor General	AO4	ADMINISTRATIVE OFFICER 4	0.00
4	AG Auditor General	AO6	ADMINISTRATIVE OFFICER 6 EXECUTIVE OFFICER 1 - EXECUTIVE	0.00
4	AG Auditor General	EO1C	CONTRACT EXECUTIVE OFFICER 5 - EXECUTIVE	0.00
4	AG Auditor General	EO5C	CONTRACT	0.00

Mr Terry Mills

to Chief Minister

Work Turn Over

22. How many vacant positions are there in the Department as a whole?

ANSWER

The NTAGO has no current vacancies.

Mr Terry Mills

to Chief Minister

Work Turn Over

23. How long, in total days, have permanent positions been vacant in the department?

ANSWER 1

During the reporting period, the NTAGO has had no vacancies against permanent positions.

Mr Terry Mills

to Chief Minister

Work Turn Over

- 24. In relation to all vacant positions, what is the breakdown of recruitment actions by:
 - (a) Selection process commenced; and

ANSWER

During the reporting period, the NTAGO had two vacancies against permanent positions.

Act Classification	Act Position	Employee Name
AO6	4370	WOODCOCK, Michelle Clare
AO3	22657	TIERNEY, Crystal

PN 4370 was vacated initially as a result of maternity leave during 08/09 with a resignation being effective from the May 2009. This position was advertised on the 22/05/09 and the acting incumbent, Ms Woodcock was appointed permanently on the 10/07/09.

PN 22657 was vacated initially as a result of resignation effective November 2008. The position was reviewed and re-evaluated 10/06/09. A section 35 transfer was used to transfer permanently Ms Tierney from DH&LG effective 11/07/09.

Mr Terry Mills

to Chief Minister

Work Turn Over

- 24. In relation to all vacant positions, what is the breakdown of recruitment actions by:
 - (b) selection process (including position advertising) not commenced.

ANSWER

During the reporting period, the NTAGO had no vacancies.

Mr Terry Mills

to Chief Minister

Worker Turnover

25. How many staff are currently employed on a temporary contract?

ANSWER

The NTAGO has no employees currently on temporary contracts.

Mr Terry Mills

to Chief Minister

Worker Turnover

26. In the period 1 January 2008 to 1 April 2010, how many positions have been advertised by "expression of interest"?

ANSWER

The NTAGO had no positions advertised within this period.

Mr Terry Mills

to Chief Minister

Worker Turnover

27. In the period 1 January 2008 to 1 April 2010, how many temporary contracts have been extended, broken down by the number of times extended?

ANSWER

The NTAGO had no temporary contracts extended.

Mr Terry Mills

to Chief Minister

Work Turn Over

28. How many times has the department sought permission from the Commissioner to extend a contract beyond a third extension?

ANSWER

During the reporting period, the NTAGO had no employees employed on a contract basis, therefore no extensions were required.

Mr Terry Mills

to Chief Minister

Work Turn Over

29. If permission has been sought, what recruitment action has taken place?

ANSWER

During the reporting period, the NTAGO no permission(s) were sought from the Commissioner for contract extensions, therefore no recruitment action was conducted.

Mr Terry Mills

to Chief Minister

Worker Turnover

30. Per position level, what is the average length of time taken for recruitment from advertising to successful applicant?

ANSWER

There were no recruitment actions recorded for NTAGO in 2010.

Mr Terry Mills

to Chief Minister

Worker Turnover

31. What is the number of positions that have been filled by the recruitment of an existing public servant, and how many from the general public?

ANSWER

Two positions were filled by existing public servants in 2010.

Mr Terry Mills

to Chief Minister

Worker Turnover

32. In 2009, how many positions have been reclassified in the department? What are the level of those positions?

ANSWER

During 2009, only one position was reclassified for NTAGO. The position was re-assess from an AO2 Personal Assistant to an AO3 Records Management Officer position.

Mr Terry Mills

to Chief Minister

Worker Turnover

33. How many permanent unattached employees do you have in your agency? What levels are they?

ANSWER

There were no unattached permanent employees recorded for the NTAGO during 2010.

Mr Terry Mills

to Chief Minister

Work Turn Over

34. How much has been spent on training and skilling unattached employees? What was the training provided?

ANSWER

During the reporting period, the NTAGO there were no employees employed on an unattached basis, therefore nil.

Mr Terry Mills

to Chief Minister

Work Turn Over

35. How many unattached employees have successfully gained nominal positions within the agency or gained employment in another agency in 2009.

ANSWER

During the reporting period, the NTAGO there were no employees employed on an unattached basis, therefore nil.

Mr Terry Mills

to Chief Minister

Work Turn Over

36. How many have resigned?

ANSWER

During the reporting period, the NTAGO there were no resignations, therefore nil.

Mr Terry Mills

to Chief Minister

Work Turn Over

37. What is the average cost of recruiting staff to the department?

ANSWER

During the 2009/10 reporting period, the NTAGO there were no recruitments costs, therefore nil.

Mr Terry Mills

to Chief Minister

Work Turn Over

38. How much is allocated on average, to each staff member for training and improvement?

ANSWER

During the 2009/10 reporting period, the NTAGO allocated \$5000 towards training which is, approximately \$1000 pp.

Mr Terry Mills

to Chief Minister

Worker Turnover

39. What is the average length of stay of staff in the department? Please break this down by position level.

ANSWER

State Id	State	Classn	Classification	Average Length Of Service in Years
4	AG Auditor-General	AO3	ADMIN OFF 3	2.10
4	AG Auditor-General	AO6	ADMIN OFF 6	2.00
4	AG Auditor-General	EO1C	EXEC OFF 1 CNTR	11.40
4	AG Auditor-General	EO5C	EXEC OFF 5 CNTR	5.75

The "Average Length of Service" calculation is derived from the total number of staff divided by the current continuous period of service in the current Agency.

Mr Terry Mills

to Chief Minister

Leave Liabilities

40. What is the policy of the department of carry over recreation leave, in particular, how many weeks are allowed to be carried over between years?

ANSWER

The NTAGO encourages staff to take their leave entitlements in accordance with the PSE&MA and by-laws.

Mr Terry Mills

to Chief Minister

Leave Liabilities

41. As of 1 April 2010, how many staff have more than this amount carried over, and what is the cost of this leave being held?

ANSWER

There are no employees of the NTAGO with entitlements that exceed the PSE&MA By-Laws.

Mr Terry Mills

to Chief Minister

Leave Liabilities

- 42. In relation to NTPS staff as of 1 April 2010:
 - (a) What is the total amount of accrued leave in the department, broken down by long service leave and recreation leave. What is the financial value of that leave;

ANSWER

Gas Org	Gas Org Description	LSL Leave Accrued Months	LSL Leave Accrued Entitlement
14	Auditor General	13.0	\$145,358.00

Footnote:

Actual LSL values used for employees with greater than 10 years of service

Pro-rata LSL values used for employees with less than 10 years of service

GAS Org	Gas Org Description	Rec Leave Accrued Decimal Days	Rec Leave Accrued Entitlement	Leave Bonus
14	Auditor General	196.6	\$108,710.85	\$1,624.00

Footnote:

If no previous credit has been entered, then pro-rata recreation leave will calculate from 1 January last.

For employees who commenced after this date, the commencement date is used in the calculation.

Mr Terry Mills

to Chief Minister

Leave Liabilities

- 42. In relation to NTPS staff as of 1 April 2010:
 - (b) What is the highest individual amount of accrued leave at each position level;

ANSWER

Gas Org	Gas Org Description	Current Classn	Classification Description	LSL Accrued in Months
14	Auditor General	AO3	ADMIN OFF 3	1.52
14	Auditor General	AO6	ADMIN OFF 6	3.05
14	Auditor General	EO1C	EXEC OFF 1 CNTR	5.05
14	Auditor General	EO5C	EXEC OFF 5 CNTR	1.65

Org	Gas Org Description	Current Classn	Classification Description	Rec Accrued in Days
14	Auditor General	AO3	ADMIN OFF 3	49.1
14	Auditor General	AO6	ADMIN OFF 6	30.4
14	Auditor General	EO1C	EXEC OFF 1 CNTR	38.5
14	Auditor General	EO5C	EXEC OFF 5 CNTR	49.5

Note: There are two Executive Contract Officers against the EOC1 level.

Mr Terry Mills

to Chief Minister

Leave Liabilities

- 42. In relation to NTPS staff as of 1 April 2010:
 - (c) What is the current total of sick leave entitlement of employees in the department; and

ANSWER

State Code	State Description	Sick Leave Balance in Weeks
4	AG Auditor General	70.00

Footnote:

Individual sick leave balance does not include pro-rata entitlement after last credit

Mr Terry Mills

to Chief Minister

Leave Liabilities

- 42. In relation to NTPS staff as of 1 April 2010:
 - (d) How many days sick leave were taken in 2009?

ANSWER

State Code	State Description	Total Sick Leave Days Taken
4	AG Auditor General	24.33

Mr Terry Mills

to Chief Minister

Leave Liabilities

- 43. In relation to Contract (ECO1 and above) staff as of 1 April 2010:
 - (a) What is the total amount of accrued leave in the department, broken down by long service leave and recreation leave? What is the financial value of that leave;

ANSWER

Gas		LSL Leave	LSL Leave
Org	Gas Org Description	Accrued Months	Accrued Entitlement
14	Auditor General	8.4	128,982.36

Footnote:

Actual LSL values used for employees with greater than 10 years of service

Pro-rata LSL values used for employees with less than 10 years of service

GAS Org	Gas Org Description	Rec Leave Accrued Decimal Days	Rec Leave Accrued Entitlement	Leave Bonus
14	Auditor General	117.1	\$90,965.64	\$0.00

Footnote:

If no previous credit has been entered, then pro-rata recreation leave will calculate from 1 January last.

For employees who commenced after this date, the commencement date is used in the calculation.

Mr Terry Mills

to Chief Minister

Leave Liabilities

- 43. In relation to Contract (ECO1 and above) staff as of 1 April 2010:
 - (b) What is the highest individual amount of accrued leave at each employee level;

ANSWER

Gas Org	Gas Org Description	Current Classn	Classification Description	LSL Accrued in Months
14	Auditor General	EO1C	EXEC OFF 1 CNTR	5.05
14	Auditor General	EO5C	EXEC OFF 5 CNTR	1.65

Org	Gas Org Description	Current Classn	Classification Description	Rec Accrued in Days
14	Auditor General	EO1C	EXEC OFF 1 CNTR	38.5
14	Auditor General	EO5C	EXEC OFF 5 CNTR	49.5

Footnote:

If no previous credit has been entered, then pro-rata recreation leave will calculate from 1 January last.

For employees who commenced after this date, the commencement date is used in the calculation.

Mr Terry Mills

to Chief Minister

Leave Liabilities

- 43. In relation to Contract (ECO1 and above) staff as of 1 April 2010:
 - (c) what is the current total of sick leave entitlement of employees in the department; and

ANSWER

Disagnitive logaciones di distributa		
		6.000 <u>6.400</u> 6.600 6.600
		Sick Leave
State Code	State Description	Balance in Weeks
Street and encountry to the production and according		
1 4	A C. Avuditan Camanal	50.04
4	AG Auditor General	50.64
1		
1		
L		

Footnote:

Individual sick leave balance does not include pro-rata entitlement after last credit

Mr Terry Mills

to Chief Minister

Leave Liabilities

- 43. In relation to Contract (ECO1 and above) staff as of 1 April 2010:
 - (d) How many days sick leave were taken in 2009, at each employee level?

ANSWER

State	State Description	Classification	Classification Description	Sick Leave Days Taken
4	AG Auditor General	EO1C	EXECUTIVE OFFICER 1 - EXECUTIVE CONTRACT	16.92

Mr Terry Mills

to Chief Minister

Leave Liabilities

44. How many people received workers compensation 2009, at what position level and geographic location and how long for each person?

ANSWER

No employees of the NTAGO received workers compensation in 2009.

Mr Terry Mills

to Chief Minister

Leave Liabilities

45. As at today, how many workers are currently on workers compensation? At what level and is there an expected return date?

ANSWER

There are no employees of the NTAGO currently on workers compensation.

Mr Terry Mills

to Chief Minister

Leave Liabilities

46. In 2009 how many workers are or were on sick leave or extended leave (excluding recreation leave), longer than 3 weeks, at what level, and for what reason? Are there any still on extended leave?

ANSWER

The NTAGO only had one employee in 2009 that was on extended leave, maternity leave which finished at the end of May 2009. This employee resigned from the Service at that point.

Mr Terry Mills

to Chief Minister

Leave Liabilities

47. Do you have any personnel under the old Commonwealth superannuation scheme and if so, what is the liability? What are the optimal retirement ages for such staff based on superannuation benefit definitions, what are ages of those people, and what are their position levels in the public service? If there are nurses, teachers or police in the CSS, how many are there, at what level and what are their ages?

ANSWER

There were no employees in the NTAGO who contributed to the CSS.

Mr Terry Mills

to Chief Minister

Leave Liabilities

48. Do they still have NT public servants who were employed in the 80's and eligible for return flight to Adelaide every 2 years? How many and at what level?

ANSWER

There were no employees with NTAGO eligible for the return flight scheme to Adelaide.

Mr Terry Mills

to Chief Minister

Entry Level Recruitment

- 49. In relation to Apprentices and Graduates, in 2009:
 - (a) How many graduates started with the department?

ANSWER

The NTAGO had no Apprentices or Graduates in this period.

Mr Terry Mills

to Chief Minister

Entry Level Recruitment

- 49. In relation to Apprentices and Graduates, in 2009:
 - (b) How many have completed the year;

ANSWER

The NTAGO had no Apprentices and Graduates in 2009.

Mr Terry Mills

to Chief Minister

Entry Level Recruitment

- 49. In relation to Apprentices and Graduates, in 2009:
 - (c) How many how won nominal positions;

ANSWER

The NTAGO had no Apprentices or Graduates in 2009.

Mr Terry Mills

to Chief Minister

Entry Level Recruitment

- 49. In relation to Apprentices and Graduates, in 2009:
 - (d) How many have left the NTG, and what was the time each stayed within the NTG before leaving; and

ANSWER

The NTAGO had no Apprentices or Graduates in 2009.

Mr Terry Mills

to Chief Minister

Entry Level Recruitment

- 49. In relation to Apprentices and Graduates, in 2009:
 - (e) How much sick leave has been taken on average by graduates and apprentices?

ANSWER

The NTAGO did not have any Apprentices or Graduates during 2009.

Mr Terry Mills

to Chief Minister

Entry Level Recruitment

- 50. In relation to Indigenous Employees, in 2009:
 - (a) How many employees do you have in your department that recognise themselves as indigenous;

ANSWER

Mr Terry Mills

to Chief Minister

Entry Level Recruitment

- 50. In relation to Indigenous Employees, in 2009:
 - (b) What are the levels of their positions held;

ANSWER

Mr Terry Mills

to Chief Minister

Entry Level Recruitment

- 50. In relation to Indigenous Employees, in 2009:
 - (c) how many at each level;

ANSWER

Mr Terry Mills

to Chief Minister

Entry Level Recruitment

- 50. In relation to Indigenous Employees, in 2009:
 - (d) How many are tenured and at what level;

ANSWER

Mr Terry Mills

to Chief Minister

Entry Level Recruitment

- 50. In relation to Indigenous Employees, in 2009:
 - (e) How many are temporary and at what levels;

ANSWER

Mr Terry Mills

to Chief Minister

Entry Level Recruitment

- 50. In relation to Indigenous Employees, in 2009:
 - (f) How many are acting up in positions and at what level;

ANSWER

Mr Terry Mills

to Chief Minister

Entry Level Recruitment

- 50. In relation to Indigenous Employees, in 2009:
 - (g) How many have completed the year;

ANSWER

There were no Indigenous Employees in actual or nominal positions in 2009 for NTAGO.

Mr Terry Mills

to Chief Minister

Entry Level Recruitment

- 50. In relation to Indigenous Employees, in 2009:
 - (h) How many have left the NTG; and

ANSWER

In 2009, the NTAGO had no actual or nominal Indigenous Employees.

Mr Terry Mills	to	Chief Minister

Entry Level Recruitment

- 50. In relation to Indigenous Employees, in 2009:
 - (i) How much sick leave was taken, on average?

ANSWER

The "Average Sick Days Per Person" calculation is derived from the Total Sick Leave Days divided by the Number of Staff

State	State Description	Number of Staff	Total Sick Leave Days	Average Sick Days Per Person
i i i i i i i i i i i i i i i i i i i	No Data found for this Agency			

Mr Terry Mills

to Chief Minister

Allowances

- 51. In regard to employee entitlements, for 2009:
 - (a) In addition to salary how much was paid in employee allowances;

ANSWER

State Code	State Description	Total Allowances including Salary
4	AG Auditor General	\$468.61

Footnote: Excludes Salary, Rec and LSL leave

Mr Terry Mills

to Chief Minister

Allowances

- 51. In regard to employee entitlements, for 2009:
 - (b) What are these allowances, to what level do they apply and what is the annual estimated cost; and

ANSWER

State	State Name	Allow Code	Allowance Desc	Classn	Classification Description	Total Amount
4	AG Auditor General	ALW002	NT Allowance	AO6	ADMINISTRATIVE OFFICER 6	\$468.61

Footnote: Excludes Salary, Rec and LSL leave

Mr Terry Mills

to Chief Minister

Allowances

- 51. In regard to employee entitlements, for 2009:
 - (c) Do allowances these attract the 9% Superannuation Guarantee Levy, and if so, which allowances?

ANSWER

Allow Code	Allowance Description	Allow Code	Allowance Description
ADM01701	Rental Allowance - Prison Officers	ALW 15101	Teacher of Exemplary Practice L1
ALW 00201	NTA Vrbl-Super	ALW 16301	TIC Pre School 2 or More Teachers
ALW 00201	NTA Depnt-Super		
ALW00202	; ,	ALW16401	Teacher Special Class/School
	Overtime In Lieu (DETFREE)	ALW 17201	34% Allowance
ALW00403	Overtime In Lieu 20% Allowance	ALW 18701	Responsibility Allowance (25%)
ALW 00406	Overtime in Lieu	ALW 18702	Responsibility Allowance (25%) OIC
ALW00407	Overtime in Lieu 10% Allowance	ALW 18801	Teacher of Exemplary Practice L2
ALW00408	Overtime in Lieu 15% Allowance	ALW 18901	Teacher of Exemplary Practice L3
ALW00410	Overtime in Lieu Legislative Assembly	ALW22001	EBA Fares - NTPS
ALW04701	TIC Pre School 1 Teacher	ALW22201	15% Consolidated Allowance
ALW04801	Clothing Allowance Northern Command	ALW 22301	20% Consolidated Allowance
ALW04802	Clothing Allowance Southern Command	ALW22302	Consolidated Allowance - 20%
ALW04803	Juvenile Plain Clothes Allowance	ALW22401	Housing Allowance
ALW05204	Ward 9	ALW 23801	NTCS Special Salary Maintenance
ALW05208	25% Consolidated Allowance	ALW 28501	Skills & Qualification Allowance (Pol)
ALW05212	Other Taxable Allowance	ALW30401	A Class PIO
ALW05213	Electorate Secretary Overtime In Lieu	ALW31701	Salary Maintenance
ALW05216	Skills Allowance	ALW31702	All Purpose Allowance (Govt House Staff)
ALW05218	Additional Allowance - Specialist Clinic	ALW35701	Shift Allowance (In Lieu) - PWC
ALW 05219	Team Manager Allowance	ALW38101	3.1 % Leave Option
ALW05228	Market Allowance Det 1002 of 2002	ALW 42601	Consolidated Disability Allowance
ALW05301	Leading Hand (2-10 Employees) HEMWU CMW	ALW 42701	Technical Consolidated Disability Allow
ALW05306	Leading Hand (2-10 Employees) GEMWU	ALW43801	I.T. Allowance
ALW05308	Leading Hand (Over 20 Employees) GEMWU	ALW46001	Fornightly Sessional Payments
ALW05401	On Call Allowance (Super)	ALW 48503	Special Allowance A/S Correctional Cent.
ALW 05405	On Call Allowance (Super) Precalculated	ALW 48601	Chief Pilot Allowance - Det 1060
ALW 05407	On Call Allowance (NTPS)	ALW 49602	Market Allow - Det 1043 of 2002

	ALW 05701	Industry Allowance (Super) CMW	ALW 49603	PWC Market Allowance 14%
	ALW07203	Flying Allowance (Police)	ALW49604	PWC Market Allowance 17%
	ALW 09701	Tool Allowance - PWC	ALW49801	Night Shift Allowance - Police only
	ALW 11701	First Aid - Senior	ALW51401	Assist.Teacher in Charge of Homeland Cen
	ALW11702	First Aid - Refresher Certificate	ALW54901	All Purpose - Super
	ALW11703	Advanced First Aid Certificate	ALW54902	Market Allowance - Super
	ALW 11705	First Aid - Power Water Corporation	ALW54903	Salary Maintenance - Super
	ALW 11707	First Aid - Senior Adv Industries	ALW54904	Responsibility - Super
	ALW11710	First Aid - Education	ALW54905	Skills Allowance - Super
	ALW11712	NT Fire Service Advanced First Aid	ALW55101	PWC Extra Duty Cat A (GP1)
	ALW 11715	DPC First Aid Allowance	ALW55102	PWC Extra Duty Cat B (GP1)
	ALW55103	PWC Extra Duty Cat C (GP1)	ALW63701	On Call Allowance - PFES
	ALW55104	PWC Extra Duty Cat D (GP1)	ALW 65001	Shift Responsibility Allowance
	ALW55105	PWC Extra Duty Cat E (GP1)	ALW 65501	Skills Allowance - Ian Doddrell
	ALW55106	PWC Extra Duty Cat F (GP1)	ALW65701	TNT Incentive Bonus
	ALW55401	PWC Extra Duty Call Out 1 (GP2)	ALW 66401	Aerial Medical Service Composite
	ALW 55402	PWC Extra Duty Call Out 2 (GP2)	ALW67001	ISSA General
	ALW55403	PWC Extra Duty Call Out 3 (GP2)	ALW67101	ISSA Trade Assistant
	ALW 56001	Exemplary Practice 1 (N1)	ALW 67204	ISSA Trade Apprentice 4th Year
	ALW56002	Exemplary Practice 1 (N2)	ALW67701	SERVICE COORDINATOR ALLOWANCE
	ALW56003	Exemplary Practice 2 (N2)	ALW 67801	HV FIELD OPERATOR ALLOW
	ALW57901	Post Grad Qual N1	ALW77701	Retention Allowance- Dr Prosper Abusah
	ALW 57902	Post Grad Qual N2 3%	ALW77702	Retention Allowance- Dr Marcus Tabart
	ALW 57903	Post Grad Qual N2 3.5%	ALW77901	Practitioner Allowance - PHS MA SRMP
	ALW 57904	Post Grad Qual N2 4.5%	ALW78001	Specialist Private Practice Allow Cat B
	ALW58101	Nursing Resource Consultant Review Allow	ALW78301	Rural Medical Officer Attraction Allow
	ALW58301	NTTC Vehicle Allowance	ALW 79301	COMPOSITE ALLOWANCE DISABILITY & SACS
	ALW60201	CT Scanner Allowance	ALW79601	STAND-BY ALLOWANCE
	ALW61101	In Lieu of Private Practice	ALW80001	Second Roster Allowance
	ALW 61301	Flexibility Allowance	ALW80401	RIA Special Cat Single Rate
	ALW61801	Remote Electricity Sub Special	ALW80402	RIA Cat 1 Single Rate
	ALW61802	Remote Electricity Sub Cat 1	ALW80403	RIA Cat 2 Single Rate
	ALW 61803	Remote Electricity Sub Cat 2	ALW 80404	RIA Cat 3 Single Rate
	ALW61804	Remote Electricity Sub Cat 3	ALW80405	RIA Special Cat w/Dependants
	ALW61805	Remote Electricity Sub Special Depend	ALW80406	RIA Cat 1 w/Dependants
	ALW 61806	Remote Electricity Sub Cat 1 Depend	ALW 80407	RIA Cat 2 w/Dependants
	ALW61807	Remote Electricity Sub Cat 2 Depend	ALW 80408	RIA Cat 3 w/Dependants
	ALW61808	Remote Electricity Sub Cat 3 Depend	ALW80501	P1 Radiographer Market Allowance
	ALW62201	Police Remote Electricity Subsidy	ALW 80502	P2-P4 Radiographer Market Allowance
	ALW62205	Police Remote Elect Sub Spec Dependant	ALW 80601	Private Practice Allowance-SeniorDentist
	ALW 62206	Police Remote Elect Cat1 Dependant	ALW 80602	Private Practice Allowance-DM/RDM
***************************************	ALW 62601	Executive Assistant Allowance	ALW 80603	Private Practice Allowance-RSM/SDM
	ALW 63201	General Duties Allowance	ALW 80604	Private Practice Allowance-CDM/PDA

ALW 63203	General Duties - Isolated Policing Cat A	ALW80901	Urban Search & Rescue Tech Category 2
ALW63204	General Duties - Isolated Policing Cat B	ALW81001	GP Proceduralists Gove & Katherine Hospi
ALW 63301	Instructor Allow CertIV 1 yr	ALW81101	Professional Excellence Status
ALW 63302	Instructor Allowance CertiV 1-2 years	ALW81201	Midwifery Composite Allowance
ALW 63303	Instructor Alw Cert IV over 2 years	ALW81501	DPC Market Trade Allowance
ALW 63501	Tutor Allowance		

Mr Terry Mills

to Chief Minister

NTPS Code of Conduct

52. How many credit cards have been issued to department staff?

ANSWER

There is only one card allocated to the NTAGO. The card is issued in the name of Michelle Woodcock, the Office Administrator.

Mr Terry Mills

to Chief Minister

NTPS Code of Conduct

53. How many repayment transactions (and the value) for personal items and services are outstanding?

ANSWER

There are no repayment transactions outstanding for personal items and services.

Mr Terry Mills

to Chief Minister

NTPS Code of Conduct

54. How many reports of the improper use of Information Technology have been made?

ANSWER

There are no reports of improper usage of Information Technology for the NTAGO.

Mr Terry Mills

to Chief Minister

NTPS Code of Conduct

55. How many reports resulted in formal disciplinary action?

ANSWER

There were no reports of improper usage of Information Technology for the NTAGO, therefore, no disciplinary action was pursued.

Mr Terry Mills

to Chief Minister

NTPS Code of Conduct

56. How much was spent on insurance expenses in 2009, further broken down by worker and employee insurances, physical plant and equipment insurances and other insurances?

ANSWER

There were no insurance expenses in 2009 for the NTAGO.

Mr Terry Mills

to Chief Minister

NTPS Code of Conduct

57. What areas of the department are self-insured? What areas are commercially insured? If there are areas that are commercially insured, who provides this insurance, when is it due for renewal and what is the cost of this insurance provision and does it attract any thresholds under which insurance is not provided or any payments on item replacement?

ANSWER

The NTAGO controls minor asserts only. Given those assets, ages and replacement costs, and the risk of loss, no insurance cover has been taken out.

Mr Terry Mills

to Chief Minister

Climate Change

58. How many tonnes of CO2 did the department emit in 2009?

ANSWER

16.244 tonnes.

Mr Terry Mills

to Chief Minister

Climate Change

59. How many tonnes of CO2 did the department emit in 2008?

ANSWER

16.2 tonnes

Mr Terry Mills

to Chief Minister

Climate Change

60. What programs and strategies were introduced to reduce CO2 emissions across the department in 2009?

ANSWER

The number of motor vehicles was reduced by one.

Mr Terry Mills

to Chief Minister

Climate Change

- 61. Has a target for departmental CO2 emissions been set for the coming financial year -
 - (a) If yes, what % reduction is that from 2009; and
 - (b) If no, why has a target not been set.

ANSWER

The NTAGO has no set target for departmental CO2 emission. Electricity usage is generally inelastic and the opportunity to reduce motor vehicle emissions will not occur until the second half of 2011.

Mr Terry Mills

to Chief Minister

Climate Change

62. How much was spent on vehicles by the Department in 2009?

ANSWER

The NTAGO spent \$24,860.00.

Mr Terry Mills

to Chief Minister

Vehicles

63. How many vehicles does the Department have responsibility for?

ANSWER

The NTAGO has two vehicles. A reduction of one vehicle when compared to prior years.

Mr Terry Mills

to Chief Minister

Vehicles

64. What is the change, if any, in these vehicle numbers from 2008?

ANSWER

A decline of one.

Mr Terry Mills

to Chief Minister

Vehicles

65. What proportion of those vehicles meet the emission standard of 5.5 out of 10 under the Commonwealth Government's Green Vehicle Guide?

ANSWER

Both vehicles are 5.5 or better.

Mr Terry Mills

to Chief Minister

Vehicles

66. How many vehicles are home garaged?

ANSWER

The NTAGO home garages two vehicles. Both vehicles are private plated.

Mr Terry Mills

to Chief Minister

Vehicles

67. What is the policy in relation to home garaging vehicles?

ANSWER

The NTAGO vehicles are private plated and are home garaged within established NTG policies.

Mr Terry Mills

to Chief Minister

Vehicles

68. What position levels have vehicles attached or are allowed to home garage?

ANSWER

The NTAGO vehicles are private plated and are home garaged within established NTG policies.

Org	Gas Org Description	Current Classn	Vehicles	Change over
14	Principal Auditor	EO1C	773-666	1/06/2010
14	Auditor General	EO5C	965-588	16/06/2010

Mr Terry Mills

to Chief Minister

Travel and Accommodation

69. How much was spent on travel in 2009, broken down by intrastate, interstate and international fares, accommodation and other expenses?

ANSWER

The NTAGO spent the following:

2008/09 Expenditure	Total Exp \$
Intrastate Fares Interstate Fares	12,221.19
Training & Study (Conf/Seminars) Interstate T/A	11,789.78 -
Accommodation	4,488.55

Mr Terry Mills

to Chief Minister

Utilities

70. What was the cost of power and water to the department in 2009?

ANSWER

The NTAGO spent the following:

2008/09 Expenditure	Total Exp \$
Power and Water	2,092.43

Mr Terry Mills

to Chief Minister

Utilities

71. What is the projected cost for power and water to the department in 2010?

ANSWER

The NTAGO is expecting to spend the following:

2009/10 Expenditure	Total Exp \$
Power and Water	2,718.79

Mr Terry Mills

to Chief Minister

Public Events

72. List the public events/conferences/forums that were sponsored by the department from 1 January 2009 to 1 April 2010 and what are projected for 2010/11?

ANSWER

The NTAGO had no sponsorship expenses recorded 1/01/09 to 01/04/10.

Mr Terry Mills

to Chief Minister

Public Events

73. What is the level of sponsorship provided in terms of financial support or in kind support?

ANSWER

The NTAGO has provided no sponsorship or financial support for 2009/10.

Mr Terry Mills

to Chief Minister

Advertising

74. What is the department's budget for advertising for the 09/10 reporting year?

ANSWER

The NTAGO has no allocation for advertising in the 09/10 year.

Mr Terry Mills

to Chief Minister

Advertising

75. How much is year to date expenditure? Please breakdown into newspaper, radio and TV?

ANSWER

The NTAGO has no expenditure for advertising in the 09/10 year.

Mr Terry Mills

to Chief Minister

Advertising

76. What advertising campaigns have been undertaken or will be undertaken by the department in 2009/10?

ANSWER

The NTAGO has no advertising campaigns for the 09/10 year.

Mr Terry Mills

to Chief Minister

Advertising

77. In 2009 how many consultancies were let in the year, at what cost, how many were NT firms and how many interstate and what was the value of those intraterritory and those interstate?

ANSWER

The NTAGO had no advertising consultancies during the 2009 period, therefore nil.