

LEGISLATIVE ASSEMBLY OF THE NORTHERN TERRITORY

WRITTEN QUESTION

Mrs Finocchiaro to the Chief Minister, Minister for Health, Minister for Alcohol Policy, Minister for Major Projects and Minister for Defence – for all agencies falling under the Chief Minister’s and Ministers’ portfolios.

AGENCY ADMINISTRATION

Notes:

- The following questions can be answered from existing Agency data as at 31 March 2023.
- You have previously referred questions requiring a Whole of Government response to the Minister responsible at a time that enables a response within the same timeframe as the remainder of the questions.
- Further, you have previously inserted the question at the beginning of each answer.
- My Office would appreciate these practices being continued.

STAFFING

Note:

Statutory appointments and judicial FTE have been included to reflect consistency in FTE reporting, these are not NTPS employees.

1. (a) Please advise the number of staff employed in the following categories as at 31 March 2023:

Category	FTE	Head Count (Paid)	NT-based	Located outside NT
1. Ongoing Full Time	1085.01	1115	1115	0
2. Ongoing Part Time	37.49	51	51	0
3. Fixed Term Full Time	211.23	217	217	0
4. Fixed Term Part Time	4.75	8	7	1 ¹
5. Casual Contract	13.84	28	28	0
6. Executive Contract	41.05	43	43	0

Total	1393.37	1462	1461	1
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(b) Please provide, for each of the six categories above: the relevant position classifications and the number of staff employed against each classification.

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
1. Ongoing Full Time					
	Administrative Officer 2	5.00	5	5	0
	Administrative Office 3	68.00	70	70	0
	Administrative Officer 4	85.08	87	87	0
	Administrative Officer 5	119.65	123	123	0
	Administrative Officer 6	75.54	79	79	0
	Administrative Officer 6 Rostered	7.00	7	7	0
	Administrative Officer 7	64.55	66	66	0
	Senior Administrative Officer 1	38.80	39	39	0
	Senior Administrative Officer 2	17.00	17	17	0
	Deputy Superintendent	7.00	7	7	0
	Principal Industries Officer	2.00	2	2	0
	Chief Correctional Officer	34.74	35	35	0
	Chief Industries Officer	20.00	20	20	0
	Senior Correctional Officer	63.97	65	65	0
	Senior Industries Officer	29.59	30	30	0
	Correctional Officer First Class	174.43	182	182	0
	Correctional Officer	148.11	155	155	0
	Trainee Correctional Officer	4.00	4	4	0
	Chief Justice	1.00	1	1	0
	Associate Judge	2.00	2	2	0
	Judge	5.00	5	5	0
	Chief Justice Local Court	1.00	1	1	0
	Deputy Chief Justice Local Court	2.00	2	2	0
	Judge Local Court	9.00	9	9	0
	Coroner	1.00	1	1	0
	Solicitor General	1.00	1	1	0
	Director Public Prosecutions	1.00	1	1	0
	Executive Officer 2	4.00	4	4	0
	Graduate ¹	1.00	1	1	0
	Professional 1	1.00	1	1	0
	Professional 2	19.00	19	19	0
	Professional 3	25.70	26	26	0
	Senior Professional 1	15.85	17	17	0
	Senior Professional 2	21.00	21	21	0
	Physical 4 rostered	1.00	1	1	0
	Technical 4	1.00	1	1	0
	Technical 5	7.00	7	7	0
	Technical 6	1.00	1	1	0
Total		1085.01	1115	1115	0

1. One ongoing NTPS employee undertaking Graduate program.

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
2. Ongoing Part Time					
	Administrative Officer 2	0.68	1	1	0
	Administrative Officer 3	4.15	5	5	0
	Administrative Officer 3 Rostered	1.77	3	3	0
	Administrative Officer 4	8.01	12	12	0
	Administrative Officer 5	3.49	5	5	0
	Administrative Officer 6	5.83	7	7	0
	Administrative Officer 7	6.19	8	8	0
	Senior Administrative Officer 1	1.65	2	2	0
	Correctional Officer	0.53	1	1	0
	Professional 3	0.67	1	1	0
	Senior Professional 1	3.01	4	4	0
	Senior Professional 2	1.51	2	2	0
Total		37.49	51	51	0

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
3. Fixed Term Full Time					
	Administrative Officer 2	1.80	2	2	0
	Administrative Officer 3	29.10	31	31	0
	Administrative Officer 4	28.77	30	30	0
	Administrative Officer 5	16.40	17	17	0
	Administrative Officer 6	8.00	8	8	0
	Administrative Officer 7	3.00	3	3	0
	Senior Administrative Officer 1	3.20	4	4	0
	Senior Administrative Officer 2	1.00	1	1	0
	Director Public Prosecutions	1.00	1	1	0
	Judge Local Court	5.70	6	6	0
	Judge	1.00	1	1	0
	President	1.00	1	1	0
	Graduate	3.00	3	3	0
	Professional 1	4.00	4	4	0
	Professional 2	10.74	11	11	0
	Professional 3	10.00	10	10	0
	Senior Professional 1	3.00	3	3	0
	Trainee Correctional Officer	80.52	81	81	0
Total		211.23	217	217	0

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
4. Fixed Term Part Time					
	Administrative Officer 2	0.40	1	1	0
	Administrative Officer 3	0.50	1	1	0

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
	Administrative Officer 7	1.00	2	2	0
	Professional 2	0.82	1	1	0
	Professional 3	0.67	1	0	1
	Senior Professional 1	1.36	2	2	0
Total		4.75	8	7	1

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
5. Casual					
	Administrative Officer 2	7.80	13	13	0
	Administrative Officer 3	6.04	15	15	0
Total		13.84	28	28	0

Category	Classification	FTE	Head Count (Paid)	NT-based	Located outside NT
6. Executive Contract					
	Executive Officer 1 Contract	20.55	22	22	0
	Executive Officer 2 Contract	14.5	15	15	0
	Executive Officer 3 Contract	4.00	4	4	0
	Executive Officer 4 Contract	1.00	1	1	0
	Executive Officer 6 Contract	1.00	1	1	0
Total		41.05	43	43	0

Data supplied by the Department of Corporate and Digital Development.

(c) Where there is a difference between FTE and Headcount (Actual), please provide an explanation for the difference, including any reasons for use of part-time and casual positions within the overall workforce profile.

Full Time Equivalent (FTE) is the proportion of an employee's salary payment to that of an equivalent full-time employee in any given fortnight.

A paid head count is a count of physical people paid, so a part-time person would count as one.

The NT Government provides opportunities for employees to balance the demands of work with the needs of family and general health and wellbeing. Flexible work practices are used in the Northern Territory Public Service to attract and retain employees. Flexible work arrangements can include flexibility in relation to an employee's hours of work or mode of employment such as part time, and leave.

2. Please advise the number of staff held against the following categories as at 31 March 2023:

Category	Number
Resigned	173
Made Redundant	0
Terminated	3
Unattached	186 ¹
Classified Redeployee	0
Supernumerary	236 ²

1 May include supernumerary employees listed below

2. Excludes casuals, board members and statutory office holders and may include unattached officers listed above.

3. Please advise the number of staff who identify as Aboriginal and Torres Strait Islander as at 31 March 2023.

A whole of government response to sub-question 3 will be provided by the Office of the Commissioner for Public Employment.

4. (a) Please advise the number of Frontline staff as FTE as at 31 March 2023 and as a percentage of the Agency total employment.

Category	Number	% of Total Staff
Frontline	1112.43	79.84%

- (b) Please advise how the Agency determines which staff fall under the category of Frontline.

Frontline staff are identified within the agency as those whose principal or primary position function is providing direct service to the public.

The Attorney-General's Department utilises Appropriation Codes (APPN codes) to determine which staff fall within the category frontline.

5. Please advise how many staff have been engaged through labour hire, employment agency arrangements and/or consultancy contracts, for what purpose, for what duration and at what cost as at 31 March 2023. Please use the table format presented below for your response.

Number Engaged	Labour Hire / Employment Agency / Consultancy	Purpose	Duration	Cost
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Nil	Labour Hire			
Nil	Employment Agency			

For the period 1 July 2022 to 31 March 2023 no staff were engaged through labour hire or employment agency arrangements.

6. Please advise how many **locums** have been employed, for what purpose, for what duration and at what cost as at 31 March 2023. Please use the table format presented below for your response.

Not applicable.

7. (a) How many positions were advertised during the period 1 July 2022 to 31 March 2023?

7(a)	1 July 2022 to 31 March 2023
Positions advertised	354

- (b) Of the total number advertised in 7(a), how many positions had Special Measures applied?

7(b)	1 July 2022 to 31 March 2023
Positions advertised with Special Measures applied	123

- (c) Please break down the levels of positions that had Special Measures applied.

7(c)	
Classification Level	Total Positions Advertised
Administrative Officer 3	75
Administrative Officer 4	5
Administrative Officer 5	5
Administrative Officer 6	5
Administrative Officer 7	4
Chief Correctional Officer	1
Correctional Officer	8
Professional 1, Professional 2, Professional 3	6
Professional 2	1
Professional 2, Professional 3	2
Senior Administrative Officer 1	1
Senior Administrative Officer 2	2
Trainee Correctional Officer	8
Total	123

- (d) How many positions that had Special Measures applied were not able to be filled against these requirements during this period and required contract or backfilling arrangements?

The administrative effort required to respond to this question would be too time consuming and would result in undue diversion of resources from service delivery.

Most NT Government agencies have implemented special measures arrangements across the whole agency or for some roles. The process for positions that are advertised with special measures is to consider special measures applicants first. If no special measures applicants apply, or no special measures applicants are considered suitable, recruitment panels may assess all other applicants' suitability for the role.

OUTSOURCING

8. (a) For the period 1 July 2022 to 31 March 2023, detail any decision(s) to outsource, contract out or privatise functions that have traditionally been carried out by the Agency.

Nil.

- (b) Is consideration being given to outsource, contract-out or privatise in financial year 2023/24? If so, provide details.

No.

LEGAL EXPENSES

9. What has been the expenditure on legal advice or related expenses for the period 1 July 2022 to 31 March 2023? Provide details on:

- a) The matter(s) (designate which are finalised and which ongoing)

The scope of the question is too broad and encompasses a very large number of matters handled by legal firms, government lawyers, including prosecutions and advice given by the Solicitor-General. Providing details in relation to legal matters has the potential to prejudice the interests of the Territory and other parties.

- b) The amount paid by matter

The scope of the question is too broad and encompasses a very large number of matters handled by legal firms, government lawyers, including prosecutions and advice given by the Solicitor-General. Providing details in relation to legal matters has the potential to prejudice the interests of the Territory and other parties.

- c) The amount paid to each outside legal firm or barrister engaged

From 1 July 2022 to 31 March 2023 the Department of the Attorney-General and Justice paid the following amounts to outside legal firms or barristers:

Vendor Name	Total \$
Alice Springs Family Law	5,690.00
Alissa Moen	12,025.00
Alistair Wyvill SC	909.09
Campbell Legal	14,000.00
Catherine Newman - Wardell Chambers	37,818.18
Centre Legal NT	216,540.72
Chrissy McConnel	110,800.01
Christopher Kummerow	6,500.00
Cobey I Taggart	4,136.36

Vendor Name	Total \$
Corrs Chambers Westgarth	218,804.58
Damian O'Leary SC	33,180.00
Devers List Pty Ltd	13,238.64
Dr James Renwick	46,921.58
Duncan McConnel SC	33,085.00
Erin Longbottom KC	22,750.00
Finlaysons	5,600.00
Fiona Hardy	21,875.00
Foley's List Pty Ltd	120,169.07
Georgina Wright	170,227.27
Giles O'Brien-Hartcher	43,691.00
Greens List Clerking Services Pty Ltd	6,000.00
Hamish Baddeley	3,220.00
Helena Blundell Barrister At Law	69,761.81
Hubber Legal Pty Ltd	7,500.00
HWL Ebsworth Lawyers	20,390.00
Ian Read SC	14,601.00
Jason William Hale	67,500.00
Joanna Davidson	7,940.42
Jodi Truman	18,008.88
Jonathan Martyn Bortoli	1,600.00
Joshua Ingrames	56,825.45
Jude Lawyers	34,990.00
Keegan Lee	3,600.00
Kenny Ka Lok Ng	5,500.00
Kieran Fitzgerald	21,000.00
Kirsten Edwards	37,050.00
KJ Lawyers And Migration Consultants	9,430.00
Koulla E Roussos	856.00
Kris Norrington	8,000.00
List G Barristers	18,404.45
Maddocks	12,632.06
Malcolm Gracie	25,300.00
Maley & Burrows Barristers & Solicitors	1,500.00
Maria Walz Legal	219,313.64
Mark Thomas Barrister	7,837.50
Mary Chalmers Barrister	35,500.00
Moray & Agnew	12,285.78
Patrick Coleridge	253,920.41
Patrick Williams	26,000.00
Patterson's List	66,500.00
Peggy Dwyer	419,393.75
Peter Bellach (Barrister)	17,613.52
Povey Stirk Lawyers & Notaries	6,658.00
Raelene Webb KC	29,599.00
Ruth Morley Legal Services	8,656.00
Sally Ozolins	16,954.00
Slade Howell	5,686.00
Stephen Robson	10,500.00
Stephen Wright	68,510.00

Vendor Name	Total \$
Svenson Barristers	103,341.36
Territory Criminal Lawyers Pty Ltd	1,214.00
Timothy Aylward Game	36,925.00
Tom Anderson	4,500.00
Trevor Moses	7,570.91
Ward Keller Pty Ltd	22,775.00
YPol Lawyers Pty Ltd	79,352.80
Total from 1 July 2022 to 31 March 2023	3,050,178.24

PROCUREMENT / CONSULTANCIES

10. For the period 1 July 2022 to 31 March 2023, please detail expenditure on each report and consultancy (excluding annual reports) that have been obtained from outside the NTPS. For each report/consultancy detail:
- a) Purpose
 - b) Cost
 - c) Person or entity engaged
 - d) Whether the person or entity has their principal place of business in the Northern Territory or elsewhere (if elsewhere, please provide the address of the principal place of business of the person or entity)
 - e) Whether a report has been tabled in the Legislative Assembly as a result of the report or consultancy
 - f) Outcomes or key performance indicators for the report or consultancy
 - g) Whether tenders or expressions of interest were invited prior to work on the report or consultancy being undertaken

Purpose (a)	Awarded Value (b)	Person or entity (c)	Territory Enterprise (d)	If not TE, provide address (d)	Report Tabled (e)	Outcome (f)	Whether tenders or expressions of interest were invited prior (g)
Provision of Strategic and Reform Planning for NT Correctional Services	\$233,756.50	KPMG Australia Pty Limited	Yes		No	Preparation, planning and documentation of reform roadmap and organisational governance structure and architecture.	Request for services under panel contract AGC 21-0265 - Professional Advisory Services
Alice Springs, Darwin - Panel Contract for Outcome evaluation - Alternate to Custody Alice Springs	\$31,588.00	Pandanus Evaluation Pty Ltd	Yes		No		Request for services under panel contract AGC 21-0265 - Professional Advisory Services
Provision of Investigator Services	\$57,500.00	Thom, Vivienne Joyce	No	Yarralumla, ACT	No	Investigate a complaint of inappropriate behaviour and provide a report with recommendations to Chief Executive Officer.	Select invitation
Develop a Legal Assistance Strategy and Action Plan for the Northern Territory	\$70,739.60	KPMG Australia Pty Limited	Yes		No	A NT Legal Assistance Strategy and Action for Attorney-General approval.	Request for services under panel contract AGC 21-0265 - Professional Advisory Services
Provision of Demand Modelling and/or Project Plan for the Community Based Sentencing Reform Project	\$533,225.00	Nous Group	Yes		No	Coordination and project manage implementation of the Community Based Sentencing Reform Project	Request for services under panel contract AGC 21-0265 - Professional Advisory Services

11. Please advise the number of contracts awarded to business entities with a principal place of business in the NT and outside the NT for the period 1 July 2022 to 31 March 2023 as follows:

Number in the NT	Number outside of the NT
22	60

12. For each of the contracts awarded to business entities with a principal place of business outside of the Northern Territory, please advise the selection criteria on the applicable contract or tender.

Contract	Business Entity	Address
Provision of Investigator Services	Thom, Vivienne Joyce	Yarralumla, ACT
Provision of LinkedIn Learning Services for a Period of 12 Months	LinkedIn Singapore Pty. Ltd.	Melbourne, VIC
Darwin - Provision of Legal Services	Webb, Raelene Joyce	Perth, WA
Darwin - Provision of Legal Services	Webb, Raelene Joyce	Perth, WA
Darwin - Provision of Legal Services	Lloyd, Stephen Bruce	Sydney, NSW
Darwin - Provision of Legal Services	Holding Redlich	Sydney, NSW
Darwin - Provision of Legal Services	Freckelton, Ian Richard	Melbourne, VIC
Darwin - Provision of Legal Services	Morrissey, Neil Francis	Perth, WA
Darwin - Provision of Legal Services	Burnnard, Amanda	Melbourne, VIC
Darwin - Provision of Legal Services	Hardy, Fiona Anne	Sydney, NSW
Darwin - Provision of Legal Services	Freckelton, Ian Richard	Melbourne, VIC
Darwin - Provision of Legal Services	Freckelton, Ian Richard	Melbourne, VIC
Darwin - Provision of Legal Services	Freckelton, Ian Richard	Melbourne, VIC
Darwin - Provision of Legal Services	Freckelton, Ian Richard	Melbourne, VIC
Darwin - Provision of Legal Services	Freckelton, Ian Richard	Melbourne, VIC
Darwin - Provision of Legal Services	Freckelton, Ian Richard	Melbourne, VIC
Darwin - Provision of Legal Services	Freckelton, Ian Richard	Melbourne, VIC
Darwin - Provision of Legal Services	Freckelton, Ian Richard	Melbourne, VIC
Darwin - Provision of Legal Services	Freckelton, Ian Richard	Melbourne, VIC
Darwin - Provision of Legal Services	Freckelton, Ian Richard	Melbourne, VIC
Darwin - Provision of Expert witness services	Macartney, Kristine Kay	Elizabeth Bay, NSW
Darwin - Provision of Legal Services	O'leary, Damian Francis	Adelaide, SA
Darwin - Provision of Legal Services	Burnnard, Amanda	Melbourne, VIC
Darwin - Provision of Legal Services	Webb, Raelene Joyce	Perth, WA

Contract	Business Entity	Address
Darwin - Provision of Legal Services	Crowley, Erin Jane	Brisbane, QLD
Darwin - Provision of Legal Services	Jacobi, Chad	Adelaide, SA
Darwin - Provision of Legal Services	Palaniappan, Surya	Sydney, NSW
Darwin - Provision of Legal Services	Burnnard, Amanda	Melbourne, VIC
Darwin - Provision of Legal Services	Aughterson, Edmund Paul	Darwin, NT
Darwin - Provision of Legal Services	Webb, Raelene Joyce	Perth, WA
Darwin - Provision of Legal Services	Webb, Raelene Joyce	Perth, WA
Darwin - Provision of Legal Services	Webb, Raelene Joyce	Perth, WA
Darwin - Provision of Legal Services	Jacobi, Chad	Adelaide, SA
Darwin - Provision of Legal Services	Wells, William Jonathon Noye	Adelaide, SA
Darwin - Provision of Legal Services	Longbottom, Erin Kursty	Brisbane, QLD
Alice Springs - Provision of Legal Services	Freckelton, Ian Richard	Melbourne, VIC
Provision of Legal Services	Hartford Davis, Sebastian	Sydney, NSW
Darwin - Provision of Legal Services	Hardy, Fiona Anne	Sydney, NSW
Darwin - Provision of Legal Services	Burnnard, Amanda	Melbourne, VIC
Darwin - Provision of Legal Services	Burnnard, Amanda	Melbourne, VIC
Alice Springs - Provision of Legal Services	Burnnard, Amanda	Melbourne, VIC
Darwin - Provision of Anthropological Services	Anthropos Consulting Services Pty Limited	Downer, ACT
Darwin - Provision of Legal Services	Forbes Chambers	Sydney, NSW
Alice Springs - Provision of Legal Services	Gnech and Associates Pty Ltd	Brisbane, QLD
Darwin - Provision of Legal Services	Chambers 99 Pty Ltd	Sydney, NSW
Darwin - Provision of Legal Services	Lindsay, Alan John	Adelaide, SA
Darwin - Provision of Legal Services	The Trustee for Murray CHAMBERS UNIT TRUST	Adelaide, SA
Darwin - Provision of Legal Services	Gleeson, Justin Thomas	Sydney, NSW
Darwin - Provision of Anthropological Services	Stead, Jeffery John	Lindenow, VIC
Darwin - Provision of Legal Services	Taggart, Cobey Irene	Perth, WA
Darwin - Provision of Legal Services	Taggart, Cobey Irene	Perth, WA
Darwin - Provision of Legal Services	Forbes Chambers Pty. Limited	Sydney, NSW
Darwin - Provision of Legal Services	Forbes Chambers Pty. Limited	Sydney, NSW
Darwin - Provision of Legal Services	Frauenfelder, Simon Geoffrey	Melbourne, VIC
Darwin - Provision of Legal Services	Mclure, David Alexander	Sydney, NSW

Contract	Business Entity	Address
Darwin - Provision of Anthropological Services	Elliott, Craig Norman	Meadowbank, NSW
Darwin - Provision of Legal Services	Keesing, Grace Adelaide Caroline Watson	Sydney, NSW
Darwin - Provision of Legal Services	Hardy, Fiona Anne	Sydney, NSW
Darwin, Alice Springs - Provision of Motivational Interviewing and Family Violence Training for a Period of 36 Months	Hall McMaster and Associates Limited	Christchurch, New Zealand
Provision of Training and Assessment Services for NT WorkSafe Diploma of Government (Workplace Inspection)	PIEF RTO Services Ltd	Geelong, VIC
Darwin - Update of Court Modelling Services for NT Courts and Tribunals for a Period of 36 Months	Diacher Pty Limited	Melbourne, VIC
Provision of Audio/Visual Link Brokerage Services for the Director of Public Prosecutions for a Period of 36 Months	The Trustee for The Ezra and Rachelle Abrahams Family Trust	Melbourne, VIC

13. For Tier 3, Tier 4 and Tier 5 procurement activities, how many public tenders were advertised during the period 1 July 2022 to 31 March 2023?

Between 1 July 2022 and 31 March 2023, six public tenders were advertised.

Tier	No. of Procurement Activities
Tier 3	2
Tier 4	3
Tier 5	1
Total	6

14. For Tier 3, Tier 4 and Tier 5 procurement activities, how many contracts or tenders were awarded without undertaking a public tender process during the period 1 July 2022 to 31 March 2023?

Between 1 July 2022 and 31 March 2023, there were four Tier 3 procurement activities without undertaking a public quotation process.

Tier	No. of Procurement Activities
Tier 3	4
Tier 4	0
Tier 5	0
Total	4

15. For each instance identified in the question above, where a public quotation process was not undertaken, including for those with a Certificate of Exemption:
- What is the description of the goods and services contracted?
 - What is the value of the goods and services contracted?
 - What was the reason for not using the public tender process or for requiring a Certificate of Exemption?
 - Who recommended the course of action in c) above?
 - Who approved the course of action in c) above?

Description of Goods and Services (a)	Awarded value (b)	Reason for Exemption (c)	Who recommended course of action (d)	Approved by (e)
Provision of Motivational Interviewing and Family Violence Training for a Period of 36 Months – Correctional Services	\$109,852.54	Limited suppliers due to technical requirements	N/A	Chief Executive Officer
Provision of Training and Assessment Services for NT WorkSafe Diploma of Government (Workplace Inspection)	\$171,200.00	Limited suppliers due to technical requirements	N/A	Chief Executive Officer
Update of Court Modelling Services for Higher and Lower Courts and Tribunals for a Period of 36 Months	\$59,500.00	Additional supply from original supplier	N/A	Chief Executive Officer
Provision of Audio/Visual Link Brokerage Services for the Director of Public Prosecutions for a Period of 36 Months	\$300,000.00	Limited suppliers due to technical requirements	N/A	Deputy Director, Director of Public Prosecutions

16. Please advise the total number of NTG Corporate Credit Cards within the Agency, including the position titles and levels of the staff holding the corporate credit cards for the purchase of goods and/or services as at 31 March 2023.

As at 31 March 2023, the department held 78 corporate credit cards.

POSITION	LEVEL
Acting Director Secretariat – Corporate and Governance	SAO1
Administration and Project Support Officer – Correctional Services	AO3
Administration Barkly Work Camp – Correctional Services	AO3
Administration Coordinator – Crime Victims Services Unit	AO4
Administration Officer – Justice Services	AO3
Administration Support Officer – Correctional Services	AO4
Administration Support Officer – Correctional Services	AO3
Assessment Officer – Correctional Services	AO5
Assistant Applications Officer – Crime Victims Services Unit	AO4
Assistant Commissioner Community Corrections – Correctional Services	EOC2
Assistant Prisoner Monies Business Officer – Correctional Services	AO3
Barkly Work Camp Support Officer – Correctional Services	AO2
Bulk Recruitment Officer – Correctional Services	AO6

POSITION	LEVEL
Chambers Administration Officer – Justice Services	AO4
Chief Industries Officer – Correctional Services	CIO*
Chief Industries Officer – Correctional Services	CIO*
Civil Registry Manager – Justice Services	AO7
Community Probation and Parole Officer – Correctional Services	AO3
Complaints Officer – Office of the Children’s Commissioner	AO6
Consumer Affairs Commissioner – Consumer Affairs	EOC2
Consumer Affairs Support Officer – Consumer Affairs	AO3
Coroner's Clerk – Justice Services	AO5
Deputy Director Aboriginal Justice Unit – Aboriginal Justice Unit	SUPT*
Deputy Superintendent – Correctional Services	DSUP*
Executive Assistant – Correctional Services	AO5
Executive Assistant – Justice Services	AO4
Executive Assistant – Justice Services	AO4
Executive Assistant – Solicitor for the NT	AO4
Executive Assistant – Solicitor for the NT	AO4
Executive Officer – Office of the Public Guardian and Trustee	AO4
Executive Officer/ Chambers Manager – Justice Services	AO5
Executive Support Officer – Consumer Affairs	AO3
Family Violence Program Facilitator – Correctional Services	AO5
Finance Officer – Corporate and Governance	AO4
Group Coordinator – Anti-Discrimination Commission	AO6
Information Coordination Officer – Correctional Services	AO6
Jury Manager – Justice Services	AO4
Justice Services Officer – Justice Services	AO4
Legal Practice Coordinator – Solicitor for the NT	AO5
Manager Business Improvement and Performance – NT WorkSafe	SAO1
Manager Family Violence Program – Correctional Services	SAO1
Office Administrator – Registrar-General	AO4
Office Coordinator – Office of the Children’s Commissioner	AO6
Office Manager – Director of Public Prosecutions	AO4
Office Manager – Director of Public Prosecutions	AO5
Operations Officer – Justice Services	AO4
Operations Registrar – Justice Services	AO7
Paralegal – Solicitor for the NT	AO4
Parole Board Administrator – Correctional Services	AO4
Personal Secretary – Justice Services	AO4
Personal Secretary – Justice Services	AO4
Prisoner Employment Officer – Correctional Services	AO5
Prisoner Support Officer – Correctional Services	AO5
Probation and Parole Officer – Correctional Services	AO5
Project Manager – Correctional Services	SAO1
Project Officer – Aboriginal Justice Unit	AO5
Project Officer – Correctional Services	AO4
Registrar – Justice Services	AO6
Reintegration Officer – Correctional Services	AO6
Reporting and Operational Support Officer – Correctional Services	AO5

POSITION	LEVEL
Research Officer – Justice Services	AO6
Resolution/Administration Officer – Health and Community Services Complaints Commission	AO4
Secretary – Justice Services	AO4
Secretary – Justice Services	AO4
Senior Court Officer – Justice Services	AO5
Senior Deputy Registrar General – Registrar-General	SAO2
Senior Executive Assistant – Corporate and Governance	AO5
Senior Executive Assistant – Justice Services	AO5
Senior Executive Assistant – Justice Services	AO5
Senior Prisoner Monies and Business Officer – Correctional Services	AO5
Senior Project Officer – Correctional Services	AO5
Senior WorkSafe Officer – NT WorkSafe	AO5
Statutory Appointments Officer – Solicitor for the NT	AO4
Training Administration Officer – Correctional Services	AO4
Travel Clerk – Director of Public Prosecutions	AO4
Tribunal Coordinator – Justice Services	AO4
Trust Officer – Office of the Public Guardian and Trustee	AO4
Youth Justice Registrar – Justice Services	AO6

FOCUS GROUPS / POLLING / SURVEYS

For the period 1 July 2022 to 31 March 2023:

17. Please detail expenditure on opinion polls and focus groups, including costs and entities that conducted the work.

Nil.

18. Detail all surveys undertaken in relation to the focus groups and opinion polls above, including their form, the cost and the inducements that were provided to incentivise participation.

The Department of the Attorney-General and Justice undertook one survey during the period 1 July 2022 to 31 March 2023 for amendments to the *Anti-Discrimination Act 1992*.

The survey was undertaken using the Enterprise survey tool ‘Have your say’ and conducted at no cost between 18 July 2022 and 16 August 2022. No incentives or inducements were offered.

The department does undertake internal employee sensing surveys from time to time. These surveys are carried out using an electronic survey tool with an annual subscription of \$384. No incentives or inducements were offered.

19. Please provide copies of each survey and the results of each survey.

The Department of the Attorney-General and Justice undertook one external survey during the period 1 July 2022 to 31 March 2023, and received 131 responses.

The survey questions were as follows:

Exposure Draft Anti-Discrimination Amendment Bill 2022

1. The Northern Territory's *Anti-Discrimination Act 1992* (the Act) prohibits discrimination on the basis of certain attributes such as age and race. To make the Act more contemporary, it is proposed to add new attributes and redefine others. In the Exposure Draft Bill, clause 10 amends the Act to prohibit discrimination on the basis of a number of new attributes, as follows:

- language, including non-verbal language;
- gender;
- sexual orientation (currently referred to in the Act as 'sexuality');
- sex characteristics;
- accommodation status;
- socio-economic disadvantage;
- employment as to sex work, including past sex work;
- carer responsibilities (currently referred to as 'parenthood');
- subjected to domestic violence.

A number of these new attributes are defined in clause 5 of the Exposure Draft Bill.

Question: Should any further protected attributes be added to the Act?

2. Currently the Act provides protection against discrimination of guide dogs used by people with vision disabilities. Clause 12 of the Exposure Draft Bill proposes to amend the Act to provide protection against discrimination for all appropriately trained or accredited assistance animals (not just guide dogs), and a broad range of disabilities (not just vision disabilities). 'Assistance animal' is defined in clause 6 of the Exposure Draft Bill.

Question: Do you support broadening the protections in the Act to cover all appropriately trained or accredited assistance animals (not just guide dogs)?

3. The Exposure Draft Bill proposes inserting a new general duty to prevent discrimination. This is known as a positive duty. Clause 9 sets out a new Part 2A in the Act which provides a positive duty to take reasonable and proportionate measures to eliminate discrimination, sexual harassment or victimisation to the greatest extent possible. A contravention of this general duty may be the subject of an investigation by the Anti-Discrimination Commissioner, under the Commissioner's new investigative function provided in clause 8 of the Exposure Draft Bill.

Question: Do you think the Act should include provisions that:

- 1) allow any member of public to lodge a complaint regarding a perceived failure of the proposed new general duty to prevent discrimination;
- 2) allow the Anti-Discrimination Commissioner to investigate a perceived failure of the general duty without a complaint/report;
- 3) include both 1 and 2.

4. Clause 11 of the Exposure Draft Bill will insert a new anti-vilification provision into the Act, which will prohibit a public act that is reasonably likely, in all the circumstances, to offend, insult, humiliate or intimidate another person or group and is done because of a protected attribute of the person or group.

Questions:

1) Do you support including an anti-vilification provision in the Act?

2) What other effective measures could be implemented to prohibit hate speech in our community?

5. Clause 13 of the Exposure Draft Bill proposes broadening the existing prohibition of sexual harassment so that the prohibition applies in all areas of public life, not just an area of activity referred to in Part 4 of the Act (work). This means that sexual harassment is prohibited in all public spaces.

Question: Do you agree that it is necessary to extend the prohibition of sexual harassment to all areas of public life, not just in work environments?

6. Section 37A of the Act currently provides an exemption for religious educational institutions to discriminate against staff on the basis of sexuality and also on the basis of religious belief or activity. Clause 17 of the Exposure Draft Bill proposes amending section 37A to remove the ability to discriminate against staff on the basis of 'sexuality' (the provision will still permit discrimination against staff on the basis of religious belief or activity).

Question: Do you support removing 'sexuality' from section 37A of the Act to ensure the equal rights of LGBTIQ Territorians in employment?

7. Currently only people who receive goods, services and facilities are protected from discrimination under the Act. Clause 41 of the Exposure Draft Bill proposes to extend protections from discrimination in the area of goods, services and facilities, to people who provide the goods, services and facilities.

Question: Do you agree the Act should provide equal protection for people who supply and receive goods, services and facilities?

8. Currently an individual can make a complaint to the Anti-Discrimination Commissioner about discrimination they have been subject to. The Exposure Draft Bill proposes to add a new representative complaints process to the Act. This will allow an organisation to make a complaint to the Anti-Discrimination Commissioner on behalf of a group of individuals, about 'systemic discrimination' as a result of practices, procedures or policies that allow discrimination to occur. Clauses 28-32, 35-38, 41, and 43 will shape the representative complaints process.

Question: Do you support including a separate process in the Act to allow a complaint that specifically targets 'systemic discrimination' occurring (rather than only complaints about discrimination against an individual)?

Question: Do you have any other comments or feedback in relation to the Exposure Draft Bill?

COMMUNICATIONS AND MARKETING

20. Please detail expenditure on advertising and communications during the period 1 July 2022 to 31 March 2023.

For each advertisement for which an expense was incurred:

a) What was the purpose / description of the advertisement?

Please refer to the table below for details.

b) Who was the advertisement placed with, i.e. media outlet, newspaper, television station, digital platform; or other?

Please refer to the table below for details.

c) What was the total production cost, including, but not limited to, design, commissions, and placement costs?

Advertising and communication activity	Total Paid \$
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Costs related to public notices	2,990.29
Costs related to the design and production of 'Raising the Age' animation clip	2,525.00
Marketing and promotional costs relating to the Electrical Safety Campaign by NT WorkSafe	7,992.46
Marketing and promotional costs relating to the Forward Together Reform for Correctional Services	14,252.91
TOTAL	\$27,790.66

d) Were tenders or expressions of interest called? If not, why not?

Tier one and two requirements are observed at the time services are procured.

e) Did the agency enter into any separate arrangements for advertising placements or advertorials? If so, please provide details of expenditure and media outlet.

The whole of government media contracts were used to place advertising and advertorials.

TRAVEL

21. Please provide the total expenditure and itemised details of travel, including, but not limited to travel-related costs such as accommodation, travel allowance, entertainment, car rental, meals and incidentals, in each Agency and authority during the period 1 July 2022 to 31 March 2023 broken down to:

Notes:

- Travel amount includes all travel comprising of official, Judicial, escorts, and client and witness travel.

a) International Travel

International travel – the Department of the Attorney-General and Justice incurred total expenditure of \$72,002.18 for the period 1 July 2022 to 31 March 2023.

b) Interstate Travel

Interstate travel – the Department of the Attorney-General and Justice incurred total expenditure of \$810,436.16 for the period 1 July 2022 to 31 March 2023.

c) Intrastate Travel

Intrastate travel – the Department of the Attorney-General and Justice incurred total expenditure of \$3,382,395.92 for the period 1 July 2022 to 31 March 2023.

22. In the case of international travel identified in response to the question above, please provide the purpose, itinerary, persons and costs involved in each trip.

Notes:

- Travel is for the period 1 July 2022 to 31 March 2023.
- • Travel expenditure reported is from TRIPS as of 4 May 2023.

Travel from date	Travel to date	Destination	Reason for Travel	Total Travel Cost to 31/03/2023
9/07/2022	16/07/2022	England	Heads of Prosecuting Agencies Commonwealth (HOPAC) Conference	\$21,230.00
24/08/2022	01/09/2022	Los Angeles, California	Witness travel	\$6,704.00
19/01/2023	27/01/2023	Christchurch, New Zealand	Federal Court & Supreme Court Judges Conference	\$12,728.65
20/01/2023	26/01/2023	Christchurch, New Zealand	Federal Court & Supreme Court Judges Conference	\$14,664.17
21/01/2023	26/01/2023	Christchurch, New Zealand	Federal Court & Supreme Court Judges Conference	\$8,274.65
21/01/2023	27/01/2023	Christchurch, New Zealand	Federal Court & Supreme Court Judges Conference	\$1,201.44
22/01/2023	26/01/2023	Christchurch, New Zealand	Federal Court & Supreme Court Judges Conference	\$7,199.27
Total cost				\$72,002.18

23. Please provide itemised details and costs of all travel undertaken by the Minister that was paid for by the Agency or authority, including travel on charters during the period 1 July 2022 to 31 March 2023.

Nil.

HOSPITALITY / FUNCTIONS AND EVENTS

24. Please provide full details of all official hospitality provided for the period 1 July 2022 to 31 March 2023.

In relation to each occasion where official hospitality was provided:

- What was the purpose of the hospitality?
- How many guests attended?
- How many Ministers attended?
- How many Ministerial staff attended?
- How many MLAs attended?
- How many Public Sector employees attended?
- What was the total cost incurred?

Output Group	Total Paid \$
Correctional Services	16,818.91
Justice Services	4,788.82
Director of Public Prosecutions	1,194.00
Independent Offices	84.09
Legal Services	3,245.66
NT WorkSafe	692.27
Whole of Department	1,871.55
Total	28,695.30

The administrative effort required to respond to this question would be too time-consuming and would result in undue diversion of resources from service delivery.

GRANTS, SPONSORSHIPS, DONATIONS AND INCENTIVES

25. Please detail expenditure on grants, sponsorships, donations and incentives paid by your Agency (including the recipient of each payment) during the period 1 July 2022 to 31 March 2023, including agency budget totals to administer such programs.

Grant Recipient	Total Paid \$
Anglicare NT	628,997.29
Australian Pro Bono Centre	1,040.00
Catholic Care NT	375,000.00

Central Australian Women's Legal Service Inc. *	2,200,693.49
Darwin Community Legal Service Inc. *	1,196,953.28
Darwin Prisoners Aid Association Incorporated	6,550.00
Drug and Alcohol Services Australia Ltd	1,200,000.00
Kalano Community Association Aboriginal Corporation	162,500.00
Katherine Women's Information and Legal Service Incorporated *	581,755.85
Mission Australia *	301,000.00
North Australian Aboriginal Justice Agency Ltd *	13,080,800.00
NT Legal Aid Commission *	16,796,931.00
Prison Fellowship Australia	50,000.00
The Trustee for the Salvation Army (NT) Property Trust	600,000.00
Top End Woman's Legal Service Inc. *	705,225.28
Victims of Crime NT Inc.	2,052,000.00
Uncommitted grants	
TOTAL GRANTS	39,939,446.19

(*) This includes Commonwealth funding received through various programs.

The department's expenditure on sponsorships, donations and incentives for the period 1 July 2022 to 31 March 2023 is below:

Donation/Incentive Recipient	Details	Total Paid	Total Budget
National Disability Service	Northern Territory Disability Inclusion Awards 2022	4,000.00	Nil
Charles Darwin University	First Nations Pre-Law Program Sponsorship	1,000.00	Nil
Total funds		5,000.00	Nil

26. Please detail the funds utilised to distribute awards and sponsorships in the period 1 July 2022 to 31 March 2023, and to what activities. Please list details of any contract periods as part of any arrangement.

Between 1 July 2022 and 31 March 2023, expenditure for awards and sponsorships were:

Recipient	Details	Amount \$
National Disability Services	NT Disability Inclusion Awards 2022	4,000.00
Charles Darwin University	First Nations Pre-Law First Sponsorship 2023	1,000.00

Total funds		5,000.00
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27. Indicate which awards and sponsorships were managed by Regional Offices. What is anticipated for the 2023/24 financial year?

Correctional Services provided 'in kind' sponsorship through the use of Community Work Parties to assist in the set-up and clean-up of the Finke Desert Race, the Garma Festival and other community events.

Details of anticipated awards and sponsorships for the 2023-24 financial year are unknown at the time of preparing this brief.

28. Please detail the amounts paid on grants, donations and incentives to non-Government organisations for the period 1 July 2022 to 31 March 2023, including to which organisation and the services to be provided?

Grant Recipient	Total Paid \$	Grant Funded For
Anglicare NT	266,000.00	Chaplaincy Services and Reintegration Services
Anglicare NT	362,997.29	Pre and Post Release Supported Accommodations and Offenders Programs
Australian Pro Bono Centre	1,040.00	Pro Bono Centre Support
Catholic Care NT	375,000.00	Counselling Services to Victims of Crime
Central Australian Women's Legal Service Inc.	427,000.00	Domestic and Family Violence Legal Assistance
Central Australian Women's Legal Service Inc.*	1,773,693.49	National Legal Partnership Assistance
Darwin Community Legal Service Inc. *	647,925.28	National Legal Partnership Assistance
Darwin Community Legal Service Inc. *	549,028.00	Tenants Advisory Service
Darwin Prisoners Aid Association Incorporated	6,550.00	Prison Support Service
Drug and Alcohol Services Australia Ltd	1,200,000.00	Alice Springs Alternative to Custody Project Funding
Kalano Community Association Aboriginal Corporation	162,500.00	Alcohol and Other Drugs Treatment Support Program

Grant Recipient	Total Paid \$	Grant Funded For
Katherine Women's Information and Legal Service Incorporated *	581,755.85	National Legal Partnership Assistance
Mission Australia *	301,000.00	Pre/Post Release Supported Accommodation
North Australian Aboriginal Justice Agency Ltd *	13,080,800.00	National Legal Partnership Assistance
Prison Fellowship Australia	50,000.00	Prison Support Services
The Trustee for the Salvation Army (NT) Property Trust	600,000.00	Bail Support Accommodation
Top End Woman's Legal Service Inc. *	705,225.28	National Legal Partnership Assistance
Victims of Crime NT Inc.	2,052,000.00	Victims of Crime Support Services
TOTAL GRANTS	23,142,515.19	

(*) This includes Commonwealth funding received through various programs.

MEDIA MONITORING SERVICES

29. Provide expenditure details on media monitoring services for the period 1 July 2022 to 31 March 2023 (including entities engaged and who utilises the service).

A whole-of-government response will be provided to sub-question 29 by the Department of the Chief Minister and Cabinet.

INFRASTRUCTURE PROJECTS

30. How many projects have been submitted or are in the process of being submitted to Infrastructure Australia or Northern Australia Infrastructure Facility (NAIF) to be considered for the Infrastructure Priority List?

A whole-of-government response to sub-question 30 will be provided by the Department of Infrastructure, Planning and Logistics.

31. Please provide details of newly committed projects for the period 1 July 2022 to 31 March 2023.

A whole-of-government response to sub-question 31 will be provided by the Department of Infrastructure, Planning and Logistics.

32. Please provide details of contracts awarded to interstate firms, for what purpose, the cost and why a Territory firm was not chosen.

A whole-of-government response to sub-question 32 will be provided by the Department of Infrastructure, Planning and Logistics.

GOVERNMENT LEASED BUILDINGS

33. What is the total annual power bill of each Government building owned/leased/used by each Department for the period 1 July 2022 to 31 March 2023?

The Department of the Attorney-General and Justice spent the following amounts on power for Government owned or leased buildings used between 1 July 2022 and 31 March 2023:

Government Building or Location	Total Paid \$
33 Leichardt Street Tennant Creek	5,166.78
Alice Springs Correctional Centre	587,867.85
Alice Springs Court House	170,640.54
Alice Springs Plaza	903.90
Alyangula Court	6,787.08
Barkly Work Camp, Tennant Creek	70,087.79
Big Rivers Government Centre, Katherine	467.22
Cascom Centre – Stage 1, 2B and 5, Casuarina	34,695.32
Centrepont Building, Alice Springs	20,783.44
Darwin Central	6,931.43
Darwin Corporate Park	15,307.84
Darwin Correctional Centre	237,5404.13
Darwin Local Court	343,143.98
Darwin Supreme Court	431,743.17
Datjala Work Camp, Nhulunbuy	108,991.62
Herbarium, Palmerston	21,526.57
Heritage House, Darwin	26,422.28
Jabiru Court House	8,269.45
Jaliston House, Alice Springs	9,273.86
Katherine Court House	46,678.82
Katherine Terrace	5,012.37
Lot 1323 Westal Street, Nhulunbuy	2,814.48
Lot 3029 Taylor Street, Groote Eylandt	7,630.82
Lot 834 Wurrumiyanga, Wadeye	1,285.46
NT House, Darwin	8,947.83
Old Admiralty House Tower, Darwin	5,9570
Raymond Terrace, Katherine	3,149.41
TCG Centre, Darwin	7,231.30
Westpoint Complex, Alice Springs	6,878.14
Winnellie storage facility, Darwin	4,664.03
Total Expenditure	4,398,276.91

34. What is the total annual leased space of each Government building used by each Agency/authority and at what cost for the period 1 July 2022 to 31 March 2023?

A whole-of-government response to sub-question 34 will be provided by the Department of Corporate and Digital Development.

35. How much Government owned or leased premises or office space is currently under-utilised (at less than 100 per cent occupied) or vacant?

A whole-of-government response to sub-question 35 will be provided by the Department of Corporate and Digital Development.

FEES AND CHARGES

36. Please detail the statutory or legislative fees and charges levied by your Agency/authority, the revenue raised in the 2022/23 financial year and whether any of these fees and charges were increased following the passage of the 2022/23 financial year budget.

Revenue raised from fees and charges levied by the Department of the Attorney-General and Justice for the period 1 July 2022 to 31 March 2023 was \$13,644,145.32.

Description	Amount
Application for Decision Fees	1,089.55
Court and Tribunal Application Fees	58,001.00
Births Deaths and Marriages Application Fees	595,872.50
Births Deaths and Marriages and Land Titles Office Searches	1,788,606.00
Births Deaths and Marriages Validation / Data	8,812.75
Court Fees	33,093.45
Fines Recovery Unit Enforcement Fees	1,841,215.35
Civil Court and Tribunal Filing Fees	383,688.00
General Registry Search Fees	31,687.61
Supreme Court Hearing Fees	9,340.50
Requests for information under the <i>Information Act 2002</i>	6,414.00
Insurance Contributions for NT WorkSafe	2,935,946.77
Land Titles Office Development Levy	156,310.00
Land Titles Office Lodgement Fees	2,550,412.00
Marriages	72,583.57
Photocopying Fees (Revenue)	235.28
Probate	333,946.24
Public Trustee Commissions	240,464.09
Public Trustee Management Fees	222,978.84

Description	Amount
Public Trustee Levy	21,637.81
Supreme Court Search Fees	91,925.76
Victims Assistance Compensation	120,810.56
Victims of Crime Assistance Scheme Levies	2,130,352.28
Wills	8,721.41
Total	13,644,145.32

Fees and charges were not increased prior to the passage of the 2022/23 financial year budget.

INTERNAL AUDITS

37. How many internal audits and financial investigations were conducted in the period 1 July 2022 to 31 March 2023?

There were 13 audits from 1 July 2022 to 31 March 2023.

38. What were the terms of reference or focus for each investigation?

Internal audit/investigation	Terms of Reference or focus
Debt collection process review for Crime Victims Services Unit	Compliance with policy and processes
Building security and access controls audit for Heritage Building Darwin.	Security risks review
Review of payments to Elders as part of Elders visiting program	Compliance with policies and legislative requirements
Payments investigation for Health and Community Services Complaints Commission	Investigation of expenditure incurred
Conflict of interest advice for Chief Executive Officer and others	Compliance with policy
Aboriginal Justice Unit procurement and grant advice for Chief Executive Officer	Compliance with procurement rules
General audit- Solicitor for the Northern Territory/Commercial	Compliance with procurement rules and legislation and policy for expenditure
Darwin Correctional Centre Kitchen - inventory controls - stocktake audit	Inventory control process compliance
Petty Cash audit	Fraud and culture risks
Building security and access controls audit for Community Corrections, Nhulunbuy	Security risks review
Building security and access controls audit for Courthouse and Registry, Nhulunbuy	Security risks review
Value for Territory programme audit	Compliance with procurement rules
Cabinet and Information Security	Compliance with security processes

39. Please provide details of any fraud, anomalies, breaches of financial legislation or Northern Territory Government policy and procedures exposed by the audits and financial investigations.

Audit	Details
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Value for Territory programme audit	<ul style="list-style-type: none"> ○ Approval and tier rules, weaknesses in contract management and reporting. <p>No evidence of fraud was found.</p>
Various divisions compliance with expense, procurement rules, and other policies and procedures	<ul style="list-style-type: none"> ○ Approval and tier specific rule breaches. ○ Weaknesses in inventory controls. ○ Weaknesses in debt collection controls, appropriateness of procurement arrangements and performance of debt collection agent in a division specific audit. <p>No evidence of fraud was found.</p>

40. How many agencies have been referred to existing bodies e.g. Auditor-General/Independent Commission Against Corruption (ICAC) and how many have been resolved? Please detail the agency referred to, the date of referral and the date resolved, including those with multiple referrals.

Agencies would not be privy to details of referrals made to Independent Statutory Officers.

BOARDS / ADVISORY BODIES

41. Please detail all boards and advisory bodies in your Agency in 2022/23, also providing the following information:

a) The Terms of Reference, if changed from last year

Please refer to the table below for details.

b) The current members and when they were appointed

Please refer to the table below for details.

c) The total remuneration paid to each Board member during the 2022/23 financial year

The *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* governs the setting of remuneration and other entitlements for members of statutory bodies.

d) The itemised total cost incurred by the Board during the 2022/23 financial year

Please refer to the table below for details.

(a) Terms of Reference	(b) current members and when they were appointed		(d) Itemised total cost \$
Child Deaths Review and Prevention Committee			
To assist in prevention and reduction of child deaths in the NT by maintaining a Child Deaths Register, conducting or sponsoring research about child deaths, and developing policy to deal with child deaths, diseases and accidents.	Ms Priscilla Atkins	24-Feb-22	\$4050.00
	Mr Kelvin Currie	14-Oct-21	
	Dr Gargan Garg	23-Nov-21	
	Dr Kathryn Roberts	23-May-21	
	Dr Marianne Tiemensma	7-May-22	
	Ms Colleen Gwynne	24-Apr-21	
	Ms Jeanette Kerr	24-Apr-21	
	Dr Robert Parker	3-Feb-23	
	Mr Gary Robinson	3-Feb-23	
	Commander Sachin Sharma	1-Mar-22	
	Ms Amanda Hubber	7-Jun-22	
	Ms Cecelia Gore	22-Mar-22	
Ms Nicole Hucks	23-Nov-22		
Crime Victims Advisory Committee			
To advise the Minister on matters affecting the interests or rights of victims of crime.	Judge Elisabeth Armitage	3-Feb-22	\$2508.07
	Mr Steven Wheelhouse	Ex-officio	
	Ms Connie-Anne Shaw	15-Mar-22	
	Mr William Newell	25-Aug-21	
	Mr James O'Brien	Ex-officio	
	Ms Julianna Marshall	22-Nov-21	

(a) Terms of Reference	(b) current members and when they were appointed		(d) Itemised total cost \$
	Ms Melinda Fleming	3-Feb-22	
	Ms Alicia Boothby	9-Feb-22	
	Ms Alexandra Mary Craig	20-May-22	
	Ms Jayne Rebecca Lloyd	20-May-22	
	Mr Michael Hebb	16-Sep-21	
Judicial Commission			
To deal with complaint about the behaviour or mental capacity of Northern Territory judicial officers and member of the Northern Territory Civil and Administrative Tribunal.	Chief Justice Michael Grant	Ex-officio	\$286,981.00
	Chief Judge Elizabeth Morris	Ex-officio	
	Mr Mark O'Reilly	Ex-officio	
	Mr Sabaratnam Prathapan	17-Aug-2021	
	Ms Susan Korner	17-Aug-2021	
	Mr Richard Henschke	Ex-officio	
Health and Community Services Complaints Review Committee			
The Commission is established to: (a) review the conduct of a complaint to determine whether the procedures and processes for responding to the complaint were followed and, as it thinks fit, to make recommendations to the Commissioner in respect of the conduct of the complaint; (b) monitor the operation of this Act and make recommendations to the Commissioner in respect of any aspect of the procedures and processes for responding to complaints; (c) advise the Commissioner and the Minister, as appropriate, on the operation of this Act and the Regulations.	Mr Mark Anthony Coffey PSM	31-Oct-22	Nil
	Ms Suzi Anastasia Kapetas	31-Oct-22	
	Mr Patrick Huia Stephensen	31-Oct-22	
Legal Practitioners' Admission Board of the Northern Territory			
This Board is established pursuant to	Associate Judge Vince Luppino	Ex-officio	Nil

(a) Terms of Reference	(b) current members and when they were appointed		(d) Itemised total cost \$
section 650 of the <i>Legal Profession Act 2006</i> . The purpose of the Board is to report on applications for admission to practice as a legal practitioner.	Dr Alan Berman	1-Oct-22	
	Ms Sue Erickson	1-Oct-22	
	Ms Jenni Daniel-Yee	1-Oct-22	
	Mr Richard Henschke	1-Oct-22	
	Ms Erin McAuley	1-Oct-22	
	Mr David Baldry	1-Oct-22	
Legal Practitioners Disciplinary Tribunal			
To hear complaints against legal practitioners in the NT.	Mr Alastair Shields	25-Mar-22	\$1943.00
	Mr Jasminder Anand	17-Dec-22	
	Ms Patrica Slocum	14-Aug-20	
	Ms Heather King	17-Dec-22	
	Mr Tomasz Korecki	28-Jul-21	
	Ms Jodi Truman	28-Mar-22	
	Ms Zaklina (Jaquie) Palavra	28-Mar-22	
	Mr Richard Giles	9-Oct-20	
	Mr David Eldridge	28-Jul-21	
	Mr Craig Smyth	29-Apr-22	
	Ms Nardine Collier	28-Jul-21	
Legal Practitioners' Funds Management Committee			
To manage the Legal Practitioners Fidelity Fund established under section 385 of the <i>Legal Profession Act 2006</i> . To advise the Attorney General on payments from the Fidelity Fund to maintain various legal profession bodies, community legal centres, and public purposes.	Ms Leonique Swart	31-Aug-22	Nil
	Mr Kelvin Strange	Ex-officio	
	Ms Caitlin Perry	31-Jan-23	
	Mr Alessandro Pollon	16-Dec-22	
	Mr Richard Henschke	Ex-officio	
Northern Territory Law Reform Committee			
Recommend Law Reform Measures to the Attorney-General. The objectives of the NT Law Reform Committee are: (a) to make recommendations for the reform or review of law or legal procedure in the NT that the Committee considers to be necessary or expedient; (b) to receive and consider proposals from	Mr Ron Levy	Aug-15	\$240.00
	Mr Nikolai Chistrup SC	Ex-officio	
	Ms Gemma Lake	Ex-officio	
	The Hon Chansey Paech MLA	Ex-officio	
	Professor Leslie McCrimmon	Nov-10	
	Chief Judge Elizabeth Morris	Nov-19	
	Mr Peter Shoyer	Oct-12	
	Ms Julianna Marshall	Nov-20	
	Ms Maria Savvas	Sep-18	
	Mr Kelvin Strange	Mar-20	

(a) Terms of Reference	(b) current members and when they were appointed		(d) Itemised total cost \$
<p>any source for review of the law in the NT; (c) upon the request or reference of the Attorney-General to consider and report on the reform or review of the law or legal procedure in the NT; (d) to consult and cooperate with the Law Society of the NT, other law reform agencies and to encourage the participation of interested individuals and organisations from the community in matters relating to the reform of the law of the NT; and (e) to prepare and publish such reports, papers or minutes as the Committee may determine. The object of a report is to make recommendations which render more efficient the administration of justice and ensure that the law meets the needs of the society.</p>	Ms Sally Sievers	Aug-18	
	Ms Ros Vickers	Sep-18	
	Mr Russell Goldflam	Feb-15	
	Mr Richard Bryson	Aug-14	
Northern Territory Civil and Administrative Tribunal			
<p>Northern Territory Civil and Administrative Tribunal Act (NTCAT) is established under Part 2 of the <i>Northern Territory Civil and Administrative Tribunal Act 2014</i>. Section 10 of the Act prescribes the objectives of NTCAT. The primary role of NTCAT is to provide a forum for reviewing a wide range of administrative decisions and for</p>	Mr David Alderman	14-May-18	\$714,103.80
	Mr David Baldry	14-May-18	
	Mr John Brears	14-May-18	
	Dr Anthony Brownjohn	14-May-18	
	Mr Richard Bruxner	5-Apr-22	
	Ms Nardine Collier	14-May-18	
	Ms Kathryn Crawley	14-May-18	
	Ms Cassandra Ellis	14-May-18	
	Ms Claudia Espenschied	23-Feb-22	
	Dr Kerry Francis Eupene	14-May-18	
	Ms Mary Elizabeth Frost	28-Sep-22	
	Ms Teresa Mary Garrone	10-Aug-22	
	Ms Sally May Gearin	23-Feb-22	
Mr Richard Grant Giles	23-Feb-22		

(a) Terms of Reference	(b) current members and when they were appointed		(d) Itemised total cost \$
resolving certain civil disputes, such as residential tenancy matters and small claims up to an amount of \$25,000. NTCAT also exercises jurisdiction in relation to the regulation of particular professions and the protection of civil rights, for example by appointing guardians for vulnerable adults.	Mr Russell Raymond Goldflam	14-May-18	
	Prof James L.M. Greenwood	10-Aug-22	
	Mr Kenneth John Grime	14-May-18	
	Mr Benjamin Robert Grimes	10-Aug-22	
	Mr Michael McKillop Grove	23-Feb-22	
	Ms Marion Isobel Guppy	25-Aug-21	
	Ms Lesley Hastwell	14-May-18	
	Ms Jill Diane Huck	14-May-18	
	Mr Joshua Craig Ingrames	10-Aug-22	
	Mr Barry Gavin Jenkins	23-Feb-22	
	Mr Julian Quentin Johnson	10-Aug-22	
	Ms Suzi Anastasia Kapetas	10-Aug-22	
	Ms Frances Mary Kilgariff	10-Aug-22	
	Mrs Patricia Diane Kurnoth	10-Aug-22	
	Ms Megan Louise Lawton	10-Aug-22	
	Mr Ron Michael David Levy	14-May-18	
	Mr Alister Athol Lindsay	14-May-18	
	Ms Kathleen Gail Luppino	14-May-18	
	Mr Andrew Peter Macrides	30-Sep-19	
	Mr Marcus David Mancer	23-Oct-19	
	Ms Jodie Alva Mather	10-Aug-22	
	Professor Leslie Alexander McCrimmon	14-May-18	
	Ms Miriam Ruth McDonald	25-Aug-21	
	Ms Ingrid Magdalene Meier	2-Mar-23	
	Ms Samantha Julie Miles	23-Feb-22	
	Ms Linda Ann Morgan	23-Feb-22	
	Dr Monika Ruth Moy	25-Aug-21	
	Dr Peter John O'Brien	10-Aug-22	
	Mr Benjamin O'Loughlin	14-May-18	
	Mr Mark Gerard O'Reilly	5-Oct-22	
	Ms Elizabeth Ann Perrella	23-Feb-22	
	Mr Robert Frederick Perry	14-May-18	
	Ms Alison Tryphena Phylis	10-Aug-22	
Mr Ian Leonard Read	23-Feb-22		
Mr George Michael Roussos	14-May-18		
Mr Paul Hubert Rysavy	14-May-18		
Mr Adam Sattar	25-Aug-21		
Mr Gregory John Shanahan	23-Feb-22		
Dr Diane Louise Szarkowicz	14-May-18		
Ms Jodi Marie Truman	14-May-18		
Ms Elizabeth Veel	25-Aug-21		
Dr Arnold Clyde Waugh	10-Aug-22		
Dr Donald Lewis Zoellner	10-Aug-22		

(a) Terms of Reference	(b) current members and when they were appointed		(d) Itemised total cost \$
Nominal Insurer			
The purpose of this Insurer is to protect injured workers whose employer does not have workers compensation insurance, and to protect employers and injured workers where insurers default in the payment of compensation under workers compensation insurance.	Colin Chilcott	14-Feb-22	Nil
	Mr William Nayler	18-Nov-20	
	Ms Sally Tye	18-Nov-20	
	Mr Bevan Pratt	18-Nov-20	
	Ms Kerry Barnaart	18-Nov-20	
Northern Territory Legal Aid Commission			
The Legal Aid Commission is an independent statutory body corporate whose purpose is to manage the provision of legal aid services to the Northern Territory community.	Mr Duncan McConnel	28-Oct-22	\$7374.00
	Mr Jonathan Parry	6-May-22	
	Ms Samantha Byrne	21-Jun-22	
	Dr Ali Nur	12-Aug-22	
	Ms Tessa Czislawski	9-Nov-20	
	Ms Annmarie Lumsden	Ex-officio	
	Ms Elizabeth Farquhar	11-Oct-21	
Parole Board of the Northern Territory			
To make decisions relating to the release of prisoners to parole, including prisoners serving a life sentence for the crime of murder.	Mr Rex Wild	8-Oct-22	\$671,312.00
	Commissioner Matthew Varley	Ex-officio	
	Mr Ross Coburn	30-Nov-20	
	Ms Jo-Anne Sivyer	15-Oct-22	
	Professor Mitchell Keith Byrne	4-Apr-22	
	Ms Susan Lowry	11-Feb-22	
	Superintendent David Moore	Ex-officio	
	Superintendent Gavin Kennedy	Ex-officio	
	Dr Leonard Notaras	29-Jun-22	
	Ms Patricia Lloyd	15-May-20	
	Ms Rowena Jane Friend	4-Apr-22	
	Mr Mark Coffey	15-May-20	
	Ms Diane Hood	2-Mar-23	
	Mr Nigel James Browne	2-Mar-23	
	Ms Melinda Jane Fleming	2-Mar-23	
	Ms Carole Margaret Taylor	3-Aug-22	
Ms Frances Kilgariff	17-Jul-20		

(a) Terms of Reference	(b) current members and when they were appointed		(d) Itemised total cost \$
Public Trustee Investment Board			
To control and authorise investment of money in the Common Fund of the Public Trustee.	Ms Beth Walker	Ex-Officio	Nil
	Mr Alessandro Pollon	28-Oct-14	
	Mr David Winter	3-May-19	
Scheme Monitoring Committee			
To monitor the viability and performance of the NT Workers Compensation Scheme, monitor premium rates offered for workers compensation in the NT, and consider the report on the effectiveness of the premiums offered by insurers in encouraging safe working practices and in penalising employers who do not ensure the maintenance of safe working practices.	Ms Kathryn Cannon	10-Aug-22	\$452.50
	Mr Noel Catchpole	10-Aug-22	
	Ms Catherine Spurr	10-Aug-22	
	Mr Colin Chilcott	10-Aug-22	
	Mr Brett Hagan	10-Aug-22	
	Mr Llewellyn Jones	10-Aug-22	
	Ms Peggy Cheong	Ex-officio	
	Mr George Roussos	10-Aug-22	
Work Health and Safety Advisory Council			
To keep under review the operation of the Work Health and Safety (National Uniform Legislation) Act 2011; to make recommendations to the Minister on possible changes to: the administration of this Act; or standards of work health and safety in the NT; at the request of the Minister, to investigate	Ms Peggy Cheong	Ex-officio	\$1054.26
	Mr Saad Jan	10-Aug-22	
	Ms Sandra Alp	10-Aug-22	
	Mr Richard Finch	10-Aug-22	
	Mr Lucas Hemsley	10-Aug-22	
	Mr Adam Giuliani	10-Aug-22	
	Mr Mark Davies	10-Aug-22	
	Mr Paul McHugh	10-Aug-22	
	Mr Jeffrey Weldon	10-Aug-22	
	Mr Phillip Tonks	10-Aug-22	
	Mr Lloyd Pumpa	10-Aug-22	

(a) Terms of Reference	(b) current members and when they were appointed		(d) Itemised total cost \$
and report to the Minister on matters relating to work health and safety; to perform any other advisory functions relating to work health and safety as the Minister directs.			
Workers Rehabilitation and Compensation Advisory Council			
To keep the operation of the <i>Return to Work Act 1986</i> under review; make recommendations to the Minister on possible improvements to the administration of this Act, or the statutory scheme for the rehabilitation and compensation on injured workers in the Northern Territory; carry out investigations, at the request of the Minister, into questions about the rehabilitation and compensation of injured workers and to report to the Minister on the results of the investigations; and, perform any other advisory functions relating to workers rehabilitation and compensation as Minister directs.	Ms Peggy Cheong	Ex-officio	\$684.00
	Ms Catherine Spurr	8-April 21	
	Dr Rebecca Dingle	8-April 21	
	Ms Erina Early	8-April 21	
	Ms Chrystalla Yiannitsaros	8-April 21	
	Mr Robert Moffatt	8-April 21	
	Mr Llewellyn Jones	8-April 21	
	Mr Colin Chilcott	8-April 21	
	Mr Brett Hagan	8-April 21	
	Mr George Roussos	8-April 21	

42. The number of times the Board met during the period 1 July 2022 to 31 March 2023.

Name of Board	Number of times Board met during 1 July 2022 to 31 March 2023
Child Deaths Review and Prevention Committee	4
Crime Victims Advisory Committee	2
Health and Community Services Complaints Review Committee	Nil
Judicial Commission	12
Legal Practitioners' Admission Board of the NT	3
Legal Practitioners Disciplinary Tribunal	7
Legal Practitioners' Funds Management Committee	4
Nominal Insurer	3
Northern Territory Civil and Administrative Tribunal	160
Northern Territory Law Reform Committee	2
Northern Territory Legal Aid Commission	4
Parole Board of the Northern Territory	140
Public Trustee Investment Board	3
Scheme Monitoring Committee	1
Work Health and Safety Advisory Council	3
Workers Rehabilitation and Compensation Advisory Council	3

REVIEWS AND INQUIRIES

43. Details of all reviews and inquiries completed or commenced during the 2022/23 financial year, also providing the following information:

- a) The Terms of Reference

One review was completed during the 2022-23 financial year as detailed below:

Legal Services Organisational Review

- a) To conduct a functional and organisational review. This includes assess the effectiveness and efficiency of the Legal Practice's current organisational structure, starting with the statutory framework, with the objective of the Legal Practice achieving its goals in the context of staffing and creating an optimal operating environment whilst maintaining and developing its workforce within Department budgets (fully appropriated of approx. \$10 million per annum with an annual enforced three per cent dividend (savings)).
- b) The criteria for selection of all panel members

The criteria for selection for all panel members was relevant knowledge of the subject matter and experience in procurement.

- c) The composition, qualifications and state or territory of residence of the persons undertaking the review/inquiry

KPMG provided an innovative idea (bespoke legal platform) and provided best value for the Territory and local knowledge.

- d) The cost of the review/inquiry

The contract value for the review, including any variations, was \$133,385.

- e) How the information was/is accumulated to contribute to the review/inquiry

The information that contributed to the review was derived through meetings, desktop reviews, staff surveys, and interviews.

- f) If completed, when, the outcome and whether the report has been tabled in the Legislative Assembly

The report was completed on 31 March 2023.

- g) If not completed when this is expected

N/A.

WORKPLACE HEALTH AND SAFETY

44. Please provide the number, nature and cost of reportable safety issues for the period 1 July 2022 to 31 March 2023.

There were two reportable safety issues as defined under section 35 of the *Work Health and Safety (National Uniform Legislation) Act 2011* for the period 1 July 2022 to 31 March 2023.

The first incident was a dangerous occurrence, where a partial collapse of a structure in Alice Springs Correctional Centre occurred with \$28 395 paid for repairs and the second incident a worker was treated in hospital as an in-patient with \$68 124 claim costs to 31 March 2023.

45. Please detail the number of stress related matters and claims for the period 1 July 2022 to 31 March 2023.

From 1 July 2022 to 31 March 2023 there were 12 stress related claims received by the Department of the Attorney-General and Justice.

REGIONAL OFFICES

46. Please detail expenditure on staff located in regional offices across the Territory. Include the number of staff, their functions and outcomes achieved in the 2022/23 financial year. What are the locations for which they are responsible?

The table below outlines staff located by regional offices and function as at Pay 20 2022-23.

Region	Output	Functions	FTE
Barkly	Justice Services	Courts and Registry services	1.90
	Correctional Services	Custodial Operations, Administration, Probation and Parole and other Community Corrections Services	22.00
	Barkly Total		23.90
Big Rivers	Justice Services	Courts and Registry services	5.74
	Director of Public Prosecutions	Witness Assistance and Prosecution Services	4.00
	Correctional Services	Custodial Operations, Administration, Probation and Parole and other Community Corrections Services	16.46
	NT WorkSafe	WHS Advisory Services	1.00
	Big Rivers Total		27.20
Central Australia	Anti-Discrimination Commission	Community Visitor Program Management	0.52
	Consumer Affairs	Client Services	1.81
	Justice Services	Courts and Registry services	27.76
	Director of Public Prosecutions	Witness Assistance and Prosecution Services	18.71
	NT Correctional Services	Custodial Operations, Administration, Probation and Parole and other Community Corrections Services	221.29
	NT WorkSafe	WHS Advisory Services	2.00

Region	Output	Functions	FTE
	Public Guardian and Trustee	Adult Guardianship Services	5.08
	Registrar-General	Client and Registry Services	2.50
	Solicitor for the NT	Legal Advice and Litigation Services	1.00
	Central Total		280.67
East Arnhem	Correctional Services	Custodial Operations, Administration, Probation and Parole and other Community Corrections Services	19.00
	East Arnhem Total		19.00
Top End	Correctional Services	Custodial Operations, Administration, Probation and Parole and other Community Corrections Services	5.90
	Top End Total		5.90
Grand Total			356.67