

Committee: *Estimates*
 Travel Paper No: *TP82* Date: *21/6/17*
 Tabled By: *Ed* **ATTACHMENT A**
 Signed: *[Signature]*

Travel types and costs 2015–16 and 2016–17

Table 1: Travel and related expenses

	Travel Type	2015-16	2015-16	2016-17
		\$000 Full Year	\$000 to 31 March	\$000 to 31 March
Accommodation	Intrastate	995	627	903
	Interstate	140	119	141
	Overseas	24	14	46
Accommodation total		1 159	760	1 090
Client travel	Client travel	16	14	14
Client Travel total		16	14	14
Official duty fare	Bus/air charters	808	536	618
	Intrastate	1220	834	1121
	Interstate	312	250	281
	Overseas	108	74	81
Official Duty fare total		2 448	1 694	2 101
Recruitment fares	Intrastate accommodation	24	17	44
	Interstate accommodation	8	8	3
	Recruitment fares	157	114	206
Recruitment fares total		189	139	253
Regulatory/Advisory Boards/Committees	Accommodation	1	0	2
	Airfares	4	0	3
Regulatory Boards/Committees total		5	0	5
Relocation fares	Intrastate accommodation	7	7	1
	Relocation fares	117	105	60
Relocation fares total		124	112	61
Training and study	Accommodation	15	0	0
	Airfares	1	0	7
	Travelling allowance	5	2	5
Training and study total		21	2	12
Travelling allowance	Intrastate	1 018	668	964
	Interstate	108	90	100
	Overseas	12	6	7
Travelling allowance total		1 138	764	1 071
Grand total		5 100	3 486	4 607

Table 2: Travel type and amount to 31 March

Travel type	2015-16 (\$000)	2015-16 (%)	2016-17 (\$000)	2016-17 (%)
Intrastate travel	2 799	80.3	3 730	81.0
Interstate travel	593	17.0	743	16.1
Overseas travel	94	2.7	134	2.9
Total	3 486	100	4 607	100

Table 3: Travel type and class to 31 March 2017

Travel type and class	Movement requisitions (Number)	Movement requisitions (%)
Overseas	85	1.4
Business	1	
Economy	84	
Interstate	713	11.6
Business	7	
Economy	655	
Vehicles	50	
Accommodation only	1	
Intrastate	5 327	87.0
Economy	2 503	
Vehicles	2 778	
Accommodation only	46	
Total	6 125	100

The NTG Travel Policy Framework class of travel provisions outline the CE's entitlement to travel Business Class (6 instances). The policy also allows for ECO4s and above to travel Business Class at the discretion of the CE (2 instances).

Table 4: Externally funded compared to core funded travel to 31 March

Source of funding	2015-16 (\$000)	2016-17 (\$000)	Variance (\$000)
External	767	1 768	1 001
Core	2 719	2 839	120
Total	3 486	4 607	1 121